

Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Arts, Community and Events											
2535	CS: ACE: Arts & Culture	Community Arts programmes- Henderson Massey Wayfinding Project, Phase two	Implement phase two of the Henderson Massey wayfinding Project. Develop creative projects around the research material collected in phase one.	Q2; Q3; Q4	LDI: Opex	\$ 18,000	Completed	Green	In Q4, the four selected writers for the project developed their new works ready for publication. The official launch of the project has been organised for September at Corban Estate Arts Centre, and will include readings and a panel discussion on the way that Henderson's people, places, and botanical past inspired the writers. A report on the first phase of the project was presented to the Local Board in May.	No	In Q3 a panel of four assessors met to review the 12 submissions received for the project. Four writers were selected to receive support to develop their proposals into finished works. Scoping for the next phase of the project commenced in March and a proposal will be presented to the Local Board in Q4.
2532	CS: ACE: Arts & Culture	Pacific Arts at Corban Estate (The Mamas)- ABS Pacific Mamas Arts and Cultural Trust Operational Support Grant	Administer funding agreement with Pacific Mamas Arts and Cultural Trust for Pacific cultural services, activities and programmes including: - performing arts - language and visual arts - Pacific "living art" experience for the community - exhibition opportunities for local Pacific artists - Pacific arts - cultural outreach to the wider Auckland region.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 147,626	Completed	Green	In Q4, the Pacifica Mamas Arts and Cultural Trust attracted a total of 8,232 visitors to the Corban Estate. The trust delivered 153 programmes to 6,714 participants, including a new weekly workshop programme focused on the arts and culture of Kiribati, and a newly developed version of the centre's 'Pacific Experience' education programme for pre-schoolers delivered at the Old Macdonald Kindy in Henderson.	No	The Pacifica Mamas Arts and Cultural Trust attracted a total of 6,785 visitors to Corban Estate during Q3. The trust delivered 144 programmes to 6,055 participants, including the centre's 'Pacifica Experience' education programme for schools, and two 'Moana Pacific Storytelling' workshops at the Te Atatu Peninsula Library. The Pacifica Mamas, Papas and youth also facilitated workshops and performed to 15,000 audience members at the Pasifika Festival in March.
2533	CS: ACE: Arts & Culture	Waitakere Arts and Cultural Dev Trust - ABS Waitakere Arts and Cultural Dev Trust (Corban Estate) Operational Support Grant	Administer a funding agreement with the Waitakere Arts and Culture Development Trust for exhibitions, public programmes, short-term artist residencies on site, educational programmes, and provision of a venue for hire for performances and events.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 549,105	Completed	Green	In Q4 the Waitakere Arts & Cultural Development Trust (Corban Estate Arts Centre) attracted 27,694 visitors. During this period the centre delivered 75 participatory programmes and hosted four exhibitions in the Homestead galleries. The centre also held a Kids Arts Festival in May which attracted 3500 visitors to the estate.	No	The Waitakere Arts & Cultural Development Trust (Corban Estate Art Centre) held 73 participatory programmes at the centre in Q3. During this period the centre hosted five exhibitions in the Homestead galleries, and a four-week series of arts and science events exploring climate-change as part of the 'TEMP' project in partnership with Te Uru Waitakere Contemporary Gallery.
2534	CS: ACE: Arts & Culture	Waitakere Central Community Arts Council- ABS Waitakere Central Community Arts Council Operational Support Grant	Administer funding agreement with Waitakere Central Community Arts Council for visual arts education programmes, open studio space for artists and a programme of exhibitions. Waitakere Central Community Arts Council (the Recipient) will provide development opportunities for artists and crafts people, fostering creative entrepreneurship for artists to develop a sustainable practice. • The Recipient will provide services, activities and programmes that "generates an environment that encourages creativity" and develops a flourishing arts environment accommodating all genres and cultures.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 46,720	Completed	Green	During Q4 the Waitakere Central Community Arts Council (WCCAC) delivered 42 members classes and organised a members outing to Te Uru Waitakere Contemporary Gallery in Titirangi. In April, the trust held a Members' Exhibition in conjunction with the Corban Estate 'Open Art Day' which included a demonstration and display of work from the West Auckland Woodturners Guild.	No	The Waitakere Central Community Arts Council (WCCAC) delivered forty members classes in Q3. During this quarter the trust hosted an oil painting workshop with artist Ken Padgett at the Waitakere Library, and arranged two outings for members to the Auckland Art Gallery and to the Northart Gallery on the North Shore.
3609	CS: ACE: Community Empowerment	Business Hub project	Build community and sporting organisations capacity. NOTE: - \$55,000 carried forward from 2015/2016 Neighbourhood Development budget.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	Completed	Green	The recommendations from this research have been workshopped by the local board and the priority findings have been included in the Community Support Hub project that is currently being implemented. The carry over finance has been paid to MPHS to implement the Community Support Hub project which is currently underway. No further action required.	No	The research was completed in Q2 and final recommendations are being developed. The strategic broker will update the board in Q4.

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2493	CS: ACE: Community Empowerment	Capacity Building (HM): Massey Matters shared work programme	Deliver capacity building services and projects. Budget: Capacity building programme: (Massey Shared work programme \$110,000)	Q1; Q2; Q3; Q4	LDI: Opex	\$ 110,000	Completed	Green	In Q 4, Massey Matters has advanced their empowering communities work in the following ways: - introduced a new evening Residents' Forum to run alternate months to the existing community network meeting. This meeting attracts up to 12 residents at each meeting who are now beginning to participate in the community hub. -The Massey Matters website been upgraded and is now 'live' - The Manutewhau Awa Clean Up colab with Eco Matters and Leataata Preschool is completed - Five street barbeques are completed The annual work programme is completed. This programme will continue in 2017-2018 under a new funding agreement.	No	Massey Matters achieved the following this quarter: - two community network meetings - implementation of the New Massey Community Fund which promotes match funding between Massey Matters and residents - youth leadership programme is underway which meets every Sunday as a drop-in centre and monthly to develop skills for volunteering and leading activities in the local community.
2484	CS: ACE: Community Empowerment	Capacity Building - Governance support	Fund providers to deliver stage 2 of the governance support programme; and support and monitor contract delivery. Budget: - Governance Support \$70,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 70,000	Completed	Green	In this quarter the achievements are as follows: -10 governance workshops were completed with an average of 15-20 attendees reporting that their learning has improved their governance groups performance, as well as increasing their individual personal development -10 local chairpersons of community agencies have attended 3 breakfast facilitated network sessions. This has resulted in stronger community connections. - Traction for this project is growing amongst the local agencies and many are self referring to attend this capacity support for improved governance. This project will continue in 2017-2018.	No	In this quarter, six workshops have trained 18 community groups and or chairpersons in the governance module. Eight one-on-one supports (coaching and mentoring) in respective workplaces of the participants continues until there is clear understanding by agency board members of strong governance practices.
2483	CS: ACE: Community Empowerment	Capacity Building – Community Support Hub	A project to investigate the administrative, accounting and legal needs of community organisations in the Henderson-Massey Local Board area and develop a range of options to meet those needs. Budget: - Community Support Hub \$75,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 75,000	In progress	Green	In Q4, McLaren Park Henderson South (MPHS) and Sports Waitakere signed a memorandum of understanding to work together to deliver coaching and mentoring services to community agencies so that strong business practices become embedded in community agencies working in the Henderson Massey local board area. Joint planning and operational meetings were completed and community agencies identified to take part in the programme.	No	The Community Support Hub programme is developed and the funding agreement for McLaren Park Henderson South (MPHS) completed. MPHS Community Trust administers this programme in the community. This programme will support agencies in the Henderson-Massey Local Board area to build their capacity and consolidate and/or expand their services so that strong empowered responses in the community occur.
2492	CS: ACE: Community Empowerment	Capacity Building (HM): Community Waitakere shared work programme	Delivering capacity building services and engaging community in neighbourhood development activities Budget: - Community Waitakere \$33,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 33,000	Completed	Green	The following has occurred in Q4: - The Leading in Communities programme was completed - Seven training workshops have been held in the Resource Centre including Writing Winning Grant Applications (x 2), Workplace Communication sessions, Recruiting Volunteers, funding workshops with Department of Internal Affairs, and Reflective Practice training - Open Door Days to meet agency representatives have been held - the E Bulletin has continued with 3 issues per week. This programme will continue in 2017-2018 under a new funding agreement	No	Community Waitakere completed two training programmes on leadership and governance. It continues to provide a digital information hub, community newsletters and provide working and meeting spaces for community groups at its Resource Centre which has a 100 per cent occupancy rate this quarter.

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3569	CS: ACE: Community Empowerment	Capacity building (HM): Henderson-Massey Match Fund	<p>Deliver local services in Massey in a partnership between the HMLB and Massey Matters to strengthen the sense of place.</p> <p>Budget: Capacity building programme - (H-M Match Fund \$5,000)</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	Completed	Green	<p>The following has been achieved in Q4:</p> <ul style="list-style-type: none"> - One information workshop on the Match Fund and how to apply was completed for local residents - One round for Match Funding has been completed in which \$1850 was allocated to two projects - The next round is now underway - All applications reflect projects that involve local community groups and which are community led. <p>This project will continue to operate in 2017-2018 under a new funding agreement.</p>	No	The Massey Match fund is now operational and applications from residents to apply for grants to do community projects are available. Residents can apply for up to \$1,000.
3568	CS: ACE: Community Empowerment	Capacity building (HM): Massey Neighbourhood Development	<p>Undertake a range of community programmes and initiatives to enable the the development of Massey's neighbourhoods.</p> <p>Projects include strengthening local partnerships, BOOST- launching community leaders, community gardens, Play Now Whanau project, youth forum leadership, activate parks project, toddler play dates, Our Amazing Place events, summer series bbqs, post card, and website development.</p> <p>Budget: Capacity building programme - (Massey Neighbourhood Development work programme \$45,000)</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 45,000	Completed	Green	<p>In Q4, the following has been achieved:</p> <ul style="list-style-type: none"> -The BOOST programme was run from Lincoln Heights school with all participants leading Neighbours Day events in their neighbourhoods - The Cuppa Kit Neighbours Day increased its local distribution to 300 kits Two high tea events occurred in Massey with over 100 attendees at both sites. <p>This programme will continue in 2017-2018 under a new funding agreement.</p>	No	The BOOST programme continues with new participants who are made up of local residents who want to gain confidence in local participation. The Project Club which was seeded in Quarter 2, is now underway which provides ongoing support and opportunity to residents who want to become further involved in their community. Local school hubs are operating to connect the work of Massey Matters to the local community and local events such as street BBQs are generating a sense of belonging and connection.
2485	CS: ACE: Community Empowerment	Children and Young People - Early Childhood Programmes - McLaren Park Henderson South (MPHS)	<p>Fund MPHS to deliver and support community based early childhood education and child centred safety programmes across the Henderson Massey area and manage the Early Learning Auckland Coordinator role.</p> <p>Budget: - Children and Young People - early childhood programmes \$32,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 32,000	Completed	Green	<p>In this quarter the following has been achieved:</p> <ul style="list-style-type: none"> - Three play days have occurred that engaged local parents with their under 5 year olds in local parks - Parent leaders have identified themselves to continue this work in the next financial year - An early learning network event was well attended with increased participation from social service agencies working directly with parents and young children. <p>This work will continue under a new Funding Agreement in 2017-2018.</p>	No	The financial allocation for this project is finalised and completed. In this quarter, two play days in the Farwood McLaren area attracted 18 families to attend. The Henderson library also attended. One Early Childhood Education breakfast network meeting occurred. The MPHS Kids Club, Kids at the Hub, for 5-10 year olds commenced in February. This provides weekly activities for children to learn and develop art and cooking skills, as well as experiencing free time to play with each other.

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2504	CS: ACE: Community Empowerment	Children and Young People: Youth Voice and Youth-Led Initiatives, West Auckland Pasifika Forum	<p>Develop and support young people to have their voice heard and provide input into local board decision-making on issues that affect young people.</p> <p>Implement youth-led projects and events such as Youth Week and West Auckland Pasifika Forum (Tula'i Pasifika programme).</p> <p>Financial split: \$12,000 to Tula'i Pasifika programme \$5,000 - youth week \$11,000 split between three neighbourhood hubs to develop neighbourhood youth voice</p> <p>Budget: - Children and Young People - youth voices and youth led initiatives \$28,000</p>	Q1; Q2	LDI: Opex	\$ 28,000	Completed	Green	<p>In Q4, local Youth Voice initiatives were commenced by Massey Matters, Ranui Action Project and McLaren Park Henderson South (MPHS) organised a youth leadership retreat, held on 9-11 June. In Massey, a new youth group was created with 11 members, who hosted a youth week event that had 78 entries and 60 attendees. In Ranui, Youth Voice is involved in event planning, design of social media and strengthening local youth connections.</p> <p>The Tula'i Connection Evening on 19 June marked the end of its module delivery, with parents, school representatives and elected members in attendance. Over 40 students completed eight modules (delivered March-June) as well as a community service day at Ranui's Western Park on 27 April. Graduates were asked to provide professional guidance to Rape Prevention Education educators on how best to engage with Pacific young people. In collaboration with the three west local boards and CEU, West Auckland Pasifika Forum hosted a Have Your Say event with Pasifika communities on 29 June.</p> <p>Youth Week - Zeal/Hadleigh Pouesi supported six separate events throughout the week from arts, music and talent events across Henderson Massey area. The Ranui Youth Week Concert pulled in over 400 residents</p>	No	<p>The specialist advisor is preparing a funding agreement for Zeal to lead events during youth week.</p> <p>The Tula'i Pasifika Youth Leadership Programme 2017 began with 74 students from seven schools attending the Tula'i Youth Summit in February. CEU staff presented the programme to the board in February. In March, parents and caregivers and students attended the Tula'i Family Information Evening.</p> <p>At the local community hubs, a youth leadership retreat is being organised for Q4. Fortnightly meetings with youth are occurring with boot camps and an active Facebook page engaging youth across the local board area.</p> <p>In Ranui, youth are involved in the design of the mobile caravan and the study for the Youth Centre of Social Innovation.</p>
2299	CS: ACE: Community Empowerment	Community grants (HM)	<p>Funding to support local community groups through contestable grant funding:</p> <ul style="list-style-type: none"> •\$51,000 for community grants •\$72,500 for contestable grants "events" 	Q1; Q2; Q3; Q4	LDI: Opex	\$ 123,500	In progress	Green	<p>HM/2017/47 - 2017/18 grants programme adopted</p> <p>HM/2017/48 and HM/2017/49 - Henderson-Massey has completed Round Two Quick Response allocating a total of \$24,467 leaving a balance of \$85,286.</p> <p>HM/2017/95 - Henderson-Massey allocated \$68,664 through the local grants round two, and allocated \$16,622 through the quick response three grants. Henderson-Massey has completed all the grant rounds for the year and has allocated a total of \$123,500 leaving a remaining balance of zero.</p>	No	Henderson-Massey has not completed any further community grant round allocations since Q2.
2397	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (HM)	<p>Provide strategic and local brokering advice to connect the community to council activities. e.g. Connecting community to Spatial Priority Areas planning.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	Completed	Green	<p>Henderson-Massey local board delivers an empowered communities approach to a high standard. In Q4, a new programme began which supports strong business practices within community-run agencies. There is strong emphasis on community led activation and place-making initiatives. In Q4, seven local neighbourhood-led clean ups of neglected properties were run by residents. The Youth Voice project receives strong traction in local neighbourhoods with the Youth Voice retreat that occurred from 9-11 June 2017 being well patronised by local youth.</p> <p>On 7 June 2017 council representatives met to update on the progress of the Spatial Development Plan in Redhills.</p>	No	<p>There has been considerable consolidation in the devolution of funding and control for the delivery of the work programme from the Community Empowerment Unit to local community agencies and groups. Reports to the local board on programme progress demonstrates the community organisations achievements. The programmes are all community-led through community hubs and agencies and range from capacity building to placemaking and activities to increase inclusion at a local neighbourhood level.</p>

