

Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Arts, Community and Events											
4508	CF: Project Delivery	Highbury Community House and creche - car park repairs	Replace concrete to 100mm thick in area where shed used to be (6.3m x3.2m). Remove existing concrete and dispose of it, excavate down to enable 100mm thick concrete.	Q3; Q4	ABS: Opex	\$ 18,000	In progress	Green	Current status: quotes received; contract awarded, physical works commenced on 10 July 2017. Car park in use since 21 July 2017. Next steps: none	No	NA
2858	CS: ACE: Arts & Culture	NorthArt Gallery - 360 Strategic Review LDI	To undertake a 360 strategic review of NorthArt Gallery.	Not scheduled	LDI: Opex	\$ 15,000	Completed	Green	Elisabeth Vaneveld's final report was completed and the findings were presented to the local board in May 2017. Staff will write a report providing recommendations to the board in Q1 of FY17/18.	No	Staff received a draft report in Q3 and will present the findings to the local board at a workshop in Q4.
2547	CS: ACE: Arts & Culture	Westshore Community Arts Council (NorthArt)- ABS Northart Society Incorporated Operational Support Grant	Administer a funding agreement with Northart Society Incorporated for arts and culture facilities management, operations and programming. The recipient will operate the facility in an inclusive manner that enables access to and participation in the visual arts. The recipient will provide opportunities that reflect the cultural diversity of the local community and encourage all ages and ethnicities to take part. The recipient will promote NorthArt, its activities, services, programmes and artists within the local and wider community to encourage public participation.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 82,425	Completed	Green	In Q4, NorthArt had a total of 3984 visitors and delivered 25 programmes to 254 participants. Highlights included; 'An Obsessive Pursuit' which explored the North Shore studio ceramics tradition from the early 1950s through until present times; and the opening function of the Korean Fine Arts Association exhibition.	No	In Q3, NorthArt had a total of 4717 visitors and delivered 22 programmes to 296 participants. Highlights included a Michael Parekowhai talk which was organised by the Kaipatiki Public Art Trust in association with NorthArt in February and White Night in March.
2465	CS: ACE: Community Empowerment	Capacity Building: Governance and professional training	Develop a collective model of training on governance and operational requirements for managers and trustees in community organisations and community houses.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	The strategic broker organised the professional development programme with subject matter experts, that consisted of: - four sessions in Q4 on branding, advertising and marketing - a funding application for some community centres to change from MYOB to Xero accounting system was approved by the local board. - implementation of the Xero system is in progress. The professional development training has received positive feedback from community managers with each manager gaining skills in report writing, HR processes, policy development and other areas to manage their centres effectively and professionally. The success of the capacity building training has led to the local board approving funds to widen the scope for all community organisation managers in the Kaipatiki area to participate in 2017/2018.	No	The number of groups attending the governance and professional development sessions have increased from four to six. In Q3, training was held on xero accounting, human resource processes and practices, and a session on the development of the 2017 local board plan. The community centre managers attending the sessions have found it positive and the learning is contributing to more effective report writing and management skills.

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2463	CS: ACE: Community Empowerment	Children & Young People: Youth voice and youth-led initiatives	<p>Fund Kaipatiki Community Facilities Trust to develop and support young people to have their collective voice heard, and provide input into local board decision-making on issues that affect young people.</p> <p>Implement youth-led projects and events, such as Youth Week activities.</p> <p>Budget: - Youth programmes \$30,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	In progress	Green	<p>The Kaipatiki Community Facilities Trust (KCFT) youth coordinator delivers the youth programme. The strategic broker:</p> <ul style="list-style-type: none"> - meets with the youth coordinator at Kaipatiki Community Facilities Trust on a monthly basis for updates. The trust is making progress on the youth hub with agency partners involved and the Korean community taking an active interest. - youth and children's panels meet on a regular basis and they continue to support local youth events, including event set up and clean ups - youth board members participate in 1:1 mentoring programmes with youth that are supported as part of Kaipatiki Youth Development Trust programmes - youth participate in the Converge programme. <p>The KCFT key performance indicators were on track in Q4 and will be reported to the local board by KCFT. In addition, the manager of KCFT, the strategic broker, the local board chair and Senior Advisor continue to meet monthly to discuss progress on work programme delivery.</p>	No	<p>The funding agreement with Kaipatiki Community Facilities Trust resulted in the following activity during Q3:</p> <ul style="list-style-type: none"> •the trust is exploring options with the Ministry of Business Innovation and Employment and other partners to develop a youth business hub •life skills programmes continue to be delivered with youth participating in events and activities to gain work experience.
2301	CS: ACE: Community Empowerment	Community grants (KT)	<p>Funding to support local community groups through contestable grant funding.</p> <p>Budget: - Local community and events grants \$212,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 212,000	In progress	Green	<p>KT/2017/53 - Kaipatiki completed Quick Response Three and allocated \$3715. KT/2017/48 - Kaipatiki completed Local Grants Round Two and allocated \$160,582 KT/2017/53 - Kaipatiki completed Quick Response Round Four and allocated \$1,388 Kaipatiki has completed all of their rounds for the 16/17 year and allocated a total of \$220,611 - the overspend has been offset from other LDI budget lines</p>	No	<p>Kaipātiki has not completed any further community grant round allocations since Q2 commentary.</p>

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2932	CS: ACE: Community Empowerment	Grant to the Kaipatiki Community Facilities Trust	Grant to the Kaipatiki Community Facilities Trust for zero waste activities. To be included in the overall contract for the Kaipatiki Community Facilities Trust.	Not scheduled	LDI: Opex	\$ 8,000	Completed	Green	<p>During the 2016/2017 financial year, the Kaipātiki Community Facilities Trust (KCFT) has facilitated a number of waste minimisation initiatives across the Kaipātiki Local Board area. These initiatives have included reducing waste to landfill by providing a three bin station at events, such as the Chinese and Korean New Year events, increasing awareness around recycling practices, and encouraging the use of reusable bags.</p> <p>The KCFT key performance indicators were on track in Q4 and will be reported to the local board by KCFT.</p>	No	<p>The funding agreement with Kaipātiki Community Facilities Trust delivered a number of project initiatives during the quarter, including:</p> <ul style="list-style-type: none"> - Summer Fun Programme - three bin station at a visual location resulting in less material to landfill - Out of School programmes included play dates themed around zero waste - The Chinese and Korean New Year Event had a set of zero waste bins on location, which resulted in less rubbish in Northcote Town Centre after the event - The Taurus Crescent Sustainable Zero Waste Neighbourhood Project has increased awareness with tenants about what is waste and what can be recycled - Northcote Development project - partnering planned with Hobsonville Land Company on stage two of the development to encourage zero waste within the Hobsonville Land Company's own contractors - Kaipātiki Sustainable Explorers are making reusable bags to give away at their Kaipātiki Local Youth Board markets in May 2017 - Zero Waste Marlborough Park (new project) has started with options being explored for a permanent three bin station at this location.
2399	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (KT)	The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities e.g. connecting community to Spatial Priority Areas planning.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	<p>The strategic broker has supported the implementation of the Empowered Communities Approach (ECA) through:</p> <ul style="list-style-type: none"> • supporting the local board services team with engagement activities and meetings on the local board plan • collaborating and facilitating with colleagues in the community empowerment unit and externally to provide specialist advice on entity structure options for the Pest Free Kaipatiki collective • facilitating with council colleagues to support signage for Highbury House • completing additional funding agreements for unspent LDI's. Specifically for Xero accounting systems, Raeburn House to strengthen their diverse community volunteer role and the Beach Haven Marae feasibility costs • facilitating contacts with council colleagues to support Raeburn House operations such as wifi connections, maintenance and safety issues 	No	<p>The strategic broker has:</p> <ul style="list-style-type: none"> - worked with Panuku on their Northcote Town Centre development, including assisting them with further consultation with local communities - supported the local board services team with drafting of the 2017 local board plan.
2460	CS: ACE: Community Empowerment	Inclusion and Equity: Manaaki Matua	Create a data base of retirement homes and activities that are available to support the older generation. Identify and implement intergenerational programmes to create a spirit of connectedness and community involvement for mixed ages and genders.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	<p>Community Empowerment Unit (CEU) staff drafted the project plan for the 2017/2018 Kaipatiki Manaaki Matua Project. The project will develop and deliver research that will identify the service needs and provision of services in the local board area. The research will assist the local board in making decisions to support the gaps identified in services and accommodation venues.</p>	No	<p>The strategic broker has helped focus the scope of the older persons project by taking into consideration data that is available through existing older people's networks such as Aged Concern and the Salvation Army.</p> <p>Further scoping work will be picked up in Q4 with the recommendation of budget allocation in the proposed 2017/18 work programme.</p>

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2910	CS: ACE: Community Empowerment	Jobs for Youth	Fund Kaipatiki Community Facilities Trust to support and add value to existing youth services and connect young people to employment opportunities. Budget: - Jobs for Youth \$50,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	In progress	Green	Kaipatiki Community Facilities Trust (KCFT) is involved in a youth hub that is providing mentoring and work experience for unemployed youth. A number of agencies, including the Ministry for Business Innovation and Employment (MBIE), Ministry of Education, schools and employers form part of the hub; with KCFT being the connector for youth, employers, schools, work experience, mentoring and employment opportunities. The KCFT key performance indicators were on track in Q4 and will be reported to the local board by KCFT. In addition, the manager of KCFT, the strategic broker, the local board chair and Senior Advisor continue to meet monthly to discuss progress on work programme delivery.	No	The funding agreement with Kaipatiki Community Facilities Trust resulted in the following activity during Q3: - Kaipatiki Community Facilities Trust has held a number of networking meetings with agencies, including Youthline, Academy New Zealand, schools, career services and employers to provide mentoring for work readiness - Apprenticeships have been successful with the Hobsonville Land Company who are developing the new Northcote town centre.
2458	CS: ACE: Community Empowerment	Maori Responsiveness: Proposed Beachhaven Marae	Coordinate and collaborate within council and community to support Māori and local board aspirations to build a marae in Beachhaven.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	The local board have responded to Maori aspirations to be achieved by supporting the development of a Marae in Kaipatiki. The strategic broker has supported this by: - arranging presentations by the Marae committee to the local board members at community forums - collaborating with council colleagues to consider the legal requirements of the preferred site for the Marae. The site will need to be transferred from recreational purpose to local use (Marae) and the process to effect this has received positive support from colleagues and the local board - monitoring the progress of the feasibility report due end of August 2017.	No	The strategic broker continued to support the marae committee. The marae feasibility report is in progress and will be completed by 31 May 2017. The marae committee updated the local board at a workshop during Q3, which covered design concepts, preferred site options, feedback from local communities and mana whenua. The marae committee requested further funds to meet the feasibility costs and this will be considered at the local board's April business meeting.
2466	CS: ACE: Community Empowerment	Placemaking: Community Coordinator - Kaipatiki Community Facilities Trust	Fund the Kaipatiki Community Facilities Trust to deliver a range of neighbourhood based, community wide, programmes, events and activities. More connected ways of working at the local board level and increased community engagement Better access for community to council information and resources. Budget: - KFCT Annual grant - community development \$163,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 163,000	In progress	Green	The KCFT key performance indicators were on track in Q4 and will be reported to the local board by KCFT. In addition, the manager of KCFT, the strategic broker, the local board chair and Senior Advisor continue to meet monthly to discuss progress on work programme delivery. The strategic broker is working with the Trust to develop the 2017/2018 work programme which will be workshopped with the local board and amendments made as required.	No	Kaipatiki Community Facilities Trust has provided reports as required, with updated data and narrative against deliverables. The work programme for community activities and engagement is on track.
2912	CS: ACE: Community Empowerment	Secondary Schools Scholarship grant	Grants to support secondary schools/students. Budget: - Secondary Schools Scholarship grant \$8,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	In progress	Green	No further action in quarter four. Three scholarships of \$2,000 were paid in quarter one. \$2,000 was not uplifted and was reallocated to other local activities	No	No further action in quarter three.

