

Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Arts, Community and Events											
2662	CS: ACE: Arts & Culture	Community Arts Programmes- LDI Operational Expense	Develop a range of arts and culture programming initiatives to be delivered across the Howick Local Board area	Q1; Q2; Q3; Q4	LDI: Opex	\$ 38,000	Completed	Green	The local community At the April business meeting the local board approved funding for Phase One of Arts Out East, which has now begun. At the June business meeting the remaining funds were allocated towards Uxbridge's utility costs and a 360 review of Uxbridge.	No	A proposal for Arts Out East was presented to the local board in Q3 and approved in principal. A report to approve the funding for the project is on the agenda for the April business meeting.
2546	CS: ACE: Arts & Culture	Local Arts Grants- LDI City of Manukau Pipes and Drums Inc.	Administer a funding agreement with the City of Manukau Pipes and Drums Inc. to provide public performances and training/tuition for emerging musicians.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 11,000	Completed	Green	In Q4, the City of Manukau Pipes and Drums Inc delivered six programmes with 58 participants, and staged six performances to 7650 attendees. Highlights included performances at the Fo Guang Shan Temple Buddha Day, the MIT graduation day and three performances at the Howick Historical Village.	No	In Q3, the City of Manukau Pipes and Drums Inc delivered three programmes with 26 participants, and staged three performances to 550 attendees.
2545	CS: ACE: Arts & Culture	Local Arts Grants- LDI Howick Brass Inc. Operational Support Grant	Administer a funding agreement with Howick Brass Inc. to provide community performances.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 13,000	Completed	Green	In Q4, the Howick Brass Band delivered 13 programmes with 350 participants, and staged five performances to 5800 attendees. Highlights included the Anzac Day services in April and a performance at the Howick Historical Village Day in May.	No	The Howick Brass Band did not rehearse or perform in January; however in February and March they delivered nine programmes with 240 participants, and staged two performances to 1200 attendees. Highlights included concerts at the Tamaki River Festival and the parade and concert in Picton Street.
2544	CS: ACE: Arts & Culture	Local Arts Grants- LDI Manukau City Band Inc. Operational Support Grant	Administer a funding agreement with Manukau City Band Inc. to provide public performances, a kids' concert and instruments to five players per year.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 11,000	Completed	Green	In Q4, the Manukau City Band delivered 15 programmes with 550 participants, and conducted four performances to 1249 attendees. Q4 highlights included a high tea Mother's Day Concert on 13 May at Howick's Picton Centre and the 15th Annual joint concert with the SGI Victorious Marching Band which was held on 18 June.	No	In Q3, the Manukau City Band delivered nine programmes with 378 participants, and their "Summer rain" Concert held at Ormiston College in March had 47 attendees.
2872	CS: ACE: Arts & Culture	Local Howick Arts Plan projects - Diversity, Community Outreach, Art Out East	- Diversity project - Developing an activity to reflect the changing face of the Howick local community, that can be accessed by all. Ensure diverse participation - Community Outreach - These activities will tell the story of the local community, celebrating and enhancing arts and culture both locally and to the wider Auckland community - Arts Out East - Foster relationships and work collaboratively with other community arts stakeholders to present work.	Q1; Q2; Q3; Q4	Currently unfunded	\$ -	Completed	Green	At the April business meeting the local board approved funding for Phase One of Arts Out East, which has now begun.	No	The diversity project approved by the local board in November 2016 was delivered in Q3. A proposal for Arts Out East was presented to the local board in Q3 and approved in principal. A report to approve the funding for the project is on the agenda for the April business meeting.

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2540	CS: ACE: Arts & Culture	Howick Children's and Youth Theatre- ABS Howick Children and Youth Theatre Incorporated Operational Support Grant	<p>Administer a funding agreement with Howick Children and Youth Theatre Incorporated to provide rehearsal/classes/workshops, school holiday programmes, productions and a venue for hire.</p> <p>Howick Children's and Youth Theatre Inc will provide, through social and creative drama, an enjoyable activity for young people to develop their confidence, self-esteem, sense of community and their skills in communication and theatre</p>	Q1; Q2; Q3; Q4	ABS: Opex	\$ 68,839	Completed	Green	<p>In Q4, the Howick Children's and Youth Theatre had a total of 14,162 visitors, delivered 364 programmes with 7,514 participants, and staged 10 performances to 868 attendees. All numbers are up compared to Q3.</p> <p>Highlights included a successful holiday programme and a new intake of children into developmental classes.</p>	No	In Q3, the Howick Children's and Youth Theatre had a total of 7693 visitors, delivered 263 programmes with 5,173 participants, and staged 8 performances to 598 attendees.
2541	CS: ACE: Arts & Culture	Howick Historical Village- ABS Howick & Districts Historical Society Incorporated Operational Support Grant	<p>Administer a funding agreement with Howick & Districts Historical Society Incorporated to provide an exhibition programme, public programmes and public off site lectures.</p> <p>The Howick and Districts Historical Society Incorporated will provide professional museum services to the community through the operation of The Howick Historical Village, a cultural heritage site and open air museum situated in the Lloyd Elsmore Park in Pakuranga.</p>	Q1; Q2; Q3; Q4	ABS: Opex	\$ 317,718	Completed	Green	<p>In Q4, Howick Historical Village delivered six public programmes to 86 participants, and had a total of 16,328 visitors. The number of visitors and participants is up compared to the same period last year.</p>	No	In Q3, Howick Historical Village delivered five public programmes to 111 participants, and had a total of 16,551 visitors. The number of participants at Village programmes is up compared to the same period last year.
2542	CS: ACE: Arts & Culture	Howick Little Theatre- ABS Howick Little Theatre Incorporated Operational Support Grant	<p>Administer a funding agreement with Howick Little Theatre Incorporated to provide productions, drama classes for children and adults, mentoring programme for emerging artist/s, workshops and a theatre venue for hire.</p> <p>Howick Little Theatre Incorporated will provide quality live theatre to the Howick and wider community at Howick Little Theatre (HLT)</p>	Q1; Q2; Q3; Q4	ABS: Opex	\$ 21,181	Completed	Green	<p>In Q4, the Howick Little Theatre had a total of 3903 visitors, delivered 91 programmes with 1,560 participants, and staged 21 performances to 1561 attendees.</p> <p>Highlights included the openings of 'Our Man in Havana', and 'Punch and Judy: The Real Story'.</p>	No	In Q3, the Howick Little Theatre had a total of 1591 visitors, delivered 97 programmes with 1,006 participants, and staged 21 performances to 1273 attendees.
2543	CS: ACE: Arts & Culture	Uxbridge Centre- ABS Uxbridge Community Projects Inc. Operational Support Grant	<p>Administer a funding agreement with Uxbridge Community Projects Inc. to provide art classes, performances, an exhibition programme and a piece of public art in the community.</p> <p>Develop a flourishing arts environment for the local and wider community.</p> <p>Enable access to, and participation in, the arts for people of all ages, culture, and levels of experience.</p>	Q1; Q2; Q3; Q4	ABS: Opex	\$ 306,612	Completed	Green	<p>In Q4, Uxbridge had a total of 26,148 visitors, delivered 351 programmes with 8,184 participants, and staged 26 performances to 2,724 attendees. They also had 23 outreach programme participants and had 23 programmes that met Maori outcomes.</p> <p>In Q4, the New Zealand Dance Company completed a week long session for young dancers and presented a dance programme in the Uxbridge Theatre on 21 April. Other highlights included the Pipa Language Concert and the Estuary Art Awards 2017 which had a record number of entries.</p>	No	<p>In Q3, Uxbridge had a total of 18,459 visitors, delivered 224 programmes with 5,288 participants, and staged 10 performances to 5,202 attendees.</p> <p>Uxbridge's current operating model may be undeliverable within the parameters of the current funding envelope. Consequential OPEX resulting from the new build, the updated terms of the new lease and a self-driven aim to be a regionally significant arts centre has resulted in a need to review the business case. The service level in relation to the level of funding provided will be review as part of negotiating the Funding agreement for the next financial year. There has not been additional budget identified to fund the current year's deficit and the facility management has been advised the expectation that their operations are scaled to fit within the funding provided.</p>

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2467	CS: ACE: Community Empowerment	Children and Young People - Youth Voice and Youth-Led initiatives	<p>Develop and support young people to have their collective voice heard and provide input into local board decision-making on issues that affect them. Implement youth-led projects and events such as youth week activities.</p> <p>Implementation of recommendations from the youth-focussed feasibility study.</p> <p>Budgets: - Youth programmes community development \$20,000 - Youth focussed facility \$30,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	In progress	Green	<p>The Howick Youth Council (HYC) presented the findings of the youth focussed facility feasibility report to the local board. HYC will now look at the steps required for implementation of stage one of their proposed option and report back to the board.</p> <p>HYC held a successful Principals' Breakfast, with representation from eight out of the nine schools. As a result one school, Elim Christian College, offered to host the next youth forum due to be held in July. This offer has been accepted.</p> <p>The HYC leadership team has worked with the strategic broker to evaluate a year of working with a mentor and how effective that has been for them. This evaluation will take place at the start of July, involving the rest of the youth council.</p>	No	<p>The Howick Youth Council (HYC) has focused on the following activities:</p> <ul style="list-style-type: none"> - completion of their recruitment process and on-boarding of all their new members. - preparation of a work plan for the calendar year. This will include a Principal's Breakfast. This plan builds on the work done at the youth summit in 2016 at which over 70 local school children contributed to their vision of making Howick the most liveable ward in Auckland. - attendance at an introductory workshop with the local board members. <p>HYC will present the findings of the Youth Focused Facility Feasibility study to the board in Q4.</p>
2472	CS: ACE: Community Empowerment	Community Engagement: Healthy Howick	<p>Implement activities under the Healthy Howick plan.</p> <p>Budget: - Healthy Howick initiatives \$20,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	In progress	Green	<p>Local board funding enabled the purchasing of trees from Botany Kings Plant Barn. Fifteen schools and kindergartens have registered to receive fruit trees, with six of them participating in the project for the first time.</p> <p>The Eastern EnviroSchool network has been well informed about the Healthy Howick Initiative.</p> <p>A funding agreement with MECOSS was completed to enable the hosting of three Healthy Howick Expos in Pakuranga, Howick and Botany subdivisions. It is anticipated these will be held by the end of July.</p>	No	<p>The specialist advisor promoted the Fruit Trees in Schools project with the 42 Howick schools. In Q4, 300 fruit trees will be purchased and distributed to participating schools, ready for their planting season. This will be linked in with EnviroSchools to provide more education to students on sustainable food sources. In Q4, further funding will be provided to organisations to support the Healthy Howick concept.</p>
2300	CS: ACE: Community Empowerment	Community grants (HW)	<p>Funding to support local community groups through contestable grant funding.</p> <p>Budget: - Local Community Grants \$435,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 435,000	Completed	Green	<p>Howick has completed Round Three and Four Quick Response and Round Two Local Grants allocating a total of \$154,394 leaving a total of \$191,462 underspent.</p> <p>The underspend is due to the large budget amount, which is the largest across all local boards.</p>	No	<p>Howick has not completed any further community grant round allocations since Q2 commentary.</p>