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2489	CS: ACE: Community Empowerment	Local Economic Development - West Means Business	Fund "Massey Means Business" to deliver business networking and support services including supporting people into self employment and promoting vacancies on WMB website. Budget: - Local job opportunities/skill development \$20,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Completed	Green	In this Q4 the following has been achieved: - Six one and two day workshops were completed that had 57 start ups, small and home based business owners attending - Eight businesses have received one on one mentoring to improve their business systems and practices for greater efficiency -ATEED continues to run their business advice clinic from the WEST premises - 253 businesses have listed on the West Means Business directory. This work will continue in 2017-2018.	No	West Means Business is a service that encourages local businesses to connect to local customers. There are now 186 businesses registered and the website receives 500 visits per month. In this quarter, seven training courses are offered to small businesses covering such topics as business development, Internal Revenue Department requirements around health checks and GST, branding, social media, financial literacy and credit control.
2495	CS: ACE: Community Empowerment	Place making - Neighbours Day	Promote and engage communities in neighbourhood activities on Neighbours day. Budget: - Neighbours day \$20,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Completed	Green	Neighbours Day events occurred in March 2017 (Q3), as scheduled in Massey, Ranui and Henderson. A newspaper article was published in April, highlighting the community participation and the positive neighbourhood connections that occurred as a result of Neighbours Day. This celebration of informal 'get-togethers' at a neighbourhood level also taught new local leaders and residents in Lincoln Heights, Massey, about the positive effects that low level community involvement can have on increased ownership and pride in local neighbourhoods. This project will continue in 2017-2018.	No	Community Waitakere has delivered \$5,000 to individual groups for neighbourhood activities. In Ranui there are two planned events at the Community Gardens and the library and in MPHS a People Pride Place Community Festival was held in which over 400 people attended. In Massey 300 cuppa kits were distributed to the community, two high teas were held in March, and four hamper kits for neighbourhood-led events are to be won.
2496	CS: ACE: Community Empowerment	Place making - Ranui Neighbourhood Development	Fund Ranui Action Project to undertake a range of community programmes in Ranui, including safety initiatives, as set out in the Ranui Action Work Programme. Budget: - Ranui Neighbourhood development \$30,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	Completed	Green	Ranui Action Project has achieved the following in Q4: -The Women of Hope (refugee women living in Ranui) held a shared lunch with the Ranui branch of the Maori Women's Welfare League on 27 May 2017. This increases social cohesion and connection through cultural and educational exchanges, reciprocal learning and diversity -The Ranui Matariki Business breakfast was held on 27 June in conjunction with Health Families and Sports Waitakere. - The Ranui Haka workshops continue in collaboration with the Waitemata Rugby League Club. This haka, developed by local Ranui people, will be show cased at the 50th jubilee celebrations of the Rugby League Club -The Ranui network meetings continue on a bi monthly basis and Ranui will host a Have Your Say event on 28 June 2017. All of the above increase a sense of pride within the Ranui community and increase social cohesiveness and networks. This programme will continue in 2017-2018 under a new funding agreement.	No	Ranui Action Project (RAP) continues to deliver local community development initiatives. The Women of Hope (WHO) programme is achieving strong results from its exotic vegetable gardens with community members accessing vegetables. The play group supports 12 local families. Twelve women from the WHO group have attained their drivers licence, with two further women obtaining their restricted licence. Four murals in Ranui have been completed by local youth.

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2498	CS: ACE: Community Empowerment	Place making Safety: CCTV monitoring in HMLB	Monitoring the CCTV network in the Henderson Town Centre through a funding agreement. Budget: - Safety \$30,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	Completed	Green	In Q4, the specialist advisor of CEU presented at a local board workshop outlining the achievements from crime prevention strategies including the integrated CCTV system in the Henderson Town Centre. It was reported that crime prevention activities contributed to an overall decrease in volume crime in the town centre by 8%. The biggest reduction was in theft from retail (-20.39%), robbery (-33.3%), and burglaries (-12.9%). Foot patrols have increased in the town centre as requests for involvement from the Neighbourhood Policing Team are specific to incidents as the result of effective monitoring of the CCTV network. 1500 patrols have been logged in 2016-2017. The monitoring of the CCTV network will continue in 2017-2018 under existing contractual arrangements.	No	The specialist advisor continued to maintain operational oversight of CCTV in public places at Henderson town centre and liaising with NZ Police and guard providers on activities. The cameras continue to provide an increased level of security within the town centre.
2500	CS: ACE: Community Empowerment	Placemaking - Safety Plans	Engage community hubs to implement community safety plans based on the recommendations of the safety research and CPTED recommendations. The areas of activity will focus on: <ul style="list-style-type: none"> • Henderson - (Love Hendo safety plan) • McLaren Park Safety Plan • Massey (Massey Matters Safety Plan) • Te Atatu Safety Plan • Glendene Safety Plan Budget: - Safety Plans \$90,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 90,000	Completed	Green	The public land outside the Ranui Railway Station is currently having a CCTV installed as part of the programmed work. The Henderson Town Centre place making has centred around youth and art. Empty shops in the town centre have exhibited art works from the community since December 2016 and this has received much on going public acclaim. The allocation for activation of neighbourhood connections and public spaces was distributed to three community hubs and a variety of initiatives have been completed. Some of these include: <ul style="list-style-type: none"> -supporting Ranui youth street workers who undertake weekly shift work in hotspot areas of Ranui -promoting Ranui youth participation at the Vibe festival at Corbans Estate on 3 June 2017 -Painting murals at Pooks Rd shops -Completion of a number of local Massey surveys by local residents to provide baseline data for RBA reporting - Neighbourhood property cleaning exercises run by neighbours has been very successful in strengthening neighbourhood connections and a sense of local belonging in Henderson South. This programme will continue in 2017-2018 under a new funding agreement.	No	Apart from \$14,000 (which is earmarked for a CCTV project in Ranui - to be implemented in Q4), the allocation connected to this activity has been distributed to all respective community organisations including Kakano, Ranui Action Project, MPHS Community Trust, and Massey Matters. The money is distributed to support local placemaking initiatives and to implement technical safety initiatives around the public area outside the Ranui Train Station. The work of Kakano that exhibits youth art in empty shops is receiving much local acclaim.
2501	CS: ACE: Community Empowerment	Placemaking - Smoke Free in HMLB	Install signs and utilise two opportunities to promote Smoke Free Budget: - Smoke Free \$10,000	Q1; Q2; Q3	LDI: Opex	\$ 10,000	Completed	Green	This project is completed and will not be resumed in the next financial year.	No	This project is completed.

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2490	CS: ACE: Community Empowerment	Placemaking – Working with Local Maori	<p>Te Whanua o Waipareira Trust will be funded to deliver the Nga Kawa o Tangaroa Tikanga Programme reconnecting rangitahi to their culture.</p> <p>This is an eight month youth leadership programme that focusses on diving and collecting kai moana (shellfish) whilst strengthening whanau ties through the activities.</p> <p>Budget: - Maori Youth Development \$15,000</p>	Q1; Q2; Q3	LDI: Opex	\$ 15,000	Completed	Green	<p>In Q4, Nga Kiwa o Tangaroa Tikanga has identified students for its next intake but does not commence its new programme until the new financial year 17-18.</p> <p>The project for this year is completed.</p>	No	Nga Kiwa o Tangaroa Tikanga presented their programme to the local board and reported against the Results Based Accountability milestones on their achievements for rangatahi. Preparation has already started in this quarter for the new intake of students who will commence a new programme from April onwards.
3567	CS: ACE: Community Empowerment	Placemaking: Pomaria Neighbourhood development	<p>Project is to develop neighbourhood in Lincoln North/Pomaria area by:</p> <ul style="list-style-type: none"> facilitating resident engagement community asset mapping resident-led community planning scoping a community skills sharing hub possibility for the Safer Henderson Town Centre Plan facilitating a community leadership programme organising a series of half day training around community capacity building managing the community resource centre in Henderson <p>The range of community programmes and initiatives are set out in the Community Waitakere Work Programme.</p>	Q1; Q2; Q3	LDI: Opex	\$ 45,000	Completed	Green	<p>In Q4 the following achievements included:</p> <ul style="list-style-type: none"> - Two community workshops with Civil Defence and Neighbourhood Support at Pomaria were completed - Two Neighbours Day events occurred at Normandy and Lincoln North kindergartens. - Arts projects have commenced around the theme of 'what do you value in your neighbourhood' Schools, businesses and locals are involved in this project - The community worker hours have increased to 3 days a week at the community/Pomaria school hub. <p>This project is gaining traction with local residents and it will continue in 2017-2018 under a new funding agreement.</p>	No	<p>Work in this quarter included:</p> <ul style="list-style-type: none"> - Green space events at Glen Norman and Alan Reserves - Neighbours Day 2017. <p>Normandy Street/Pomaria residence and Lincoln North Kindergarten</p> <p>This project is exploring ways to introduce new events to those in the community who are currently not engaged, for example, seniors have indicated that they would like to get involved in belly dancing. It is acknowledged that the placemaking that is occurring in Lincoln and Pomaria roads is having a positive effect through increasing inclusiveness and community connections.</p>
2499	CS: ACE: Community Empowerment	REGIONAL: Community Safety	<p>Fund community groups to deliver safety initiatives including voluntary community patrols and Neighbourhood Support.</p>	Q1; Q2	LDI: Opex	\$ -	In progress	Green	<p>Funding agreements will be completed in January 2017, with delivery of activity scheduled for the remainder of the year.</p> <p>The specialist advisor continued to have oversight and maintain relationships with each of the funded safety voluntary community groups. The groups continued to be coordinated by the police as part of an overall deployment plan to add value and improve safety within the community and town centres. The quarterly safety forum of which safety groups are members, was held recently. This provided an opportunity to share information and discuss effective ways of working together. Members from each group are participated in the Waitemata Police Pay Parade on June 23 2017.</p>	No	<p>Funding agreements for Neighbourhood Support Waitakere, Waitakere Pacific Wardens, Waitakere Bluelight, McLaren Park Community Patrol, Swanson Ranui Community Patrol and Te Atatu Glendene Community Patrol are completed.</p>