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2707	CS: ACE: Community Empowerment	REGIONAL and ABS: Raeburn Community House	Fund Raeburn House to operate premises at the Norman King Community Hub as community meeting space and to provide a range of community capacity building and neighbourhood development services.	Q1; Q2; Q3; Q4	ABS: Opex; External funding	\$ -	Completed	Green	Work completed in Q3, no further update.	No	Raeburn House and Norman King Hub accountability reporting has been received and funding of \$20,000 towards operational costs for Norman King Hub has been released. CEU are assisting Raeburn House to progress connection of Norman King hub to the broadband infrastructure in Northcote.
2324	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (KT)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	There were 2137 graffiti incidents in the Kaipātiki Local Board area between 1 July 2016 to 30 June 2017. This is a four per cent decrease compared to the number of incidents recorded in 2015/2016. The number of RFS (Requests for Service) graffiti decreased by 81 per cent, with all 16 being removed within the 24 hour target time (KPI). Kaipātiki achieved 100 per cent in the March ambient survey, which measures how much of the city is graffiti free. This represents a one point increase on the previous September 2016 survey and is the highest score achieved by Kaipātiki since the survey began in 2011. This gives the local board an average final score of 99.5 for 2016/2017 and is well above the overall Council average of 94 per cent .	No	There were 1584 graffiti incidents in the Kaipātiki Local Board area between 1 July 2016 to 31 March 2017. This is a 2 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 79 per cent, with all 14 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.
2940	CS: ACE: Community Places	Additional funding between Auckland Council & Birkdale Beach Haven Project and Highbury House	Additional funding to support Birkdale Beach Haven Project (\$66,000) to deliver funding agreement requirements, base operating costs and targeted programmes. Additional funding to support Highbury House (\$20,000) to assist in organisational restructure and enhancing community development programmes.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 86,000	Completed	Green	Additional LDI funding has been paid and reporting against - completed. Highbury Community House used the additional funding to complete the following community development events: Annual Hinemoa street party, Community meet and greet at Little Shoal Bay, International day of older person morning tea and the Repair cafe. They have also worked with an external contractor to work on their strategic direction, vision and mission statement. BBCP used the additional funding to complete a strategic review and created strategic and business plans, overview policies, develop operational plan and overview of policies, enabling the kidsat 134 to stand alone. The bi-annual Community-led hui/mix n mingle with our community partners was held at the Mt. Albert War Memorial Hall (2 June 2017). Approximately 60 centre/houses/hubs representatives from across the region were in attendance. Topics covered included; From rural halls to urban counterparts; What you need to know about event facilitation ; Empowered communities approach; Funding agreement update and more. The next hui is scheduled for Q2/2017.	No	Additional LDI funding has been paid and reporting against - completed.

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426	CS: ACE: Community Places	Funding Agreement between Auckland Council & community-led community centres and houses - Kaipātiki	Support Birkdale Beach Haven Project (\$69,653), Highbury House (\$36,633), Bayview (\$36,844) and Glenfield (\$47,012) Community Centres to deliver funding agreement requirements.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 190,142	Completed	Green	The bi-annual Community-led hui/mix n mingle with our community partners was held at the Mt. Albert War Memorial Hall (2 June 2017). Approximately 60 centre/houses/hubs representatives from across the region were in attendance. Topics covered included; From rural halls to urban counterparts; What you need to know about event facilitation ; Empowered communities approach; Funding agreement update and more. The next hui is scheduled for Q2/2017.	No	Bayview Community Centre, Birkdale & Beachhaven Community House, Glenfield Community Centre and Highbury House have all completed their work plans for 2017/2018 which will be approved in April.
2209	CS: ACE: Community Places	Marlborough Youth Facility	Operational plan developed to guide service delivery from the new facility.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Red	Continuing to work with the trust to develop programming work and funding agreements for 2017/2018. The operational planning work is incomplete due to a change in circumstance and staffing resources. Operational planning will be prioritised and progressed accordingly in Q1 2017/2018 as part of the ongoing support for the facility. This will be workshopped with the local board at the earliest convenience in 2017/2018 . The bi-annual Community-led hui/mix n mingle with our community partners was held at the Mt. Albert War Memorial Hall (2 June 2017). Approximately 60 centre/houses/hubs representatives from across the region were in attendance. Topics covered included; From rural halls to urban counterparts; What you need to know about event facilitation ; Empowered communities approach; Funding agreement update and more. The next hui is scheduled for Q2/2017. Kaipatiki Youth Development Trust partnered with Tualepa Mentoring Service, Creative Learning Scheme, Health West, Counselling, Kaipatiki local youth board to deliver their services at the youth facility. The trust also ran a Resilient Doughnut Programme and a weekly waiata practice. The youth facility offered the space to a Tai Chi group	No	The funding agreement has been signed and due for payment. The work plan for 2016/17 part year has been created and the 2017/18 work plan has been started and will be completed in April
2096	CS: ACE: Community Places	REGIONAL Social Housing - KT	Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December. Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed. The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The Joint Venture will be operational in July 2017. Transition planning and delivery have been finalised through Q4 of FY17.	No	Auckland Council Housing for Older Persons (HfOP) Partnering Proposal was adopted by the Governing Body on 28 July 2016. On the 25 August 2016, the Governing Body approved the establishment of a limited partnership (Joint Venture) between the Auckland Council and The Selwyn Foundation. It is now expected that the Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.

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2027	CS: ACE: Community Places	Venue hire service delivery - KT	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing the customer-centric booking and access process including online booking - Aligning activity to Local Board priorities through management of the fees and charges framework	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	In Q4 staff have begun to look into 'real time' survey options that will give hirers the ability to comment about their experience of our service. This 'real time' feedback will allow staff to investigate improvement opportunities for all who hire and experience programmes and activities at our community venues. Staff have also been promoting the network of community venues through increased online channels. This has been a contributor to an increase in online traffic. Preliminary findings have shown that 'Google' search impressions continue to deliver the highest click through rate with the most popular searches being terms such as 'halls and venues for hire' for birthdays and wedding events. FaceBook promotion also proved valuable with a higher percentage of total clicks over percentage of total spend. The cardax system upgrade was successfully rolled out to Birkdale Hall and Northcote War Memorial in Q4.	No	During Q3 staff have improved amendment and cancelation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers. The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4.
1419	CS: ACE: Events	Anzac Services - Kaipatiki	Support and/or deliver Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 30,000	Completed	Green	Anzac Day was a huge success throughout the region with increased attendance numbers at all services. Services at Birkenhead, Glenfield and Northcote were delivered by external organisers. Debriefs will be held with the organisers and a report back to the local board made in Q1 2017/2018.	No	Plans and requirements for Anzac services have been confirmed. Activity is currently focussed on operational arrangements for the day.
1411	CS: ACE: Events	Christmas Events - Kaipatiki	Funding to support Christmas event activity in the local board area. - Birkenhead Christmas Parade (Birkenhead Rotary Club) \$7,000 - Glenfield Christmas Parade (Lions Club of Glenfield) \$7,000 - Christmas flag installation (Kaipātiki Community Facilities Trust) \$4,000	Q2	LDI: Opex	\$ 18,000	Completed	Green	Accountability reports have been received from KCFT and Glenfield Santa Parade. Accountability for Birkenhead Santa Parade remains outstanding and they have been informed that future funding will be withheld until they bring their reporting to 'current' status. No issues or risks were identified through accountability process, except for Glenfield Lions Club indicating that they would like increased funding in future for additional services, including portaloos and parade floats. Staff are working with the organisers to identify alternative funding streams.	No	Funding has been fully expended. Accountability reporting has started to come in. We are currently following up the Birkenhead Christmas Parade, whose accountability for the past two years is now outstanding. No further funding will be allocated to them until they become current with reporting.
1418	CS: ACE: Events	Community Volunteer Awards (Kaipatiki)	Deliver a Community Volunteer Awards event within the local board area.	Q4	LDI: Opex	\$ 5,000	Deferred	Red	Scheduling of the event not yet confirmed. Scheduling of the Community Volunteer Awards has yet to be confirmed with the local board.	No	Community Volunteer awards are planned for late Q4. Detailed planning will commence early May.

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1413	CS: ACE: Events	Event Partnership Fund - Kaipatiki	Funding to support community events through a non-contestable grants process. - Heritage Festival (Birkenhead Business Association) \$7,400 - Latin American Festival (Birkenhead Business Association) \$7,400 Northcote Now (Kaipātiki Community Facilities Trust) \$7,400 - Chinese/Korean New Year (Northcote Business Association) \$7,400 - Birkdale/Beachhaven March Madness (Birkdale/Beachhaven Community Project) \$7,400 Urbanesia (A&C Delivered) \$10,000 Total = \$47,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 47,000	Completed	Green	All funding via the event partnership fund has now been paid out, including the \$7,400 held for the Chinese/Korean New Year, which for 2017 was delivered as a partnership between Panuku Development Auckland and Kaipatiki Community Facilities Trust. Accountability reports are now being received and three have been sent to the board. The remaining three accountability reports will be sent to the board as soon as they are received. There have been no risks or issues identified through the accountability reporting process.	No	Funding for the Chinese/Korean New Year has been transferred to KCFT who acted as the broker for this event in 2017. That now means that the funding for the event partnership fund has been fully expended. Accountability reports are now starting to come in and these will be sent to the board in the 4th quarter, once a critical mass of information has been received.
1416	CS: ACE: Events	KFCT Delivered Events - Kaipatiki	Funding to support events delivered by the Kaipātiki Community Facilities Trust on an annual basis.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 100,000	Completed	Green	KCFT have regularly reported on their event activity through their quarterly reports to the board. Staff will be collating all the event delivery information into one report which will be sent to the board in August. No issues or risks have been identified through this process and, where required, permission for repurposing of funding from one project to another has been agreed.	No	KCFT have received this funding and are now reporting to the local board on their activities as part of their larger work programme. A final year end accountability focussing on their event activity under this line item will be prepared and presented to the board in the first quarter of 17/18.
1417	CS: ACE: Events	Local Civic Events - Kaipatiki	Deliver and/or support civic events within the local board area. Includes: - Women's Suffrage Day - Croftfield Lane - Kaimataara o Wai Manawa Opening	Q1; Q2; Q3; Q4	LDI: Opex	\$ 7,000	Completed	Green	No local civic events were delivered in Q4.		A dawn blessing was held at Kaimataara o Wai Manawa on 10 February 2017 and was attended by around 30 people.
1410	CS: ACE: Events	Citizenship Ceremonies - Kaipatiki	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 25,000	Completed	Green	The Civic Events team delivered citizenship ceremonies on two occasions during Q4.		The Civic Events team delivered citizenship ceremonies on two occasions during Q3.
Libraries											
768	CS: Lib & Info	Library hours of service - Kaipātiki	Provide library service at Birkenhead Library for 55.5 hours over 7 days per week. (\$608,047 - FY16/17) Provide library service at Glenfield Library for 55.5 hours over 7 days per week. (\$650,344 - FY16/17) Provide library service at Northcote Library for 53 hours over 7 days per week. (\$511,183 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 1,769,574	Completed	Green	In this quarter visits to the Kaipātiki libraries were 1% per cent higher than the previous year. Birkenhead was down by 10%, Glenfield was up by 13% and Northcote was up by 3%. Birkenhead was closed for a period in June for re-carpeting.		In this quarter visits to the Kaipātiki libraries were 17 per cent higher than the previous year. In February 2016 Northcote library was closed for the roof replacement so the visits are high this year in comparison
1478	CS: Lib & Info	Extended hours - Kaipātiki	2.5 additional opening hours at Northcote Library.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 13,000	Completed	Green	Customers continue to make use of the later nights at Northcote Library.		The additional 2.5 hours at Northcote library continues to provide a small window for customers to visit the library after 5pm to access collections or generally use the library as a place to spend time in.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
778	CS: Lib & Info	Celebrating cultural diversity - Kaipātiki	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Northcote Intermediate celebrated Vaiaso o le Gagana Sāmoa - Samoan Language Week "eAotea" Music and Matariki events. An Arabic Playgroup has started using the Glenfield library as a venue twice a month.		Lunar New Year was celebrated in each town centre with the libraries holding storytime sessions and displays. 3D workshops for the blind held at Glenfield Library. Local businesses and community groups in Glenfield such as Econappies and Budgeting Consultation recognising the library space as a great place to promote their services to the community. Northcote Library in collaboration with Kaipātiki Facilities Trust ran a week long Fiafia Fanau Festival - comprising of a number of workshops (Tenancy Rights, Potpourri making, tattooing in the library, Pasific Mama's Drumming and finished off with an evening event of celebrations. Kai stalls, performances and local community groups (such as Panuku, HLC, Literacy Auckland North), all coming together to celebrate the vibrant community. Approx. 450 attended the evening festival alone.