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2398	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (HW)	Provide strategic and local brokering advice to connect the community to council activities. e.g. connecting community to Spatial Priority Areas planning.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	<p>The strategic broker organised a meeting between the relevant park ranger and residents living around the Cockle Bay Domain who are keen to volunteer their assistance. This led to the group engaging in a number of actions :</p> <ul style="list-style-type: none"> - enrolling in and completing a weed management course offered by council; - working with the park ranger to decide on the plants that it wants in the domain; - organising a working bee to clear weeds and do planting; - working with council officers to rid the domain of pests. <p>The strategic broker is working closely with the group on building their capacity to do more work with council in the domain.</p>	No	At the request of residents living around the Cockle Bay Domain, the strategic Broker connected with the different parts of council to investigate viability of residents maintaining the reserve. The residents have a vision of planting fruit and vegetables that will assist the soil, they also want to be involved in maintaining the domain so if they see anything that is dangerous or potentially dangerous they can contact the right people in Council to see to it. The residents also have other volunteer groups who have expressed an interest in this, such as three out of the four local schools. Parks, Sports and Recreation and Community Facilities will meet in Q4 to discuss.
2469	CS: ACE: Community Empowerment	Inclusion and Equity - Diversity and Inclusion	<p>Increase engagement with diverse communities.</p> <p>Build capacity within diverse communities to engage and interact with Council on local board initiatives.</p> <p>Budgets: - Inclusion and Equity - Diversity and Inclusion \$15,000 - Howick Community Advice \$2,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 17,000	In progress	Green	<p>The strategic broker and CEU specialist advisor have been working with Chinese New Settlers Services Trust on their migrant orientation programme and also with the Korean Positive Ageing Group on their Korean healthy cooking class.</p> <p>Funding agreements have been completed to enable all the sessions to be completed by the end of July, with up to 300 people involved.</p> <p>During these sessions, the two groups will also promote how to participate with the Howick Local Board on achieving the outcomes from their annual plan.</p>	No	CEU staff completed two services agreements with; Pakuranga Chinese Association Incorporated, Indian Kiwi Positive Ageing Group. The funds are to support the groups to organise community consultation meetings that will inform the council's annual budget plan. In Q4, the strategic broker and specialist advisor will workshop options with the local board that will support increased engagement with diverse communities and capacity building of ethnic communities. This will enable them to participate more in local board activities.
2471	CS: ACE: Community Empowerment	Local Economic Development: Social Innovation and Enterprise	<p>Build capacity of organisations to carry out social enterprise projects.</p> <p>Budget: - Social Innovation and Enterprise \$20,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	In progress	Green	<p>CEU staff, Waste Solutions staff and Envision have worked with the Chinese Conservation Education Trust (CCET) to develop a project plan and detailed timeline for the activation of the 'Treasure Box', a pop-up community recycling and education centre. The Treasure Box will run from September to November 2017. Landowner approval has not been granted to place the container in the Lloyd Elsmore carpark due to high demand for parking. CEU staff are still exploring options to place the container in Lloyd Elsmore, while also seeking a private partnership with the business community for a potential site.</p> <p>In the interim, the CCET launched East Auckland's first Repair Café on 24 June in Pakuranga. Over 30 volunteers including electricians, carpenters and tailors from the Chinese community gave their time to repair goods that would otherwise go to landfill.</p>	No	The specialist advisor presented a proposal to the board from the Chinese Conservation Education Trust to trial a 'pop-up' Community Resource Recovery and Education Centre in Lloyd Elsmore Park. This was approved on the proviso that the trust work with Envision, CEU and Waste Solutions to scale back the proposal from one year to three months. A funding agreement has been finalised with the trust. Staff are seeking landowner approval to locate the 'pop up' at Lloyd Elsmore Park and are supporting the trust with planning processes. The trust is working with Waste Solutions to secure further funding for the initiative through the Waste Minimisation Fund.

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2470	CS: ACE: Community Empowerment	Placemaking: Safety	<p>Support communities to address safety concerns, through the development and delivery of initiatives.</p> <p>Fund Howick Coastguard to deliver sea rescue services and education and training joint initiatives.</p> <p>Budgets: - Community safety initiatives \$31,000 - Howick Coastguard \$46,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 77,000	In progress	Green	<p>Funding agreements for Asian Council on Reducing Crime (ACRC), Pakuranga Bucklands Beach Neighbourhood Support, Howick Botany Flatbush Neighbourhood Support, Asian Safety Education and Promotion Trust (ASEPT), Howick Pakuranga Community Patrol, Botany Flatbush Community Patrol, The Sowers Trust, Greater East Tamaki Business Association (GETBA) and New Zealand Coastguard Boating Education were completed.</p> <p>CEU partnered with Pakuranga Bucklands Beach Neighbourhood Support to promote Neighbours Day 2017. Ten Neighbours Day applications received funding for their neighbourhood celebrations. The campaign helps strengthen community connectivity by encouraging residents to know their neighbours. A full accountability report with photos and description of events will be presented to the local board.</p>	No	<p>CEU staff presented community safety activity options to the local board at their workshops. A report will be presented to the board in Q4, with recommendations for funding projects and programmes by safety groups such as the Asian Safety Education and Promotion Charitable Trust, Neighbourhood Support, Safety Patrols, Asian Council for Reducing Crime and Sowers Trust.</p> <p>A funding agreement for \$2,000 for Neighbours Day was completed for the Pakuranga Bucklands Beach Neighbourhood Support Inc. The specialist advisor and the local board senior specialist communications advisor produced and distributed media advertisements through various channels to encourage people to celebrate Neighbours Day. Details of the number of applications received and the location of street events will be reported to the board in Q4.</p>
2631	CS: ACE: Community Empowerment	Spatial Priority Area - Flatbush	<p>Participate in inter- departmental planning for the spatial priority area. Influence coordinated engagement with mana whenua and "hard to reach" diverse communities.</p> <p>Identify opportunities for community led or co designed projects that align with social wellbeing and/or social procurement/enterprise/ employment and training.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	<p>The strategic broker attended the Flatbush Spatial Priority Area (SPA) steering group meeting. The purpose of this meeting was for the group members to be introduced to one another so they could make necessary connections. The next step is for specific working groups to meet together and plan the next steps.</p> <p>The strategic broker also organised a meeting with the SPA lead and the Police area commander to communicate concerns of the NZ Police about the lack of infrastructure in Ormiston, the rate of population growth, and the potential for increased crime. Both parties have agreed to stay in touch and work closely with the CEU to ensure that communities are being consulted and included in decision making.</p>	No	<p>The Flatbush Spatial Priority Project (SPA) launched later than others. The SPA has five main areas of focus, mainly to do with transport and roading, development. However one focus is on building a town centre that is the 'heart of the community'.</p> <p>The CEU will work with the SPA team to align their community safety and diversity and inclusion work with this SPA focus.</p>
2322	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (HW)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	<p>There were 1596 graffiti incidents in the Howick Local Board area between 1 July 2016 to 30 June 2017. This is a 10 per cent decrease compared to the number of incidents recorded in 2015/2016. The number of RFS (Requests for Service) graffiti decreased by 33 per cent, with all 87 being removed within the 24 hour target time (KPI). Howick achieved 91 out of 100 in the March ambient survey, which measures how much of the city is graffiti free. This represents a five points decrease on the previous September 2016 survey and gives the local board an average final score of 93.5. This score is on par with the overall Council average for 2016/2017.</p>	No	<p>There were 1168 graffiti incidents in the Howick Local Board area between 1 July 2016 to 31 March 2017. This is a 16 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 46 per cent, with all 58 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.</p>
2671	CS: ACE: Community Places	Hire fee subsidy - HW	Administer further fee subsidy of hire fee to specific groups funded by LDI.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 40,000	Completed	Green	<p>During Q4 peak utilisation has decreased and off peak utilisation has increased compared to the same period last year.</p>	No	<p>During Q3 peak and off peak utilisation has remained the same compared to the same period last year.</p>

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2161	CS: ACE: Community Places	Funding agreement - Anchorage Park Community House and Highland Park Community House	Support Anchorage Park Community House and Highland Park Community House to deliver funding agreement accountabilities	Q1; Q2; Q3; Q4	ABS: Opex	\$ 78,488	Completed	Green	The bi-annual Community-led hui/mix n mingle with our community partners was held at the Mt. Albert War Memorial Hall (2 June 2017). Approximately 60 centre/houses/hubs representatives from across the region were in attendance. Topic's covered included; From rural halls to urban counterparts; What you need to know about event facilitation ; Empowered communities approach; Funding agreement update and more. The next hui is scheduled for Q2/2017	No	The 2017/2018 work plan has been drafted by Howick and Pakuranga Community House Incorporated. The community group has scheduled to present to the local board on 18 May.
2187	CS: ACE: Community Places	Howick Information Service work plan	Deliver high quality services from Howick Information Service with a focus on providing current and useful information and customer friendly service.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 3,600	In progress	Green	Staff and volunteers at Howick Information Service (HIS) contributed to the big Howick Village Development plan. The big plan was displayed at the centre of HIS along with the survey forms that local people were filling in. A hot desk was provided for the new Rubbish Collection and Waste Management plan and staff displayed the new plan poster and samples of the new rubbish and recycling bins. Local art was held on a couple of Saturdays this quarter, displaying New Zealand paintings and sculpture to coincide with the market day.	No	A total number of 9728 visited The Howick Information Service over the last three months. Highlight - Staff undertook a huge clean up and removed the old big displays which was replaced by small revolving ones and a very clear filing system. The place looks much fresher and less cluttered.
2095	CS: ACE: Community Places	REGIONAL Social Housing - HW	Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December. Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed. The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The Joint Venture will be operational in July 2017. Transition planning and delivery have been finalised through Q4 of FY17.	No	The Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.
2022	CS: ACE: Community Places	Venue hire service delivery - HW	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing the customer-centric booking and access process including online booking - Aligning activity to Local Board priorities through management of the fees and charges framework	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	In Q4 staff have begun to look into 'real time' survey options that will give hirers the ability to comment about their experience of our service. This 'real time' feedback will allow staff to investigate improvement opportunities for all who hire and experience programmes and activities at our community venues. Staff have also been promoting community venues through increased online channels which has been a contributor to an increase in online traffic.	No	During Q3 staff have improved amendment and cancelation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers. The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4.

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2273	CS: ACE: Events	Anzac Services - Howick	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 23,000	Completed	Green	Anzac Day was a huge success throughout the region with increased attendance numbers at all services.		Plans and requirements for Anzac services have been confirmed. Activity is currently focussed on operational arrangements for the day.
2230	CS: ACE: Events	Empowered Events Activities - Howick	<p>Delivery of a community focused programme of activities to support capacity and capability of community groups and organisations in the events space.</p> <p>Deliver at least two empowered event workshops with local event organisers to assist them in up-skilling in delivery of their events</p> <p>Funding to support this programme is a line item taken from Event Partnerships Fund (non-contestable) for up to \$5,000.</p>	Q1; Q2	LDI: Opex	\$ -	Completed	Green	The second workshop for the year was delivered in Q4.	No	A second workshop has been scheduled for delivery in Q4.
2220	CS: ACE: Events	Event Partnership Fund (non-contestable) - Howick	<p>Funding to support community events through a non-contestable process.</p> <p>Estuary Artworks \$8,000 (Uxbridge Community Projects Inc.)</p> <p>Fencible Walk & Christmas Lights \$12,000 (Howick Village Business Association)</p> <p>Christmas in Burswood \$1,500 (Life & Growth Community Trust)</p> <p>Botany Community Day \$5,000 (Botany Life Community Trust)</p> <p>Howick Celebrated Citizens \$10,000 (Auckland Council Events Civic)</p> <p>Koanga Spring Festival \$2,000 (Bucklands Beach Intermediate)</p> <p>Movies in Parks \$12,000 (Auckland Council Events Delivery)</p> <p>Empowered Events Workshops x 2 up to \$5,000 (Auckland Council Events)</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 55,500	Completed	Green	All funding agreements and payments have been made. Three accountability reports have been returned. One is expected to be returned by 30 June 2017 and the remainder by 30 September 2017.	No	<p>Funding agreements and payments have been completed for all externally delivered events.</p> <p>One accountability report has been returned with the rest expected to be received in Q4.</p>
2253	CS: ACE: Events	Howick Celebrated Citizens	<p>Deliver an event acknowledging contribution and commitment to serve the Howick area.</p> <p>Funded as a line item from Events Partnership Fund (non-contestable) for \$10,000</p>	Q4	LDI: Opex	\$ -	Deferred	Red	<p>Scheduling of the event yet to be confirmed.</p> <p>The Howick Celebrated Citizens event is yet to be workshopped with the local board and event delivery team.</p>	No	Delivery of Howick Celebrated Citizens will be discussed at the next local board work programme workshop.