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2857	CS: ACE: Community Empowerment	West Recruitment	<ul style="list-style-type: none"> - Connect Westgate and local employers with youth who are employment ready - Utilize a digital medium (the Youth Connect online tool) to bring employers and youth closer together - Build on youth employment research and the needs of employers in Henderson-Massey to create youth employment opportunities - Create youth employment opportunities through connecting with employers and community services <p>Budget: - West recruitment \$50,000</p>	Q1; Q2; Q3	LDI: Opex	\$ 50,000	In progress	Green	<p>In-Zone Careers Coach visited across several venues – schools, marae and private training establishment. 400 local students in HMLB area accessed careers information; on 26 digital kiosks; with continued support from their schools.</p> <p>YouthFull digital platform fully functional and a controlled roll-out has seen it introduced to Henderson-Massey young people and via West Youth Providers Network. The platform is ready for local employers and young people to be uploaded en masse</p> <p>McDonalds West Youth Combo employment programme is coming to an end with a total of 20 young people being employed at local West Auckland McDonalds restaurants.</p> <p>Discussions progressed with local kura kaupapa to discover issues and common ground around supporting local taura and rangatahi with employment and vocational pathways.</p> <p>Programmes finalised with local youth support and mentoring providers Athens Education and WEST Work Ready for a new employment mentoring programme aimed at equipping their local youth with soft skills for employment, as well as work experience.</p>	No	The Youth Connections Specialist Broker attended the West Auckland business Club After 5 event to promote Youth Connections and engage potential employers. Continuous monitoring of local employer networks and leveraging regional (west and wider Auckland) employment opportunities via Youth Connections, business associations and self-sourced employment opportunities has provided new avenues for development of employer engagement. Learnings gathered from digital wireframe pilot (Youth Connect) have informed the development and roll out of a regional fully functional digital platform (YouthFull). This initiative will bring together work ready youth and employers in the west.
2903	CS: ACE: Community Empowerment	Youth Connections (HM) Externally funded	Build capacity and connections between local employers, youth and service providers to deliver youth employment outcomes. Local board funding: \$42,000. Tindall Foundation funding: \$20,000 - total \$62,000.	Q1; Q2; Q3	External funding	\$ 42,000	In progress	Green	See 2857		The progress of Ranui 135 and McLaren Park Henderson South continues to be monitored and future partnership initiatives explored. Opportunities are also being investigated to replicate the Youth Service West and McDonalds West partnership model with other local employers.
2505	CS: ACE: Community Empowerment	Local Economic Development - West Auckland Enterprise and Skills Training (WEST) work programme	Fund WEST to deliver economic development services in the North West.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 28,308	Completed	Green	<p>WEST's achievements in Q4 include:</p> <ul style="list-style-type: none"> - 13 people registered for the Under 25 Years Support Mentoring programme with one moving to a full time job - 7 registered for the Over 25 Years Employment Support course - 18 participants attended the Learner Licence Preparation course - 11 participants attended the WEST F Endorsement/OSH Operators Certificate and all passed the test - 8 participants attended the First Aid Level 1 course - 11 participants attended the ESOL programme. <p>WEST is the only employment related hub and concentrates on ensuring local residents are work ready. This programme will continue in 2017-2018 under a new funding agreement.</p>	No	<p>WEST's achievements in Q3 include:</p> <ul style="list-style-type: none"> - implementing programmes for participants in the WEST Work Ready for under 25s and over 25s - one quarterly meeting of the Youth Providers Network - continuous updating of the West Work Ready Facebook page that connects employers to job seekers - availability of eight different training courses provided to job seekers in the west so that they can be more work ready.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2321	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (HM)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	There were 11,309 graffiti incidents in the Henderson-Massey Local Board area between 1 July 2016 to 30 June 2017. This is a 45 per cent decrease compared to the number of incidents recorded in 2015/2016. The number of RFS (Requests for Service) graffiti decreased by 70 per cent, with all 78 being removed within the 24 hour target time (KPI). Henderson-Massey achieved 97 out of 100 in the March ambient survey, which measures how much of the city is graffiti free. This represents a two points decrease on the previous September 2016 survey and gives the local board an average final score of 98 for 2016/2017. This score is well above the overall Council average of 94 per cent.	No	There were 8528 graffiti incidents in the Henderson-Massey Local Board area between 1 July 2016 to 31 March 2017. This is a 47 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 71 per cent, with all 61 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.
2680	CS: ACE: Community Places	Hire fee subsidy - HM	Administer further subsidy of hire fee's for specific groups funded by LDI.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 505	Completed	Green	During Q4 peak utilisation has decreased and off peak utilisation increased compared to the same period last year.	No	During Q3 peak and off peak utilisation has remained the same compared to the same period last year.
1474	CS: ACE: Community Places	Moire Road Hall optimisation	Clarify the service need required from the Moire Road Hall asset and develop an appropriate plan to support service delivery.	Q1	Currently unfunded	\$ -	Completed	Green	Project completed in Q1.		Project completed in Q1.
1985	CS: ACE: Community Places	Funding agreement between Council and Committee managed Centres/House/Hubs in Henderson-Massey	Support: - McLaren Park and Henderson South Community Trust occupying Hub West McLaren Park Henderson South (\$87,521) - Zeal Education Trust occupying Henderson Youth Facility (\$159,592) - Ranui Community House Incorporated occupying Ranui Community House (\$38,290) - Sturges West Community House Incorporated occupying Sturges West Community House (\$38,290) - Massey Matters Incorporated occupying Manutewhau to deliver to funding agreement accountabilities (\$38,290)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 361,983	Completed	Green	The bi-annual community-led hui/mix and mingle with community partners was held at the Mt. Albert War Memorial Hall (2 June 2017). Approximately 60 centre/houses/hubs representatives from across the region were in attendance. Topic's covered included; From rural halls to urban counterparts; What you need to know about event facilitation ; Empowered communities approach; Funding agreement update and more. The next hui is scheduled for Q2/2017. During Q4, funding agreements have been prepared for Zeal (5 years), Massey Community Hub (3 years), Sturges West Community House (3 years) and Glendene Community Hub (1 year). Licences to Occupy & Manage being prepared for Zeal (5 years), Hubwest (4 years), Manutewhau (2 years), Massey Community Hub (3 years) and Glendene Community Hub (1 year). This will align all Licences with the Funding terms and remove inconsistencies across Licence documents. All workplans for 2017/2018 have been recieved and reviewed. Ranui Community Centre were successful in gaining additional LDI funding this year of \$35K. All houses and hubs are proposing to do annual presentations in Q2 of 2017/2018.	No	A workshop was held in March to make recommendations on the next round of funding agreements. The board have requested a further meeting with Sturges West Community House on 31 March so they can make a decision on funding term. The insurance excess which was required in the Licence to Occupy and Manage had been reduced to below \$5000 and a new document will be ready for July. Ranui Community Centre are seeking additional funding which will be work shopped Q4
2206	CS: ACE: Community Places	Glendene Community Society future operational management and funding agreement	Develop transition of the Glendene Community Hub from council management to community managed and governed.	Q2; Q4	ABS: Opex	\$ 38,290	Completed	Green	The Glendene Community Hub is now operating under the community led model.	No	The Glendene Community Hub is now operating under the community led model.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2195	CS: ACE: Community Places	Massey Community House operational management review	Review operational management of the Massey Community House. Confirm operational model and implement actions for the transition of Massey Community House back to a committee managed facility.	Q1; Q3; Q4	ABS: Opex	\$ -	In progress	Green	During Q4 Massey Matters Inc. have received a draft licence to occupy and draft funding agreement (awaiting CPI adjustment). Handover from the new Massey Matters coordinator has taken place. Transition to community led on track for 1 July 2017 occupation of Massey Community Hub by Massey Matters Inc.	No	On the 21 March, the local board passed resolution for a 3 year Funding Agreement and Licence to Occupy for Massey Community Hub. Meeting with Massey Matters on 4 April to progress transition planning to enable transfer to community led.
2093	CS: ACE: Community Places	REGIONAL Social Housing - HM	Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December. Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed. The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The Joint Venture will be operational in July 2017. Transition planning and delivery have been finalised through Q4 of FY17.	No	The Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.
1989	CS: ACE: Community Places	Te Atatu Peninsula, Te Atatu South and Kelston community centre work plans	Deliver high quality programmes and services from Te Atatu Peninsula, Te Atatu South and Kelston community centres with a focus on digital spaces, shared spaces and youth.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 148,781	In progress	Green	The programme evaluation framework project is nearing completion with tools such as a programme registration form, tutor and participant surveys ready to use. The information collected will be inputted into a database for analysis and reporting. Continuous programme evaluation will commence on all council managed community centre programmes in FY18. Due to changes in legislation rearding Vulnerable Children and Health & Safety there has been a strong focus this year on strengthening our agreements with programme partners and having clear expectations and outcomes from programmes. This will feed into the evaluation work providing a full cycle programming framework.	No	A draft logic model and evaluation framework to measure programme effectiveness has been work shopped with council teams. Evaluation of selected programmes will commence in quarter four.
2025	CS: ACE: Community Places	Venue hire service delivery - HM	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing the customer-centric booking and access process including online booking - Aligning activity to Local Board priorities through management of the fees and charges framework	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	In Q4 staff have begun to look into 'real time' survey options that will give hirers the ability to comment about their experience of our service. This 'real time' feedback will allow staff to investigate improvement opportunities for all who hire and experience programmes and activities at our community venues. Staff have also been promoting community venues through increased online channels which has been a contributor to an increase in online traffic.	No	During Q3 staff have improved amendment and cancelation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers. The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2199	CS: ACE: Community Places	Westgate multi purpose facility	Develop multi purpose operational plan for Westgate facility.	Q2; Q3; Q4	ABS: Opex	\$ 134,054	In progress	Red	<p>Given the delay in construction commencement, operational planning, including facility naming, will now begin in Q1 of FY18.</p> <p>Construction of the Westgate multipurpose facility has begun, with the sod turning ceremony and blessing held on 30 March 2017. Construction will take about 12 months.</p> <p>Given the delay in construction commencement, operational planning, including facility naming, will now begin in Q1 of FY2018.</p>	No	<p>Construction of the Westgate multipurpose facility has begun, with the sod turning ceremony and blessing held on 30 March 2017. Construction will take about 12 months.</p> <p>Given the delay in construction commencement, operational planning, including facility naming, will now begin in Q1 of FY18.</p>
1397	CS: ACE: Events	Anzac Services - Henderson-Massey	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 15,000	Completed	Green	Anzac Day was a huge success throughout the region with increased attendance numbers at all services.		Plans and requirements for Anzac services have been confirmed. Activity is currently focussed on operational arrangements for the day.
1400	CS: ACE: Events	Delivered Events - Henderson-Massey	<p>Deliver community events within the local board area:</p> <ul style="list-style-type: none"> - Disco for Youth with Disabilities (\$3,500) - Movies in Parks (\$12,000) - Kite Day (\$13,000) - Henderson Christmas Festival (\$35,000) - Snow in the Park (\$40,000) - Brass at the Falls (\$10,000) <p>Total = \$113,500</p>	Q1; Q2; Q3	LDI: Opex	\$ 113,500	Completed	Green	The local board signature event, Snow in the Park, was held on Sunday 18 June at Royal Reserve, Massey. An estimated 4,000 people attended the event which featured three snow play areas, children's sport activities, inflatables, crafts and food stalls. The event was hindered slightly by adapting to new Unitary Plan measures which reduced pack-in time, this created some unsafe conditions and required more staff and contractors to be onsite for the duration. A written debrief report and final costs will be provided to board by 18 July.	No	<p>Come Fly A Kite</p> <ul style="list-style-type: none"> - A family-focussed event visited by approx. 1500 people. 1000 Nice Blocks were given away. Free activities included bouncy castle, inflatable maze, bumper balls, a mini ferris wheel and a kite colouring competition. <p>Movies in Parks</p> <ul style="list-style-type: none"> - Poor weather likely caused lower attendance than expected, however 1000 still turned out to watch Star Wars Episode VII on Saturday 18 February at Cranwell Park. A post-event debrief report and break-down budget will be provided at the end of the season. <p>Brass at the Falls</p> <ul style="list-style-type: none"> - Planning was undertaken for three concerts to be held on 12, 19, 26 March 2017 at Falls Park Henderson. Due to severe weather Sunday 12 March was cancelled. Sunday 19 & 26 March went ahead and attracted approx 100-150 guests per event. <p>Snow in the Park</p> <ul style="list-style-type: none"> - Planning commended in Q3 for the event to be held on 18 June.
1401	CS: ACE: Events	Empowered Events Activities - Henderson-Massey	Delivery of community focused programme of activities to support capacity and capability of community groups and organisations in the events space.	Q2; Q3	LDI: Opex	\$ 5,000	Completed	Green	The empowered events workshop scheduled for 11 May was completed with 17 groups participating. A very good mix of community groups, organisations and event organisers meant that very robust discussions were held, good networking contacts established and learning opportunities appreciated by all who attended. Feedback from attendees was that the programme was worthwhile and that they felt better equipped to plan their activities and to deal with the regulatory aspects of holding an event in a public space.	No	An empowered events workshop has been scheduled for 11 May. The contractor delivering this programme has in the meantime been working one:one with groups and organisations who have been identified as struggling to deliver their activities and deal with the Council's regulatory requirements on them.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
1399	CS: ACE: Events	Event Partnership Fund - Henderson-Massey	<p>Funding to support community events through a non-contestable process.</p> <p>This provides an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events.</p> <ul style="list-style-type: none"> - Elvis in the Park (Memories of Elvis Fan Club) \$3,000 - Westgate Christmas Parade (Henderson Rotary Club) \$5,000 - Te Atatu Peninsula Christmas Parade (Te Atatu Parade Committee) \$5,000 - Love Hendo (Corban Estate Arts Centre) \$8,000 - Diwali & Holi Festivals (Waitākere Indian Association) \$30,000 - Toddler Day Out (Violence Free Waitākere) \$10,000 - Te Atatu South Community Day (Te Atatu South Community Association) \$5,000 - Massey Events (Massey Matters) \$20,000 - Ranui Events (Ranui Action Project) \$15,000 - Waitangi Day (Hoani Waititi Marae) \$4,000 - Humans of Hendo (Toi Ora) \$10,000 - McLaren Park Events (MPHS) \$20,000 - Unallocated \$16,000 	Q1; Q2; Q3; Q4	LDI: Opex	\$ 151,000	Completed	Green	<p>Accountability reports for five of the events funded through the Partnership Fund were presented to the board via a memo in June. The balance of the accountability reports are due by 30 July and these will be sent to the board as soon as they are received.</p> <p>No issues or risks have been identified and all applicants performed as per the requirements of their funding agreements.</p>	No	All grants have now been fully paid out and accountability reports are being received. Accountability will be reported to the local board in the 4th quarter once critical mass is achieved.
1398	CS: ACE: Events	Local Civic Events - Henderson-Massey	Delivering and/or supporting civic events within the local board area.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Completed	Green	The Maori Garden Dawn Blessing was held on 24 June with around 40 people attending on a wet morning.		The Westgate Mall Multipurpose Facility sod turning was held on Thursday 30 March 2017 and was attended by around 50 people.
1382	CS: ACE: Events	Citizenship Ceremonies - Henderson-Massey	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 23,000	Completed	Green	The Civic Events team delivered citizenship ceremonies on two occasions during Q4.		The Civic Events team delivered citizenship ceremonies on two occasions during Q3.
Libraries											
734	CS: Lib & Info	Library hours of service - Henderson-Massey	<p>Provide library service at Massey Library for 56 hours over 7 days per week. (\$796,268 - FY16/17)</p> <p>Provide library service at Rānui Library for 56 hours over 7 days per week. (\$537,837 - FY16/17)</p> <p>Provide library service at Te Atatu Peninsula Library for 48 hours over 6 days per week, Monday to Saturday. (\$423,960 - FY16/17)</p> <p>Provide library service at Henderson Library for 56 hours over 7 days per week. (\$965,478 - FY16/17)</p>	Q1; Q2; Q3; Q4	ABS: Opex	\$ 2,723,543	Completed	Green	Library visits have increased by 5% compared with the same quarter last year. However, individual branches varied either increasing or decreasing dependent on activities and seasonal fluctuations.		Library visits have increased by six per cent compared to the last quarter. This increase can be attributed to a number of large events and Te Atatu Peninsula being able to correctly count visitors.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
744	CS: Lib & Info	Celebrating cultural diversity - Henderson-Massey	Celebrate cultural diversity with displays and event including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, NZ Music Month, Pasifika, PRIDE, Samoan Language Week, Cook Islands Language Week, Tonga Language Week, Tuvalu Language Week, Fiji Language Week, Niue Language Week, Tokelau Language Week, Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Te Atatu Peninsula had a Spanish storytime presented by a local resident who illustrates books for Spanish publishers, revealing Te Atatu has 3 local Spanish language groups. The storytime had 80 participants. For Samoan Language Week the Pacific Mamas presented at Ranui and Te Atatu Peninsula. Massey had a Rongoa Workshop which was fully booked. In partnership with Sport Waitakere, Massey Library ran an event teaching Māori traditional action games. All libraries are running events for Matariki including movies, performances, crafts and cooking. Henderson Library is hosting an exhibition "Woven Histories" presenting fashion using raranga. All libraries hosted the Museum who presented a Matariki storytime. Henderson Library hosted a Talanoa of Pacific plays.		Lunar New Year was celebrated at all libraries. Te Atatu Peninsula hosted a popular dumpling making workshop, Calligraphy and Chinese Line Dancing. The Massey library Chinese Social Club was launched during the celebrations. The club; has over 120 members. Massey Library meeting room is used by members for talks and presentations and the YMCA for health and fitness. The club has enjoyed visits by Deputy Prime Minister Paula Bennett and Peter Chan, Deputy Chair Henderson Massey Local Board. Pasifika was celebrated at all four libraries. Resources have been shared among the group to deliver Pasifika storytimes. Ranui Library storytimes were well attended by local Early Childhood Education providers, with a Saturday performance by O Moana Nui Performing Arts Group attracting 79 people.
743	CS: Lib & Info	Celebrating local places and people - Henderson-Massey	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month and Heritage Festival The regionally supported West Auckland Research Centre celebrates the local area and history with exhibitions, oral histories and events. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	West Auckland Research Centre presented "I am Africa" exhibition which showcases the work of local Māori Tuwe representing Afrika and its diaspora across the seas. Te Atatu Peninsula and West Auckland Research Centre have been working to collect oral history from local RSA members. Local high schools have their art on display at Te Atatu Peninsula and Massey libraries. Local author Simon West presented an author talk on his book "The student body" at Henderson.		The first Massey Māori Markets was held in February. This was a joint initiative with the West Auckland Research Centre and Massey Library. Approximately 500 people attended the event including local community groups. The markets provided an opportunity to connect with our local Māori community and record local Māori oral history. During February, the West Auckland Research Centre presented "Henderson Stories" which generated a lot of interest and support.
742	CS: Lib & Info	Digital literacy support - Henderson-Massey	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. Computer classes, promoting Teen E reading room and online e resources. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	This quarter there were 158,201 PC & WiFi sessions which is a 16% increase from the same time last year.		This quarter there were 140,259 Wi-Fi and PC sessions. This is an increase of 24 per cent compared to the same quarter last year.
735	CS: Lib & Info	Information and lending services - Henderson-Massey	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The number of items borrowed decreased by 6% following a global downward trend of library borrowing. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11.8 % of items borrowed regionally.		The number of library items borrowed from the libraries in the board decreased by four per cent compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent of items borrowed regionally.
741	CS: Lib & Info	Learning and Literacy programming - Henderson-Massey	Provide learning programmes and events throughout the year including: computer classes, drivers licence classes, CV classes, Read Aloud ESOL groups, makerspace, Children's Book Awards, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, NZ Sign Language Week. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Our learning programmes continue to be popular. We delivered 159 Book a Librarian sessions to adults and children. English classes at our libraries are well attended and enjoyed. Adventurer Jeremy Scott gave an author talk to 40 avid attendees at Massey Library. Library staff continue to support visitors to use computing resources within the library to meet their social and life administration needs, and to engage with local and central government agencies.		Our learning programmes continue to be popular. We have waiting lists for Henderson Library's senior computer group. Eco West festival was celebrated at Henderson and Ranui libraries with recycling /upcycling workshops for adults and children. St Margaret's rest home are enjoying their book discussion and digital outreach sessions and are coming to the library for special events.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
736	CS: Lib & Info	Preschool programming - Henderson-Massey	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime and Storytime. Outreach visits to preschools and kindergartens. Pop up Library events at family community events. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	We have attracted 15,394 participants in quarter four. The Massey Children and Youth Librarian represented the HM Local Board Libraries at the Toddler's Day Out which was held at the Massey YMCA. Rhyme Times were performed on stage to large groups of preschoolers and their parents.		Preschool programming attracted 6150 participants in quarter three. Due to customer demand a Mandarin storytime is now offered at Te Atatu Peninsula Library. This has been enabled by the sharing of staff resources from Henderson Library.
739	CS: Lib & Info	School engagement and Afterschool programming - Henderson-Massey	Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours, e.g. Makerspace and ThinkLab, Tuvalu homework group support. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Ranui and Te Atatu Peninsula are experiencing success with ThinkLab and a fortnightly science club respectively. The Tuvalu Homework group still attends Ranui Library. The Massey Children and Youth Librarian was asked to be the quiz master at the West Harbour Barfoot and Thompson Book Battle. Sixteen schools from Upper Harbour and West Auckland participated in the event.		West Auckland Middle School visited Henderson Library. All of the children from two classes in the West Harbour Primary School have new library cards and plan to make regular class visits to Massey Library.
737	CS: Lib & Info	School holiday programming - Henderson-Massey	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The theme for this quarter school holidays was Construction Wizards which proved to be popular especially the building of your own town, rocket making, light house making and pizza construction. A range of activities were held at all libraries.		In February the Massey Henderson Local Board libraries started planning for the April school holidays. The theme is Construction Wizards. Activities will support STEM objectives (Science, technology, engineering and mathematics)
738	CS: Lib & Info	Summer reading programme	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Some exploratory work has been done towards a winter reading programme working closer with school remedial reading in lifting literacy. Libraries are promoting the LIANZA Hell Pizza Challenge to encourage children to read and engage with library staff about what they are reading.		Kia Māia Te Whai, Dare to Explore was continued into January 2017 with increased enrolments across all four libraries. Finale parties were enjoyed by 360 participants in the Henderson Local Board area.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
740	CS: Lib & Info	Supporting customer and community connection - Henderson-Massey	Provide programmes that facilitate customer connection with the library and community including themed clubs and special events Regular Pop up activities, e.g. Night markets and Tui Glen. Outreach to Caravan Park. Adult storytimes for special needs adults. Job seeker support. Housebound services for customers with access issues. Provide community space for hire and community use at Rānui, Henderson, and Massey libraries. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	We continue to deliver quality programming to support customer and community engagement. Highlights this quarter included: Te Atatu collaborated with the local business association to support supper provision for an author talk by Steve Braunias as well as hosting a Community Sewing Bee to make boomerang bags, a community scheme to reduce the use of plastic bags. The children's librarian from Te Atatu Peninsula was asked to judge the poetry competition of local schools. Henderson hosted "Murder in the Library" with the Ngaio Marsh award nominees who live in the West presenting about their books. All branches hosted local board members drop in sessions as part of Shape Auckland Local Board Planning. Local musicians gave their time and talent at all our libraries to bring New Zealand Music Month to life. At Massey Library, Marina View Primary Choir and an adult ukulele group performed a musical extravaganza under the leadership of Marion Burns.		We continue to deliver quality programming to support customer and community engagement. Highlights this quarter included: Neighbours Day 2017. Rānui Library organised a joint event with Rānui Community Centre and Massey Library promoted the Massey Matters tea party at the West Harbour Hub. Collaborating with local bands we have been able to have musical performances outside the Henderson library for the enjoyment of the community. Collaborating with Waitakere City Arts Council, two painting workshops were hosted by Henderson Library attracting interest and participation from library visitors. Te Atatu Library is taking part in the pilot for HEAT kits, our heat kit went out on the first day and will be a popular item for borrowing.
Local Parks											
3783	CF: Project Delivery	Corban Reserve dog agility course improvements	Delivery of perimeter fencing around the dog agility course, a plastic bag holder/dispenser for the convenience of dog owners picking up after their dogs (public provide bags) and new signage (stencil style) on the main driveway entrance off Henderson Valley Road.	Q3; Q4	LDI: Capex	\$ 19,581	In progress	Green	Current status: project complete.		Current status: pre- commencement meeting will be held at the site on 29 March 2017. Physical works will be started in first week of April Next steps: monitor construction works carefully due to possible threat from the underground methane gases.
4484	CF: Project Delivery	Park Furniture Installation - Murillo Reserve and Henderson Valley Park	At Murillo Reserve - supply and install picnic table, Sandringham style or similar approved. Install next to playground as per location shown in the appendix photos. Ensure concrete slab butts up to existing path. Supply and install seat with back, Portland style or similar approved. Install at top of bank on slight angle. At Henderson Valley Park - supply and install Portland Timber bench seat. Install all furniture with concrete surround in accordance with Parks COP - SD7.01D and SD7.02A.	Q4	LDI: Capex	\$ 15,000	Approved	Green	Current status: a contractor has been engaged to supply and install the furniture in the two parks. Works is anticipated to commence mid-July 2017 once the furniture becomes available from the manufacturer. Next steps: inspect works once completed.		NA
4557	CF: Project Delivery	Te Rangi Hiroa Reserve - Youth Park Improvements	Various park improvements that include, replacing the limestone aggregate path with concrete, guttering, storm water connections, wet pour and access crossings.	Q4	LDI: Capex	\$ 71,000	In progress	Green	Current status: Whanau shelter gutter and drainage works have been completed; concrete path is being installed. Next steps: complete concrete path installation.	No	NA
3739	CF: Project Delivery	Royal Reserve Development GD	New park development to provide recreational and play facilities for both adults youth and children. Part of project is to provide car parking so the 4x sports fields at this park can be fully activated -	Q1; Q2; Q3; Q4	Growth	\$ 1,800,000	In progress	Green	Current status: physical works commenced mid April 2017 and are going according to program, apart from a set back with weather. Next steps: continue physical works and monitor fortnightly.		Current status: physical works contract has been awarded. Next steps: physical works to commence first week of April 2017.
3364	CF: Project Delivery	Te Atatu South Park/Neville Power Memorial Park New Perimeter Path and Fitness Stations GD	Provide new perimeter walkway to link existing walkways and provide new fitness equipment at side of path as part of Network Plan	Q1; Q2; Q3; Q4	Growth	\$ 100,000	In progress	Green	Current status: the physical works are continuing with the fitness equipment to be installed. Next steps: completion of the physical works.		Current status: physical Works Next steps: complete Physical Works

