

Henderson-Massey Local Board OPEN MINUTES

Minutes of a meeting of the Henderson-Massey Local Board held in the Council Chamber, Henderson Civic Centre, 6 Henderson Valley Road, Henderson on Tuesday, 15 August 2017 at 4.00pm.

PRESENT

Chairperson	Shane Henderson
Deputy Chairperson	Peter Chan, JP
Members	Paula Bold-Wilson
	Will Flavell
	Matt Grey
	Vanessa Neeson, JP

ABSENT

Brenda Brady, JP
Warren Flaunty, QSM

IN ATTENDANCE

Kaumatua Fred Holloway
Bobby Newson

1 Welcome/Karakia

Member Vanessa Neeson led the meeting in karakia.

2 Apologies

Resolution number HM/2017/124

MOVED by Member W Flavell, seconded by Deputy Chairperson P Chan:

That the Henderson-Massey Local Board:

- a) **accept the apology from Member Warren Flaunty and Member Brenda Brady for absence.**

CARRIED

3 Declaration of Interest

4 Confirmation of Minutes

Resolution number HM/2017/125

MOVED by Member V Neeson, seconded by Member M Grey:

That the Henderson-Massey Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Tuesday 15 July and**
b) **the minutes of the Annual Plan hearing held on Tuesday, 1 August 2017, including the confidential section, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

6.1 Acknowledgement: Kaumatua Fred Holloway

Resolution number HM/2017/126

MOVED by Member V Neeson, seconded by Member P Bold-Wilson:

That the Henderson-Massey Local Board:

- a) **acknowledges the wonderful commitment Poppa Fred and his wonderful wife Marlene are giving to all of us in the West Auckland community and indeed to the community at large.**

CARRIED

7 Ward Councillors' Update

Ward Councillors were not present at this meeting due to other engagements.

Precedence of Business

Resolution number HM/2017/127

MOVED by Chairperson S Henderson, seconded by Member V Neeson:

That the Henderson-Massey Local Board:

- a) agree that Item 8: Deputations be accorded precedence at this time.

CARRIED

8 Deputations

8.1 Deputation - National Butterfly Centre Concept

Resolution number HM/2017/128

MOVED by Member V Neeson, seconded by Member M Grey:

That the Henderson-Massey Local Board:

- a) receive the deputation from Mark Bateman and Jacqui Knight from Moths and Butterflies of New Zealand Trust and Carolyn Smith from Architecture Smith + Scully
- b) request staff investigate options for establishing a Butterfly Centre in the Henderson-Massey Local Board area.

CARRIED

8.2 Deputation - Carolynne Moran and concerns about safety and environmental impacts in Riverpark Crescent.

Resolution number HM/2017/129

MOVED by Deputy Chairperson P Chan, seconded by Member V Neeson:

That the Henderson-Massey Local Board:

- a) receive the deputation from Carolynne Moran from Riverpark Crescent, Henderson.

CARRIED

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Chairperson's report

Resolution number HM/2017/130

MOVED by Chairperson S Henderson, seconded by Deputy Chairperson P Chan:

That the Henderson-Massey Local Board:

- a) receive the Chairperson's report.

CARRIED

13 Auckland Transport Update – August 2017 to the Henderson/Massey Local Board

Resolution number HM/2017/131

MOVED by Member P Bold-Wilson, seconded by Member M Grey:

That the Henderson/Massey Local Board:

- a) receive the Auckland Transport update August 2017.

CARRIED

14 Henderson-Massey Quick Response Round One 2017/2018 grant applications

Resolution number HM/2017/132

MOVED by Member V Neeson, seconded by Chairperson S Henderson:

That the Henderson-Massey Local Board:

- a) Approve the applications listed in Table One below for Henderson-Massey Quick Response, Round One 2017/2018 and agree to fund, part-fund or decline each application as shown in the table.