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2224	CS: ACE: Events	Howick Pride of Place Part 2	Scope a second local board delivered event eg: Chinese New Year and / or Diwali. Delivery of the event subject to local board approval.	Q3	LDI: Opex	\$ 50,000	Completed	Green	A direction setting workshop occurred in Q4 to consider opportunities for more community involvement in the 17//18 event.	No	The Howick Chinese New Year event was held on Thursday 9 Feb at Pakuranga Plaza. Highlights included the uptake of the childrens lantern decorating workshops. The external organiser has debriefed with the local board on this event. A planning workshop will be required prior to next years event to capture ideas for improvements. For a first time event it was well received and provided a good starting place to grow from.
2222	CS: ACE: Events	Howick Pride of Place Part I	Delivery of Tamaki River Festival 2017	Q3	LDI: Opex	\$ 50,000	Completed	Green	The Tamaki River Festival was delivered on 18 Feb. Issues that were identified during the debrief will be addressed when planning for the 17/18 event.	No	The Tamaki River Festival was delivered on 18 Feb. The contracted organiser has debriefed with the local board. Issues that were identified will be addressed or discussed further when planning for the next event.
2231	CS: ACE: Events	Howick Volunteer Recognition Tea	Deliver a biennial event which recognises and honours local volunteers. Latest event held in July 2016 (carry forward of \$10,000 from 2015/2016) Next event expected in 2017/2018.	Q1	LDI: Opex	\$ -	Completed	Green	Completed in Q1.		Completed in Q1.
2271	CS: ACE: Events	Local Civic Events - Howick	Delivering and/or supporting civic events within the local board area.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	Completed	Green	No local civic events were delivered during Q4.		No local civic events were delivered during Q3.
2251	CS: ACE: Events	Movies in Parks - Howick	Programming and delivery of a Regional Movies in Parks series event. Funded as a line item from Events Partnership fund (non-contestable) up to \$12,000.	Q3	LDI: Opex	\$ -	Completed	Green	An event debrief report was provided at the end of the season which included recommendations for future events. The total event cost was \$16,400 with the local board contribution being \$8,299.	No	Kung Fu Panda 3 was screened at Lloyd Elsemore Park, Pakuranga on Friday 17 March. The event attracted approximately 2700 people and included two hours of childrens pre-entertainment prior to the movie. An event debrief report and break-down budget will be provided on completion of the season.
2221	CS: ACE: Events	Stockade Hill & Mainstreet Lights - Howick	Delivery of an annual event to celebrate the lighting of the Stockade Hill xmas tree lights and includes musical entertainment from the local community. This event coincides with the Howick Village Business Association annual Midnight Madness in Picton Street.	Q2	LDI: Opex	\$ 35,000	Completed	Green	Completed in Q2.		Completed in Q2.
2232	CS: ACE: Events	Citizenship Ceremonies - Howick	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 50,505	Completed	Green	The Civic Events team delivered citizenship ceremonies on nine occasions during Q4.		The Civic Events team delivered citizenship ceremonies on two occasions during Q3.
Libraries											
756	CS: Lib & Info	Library hours of service - Howick	Provide library service at Botany Library for 56 hours over 7 days per week. (\$772,804 - FY16/17) Provide library service at Highland Park Library for 56 hours over 7 days per week. (\$755,258 - FY16/17) Provide library service at Howick Library for 56 hours over 7 days per week. (\$713,876 - FY16/17) Provide library service at Pakuranga Library for 56 hours over 7 days per week. (\$668,461 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 2,910,398	Completed	Green	Library visits have decreased overall by 9% this quarter. This is higher than overall trend for Auckland Libraries due to closure of Botany library in the last three weeks of June due to refurbishment.		This quarter library visits have remained constant compared to the same quarter last year. Highland Park increased by six per cent due to the library being closed this time last year for carpet.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
757	CS: Lib & Info	Extended hours - Howick	4.5 additional opening hours at Botany Library. 2.5 additional opening hours at Highland Park Library. 2.5 additional opening hours at Howick Library. 2.5 additional opening hours at Pakuranga Library.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 77,000	Completed	Green	Howick Local Board Libraries assisted Botany library patrons during Botany's short closure for refurbishment in June. Nearby libraries hosted the Botany embroidery group, Arabic book club and the knitting group's monthly meeting. Promotion of the libraries digital resources, including Zinio and our e-newspaper resources which provide access to Press Reader's 2,200 newspaper selections has also enabled ease of access for users who struggle to visit local libraries on a regular basis. Throughout June, library patrons were able to participate in the Big Library Read, an initiative that encouraged readers to join the overdrive book club which provides a platform for e-books that are available through Auckland Libraries.		Customers continue to provide direct positive feedback regarding their satisfaction with access to library hours and services across the local board area.
767	CS: Lib & Info	Celebrating cultural diversity - Howick	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, NZ Music Month, Pasifika, PRIDE, Samoan Language Week, Cook Islands Language Week, Tonga Language Week, Tuvalu Language Week, Fiji Language Week, Niue Language Week, Tokelau Language Week, Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Libraries have offered a variety of well attended programmes and activities highlighting Māori culture through Matariki activities, and a Samoan language and family afternoon encouraging others to explore the Samoan culture.		Lunar New Year, the year of the Rooster, was celebrated during February with 667 visitors participating in many cultural activities such as Tai Chi, Mulan Dancing with swords and fans, Chinese Calligraphy and Art sessions. Local resident, Pearl D'Silva, visited Botany and Howick Libraries to introduce children and their parents to the Indian Festival of Holi with children listening to stories accompanied by Indian music.
766	CS: Lib & Info	Celebrating local places and people - Howick	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month and Heritage Festival Participate in events that celebrates the local area - Botany Community Day, Tāmaki River festival, Fun in the Park and Storytime in the Park. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	As part of the World War 1 Centennial celebrations, Botany Library hosted Auckland Museum's Cenotaph mobile PC which allowed visitors to log into World War 1 Army records, view the service information for New Zealand soldiers and contribute missing information about any past family members who served overseas. The unit attracted considerable interest with many users unaware of the amount of information that was available.		All 4 libraries collaborated with local parks to deliver fun and engaging story times in the park events over Feb and March. Three events were delivered with a total attendance of 222 adults and children. Howick Local libraries supported Tamaki River festival with activities and games for participants. Unsettled weather in the days leading up to this year's festival affected the numbers attending, however 155 people visited the library stand to engage with staff and learn more about local library services, events and activities.
765	CS: Lib & Info	Digital literacy support - Howick	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	There has been a total of 157,781 PC & WiFi sessions in Q4 which has decreased by 6% as compared to the same quarter last year. This is due to the temporary closure of Botany library for refurbishment. All library staff continue to offer one-to-one assistance to people needing to learn how to effectively manage a range of online activities for their PCs, laptops, or digital devices. Assistance varied from very basic tuition to more in depth "how to use" specific applications or data bases.		Wifi and PC use increased by 10 per cent this quarter in the Howick libraries compared to the same quarter last year, leading a regional trend. Our librarians offered more than 75 one-on-one sessions helping customers improve their digital literacy in navigating their own devices and enjoying Auckland Libraries' digital offering, as well as group workshops.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
758	CS: Lib & Info	Information and lending services - Howick	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	There is a decrease in issues for Howick by 8% as compared to Q4 last year. Customers are becoming more self sufficient with using our computer services, including our online printing services. In Howick local board libraries, an increased number of customers have joined the libraries to access the library digital resource Lynda.com. This resource was created by LinkedIn and is a popular tool world wide to increase skills and knowledge.		All libraries have continued to show a downward trend in visitor numbers and physical item checkouts but increases in PC and wifi sessions this quarter. Closure of Highland Park Library for carpet replacement in February 2016 has affected data for this period. Customers are increasingly upskilling and making use of Auckland Libraries electronic books and magazines.
764	CS: Lib & Info	Learning and Literacy programming - Howick	Provide learning programmes and events throughout the year including: computer classes, drivers licence classes, CV classes, makerspace, Children's Book Awards, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, Money Week, NZ Sign Language Week. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Digital engagement continues to be an important aspect of library work with more than 77 sessions being attended by 161 people wanting to gain more confidence and experience in operating their PCs, laptops, smart phones and digital devices. Several digital sessions have been offered in Mandarin to assist older Chinese patrons for whom English is not their primary language.		This quarter our libraries delivered more than 65 group sessions helping people with digital devices and English language skills. Overall our libraries had close to 1000 attendees at these sessions.
759	CS: Lib & Info	Preschool programming - Howick	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime and Storytime (including Mandarin storytime) (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Throughout this quarter Howick Library teams delivered 78 Wriggle and Rhyme sessions for parents and caregivers of babies and toddlers from 0 to 1 year old and attracted 4827 people with carers learning safe techniques for interacting with their babies and toddlers. A further 58 storytimes , some being offered in Mandarin, Samoan and Māori with English translations, attracted more than 707 adults and 1231 pre-school children to the sessions. 46 Rhymetime sessions entertained 2241 pre-school children and caregivers by offering stories and music designed to stimulate reading, learning and movement in children aged 1 to 4 years old.		More than 3000 parents and babies attended Wriggle and Rhyme sessions at Howick Local Board libraries during this quarter with Plunket staff actively promoting the benefits of these sessions for babies' brain development. A further 1867 people attended Rhymetime sessions and storytimes aimed at introducing youngsters and their parents to books and resources that promote learning, listening skills and co-ordination through stories, music and active movement. Attendance is growing at the recently introduced Mandarin storytime sessions at Highland Park library.
762	CS: Lib & Info	School engagement and Afterschool programming - Howick	Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours, e.g. creative play with Lego and Makerspace activities. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Throughout this quarter our Kids clubs introduced 198 children and 119 adults to Minecraft activities and Coding and computer programming concepts including HTML and CSS .		Successful school engagement throughout the year was evidenced in the high numbers of children from local schools who participated in Kia Maia te Whai/Dare to Explore summer reading programme. Fortnightly Minecraft, coding club activities and homework help after school are engaging young people with libraries in new ways.
760	CS: Lib & Info	School holiday programming - Howick	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The April School holiday programme, themed around Construction Wizardry, maths and science, was attended by 470 care givers and 978 children who participated in a diverse range of holiday activities including Dragon making, Airplane construction, Rainsticks and balloon powered cars, Magic wands and Green screen creativity, cardboard cities, abstract mosaics, Bridge building, Origami , Geodesic domes and Engineering initiatives.		Work is underway preparing for the April school holiday programme under the banner Construction Wizards.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
761	CS: Lib & Info	Summer reading programme - Howick	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Matariki, celebrating the Māori New Year, has been a big feature of activities offered during June. Mellons Bay School's Kapa haka group entertained more than 286 people at Howick Library with two performances from their very polished Kapa haka repertoire and local kindergarten children enjoyed Matariki stories and crafts offered in both Te Reo and English.		Kia Māia Te Whai, Dare to Explore was a big hit this quarter, with many children and families taking part in our programme to build their literacy and make strong connections with our libraries over the summer. We had a joint celebration party at Lloyd Elsmore Park with 335 children and their families.
763	CS: Lib & Info	Supporting customer and community connection - Howick	Provide programmes that facilitate customer connection with the library and community including themed clubs and special events. This includes books clubs which meet the interests of the local community (Afrikaans, Arabic and Mandarin) . Provide community space for hire at Botany and Howick libraries. Discuss and update the Local Board portfolio group on the integrated services operation model for the Flatbush Library and multipurpose community facility. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Howick Library, Uxbridge Arts and the Garden of Memories has been chosen as one of the pilot areas for Council's "Strengthening Tamariki programme" aimed at increasing education levels for Māori children and whānau through language, art, culture and community. The programme is in the planning stages and is expected to go live in February 2018. Libraries have offered workshops assisting non English residents to book inorganic refuse collections and to become familiar with new rubbish bin rollout that will be introduced in August.		Howick Library has been chosen as one of the pilot libraries for Auckland Council's Sustainability Team's initiative to lend kits that assist homeowners to make energy efficient decisions relating to their energy use. Kits can be borrowed from the library, free of charge, for a period of 2 weeks. Botany Library hosted 2 author talks on "How our mind shapes our world" and "Self publishing your book". The Howick room was used by 38 local groups and organisations during this quarter
Local Parks											
4501	CF: Investigation and Design	Burswood Park bollards	The local community requested installation of bollards to prevent vehicles accessing the park damaging assets and presenting a health and safety risk to park users.	Q3; Q4	LDI: Capex	\$ 17,000	In progress	Green	Current status: Additional funding granted. Physical works pricing received. Next steps: Schedule physical works for the first quarter of financial year 2017/2018	No	Current status: Scoping of project confirmed and full project build cost identified. Next steps: Seek approval from local board to continue project.
4502	CF: Investigation and Design	Burswood Park Fitness Stations	Install four pieces of fitness equipment to provide for a range of age groups and abilities.	Q3; Q4	LDI: Capex	\$ 25,000	In progress	Green	Current status: Full costs and design complete. Next steps: Tender for physical works. It is a multiyear project to be delivered in the 17/18 work programme.	No	Current status: Scoping project Next steps: Determine build estimate to proceed.
4504	CF: Investigation and Design	Fencible Walk Park Chess Table	Install a chess table at the park.	Q3; Q4	LDI: Capex	\$ 5,000	In progress	Green	Current status: Collecting table options and quotes. Next steps: Installation due next quarter. Multiyear project to be delivered in the 17/18 work programme.	No	Current status: Scoping project Next steps: Build estimate
4509	CF: Investigation and Design	Howick Domain - fitness equipment	The local community requested an additional fitness station to complement the existing arrangement. Installation of the asset will increase opportunity for active recreation.	Q3; Q4	LDI: Capex	\$ 6,000	In progress	Green	Current Status: Physical works programmed for August 2017. Next Steps: Complete physical works and handover for operational maintenance.	No	NA
3381	CF: Project Delivery	Murphys Bush Reserve development (Flat Bush SPA) GD	General park development to support subdivision growth	Q4	Growth	\$ 70,000	In progress	Green	Current status: Design and planning in progress to align with wider surrounding subdivision development. Next steps: Finalise concept plans for consultation with stakeholders and phasing of works with subdivision development..		Current status: Design services awarded and in progress. Next steps: Develop concept layouts for the park.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2776	CF: Project Delivery	Barry Curtis Park Master Plan LTP Funding	Delivery of Barry Curtis Park Master Plan; FY17 programme to be identified.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 2,330,160	In progress	Green	Current Status: physical works tender evaluation completed. Next Steps: Awarding physical works contract. Works are planned to be complete in June 2018.		Current Status: Detail design completed. Next Steps: Finalise physical works tender documents. Current Status: Physical works contract awarded. Next Steps: Physical works starting end of March 2017. Current Status: Physical works completed and practical completion site walk over completed early November 2016. Next Steps: Defect Liability to sign off end of November 2017. Current Status: Finalising detail design with Auckland Transport. Next Steps: Finalise physical works tender documents with Auckland Transport to be tendered August 2017.
4522	CF: Project Delivery	Moore Street Toilet Block - complete gut and refit	Demolition of existing brick toilets and installation of a new exeloo toilet on the site of the old building. Gut and refit, also needs some reconfiguration to improve layout and street visibility of toilet entrances.	Q3; Q4	ABS: Capex	\$ 215,731	In progress	Green	Current status: Demolition of existing building is complete and new Exeloo toilet is in production. Next steps: Programme the site works ready for new toilet installation.	No	Current status: Building consent has been applied for; quotations have been sought for demolition of the existing toilet and new toilet unit has been ordered. Next steps: Obtain building consent; commence demolition of the old toilet and programme the installation of the new toilet unit.
2810	CF: Project Delivery	Playspace Flatbush	Development of new playgrounds in FlatBush area. This is allocated to the development of Dunkineely Reserve.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 121,363	In progress	Green	Current status: Concept plan prepared. Next steps: Detail design to commence July 2017.		Current status: Concept plan being prepared Next steps: Detail design to May 2017
519	CF: Project Delivery	Walkway and cycleway paths (Flat Bush)	Walkway and cycleway development for new subdivision	Q1; Q2; Q3; Q4	ABS: Capex	\$ 398,069	In progress	Green	Current Status: Current section of works in progress and expected completion is end of June 2017. Next Steps: A number of other sections of the network, in conjunction with wider subdivision development is planned to commence in summer 2017/18.		Current Status: Tender for physical works in progress Next Steps: Commencement of physical works on site 15 April 2017.
509	CS: PSR: Local Parks	Howick - Green Assets	Tree and green asset planting Programme being developed for Huntington Park Streetscape and Valderama Reserve	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	Deferred	Green	\$47k deferred to 2017-2018 financial year for Huntington Reserve tree removal \$47k deferred to 2017-2018 financial year for Huntington Reserve tree removal. This project will be managed by the areas Community Facilities Arborist.	No	There is a risk that not all of the remaining \$47,000 will be spent by the end of FY 16/17 and may need to be carried forward into FY 17/18 to be used at Huntington Reserve for tree removal. \$2,300 was spent at Spalding Rise Scenic Reserve by provider of Strategic Environments. Extension of current planted area to stop vehicle from driving through reserve and enhancement planting were required at Spalding Rise Reserve.
514	CS: PSR: Local Parks	Programme Events in local parks - Howick	Local Parks South Programmes and Events 2016/2017 Also known as the Out and About Programme	Q1; Q2; Q3; Q4	LDI: Opex	\$ 100,000	Completed	Green	[Summary of year to come] 23 events/activities delivered (April – June) Total attendance = 1662 1 x Amazing Race – attendance - 116 5 x Doggy Day Out – average attendance - 18 1 x Kite Day - attendance 155 2 x Park Fun Day – average attendance – 94 13 x Parkrun - average attendance – 87 1 x Tai Chi – attendance - 4	No	Programme being run by CLM. Initiatives include. Adopt a Park- Participating schools this quarter: Total schools 8, total hours 945. Including Botany Downs Secondary School, Mission Heights Junior College, Mission heights Primary, Macleans College, Baverstock Oaks, Pakuranga College, Elm Park Primary and Mellons Bay Primary. Ranger walk and talk – Point View Reserve (14/2/17). 12 participants
518	CS: PSR: Local Parks	Volunteers parks - Howick	Support volunteer activity on Parks and Reserves. Programme developed and circulated to local board.	Q1	LDI: Opex	\$ 50,000	Completed	Green	Volunteer activities this quarter include: • Several community and school tree plantings organised by the Friends of Mangemangeroa Reserve; • Weed control at Cockle Bay Domain.	No	It is projected that there will be a \$10k underspend and that this is carried forward into FY 17/18 Work Programme.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
513	CS: PSR: Local Parks	Playground network and design strategy	Howick Playground Strategy	Not scheduled	Currently unfunded	\$ -	Cancelled	Red	At a parks workshop on 23 June 2016 the local board reallocated the \$25,000 budget to another project. This project was cancelled as budget was re-allocated to fund the Greenways project.	No	Project cancelled. Budget to be re-allocated.
Sports Parks											
1483	CF: Project Delivery	Ostrich Farm Sportsfields development	Planning and design for new sports park to meet development needs.	Q2; Q3; Q4	ABS: Capex	\$ 116,508	In progress	Green	Issues/ Risks: Timing of works may be impacted relating to surrounding developments and release of infrastructure Current Status: Site integration with wider subdivisions in progress planning. Timing of works may be impacted relating to surrounding developments and release of infrastructure. Next steps: Progress developed design of sports field and park layout.	No	Current Status: Site integration with wider subdivisions in progress planning. Next steps: Progress developed design of sports field and park layout.
Leisure											
4511	CF: Project Delivery	Lloyd Elsmore Park Pool and Leisure Centre - splash pad	This project features the construction of a splash play area for young children (age 5 -13) and associated. A range of water play features, such as fountains, mist sprayers, elevated structures may be included to provide an engaging and fun water play environment. Associated family friendly, landscaped areas are to be designed to encourage families to stay and play in safe environment (Picnic tables, shade, fenced, amenity planting). The new facility will be fully fenced. Access to the splash pad will be through the pool facility only and some alterations to the building will be required to structure the access to the splash pad. The splash pad will include its own water reticulation system that operated independently from the pool facilities.	Q3; Q4	External funding; Growth	\$ 200,000	Completed	Green	Current Status: Design phase completed. Physical works and equipment supply contracts awarded. Next Steps: Finalise physical works programme with stakeholders.	No	Current Status: Design phase in progress. Next Steps: Finalise detail designs including wider landscaping and connection to internal pools.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2739	CS: PSR: Leisure	Howick Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	<p>"Howick Leisure Centre programming targets have met the local board objectives for the 2016/2017 financial year of 'An involved and connected community' and 'Our community is active and healthy'.</p> <p>Howick Leisure's net surplus for the financial year is projected to be \$204,235, which is on par with the 2015/2016 financial year. Fitness membership has increased by 9.1% on last year and fitness centre visits have reached 63,130. This is an increase of 12.5%.</p> <p>Recreation has seen 112,000 stadium user visits in the year. This is an increase of 12.7%, or 14,240 users. Howick Leisure has the largest children's term enrolment in the Auckland network, averaging 555 per term; and the second largest holiday programme, averaging 128 children per day.</p> <p>Howick Kauri Kids has had over 9,050 early childhood visits through the site for the year. This is nearly 6% down on the previous year and we are implementing plans to better promote our ECE services.</p> <p>Howick Leisure is working closely with the other Local Board recreational facilities – Lloyd Elsmore Park Pool & Leisure Centre, Pakuranga Leisure Centre and Marina Fitness, to deliver better integrated recreation services</p>	No	Howick Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives year to date. Holiday Programme enrolments were similar to last year with Jan 2017 achieving 1,770 visits (Jan 16 = 1,765). Fitness visits (active visits) are up by 15% YTD, Fitness visits were up 26% for the month of February specifically due to a popular and successful internal activation driver / promotion of "Fitness Bingo" which played a large part in the increased exercise / active visits (Members have the opportunity to "spin the wheel" for a prize upon visiting and completing activity after 12 consecutive visits).
2741	CS: PSR: Leisure	Lloyd Elsmore Pool & Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	<p>"Lloyd Elsmore Park, Pool & Leisure Centre programming targets have met the local board objectives for the 2016/2017 financial year of 'An involved and connected community' and 'Our community is active and healthy'.</p> <p>Lloyd Elsmore Park (LEP) Pool & Leisure Centre's surplus for the 2016/2017 financial year is projected to be \$550,000. This is \$76,000 less than 2015/2016. This drop in surplus is largely due to lost revenue in the spa, sauna and steam room, with regular customer feedback that these facilities need to be updated. LEP is currently in tender negotiations to get the steam room updated.</p> <p>LEP has 2,040 active fitness members, an increase of 8.5%.</p> <p>LEP has enjoyed 574,122 aquatic visits and 171,661 fitness visits to the centre this year, totalling 745,785 visits. This year fitness visits are up slightly on last year, however aquatic visits are projected to be 17,925 less. This is largely due to a data error which marked up aquatic visits in the 2015/2016 year.</p> <p>This year LEP has partnered with local schools, community groups and programmes such as Youth Line, Green Prescription and the Howick Youth Council, with</p>	No	Lloyd Elsmore Park Pool & Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives year to date. Aquatic visits are slightly down this quarter due to the weather and the colder temperatures with a 10% reduction on visits to the Pools. Overall Aquatic visits year to date are still up 5%. Some of the activities being hosted in the centre include 'Movies at the pool night' to attract teenagers between the ages of 13 -18 years to come down and enjoy the facility. The event was well attended attracting 85 youth. The swimming pool continues to support the delivery of free learn to swim lessons through the John Walker Find your Field of Dreams Community Swim Programme. Additional events such as the local school swimming sports: Inter-School competition was held over 4 Wednesdays during the month of March with the Lap Pool booked out for this popular interschool sports activity. Other schools also hosted included, Baverstock School, Elim Primary School, Buckland Beach intermediate. Investigation work is continuing on the Leisure pool roof and a design of work scope has been put together and will be ready to be put out to tender. Fitness membership has grown by 8% and participation numbers in the group exercise classes have grown by 7%. Current membership is sitting at 2,079 which is favourably up 8% compared to previous year. The Fitness Centre Team has been