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
493	CS: PSR: Local Parks	Programmes and event - local parks - Henderson-Massey	Programme of events attached	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	Completed	Green	The Snow in the Park event was delivered on the 18 June 2017. The feasibility investigation of the old nursery site at Te Rangi Hiroa is complete. The findings of this report will be presented to the Henderson-Massey Local Board at a workshop on the 11 July 2017.	No	In 2016-2017 the following events have been delivered: Te Rangi Hiroa Youth Park ribbon cutting/site blessing, Te Rangi Hiroa Youth Park community open day, Snow in the Park and the Royal Reserve sod turning. A budget underspend has been re-allocated to Te Rangi Hiroa (old nursery site) feasibility investigation which is currently underway to be completed by 30th June 2017. The reallocation was within the PSR budget so was approved by a memo from the chairperson of the Henderson-Massey Local Board.
496	CS: PSR: Local Parks	Te Whau Pathway planning and design	Construction of an 13km shared walkway	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	In progress	Green	A preliminary design report for the Te Whau walkway commissioned by Auckland Transport has been received and is under review by Auckland Council and Auckland Transport staff. A final draft of this report is expected by 30 June 2018. Ecological restoration planting of almost 4,500 plants (with volunteer support) is underway and also due for completion 30 June 2017. Parks involved include Ken Maunder, Archibald and McLeod.		Draft material to be presented to a local board workshop in May 2017. Balance of funds going towards ecological restoration of McLeod Park in 2017. Interpretation planning and consultation with Mana Whenua and historians progressing.
495	CS: PSR: Local Parks	Volunteers-Local Parks	Pest control, planting and restoration involving volunteers. Programme attached.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 38,000	Completed	Green	We are collaborating with Royal Forest and Bird and Sustainable Coastlines at Harbourview-Orangihina Park to plan community planting days (starting in July 2017). As part of the Million Trees project, we will plant fernbird appropriate species to expand the fernbird population to the southern boundaries of the park. All plantings in Manutewhau with local school groups have been completed successfully. A propagation workshop with Odyssey House and the 90 day Salvation Army programme have both been completed and Te Atatu Nursery continues to run at full capacity.	No	The Te Atatu Peninsula Community Nursery is running at full capacity. A shade cloth structure has been completed to cover the nursery standing out area. On the 4 April 2017 at 10.30 am the nursery will run a propagation workshop. The Salvation Army 90 day program team will attend along with other community volunteers. Trees will be propagated to restore native vegetation in Harbourview-Orangihina Park.
2926	CS: PSR: Local Parks	Henderson -Massey General Park Restoration SH16/20	Contribution to Royal Reserve development and network plan.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,760,742	In progress	Green	This is LTP funding for the project which is now reported on by Community Facilities.	No	This is LTP funding for the project which is reported on by Community Facilities.
Sports Parks											
3365	CF: Project Delivery	Massey Domain SID	Massey Domain No 1 Hybrid turf grass and toilets.	Q1; Q2; Q3; Q4	Growth	\$ 1,450,000	In progress	Green	Current status: resource consent has been lodged and awaiting approval. Next steps: begin physical works, project will be carried over into new financial year.		Current status: lodged resource consent. Next steps: detailed design in progress
3366	CF: Project Delivery	Moire Park SID	New lights	Q2	Growth	\$ 120,000	In progress	Green	Current status: the design contract has been awarded and the site investigation is completed. Next steps: receive concept and developed design for review.		Current status: design contract awarded. Next steps: confirm design
Leisure											
4548	CF: Investigation and Design	West Wave Aquatic Centre - renew air conditioning unit in Plunket Rooms	Replace air conditioning unit serving the plunket rooms as current unit has failed.	Q4	ABS: Capex	\$ -	Completed	Green	Current status: investigation and assessment pre business case. Next steps: Prepare business case.	No	NA
4539	CF: Investigation and Design	West Wave Aquatic Centre - renew chlorine generation system	To determine a suitable replacement system for West Wave and implement it as the main chlorine holding tank in the facility has failed leaving a second tank but this can only be a temporary situation.	Q3; Q4	ABS: Capex	\$ 23,100	Completed	Green	Current status: business case is complete however further options are likely to be investigated. Next Steps: Select desired system and install.	No	Current status: report of onsite generated chlorine options has been completed. Next steps: review report and reach agreement amongst swimming pool working group.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4547	CF: Investigation and Design	West Wave Aquatic Centre - renew facility extractor fan	Replace extractor fan F6, serving the main pool.	Q4	ABS: Capex	\$ -	Completed	Green	Current status: investigation pre business case delivery. Next steps: Prepare business case.	No	NA
4516	CF: Project Delivery	Massey Leisure Centre - renew carpet	Health and Safety issues with the carpet in the Community shared space, as the carpet is probably over 10 years old and it is patched up with black masking tape where it has frayed and torn through use from all meetings booked through council and the YMCA. Quite few incidents of people tripping where the black tape has come away - the most cost effective option could be replacing with rubberised carpet tiles with non-drying glue backing.	Q3; Q4	ABS: Capex	\$ 17,500	Completed	Green	Current status: the new carpet has been installed and the project is being closed off. Next steps: no further physical works required.	No	Current status: preparing tender documents and initiate tender. Next steps: award contract and agree delivery time.
3604	CS: PSR: Leisure	Massey Leisure Centre and Library - workstream project for vacant library space	Leisure Project to gather expressions of interest for the vacant library space once a report has been provided from Policy	Not scheduled	Currently unfunded	\$ -	Completed	Green	Community and Social Policy are preparing demographic information to assist the board in its decision making on the future use of the Massey Library space once the library has relocated to Westgate. This information is expected toward the end of the first quarter of 2017/2018.	No	The process to gather expressions of interest for the vacant Library space will begin in Q4 and the results will be communicated back to the Local Board for consideration.
2752	CS: PSR: Leisure	Westwave Pool & Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	<p>Westwave Pool & Leisure Centre programming targets have met the Local Board objectives for the 2016/2017 financial year. A key focus on the Local Board outcome of 'A good life for young and old' has seen a significant increase in facility utilisation.</p> <p>West Wave has experienced a visitor increase of 23% on the 2015/2016 year, which builds on a 10% increase in the previous year. This financial year, West Wave is on track to exceed over 1 million visits, the first time since amalgamation.</p> <p>This growth has been observed in the Learn to Swim programme, where there has been an increase of 30,000 children's visits this year.</p> <p>The fitness centre has achieved its goal of growing membership, with over 50,000 more visits to the fitness centre. The key drivers of this increase have been improved programming quality, better member engagement and a focus on the green prescription segment, which aligns to the outcome of 'A good life for young and old'.</p> <p>Aquatic visits have increased by over 140,000 and the recreation centre continues to grow it's engagement with local community groups, connecting the West</p>	No	Westwave Pool & Leisure Centre - KPI programming targets are on track to meet the Local Board objectives year to date. Facility utilisation has increased by a further 9% (with a total annual increase of 19% year to date) on last year with monthly visitation consistently exceeding 100,000 visits. This increase is mainly driven through increased aquatic, learn to swim and fitness centre visits. Learn to Swim has seen growth that has achieved record numbers in programme and is anticipating over 2,800 registrations for term 1, 2017. The recreation centre is showing positive signs of growth in visitation also. On-going engagement with local health promoting agencies generating greater awareness of programmes and inclusion within West Wave through collaborative workshops and facility usage. Third quarter engagement with Zeal, and Healthy Families / Sport Waitakere is proving beneficial with further activation and community based planning being undertaken. On the watch list is our air handling in the lower fitness centre, and pool side where there are continued outages and closures due to increased temperature issues. The Lower fitness temperature problem has had a plan in place to remedy with an interim solution. Closer working with Community Facilities on medium and long term planning has started and an understanding of timelines is being developed and is expected to be understood in the next Quarter.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2727	CS: PSR: Leisure	YMCA operators of Massey Leisure Centre	Management Agreement ACPN_14833 - Supplier will provide a comprehensive range of programmes to meet the Council/LB objectives that reflect the local community demographics/needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Massey Leisure Centre programming targets have met the Local Board objective of 'A good life for young and old'. There has been a 23% decrease in fitness visitors compared to 2015/2016 and a 16% reduction in fitness membership, to 690 members. There has been a slight decrease (-6%) in total stadium/recreation usage compared to 2015/2016, but this is primarily in spectators (-39%) not active users (+7%). The basketball programme has exceeded expectations this year with 72 junior teams competing in our first season, involving almost 700 children in the local community. Great user feedback about the new stadium floor.	No	-Basketball has exceeded expectations with 72 Junior Teams in the first season of the year reaching out to almost 700 children in the local community. That is ten teams more than expected. Great user feedback about the new Stadium Floor - Local Chinese group of 60 people have hired out the Don Buck room twice per week, adding diversity and extending services to reach a wider sector of the community. - KPIs on track for Q3.
Sport and Recreation											
494	CS: PSR: Sport & Rec	Sport & Recreation investigations Dance and Badminton (HM)	Supporting the completion of needs assessments for dance and badminton facilities to ensure robust decisions are made about future investment.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 7,000	In progress	Green	Sport Waitakere are completing the dance and badminton needs assessment and their report will be available 30 June 2017.		Sport Waitakere are completing the dance and badminton needs assessment and their report will be available 30 June 2017.
2833	CS: PSR: Sport & Rec	Sport and Recreation investigations Equestrian	Supporting ongoing investigation into provision for equestrian activities.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 2,000	Completed	Green	HRDA and Henderson Valley Pony Club have agreed to a split-lease arrangement and are now working towards an MOU for shared-use of facilities under the split lease.	No	Completed planning advice for HRDA in Q2. Progressing lease negotiation.
2588	CS: PSR: Sport & Rec	Sport and Recreation investigations Waitemata Rugby Football Club (HM)	Investigate, through needs assessment and feasibility study, potential to develop multi-sport facilities on Waitemata Rugby Football Club grounds in Henderson	Not scheduled	LDI: Opex	\$ 40,000	In progress	Green	No progress reported. New chairperson has been appointed by club. Not clear that the intended cooperative support from ARFU, SW and Aktive has occurred.		Waitemata Rugby Football Club has been receiving capability development support from sector agencies on clubroom design. Council staff will follow up on needs assessment progress in April.
2586	CS: PSR: Sport & Rec	Sport and Recreation participation (HM)	Sport and recreation participation initiatives designed to get more residents active in Henderson-Massey. Delivered via Sport Waitakere Community Recreation Broker.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 40,000	Completed	Green	Programme delivery completed and substantive report to local board provided by Sport Waitakere in April 2017. Final report due 30 June 2017.		Programme delivery at local parks including: the Move-it youth holiday programme over the summer holidays, the NRL9's local clubs visit with Waitemata Seagulls. A report evaluating the activation programme is due 31 March 2017.
2589	CS: PSR: Sport & Rec	Facility Partnership 2013 Waitakere Regional Hockey Turf Trust	Facility Partnership grants totalling \$217,000 to Waitakere Regional Hockey Turf Trust towards completion of toilet & changing facilities for hockey turf at Henderson High School.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Recipient has re-scoped its project and presented a project plan which is sufficiently sound to justify extending this funding. Variation agreement to be signed before 30 June 2017.	No	Trust is on notice that funding will expire 30 June 2017 unless satisfactory progress is shown with project planning. Trust Board is now progressing a pavilion project plan.
2587	CS: PSR: Sport & Rec	Facility Partnership 2014 Cycle Hub Te Rangi Hiroa (HM)	Facility Partnership project to develop a BMX focussed cycle hub facility at Te Rangi Hiroa Birdwood Reserve. \$175,000 grant to Waitakere City BMX Club and NZ Freestyle BMX Club.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Fencing, points hut, canteen and storage completed. Pump track works are on hold due to weather.		Works to the outfield of the pump track will be completed by Q4, including fencing. Containers for points hut, storage and canteen are being installed. Pump track area levelled.
Development Projects											
3975	CF: Project Delivery	Massey Leisure Centre - Futsal Court Fence Height Extension	Massey Leisure Centre - Futsal Court Fence Height Extension	Q3; Q4	LDI: Capex	\$ 10,569	Completed	Green	Current Status: The physical works are complete. Next Steps: Financial and asset settlement process.		Current status: the physical works are being completed 17 March 2017. The Leisure Centre and the neighbouring property have been kept informed and are happy with the outcome. Next steps: undertake financial payment and asset settlement.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3983	CF: Project Delivery	Te Atatu South Community Centre - Refurbish toilets, Main Hall incl Heating & Switchboard Upgrade	Te Atatu South Community Centre - Refurbish toilets, Main Hall incl Heating & Switchboard Upgrade	Q1; Q2; Q3; Q4	LDI: Capex	\$ 47,619	In progress	Green	Current status: new heaters have been installed in the hall area as requested. Building consent lodged and tender documentation being finalised and issued for tender price. Next steps: obtain the tender price and award the contract to preferred contractor. Carry out physical work in 2017/2018.	No	Current status: preferred concept was presented to the local board. Currently investigating whether there is funding to undertake physical works in accordance with preparing all tender documentation. Next steps: receive confirmation on funding to proceed.
3981	CF: Project Delivery	Te Atatu Peninsula CC Redevelopment	Te Atatu Peninsula CC Redevelopment	Q4	ABS: Capex	\$ -	Completed	Green	Current status: defects liability period running from June 2016 to June 2017. Next steps: continue to assess any defects as they occur.		Current status: complete
3985	CF: Project Delivery	Tui Glen Reserve Amenity Lighting Plan	Tui Glen Reserve Amenity Lighting Plan	Q4	ABS: Capex	\$ 5,787	Completed	Green	Current status: the project is complete. Next steps: no further physical work is required.		Current status: Complete
3989	CF: Project Delivery	YFTRH - HM - Te Rangi Hiroa Reserve Youth Facility	Development of old wood yard site within the reserve into an outdoor youth facility.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 270,524	Completed	Green	Current status: the project is complete.	No	Current status: complete
4369	CF: Project Delivery	Ken Maunder & Te Atatu Peninsula Park - Turf Reinstatement	To reinstate sports fields with the appropriate turf species, to allow the cricket season to start on time. To install sand based turf on the sand carpeted fields. To install soil based turf on the soil fields. Ensure that all turfing is completed as per the natural design specs.	Q2; Q3; Q4	Growth	\$ 50,000	Completed	Green	Current status: project is complete.		Current status: execution and delivery. Next steps: complete physical works.
1937	CF: Project Delivery	Westgate Multipurpose Facility and Town Square	New Library (Library and Community Facilities, CAB, Public Toilets, Public Arts - Children' Multipurpose area) and Town Square (Soft and Hard landscaping and traffic shared space)	Q1; Q2; Q3; Q4	ABS: Capex	\$ 2,400,995	Deferred	Red	Issues/ Risks: Enabling works to implement sediment control system have caused delays, further delays are anticipated due to change in Vector transformer's location and ground conditions encountered on site, currently negotiating with contractor to minimise additional cost. Current status: multipurpose facility physical works commenced on 6 March 2017. Works are now underway which include: site establishment, drainage works, sediment control system that have caused delays but now are complete, foundations and piling delays and the tower crane erection is underway. Next steps: physical works will progress on site: 1.Piling and foundations to be complete by mid July 2017 2.Vector transformer to be installed by end July 2017 3.Tower crane to be operational by early August 2017 4.Multipurpose facility anticipated to open to public late 2018, early 2019.		Current status: multipurpose Facility physical works commenced on 6 March 2017. Next Steps: Multipurpose facility progressing with construction and anticipated opening to public by late 2018.
Community Facilities: Renewals											
4402	CF: Project Delivery	Royal Reserve Carpark for Sports Field Use	Development of carpark to accommodate the sports field	Not scheduled	Growth	\$ 630,000	Cancelled	Red	Issues/ Risks: Duplicate record, please refer to SharePoint record 3739 Royal Reserve Park Development for commentary. Current status: project is cancelled.	No	Current status: to review business case. Next steps: engage project manager.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3746	CF: Project Delivery	Te Atatu South Community Centre - Refurbish Toilets, Main Hall, Heating & Switchboard Upgrade including QS Detailed Design	Te Atatu South Community Centre - Refurbish toilets & main hall including heating and switchboard upgrade and detailed design and QS estimate. Note this item and item 3743 replace item 172.	Q1; Q2; Q3; Q4	ABS: Capex; LDI: Capex	\$ 118,021	In progress	Green	Current status: new heaters installed in hall area as requested. Building consent lodged and tender documentation being finalised and issued for tender price. Next steps: obtain the tender price and award the contract to preferred contractor. Carry out physical work in 2017/2018.		Current status: preferred concept was presented to the local board. Currently investigating whether there is funding to undertake physical works in accordance with preparing all tender documentation. Next steps: receive confirmation on funding to proceed.
3963	CF: Project Delivery	Armada Reserve retaining wall renewal	Armada Reserve retaining wall renewal	Q2; Q3	ABS: Capex	\$ -	Completed	Green	Project completed.		Current status: complete
3964	CF: Project Delivery	Awaroa Park Playground renewal	Awaroa Park Playground renewal	Q1; Q2; Q3	ABS: Capex	\$ 21,100	Completed	Green	Current status: The project is complete. Next steps: no further physical work is required.		Current status: complete
3965	CF: Project Delivery	Claverdon Park Retaining wall renewal	Claverdon Park Retaining wall renewal	Q2; Q3	ABS: Capex	\$ 52,702	Completed	Green	Current status: the project is complete. Next steps: no further physical work is required.		Current status: complete
3294	CF: Project Delivery	Coletta Esplanade Bridge Renewals. Existing Renewals Project	Coletta Esplanade Bridge Renewal. Existing Renewals Project	Q3	ABS: Capex	\$ 2,500	Completed	Green	Current status: complete		Current status: complete
3966	CF: Project Delivery	Coletta Esplanade Retaining wall renewal	Coletta Esplanade Retaining wall renewal	Q1; Q2; Q3	ABS: Capex	\$ 2,100	Completed	Green	Current status: the project is complete. Next steps: no further physical work is required.		Current status: complete
3295	CF: Project Delivery	Elvira Walk Amenity light renewal. Existing Renewals Project	Elvira Walk Lighting Renewal. Existing Renewals Project	Q1; Q2; Q3	ABS: Capex	\$ 90,000	In progress	Green	Current status: the project is complete. Next steps: no further work is required.		Current status: physical works in progress Next steps: complete physical works
3296	CF: Project Delivery	Emerald Valley Park footpath renewal	Emerald Valley Park Path Renewal	Q1; Q2; Q3	ABS: Capex	\$ 15,750	Completed	Green	Current status: the project is complete. Next steps: no further work is required.		Current status: complete
3967	CF: Project Delivery	Falls Park Renew amenity lighting	Falls Park Renew amenity lighting	Q2; Q3	ABS: Capex	\$ -	Completed	Green	Current status: the project is complete. Next steps: no further physical work is required.		Current status: complete
3297	CF: Project Delivery	Fred Taylor Park Sports field renewal	Fred Taylor Park Sports Field Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 205,000	In progress	Green	Current status: detailed design is complete. Next steps: preparation and lodgement of the resource consent application, project will be carried over into the new financial year.		Current status: detailed design Next steps: resource consent
3298	CF: Project Delivery	Gloria Park goal post renewal	Gloria Park Goalpost Renewal	Q1; Q2; Q3	ABS: Capex	\$ 15,000	In progress	Green	Current status: the project is complete. Next steps: no further work is required.		Current status: physical works - installation of goal posts. Next steps: handover to operations.
4326	CF: Project Delivery	Harbourview-Orangihina Walkway Bridge Repair	H & S Reactive Renewals- Harbourview-Orangihina Walkway Bridge Repair- Total cost is under investigation	Q4	ABS: Capex	\$ 2,000	Completed	Green	Current status: project is complete.		Current status: investigation in progress Next steps: procurement of professional services
3968	CF: Project Delivery	Helena Park Renew footpath	Helena Park Renew footpath	Q1	ABS: Capex	\$ -	Completed	Green	Current status: the project is complete. Next steps: no further work is required.		Current status: complete
3299	CF: Project Delivery	Henderson Park car park renewal and Bollards Renewals	Henderson Park Car Park and Bollards Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 90,000	In progress	Green	Current status: award of the physical works contract to successful tender. Next steps: undertake pre-start meeting with contractor, project will be carried over into the new financial year.		Current status: physical works tendered Next steps: award physical works contract
3969	CF: Project Delivery	Henderson Park Foot Bridge	Henderson Park Foot Bridge	Q1	ABS: Capex	\$ -	Completed	Green	Current status: the project is complete. Next steps: no further work is required.		Current status: complete
3300	CF: Project Delivery	Henderson Valley Green structure renewal	Henderson Valley Green Bridge Renewal	Q3	ABS: Capex	\$ 26,500	In progress	Green	Project will be delivered in FY18 as budget allocated for 2018. Current status: project planning is underway. Next steps: appoint professional services consultants through a request for quotation process.		Current status: reviewing scope and planning a site visit for inspection and engagement of contractor. Budget allocated for 2018 Next steps: request for quote and tender process
4455	CF: Project Delivery	Henderson Youth Facility - replace sliding doors	Replace manual sliding doors with electronic sliding doors	Q3; Q4	ABS: Capex	\$ 28,218	In progress	Green	Current status: the new sliding doors were installed in May 2017. The project documentation is being completed for project closure. Next steps: no further physical works required.		Current status: A business case has been received and project manager allocated. Next steps: project planning and initiation of procurement.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3301	CF: Project Delivery	Henderson-Massey Amenity light renewal FY17	Cellarmans Corner, Coroglen Reserve, Kaumatua Reserve, Lloyd Morgan Lions Club Park, Paremuka Lakeside Lighting Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 107,800	In progress	Green	Luminaire, control box and light pole fabrication delays Current status: physical works contract has been awarded to a contractor. Next steps: begin physical works, project will be completed in next financial year.		Current status: professional services contract awarded. Next steps: confirm design
3302	CF: Project Delivery	Henderson-Massey Building renewal FY17	Glendene Shops Public Toilet Renewals	Q4	ABS: Capex	\$ 14,438	In progress	Green	Require Project Identification Form /scope to be uploaded Current status: project planning is underway. Next steps: appoint professional services consultants through a request for quotation process.		Current status: planning and site visit and physical inspection. Next steps: request for quote and tender process
3303	CF: Project Delivery	Henderson-Massey Building renewal FY17-18	Falls Park Shelter and Moire Park Toilet Renewals	Q4	ABS: Capex	\$ 74,000	In progress	Green	Current status: project planning is underway. Next steps: appoint professional services consultants through request for quotation process.		Current status: to review scope for 2017/2018 Next steps: planning
3304	CF: Project Delivery	Henderson-Massey Car park renewal FY17	Taipari Strand Carpark Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 100,000	In progress	Green	Works near water course, trees, unforeseen ground conditions, heavy local interest - Watercare Sewer that has previously discharged to sea - Watercare do not intend to undertake any work so work will proceed Current status: award of the physical works contract to successful tender. Next steps: undertake pre-start meeting with contractor.		Current status: physical works tendered Next steps: award physical works contract
3305	CF: Project Delivery	Henderson-Massey Car park renewal FY17-18	Awaroa Park and Ranui Domain Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 176,000	In progress	Green	Current status: condition report received, site visit identified areas of additional design for Awaroa car park. Next steps: need to redesign pedestrian elements and assess layout of Awaroa car park.		Current status: preliminary report received. Initial recommendations approved. Next steps: receive final report and engineer's estimate. Decide on physical works approach.
3306	CF: Project Delivery	Henderson-Massey Coastal structure renewal FY17-19	Harbourview/Orangihina, Kelvin Strand, Chapman Reserve, Taipari Strand, Waimanu Bay Reserve and Spinnaker Strand Coastal Asset Renewals	Q4	ABS: Capex	\$ 60,000	In progress	Green	Current status: Project planning is underway. Next steps: appoint professional services consultants through a request For quotation process.		Current status: reviewing scope and organising a site visit and physical inspection. Project programmed for 2017/2018 to 2018/2019. Next steps: planning, engage consultant and contractors for requests for quotes
3307	CF: Project Delivery	Henderson-Massey Fence renewal FY17	Bosun Walk Fence Renewal	Not scheduled	ABS: Capex	\$ 2,700	Cancelled	Red	Issues/ Risks: Project has been merged with Henderson-Massey LB furniture renewal FY17 programme. Please refer to SharePoint record 3312 Current status: project has been merged with the Henderson-Massey Local Board furniture renewal 2016/2017 programme. Please refer to SharePoint record 3312.	No	This project has now been included in Sharepoint number 3312. Current Status: Allocated to a project manager and reviewing scope. Next steps: engage contractor
3308	CF: Project Delivery	Henderson-Massey Footpath renewal FY17	Flauty Reserve, Harbourview/Orangihina Path Renewals Harbourview-Orangihina and Manutewhau are in need of renewal. Manutewhau to continue to achieve a connection through Massey to Westgate, Harbourview-Orangihina as it is a very popular track that has heavy use	Q1; Q2; Q3; Q4	ABS: Capex	\$ 148,000	In progress	Green	Current status: physical works are currently underway. Next steps: completion of the physical works, project will be carried over.		Current status: award physical works tender Next steps: physical works
3309	CF: Project Delivery	Henderson-Massey Footpath renewal FY17-18	Cron Reserve, Hart Domain, Kaurilands Domain, Paremuka Esplanade, Paremuka Lakeside Path renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 196,500	In progress	Green	Current status: physical works are currently underway. Next steps: completion of the physical works, project will be carried over.		Current status: award physical works tender Next steps: physical works.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
171	CF: Project Delivery	Henderson-Massey FY17 Arts Facility renewals	Corbans Estate Arts Centre - Exterior refurb to Villa/Garage buildings and Waitākere Arts Building.	Q2; Q3	ABS: Capex	\$ 69,300	Completed	Green	The arts building may be only completed as no physical works required during the March 17 to May 17 period due to events and activities. The Villa building may be done after this event period in June 2017. Current status: physical works for the villa building homestead started on 1 June 2017. Next steps: practical completion by end of July 2017.		Current status: physical works completed for arts building Next steps: physical work to be started on 1 June 2017 for the villa building as per the time frames agreed.
169	CF: Project Delivery	Henderson-Massey FY17 Community Leases renewals	Coletta Esplanade Scout Hall - Driveway reinstatement.	Q1; Q2; Q3	ABS: Capex	\$ 35,000	Completed	Green	Current status: the project is complete.		Current status: complete
170	CF: Project Delivery	Henderson-Massey FY17 Henderson Bowling Club renewals	Henderson Bowling Club - renew roof	Q4	ABS: Capex	\$ 179,827	In progress	Green	Potentially be pushed to 2017/2018 as roofing work needs to be done during the summer months. Current status: asbestos inspection, testing and reporting completed by the Investigation and Design team. Next steps: to engage the asbestos contractors for a request for quotation.		Current status: review business case and planning. A site visit is required for inspection for the facility management contractors to provide a quote. Next steps: engage consultants and contractors
3743	CF: Project Delivery	Henderson-Massey FY17 Kelston Community Centre renewal	Kelston Community Centre - replace main hall entrance doors Note this item and item 3746 replace item 172.	Q3	ABS: Capex	\$ 9,900	In progress	Green	Current status: progressing with Trac (security) to provide alternative security of door. Next step: evaluate quotes and award works.		Current status: obtaining quotes to carry out the work Next step: evaluate quotes and award works
174	CF: Project Delivery	Henderson-Massey FY17 Pools & Leisure renewals	Massey Leisure Centre - Floor refurbishment also Roof/Wall Upgrade.	Q2; Q3	ABS: Capex	\$ 71,429	Completed	Green	Complete		Current status: complete
3310	CF: Project Delivery	Henderson-Massey Goal post renewal FY17	Royal Reserve Goalpost Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 10,000	In progress	Green	Current status: the project is complete. Next steps: no further work is required.		Current status: physical works and installation of goal posts. Next steps: handover to operations.
3311	CF: Project Delivery	Henderson-Massey Half court renewal FY17	Dalmatia Green and Jack Pringle Sports Park Court Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 7,000	In progress	Green	Current status: works at the Dalmatia Green court are complete. Construction works at Jack Pringle Reserve are underway. Next steps: complete construction works at Jack Pringle Reserve.		Current status: works awarded. Waiting on final programme. Next steps: undertake physical works.
3970	CF: Project Delivery	Henderson-Massey Hockey Turf	Henderson-Massey Hockey Turf	Q4	ABS: Capex	\$ -	In progress	Green	Current status: planning stage two - to build a pavilion and changing rooms. Trust undergoing a review of governance and operational structure. Next steps: confirm governance and operational structure.	No	Current status: planning stage two - to build a pavilion and changing rooms. Trust undergoing a review of governance and operational structure. Next steps: confirm governance and operational structure.
3312	CF: Project Delivery	Henderson-Massey Park furniture renewal FY17	Chapman Strand, Harvet Reserve, Wainamu Bay Reserve, Bosun Walk, Lloyd Morgan Lions Club Park, Te Atatu Peninsula Park furniture renewals.	Q4	ABS: Capex	\$ 6,000	Deferred	Red	Risk/Issues: Contractors are fully booked and unable to commit to delivery in the next months. Current status: the tender for the supply and installation of the furniture hasn't attracted any supplier response. Next Steps: Retender the contract to the new Full Facilities contractor (Toru) in July 2017.	No	Current status: to review scope of works Next steps: to engage contractor
3313	CF: Project Delivery	Henderson-Massey Park signage renewal FY17	Alan Reserve, Cranwell Esplanade, Cranwell Park, Emerald Valley Park, Ferngrove Park, Flaunty Reserve, Forest Hill Park, Fred Taylor Park, Gloria Park, Jack Colvin Park, Jack Pringle Sports Park, Kaumatua Reserve, Kingdale Reserve, Lloyd Morgan Lions Club Park, Moire Park, Murillo Reserve, Pahi Park, Ramlea Park, Realm Esplanade, Royal Reserve, Starling Park, Taipari Strand, Te Atatu South Park, West Harbour Reserve	Q4	ABS: Capex	\$ 46,681	In progress	Green	Current status: the installation of signage is underway and is scheduled to be completed by the end of July 2017. Next steps: finalise the completion of the signage installation and close the project.		Current status: business case and supporting documents complete and loaded Next steps: project Manager to review and tender.