777	CS: Lib & Info	Celebrating local places and people - Kaipātiki	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month, Heritage Festival, Latin and South American film festival Participate in an event that celebrates the local area through connecting with the local business association during the heritage festival. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The centenary of several battles made for special displays of heritage material in the library over the Anzac Day and Battle of Messines commemorations. We tried a live streaming on the services from Wellington on a big screen TV. The author Matt Elliott talked about his grandfathers WW1 diary and his last book, War Blacks.		Northcote continues to host Panuku Town Centre plans for the community. Chinese chess players are now joined by Korean card players who come in on a daily basis to enjoy the space.
776	CS: Lib & Info	Digital literacy support - Kaipātiki	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Wifi and PC sessions for Kaipātiki have increased by 2%, Northcote has increased by 19%,Glenfield increased by 1% and Birkenhead decreased by 8%. We had 31 'Book a Librarian' sessions. Some community events of note were: Youth Week - Spoken Word Workshop in collaboration with the Kaipātiki Community Trust; For May Music Month: 6 sessions of iPad Music creation, Ukelele classes, and several music performances. The ongoing programmes have been successful: Book a Librarian, Digital Drop-in Sessions at Birkenhead, Computer help sessions in Mandarin, Minecraft, 3D printing.		Digital book-a-librarian sessions covered individual digital help for customers and Birkenhead library's 'Digital Device Drop-in sessions' keep our customers questions answered. At Northcote the Chinese community continue to attend basic computing classes on a weekly basis. Customers tell us that they love the ease with which they can request books from any library on-line and self-check them quickly and efficiently.
769	CS: Lib & Info	Information and lending services - Kaipātiki	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The number of library items borrowed from the Kaipātiki libraries decreased by 8% compared to the same quarter last year. This is in line with trends regionally.		Issues across the Kaipātiki libraries have had an increase of five per cent along with higher WiFi and PC use compared to the same quarter last year. The results are higher as the Northcote library was closed for the roof replacement in February 2016.
775	CS: Lib & Info	Learning and Literacy programming - Kaipātiki	Provide learning programmes and events throughout the year including: computer classes, drivers licence classes, CV classes, makerspace, Children's Book Awards, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, Money Week, NZ Sign Language Week. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Authors that have held talks at the libraries this quarter were: Simon Wyatt, Jeremy Scott and Matt Elliott. Northcote library hosted Stand Up Poetry Open Mike events in May and June. Glenfield Library helped Jane Bissell to run a full day writers workshop.		Glenfield Library attended two expos; at the Early Childhood Centre to promote membership and our pre school programmes and Glenfield Primary school to highlight the upcoming holiday programme.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
770	CS: Lib & Info	Preschool programming - Kaipātiki	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, Mandarin rhyme time, Mandarin storytime and bilingual storytime. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The Kaipātiki libraries delivered Wriggle and Rhyme, Rhymetime, MusicTime and Storytime in English, Mandarin, Korean and Te Reo to 5,453 pre-schoolers and their carers this quarter. Several local Kindies were visited and also came into the libraries; a volunteer has started listening to children read to her on Tuesdays in one of the libraries.		Kaipātiki local board libraries continue to deliver well attended Wriggle & Rhyme, Rhymetime and storytime sessions with 4222 participants in attendance this quarter. Sessions regularly include bi-lingual English and mandarin content depending on the audience on the day.
773	CS: Lib & Info	School engagement and Afterschool programming - Kaipātiki	Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours including Minecraft Club, MakerLabs, Coding Club, Books and Boards and Saturday storytime. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Several local schools were visited by librarians from all three libraries and a number of schools brought their classes into the library. Highlights: schools reached were Onepoto, Marlborough and Glenfield Primary. Two Westlake boys chose to design a chess table for the library as part of their project work. A group of Pippins did a badge by touring, joining and learning how to use the library. MakerLab Science and Tech sessions for 8+ proved popular as did Teen Tech Robotics for Teens and Tweens.		All three libraries continue to offer regular programmes including Makerlab, Robotics and device drop-ins after school. Glenfield library staff prepared a Heritage & History session upon request from Glenfield Primary. Creative Learning Scheme of Glenfield attended a 'Dark Horse' movie night as an introduction to learning how to play chess. Auckland War Memorial Museum presented a second information series to groups of children from local schools at Northcote Library to help celebrate Pasifika.
771	CS: Lib & Info	School holiday programming - Kaipātiki	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The Construction Wizards holiday programme attracted 426 participants. The libraries devised programmes like: Imaginz playground; A scavenger hunt ;dragcar racing; photo workshop; a cardboard city was constructed; catapults made; poppies crafted for Anzac day, dumplings made and calligraphy painted.		We are at present planning events and activities for the upcoming school holidays with the theme of 'Construction Wizard'.
772	CS: Lib & Info	Summer reading programme - Kaipātiki	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Planning for the 2017/2018 Dare to Explore programme is yet to commence.		Kia Māia Te Whai, Dare to Explore summer reading programme gave many tamariki the opportunity to read, learn and participate in Te Reo Maori as booklets were available in English or Maori or both languages (bilingual). A total of 479 registrations were recorded across the three libraries. Activities included a balcony gardening session at Birkenhead. Glenfield hosted a Mandarin teacher from the Glenfield Community Centre who presented sessions on dumpling and noodle making and calligraphy lessons.
774	CS: Lib & Info	Supporting customer and community connection - Kaipātiki	Provide programmes that facilitate customer connection with the library and community including Bookchat, author talks, English, Chinese and Korean book clubs and English conversation for migrants. Provide community space for hire at all three libraries. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The Community Meeting room at Birkenhead Library was used by: Seniors; A Nepali Group and Toastmasters. English and Korean Book Chat groups and the ever-popular conversation groups continue to be well attended at all libraries. Community groups partnering with the library are: In-Home child care provider Kuddles - delivered regular music and story sessions in the library; Whanua Marama who ran parenting courses in English and Japanese, the Creative Learning Scheme continue to work with the library to try to interest their challenging students.		Glenfield Library held two successful author talks. A breakfast was held at the library in collaboration with a local church whose members wanted to know more about eBook and eAudio resources. The Learner Drivers Licence course ran at Northcote Library with another successful intake and pass rate among the participants. The Chinese/English Read Aloud group continues to make great use of the Northcote library space twice a week during term time.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Local Parks											
4553	CF: Investigation and Design	Shepherds Park - retaining wall and path	Retaining wall and footpath at SW corner of outdoor courts, previously known as Beach Haven Tennis Club.	Q4	LDI: Capex	\$ 15,000	In progress	Green	Current status: discussed new footpath requirements with Auckland Council arborist on 8 Jun 2017. Arborist consultant and landscape designer both have been engaged to prepare footpath install methodology and drawings. Next steps: get methodology and plans approved with Auckland Council arborist. Execute physical works.	No	NA
4546	CF: Investigation and Design	Chelsea Estate Heritage Park - remediation of slip across walkway	Investigate whether the path should be replaced or removed (dependent on levels of service expectation).	Q4	ABS: Capex	\$ 2,000	In progress	Green	Current status: engage geotechnical engineer investigate with extent of damages and cost to repair. Next steps: dependent of extent of damages and stability of bank.	No	NA
525	CF: Operations	Top Up ABS: Mechanical edging	Retain mechanical edging within the KLB	Q1	LDI: Opex	\$ 54,000	In progress	Green	Top up to the maintenance contacts from the local board locally driven initiatives opex		Top up to the maintenance contacts from the local board locally driven initiatives opex
520	CF: Project Delivery	136 Birkdale Road Park development	Includes 136 Birkdale Road development, signage, etc Budget for 136 Birkdale is \$282,000. Development at the site includes new car park, play space and plaza.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 782,000	In progress	Green	Current status: physical works commenced on site mid April. Next steps: physical works to continue, expected to be completed by end of September 2017.		Current status: negotiations with preferred tenderer underway to ensure scope of works fits within budget. Resource consent approved Next steps: confirm contract and start date for mid April 2017.
522	CS: PSR: Local Parks	Parks Response Fund	Discretionary fund to respond to issues in parks and plan for future development.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 6,000	Completed	Green	In project delivery phase with Community Facilities.	No	In project delivery phase with Community Facilities.
523	CS: PSR: Local Parks	Parks volunteer support - resources/services	Support existing parks volunteer groups in the Kaipātiki Local Board area. Budget to be split between different activities, including, but not limited to Contractor Support Tools and Equipment Pest Animal Control Beach Clean Ups Brochures Planting Implementation of actions from the Pest-Free Kaipātiki Action Plan	Q1; Q2; Q3; Q4	LDI: Opex	\$ 75,000	Completed	Green	Support provided to volunteer ecological restoration projects, animal and plant pest management. Green waste and rubbish removal services supplied (as required) through contractor support. Total volunteer hours for the quarter: 1200 hours. The 2017 planting season has commenced. Volunteer plantings that have taken place this quarter include: Le Roys Bush (85 plants), Shepards Park (550 plants) and Eskale Reserve (approx 500 plants) in collaboration with the Kaipatiki project team. Other events of note this quarter include 2 educational talks with 160 students from Birkdale Primary School. On 17/05/17 the community ranger with support from volunteers ran an animal pest training workshop at the Bayview Community Centre. On 31/05/17 several volunteers completed the Growsafe Course at Fernglen Gardens. On 11/05/17 the community ranger attended a volunteer promotion event at Massey University to promote local parks and volunteer activities.	No	On-going support provided to volunteers. Pest control, green waste and rubbish removal services supplied (as required) through contractor support. Total volunteer hours for the quarter: 850 hours. Two volunteers have completed the growsafe herbicide course. Planning is underway for the 2017 planting season. A moth plant campaign is underway, developed through the Pest Free Kaipatiki Project. Preparation underway for the delivery of a guided walk programme in reserves (inc coastal, heritage and bush) intended commencement June 2017 (potential sites: Smiths Bush, Little Shoal Bay, Le Roys and Kauri Point).
2106	CS: PSR: Local Parks	Pest Free Kaipatiki Strategy	Implement the pest free Kaipaitiki work programme.	Q2; Q3; Q4	LDI: Opex	\$ 28,000	Completed	Green	Parks Community Ranger has continued to provide support to the Pest Free Kaipatiki Steering Group as well as two of the subcommittees (Action on the Land and the Marketing and Communications).		Parks Community Ranger has been supporting the Pest Free Kaipatiki Steering Group and planning for 17/18 (together with colleagues from Infrastructure and Environmental Services).
521	CS: PSR: Local Parks	Connections Network Plan	Development of walkways and cycleways in the KLB area as identified in the Kaipātiki Connections Network Plan	Q1; Q2; Q3; Q4	ABS: Capex	\$ 224,372	In progress	Green	Community Facilities are leading on this activity with projects at various stages of development. Investigation and Design are to commence an options analysis to inform next stage of delivery.		In project delivery phase with Community Facilities.