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2742	CS: PSR: Leisure	Marina Fitness	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	<p>Marina Fitness programming targets have met the local board objectives for the 2016/2017 financial year.</p> <p>Marina's projected surplus for the year is \$20,000. Although this is only a gain of \$4,000 on the 2015/2016 financial year, recent membership growth means Marina Fitness is on track to exceed its financial targets in the 2017/2018 financial year.</p> <p>Marina Fitness has 691 active fitness members, an increase of 17.2%. Fitness visits of 41,171 are an improvement on last year of 2.5%.</p> <p>This year Marina has partnered with many of our local schools and businesses to provide fitness passes and memberships for local promotions, contributing to Auckland Leisure's shared goal: 'Inspire Aucklanders to be active' and Howick Board's Plan Outcome: 'Our community is active and healthy'.</p> <p>Marina Fitness is working closely with the other Local Board recreational facilities – Lloyd Elsmore Park Pool & Leisure Centre, Pakuranga Leisure Centre and Howick Leisure, to deliver better integrated recreation services to our community. We are expanding recreation opportunities by promoting outdoor activation through our parks, pathways and courts, encouraging our members to enjoy more than just our fitness centres.</p>	No	Marina Fitness – KPI programming targets are on track to meet the Local Board objectives year to date. Marina Fitness is currently sitting at it's highest Membership numbers since it opened. (717). Some inconsistent data was identified several years ago and has now been corrected to reflect the right figures. Marina Fitness is sitting at 8,365 visits, meaning we are also projected to have the most visits we have ever had for this quarter, which aligns to our goal of activating more people in our community. During this reporting quarter Marina's Net Surplus is favourable sitting at \$9k but by the end of the quarter this is expected to be higher, given our Direct Debit run has also just hit an all time high. Marina has been involved with and run different events and challenges this quarter such as Round the Bays, Fitness Bingo, and Spin the Wheel - all of which have been designed to improve member retention by hosting fun events and challenges for our members.
2740	CS: PSR: Leisure	Pakuranga Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	<p>"Pakuranga Leisure Centre programming targets have met the local board objectives for the 2016/2017 financial year of 'An involved and connected community' and 'Our community is active and healthy'.</p> <p>Pakuranga Leisure Centre (PLC) has a projected net deficit for the financial year of \$27,271. This is on par with 1205/2016, which was \$27,000.</p> <p>PLC has seen 34,241 active stadium visits this year, 9,398 fewer than last year. Although numbers are down in facility hire and adult sport leagues, participation in children programmes have increased.</p> <p>PLC has just had its highest term enrolments to date (176 children) and currently has the third largest holiday programme in the Auckland Leisure network. We are carrying out a feasibility study for an OSCAR after school child care programme. Projections look positive and this will likely be rolled out in the next couple of months.</p> <p>PLC has formed a partnership with local schools for high performance sports training, and is currently in the process of working with other schools and community groups to collaborate in activating more people in the community.</p>	No	Pakuranga Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives year to date. Holiday Programme visits continue to track high for Pakuranga with 1,273 visits (compared with 931 last year) +37%. Term Programme enrolments have increased by 13% for Term 1, 2017. It is good to note that over the past term the holiday programmes and the facility are experiencing strong visitation and utilisation.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Sport and Recreation											
2635	CS: PSR: Sport & Rec	Facility Partnership 2014 Pakuranga Athletics Charitable Trust (HW)	A facility partnership into the pavilion and grandstand development at Lloyd Elsmore Park. \$100,000 facility partnership grant	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	Approved	Green	Report presented at June 2017 business meeting and board resolved to grant extension of grants to 30 June 2018.		"Duncan presented memo / board want to roll it over for another year / waiting on resolution PACT require a feasibility study to be completed outlining need for project. Local board to discuss in workshop along with an extension request.
2772	CS: PSR: Sport & Rec	Facility Partnership 2016 Howick Gymsports	A facility partnership grant from 2015/16 \$250,580 to advance the Howick Gymsport project to the next stage of planning and development	Not scheduled	LDI: Opex	\$ -	In progress	Green	Bulk and location study almost complete. Workshop with local board in June 2017 to discuss \$125,000 for BMX for toilet facilities which has some relationship to this project.		Bulk and location study is under way to understand feasibility and costs.
508	CS: PSR: Sport & Rec	Facility Partnership Fund (HW)	Supporting the completion of needs assessments, feasibility, other investigations for sport and recreation facility developments to ensure robust decisions are made about future investment. Supporting the Investment into third party capital developments.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 300,000	Deferred	Green	Funding to be accrued to 2017/2018 so there is a larger fund in the following year.		Memo provided to the Local Board for discussion at 29 March Workshop. Report outlined that none of the projects identified as being priorities in the Howick Sport and Active Recreation Facilities Plan (the Plan) are, or will be, investment ready in time for the expenditure to occur in this financial year. It is recommended that this is to be carried forward to FY 17/18, to increase the FY 17/18 allocation to \$600,000 and that a contestable process for its allocation is then undertaken. At a workshop with the Local Board on 29 March, it was agreed that a review of the Plan would be undertaken ahead of the contestable process and could commence immediately, subject to confirmation that funding for the review from 16/17 LDI Opex can be confirmed.
2512	CS: PSR: Sport & Rec	Sport and Recreation initiatives (HW)	Investment into sport and recreation participation initiatives and sector development opportunities. (formerly known as Howick Sports Plan)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 105,000	In progress	Green	Workshop scheduled with local board June 2017 to discuss KPI achievements and to see direction around 2017/2018 priorities		6 monthly reports received from Counties Manukau Sport. Delivery of agreed programme is continuing. A workshop will be held with Members to agree approach to programme deliver for FY 17/18.
Development Projects											
4408	CF: Project Delivery	Macleans Park Stage 2	A new footpath, set of swings and fitness equipment to service the local community	Q4	LDI: Capex	\$ 100,000	Deferred	Red	Issues/Risk: Delays in the strategic assessment coming causing delay in the scoping process. Current Status: Detailed design underway on paths. Air swing and fitness equipment alignment being confirmed. Next Steps: Tendering for physical works of track, fitness and air swing. Age appropriate signage to be installed next month.		Current Status: The project scope is being reviewed. This includes for a planning assessment of the site, initial concept drawing and high level estimate. Next Steps: Concept plan outline and high level estimate for delivery to be provided to the local board in a workshop in early April to confirm approval to proceed.
4409	CF: Project Delivery	Stancombe (Baverstock) Cottage	Carpark, pathway, waste water connection and possibly provision of underground services for future lighting.	Q4	ABS: Capex	\$ 523,308	In progress	Green	Current Status: Approval for the building consent for installation of private stormwater has been received. Work is in progress. Next Step: Complete all works and apply for code compliance certificate.		Current Status: Design works for all outstanding works are in progress Next Step: Lodge the building consent for drainage works and engage a physical works contractor for such works
4058	CF: Project Delivery	Uxbridge Arts and Culture Centre Redevelopment	Uxbridge Arts and Culture Centre Redevelopment	Q1; Q2; Q3; Q4	ABS: Capex	\$ 950,074	In progress	Green	Current Status: Architect has provided a scope of work to remedy the cloudiness of the intumescent coating on the church ceiling. A meeting held onsite to discuss how works to be carried out and when. Next Steps: Continue monitoring through the defects liability period. Confirm works to intumescent coating and liaise with operator about when these works can be undertaken.		Current Status: Final contractors claim submitted for payment. Next Steps: Continue monitoring through the defects liability period.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4407	CF: Project Delivery	Dog Park Development - 310 Te Irirangi Drive	A new access track into the reserve and a fully fenced dog area	Q4	LDI: Capex	\$ 70,000	Deferred	Red	<p>Issues/Risk: Project cost estimate higher than budget given. To be reviewed with the board.</p> <p>Current Status: High level cost estimate complete. Next Steps: Work with local Rotary to establish community led approach.</p>	No	<p>Current Status: The project scope is being reviewed. This includes for a planning assessment of the site, initial concept drawing and high level estimate.</p> <p>Next Steps: Concept plan outline and high level estimate for delivery to be provided to the local board in a workshop in early April to confirm approval to proceed. Completion of the design in April, planned resource consent lodgement in May 2017. Physical works estimated July - August.</p>
1936	CF: Project Delivery	Flat Bush Multi-purpose Facility	Design and construction of New Library and Multi-use Community Facility	Q1; Q2; Q3; Q4	ABS: Capex	\$ 958,756	Deferred	Red	<p>Additional funds are likely to be required to deliver the current project scope. A business case is to be finalised and approvals required.</p> <p>Current Status: Updated concept designs is ninety percent complete. It is estimated to exceed the available budget by \$7,000,000 and as a consequence requires the overall scope to be revisited. Next Steps The Community Services team to work with the local community and local board to ensure the requirements for the centre are properly understood and weighted. When completed this will enable the concept design to be modified. This is expected to be completed in July.</p>		<p>Current Status: Updated concept designs at 90% complete</p> <p>Next Steps: The design team to finalise updated concept design</p>
3792	CF: Project Delivery	Flatbush Aquatic Centre	Flatbush Aquatic Centre	Not scheduled	ABS: Capex	\$ -	Deferred	Red	<p>Funding needs to be brought forward to ensure deadlines are met. Strategic Case Assessment will be undertaken by Community Facilities Construction Performance Manager prior to further investigation work being undertaken.</p> <p>Current Status: Awaiting strategic assessment from Community Services prior to beginning planning. Next Steps: Planning, consultation.</p>	No	<p>Current Status: Awaiting outcome of request to bring funding forward to current financial year.</p> <p>Next Steps: Funding needs to be brought forward from 2020/21 to the current financial year to enable investigation and design work to start this financial year. A strategic case assessment will be undertaken by Community Facilities Construction Performance Manager prior to further investigation work being undertaken</p>
4406	CF: Project Delivery	Bramley Reserve - New BBQ Area	A new bbq area for the local community to use	Q4	LDI: Capex	\$ 13,000	In progress	Green	<p>Current status : The scope of the project has been rewritten with consideration to regulatory requirements and location of the barbecue with electrical connection to the nearby building. Resource consent is not required. The barbecue has been ordered and a contract has been awarded for the installation. Next steps : Works planned for mid to late July 2017 and should be completed within a two week period. Wet weather may cause minor delays to the delivery timeline.</p>		<p>Current status : The scope of the project is being rewritten with consideration to regulatory requirements and location of the BBQ with electrical connection to the nearby building. It is confirmed that resource consent wont be required as its a permitted activity under the Unitary Plan. A final quote for supply and installation including the electrical connections is complete including three options. The supply lead time on the BBQ is up to 12 weeks and will be confirmed once we have the final quote in.</p> <p>Next steps : local board to decide whether they wish to proceed with the project and allocate further budget depending on the chosen option.</p>
Community Facilities: Renewals											
4363	CF: Project Delivery	Cockle Bay - Roundabout Planting	Triangular shaped roundabout to control traffic on the intersections of Pah Road, Churchill Road and Shelley Beach Parade.	Q2; Q3	LDI: Opex	\$ 9,000	Completed	Green	Current status: complete		Current status: Complete