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3314	CF: Project Delivery	Henderson-Massey Playground renewal FY17	Starling Park fitness station renewal	Q1; Q2	ABS: Capex	\$ 2,100	Completed	Green	Project complete		Current status: complete
3315	CF: Project Delivery	Henderson-Massey Playground renewal FY17-18	Bridge Avenue, McClintock Reserve, Paremuka Lakeside playground renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 330,000	In progress	Green	Current status: contract for play equipment has been awarded and tender for works on site underway. Next steps: playground renewal works on site planned to commence in September 2017.		Current status: writing tender documents now that approval has been received for procurement approach. Next steps: tender projects for works.
3316	CF: Project Delivery	Henderson-Massey Renew park furniture	Lloyd Morgan Lions Club Park, Te Atatu Peninsula Park furniture renewals	Not scheduled	ABS: Capex	\$ 4,500	Cancelled	Red	Issues/ Risks: Project has been merged with Henderson-Massey LB furniture renewal FY17 programme. Please refer to SharePoint record 3312 Current status: park signage renewal has been merged with Henderson-Massey Local Board furniture renewal 2016/2017 programme. Please refer to SharePoint record 3312.	No	Current status: business case and supporting document is loaded Next steps: project manager to review.
3317	CF: Project Delivery	Henderson-Massey Structure renewal FY17-18	Coletta esplanade, Cranwell Park, Falls park, Henderson valley green, Jack Colvin Park, Jack PringleVillage Green, Paremuka Esplanade structure renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 120,000	In progress	Green	Current status: detail design documentation is complete. Next steps: tender out construction works and award contract.		Current status: report reviewed internally. Two structures require further design. Next steps: engage consultant to complete detailed designs.
3318	CF: Project Delivery	Henderson-Massey Wicket renewal FY17	Corban Reserve, Moire Park, Te Atatu Peninsula Park wicket renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 26,200	Deferred	Red	Ground conditions and weather conditions have caused works to spill into early July. Current status: contractor has been engaged to undertake works. Physical works have started on two playing wickets. Next steps: complete the two playing wickets.	No	Current status: award contract for physical works Next steps: physical works.
3319	CF: Project Delivery	Hilda Griffin Reserve footpath renewal	Hilda Griffin Reserve footpath renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 16,000	Completed	Green	Project complete		Current status: physical works Next steps: complete physical works
3320	CF: Project Delivery	Kingdale Reserve Playground renewal	Kingdale Reserve playground renewal. Existing Renewals Project	Q1; Q2	ABS: Capex	\$ 115,000	Completed	Green	Project complete		Current status: complete
3321	CF: Project Delivery	Lloyd Morgan Lions Club Park Building renewal	Lloyd Morgan Lions Club Park toilet renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 115,000	In progress	Green	Current status: new toilet is open for public use. Next steps: demolish existing toilet.		Current status: toilet has been installed on site with the mural painting nearly complete. Next steps: awaiting the power and water connections before opening the facility.
3971	CF: Project Delivery	Marlene Glade Playground renewal	Marlene Glade Playground renewal	Q3	ABS: Capex	\$ 77,926	Completed	Green	Current status: the project is complete.		Current status: complete
3972	CF: Project Delivery	Massey Community House - Full interior refurbishment	Massey Community House - Full interior refurbishment	Q1	ABS: Capex	\$ 187,000	Completed	Green	Current status: the project is complete.		Current status: complete
3973	CF: Project Delivery	Massey Domain Toilet Block	Massey Domain Toilet Block	Q2; Q3; Q4	ABS: Capex	\$ 274,000	Completed	Green	Current status: the project is complete.		Current status: complete
3974	CF: Project Delivery	Massey Leisure Centre - ECC carpet replacement	Massey Leisure Centre - ECC carpet replacement	Q1	ABS: Capex	\$ 4,000	Completed	Green	Current status: the project is complete.		Current status: complete
3976	CF: Project Delivery	Massey Leisure Centre New Futsal Court	Massey Leisure Centre New Futsal Court	Q3	ABS: Capex	\$ 18,159	Completed	Green	Current status: the project is complete. Next steps: no further work is required.		Current status: complete
4372	CF: Project Delivery	McLaren Park & Henderson South Hub West - Grease Trap Upgrade	Health & Safety Critical Works	Q2	ABS: Capex	\$ 12,264	Completed	Green	Current status: project is complete.		Current status: complete
3323	CF: Project Delivery	McLeod Park Sports field renewal	McLeod Park sports field renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 409,000	In progress	Green	Current status: detailed design is complete. Next steps: preparation and lodgement of the resource consent application. The project will be continued in the new financial year.		Current status: planning next steps Next steps: detailed design
3977	CF: Project Delivery	Moire Park Renew track	Moire Park Renew track	Q2; Q3	ABS: Capex	\$ -	Completed	Green	Current status: the project is complete. Next steps: no further work is required.		Current status: complete
3978	CF: Project Delivery	Moire Road Hall & Creche Upgrade Internal & External	Moire Road Hall & Creche (VINCE) Upgrade Internal & External	Q1	ABS: Capex	\$ 27,000	Completed	Green	Project completed.		Current status: complete