Table One: Quick Response, Round One applications:

Application ID	Organisation name	Project	Allocation
QR1805-104	Jade Min	Towards venue hire, sound and music equipment and advertising for the "To remember Rewi Alley 120 years Music Concert" in October 2017	\$0 *Have not nominated an umbrella organisation and have confirmed that a grant via reimbursement is not suitable
QR1805-106	New Zealand Dance Advancement Trust (Operating as The New Zealand Dance Company)	Towards rehearsal venue hire to deliver the "Youth Engagement Programme" from October 2017 to October 2018	\$1,000 *Tagged to venue hire
QR1805-102	Adventure Specialties Trust	Towards replacing spray skirts for sea kayaks	\$1,578

QR1805-105	Bhartiya Samaj Charitable Trust	Towards transport for seniors from Henderson-Massey area, food for demonstrations, and guest speakers for the International Diabetes Day Celebration held November 2017	\$500 *\$220 tagged towards transport for Henderson-Massey *Funding not to be used towards digital camera
QR1805-107	The Parenting Place	Towards delivering "Attitude Mental Health and Wellbeing Presentations" at highschoools in Henderson-Massey area and towards producing Year 10 student - handbooks between January to December 2018	\$2,000
QR1805-112	Neighbourhood Support Waitakere (including Junior Neighbourhood Support Waitakere programme)	Towards purchasing tamper proof screws for vehicle license plates for the Safer Plates Events	\$980
QR1805-114	Helen Fergusson	Towards instructor fees, venue hire and advertising for the MBODY movement - Free Community Workshop Series held September 2017	\$623
QR1805-115	CARE Waitakere Trust	Towards purchasing fridge/ freezer for CARE Waitakere Community Foodbank	\$1,154
QR1805-117	Father and Child Trust	Towards venue hire, bouncy castle and advertising for Father and Child day between 2017 to 2018	\$0 *Limited evidence of benefit to the local board area
QR1805-120	Parent Aid Waitakere	Towards advertising services for Parent Aid Waitakere	\$595
QR1805-122	Mt Tabor Trust	Towards arts materials for Mt Tabor day art activities August to December 2017	\$1,800
QR1805-108	Tirimoana Primary School	Towards water tank for Te Rakau Whenua native tree regeneration programme at Tirimoana Primary School	\$870

QR1805-121	Royal New Zealand Coastguard Boating Education	Towards purchasing life-jackets for Safe Boating courses at West Wave Henderson	\$1,978 *Equipment purchased by this grant will be a Royal New Zealand Coastguard Boating Education asset. (Equipment cannot be a Westwave asset.)
QR1805-123	NZ Tag20	Towards registration fees for the NZ Tag20 team and players to compete in the Oceania Cup in Melbourne	\$0 *Travel outside of Auckland is a lower priority
			\$13,078

CARRIED

15 Feedback on the proposed direction of the Auckland Regional Pest Management Plan

Resolution number HM/2017/133

MOVED by Member W Flavell, seconded by Deputy Chairperson P Chan:

That the Henderson-Massey Local Board:

- a) **Endorse the feedback as outlined in Attachment C of the agenda report on the proposed direction of specific regional and local programmes being considered as part of the Auckland Regional Pest Management Plan review.**

CARRIED

Attachments

A Pest Management - Henderson-Massey local board feedback

16 New Community Lease to Tu Wahine Trust, Lloyd Morgan Lions Club Park, 247 Edmonton Road, Te Atatu South

Resolution number HM/2017/134

MOVED by Member V Neeson, seconded by Member P Bold-Wilson:

That the Henderson-Massey Local Board:

- a) **grant a new community lease to Tu Wahine Trust, for the downstairs area, located on part of Lloyd Morgan Lions Club Park, 247 Edmonton Road, Te Atatu South subject to the following terms and conditions:-**
- i) **term –five years commencing 15 August 2017 with one five year right of renewal**
 - ii) **rent - \$1.00 plus GST per annum if requested**
 - iii) **maintenance fee - \$500.00 plus GST per annum**
 - iv) **contemporaneous surrender of the current Deed of Lease to Tu Wahine Trust**

- v) **Tu Wahine Trust Community Outcomes Plan (Attachment B) be attached to the community lease document.**
- b) **all other terms and conditions in accordance with the Reserves Act 1977 and the Auckland Council Community Occupancy Guidelines July 2012.**

CARRIED

17 Landlord and Landowner Approval to Waitakere Arts & Cultural Development Trust Board, for works at Corban Estate, 2 Mt Lebanon Lane, Henderson

Resolution number HM/2017/135

MOVED by Member W Flavell, seconded by Member M Grey:

That the Henderson-Massey Local Board:

- a) **endorse the granting of landlord and landowner approval to Waitakere Arts and Cultural Development Trust for works at the Corban Estate, 2 Mt Lebanon Lane Henderson (Attachment A), subject to the following terms and conditions:**
 - i) **the trust securing all necessary funding and letters of intent from suppliers for its project prior to the commencement of its works**
 - ii) **the trust obtaining all necessary regulatory consents for its project prior to the commencement of its works**
 - iii) **the trust adhering to the conditions detailed in the landowner approval throughout its works**
 - iv) **the trust will ensure that the maintenance and any alterations to the buildings on the premises are undertaken in accordance with the conservation principles and policies contained in the Burgess and Treep Architects Draft Conservation Plan October 2005 and drawing in Attachment C**
 - v) **all work shall be undertaken by qualified and professional trades people with adequate public liability insurance**
 - vi) **all health and safety regulations are met and supervised by the trust and accepted by Auckland Council staff prior to any works being undertaken**
- b) **all work to be completed in a tidy, efficient, professional and timely manner.**

CARRIED

18 Endorsement to re-classify a portion of land located at Moire Park, 93 Moire Road, Massey

Resolution number HM/2017/136

MOVED by Chairperson S Henderson, seconded by Member V Neeson:

That the Henderson-Massey Local Board:

- a) **endorse the proposed reclassification of a portion (977.3m² more or less) of Part Lot 241 DP 83562 from recreation reserve to local purpose (community buildings) reserve in terms of section 24(1)(b) of the Reserves Act 1977 (Attachment A).**

CARRIED

19 Draft Annual Report 2016/2017 – Henderson-Massey Local Board

Resolution number HM/2017/137

MOVED by Member W Flavell, seconded by Member M Grey:

That the Henderson-Massey Local Board:

- a) note the monitoring and reporting requirements set out in the Local Government (Auckland Council) Act 2009 and the draft local board information proposed for the Auckland Council Annual Report 2016/2017.
- b) receive the draft local board report to be included in the Auckland Council Annual Report 2016/2017.
- c) approve the message from the chairperson, which provides the local board's comments on local board matters in the Annual Report 2016/2017.
- d) give authority to the chairperson and deputy chairperson to make typographical changes before submitting for final publication.

CARRIED

20 Auckland Council's Quarterly Performance Report: Henderson-Massey Local Board For quarter four, 1 April - 30 June 2017

Resolution number HM/2017/138

MOVED by Deputy Chairperson P Chan, seconded by Member P Bold-Wilson:

That the Henderson-Massey Local Board:

- a) receive the performance report for the financial quarter ending 30 June 2017.

CARRIED

21 Governance Framework Review recommendations

Resolution number HM/2017/139

MOVED by Deputy Chairperson P Chan, seconded by Member V Neeson:

That the Henderson-Massey Local Board:

- a) **Approve draft positions and recommendations of the Political Working Party:**
Regional policy and decision-making
 - i. Agree that council should implement new mechanisms that ensure effective local board input to regional policy decisions, via a framework that sets out, at a minimum:
 - A process for involving local boards in the development of regional work programmes at the beginning of each term and in an annual refresh;
 - Earlier and more joint engagement between local boards and the governing body in regional decision-making processes
 - Requirements for analysis of local impacts and local interest of regional decisions and options, and reporting of this to local boards and the governing body
 - Specified criteria for categorising the potential local impact and local board interest of regional decisions

- Processes and methods for tailoring local board engagement in line with the local impact and local interest of regional decisions e.g. high categorisation requiring more specific local engagement and analysis, low categorisation requiring more cluster joint local board workshop sessions and less in depth analysis.
 - Specified methods for engagement and communication with local boards at all stages of the decision-making process.
- ii. Direct that local boards will be consulted on the details of these mechanisms prior to implementation.
- iii. Note that the Quality Advice programme is continuing to be implemented in order to improve the quality of advice to elected members for decision-making, in line with the recommendations of the Governance Framework Review.
- iv. Agree not to implement any formal policies or procedures that control when and how local boards may procure external or contestable advice, but note that, in principle, the Auckland Council organisation should be the first provider of advice to local boards.
- v. Agree not to implement any policy or procedure that would limit local boards' ability to advocate to the governing body on regional issues.

Local decisions that may have regional impacts (development of a 'call-in' right)

- vi. Note that an explicit call-in right is not possible under the Local Government (Auckland Council) Act
- vii. Agree not to implement any mechanism that would have the effect of 'calling in' or allocating decision-making to the governing body for otherwise local activities or decisions that have regional implications.
- viii. Direct officers that, whenever a local board is to make a decision that has potential impacts beyond the immediate local board area e.g. a sub-regional impact or an impact on regional networks, advice on those potential impacts is to be provided to the local board as a matter of course (for example through a regional impact statement).