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4030	CF: Project Delivery	Barry Curtis Park development	Barry Curtis Park development	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,666,116	In progress	Green	1. John Walker Promenade along Chapel road southern end. Current Status: physical works tender evaluation completed. Next Steps: Awarding physical works contract Works planned to be complete June 2018. 2. Flatbush School road sport fields, toilet and change rooms. Current Status: Physical works underway. Next Steps: Physical works to be complete by end of November 2017. 3. John Walker Promenade along Flatbush School road southern end. Current Status: 12 month defect liability period. Next Steps: Defect liability to be signed off end of November 2017. 4. Southern John Walker Promenade Development along Link Road and Stancombe Road and bridge. Current Status: Detail design works in progress with Auckland Transport. Next Steps: Finalise physical works tender documents with Auckland Transport. Tender to go out in August 2017.		1. Current Status: Detail design completed. Next Steps: Finalise physical works tender documents. 2. Current Status: Physical works contract awarded. Next Steps: Physical works starting end of March 2017. 3. Current Status: Physical works completed and practical completion site walk over completed early November 2016. Next Steps: Defect Liability to sign off end of November 2017. 4. Current Status: Finalising detail design with Auckland Transport. Next Steps: Finalise physical works tender documents with Auckland Transport to be tendered August 2017.
2969	CF: Project Delivery	Blyton Lane Play renewals	Blyton Lane Reserve Play Equipment Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 10,000	In progress	Green	Current status: Construction to start August 2017. Next steps: Physical works to be completed.		Current status: Playground Equipment's are being ordered Next steps: Site works tender documentations to be prepared
4037	CF: Project Delivery	Bucklands Beach walkway development	Bucklands Beach walkway development	Q1; Q2; Q3; Q4	ABS: Capex	\$ 145,000	On Hold	Red	On hold pending decision from local board. Current status: Auckland Transport consultation for agreed safety improvements. Next steps: Physical works of safety improvements	No	Current status: Auckland Transport consultation for agreed safety improvements. Next steps: Physical works of safety improvements.
2971	CF: Project Delivery	Burswood Park renewals	Burswood Park Playground and Base Course Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 140,000	In progress	Green	Current status: Playground construction works to start by July 2017. Drainage project construction to start September 2017. Next steps: Playground project to be completed by September 2017. Drainage project to be completed by November 2017.		Current status: Playground project - playground equipment is being ordered. Drainage project - Site works tender documentations are being prepared Next steps: Playground project -tendering for physical works and consents. Drainage project - site works tender documentations to be released.
4038	CF: Project Delivery	Cascade walkway No 3 retaining wall, Kaniere Park pedestrian bridge and Tiraumea Park retaining wall	Cascade walkway No 3 retaining wall, Kaniere Park pedestrian bridge and Tiraumea Park retaining wall	Q3	ABS: Capex	\$ 17,255	Completed	Green	Current status: complete		Current status: Complete
2972	CF: Project Delivery	Cascade Walkway renewals	Cascade Walkway No. 3 (Gosford), Cascade Walkway No. 7 (Orinda Cr) Bridge, Play Equipment and Wall Renewal	Q3; Q4	ABS: Capex	\$ 92,000	In progress	Green	Description of works: Walkway renewals as part of the Cascades Walkway network. Current Status: Procurement of professional service consultant underway. Next Steps: Engage consultant and arrange for physical works.		Current Status: Planning and co-ordination Next Steps: Procurement planning for physical works
2973	CF: Project Delivery	Cockle Bay Reserve Renewals	Cockle Bay Reserve Fence and Seating Renewal	Q3	ABS: Capex	\$ -	Completed	Green	Current status: Complete		Current status: Complete
4039	CF: Project Delivery	Duplicate- Bucklands Beach Renewals	Duplicate- Bucklands Beach Renewals	Not scheduled	ABS: Capex	\$ 18,655	Cancelled	Red	Duplicate project please refer to line 3656. Duplicate project please refer to line 3656.	No	Duplicate project
4040	CF: Project Delivery	Duplicate -Howick Structure Renewals FY17-18	Duplicate -Howick Structure Renewals FY17-18	Not scheduled	ABS: Capex	\$ 10,226	Cancelled	Red	Duplicate project please refer to line 3652. Duplicate project. Please refer to line 3652.	No	Duplicate project
4041	CF: Project Delivery	Eastern Beach annual earthworks to complete consent	Eastern Beach annual earthworks to complete consent	Q1; Q2; Q3; Q4	ABS: Capex	\$ 19,580	In progress	Green	Current status: consent approved. Next steps: Project complete.		Current status: Awaiting on consent approval Next steps: Project complete