Sports Parks											
3857	CF: Project Delivery	Shepherds Park Floodlighting Power Meter	New Floodlighting Power Meter Box to separate billing and supply from the clubhouse.	Q2; Q3	Growth	\$ 20,000	Completed	Green	Project completed.	No	Current status: application for change payment system lodged Next steps: approve billing changeover

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Leisure											
4529	CF: Investigation and Design	Osbourne Pool - disability pool lift	Disabled pool lift for the Osbourne Pool	Q3; Q4	LDI: Capex	\$ 35,000	Approved	Green	Current status: Project in business case phase. Currently investigating options for chair type and location. Next steps: Write business case.	No	Current status: Next steps:
2747	CS: PSR: Leisure	Birkenhead Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	"Birkenhead Pool & Leisure Centre programming targets haven't seen enough growth to fully met the local board objectives for the 2016/2017 financial year. Some areas have exceeded expectations: Education Outside the Classroom has been exceptionally successful. 11 new schools engaged in the programme this year, with the programme receiving an average of 85% positive feedback from parents. Holiday programmes continue to operate at near capacity, after 40% growth. Fitness visits have increased by 4% this year, through the launch of popular new programmes and classes. In aquatics, whilst there have been pockets of growth and improvement, the Learn to Swim programme has had 1,300 fewer visits and we hosted 19,000 fewer pool visits this year. With an outdoor pool, both functions were impacted by our wet summer. In addition, staffing and programme resource issues hindered the progress that should have been made. These issues were resolved in Quarter 4 and the changes will support better outcomes next year. Facility maintenance has been a challenge and has proven very difficult for Birkenhead Pool and Leisure Centre meet its Local Board Outcome of; "Community facilities, assets and services that are high quality, well managed and meet our communities' needs". Whilst operations and programming have largely met this	No	Birkenhead Pool and Leisure Centre Business Plan – Performance programming targets are on track to meet the Local Board objectives year to date. Fitness membership has grown by 14% due to a memberships drive in conjunction with Glenfield. This quarter saw the facility holiday programme increase by 40% with a cap reviewed to 90 children and the provision of an extra week. Education outside the classroom programmes started this quarter and have experienced a 12% increase . The facility hosted a rugby exchange from Argentina with 160 players using the gym and Harvey Wright fields.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2751	CS: PSR: Leisure	Glenfield Pool & Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	<p>"Glenfield Pool and Leisure Centre programming targets have met the local board objectives this year, with a focus on community facilities, assets and services that are high quality, well managed and meet our communities' needs.</p> <p>The facility utilisation has increased by 14% on last year. The fitness centre continues to be an integral part of the facility and has seen almost 5,000 more visits. The key drivers in this have been better membership management, increased group fitness class provision and the development of new activities such as Free Fitness in the Park. The conversion of Studio Two in to a full group fitness studio has also contributed to this outcome.</p> <p>Learn to Swim has seen a significant increase in lesson visits of 14,000 children, and we are looking to sustain that moving forward. Improved team leadership and customer service have been two focus areas to achieve this growth.</p> <p>ActivZone has experienced continued growth in programming and 8,000 more visits this year, which is an improvement of 31%. New programmes such as Learn to Skate, and table tennis leagues have been key in this growth.</p>	No	Glenfield Pool and Leisure Centre's Business Plan and performance programming is on track to meet the Local Board objectives year to date. The marketing campaigns undertaken have seen an increase in profile community awareness around Kaipatiki and from this 200 new members have joined the centre. The pool area successfully reopened on time after a ten working day shutdown for annual maintenance. Trials of hydro slides opening times (opening for longer), resulted in an increase in usage by 5%. Alterations to the entrance foyer have been completed changing the way in which staff interact with our customers and customer engagement has improved. Revenue is up due to rolling over the swim school for term 1, 2017.
Sport and Recreation											
3859	CS: PSR: Sport & Rec	Beach Haven Tennis Club new multi-surface turf	Locally driven initiative capital grant of \$50,000 from Kaipatiki Local Board expenditure budget for a Funding Agreement to Beach Haven Tennis Club Incorporated for costs associated with the installation of a new multi-surface turf.	Q2; Q3; Q4	LDI: Opex	\$ 50,000	Completed	Green	Asphalt improvements are underway. Seal has been laid. Next steps - waiting for asphalt to settle then line marking.	No	Remaining funding secured from Birkenhead Licensing Trust. Contract for commencement of works in preparation.
3860	CS: PSR: Sport & Rec	Birkdale Primary School outdoor courts upgrade grant	Partnership with Birkdale Primary School for the purpose of upgrading the school's two outdoor courts and allocates \$40,000 from the board's locally driven initiatives budget towards this partnership.	Q2; Q3; Q4	LDI: Opex	\$ 40,000	Completed	Green	Under surface and aggregate laid. Delays due to weather. Aggregate needs to be re-rolled. Next steps - tennis courts marked, booking system implemented.	No	Remaining funding secured from Birkenhead Licensing Trust. Contract for commencement of works in preparation.
2938	CS: PSR: Sport & Rec	Investigate Equitable Access (KT)	investigate opportunities for assisting with equitable access to sport and recreation facilities	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	Completed	Green	Preferred option of grant to Netball North Harbour approved by Local Board. Funding agreement complete, PO raised and paid out. Report due Sept 2018.	No	Two options are being progressed, 1: Provision of grant to Netball North Harbour to support general operating costs 2: Provision of grant to Glenfield College to provide community access through the provision of netball facilities. On development of options approval to be sought from local board.
3858	CS: PSR: Sport & Rec	Netball North Harbour Funding Agreement Grant	Grant to Netball North Harbour Incorporated for costs associated with facility improvements, including roof and new window replacement.	Q2; Q3; Q4	LDI: Opex	\$ 175,000	In progress	Red	<p>Project not yet fully funded.</p> <p>Funding agreement signed. Netball North Harbour to submit Project and Funding plans.</p>	No	Additional funding has been approved by Devonport Takapuna, Upper Harbour and Hibiscus and Bays Local Boards. Netball North Harbour are preparing funding applications to secure remaining project funding from non-council funding sources.
2781	CS: PSR: Sport & Rec	Community Access Netball North Harbour (KT)	Providing community access to Netball North Harbour Centre. \$28,000 for the 16/17 financial year.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Community access ends June 30. Annual report on 16/17 financial year to be provided August 2017.	No	Community access provision continues. Annual report on 16/17 financial year to be provided August 2017.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2769	CS: PSR: Sport & Rec	Sport Partnerships Shepherds Park Multisport	Supporting the development of a multi-sport hub at Shepherds Park with the collective of sport clubs located on the park	Not scheduled	ABS: Opex	\$ -	In progress	Green	Finance are providing some financial analysis as input into the governance and management model review.	No	Models for the governance and management of the squash and tennis building are being developed for discussion with key stakeholders and local board.
Development Projects											
4412	CF: Project Delivery	Kaipatiki - Installation of Adult Fitness Equipment in Parks	Installation of 5 adult fitness equipment stations (double) at Rewi Alley Reserve. Fitness equipment to be NZ made (similar to one installed at Little Shoal Bay).	Q4	LDI: Capex	\$ 80,000	In progress	Green	Current status: local board has requested a memo to show equipment options and locations. This equipment will be ordered when this memo has been received. Construction expected October. Next steps: order equipment and install equipment.	No	Current status: sourcing for fitness equipment options underway Next steps: confirm equipment with local board and order
4413	CF: Project Delivery	Kaipatiki - Normanton Reserve Enhancements	Improved recreational value of Normanton Reserve.	Not scheduled	LDI: Capex	\$ 185,000	Proposed	Green	Budget insufficient - options include either reducing scope on play items or additional budget is required. Current status: concept design completed for new play items and path lights design underway. Next steps: continue with design and specs and confirm consent requirements. Consultation with local board on concept design before public consultation required.	No	Current status: concept design underway for new play items. Next steps: continue with design and specs and confirm consent requirements
4414	CF: Project Delivery	Kaipatiki Community Facilities Trust - Vehicle Exit - Marlborough Park Carpark	Improved play value, providing for different ages and abilities	Q4	LDI: Capex	\$ 35,000	In progress	Green	Project being completed with Marlborough Path renewals	No	Current status: project being completed with Marlborough Path renewals.
3594	CF: Project Delivery	Kaipatiki FY17 Northcote Library capital works	Northcote Library - Install courtyard canopy	Q2	LDI: Capex	\$ 15,000	Completed	Green	Project completed 25 Nov 2016.		Project completed.
4415	CF: Project Delivery	Kaipatiki Small Parks Top Up	Improving existing play spaces in the reserves in line with existing play renewal projects	Not scheduled	LDI: Capex	\$ 211,113	In progress	Green	. Multi year programme of works. Allocation required for remaining budget to ensure it can be incorporated into the scope of works with current projects	No	Current status: proposed scope for various sites reported to Kaipatiki Local Board for approval . Next steps: implement works as identified
4427	CF: Project Delivery	Lynn Reserve Playspace Shade Sail	Creation of a sun-smart play spaces within the KLB area	Q4	LDI: Capex	\$ 30,000	Completed	Green	Current status: shade structure installation complete. Next steps: handover to operational maintenance team.	No	Current status: sail design underway Next steps: order shade sail and apply for consent
4429	CF: Project Delivery	Lysander Crescent Reserve Play Upgrade	Installation of additional play equipment in the reserve	Q4	LDI: Capex	\$ 40,000	In progress	Green	Current status: concept design complete. Next steps: local board workshop discussion, consultation approach agreed.	No	Current status: scope confirmed, design and consenting out to tender. Next steps: design and consultation underway
4430	CF: Project Delivery	Monarch Park - Entrance Improvements	Improving the recreational value of the site	Not scheduled	LDI: Capex	\$ 50,000	Cancelled	Red	This item is a duplicate This item is a duplicate	No	This line item has been included into another project. SharePoint 3112
4428	CF: Project Delivery	Monarch Park - New Toilet Development	Improving amenities at Monarch Park	Q4	LDI: Capex	\$ 165,000	In progress	Green	Current status: identified to be delivered with Monarch Park Play (see SharePoint ID 3112)	No	This line item has been included into another project. Sentient: 15501
4083	CF: Project Delivery	Norman King Square - Installation of Billie Tap - Meeting Room	Norman King Square - Installation of Billie Tap - Meeting Room	Q2	LDI: Capex	\$ 5,775	Completed	Green	Project completed.		Project completed.
4074	CF: Project Delivery	Raeburn House - Acoustic Panel Installation	Raeburn House - Acoustic Panel Installation	Q1; Q2	LDI: Capex	\$ 14,000	Completed	Green	Project completed 13 Nov 2016		Project completed.
4489	CF: Project Delivery	Shepherds Park - retaining wall and path	Retaining wall and path at SW corner of outdoor courts	Q4	LDI: Capex	\$ 50,000	In progress	Green	Current status: discussed new footpath requirements with Auckland Council arborist on 08 Jun 2017. Arborist consultant and landscape designer both have been engaged to prepare footpath install methodology and drawings. Next steps: get methodology and plans approved with Auckland Council arborist. Execute physical works.	No	.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
1917	CF: Project Delivery	Marlborough Park Hall Youth Facility Development	Progress project to construction phase and handover to Community Facilities and complete an Expressions of Interest process and facilitate facility readiness for operation - \$400,000 LDI; \$170,000 ABS Renewals; \$296,875 LTP	Q1; Q2	ABS: Capex; LDI: Capex	\$ 776,875	Completed	Green	Project completed December 2017.		Project completed.