Allocations and delegations

- ix. Agree that the governing body delegates, subject to the necessary statutory tests being met, the following Reserves Act 1977 decision-making functions for local reserves to local boards:
- declaration
 - classification
 - reclassification
 - application for revocation of reserve status (limited to when there is a desire by a local board to manage open space under the LGA)
- x. Note that officers' advice on decision-making for exchanges of reserve land was that it should remain with the governing body, with the relevant local

board consulted on these decisions

- xi. Note that the working party did not reach consensus on this issue, and will consider the feedback of local boards before making a recommendation
- xii. Agree that the Minister of Conservation's supervisory powers remain delegated to staff, but where there is likely to be significant public interest, an independent commissioner should be engaged.

The role of Auckland Transport and local boards

- xiii. Note the critical interface between the local place-shaping role of local boards and Auckland Transport's jurisdiction over the road corridor and transport networks.
- xiv. Note that the Governance Manual for Substantive CCOs requires Auckland Transport, amongst other things, to:
 - develop, with local boards, a shared understanding of local board views and CCO priorities to inform the following year's business planning, including through an annual interactive workshop 'where local boards communicate their local board priorities and the CCOs communicate how their current year work programme will contribute to local board priorities'.
 - develop by 31 July each year an annual local board engagement plan, which includes a schedule 'clearly indicat[ing] for each board, the projects and/or activities that it expects to report on, and the projects and activities that it expects to consult on, for the following year. This should be updated annually or more frequently if required.'
 - report against their local board engagement plan in their quarterly performance reports to the CCO Governance and Monitoring Committee.
- xv. Direct Auckland Transport to meet all requirements for local board engagement as set out in the Governance Manual for Substantive CCOs.
- xvi. Direct Auckland Council officers to monitor Auckland Transport's compliance with the requirements for local board engagement, as set out in the Governance Manual for Substantive CCOs, and to report this monitoring to the governing body at least annually.
- xvii. Note that the Mayor's 2017 letter of expectation to Auckland Transport stipulated that council expects there to be:
 - better and earlier engagement and communication between Auckland Transport and local boards;
 - active consideration by Auckland Transport of which of its decision-making powers it could delegate to local boards (within the constraints created by the regulatory environment, safety considerations, the needs of regional networks and the role played by NZTA in decision-making).
- xviii. Note that the following activity statement has been included in Auckland Transport's 2017-2020 Statement of Intent:

‘Participation in the governance review which is aimed at changing behaviours and processes across relevant Council family activities, including Auckland Transport, to enable local boards to give effect to their governance role, particularly around local place-shaping.’

xix. Note that the Governance Framework Review has investigated the potential delegation of a range of Auckland Transport powers and the working party recommends that additional work be undertaken to identify delegation opportunities

xx. Direct Auckland Transport, in working with local boards, to:

- Ensure that local boards have a strong governance role in determining the ‘look and feel’ of town centres and streetscapes, in line with their allocation of non-regulatory decision-making**
- Improve co-ordination between local place-shaping projects, such as town centre upgrades, and its renewals programmes**
- Provide more opportunities for local board direction on the prioritisation of minor traffic safety projects, with the exception of those which Auckland Transport considers are of critical safety importance**
- Be more responsive to local place-shaping initiatives in non-transport parts of the road corridor, including reducing or removing barriers to community place-making initiatives e.g. looking at ways to reduce the costs of developing traffic management plans for community events**
- Take direction from local boards on how and where to implement community-focused programmes**

xxi. Direct Auckland Transport to report to the governing body annually on how it is meeting the directions given under recommendation xx.

xxii. Note that the Quality Advice programme has been working with Auckland Transport to improve the quality of advice to local boards and will shortly begin regular six monthly surveys of local board members’ satisfaction with Auckland Transport advice, engagement and reporting to local boards.

xxiii. Note that the Local Board Transport Capital Fund is valued by local boards but that the level of funding means that some boards are not able to progress meaningful projects, and that improved local transport outcomes may be achieved if the size of the fund was significantly increased.

xxiv. Direct officers to report to the relevant governing body committee, through the Long Term Plan process, on options for significantly increasing the Local Board Transport Capital Fund and the method of allocation of the fund.

xxv. Direct Auckland Transport to implement a more systematic work programme approach to assist local boards to identify potential projects and make decisions.

xxvi. Direct Auckland Transport to actively engage with governing body

members (ward councillors) on transport projects and issues within their ward areas, with their comments feedback and advocacy on local activities being directed back to the relevant local board.