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2974	CF: Project Delivery	Eastern Beach Play Renewals	Eastern Beach Playground Park Play Equipment Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 10,000	In progress	Green	Current status: Concept plan is being revised. Next steps: Detail design to commence August 2017		Current status: Concept plan being prepared Next steps: Detailed design to commence May 2017
4044	CF: Project Delivery	Galloway Park footpath reinstatement	Galloway Park footpath reinstatement	Q1; Q2; Q3	ABS: Capex	\$ 65,484	Completed	Green	Current status: complete		Current status: Complete
2975	CF: Project Delivery	Glenlea Park renewal	Glenlea Park Wall and Wheel Stop Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 20,000	In progress	Green	Current status: Physical works in progress. Next step: Handover.		Current status: Physical works tender in progress Next step: Physical works on site.
4045	CF: Project Delivery	Gosford park renewal	Gosford park renewal	Q3	ABS: Capex	\$ 49,785	Completed	Green	Current status: complete.		Current status: Complete
4046	CF: Project Delivery	Greenmount public access	Greenmount public access	Q1; Q2; Q3; Q4	ABS: Capex	\$ 52,265	In progress	Green	Current status: Landfill closure plan. Land vestment. Consenting. Next steps: Detailed design		Current status: Landfill closure plan, land vestment and consent Next steps: Detailed design
4047	CF: Project Delivery	Howick Beach-Sand top ups and boat ramp clearing (Coastguard access)	Howick Beach-Sand top ups and boat ramp clearing (Coastguard access)	Q1; Q2; Q3	ABS: Capex	\$ -	Completed	Green	Current status: complete		Current status: Complete
2976	CF: Project Delivery	Howick Carpark Renewal	Murphys Bush Reserve, Nixon Centennial Park, Riverhills Park, Star Of The Sea Reserve, Ti Rakau Park Carpark Renewals	Q4	ABS: Capex	\$ 205,500	In progress	Green	Current Status: Engineer contracted, this is a multi site project physical works are underway in some areas. Next Step: Complete remaining designs and gain consents.		Current Status: Engineer contracted, design underway. Next Step: Confirm level of consents and engineering required.
2977	CF: Project Delivery	Howick Coastal Renewals	Fisher Parade Esplanade Reserve Seawall Renewal. Existing Renewals Project	Q3	ABS: Capex	\$ 80,000	Completed	Green	Current status: Complete		Current status: Complete
3656	CF: Project Delivery	Howick Furniture Renewal FY17-18	Beechdale Park, Blanche Park, Blundell Park, Bucklands Beach Domain, Galloway Park, Glennandrew Park, Highland Park, Kilkenny Park, Marrendallas Park, Mission Heights Reserve, Salford Park, Stanniland Park, Ti Rakau Park Furniture Renewals. Note this item replaces items 2978 and 2970.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 19,933	In progress	Green	Current status: Physical works on going to be completed by September 2017. Next steps: Project completion	No	Current status: Negotiating tender price for physical works Next steps: Physical Works to commence May 2017
207	CF: Project Delivery	Howick FY17 & FY18 Lloyd Elsmore Park Leisure Centre renewals	Lloyd Elsmore Park Leisure Centre - Comprehensive upgrade	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,523,810	In progress	Green	<p>Scope has been tendered, but requires negotiation and agreement as to whether the scope can be undertaken in July or August 2017 period or whether certain works need to be delayed to next year.</p> <p>Current status: Design stages 1 (leisure pool roof repairs and teaching pool toilet investigation) and 2 (documentation of leisure pool roof repairs, mechanical services upgrades, steam room refurbishment and sauna door replacement) have been completed. Physical works stage 1 including leisure pool roof replacement, mechanical services upgrade; steam room re-lining, sauna door replacement, and changing rooms seating upgrade has been tendered. Tender analysis and discussions are currently in progress. Part of this will need to be deferred. Earlier stages are to be completed by October 2017. Part of roof work will need to be deferred to next year. Next steps: Review tenders. Discuss scope with tenderers. Aim to undertake works by May 2018.</p>	No	<p>Current status: Design of stage 1 of leisure pool roof repairs and teaching pool toilet investigation; and stage 2, documentation of leisure pool roof repairs; mechanical services upgrades, steam room refurbishment and sauna door replacement have been completed.</p> <p>Physical works on stage 1 of leisure pool roof replacement; mechanical services upgrade; steam room re-lining; sauna door replacement; changing rooms seating upgrade has been cost-checked and documentation finalised for tender in April 2017. Priority list has been prepared from the remaining scope items which are proposed to be progressed during design stages 3 and 4 if budget permits. Next steps: Tender physical works stage 1, with the intention to undertake works between May-August 2017; Review budget post-tender and prepare business case, if further budget is required to execute design stages 3 and 4. Physical works stage 2 to commence May-August 2018.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
204	CF: Project Delivery	Howick FY17 Botany Library renewals	Botany Library - Internal refresh, update audiovisual equipment, and replace air conditioning.	Q2; Q3; Q4	ABS: Capex	\$ 534,225	Deferred	Red	Issues/Risks: The Botany Library HVAC upgrade will not be going ahead, only the library interior refurbishment. Current Status: Reviewed the tender quotations and issued a contract for this work. HVAC upgrade will not be going ahead, only the library interior refurbishment. Next Step: Monitor the project to completion.	No	Current Status: Finalised scope of work and issued tender. Review contractor's quotes and issue a contract for this work Next Step: Monitor the project to completion. Estimated finish date is 30 June 2017
3642	CF: Project Delivery	Howick FY17 Glen House renewals	Glen House - Heating and windows upgrade. Note this item and items 3643 and 3645 replace ID 203.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 14,000	In progress	Green	Current status: Obtaining architectural specification. Next steps: Approve specification then apply it in tendering process for physical works.		Current status: in planning. Next steps: obtain quotes from contractors.
205	CF: Project Delivery	Howick FY17 Libraries FF&E renewals	Botany Library - FF&E renewals. Highland Park Library - FF&E renewals.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 186,561	In progress	Green	Current Status: The orders for the new furniture items for Highland Park and Botany Libraries have been placed. Next Steps: Delivery is expected from late June to early July.		Current Status: The new interior layout plans for the libraries are being finalised. Library staff and specialists are finalising furnishing requirements. Next Steps: Confirm requirements, obtain quotes and place orders.
206	CF: Project Delivery	Howick FY17 Libraries renewals	Highland Park Library - Replacement air conditioning.	Q2; Q3	ABS: Capex	\$ 49,552	Completed	Green	Current status: Complete		Current Status: Request and review contractor's quote; and issue a contract for this work Next Step: Monitor the project to completion. Estimate completion date is 19 May 2017
208	CF: Project Delivery	Howick FY17 Pools & Leisure renewals	Howick Recreation Centre - Repair replace exterior stairwells and rails.	Q1; Q2	ABS: Capex	\$ 10,049	Completed	Green	Current status: Complete		Current status: Complete
3643	CF: Project Delivery	Howick FY17 Save The Children Shop renewals	Save the Children Shop - make fit for purpose. Note this item and items 3642 and 3645 replace ID 203.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 12,200	In progress	Green	Current status: Physical works programmed for July 2017 when lessee vacates. Next steps: Complete physical works.		Current status: quote received from contractor, works delayed until July 2017 to accommodate short-term lease that ends June 2017. Next steps: engage contractor, programme work for July.
3645	CF: Project Delivery	Howick FY17 The Depot Lloyd Elmore Park renewal	The Depot, Lloyd Elmore Park - Replace vinyl flooring. Note this item and items 3642 and 3643 replace ID 203.	Q1; Q2; Q3	ABS: Capex	\$ 21,131	Completed	Green	Current status: complete		Current status: Complete
3649	CF: Project Delivery	Howick Paving Renewal FY17-18	Bard Place Reserve, Barry Curtis Park, Beechdale Park, Bell Reserve, Cascade Walkway No 3 (Gosford), Cascade Walkway No 4 (Kookaburra), Cascade Walkway No 5 (Millhouse), Clydesdale Park, Cockle Bay Domain, Glenmore Road Tennis Courts, Half Moon Bay Walkways, Highland Park, John Gill Park, Kaniere Park, Kellaway Drive Reserve, Kilkenny Park, Logan Carr Reserve, Mattson Road Esplanade Reserve, Millhouse Park, Neil Morrison Park, Orangetown Park (Northpark Ave), Rogers Park, Santa Cruz Park (cnr Santa Ana), Somerville Park, Tarnica Park (Bowscale Place Reserve), Ti Rakau Park, Waka Aranga Creek Reserve, Whaka Maumahara Path, Blue Gum Park, Blundell Park, Bowscale Place Reserve Walkway, Caithness Park, Clydesdale Park, Corta Bella Place Reserve, Edendale Park, Murvale Reserve Path Renewals. NOTE: This item replaces items 2979 and 2980.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 110,292	In progress	Green	Current status: Physical works in progress. Next step: Handover.		Current status: Physical works tender in progress. This will be received by 31 March 2017. Next step: Physical works on site.
2981	CF: Project Delivery	Howick Play Renewals FY17	Armoy Park (Amylynn Place Reserve), Barry Curtis Park, Beechdale Park, Blue Gum Park, Redcastle Park Play Renewals	Q2; Q3; Q4	ABS: Capex	\$ 50,706	Completed	Green	Current status: Complete		Current status: Complete

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3658	CF: Project Delivery	Howick Play Renewals FY17-18	Robin Brooke Park, Bucklands Beach and Megan Park Playspace & Equipment Renewal. This item replaces items 2982 and 2985.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 17,780	In progress	Green	Current status: Bucklands Beach physical works to start and Megan Park physical works to start by September 2017. Next steps: Projects to be completed by October 2017.		Current status: Playground equipment is being ordered Next steps: Site works tender documentations to be prepared
2983	CF: Project Delivery	Howick Play Renewals FY18-19	Cockle Bay Reserve Play Equipment Renewal	Not scheduled	ABS: Capex	\$ -	In progress	Green	This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to local board for approval at a later date.		This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to local board for approval.
2984	CF: Project Delivery	Howick Play Space Renewals FY17	Renewal of existing assets. Howick Domain: Basketball hoop has corrosion on hoop and should be replaced. Bramley Drive: Renewal of fitness equipment to match current types of activity but with higher corrosion protection. Three items of fitness equipment are in a coastal environment and have corrosion. Three out of four units require replacement. Blundell Park: Renewal of playground. Demolition of old playground. Installation of new playground.	Q4	ABS: Capex	\$ -	In progress	Green	Current status: Professional service consultant currently being procured. Next Steps: -Howick Domain - basketball hoop renewal - consultant to replace hoop. - Bramley Drive Reserve - fitness equipment renewal - consultant to replace fitness equipment. - Blundell Park - playground renewal - consultant to commence consultation.	No	Current Status: Scope is being developed by the Investigation and Design team. Next Steps: Assign project manager to start delivery
4048	CF: Project Delivery	Howick Recreation & Leisure - Replace Sandpit Covers & Reduce Size	Howick Recreation & Leisure - Replace Sandpit Covers & Reduce Size	Q3	ABS: Capex	\$ 12,730	Completed	Green	Current Status: complete		Current status: Complete
4364	CF: Project Delivery	Howick Recreation Centre - Comprehensive Upgrade - Stage I	Howick Recreation Centre - Comprehensive Upgrade - Investigation & Design/Planning phase	Q2; Q3; Q4	ABS: Capex	\$ 180,000	In progress	Green	Current status: Fee proposals have been obtained for design services for the investigation, feasibility and concept stage of the project and evaluation is in progress. Next steps: Confirm engagement of a design team to undertake investigation, feasibility and concept design. budget check.		Current status: Fee proposals have been obtained for design services for the investigation, feasibility and concept stage of the project and evaluation is in progress. Next steps: Confirm engagement of a design team to undertake investigation, feasibility and concept design.
4049	CF: Project Delivery	Howick Recreation Centre - Recarpet foyers and gym	Health & Safety Critical Works Trip hazard with creases and holes in current carpet	Q1; Q2; Q3	ABS: Capex	\$ 31,916	Completed	Green	Current Status: complete		Current Status: Contractor has completed work on site. Next Step: Pay contractor and close project
4360	CF: Project Delivery	Howick Recreation Centre - Replace Sandpit Covers & Reduce Size	Health & Safety Critical Works	Q3	ABS: Capex	\$ 26,765	Completed	Green	Current Status: complete		Current status: Complete
2986	CF: Project Delivery	Howick Sign Renewals	Blanche Park and Meadowland Park Sign Renewals	Not scheduled	ABS: Capex	\$ -	In progress	Green	This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to local board for approval at a later date.		This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to local board for approval.
3652	CF: Project Delivery	Howick Stucture Renewal FY17-19	Howick Recreation Centre, Murvale Reserve, Pandora Pak, Sheffield Place Reserve Step and Wall, Howick Beach, Howick Domain, Kaniere Park, Mcleay Reserve, Pakuranga Town Centre and Library, Whaka Maumahara Bridge and Wall, Corta Bella Place Reserve, Galloway Park, Glenlea Park, Highland Park Library, Marrott Court HFTE Village, Murphys Bush Reserve, Springs Road Reserve Wall, Barrier and Bridge Renewals. Note this item replaces items 2987, 2988 and 2989.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 36,242	In progress	Green	Current status: Physical works in progress. Next step: Handover	No	Current status: Physical works tender in progress Next step: Physical works on site.
2990	CF: Project Delivery	Howick Toilet Renewals FY18-19	Bramley Drive Reserve and Mellons Bay Toilet Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 70,000	In progress	Green	Current status: Bramley Drive Reserve and Mellons Bay tender documentation released to market. Next steps: Award physical works contract for Bramley Drive Reserve and Mellons Bay toilet block.		Current status: The design and site work has been undertaken. Tendering documentation work are being prepared Next steps: Apply for consent