3862	CF: Project Delivery	Rewi Alley Reserve new toilet block	Build a new single-pan Exeloo (Jupiter silver model) at Rewi Alley Reserve (R52 Trias Road, Totara Vale 0629).	Q1; Q2; Q3; Q4	ABS: Capex	\$ 150,000	In progress	Green	Current status: developed design for preferred option is underway with exceloo.ext steps: complete tendering process with exceloo and plan construction phase for Dec 2017.		Current status: business case reviewed and tendering for professional services Next steps: complete tendering of professional services
Community Facilities: Renewals											
3079	CF: Project Delivery	Birkenhead War Memorial Park - renew skate park incl park to pool access	Birkenhead War Memorial Park Road and Skatepark Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex; LDI: Capex	\$ 247,881	In progress	Green	Issues/ Risks: project will be delivered in two stages - stage 2 scope and budget still insufficient Current status: stage 1: skate park commenced on site mid May 2017 and estimated to be completed by October 2017. Next steps: stage 2: retaining wall/ramp design to be confirmed and possibly tendered late 2017.	No	Current status: tender negotiations for stage one: Skatepark underway. Resource Consent approved. Next steps: award contract for stage one. Physical works likely to commence on site by May 2017.
3088	CF: Project Delivery	Elliot Reserve Play and Furniture Renewals	Elliott Reserve Playground, Fence and Tables Renewals	Q1; Q2; Q3; Q4	ABS: Capex; LDI: Capex	\$ 51,960	Deferred	Red	Issues/ Risks: insufficient budget for scope of works. Additional budget is being sourced. Current status: preliminary design completed and reviewed by Kaipatiki Local Board. Concept design being prepared for consultation. Next steps: concept design to be approved by the local board before detailed design and consents can commence. Physical works estimated to commence January 2018.	No	Current status: concept design commenced. Next steps: concept design to be approved by the local board before detailed design and consents can commence.
3121	CF: Project Delivery	Tui Park Playspace Renewal	Tui Park Play Equipment Renewal	Q1; Q2; Q3	ABS: Capex; LDI: Capex	\$ 42,000	In progress	Green	Current status: assessment report complete, design tender completed. Next steps: designer appointed, concept developed.	No	Current status: assessment report complete, design co-ordinator appointed. Next steps: recommendations for play elements received, consultation process undertaken.
3782	CF: Project Delivery	ActivZone - Roof replacement over training and turret	ActivZone - Roof replacement over training and turret	Q2; Q3	ABS: Capex	\$ 95,238	Deferred	Red	Delays in gaining building consents due to lack of as-builts on existing building, working through issues with building consent team. Current status: all interior work has been completed. Detailed design has now been prepared. Building consent to be re-lodged the week of 12 June 2017. Next steps: receive building consent approval. Execute physical works.		Current status: all interior work has been completed. Awaiting building consent to start demolition of the turret and new roof installation. Next steps: receive building consent approval. Cut down the turret and install new roof over it.
3073	CF: Project Delivery	Adah Reserve tracks Renewal; KCNP - Adah Track Development	Adah Reserve Boardwalk, Path and Steps Renewals. Existing Renewal Project	Q1; Q2; Q3	ABS: Capex	\$ 35,000	Completed	Green	Current status: construction of track complete February 2017, consent planting to be completed, handover underway. Next steps: handover complete.		Current status: construction of track complete, Next steps: consent planting to come after easter
4043	CF: Project Delivery	AF Thomas carpark renewal	AF Thomas carpark renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 151,000	In progress	Green	Current status: physical works commenced mid January and estimated to be completed end of June 2017. Next steps: physical works to continue.		Current status: physical works commenced mid January and estimated to be completed by April 2017. Next steps: physical works to continue.
3074	CF: Project Delivery	Agincourt Reserve Carpark Renewal	Agincourt Reserve Carpark and Path Renewal	Q1; Q2	ABS: Capex	\$ 30,460	Completed	Green	Project completed October 2016		Project completed October 2016.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3075	CF: Project Delivery	Bartley Street Toilet Renewal	Bartley Street Public Toilets Renewal	Q4	ABS: Capex	\$ 14,000	In progress	Green	Current status: options and feasibility report received. An engagement plan is being developed, with the contents of the report are helping to shape the consultation information. Next steps: undertake public consultation according to the engagement plan in July 2017, to gather feedback on the options. Feedback and options will then be presented to the local board in August 2017 for a decision.	No	Current status: need to determine current use of this facility and if provision in this location is still required. Next steps: stakeholder and public engagement to determine current use of the toilets and suitability of toilet provision in this location.
4060	CF: Project Delivery	Bayview Community Centre - Entranceway redesign & rebuild	Bayview Community Centre - Entranceway redesign & rebuild	Q1; Q2	ABS: Capex	\$ 42,960	Completed	Green	Current status: project completed. Code compliance certificate has been received. Next steps: close the project.		Project completed.
4061	CF: Project Delivery	Beach Haven Sports Centre - Roof flashing replacement	Beach Haven Sports Centre - Roof flashing replacement	Q1; Q2	ABS: Capex	\$ 17,262	Completed	Green	Project completed.		Current status: complete
4410	CF: Project Delivery	Birkenhead Library - Brick Archway Refurbishment	Health & Safety - remove brick layers and replace with timber beam/ply.	Q3; Q4	ABS: Capex	\$ 31,973	Completed	Green	Project completed May 2017.	No	Current status: work is 80 percent complete and all the areas are safe now. The urinal is not removed yet, expected to be done on 17 March 2017. The brickwork around the arches will completed during the week of 20 - 24 March 2017. Next steps: complete the brick work/veneer around the arches and remove the urinal.
4062	CF: Project Delivery	Birkenhead Library - HVAC Replacement	Birkenhead Library - HVAC Replacement	Q1; Q2; Q3; Q4	ABS: Capex	\$ 473,375	In progress	Green	Current status: delivery phase with installation in progress. Next steps: progressing with installation and awaiting equipment delivery before completion of physical works, with estimated completion end November 2017 or earlier.		Current status: delivery phase with construction in progress. Next steps: progressing with installation and awaiting equipment delivery before completion of physical works, with estimated completion end June 2017 or earlier.
4353	CF: Project Delivery	Birkenhead Library - Interior Refurbishment	Renew the interior of the building, specifically the carpet, vinyl, & some painting. Capacity has arisen regionally to add further projects to the Libraries renewals programme.	Q4	ABS: Capex	\$ 55,830	Completed	Green	Project completed 16 June 2017.	No	Current status: the carpet tile type and colour have not been finalised yet. The original architect of the building wishes to present his proposals for tile colours and types to library management - he will meet with management during the week of 13 - 17 March. Next steps: once the carpet tile colour/style is finalised we will place an order with the carpet supplier. We will also ask for two to three quotes to lay the carpet. The carpet tiles will likely have a 8 - 12 week lead time.
4063	CF: Project Delivery	Birkenhead Pool and Leisure Centre - Replace pool water heating boiler	Birkenhead Pool and Leisure Centre - Replace pool water heating boiler	Q1; Q2	ABS: Capex	\$ 47,000	Completed	Green	Current status: project complete in December 2016. Boiler hand over meeting to operations complete in March 2017.		Project completed.
4064	CF: Project Delivery	Birkenhead Pool and Leisure Centre - Replace Retaining Wall & drainage	Birkenhead Pool and Leisure Centre - Replace Retaining Wall & drainage	Q3	ABS: Capex	\$ -	Completed	Green	Project completed.		Project completed.
3076	CF: Project Delivery	Birkenhead War Memorial Park - Service Road (Recreation Drive to Mahara Ave)	Birkenhead War Memorial Park Road Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 69,703	On Hold	Red	Risks/ Issues: project on hold, dependencies around other internal reserve roads require resolution. Current status: project on hold as other parks project required first. Next steps: dependencies around other internal reserve roads require resolution.		Current status: project on hold Next steps: dependencies around other internal reserve roads require resolution.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3077	CF: Project Delivery	Birkenhead War Memorial Park Carparks Renewals	Birkenhead War Memorial Park Carparks, Lightng, Retaining Wall, Road and Sign Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 144,000	Deferred	Red	<p>Whole of park plan needs to be completed prior to renewing the carpark. Issues: project timeline impacted by other projects, construction unlikely to be this financial year.</p> <p>Current status: engineering assessment of current conditions both sides complete, Mahara Drive carpark on hold because of Grandstand issues, repairs behind cricket club - completed November 2016, Recreation Drive- engineering design complete, due to budget constraint this is now on hold.</p>		<p>Current status: engineering assessment of current conditions is complete. Mahara Drive carpark on hold because of grandstand issues, repairs behind cricket club were completed in November 2016. Recreation Drive- engineering design complete.</p> <p>Next steps: Mahara Drive, assessment of grandstand demolition impacts on scope to come, bike paint design to local board for comment.</p>
4411	CF: Project Delivery	Birkenhead War Memorial Park Grandstand renewal	Continued investigation into the grandstands structural integrity.	Not scheduled	ABS: Capex	\$ 10,000	On Hold	Red	<p>On hold. Awaiting strategic assessment from community services for the future building requirements.</p> <p>Current status: on hold. Awaiting strategic assessment from community services for the future building requirements. Next steps: undertake business case based on strategic assessment.</p>	No	<p>Current status: awaiting structural report from the engineer.</p> <p>Next steps: engage a second consultant to carry out a peer review on Prendos final report.</p>
4065	CF: Project Delivery	Birkenhead War Memorial Park Pump Track	Birkenhead War Memorial Park Pump Track	Q4	ABS: Capex	\$ 24,000	Completed	Green	Project completed April 2016.		<p>Current status: the carpet tile type and colour have not been finalised yet. The original architect of the building wishes to present his proposals for tile colours and types to library management - he will meet with management during the week of 13 - 17 March.</p> <p>Next steps: once the carpet tile colour/style is finalised we will place an order with the carpet supplier. We will also ask for two to three quotes to lay the carpet. The carpet tiles will likely have a 8 - 12 week lead time.</p>
3080	CF: Project Delivery	Birkenhead War Memorial Sport Fields 2 and 3 Renewal	Birkenhead War Memorial Park Sports Field Renewal	Q2; Q3; Q4	ABS: Capex	\$ 194,980	In progress	Green	Current status: design process underway, soil contamination test results pending. Next steps: design report received and concept approved.		<p>Current status: scope confirmed, design contract out to tender.</p> <p>Next steps: commission design.</p>
3081	CF: Project Delivery	Birkenhead War Memorial Tracks	Birkenhead War Memorial Park Path, Retaining Wall and Steps Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 19,340	In progress	Green	Current status: assessment of quality and costs complete, Next steps: scope confirmation required then design and consenting complete.		<p>Current status: assessment of quality and costs complete.</p> <p>Next steps: scope confirmation required then design and consenting complete.</p>
3082	CF: Project Delivery	Celeste Playspace Renewal	Celeste Reserve Whole Playground Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 18,637	In progress	Green	Current status: play specialist reviewed playspace and recommends closure in favour of other close playspace getting improvements to achieve best outcomes for local area. Next steps: update local board, liaise with Healthy Waters regarding changes to reserve. Issues: decision on further investment in this playspace required.		<p>Current status: play specialist reviewed playspace and recommends closure in favour of other close playspace getting improvements to achieve best outcomes for local area.</p> <p>Next steps: update local board, liaise with Healthy Waters regarding changes to reserve. A decision on the further investment in this playspace will be required.</p>
3083	CF: Project Delivery	Chatswood Reserve (Sign, tracks, Furniture)	Chatswood Reserve Boardwalk, Path, Bridge, Retaining Wall, Sings, Staris and Step Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 120,000	Deferred	Red	<p>Issues/ Risks: the overall budget is insufficient. Additional budget is being sourced.</p> <p>Current status: stage 1 works completed May 2017, included renewal of track at three slip sites. Next steps: continue with design for whole track network. Physical works to be staged over two to three years.</p>	No	<p>Current status: stage one works underway on site to renew the three slip sites.</p> <p>Next steps: stage one works to be completed. Continue with design for stages two and three.</p>
3084	CF: Project Delivery	Chelsea Estate Heritage Park tracks	Chelsea Estate Heritage Park Bridge Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 15,000	In progress	Green	Current status: developed design complete and consent lodged. Next steps: consent granted.		<p>Current status: design and consenting underway</p> <p>Next steps: design and consent lodgement complete</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3085	CF: Project Delivery	Downing Street Fixtures, Furniture and Equipment Renewals	Downing Street Reserve Sign and Barbeque Renewals NOTE: this line has been modified to include line 3086 reflecting merged projects	Q1; Q2; Q3	ABS: Capex	\$ 1,200	Completed	Green	Project completed.		Project completed.