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3979	CF: Project Delivery	Ranui Community House - Interior Refurbishment	Ranui Community House - Interior Refurbishment	Q1	ABS: Capex	\$ -	Completed	Green	Ranui Community House - Interior Refurbishment. Project completed.		Current status: complete
3980	CF: Project Delivery	Spinnaker Strand Rock Armouring - Construct rock armour walls and reconstruct the boardwalk	Spinnaker Strand Rock Armouring - Construct rock armour walls and reconstruct the boardwalk	Q1; Q2; Q3	ABS: Capex	\$ 11,436	Completed	Green	Current status: physical works completed October 2016. Next steps: defect liability period for 6 months till end of April 2017.		Current status: complete
3324	CF: Project Delivery	Starling Park Playground renewal	Starling Park Playground renewal. Existing Renewals Project	Q1; Q2; Q3	ABS: Capex	\$ 135,500	Completed	Green	Project complete		Current status: complete
4371	CF: Project Delivery	Sturges West Community House - Electrical Fitting Upgrade	Health & Safety Critical Works	Q3	ABS: Capex	\$ 18,191	Completed	Green	Current status: project is complete.		Current status: complete
3982	CF: Project Delivery	Te Atatu Peninsula Community Centre - Install door security system	Te Atatu Peninsula Community Centre - Install door security system	Q1	ABS: Capex	\$ 21,923	Completed	Green	Current status: project complete.		Current status: complete
3325	CF: Project Delivery	Te Atatu Peninsula Park Sports field renewal	Te Atatu Peninsula Park sports field renewal	Q1; Q2	ABS: Capex	\$ 410,000	Completed	Green	Project complete		Current status: complete
3984	CF: Project Delivery	Te Atatu South Park Sports field renewal	Te Atatu South Park Sports field renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	Completed	Green	Current status: the project is complete. Next steps: no further physical work is required.		Current status: complete
3326	CF: Project Delivery	Te Pai Park Netball Court renewal	Te Pai Park netball court renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,113,502	In progress	Green	Current status: first phase complete. Next steps: start second separable portion of work - acrylic layer in summer of 2017/2018. Project will be continuing in the new financial year.		Current status: complete first separable portion of work - up to asphalt layer Next steps: start second separable portion of work which is the acrylic layer.
3986	CF: Project Delivery	West Harbour Esplanade Playground renewal	West Harbour Esplanade Playground renewal	Q1; Q2	ABS: Capex	\$ 40,016	Completed	Green	Current status: the project is complete. Next steps: no further physical work is required.		Current status: complete
4468	CF: Project Delivery	West Wave Aquatic Centre - renew HVAC units	The current system has reached its end of life, is beyond economic repairs and needs to be renewed. However due to dire need to fix the system for short term before the World Master's Games	Q3; Q4	ABS: Capex	\$ 38,085	Deferred	Red	Condition assessment of the two air handling units that supply the lower fitness centre, dry dive pit and spin room has been obtained - recommendation is to replace both units. Additional funding will be required. Current status: condition assessment of the two air handling units that supply the lower fitness centre, dry dive pit and spin room has been obtained. Recommendation is to replace both units. Next steps: review options to replace both units and separate off dry dive and spin room. Investigate possible energy efficiency upgrades through external funding.	No	Current status: in concept phase for investigation.
4370	CF: Project Delivery	West Wave Aquatic Centre - Emergency Lighting	Health & Safety Critical Works	Q2	ABS: Capex	\$ 19,023	Completed	Green	Current status: project is complete.		Current status: complete
3987	CF: Project Delivery	West Wave Aquatic Centre - HVAC Heating Coils	West Wave Aquatic Centre - HVAC Heating Coils	Q2; Q3; Q4	ABS: Capex	\$ 51,125	Completed	Green	Current status: Project Complete.		Current status: complete
3988	CF: Project Delivery	West Wave Aquatic Centre - Refurbishment	West Wave Aquatic Centre - Refurbishment	Q1; Q2; Q3; Q4	ABS: Capex	\$ 346,746	Completed	Green	Current status: Project is complete.	No	Current status: contracted works are complete and water features have been installed. Next steps: Deferred works have been noted and funding is being sought (including: roof / wall cladding replacement; lighting upgrade; air-conditioning upgrade). Public address system and Spectator Seating are being addressed as part of works relating to the World Masters Games. Pool re-tiling has been addressed as a separate project. Air-conditioning and building management system upgrades are being investigated by Community Facilities operations staff.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4464	CF: Project Delivery	West Wave Aquatic Centre - renew CCTV system	Renew CCTV system	Q3; Q4	ABS: Capex	\$ 55,000	In progress	Green	<p>The installation works were delayed due to Health & Safety requirements not being met on time; the project is delayed by about 5 weeks.</p> <p>Current status: the installation of the closed circuit television cameras is underway. Next steps: the completion of the installation is planned for August 2017.</p>	No	<p>Current status: the security team have reviewed scope of works and confirmed a quote with the incumbent contractor in this region. A business case has been received and staff have been allocated.</p> <p>Next steps: prepare procurement plan for direct engagement of incumbent contractor in this region, procure contractor and confirm programme for work to be undertaken.</p>
4465	CF: Project Delivery	West Wave Aquatic Centre - replace lint strainers	Replace lint strainers (3 X Polycarbonate disc with 3mm SS top wear plate plus 16Ø ring nut & toggle bolt assemblies).	Q3; Q4	ABS: Capex	\$ 6,394	Completed	Green	Current status: project complete.		<p>Current status: a business case has been received and a Project Manager allocated.</p> <p>Next steps: confirm scope with Pool Water Services sub-contractor and raise purchase order.</p>
4479	CF: Project Delivery	Westwave Pool - replace wavepool generator switchboard housing	Wavepool generator switchboard door hinges have failed and the door cannot support itself. The switchboard door needs to be useable as it houses the emergency isolator control and this has currently been disconnected (however the 'system stop' button is in operation.	Q3	ABS: Capex	\$ 8,565	In progress	Green	Current status: the project is complete.		New project - awaiting assignment to a project manager
Community Facilities: Operational Management and Maintenance											
3806	CF: Operations	Henderson-Massey Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 742,686	In progress	Green	<p>Treescape continue to perform well with a quarterly average of 99% for quality.</p> <p>The fourth quarter focus has been towards street tree maintenance and trimming for the clearance of electrical conductors with weather conditions limiting access to open space areas.</p> <p>There has also been an emphasis on ensuring customer responses are completed prior to the commencement of the new contracts on 1 July 2017. It is anticipated a small volume might need to be passed to the new contractor for the area where the scale of works has not allowed completion before contract end.</p> <p>The winter replacement planting programme is well under way. There has been a focus on our street tree stock increasing the native diversity and overall tree cover with appropriate tree species.</p>	No	<p>Treescape continue to perform well with a quarterly average of 99% for quality</p> <p>In late January, there was a significant weather event that saw a spike in requests for service. This influx in requests resulted in disruption to scheduled street and park tree maintenance. Although most of the follow-up work has been completed, the impact of the storm did create a backlog in jobs. The deluge earlier in March provided additional challenges.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3805	CF: Operations	Henderson-Massey Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 385,292	In progress	Green	<p>NZ Biosecurity Services continue to perform well with a quarterly average of 97 per cent for quality. The fourth quarter has seen a continued focus on animal pest control of high value sites with moderate rat bait take across the region. A reduction in bait take towards the end of the baiting programme can be symptomatic of either success in the control programmes or a seasonal decrease in activity as animal pests are not as mobile or breeding.</p> <p>Plant pest control has focused on high value reserves with an emphasis on controlling seed source pest plants.</p> <p>Following the trend from the third quarter, wasps continue to be reported in low numbers. All sites scheduled for planting have been scoped to ensure they are free of pest plants and ready for the planting. Selection of suitable plant species was undertaken factoring in conditions such as soil type, shade and moisture levels.</p> <p>Animal pest control has seen increase in the amount of possums trapped. This is common at this time of year as animals become transient exploring new territory. This rise is associated with lack of food source available to possums forcing them to explore other options.</p>	No	<p>NZ Biosecurity has a quarterly average of 91 per cent for quality leaving some room for improvement. The number of pest plant request for services have increased compared with last quarter which is expected for the season. The reserves experience higher public use with good weather and also the holiday season. Requests for rat and possum control have been consistent with the previous quarter. Third quarter is typically the peak period for wasp control. Although still the busiest period, the presence of wasps have been markedly less than previous years.</p>
3804	CF: Operations	Henderson-Massey Full Facilities Maintenance Contracts	Covers grounds, open spaces maintenance, parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 4,353,733	In progress	Green	<p>Citycare Limited have had an average performance of 99 per cent this quarter. This is a positive result given the challenges of recent wet weather conditions mixed with warmer days which has seen grass growth continue to occur at an above average rate for this time of year. These climate conditions, combined with the drop to three weekly mowing frequencies in winter has resulted in a few customer complaints. However, sports cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. All recent storm damage, particularly surrounding slips and erosion have been assessed by the coastal and geotechnical services team and Community Facilities has dedicated a senior project manager to ensure a consistent procurement approach to settling these regionally. Our operations team has been working hard with outgoing suppliers to ensure a smooth handover to incoming suppliers for the new contracts commencing 1 July 2017.</p>		<p>Contractor response KPIs indicates consistent performance at 98 per cent for December, 100 per cent for January and 94 per cent in February which was a good result for the busy summer period. Sports field preparation and allocations for the winter codes are underway. The impact of storm damage from early March flooding is still being worked through with suppliers and council's insurance provider. Across the region staff have turned off all non-essential irrigation, water features and drinking fountains in an effort to support of Watercare's water saving initiative.</p>
Infrastructure and Environmental Services											
2072	I&ES: DPO	Open spaces (Massey North)	To develop the Sakaria Stream open space network around combined with the Stormwater drainage reserve which runs through the heart of Westgate.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 8,849,000	In progress	Green	<p>Te Hauauru, Westgate Town Park is under construction and expected to be complete in September 2017. Remaining open spaces projects are being programmed.</p>	No	<p>The town park earthworks contract is progressing with park structure works underway.</p>