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2991	CF: Project Delivery	Kilimanjaro Park Play Renewal	Kilimanjaro Park Whole Playground Renewal	Not scheduled	ABS: Capex	\$ 5,780	Cancelled	Red	Cancelled project. This project completed in previous years. No need to renew. Current Status: Cancelled project. This project was completed in previous years. No need to renew.	No	Current Status: Cancelled project. This project was completed in previous years and there is no need to renew.
4050	CF: Project Delivery	LEP- skate park renewal phased- Stage 1: design	LEP- skate park renewal phased- Stage 1: design	Q3; Q4	ABS: Capex	\$ 11,500	In progress	Green	Current Status: Physical works underway on site. Completion expected mid July 2017. Next steps: Complete physical works programme.		Current Status: Physical works contractor engaged. The start date is 17 April 2017. Next steps: Physical works to be completed on site.
2992	CF: Project Delivery	Lloyd Elsmore Renewals	Lloyd Elsmore Park Basecourse, Carpark Surface, Cricket Net, Paths, Play Equipment, Wall, Rubbish Bin, Skatepark and Sportsfield Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 288,220	In progress	Green	Current status: Physical works contract awarded. Works to begin mid July. Next step: Physical works.		Current status: Professional service engaged. Consent application in progress Next step: Physical works tender
4327	CF: Project Delivery	Logan Carr bridge handrail & pile renewals	H & S Reactive Renewals, Logan Carr bridge handrail & pile renewals	Q2; Q3	ABS: Capex	\$ 30,000	Completed	Green	Current status: complete		Current status: Complete
2993	CF: Project Delivery	Logan Carr Reserve	Logan Carr Reserve Fitness Station Renewal	Q1; Q2	ABS: Capex	\$ -	Completed	Green	Current status: Complete		Current status: Complete
2994	CF: Project Delivery	Macleans Park Renewals	Macleans Park Carpark Surface Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 9,960	In progress	Green	Current status: Physical works to start by August 2017. Next steps: Project to be completed.		Current status: Design and site work being undertaken. Tendering Documentation being prepared Next steps: Tendering for site works
4052	CF: Project Delivery	Marble Playground Sign Structure Renewals	Marble Playground Sign Structure Renewals	Q1; Q2; Q3	ABS: Capex	\$ 7,100	Cancelled	Red	Project not required. Current status: Project cancelled as it is no longer required.	No	Current status: Physical works contract awarded. Next step: Physical works
2995	CF: Project Delivery	Marine Parade Esp Renewals (Structure and Furniture)	Marine Parade Esplanade Reserve Fence and Stair Renewal	Q4	ABS: Capex	\$ 21,735	In progress	Green	Current status: Detailed design complete. Next Steps: Engage contractor for physical works.		Current status: Geotechnical investigation and detailed design in progress Next Steps: Obtain quotes for physical works
2996	CF: Project Delivery	Mellons Bay Coastal Structure Renewals	Mellons Bay and Mellons Bay Bush Reserve Structure Renewals	Q2; Q3; Q4	ABS: Capex	\$ 34,283	Completed	Green	Current status: Complete		Current status: Complete
2997	CF: Project Delivery	Millen Avenue Esplanade Coastal renewals	Millen Avenue Esplanade Reserve Wharf Renewal	Q3	ABS: Capex	\$ 13,440	Completed	Green	Current status: Complete		Current status: Complete
4053	CF: Project Delivery	Murvale Reserve Track renewals	Murvale Reserve Track renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 10,577	In progress	Green	Current status: Physical works in progress. Next step: Handover.		Current status: Physical works tender in progress Next step: Physical works
4054	CF: Project Delivery	Nixon Centennial Park renewal-carpark renewal	Nixon Centennial Park renewal-carpark renewal	Not scheduled	ABS: Capex	\$ -	Cancelled	Red	Issues/ Risks: This is a duplicate record. Please refer to SharePoint record 2976 Howick Carpark Renewal project for commentary. Current Status: This is a confirmed duplicate of 15578 Howick Car park renewals	No	Current Status: This is a confirmed duplicate of Howick Car park renewals (ID 2976).
4055	CF: Project Delivery	Ostrich Farm design and consenting	Ostrich Farm design and consenting	Q1; Q2; Q3; Q4	ABS: Capex	\$ 128,054	In progress	Green	Current Status: Site integration with wider subdivisions in progress planning. Next steps: Progress developed design of sports field and park layout. Timing of works may be impacted relating to surrounding developments and release of infrastructure	No	Current Status: Site integration with wider subdivisions in progress planning. Next steps: Progress developed design of sports field and park layout.
4056	CF: Project Delivery	Pakuranga Recreation Centre - Exterior refurbishment	Pakuranga Recreation Centre - Exterior refurbishment	Q2; Q3	ABS: Capex	\$ 26,119	Completed	Green	Current Status: complete		Current Status: Contractor has completed work on site Next Step: Pay contractor and close project
2998	CF: Project Delivery	Pakuranga Sailing Club renewal	Bramley Drive Reserve Boatramp, Fence, Fitness Station, Bridge, Seawall and Step Renewal	Q2; Q3; Q4	ABS: Capex	\$ 198,083	In progress	Green	Current Status: Assessment and design of sea wall in progress. Next Steps: Final Design		Current Status: Site scoping and negotiation completed with preferred consultant Next Steps: Review and design