3087	CF: Project Delivery	Dudding Ave Reserve tracks	Dudding Avenue Reserve Path Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 4,882	Deferred	Red	Issues/ Risks: budget insufficient for scope of works. Additional budget is being sourced. Current status: detailed design completed. Resource and building consent applications lodged. Next steps: prepare tender package and obtain consents. Physical works planned for summer 2018/2019.	No	Current status: detailed design underway, and resource consent application lodged. Next steps: prepare tender package and obtain consents. Physical works planned for summer 2018/19.
3089	CF: Project Delivery	Elliott Reserve Carpark and Pathways Renewal	Elliott Reserve Path and Road Renewals	Not scheduled	ABS: Capex	\$ 35,000	In progress	Green	This is an 2017/2018 project, reporting will commence in the new fiscal year.		Current status: work being scoped
3090	CF: Project Delivery	Eskdale Reserve Network tracks and Furniture renewals	Eskdale Reserve and Francis Jendall Reserve paths, Fence, Steps, Bridge and Sign Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 80,000	Deferred	Red	Issues/ Risks: budget for full scope of works insufficient. Additional budget is being sourced. Current status: detailed design for stage 1 underway. Resource consent for whole track network approved. Stage 1a: works to replace handrail on bridge completed May 2017. Next steps: continue design for stage 1b: including the new Lauderdale crossing and which is planned for summer 2017/2018. Stage 2 will commence summer 2018/2019. Stage 3 is planned for summer 2019/2020.		Current status: detailed design for stage one underway. Resource consent for whole track network approved. Next steps: continue design for stage one. Stage 1A works includes the handrail replacement for the bridge currently closed to commence April 2017. Stage 1B works includes the new Lauderdale crossing and is planned for summer 2017/18.
4066	CF: Project Delivery	Fernwood Grove Play space renewal	Fernwood Grove Play space renewal	Q3	ABS: Capex	\$ 107	Completed	Green	Project completed April 2016.		Project completed.
3091	CF: Project Delivery	Glenfield Cemetery Pathways	Glenfield Cemetery Path Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 36,000	Deferred	Red	Issues/ Risks: scope of works and budget to be confirmed Current status: pathway renewal scope of works and allocated budget to be confirmed. Next steps: project can be split into two stages: stage 1: carpark renewal, ideally planned for summer 2017/2018. Stage 2: cemetery walkways: Priority within the works programme to be confirmed. Resource consent valid for five years from Nov 2016.	No	Current status: physical works tendered \$280,000. Insufficient funds to continue. Design and consents completed for when budget is approved. Next steps: resource consent valid for five years from November 2016.
4067	CF: Project Delivery	Glenfield Library - Install additional HVAC unit	Glenfield Library - Install additional HVAC unit	Q3	ABS: Capex	\$ 19,250	Completed	Green	Current status: installation completed in March 2016 to a good standard, below budget and within a tight time-frame. Air conditioning system is fully operational. Project handed over, with email received from the Library Manager, Jenny Cutting, with positive feedback. Some post contract documentation to follow. Next steps: New air conditioning system under 12 months warranty and maintenance period by installation contractor.		Project completed.
4068	CF: Project Delivery	Glenfield Library - Replace Retaining Wall	Health & Safety Critical Works	Q1; Q2; Q3; Q4	ABS: Capex	\$ 15,950	In progress	Green	Budget is insufficient for scope of works. Additional budget is being secured. Current status: project awarded, due to commence January 2018 and be completed by March 2018 to avoid winter works. Next steps: physical work to start.	No	Current status: project awarded, due to commence November 2017 to avoid winter works. Next steps: physical work to start

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4345	CF: Project Delivery	Glenfield Pool & Leisure Centre - Filtration Refurbishment to Splash Pool	Health & Safety Critical Works	Not scheduled	ABS: Capex	\$ 77,381	Cancelled	Red	Issues/ Risks: cancelled as no longer required, may become a larger project further down the track. Current status: this project record has been cancelled as it is no longer required. It may become a larger project further down the track.	No	Current status: cancelled as no longer required, may become a larger project at a later date
4069	CF: Project Delivery	Glenfield Pool & Leisure Centre - Retail Fit Out	Glenfield Pool & Leisure Centre - Retail Fit Out	Q1; Q2; Q3	ABS: Capex	\$ 175,500	Completed	Green	Project completed.		Project completed.
4070	CF: Project Delivery	Glenfield Pool and Leisure Centre - external paint, new roof over reception &	Glenfield Pool and Leisure Centre - external paint, new roof over reception	Q1; Q2; Q3; Q4	ABS: Capex	\$ 340,894	In progress	Green	Various building related issues are delaying the paint work. The solution for the back wall is not easy and might be costly. Current status: - Roof replacement: project complete (January 2017). - Replacement of carpet in studio 2: project complete (November 2016). - Paint exterior of building: painting work is progressing slow due to weather and various other building related issues that was discovered as part of preparation for the paint work, the main issues are: (a) the front canopy cladding is rotten and in need of replacement and (b) very difficult to access the rear wall over the pool safely (the scaffolding company does not want to install their scaffolding on the back roof over the canopy as they are concerned with the additional weight on the roof). - R22 air conditioning replacement: Tenders closed and we are currently in the adjudication stage. Next steps: - Paint exterior of building: Continue with the painting of the building. We have requested quotes for the replacement of the cladding over the front canopy, quotes will be received on 30 June and work will resume shortly afterwards. Further investigate a safe way to access the rear wall over the pool. - R22 air conditioning replacement: Appoint the successful contractor.	No	Roof replacement: Project complete (January 2017). - replacement of carpet in studio 2: Project complete (November 2016). - paint exterior of building: Tenders closed. Staff are currently in discussion with the preferred supplier in conjunction with procurement - main items of discussion are around quality and supervision on site. Staff are also in the process of requesting a revised tender/quote which will include the painting of the Glenfield Active Zone next door (staff will likely achieve some savings when we combine the two projects as one). - R22 air conditioning replacement: Staff have now received two quotes from different consultants but staff are still not happy with the fees they propose. Staff are now in discussion with a third consultant. Next steps: - paint exterior of building: Conclude negotiations and appoint the contractor. Staff are hoping to have this done by end of March/beginning of April. - R22 air conditioning replacement: Appoint the preferred consultant for the design and specification of the air conditioning units.
3092	CF: Project Delivery	Greenslade Reserve Fixture and Furniture Renewals	Greenslade Reserve Rubbish Bin and Sign Renewals	Not scheduled	ABS: Capex	\$ 4,700	Cancelled	Red	Issues/ Risks: project cancelled as the work scope is to replace two bins that are actually still fit for purpose. Also healthy waters are undertaking work in this reserve and they may need to replace the furniture as a result of their works. Project cancelled as the work scope is to replace two bins that are actually still fit for purpose. Also Healthy Waters are undertaking work in this reserve and they may need to replace the furniture as a result of their works.	No	Current status: on hold pending further details about re-development of the site by Healthy Waters team Next steps: proceed with project or cancel pending outcome of Healthy Waters investigation.
4071	CF: Project Delivery	Greenslade Reserve Toilet	Greenslade Reserve Toilet	Q3	ABS: Capex	\$ -	Completed	Green	Current status: handover and closure. Next steps: project closure.		Project completed.
4443	CF: Project Delivery	H&S: Island Bay (Beachhaven) - Renewal of wharf	Urgent renewal of wharf triggered by Health & Safety concerns raised following inspection	Q3; Q4	ABS: Capex	\$ 2,000	In progress	Green	Current status: gangway and pontoon access repairs complete. Delay in supply of H6 (marine Grade) timber for stairway repair. Next steps: completion due mid July.		Current status: gangway repair underway, replace in late March; structural assessment complete; seeking prices for balance of work.
3093	CF: Project Delivery	Heath Reserve Fixture and Furniture Renewals	Heath Reserve Fence, Gate, Rubbish Bin and Seats Renewals	Q1; Q2; Q3	ABS: Capex	\$ 9,978	Completed	Green	Project completed.		Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3094	CF: Project Delivery	Hilder Park Fixture and Furniture Renewals	Hilders Park Fence, Seats, Signs and Tables Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 8,440	Deferred	Red	Issues/ Risks: insufficient budget allocated for scope of works. Request for additional funds has been made. Current status: working with the community representatives and furniture suppliers to explore options for memorial seats. Next steps: meet with furniture supplier and community representative on site to discuss options.		Current status: handrail renewed September 2016. Furniture ordered. Next steps: physical works expected to start May/June 2017.
3095	CF: Project Delivery	Hilders Park Pontoon	Hilders Park Pontoon Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 23,177	Deferred	Red	Budget is likely to be insufficient. Health and safety considerations are likely to influence feasibility of options Current status: risk assessment has been undertaken by qualified playground specialist. Results of the assessment are currently being assessed. Next steps: discuss health and safety issues and limitations with the local board and the implications this might have on options to keep the boat in its current form.		Current status: consultation underway for two design options for the renewal. Tidal investigations underway too. Next steps: confirm design and specs and consents required.
3096	CF: Project Delivery	Hinemoa Park Fixtures and Furniture Renewals	Hinemoa Park Sign Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 3,600	In progress	Green	Construction complete, handover underway.		Current status: contract appointed to supply and install. Next steps: construction in April 2017
3097	CF: Project Delivery	Hinemoa Park Pathways and Seats Renewal	Hinemoa Park Drinking Fountain, Path, Road, Seats and Step Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 32,000	Completed	Green	Project completed February 2017		Project completed.
3098	CF: Project Delivery	Hinemoa Path and Light Renewal	Hinemoa Park Path and Lights Renewals, 5 Lights	Q1; Q2; Q3; Q4	ABS: Capex	\$ 25,680	Deferred	Red	Issues/ Risks: insufficient budget for scope of works. Additional budget is being sourced. Current status: concept for paths completed and being reviewed. Next steps: public consultation to be undertaken. Detailed design and specifications to commence and consents to be obtained. Physical works planned for late summer 2017/2018	No	Current status: concept for paths completed and being reviewed. Next steps: detailed design and specifications to commence and consents to be obtained.
3099	CF: Project Delivery	Holland Reserve Path Renewal	Holland Reserve Path Renewal	Q3	ABS: Capex	\$ 11,539	Completed	Green	Project completed May 2016		Project completed.
4075	CF: Project Delivery	Inwards Reserve play space and Furniture renewal	Inwards Reserve play space and Furniture renewal	Q1; Q2	ABS: Capex	\$ 74,305	Completed	Green	Project completed in October 2016.		Project completed.
4076	CF: Project Delivery	Island Bay Reserve playground and Furniture	Island Bay Reserve playground and Furniture	Q1	ABS: Capex	\$ 10,142	Completed	Green	Project completed in February 2017.		Project completed.
3100	CF: Project Delivery	Island Bay Seawall Renewal	Island Bay Reserve Seawall Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 20,000	In progress	Green	Current status: physical works commenced mid June and be completed by end of August 2017. Next steps: physical works to continue.	No	Current status: project being retendered due to lack of responses in the first instance. Next steps: obtain consent prior to works starting, estimated to start May 2017.
3735	CF: Project Delivery	Kaipātiki FY17 Beach Haven Community House renewals	Beach Haven Community House - interior and exterior repaint of house and creche. NOTE: This item & item 3734 replace ID231.	Q2; Q3	ABS: Capex	\$ 60,500	In progress	Green	Current status: painting inside and outside is completed. Next steps: tidy up soft fall matting in the playground. Close the project.		Current status: cladding repairs, painting inside and outside are all completed. Next steps: final touch ups to be completed by the end of March.