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2074	I&ES: DPO	Stormwater PC15 (Totara ponds)	To acquire land and construct stormwater ponds to allow the development of Plan change 15. Ponds 2, 3, 6 and 7 are complete and handed over to council. Pond 4 is at resource consent stage with construction expected to begin in May. Pond 1 land acquisition negotiations are underway.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 3,407,000	In progress	Green	Pond four structures are complete, planting is progressing. Pond one and surrounding open space land acquisition is expected to be completed by July 2017.	No	An offer to purchase was made for open space and pond 1 land. Pond 4 is under construction.
2168	I&ES: Environmental services	EcoMatters Environment Centre and Sustainability Hub - Henderson-Massey funding	To fund the operation of the EcoMatters Environment Centre and associated education programmes, as well as provide baseline funding for Ecomatters Trust. Ecomatters deliverables include: <ul style="list-style-type: none"> • Manage the Ecomatters Environment Centre; • Promote service to the diversity of Henderson-Massey; communities; • Provide and promote free/affordable meeting space to other environmentally focused community groups; • Deliver a minimum of 26 sustainability-related seminars/workshops within the funding period; • Investigate and, where feasible, deliver off site community education for sustainability (e.g. workshops, displays) in the Henderson-Massey Local Board area. 	Q1; Q2; Q3; Q4	LDI: Opex	\$ 35,000	Completed	Green	Over the last quarter the Environment Centre was open to the public on Mondays-Saturdays for a total of 33 hours per week. The cycle hub further extended the engagement hours as it is staffed from Thursday to Sunday, adding an additional 8 hours of public facing time. April workshops held at the Visitors Centre included All About Ebikes - Further, Fitter, Faster; Dream Weaving (for children); Compost Systems and Compost Teas with Compost Collective; Solar Power or Solar Hot Water; and Hidden Gems of Waitākere bush walk (leaving from Arataki Visitors Centre). Free EcoDay workshops in April included DIY Bokashi (Compost Collective); Autumn Edible Garden; Urban Chooks; Sustainable Homes; and a Sustainable Transport panel with Councillor Penny Hulse, Julie Ann Genter Green MP and urban planner, and Phil Jones from the Sustainable Business Network. During the last quarter EcoMatters began delivery of its social enterprise business incubator programme "Co-Starters for Causes", delivered in association with AUT. Co-Starters enables participants to develop a comprehensive business and marketing plan for social and environmental ventures. There have been six workshops in the quarter. There are 12 people enrolled in the course.	No	In the third quarter, the Environment Centre achieved its target of opening to the public for at least 30 hours each week. Workshop planning and recruitment of tutors began in December 2016 and continued through to February 2017 in time to be included in the EcoWest Festival programme for March and April 2017. Nine workshops were scheduled to coincide with EcoWest, with a wide range of subjects to engage and educate. These included Waste Matters; Sharing Responsibility (product stewardship); DIY Rainwater Harvesting; DIY Pads; Geckos, Lizards and Skinks of Aotearoa; All About Ebikes - Further, Fitter, Faster; Hidden Gems of Waitakere; Solar Power or Solar Hot Water. EcoDay workshops were also planned and tutors recruited. Subjects included: Tiny House; DIY Bokashi (Compost Collective); Autumn Edible Garden; Urban Chooks; Sustainable Homes; and a Sustainable Transport panel.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2169	I&ES: Environmental services	EcoWest Festival - Henderson-Massey	To fund EcoMatters to support the running of EcoWest festival which will run from from 11 March to 9 April 2017. Ecomatters deliverables include: <ul style="list-style-type: none"> • Providing a community-based environmental festival with access to free public events; • Designing and delivering an event that provides information and practical ideas for making sustainable living easy; • Marketing the festival to businesses, institutions and community groups acknowledging Henderson-Massey Local Board's funding; • Promoting the festival in ways that target the diversity and distribution of the population; • Working collaboratively with other agencies who may be delivering similar events in the other sub-regions at the same time. 	Q2; Q3	LDI: Opex	\$ 9,000	Completed	Green	EcoWest Festival 2017 had a total of 114 events on offer, a significant increase from the 60+ events in 2016. More than 10,000 people attended an event during the month-long festival. The events took place all across the three Western Local Board areas, with 31 events in the Waitākere Ranges, 30 events in Henderson-Massey and 53 events in the Whau local board areas. There was a diverse programme of events on offer, weaving together social, cultural, economic, and environmental aspects of sustainability. There was a range of new organisations and businesses involved, as well as repeated events that were successful in 2016/2017. Almost all events were free or low cost and the majority were suitable for all ages. A summary report has been prepared by EcoMatters, outlining all the action, an evaluation based on survey results and informal feedback, as well as recommendations for the festival moving forward. EcoWest Festival continues to deliver great benefits to Aucklanders, including increasing knowledge and skills for sustainable living, providing an opportunity to make new connections, and raising awareness of opportunities to get involved with caring for our natural environment. It presents sustainable living as an approachable matter combining fun with learning and connection.	No	In quarter three the festival programme was finalised, with a record number of registered events. Thirty events took place in the Henderson-Massey local board area, with most of the events free or low cost. Feedback was collected at as many events as possible and a report will be generated in quarter four, which will include the summary feedback from both participants and event hosts.
1956	I&ES: Environmental services	Environmental Action Plan	To use the information contained in the Henderson-Massey Environmental Action Report (HEAR) to support a council and community dialogue to identify what council, the community and stakeholders can do to take environmental action to the next level in the Henderson-Massey Local Board area.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	Completed	Green	A contractor is yet to be secured to carry out this work. It is likely the project will start later than anticipated. CoSynergy was secured as the contractor. CoSynergy used the information contained in the Henderson-Massey Environmental Action Report (HEAR) to identify high level environmental themes and to develop a set of interview questions to support a dialogue with key council and community stakeholders to identify what council, the community and other stakeholders can do to take environmental action to the next level in the Henderson-Massey local board area. Interviews were conducted with 11 community stakeholders and 13 council stakeholders to identify their local environmental priority areas, current successes, challenges and potential opportunities, and interest in participating in collaborative action. The findings from these interviews were incorporated into a report which was finalised by 30 June 2017. The report includes next steps for the project to be undertaken in 2017/2018, which will be discussed with the board at workshop by August 2017.	No	Preferred contractor options to undertake this work (due to familiarity with context and methodology) are not available to complete the council and community dialogue, and the compilation of the environmental action plan before the end of the financial year. Budget allocated to this initiative is unlikely to be sufficient to cover costs of a contractor unfamiliar with the project. Further budget of \$5,000 for this project is proposed in the local board's 2017/2018 work programme and options to split the remaining work into two \$5,000 stages are being developed to enable satisfactory completion of this project in the 2017/2018 financial year.

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2172	I&ES: Environmental services	Industry Pollution Prevention - Henderson-Massey Local Board	EcoMatters to identify business areas within the local board that could have the greatest impact on stream health due to potential industrial discharges, contaminated storm water, or litter.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Completed	Green	An Enviro Waste Workshop was held with Sunnyvale School students at the Sunnyvale Shops in April 2017 to explore issues of rubbish at these shops and impacts on the adjacent stream. Students observed and collected some of the rubbish pollution on the street and the nearby properties and stream. Following this event the students decided to raise awareness about the impacts of rubbish at local shops and environs and identify ways to reduce rubbish. An Enviro Art Mural about rubbish and being Kaitiaki of the Stream is planned by the class for the wall outside the shops, for July 2017. The owner of the Sunnyvale Superette is on board for this. The Great Drain Game was delivered at EcoDay on 9 April 2017. Event visitors learnt that stormwater drains lead straight into streams, delivering the stormwater contents to the streams and ultimately into the sea. Engagement with 20 businesses in the Keeling Road commercial and industrial area was undertaken in conjunction with a stormwater drain painting activity on 27 April 2017. A total of 56 youth from West Harbour School and nine leaders painted 26 stormwater drains along Keeling Road industrial area and rubbish was collected along the streamside.	No	Completed work in quarter three included collaboration with McLaren Park Henderson South to deliver a drain painting and rubbish clean up event in January 2017. The event involved Henderson Youth Group using stencils to paint 'rain only - drains to sea' on 14 stormwater drains and removing 480kg of rubbish, including 27 car tyres, from an area of Aetna Place and Oratia Stream near Sunnyvale train station. In advance of the event 18 businesses or residents of Aetna Place and Heremai Street were educated about rubbish and pollution-related issues specific to the area. A local business assisted with Health and Safety aspects of the event. Programmed work for quarter four includes identifying an industrial area for West Harbour School to undertake a drain painting initiative and assisting Sunnyvale School to work with local shop owners on solutions to reduce rubbish issues adjacent to a superette and takeaway shops.
1957	I&ES: Environmental services	Kaitiaki Project - Pā Harakeke	To develop three Pā Harakeke (flax gardens) with Māori communities in the Henderson-Massey Local Board area. Focus will be on Maintaining the Pā Harakeke already established at Harbourview-Orangihina and working with the community to establish a Pā Harakeke in Ranui.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Completed	Green	Installation of the Pā Harakeke (flax garden) at Harbourview-Orangihina was completed, with the formal blessing of the Pā Harakeke scheduled as part of a dawn Matariki ceremony held at the site on 24 June 2017. Arrangements for the dawn ceremony were undertaken in conjunction with the Te Atatu Marae Coalition, Sustainable Coastlines Trust and council's civic events team. Production of the all-weather signage for the harakeke (flax) cultivars is in progress. Community engagement continued for the development of a Pā Harakeke in Ranui, including a meeting held with Te Ukaipo on 22 June 2017. A location near the Swanson Road entrance to Urlich Esplanade Reserve, near the Te Herenga Tangata sculpture, is emerging as a preferred site for the Ranui Pā Harakeke and this will be progressed with the board through formal processes in 2017/2018.	No	Installation of the Pā Harakeke (flax garden) at Harbourview-Orangihina progressed in line with best practice guidelines from Landcare Research, including lining the beds with weedmat and covering with bark mulch to restrict weed growth and make the garden as low maintenance as possible. Installation will be complete in the first month of quarter four and formal planting of the harakeke is planned for a Matariki event at the site on Saturday 24 June 2017. Costs associated with completing the Harbourview-Orangihina Pā Harakeke, including the installation of signage, will use most of the available budget, with the remainder used for the development stage of the Pā Harakeke for Ranui. Community engagement is underway for the Ranui Pā Harakeke, with Te Ukaipo progressing discussions with the Ranui Maori Women's Welfare League and other Ranui community organisations.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2170	I&ES: Environmental services	Love Your Place - Henderson-Massey Local Board	To fund EcoMatters who can provide rapid response assistance up to a value of \$500 to support volunteer-driven practical environmental initiatives. This includes not-for-profit preschools. This project will enable community streamside weeding bees and planting at priority sites in the local board area, including continuing to support weeding and planting initiatives along the Manutewhau Stream and in Sunnyvale.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 11,000	Completed	Green	Eight Love Your Place applications were supported in quarter four, bringing the total number of applications for the year to 16. This quarter's applications include two not-for-profit preschools, a church group and a community garden. The funded projects range from setting up vegetable gardens, streamside plantings and environmental clean ups. The total value of the assistance provided in quarter four was \$5,038.72, bringing the total value to date in the 2016/2017 year to \$8,945.22. The initiative is on track to achieve its annual targets and the board will receive a final report by the end of August 2017 covering the number of assistance requests received, the number of assistance requests supported, value of assistance requested and of the assistance provided, and details of any requests that could not be supported.	No	Love Your Place assistance was promoted extensively during the reporting period. Six Love Your Place applications were received in quarter three, including four applications from pre-schools. The total value of the assistance provided in quarter three was \$2,485. Further promotion of the Love Your Place assistance will be undertaken in quarter four.
2171	I&ES: Environmental services	Love your streams	To fund EcoMatters to engage and support individuals, businesses, schools and community groups to adopt a proactive approach to pollution prevention of Henderson-Massey Waterways.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 17,000	Completed	Green	Maintenance of 2016 plantings was completed at Sunnyvale Awaroa Stream on Awaroa Road. Additional areas to be planted in July 2017 were sprayed in preparation. Engagement is underway with an Awaroa Road neighbour interested in joining the Awaroa Stream restoration initiative in the 2017-2018 year. Engagement was undertaken in View Road to extend streamside restoration to neighbouring properties. Initial control was undertaken to remove weeds a planting plan and plants are organised for July. Wattle Road area will be planted in July 2017 with spraying three weeks prior. Engagement has progressed with a further Wattle Road resident to extend restoration work in 2017-2018. Maintenance of plantings at Sunnyvale Community Hall are completed. Engagement continued with neighbouring properties in Sunnyside Road. Initial control was carried out on weeds to extend the restoration at Sunnyvale Community Hall and incorporate the streamside of adjoining properties. Planting plan and plants for restoration were organised. Community streamside planting takes place late June at 22 Sunnyside Rd with Sunnyvale Primary School. Manutewhau Awa - community engagement was undertaken for community events in May and June 2017. This included engagement with Manutewhau Community Hub, Massey Matters, Leataata Preschool,	No	EcoMatters successfully delivered an event with West Harbour School on 21 February 2017 where students used stencils to paint 'rain only - drains to sea' on more than 30 stormwater drains in and around their school. A Manutewhau Stream Clean Up event was delivered in collaboration with Leataata Preschool and Massey Matters on 11 March 2017. Manutewhau planting plans were completed and contractor weed management programmed ahead of community planting to take place in quarter four with Manutewhau Community Hub, Massey Matters, and West Harbour and Royal Road Schools. In Sunnyvale, programmed work was completed with the community to maintain and extend the stream restoration initiated in 2015 and 2016. Weed removal is proceeding as planned ahead of restoration planting in quarter four. Upcoming events in quarter four include rubbish and pollution education at the Henderson Park 'BioBlitz' on 25 March 2017 and the Sunhill Scenic Reserve Guided Walk on 1 April 2017 as part of the EcoWest Festival.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2166	I&ES: Environmental services	Project HomeWise - Henderson-Massey Local Board	Workshops that are facilitated by EcoMatters that target ethnic and faith-based communities, and vulnerable households to be provided on topics such as: <ul style="list-style-type: none"> • Waste minimisation; • Water saving; • Energy efficiency; • Sustainable living. 	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Completed	Green	In quarter four, workshops were held with Safari Playgroup in Henderson (11 attendees), Manutewhau Friendship Hub (7 attendees), and Colwill School Community Hub for school parents (10 attendees). This brings the total number of HomeWise workshops provided for the year to eight, which exceeded the target of six workshops. Workshop participants received LED lightbulbs and other products to enhance sustainable living. The board will receive a summary of results for the HomeWise workshops initiative by the end of August 2017 covering the total number of people engaged, participant satisfaction, and percentage of participants that adopted improved sustainable living practices.	No	The Manutewhau Community Hub ran a public HomeWise workshop in the third week of March 2017. A workshop was also planned in conjunction with Colwill Community hub but has been postponed to quarter four due to a scheduling clash. Quarter four workshop scheduling is in progress.
2167	I&ES: Environmental services	War on Weeds - Henderson-Massey Local Board	To fund the campaign run by EcoMatters during the month of March 2017, where jumbo bins are provided at key sites in the local board area for community disposal of weeds.	Q3	LDI: Opex	\$ 8,000	Completed	Green	The War on Weeds campaign, completed in quarter three, resulted in a total of 28 tonnes of weeds collected in the bins and 16 weed bin exchanges across the 4 locations within the local board area. Overall the War on Weeds campaign generated a total of 89 weed bin exchanges across the Waitakere Ranges and Henderson-Massey local board areas which compares favourably with last year's result where a total of 52 bin exchanges was achieved.	No	Four weed bin locations were confirmed with the board at a workshop on 7 February 2017, including trialling a new location at the McLaren Park Henderson South Hub West Community Facility instead of the location at West Wave. The campaign was promoted as planned in February 2017 and was delivered throughout the month of March 2017. Results of the War on Weeds campaign will be reported in the final quarter.
2021	I&ES: Healthy waters	Septic tank pumpout programme Henderson-Massey Local Board	To manage the triennial pumpout of septic tanks within the former Waitākere City Council area.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 46,781	Completed	Green	There were no scheduled pumpouts for the period from March to June 2017 for this area.	No	There were no scheduled pumpouts in the January to February 2017 period for this area. March results will be available for the quarter four update.
Business Improvement District Local Economic Development Initiatives											
1383	GOV: Ext P'ships	BID Establishment - Henderson Lincoln Business Association	Continuing development of the Henderson Lincoln Business Association to achieve BID status by 1 July 2017. Costs 1. Project management \$45K 2. Communication \$4K 3. Eligible voter engagement \$5K 4. Ballot collateral \$10K 5. Ballot costs \$16K 6. Meeting costs \$3k	Q1; Q2; Q3; Q4	LDI: Opex	\$ 83,000	Completed	Green	The project to establish a BID in the Henderson Lincoln Central Park business area has been completed. The ballot to gauge support to establish a BID Programme in the Henderson Lincoln Central park business area failed to achieve the mandate as set out in the BID Policy (2016). A report was sent to the Henderson Massey Local Board May 16 meeting updating the board on the failed ballot result. This concludes the project.		The BID establishment ballot is underway and voting closes on 31 March 2017. An officers report outlining the ballot results and BID policy requirements is scheduled to be presented at the May 16 Henderson Massey Local Board meeting.