Waiheke Local Board pilot

xxvii. Agree that the governing body should endorse the Waiheke Local Board pilot project as set out in the Waiheke Local Board pilot project plan.

xxviii. Note that the Waiheke Local Board will maintain oversight of local implementation of the pilot.

Local boards funding and finance

xxix. Agree that the enhanced status quo model be moved to immediately, noting that further work can be progressed within this framework rather than waiting for further work before implementing the enhanced status quo.

- Re-name the enhanced status quo to be called, “local decision-making within a funding envelope.”
- Provide additional decision-making to local boards by enabling them to increase or decrease service levels within and across asset based services activities provided that the impact is cost neutral, i.e. within the funding envelope.

xxx. Agree that the additional work to support the Enhanced status quo model be undertaken – framework for service levels and local flexibility, options for addressing historical uneven funding, improving the information and advice that is provided to local boards.

xxxi. Agree that further work on the implications of the local decision making model also be undertaken for further consideration - modelling of rates implication following the revaluation, costs to the organisation of supporting more local decision making etc.

The optimum number of local boards

xxxii. Agree that council should undertake no further work on changing the number of local boards until at least after the governance framework review has been completed and implemented, and the outcomes of reorganisation proposals that are underway for North Rodney and Waiheke Island are known.

Methods of electing governing body members

xxxiii. Agree that a change to the current system of electing governing body members from existing wards is not warranted purely to address alignment between governing body members and local boards

xxxiv. Note that the statutory review of representation arrangements for Auckland Council must be completed by September 2018.

xxxv. Note that the Local Government Act Amendment Bill No. 2, which proposes a simplified process for local government-led reorganisation processes, is currently before Parliament.

xxxvi. Agree that council should continue to advocate to central government for legislative amendments that would allow changes to the number of governing body members in line with population changes, and simplification

of the process for changes to numbers and boundaries of local boards.

- b) support officers' advice on decision-making for exchanges of reserve land was that it should remain with the governing body, with the relevant local board consulted on these decisions
- c) request that local board members be referred to as local board councillors. This change in terminology is anticipated to assist members of the community identifying that local board elected members are part of council.
- d) Propose that consideration with regard to continuation of a joint local board/governing body political working party focusing on matters of governance impacting on both governance arms be made at the conclusion of the process noting discussion and points to be considered are still progressing.

CARRIED

22 ATEED six-monthly report to the Henderson-Massey Local Board

Resolution number HM/2017/140

MOVED by Member M Grey, seconded by Member W Flavell:

That the Henderson-Massey Local Board:

- a) receive the six-monthly report period 1 January to 30 June 2017.

CARRIED

23 Feedback on the Tākaro – Investing in Play discussion document

Resolution number HM/2017/141

MOVED by Member P Bold-Wilson, seconded by Member W Flavell:

That the Henderson-Massey Local Board:

- a) delegate the co-ordination of feedback to the Chairperson and the Parks and Recreation lead for submission by 21 August 2017.

CARRIED

24 Input to the Review of Citizens Advice Bureaux services

Resolution number HM/2017/142

MOVED by Chairperson S Henderson, seconded by Member M Grey:

That the Henderson-Massey Local Board:

- a) endorse attachment A as the local board's input to the Review of Citizens Advice Bureaux services.

CARRIED

25 Confirmation of Workshop Records

Resolution number HM/2017/143

MOVED by Member V Neeson, seconded by Chairperson S Henderson:

That the Henderson-Massey Local Board:

- a) receive the workshop records held on:
 - 4 July 2017
 - 11 July 2017

- 18 July 2017
- 25 July 2017

CARRIED

26 Governance Forward Work Calendar

Resolution number HM/2017/144

MOVED by Chairperson S Henderson, seconded by Deputy Chairperson P Chan:

That the Henderson-Massey Local Board:

- a) **note the updated Governance Forward Work Calendar for August 2017 (attachment A).**

CARRIED

27 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

6.02 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE HENDERSON-MASSEY
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....