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4057	CF: Project Delivery	Panmure Bridge to Highbrook walkway development	Panmure Bridge to Highbrook walkway development	Q1; Q2; Q3; Q4	ABS: Capex	\$ 154,205	In progress	Green	Current status: Physical works commencing 8 June 2017. Next steps: Completion expected 12 Oct 2017.		Current status: Building consent application is underway and is expected to be granted by 14 April 2017. Next steps: Tender for physical works and expected to finish 27 April 2017.
2999	CF: Project Delivery	Tamaki Bay Drive Reserve Renewal	Riverina Place Esplanade Reserve Wheel Stop and Tamaki Bay Drive Reserve Basecourse and Seawall Renewal	Q2; Q3; Q4	ABS: Capex	\$ 114,300	In progress	Green	Current Status: Physical works on seawall is complete. Engage contractor for physical works on car park. Next Steps: Physical works in progress and expected to be completed in financial year 2017/2018.		Current Status: Physical works on seawall is completed. Car park renewal is being quoted Next Steps: Physical works on car park
3000	CF: Project Delivery	Ti Rakau Park Renewal	Ti Rakau Park Whole Playground Renewal	Not scheduled	ABS: Capex	\$ -	In progress	Green	This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to local board for approval at a later date.		This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to Local Board for approval.
3001	CF: Project Delivery	Tiraumea Park Coast Asset Renewal	Tiraumea Park Seawall and Sign	Q2; Q3; Q4	ABS: Capex	\$ 91,560	In progress	Green	Current Status: Stage two - engineer assessment still to be undertaken to determine the state of the existing wall and identify work required. Next Steps: Engage consultant for work required.		Current Status: Stage 1 will be completed at the end of April. Next Steps: Commence stage 2, engineering assessment to be undertaken and determine the total needed renewal.
4059	CF: Project Delivery	Valderama Reserve play space	Valderama Reserve play space	Q2; Q3; Q4	ABS: Capex	\$ 183,900	In progress	Green	Current status: Site works to be completed by 30 September 2017. Next steps: Handover and closure of Project.		Current status: Site works on-going to be completed by 30 June 2017 Next steps: Handover and closure of project
4328	CF: Project Delivery	Waikitiroa Reserve Fence Renewals	H & S Reactive Renewals, Waikitiroa Reserve Fence Renewals	Q2; Q3	ABS: Capex	\$ 10,000	In progress	Green	Current Status : complete .		Current Status : Physical works in progress. Next Step: Final sign off.
Community Facilities: Operational Management and Maintenance											
3812	CF: Operations	Howick Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 606,158	In progress	Green	Asplundh continue to perform well with a quarterly average of 99% for quality. The fourth quarter focus has been towards street tree maintenance and trimming for the clearance of electrical conductors with weather conditions limiting access to open space areas. There has also been an emphasis on ensuring customer responses are completed prior to the commencement of the new contracts on 1 July 2017. It is anticipated a small volume might need to be passed to the new contractor for the area where the scale of works has not allowed completion before contract end. The winter replacement planting programme is well under way. A focus has been on our street tree stock increasing the native diversity and overall tree cover with appropriate tree species.	No	Treescape continue to perform well with a quarterly average of 99% for quality In late January, there was a significant weather event that saw a spike in requests for service. This influx in requests resulted in disruption to scheduled street and park tree maintenance. Although most of the follow-up work has been completed, the impact of the storm did create a backlog in jobs. The deluge earlier in March provided additional challenges.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3811	CF: Operations	Howick Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 206,801	In progress	Green	<p>NZ Biosecurity Services continue to perform well with a quarterly average of 97% for quality.</p> <p>The fourth quarter has seen a continued focus on animal pest control of high value sites with moderate rat bait take across the region. A reduction in bait take towards the end of the baiting programme can be symptomatic of either success in the control programmes or a seasonal decrease in activity as animal pests are not as mobile or breeding.</p> <p>Plant pest control has focused on high value reserves with an emphasis on controlling seed source pest plants.</p> <p>Following the trend from the third quarter, wasps continue to be reported in low numbers.</p> <p>All sites scheduled for planting have been scoped to ensure they are free of pest plants and ready for the planting. Selection of suitable plant species was undertaken factoring in conditions such as soil type, shade and moisture levels.</p> <p>Animal pest control has seen increase in the amount of possums trapped.</p> <p>This is common at this time of year as animals become transient exploring new territory. This rise is associated with lack of food source available to possums forcing them to explore other options.</p>	No	<p>NZ Biosecurity has a quarterly average of 91% for quality leaving some room for improvement.</p> <p>The number of pest plant requests (RFS) have increased compared with last quarter which is expected for the season as reserves experience higher public use with good weather and also the holiday season.</p> <p>Requests for rat and possum control have been consistent with the previous quarter.</p> <p>Third quarter is typically the peak period for wasp control. Although still the busiest period, the presence of wasps have been markedly less than previous years.</p>
3810	CF: Operations	Howick Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 4,726,901	In progress	Green	<p>Downer have had an average performance of 95% this quarter</p> <p>This is a positive result given the challenges of recent wet weather conditions mixed with warmer days which has seen grass growth continue to occur at an above average rate for this time of year. These climate conditions, combined with the drop to three weekly mowing frequencies in winter has resulted in a few customer complaints. However, sports cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. All recent storm damage, particularly surrounding slips and erosion have been assessed by the coastal and geotechnical services team and Community Facilities has dedicated a senior project manager to ensure a consistent procurement approach to settling these regionally. Our operations team has been working hard with outgoing suppliers to ensure a smooth handover to incoming suppliers for the new contracts commencing 1 July.</p>	No	<p>Downer have performed to expectation during this period with the following KPI results recorded – December 98%, January 98% and February 97% This is a positive result for the busy summer period. Sports field preparation and allocations for the winter codes are underway. The impact of storm damage from early March flooding is still being worked through with suppliers and council's insurance provider. Across the region staff have turned off all non-essential irrigation, water features and drinking fountains in an effort to support of Watercare's water saving initiative.</p>
Infrastructure and Environmental Services											
2305	I&ES: DPO	Flat Bush water quality ponds	Land acquisition for the development of stormwater management infrastructure	Q1	ABS: Capex	\$ 3,590,294	In progress	Green	<p>Infrastructure Funding Agreements (IFA) for ponds at 411 and 460 Ormiston Road, Flat Bush are being implemented. Acquisition for Rowan Block Stage 3 is progressing.</p>		<p>Infrastructure Funding Agreement (IFA) for 411 Ormiston Road, Flat Bush is complete. IFA covering 460 Ormiston Road, Flat Bush works completion due in April 2017. Acquisition for Rowan Block Stage 3 is progressing.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2933	I&ES: Environmental services	Planting on golf course at Musick Point	To undertake planting on the golf course part of Musick Point as this is a prominent headland with significant potential to improve biodiversity.	Q3; Q4	LDI: Opex	\$ 10,000	Completed	Green	Iwi have given their support for the restoration project. Iwi representatives were also engaged directly to work alongside pest control contractors to set up a comprehensive pest animal control programme for Te Naupata Musick Point and Howick Golf Course. The purpose of this is to reduce pest animal numbers and enable native species to flourish. This pest control work will aid iwi in their aspirations to make this peninsula pest free. 2017/2018 local funding will continue to support this initiative.		Discussions with iwi have been progressed this quarter. Iwi have indicated a preference to support pest control and revegetation on the coastal cliffs (esplanade reserve) where erosion is an ongoing risk over revegetation on the golf course as originally planned. A contractor will be engaged to work alongside iwi kaitiaki in pest control and restoration initiatives on this peninsula which is a sacred site to them.
1461	I&ES: Environmental services	Weed Management Programme - Howick	To undertake weed control in two reserves, and to continue the community campaign encouraging residents to control rhamnus and moth plant. Note that it is proposed to spend \$12,000 on the community campaign, with weed control at Hayley Lane Reserve and in Cockle and Mellons Bay the remaining amount.	Q2; Q3; Q4	LDI: Opex	\$ 47,000	Completed	Green	This project was completed in quarter three following the successful weed swap event in April 2017. This weed management programme continues to educate Howick residents on the importance of managing pest plants in their backyards, and support the ecological values of significant local reserves.		Mangemangeroa extension pest plant control has now been completed with control of virtually all of the pest plants within this reserve. Iwi has granted permission to complete a maintenance run on Te Naupata Musick Point; as well as the golf course. This is being scheduled for April to June. A weed swap is being planned for 22 April 2017. Plants have been selected and ordered. Weed disposal bins will be placed at Lloyd Elsmore Park from 13 April to 24 April 2017.
1460	I&ES: Healthy waters	Industry Pollution Prevention Programme - Howick	To support prevention of pollution at source through a proactive educational programme, targeting business and industry in East Tāmaki, and around Ben Lomand Road and Cascade Drive	Q2; Q3; Q4	LDI: Opex	\$ 20,000	Completed	Green	A total of 60 businesses were targeted for site inspections. A final summary report will be provided to the board when available. This project supports water quality improvements by addressing possible sources of pollution at source.	No	Works are complete on this project. Final report is due to be provided in April 2017.
1938	I&ES: Waste solutions	Resource Recovery - Howick	To develop the resource recovery network in the south.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Completed	Green	The Chinese Conservation and Education Trust (CCET) are developing a timeline and activities for their pop up stores project. CCET will be organising and hosting Repair Café events with the first one scheduled for late June 2017. Ongoing capacity building across the south has resulted in a number of organisations; exploring the establishment of a collaborative Zero Waste Enterprise Hub. Collaborative opportunities are also being explored with the Salvation Army to address the issue of dumping at their reuse stores.		The Chinese Conservation and Education Trust is receiving mentoring from Envision New Zealand to support them in establishing a trial upcycling project for reusable goods in Pakuranga. This initiative has received additional local board support.
Business Improvement District Local Economic Development Initiatives											
1373	GOV: Ext P'ships	Financial Top Up - Business Improvement Districts	An annual 'top up' provided (via legacy resolution from Manukau City Council) for the two Business Improvement Districts which operate within the local board area - Howick and a half proportion of Greater East Tāmaki	Q3	LDI: Opex	\$ 45,000	Completed	Green	The top-up funds are now paid.		Officers are finalising a methodology relating to accountability for the top-up funding for 2016-2017.
Local Economic Development: ATEED											
2827	CCO: ATEED	Howick Tourism Plan Implementation	Implement Howick Tourism Plan adopted in May 2016 to improve connectivity and promote Howick as a visitor destination	Q3; Q4	LDI: Opex	\$ 10,000	Completed	Green	Progresses have made in the tourism development in 2017. However, there is an outstanding \$40k left over from 2016 LED budget. The Local Board resolved to grant the funds to Howick Tourism Inc. ATEED is in the process of preparing a funding agreement.	No	ATEED produced an interim report on Howick Tourism Plan implementation. The report was presented to the local board in February. Howick Tourism Inc is going to present a revised tourism proposal with detailed project descriptions.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2719	CCO: ATEED	World Masters Games Leverage activity in Howick	<p>Work with business associations and other local businesses to maximise the benefits of the high number of competitors and their families in Auckland for the 2017 World Masters Games.</p> <p>Activity could involve development of promotional offers to encourage competitors and their families to stay and eat in the local board area and to visit local attractions.</p> <p>Activation / entertainment and short term visual improvements / artworks in local centres could be implemented to make the centres more attractive and give competitors and their families reason to visit, stay longer and spend in the local area.</p> <p>Local businesses will be expected to contribute to any prizes, incentives, discounts offered.</p>	Q3; Q4	LDI: Opex	\$ 10,000	Not Delivered	Red	<p>WMG will be held in April 2017. A proposal is yet to be approved by the local board. If no approval is approved by the local board by March 2017, the fund can be drawn down to enhance the city dressing package for all town centres.</p> <p>Howick BID didn't submit a proposal. The funding has not been used.</p>	No	<p>A lack of information from the WMG2017 with competitors interests and contact information has made it difficult to develop an event or leveraging activities in Howick.</p> <p>Howick BID has not yet submitted a proposal. It is highly unlikely the funding will be spent.</p>
1914	CCO: ATEED	Young Enterprise Scheme (HW)	<p>ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of 10 sub-regional events across Auckland (5x Dragon's Den and 5x Regional Awards).</p>	Q3	LDI: Opex	\$ 3,500	Completed	Green	<p>Following delivery of the E-days in February the funds allocated by the local board were transferred to ATEED in May 2017.</p>	No	<p>The E-days have been held and the funding has been used.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Community Facilities: Renewals												
1644	CF: Community Leases	115 Picton Street EOI Process 16/17	Grant temporary lease for 115 Picton St, Howick	Q1; Q2; Q3; Q4	14/06/2017		\$ 1.00	In progress	Green	Group will continue on a month by month lease as decided by local board	No	Group has moved into building on a six month lease. Expression of interest to advertise have been placed on hold.
1647	CF: Community Leases	Eastgate Community Trust	New lease for extended land area at 427 Pakuranga Road	Q1	11/05/2026	\$ -	\$ 1.00	Completed	Green	Completed	No	Completed
1648	CF: Community Leases	Howick Art Group	New lease for Hawthorden Reserve 66 Cook Street - Previously reported in Work Plan Year 2014/2015	Q4	12/08/2011	\$ 500.00	\$ 500.00	In progress	Green	Site visit completed with group. A report will be brought to the local board in July.	No	Site visit arranged for 10 April 2017
1649	CF: Community Leases	Howick Brass Incorporated	New lease for Howick Domain 90R Wellington Street - Previously reported in Work Plan Year 2014/2015	Q4	31/12/2013	\$ 0.10	\$ 0.10	In progress	Green	Report to be completed for local board decision	No	Site visit completed
1650	CF: Community Leases	Howick Children's & Youth Theatre	New lease for Star of the Sea Reserve 29 Granger Road	Q4	04/05/2011	\$ 0.10	\$ 0.10	In progress	Green	Site visit completed. A report will be completed for local board decision.	No	Contact made to confirm time for site visit
1645	CF: Community Leases	Howick Local Board Accommodation Project	7 Aylesbury Street	Q4	30/06/2018	\$ 3,000.00	\$ 1.00	On Hold	Red	This lease is on hold. Awaiting decision from local board regarding how this space should be utilised.	No	Not scheduled yet.
1646	CF: Community Leases	Howick Men's Shed Project	Howick Men's Shed Project	Q4				In progress	Green	Staff are currently working with the group to find a suitable a space within the region which may suit their needs.	No	Contact with the group to discuss alternative options for activity. Interest expressed to apply for building during the expression of interest process
1651	CF: Community Leases	Howick Pakuranga Netball Assn Incorporated	New lease for Lloyd Elsmore Park 2R Bells Road	Q4	31/10/2016	\$ 0.10	\$ 0.10	In progress	Green	Site visit completed. Report to be completed for local board decision.	No	Application recieved. Confirmed site visit April 2017
1652	CF: Community Leases	Howick Sailing Club Inc.	New lease for Howick Beach 4R Granger Road - Previously reported in Work Plan Year 2014/2015	Q4	31/03/2012	\$ 0.10	\$ 0.10	In progress	Green	Site visit to be completed.	No	Application recieved
1653	CF: Community Leases	Howick Sub-centre of the St John Ambulance Association	New lease for William Green Domain 600R Pakuranga Road - Previously reported in Work Plan Year 2014/2015	Q4	30/03/2011	\$ 0.10	\$ 0.10	In progress	Green	Application form recieved. Report to be completed for local board decision	No	Site visit completed. Application form provided for completion.
1654	CF: Community Leases	Lions Club of Howick Inc.	New lease for The Depot, Lloyd Elsmore Park 2R Bells Road	Q4	31/03/2013	\$ 500.00	\$ 500.00	In progress	Green	The space which is currently utilised is used for storage only and unable to be used for any other activity. Will require confirmation to continue the use of the space for storage from local board.	No	Staff have contacted the group and will meet onsite to discuss further. Currently space is utilised for storage
1655	CF: Community Leases	Meadowlands Multi-sport and Community Trust	New lease for Meadowlands Park 41R Meadowlands Drive	Q4				In progress	Green	Report to be completed for local board decision to grant new lease.	No	No action taken in this quarter.
1656	CF: Community Leases	NZ Association of CAB Pakuranga (Northern Region)	Group have vacated this building 7 Aylesbury Street - Previously reported in Work Plan Year 2014/2015	Q1; Q2; Q3; Q4	30/06/2011	\$ 500.00	\$ 500.00	In progress	Green	Multi lease is still under negotiation.	No	Multi lease under negotiations
1659	CF: Community Leases	Pakuranga and Howick Budgeting Service Inc.	7 Aylesbury Street	Q4		\$ 0.10	\$ 0.10	In progress	Green	Application received by the group. This lease falls under the local board accommodation project. Staff must await decision from local board regarding the use of this space before proceeding with a report.	No	Application sent to group due to expired lease
1657	CF: Community Leases	Pakuranga Athletics Club	Planning for new building underway, application yet to be received for Lloyd Elsmore Park 2R Bells Road	Q4				Completed	Green	Planning for new building no longer required in this financial year as no application has been received for the proposed new building.	No	No application has been received for the proposed new building.
1658	CF: Community Leases	Pakuranga Bowling Club	Lloyd Elsmore Park 2R Bells Road - Approval of sub-lease	Q2; Q3; Q4		\$ 0.10	\$ 0.10	On Hold	Red	On hold while negotiations are occurring with Parks, Sport and Recreation staff about the utilisation of the grounds. Staff in discussions regarding better utilisation of grounds.	No	Visited site December 2016. Grounds appear to be underutilised

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
1660	CF: Community Leases	Revill's Boxing Gym	EoI to be called for this space in The Depot, Lloyd Elsmore Park 2R Bells Road - Previously reported in Work Plan Year 2014/2015	Q1; Q2; Q3; Q4	30/06/2013	\$ 500.00	\$ 500.00	In progress	Green	Report to be presented to local board for decision on expression of interest.	No	Process has started with expression of interest. Advertisement has been arranged for mid February in Eastern Courier. Staff are also in the process of classifying land
1661	CF: Community Leases	Stancombe Cottage	New lease for Stancombe Cottage Cranford Drive, Flat Bush	Q1; Q2; Q3; Q4				In progress	Green	Staff have visited the group at site to establish measurements of the building. The building is undergoing works before the group are able to occupy.	No	Unsuccessful groups have been advised. Group have been contacted and in process of granting access to the group
1662	CF: Community Leases	The Girl Guides Assn of NZ – Glenmore Road	New lease for 57 Glenmore Road	Q4	30/04/2013			In progress	Green	A report is being prepared for local board decision at the next business meeting.	No	Application received and completed for processing
1663	CF: Community Leases	The Scout Assn of NZ – Cockle Bay	New lease for Cockle Bay Domain 47R Shelly Beach Parade - Previously reported in Work Plan Year 2014/2015	Q4	31/07/2012	\$ 0.10	\$ 0.10	Deferred	Red	Discussions with the Scout Association required before this lease progresses A new property manager for the Scout Association has been appointed and community leases will be working with him on the multi premise project for all Scout Association leases.	No	No action taken this quarter.
1664	CF: Community Leases	The Scout Assn of NZ – Minerva	New lease for Howick Community Reserve 563R Pakuranga Road - Previously reported in Work Plan Year 2014/2015	Q3; Q4	28/02/2013	\$ 0.10	\$ 0.10	Deferred	Red	Discussions with the Scout Association required before this lease progresses The Scout Association of New Zealand has been contacted for completed application. There have been recent changes in staff at the organisation. Now awaiting completed application information to progress..	No	Contacted and emailed The Scout Association of New Zealand for completion of application of lease
1665	CF: Community Leases	Uxbridge Community Projects Incorporated	New lease for 31-37 Uxbridge Road, Howick	Q4				In progress	Green	Uxbridge Community Projects are drafting the sublease with their legal team. Land classification issues are currently being worked through.	No	Currently in consultation with Uxbridge regarding the sublease. Working through land classification
4469	CF: Project Delivery	Pakuranga United Rugby Club Shower Boiler Renewal	Health and Safety Urgent renewals. The shower boiler at this rugby club has failed and requires replacement	Q3; Q4				Completed	Green	Current status: complete		Current Status: Procurement phase underway Next steps: Engage Contractor