230	CF: Project Delivery	Kaipātiki FY17 Community Leases renewals	Onepoto Domain AFL Building - Repile	Q3; Q4	ABS: Capex	\$ 85,000	Deferred	Red	Requirements for the project being revised Current status: revise scope and timing of works to align with other projects being undertaken in Onepoto Domain. Next steps: refine business case according to the revised scope and timing of works.	No	Current status: project scope being revised as there are other works including path realignment being looked at due to flooding within the park and these could have impact on the building orientation and placement. Next steps: recommendations from park review to determine the requirements of this project.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
232	CF: Project Delivery	Kaipātiki FY17 Glenfield Library renewals	Glenfield Library - Roof replacement - Stage 1 and HVAC R22 replacement.	Q2; Q3; Q4	ABS: Capex	\$ 263,052	Deferred	Red	Issues: further structural assessment could significantly increase cost of works. Current status: project on hold while building condition report being reviewed. Next steps: the next step will be dependant on the extent of works identified in the building condition report.	No	Current status: structural and weather tightness report received. Further structural assessments are now required. Undertaking report review Next steps: the next step will be dependent on the findings in the additional structural report. Cost benefit analysis will be required
3734	CF: Project Delivery	Kaipātiki FY17 Highbury Community House renewals	Highbury Community House - Renew heating. NOTE: This item & item 3735 replace ID231.	Q1; Q2; Q3	ABS: Capex	\$ 40,000	Completed	Green	Current status: installation complete. Next steps: book inspection with council for resource consent compliance.		Current status: complete
233	CF: Project Delivery	Kaipātiki FY17 Libraries FF&E renewals	Glenfield Library - FF&E renewals.	Q1; Q2; Q3	ABS: Capex	\$ 100,400	On Hold	Red	The library is requesting time to re-arrange their collections before they decide on what furniture items they require. Current status: this project has been delayed until July 2017. The delay has been caused by the library requesting to have time to re-arrange their collections before they decide on what furniture items they require. Next steps: assess what furniture items are required.	No	Current status: preliminary layout plans in progress, furniture selection in progress Next steps: finalise layout changes, get quotes for replacement items.
4077	CF: Project Delivery	Kaipatiki Park Signage	Kaipatiki Park Signage	Q1; Q2	ABS: Capex	\$ 47,203	Completed	Green	Project completed.		Project completed.
3101	CF: Project Delivery	Kaipātiki Play Undersurface Renewals FY17	Lancelot Reserve, Onepoto Domain, Park Reserve, Pemberton Reserve, Teviot Reserve Play Undersurface Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 35,172	Cancelled	Red	Issues/ Risks: this project record has been cancelled. Individual project records have been generated. Refer to the following: Lancelot Reserve; SP ID: 4446; Onepoto Domain SP ID: 4447; Park Reserve SP ID: 4448; Pemberton Reserve SP ID: 4449; Teviot Reserve SP ID: 4450. Current status: specialist to report on current play values and community requirements in. Next steps: project separated by reserve for reporting and finance to reduce complexities.	No	Current status: specialist to report on current play values and community requirements in. Next steps: project separated by reserve for reporting and finance to reduce complexities.
4355	CF: Project Delivery	Kaipatiki Project - Fence Replacement	Health & Safety Critical Works	Q2	ABS: Capex	\$ 20,365	Completed	Green	Project completed November 2016. Next steps: acceptance/sign off.	No	Project completed.
4416	CF: Project Delivery	Kaipatiki Project - Lauderdale - Asbestos Removal & Remedy	Health & Safety - Critical Works. Roof, ceiling windows and doors to be renewed once asbestos is removed	Q3; Q4	ABS: Capex	\$ 120,000	On Hold	Red	Issues/ Risks: project currently on hold until a decision is made on the best way forward for the facility to either refurbish or rebuild. Current status: project currently on hold until a decision is made on the best way forward for the facility (refurbish or rebuild). Next steps: a decision needs to be made on the best way forward for this facility.	No	Current status: there is asbestos behind the switchboard and in the eaves outside the building. This does not pose a risk to the occupants and has not been removed. Next steps: Planning
3102	CF: Project Delivery	Kaipātiki Reserves Fixture and Furniture Renewals FY17	Fishermans Wharf, Fowler Reserve, Glencourt Reserve, Glendhu Scenic Reserve, Gold Hole, Halls Beach - Northcote Point, Hillcrest Reserve, John Kay Park, Kahika Point Reserve, Kaipātiki Park, Kauri Point Domain, Mayfield Reserve, Park Reserve, Raleigh Road Reserve, Rosecamp Road Foreshore, Smiths Bush Scenic Reserve, Stancich Reserve, Standish Reserve, Sulphur Beach Reserve, Telephone Road, Teviot Reserve, Trias Reserve, Tui Park Fixture and Furniture Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 63,106	In progress	Green	Current status: furniture ordered for various sites. Next steps: physical works to follow.		Current status: furniture ordered for various sites. Next steps: physical works to follow.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4078	CF: Project Delivery	Kauri Glen Interpretation Panel	Kauri Glen Interpretation Panel	Q3	ABS: Capex	\$ -	Completed	Green	Project completed		Project completed.
4079	CF: Project Delivery	Kauri Glen Reserve track and Furniture renewals	Kauri Glen Reserve track and Furniture renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 17,000	Deferred	Red	<p>Insufficient budget for scope of works. Additional budget is being sourced.</p> <p>Current status: consultation continues with the volunteers business association and high school groups on the exact alignment for the new track section 18, including the viewing platform to protect kauri. Next steps: develop design and lodge resource consent. Stage 1 to realign section 18 and address kauri tree root issues is planned for summer 2017/2018, with other stages planned over the next two to three financial years.</p>	No	Current status: consultation underway for realignment of track to protect kauri currently with volunteer group. Next steps: develop design and consult further with volunteers and locals.
3103	CF: Project Delivery	Kauri Park track and signage renewals	Kauri Park Boardwalk, Bridge, Sign and Track Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 14,000	Deferred	Red	<p>Issues/ Risks: overall budget insufficient for scope of works. Additional budget is being sourced.</p> <p>Current status: concept design underway for proposed renewal and possible track closures. Next steps: consult newly formed volunteers group and locals on concept. Stage 1 planned to start summer 2018/2019, with other stages planned over the next two to three years.</p>		Current status: concept design underway for proposed renewal and track closures. Next steps: consult newly formed volunteers group and locals on concept. Stage one planned to start summer 2018/2019.
4080	CF: Project Delivery	KCNP - Le Roy's Bush Hinemoa	KCNP - Le Roy's Bush Hinemoa	Q3	ABS: Capex	\$ 31,400	Completed	Green	Project completed September 2015.		Project completed.
4081	CF: Project Delivery	KCNP - Tamahere Reserve Link - Construction	KCNP - Tamahere Reserve Link - Construction	Q3	ABS: Capex	\$ 21,600	Completed	Green	Project completed June 2016.		Project completed.
3104	CF: Project Delivery	King Street Reserve Access Steps Renewal	King Street Reserve Steps Renewal. Existing Renewal Project	Q1	ABS: Capex	\$ 8,000	Completed	Green	Project completed September 2016		Project completed.
4446	CF: Project Delivery	Lancelot Reserve	Safe, play attractive playspaces that fit outcomes required	Q3; Q4	ABS: Capex	\$ 13,200	Cancelled	Red	Current status: concept design complete. Next steps: local board presentation.	No	This project item has been unbundled and we've created individual Sentient Project. Refer to Lancelot Reserve SharePoint ID 4446; Sentient ID 17370.
3105	CF: Project Delivery	Le Roys Bush and Little Shoal Bay Signage and Furniture Renewals	Le Roys Bush Reserve and Little Shoal Bay Reserve Northcote Point Tracks, Signs and Furniture Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,200	In progress	Green	<p>Issues/ Risks: insufficient budget for scope of works. Additional budget is being sourced.</p> <p>Current status: detailed design being developed in consultation with volunteers. Resource consent for whole network has been approved. Next steps: finalise design and specs and tender stage 1 to commence summer 2017/2018. Stages 2-3 will be undertaken over the next two to four years.</p>		Current status: detailed design being developed in consultation with volunteers. Resource consent for whole network lodged. Next steps: finalise design and specs and tender Stage one to commence summer 2017/2018.
3106	CF: Project Delivery	Linley Reserve Swing Renewal	Linley Reserve Play Equipment Renewal	Q1; Q2; Q3	ABS: Capex	\$ 12,000	In progress	Green	Current status: construction complete, handover underway. Next steps: completion of handover		Current status: approval for extending project scope to include path and entrance furniture given, swing sets installed and other works under construction. Next steps: completion of renewals.
3107	CF: Project Delivery	Locket Reserve Playspace Renewal	Locket Reserve Play Equipment Renewal	Q1; Q2; Q3	ABS: Capex	\$ 24,000	In progress	Green	Current status: engaged consultants. Next steps: complete concept plan.		Current status: engaged consultants. Next steps: concept plan complete.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3108	CF: Project Delivery	Manuka Reserve Playspace Renewal	Manuka Reserve Play Equipment Renewal	Q2; Q3; Q4	ABS: Capex	\$ 12,000	On Hold	Red	Issues/ Risks: change of scope identified that requires extensive additional budget. Local board approval outstanding. Current status: project on hold due to funding constraints. Next steps: we may potentially redefine scope of works as renewal component is outstanding.		Current status: project on hold due to funding constraints. Next steps: potentially handover to redefine scope of works as renewals outstanding.
3109	CF: Project Delivery	Manuka Reserve Tracks	Manuka Reserve Step Renewal	Q1; Q2; Q3	ABS: Capex	\$ 1,697	Completed	Green	Current status: construction complete. Next steps: compliance and monitoring and maintenance handovers, planting to occur after Easter, open to public.		Project completed.
3736	CF: Project Delivery	Marlborough Park Playspace, Path, Furniture, & Skate Renewals	Path, skatepark, furniture and playspace renewal. NOTE: This item combines items 3110 & 3111.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 242,000	Deferred	Red	Stage 2 budget insufficient for scope of works. Additional budget is being sourced. Current status: stage 1 includes paths, furniture and playspace - this work started late February and is due to be completed by October 2017. Next steps: stage 2 works includes the physical works for the skatepark and youth area: design to continue, with physical works planned for summer 2018/2019.	No	Current status: stage one includes paths, furniture and playspace - this work started late February Next steps: stage one works due to be completed by September 2017. Stage two skatepark design to continue, with physical works planned for summer 2018/2019
4082	CF: Project Delivery	McFetridge retaining wall	McFetridge retaining wall	Q3	ABS: Capex	\$ 4,000	Completed	Green	Project completed 2016.		Project completed.
3112	CF: Project Delivery	Monarch Park Playspace Renewal	Monarch Park Play Equipment Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 12,000	In progress	Green	Current status: equipment to replace snake balance beam ordered and due to be installed by June 2017. Viable location for new toilet facility identified to be near Moore Street entrance only. Next steps: consultation on proposed toilet location to commence and consents to be lodged, with physical works planned for January 2018. Park entrance, including path and sign being delivered by Auckland Transport.	No	Current status: equipment for playspace ordered and due to be installed by June 2017. Viable location for new toilet facility identified to be near Moore Street entrance only. Next steps: design, consultation and consents of toilet facility. Park entrance being delivered by Auckland Transport.
3113	CF: Project Delivery	Neptune Ave Playspace Renewal	Neptune Avenue Reserve Play Equipment and Retaining Wall Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 16,000	In progress	Green	Current status: timber element renewals completed March 2017, including edging, seats, retaining wall and slide entrance. Play hut installed early June 2017, Additional site works is required to improve the step into the play hut from the ground level, which will be completed by the end of June 2017. Next steps: project close out.	No	Current status: timber elements renewals completed March 2017. Next steps: awaiting new play hut to arrive to complete renewal works.