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Local Economic Development: ATEED											
1911	CCO: ATEED	Migrant Business Support	<p>Several areas in Auckland (including neighbouring Whau) as well as central government agencies are taking a strong interest in supporting migrant owned businesses to succeed.</p> <p>The local board could (in tandem with Whau Local Board and potentially others) look to engage the migrant owned business community in Henderson-Massey, particularly as a means of strengthening the new Henderson-Lincoln Business Association.</p> <p>The project will build on the experience of activity in other local boards using project workers to engage face to face with migrant owned business owners in their native language. This engagement helps build a relationship with the business owners and enables the local board and others to understand more about the business owners' needs and how services and events can be designed to meet them.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 7,500	In progress	Green	<p>Administrative delays has meant it hasn't been possible to progress negotiations with potential contractors and come to an agreement on delivery within planned timeframes.</p> <p>As a result it will be extremely challenging to deliver the planned project within the required timescales.</p> <p>This activity is in progress with anticipated completion by September at the latest. Currently liaising with service providers, Crozline Consulting and CNSST to confirm delivery schedule. The programme is generally satisfactory but learnings about seminar and workshop content will need to be taken into other similar initiatives that may be undertaken in future periods.</p>	No	Agreed an approach combining a start up workshop and business event / seminar for migrants as well as work with business associations to understand their needs with regards engaging with migrant bsuiess owners. Contracts prepared for Business Start Up workshop delivery and a coordinator to pull events togehter and assist partners to work together.
1912	CCO: ATEED	Young Enterprise Scheme (HM)	ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of 10 sub-regional events across Auckland (5x Dragon's Den and 5x Regional Awards).	Q3; Not scheduled	LDI: Opex	\$ 2,500	Completed	Green	Following delivery of the E-days in February the funds allocated by the local board were transferred to ATEED in May 2017.	No	The E-days have been held and the funding has been used.

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Sports Parks												
1620	CF: Community Leases	Henderson Croquet Club Incorporated	Renewal of lease for 17 Alderman Drive, Henderson - Previously reported in Work Plan Year 2012/2013	Q4	31/07/2005	\$ 1.00	\$ 1.00	Deferred	Red	Negotiations between the group and council staff on-going. Club have a further right of renewal and wish to remain on its old Henderson Borough Council lease. Lease advisor to arrange a meeting with the club to advise any terms in our current template that they find particularly problematic and look to negotiate these as we are currently not making any progress.	No	Auckland Council and the group are currently negotiating the terms and conditions of their lease.
4562	CF: Community Leases	Leataata O Le Lumanai Samoa Trust	Agreement to Lease and new community lease to Leataata O Le Lumanai Samnoa Trust	Q4				Completed	Green	Leataata manages the hall and creche. The hall has been gifted to Leataata who plan to demolish the hall and build a new facility that will better cater for the needs of its community. Part of the creche and the proposed new facility encroaches into the adjoining portion of Moire Park and will need to be reclassified. The board have given informal support to consult with iwi. Mana whenua have until the 11 July 2017 to respond. A report will be going forward to the local board in August 2017 to recommend the support of the re-classification of the encroachments and to approve an agreement to lease and new community lease to Leataata O Le Lumanai Samoa Trust.	No	Leataata manages the hall and creche. The hall has been gifted to Leataata who plan to demolish the hall and build a new facility that will better cater for the needs of its community.
1607	CF: Community Leases	NZ Ethnic Social Services Trust	New lease for 56 Covil Avenue, Te Atatu - Previously reported in Work Plan Year 2014/2015	Q3	31/01/2015	\$ 500.00	\$ 500.00	In progress	Green	Community lease granted (resolution HM/2017/52) on the 18 April 2017 for a term of five years commencing with one five year right of renewal. Lease documents executed and currently sitting with the trust for signing.	No	Report completed for local board approval
1614	CF: Community Leases	NZ Plunket Society – Henderson	New lease for 5/20 Alderman Drive, Henderson	Q3; Q4	30/06/2015	\$ 10.00	\$ 10.00	In progress	Green	Progress with Plunket leases is subject to Plunket completing transfer and assignment of its interests in the leases to its new entities	No	Further discussions and negotiations with Plunket to discuss current leasing arrangements with Auckland Council.
1613	CF: Community Leases	NZ Plunket Society – Kelston Community Centre	New lease for 135 Awaroa Road, Kelston	Q2		\$ -	\$ -	Completed	Green	Plunket Kelston had no formal lease agreement with Auckland Council. Plunket Kelston moved into a space at the Glendene Community Hub and have a hireage agreement with the Hub.	No	Work on the lease has been stopped as per a request from Plunket New Zealand
1617	CF: Community Leases	NZ Plunket Society – Te Atatu Peninsula	New lease for 641 Te Atatu Road, Te Atatu	Q1; Q2; Q3; Q4	30/10/2016			In progress	Green	Progress with Plunket leases is subject to Plunket completing transfer and assignment of its interests in the leases to its new entities	No	Currently under negotiations as a new multi-premise lease has been approved by all boards across the region.
2859	CF: Community Leases	Proposed lease for facility located at 399 Don Buck Road, Massey	New lease to proposed group	Q1; Q2; Q3; Q4	26/05/2016	\$ 500.00	\$ 1.00	Deferred	Red	Until there is funding for a needs assessment prioritised by the local board, the future use aspect will not be clarified (which should also inform any potential relocation). The lease has been deferred pending a decision on the future of the site.	No	Building report completed to provide various options and costs. This is also with consultation with the heritage buildings department to confirm whether the reported options are possible due to the building status

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3784	CF: Community Leases	Proposed new lease for facility at 247 Edmonton Road	New lease for 247 Edmonton Road, Te Atatu South Bottom Floor	Q1; Q2; Q3; Q4	30/10/2018	\$ -	\$ 585.00	In progress	Green	Family Action has surrendered its lease documents. Prior to repurposing the downstairs area to Tu Wahine, an interior upgrade is required and the Investigation and Design team are currently scoping options. Once the building is fit for purpose, Tu Wahine will surrender its current lease for the upstairs area and enter into a new community lease for the downstairs area.	No	Awaiting surrender of lease to be completed. Proposal for Tu Wahine to occupy bottom floor and vacate top floor
1611	CF: Community Leases	Ranui Action Project Incorporated	New lease for 20 Marinich Drive, Ranui - Previously reported in Work Plan Year 2015/2016	Q3	30/04/2016	\$ 150.00	\$ 150.00	Deferred	Red	Land will need to be classified correctly before the lease can be progressed. The land is held in fee simple by Auckland Council as an unclassified recreation reserve.	No	Progress land classification issues with Land Advisory team.
1605	CF: Community Leases	Scout Association of New Zealand	Renewal of lease for 16 Coletta Lane, te Atatu - Previously reported in Work Plan Year 2015/2016	Q1	30/06/2016	\$ 5.00	\$ 5.00	Completed	Green	Renewal of community lease approved (HM/2016/132) for a term of 33 years commencing 1 July 2016. Draft lease documents have been executed and are waiting for group to sign. Email sent on the 26 June 2017 to confirm that the draft lease documents have been signed.	No	Followed up with tenant regarding return of deed
1624	CF: Community Leases	Scouts New Zealand	New lease for 14 Bittern Place, Henderson	Q4	30/04/2017	\$ 5.00	\$ 5.00	In progress	Green	Lease surrendered To work with Scouts New Zealand to surrender its current lease agreement.	No	Scouts New Zealand to surrender their lease. Group owned building has been subject to three arson attacks and the group can no longer get insurance. Scouts New Zealand have merged with Massey Scout Group and the building is being relocated to Blomfield Reserve, Waimauku.
1610	CF: Community Leases	Te Akoranga Playcentre Association	New lease for 3-5 Sunray Place Massey - Previously reported in Work Plan Year 2015/2016	Q2; Q3	31/03/2016	\$ 210.00	\$ 210.00	Completed	Green	New community lease granted to the Association (resolution HM/2017/53) on 18 April 2017 for a term of 10 years with one 10 year right of renewal. Lease documents executed and currently sitting with the Association for signing.	No	Local board report written and to be presented to the local board for approval.
1612	CF: Community Leases	Te Akoranga Playcentre Association Incorporated	New lease for 93 Rathgar Road, Henderson	Q3; Q4	31/12/2016	\$ 1.00	\$ 1.00	Completed	Green	Community lease granted to the Association on the 20 June 2017 (resolution HM/2017/98) for a term of 10 years with one 10 year right of renewal. Currently drafting lease documents to send to group	No	Local board report completed and to be uploaded into infocouncil
1618	CF: Community Leases	Te Atatu Rugby League & Sports Club Incorporated	Renewal of lease for 44 Titoki Street, Te Atatu Peninsula - Previously reported in Work Plan Year 2012/2013	Q1; Q2; Q3; Q4	31/03/2007	\$ 5.00	\$ 5.00	Completed	Green	Renewal of community lease granted to the club for a further term of 33 years. Lease documents have been executed and are currently sitting with the group for signing.	No	Local board report to be presented for board approval
1608	CF: Community Leases	The Order of St John Northern Regional Trust Building	New lease for 247 Edmonton Road, Te Atatu (Ambulance Station) Previously reported in Work Plan Year 2014/2015	Q3; Q4	30/06/2015	\$ 1.00	\$ 1.00	Completed	Green	New community lease granted to the Trust on the 20 June 2017 (resolution HM/2017/97) for a term of 10 years with one 10 year right of renewal. Currently drafting deed documents to be sent to the Trust.	No	Community lease application resent to the Order of St John Northern Regional Trust Board. St Johns secretary will contact Auckland Council on completion

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1606	CF: Community Leases	Tu Wahine Trust	New lease for 247 Edmonton Road, Te Atatu - Previously reported in Work Plan Year 2012/2013	Q2; Q3; Q4	31/10/2005	\$ 520.00	\$ 520.00	In progress	Green	<p>At a workshop held on the 7 March 2017, the Henderson-Massey Local Board indicated support for Tu Wahine to move from the top floor to the bottom floor of the Auckland Council owned building located at 247 Edmonton Road, Henderson without the need for an expression of interest.</p> <p>Prior to repurposing the downstairs area to Tu Wahine, an interior upgrade is required and the Investigation and Design team are currently scoping options.</p> <p>Once the building is fit for purpose, Tu Wahine will surrender its current lease for the upstairs area and enter into a new community lease for the downstairs area.</p> <p>The upstairs area will require a conditions assessment and needs assessment prior to going out for an expression of interest.</p>	No	Proposal for new lease to move from upstairs offices to downstairs offices
1616	CF: Community Leases	Waitākere Citizens Advice Bureaux - 545 Don Buck Road, Massey	New lease for 545 Don Buck Road, Massey - Previously reported in Work Plan Year 2014/2015	Q1; Q2; Q3; Q4	01/07/2010	\$ 15,000.00	\$ 15,000.00	In progress	Green	Draft multi-premise lease is completed and will be sent to the Bureaux for signing.	No	To be progressed once new multi-premise lease has been approved by all boards across the region.
1615	CF: Community Leases	Waitākere Citizens Advice Bureaux - Waitākere Central Library	New lease for 11 Trading Place, Henderson - Previously reported in Work Plan Year 2015/2016	Q1; Q2; Q3; Q4	15/01/2011	\$ 15,000.00	\$ 15,000.00	In progress	Green	Draft multi-premise lease is completed and will be sent to the Bureaux for signing.	No	To be progressed once new multi-premise lease has been approved by all boards across the region.
1623	CF: Community Leases	Waitākere City Lions Luncheon Club	No lease to be granted to group. Building to be demolished	Q4	30/09/2015	\$ 5.00	\$ 5.00	Completed	Green	<p>Lease cancelled as the building will be demolished.</p> <p>Budget to demolish in 2017/2018 workplan.</p>	No	Building to be demolished
1619	CF: Community Leases	Waitematā City Sports Club Incorporated	Renewal of lease for 200 McLeod Road, Te Atatu South - Previously reported in Work Plan Year 2012/2013	Q1; Q2; Q3	30/04/2010	\$ 5.00	\$ 5.00	Deferred	Red	<p>Advice required from Legal team before lease can be progressed.</p> <p>To date no response from the group. Will liaise with legal as to how to move forward and workshop with the board in due course.</p>	No	Application resent and followed up. To date - no contact from the group. Requested to respond with completed application form by 10 April 2017
1609	CF: Community Leases	Waitematā Māori Wardens Trust	New lease for Claude Brooks Drive, Henderson - Previously reported in Work Plan Year 2012/2013	Q3; Q4	01/08/2009	\$ 133.34	\$ 133.34	Deferred	Red	<p>Further advice required before progressing the lease.</p> <p>Following up with the Trust for its intention to apply for a new lease. Staff will investigate the options and workshop with local board in 2017/2018.</p>	No	Liaised with the Wardens Trust to arrange a site visit on the 1 December 2016. Wardens Trust did not attend meeting. Numerous attempts have been made to contact the Trust, no contact to date. Next steps: Auckland Council staff will be discussing alternative options.
1622	CF: Community Leases	West City Darts Association	New lease for 103 Glen Road, Ranui - Previously reported in Work Plan Year 2012/2013	Q3; Q4	30/06/2006	\$ 633.00	\$ 633.00	Deferred	Red	<p>A full assessment of the facility to determine exact costings will be required by the Investigation & Design team as the cost to repair the building to an acceptable standard is greater than to replace the building. If the building was to be demolished resource consent would be required. Under the unitary plan the building benefits from protection as it is within the Historic Heritage Extent of Place of the Category B Scheduled House.</p> <p>Further work is required on the future of the facility before a new lease can be granted.</p>	No	Site visit completed in February 2017. A new application form was sent for completion

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
1621	CF: Community Leases	Western Districts Model Railway Club Incorporated	New lease for 103 Glen Road, Ranui - Previously reported in Work Plan Year 2012/2013	Q4		\$ -	\$ -	Deferred	Red	<p>A full assessment of the facility to determine exact costings will be required by the Investigation & Design team as the cost to repair the building to an acceptable standard is greater than to replace the building. If the building was to be demolished resource consent would be required. Under the unitary plan the building benefits from protection as it is within the Historic Heritage Extent of Place of the Category B Scheduled House.</p> <p>Further work is required on the future of the facility before a new lease can be granted.</p>	No	The condition of the council owned building is in very poor condition. Discussions with wider teams to ascertain the future of the building.