4084	CF: Project Delivery	Norman King Square Building - re-tile entrance lobby/stairs, meeting room heating & kitchenette	Norman King Square Building - re-tile entrance lobby/stairs, meeting room heating & kitchenette	Q3	ABS: Capex	\$ 18,700	Completed	Green	Project completed.		Project completed.
4354	CF: Project Delivery	Northcote Library - Renew Drainage Eastern Corner	Health & Safety Critical Works	Q4	ABS: Capex	\$ 7,508	Completed	Green	Completed March 2017.	No	Current status: gathering information and determining scope. Next steps: set up site meeting with relevant staff to determine requirements. Also determine budget requirements.
4356	CF: Project Delivery	Northcote Library - New UPS and Emergency Lighting Renewal	Health & Safety Critical Works	Q2	ABS: Capex	\$ 20,213	Completed	Green	Project completed 16 Dec 2016. Next steps: close the project.	No	Project completed.
4086	CF: Project Delivery	Onepoto Domain - mai mai & steps	Onepoto Domain - mai mai & steps	Q1	ABS: Capex	\$ -	Completed	Green	Project completed 2017.		Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4436	CF: Project Delivery	Onepoto Domain - Replace Public Toilet Waste Water Pump	Health & Safety - Critical Works	Q2	ABS: Capex	\$ 21,743	Completed	Green	Project completed December 2016.		Project completed.
4087	CF: Project Delivery	Onepoto Domain - seats, fixtures and furniture, Perimeter bollard renewal	Onepoto Domain - seats, fixtures and furniture, Perimeter bollard renewal	Q1; Q2	ABS: Capex	\$ 124,000	Completed	Green	Project completed Nov 2016.		Project completed.
4088	CF: Project Delivery	Onepoto Domain Pathway Renewals	Onepoto Domain Pathway Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 57,000	In progress	Green	Delivery of physical works must be before autumn rains Current status: constraints investigations complete, sketch designs complete and resource consenting granted, portion 1 unresolved, portion 2 works on learn to ride track complete. Next steps: portion 1- design finalisation by local board. Subject matter experts information available.		Current status: constraints investigations complete, sketch designs complete and resource consenting granted, portion one unresolved and portion two works underway. Next steps: portion one- design finalisation by local board, subject matter experts information available. Portion two - complete
3557	CF: Project Delivery	Onewa Domain Cricket Nets Renewal	Onewa Domain Cricket Nets with Artificial Surface Renewals	Q1; Q2	ABS: Capex	\$ 30,000	Completed	Green	Project completed March 2017		Project completed.
4329	CF: Project Delivery	Onewa Domain No. 1 - Renewal of Sports Field Surface	H & S Reactive Renewals, Onewa Domain No. 1 - Renewal of Sports Field Surface	Q2; Q3; Q4	ABS: Capex	\$ 30,000	Completed	Green	Current status: physical works completed.	No	Current status: physical works commenced on site through Recreational Services Next steps: physical works to be completed in time for Lions tour
3737	CF: Project Delivery	Onewa Onewa Domain FY17 Carpark, Bollards, and Fixtures & Fittings Renewals	Onewa Domain Fence, Rubbish Bin, Sign, Carpark, Retaining Wall, and Road Renewal. NOTE: This item combines items 3114 & 3115.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 111,034	Deferred	Red	Insufficient budget allocated for scope of works. Additional budget is being sourced. Current status: preparation for tendering works is underway. Resource consent approved. Next steps: schedule physical works with stakeholders, including Netball, Cricket, Athletics and Rugby to minimise disruption. Estimated time frames include: Carpark 1 - Rugby Club 18 Sep 2017 - 27 Oct 2017, Carpark 2 - Cricket Club 2 April 2018 - 8 Jun2018, Carpark 3 - Netball 4 Dec 2017- 9 Feb 2018.	No	Current status: detailed design underway. Resource consent approved. Next steps: schedule physical works with stakeholders, including Netball, Cricket, Athletics and Rugby to minimise disruption. Stage one planned to start summer 2017/2018.
4089	CF: Project Delivery	Pa Harakeke Development	Pa Harakeke Development	Q1; Q2	ABS: Capex	\$ -	Completed	Green	Project completed Dec 2016.		Project completed.
4448	CF: Project Delivery	Park Reserve	Safe, play attractive playspaces that fit outcomes required	Q3; Q4	ABS: Capex	\$ 13,200	In progress	Green	Current status: play assessment complete. Next steps: recommendations reviewed.		Current status: play assessment complete, Next steps: recommendations reviewed
4449	CF: Project Delivery	Pemberton Reserve	Safe, play attractive playspaces that fit outcomes required	Q3; Q4	ABS: Capex	\$ 13,200	In progress	Green	Current status: play equipment renewed, module condition required immediate demolition for health and safety. Sign erected to communicate intention to replace in next financial year. Serious non performance by edging renewal contractor. Next steps: resolution of no performance by contractor.		Current status: suppliers engaged Next steps- construction through May 2017
3116	CF: Project Delivery	Rangatira Reserve walkway	Rangatira Reserve Path, Bridge and Retaining Wall Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 45,000	In progress	Green	Current status: construction underway, only portion between schools and Gatman St can be undertaken this year - scope reduced by slip on McGlashen link. Next steps: construction continues.		Current status: physical works contractor appointed, only portion between schools and Gatman Street can be undertaken this year, commences April 2017. Next steps: commence construction.
3117	CF: Project Delivery	Rotary Grove Pathway Renewal - Woodsite to Lake Rd	Rotary Grove (Northcote) Path Renewal	Q3	ABS: Capex	\$ 41,400	Completed	Green	Project complete		Project completed.
4090	CF: Project Delivery	Shepherds Park lighting	Shepherds Park lighting	Q3	ABS: Capex	\$ -	Completed	Green	Current status: completed. Next steps: handover.		Current status: complete Next steps: handover
4091	CF: Project Delivery	Shepherds Park No. 3 + DTA	Shepherds Park No. 3 + DTA	Q1; Q2	ABS: Capex	\$ 21,726	Completed	Green	Completed Oct 2016.		Current status: project Completed October 2016

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3118	CF: Project Delivery	Sunnyhaven Ave Toilet Renewal	Sunnyhaven Avenue Public Toilets Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 110,000	In progress	Green	Current status: physical works started mid June and estimated to be completed by end of August 2017. Next steps: local artist will complete mural artwork on the exterior of the facility.		Current status: physical works tendered. Next steps: work with local place making group on exterior art work component.
3119	CF: Project Delivery	Tamahere Reserve play renewal	Tamahere Reserve Playground Renewal. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 70,000	In progress	Green	Current status: design review underway. Next steps: concept design for presentation to local board and consultation.		Current status: community engagement complete. design consultant engaged. Next steps: concept design for presentation to local board and consultation.
4450	CF: Project Delivery	Teviot Reserve	Safe, play attractive playspaces that fit outcomes required	Q3; Q4	ABS: Capex	\$ 13,200	In progress	Green	Current status: concept being completed. Next steps: presentation of concept and rough order costings to local board.		Current status: assessment report complete, design coordinator appointed Next steps: renewal proposals
3120	CF: Project Delivery	Tuff Crater Signage	Tuff Crater Sign Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 2,400	In progress	Green	Current status: St Peters lookout -construction on hold, will be bundled with perimeter track, Next steps: perimeter track design and consent team contracted.	No	Current status: Exmouth construction complete. Saint Peters lookout, construction placed on hold. Next steps: Saint Peters budget increased and construction to be bundled into wider path upgrade project.
3122	CF: Project Delivery	Verran Road Reserve/ Castleton Reid/ Ridgewood Reserve track network	Verran Road Reserve Walkway, Castleton Reid Reserve and Ridgewood Reserve Track Renewals. Existing Renewal Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 20,000	In progress	Green	Issues/ Risks: insufficient budget for scope of works, additional budget requested for stage two. Project to be split into two stages. Current status: resource consent obtained for whole track network. Next steps: stage 1 to be tendered over the winter period for works to commence summer 2017/2018 when the weather is more favourable. Stage 2 planned for summer 2018/2019.		Current status: resource consent obtained. Next steps: stage one to be tendered over the winter period for works to commence summer 2017/2018 when the weather is more favourable.
3123	CF: Project Delivery	Wanita Reserve Playspace Renewal	Wanita Reserve Play Equipment Renewals. Existing Renewal Project	Q1; Q2; Q3	ABS: Capex	\$ 40,000	Completed	Green	Project completed March 2017		Project completed.
3124	CF: Project Delivery	Witheford Reserve Track Renewals	Witheford Scenic Reserve Fence, Retaining Wall and Step Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 5,776	On Hold	Red	Issues/ Risks: staff have assessed the site and found that the works are not urgent. The current walkway is adequate for another few years therefore has been reprioritised. Current status: project on hold	No	Current status: current walkway is adequate for another few years therefore has been reprioritised. Next steps: none
4092	CF: Project Delivery	Zion Hill Reserve Development	Zion Hill Reserve Development	Q3	ABS: Capex	\$ 14,000	Completed	Green	Completed May 2016.		Current status: complete

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Community Facilities: Operational Management and Maintenance											
3815	CF: Operations	Kaipātiki Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 495,045	In progress	Green	<p>Treescape continue to perform well with a quarterly average of 99 percent for quality. The fourth quarter focus has been towards street tree maintenance and trimming for the clearance of electrical conductors with weather conditions limiting access to open space areas.</p> <p>There has also been an emphasis on ensuring customer responses are completed prior to the commencement of the new contracts on 1 July 2017. It is anticipated a small volume might need to be passed to the new contractor for the area where the scale of works has not allowed completion before contract end.</p> <p>The winter replacement planting programme is well under way. There has been a focus on our street tree stock increasing the native diversity and overall tree cover with appropriate tree species.</p>	No	<p>Treescape continue to perform well with a quarterly average of 99% for quality. In late January, there was a significant weather event that saw a spike in requests for service. This influx in requests resulted in disruption to scheduled street and park tree maintenance. Although most of the follow-up work has been completed, the impact of the storm did create a backlog in jobs. The deluge earlier in March provided additional challenges.</p>
3814	CF: Operations	Kaipātiki Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 224,591	In progress	Green	<p>NZ Biosecurity Services continue to perform well with a quarterly average of 97 percent for quality. The fourth quarter has seen a continued focus on animal pest control of high value sites with moderate rat bait take across the region. A reduction in bait take towards the end of the baiting programme can be symptomatic of either success in the control programmes or a seasonal decrease in activity as animal pests are not as mobile or breeding.</p> <p>Plant pest control has focused on high value reserves with an emphasis on controlling seed source pest plants.</p> <p>Following the trend from the third quarter, wasps continue to be reported in low numbers. All sites scheduled for planting have been scoped to ensure they are free of pest plants and ready for the planting. Selection of suitable plant species was undertaken factoring in conditions such as soil type, shade and moisture levels.</p> <p>Animal pest control has seen an increase in the number of possums trapped. This is common at this time of year as animals become transient exploring new territory. This rise is associated with lack of food source available to possums forcing them to explore other options.</p>	No	<p>NZ Biosecurity has a quarterly average of 91% for quality leaving some room for improvement. The number of pest plant requests (RFS) have increased compared with last quarter which is expected for the season as reserves experience higher public use with good weather and also the holiday season. Requests for rat and possum control have been consistent with the previous quarter. Third quarter is typically the peak period for wasp control. Although still the busiest period, the presence of wasps have been markedly less than previous years.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3813	CF: Operations	Kaipātiki Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 2,883,130	In progress	Green	Recreational Services have had an average performance of 97.6% this quarter This is a positive result given the challenges of recent wet weather conditions mixed with warmer days which has seen grass growth continue to occur at an above average rate for this time of year. These climate conditions, combined with the drop to three weekly mowing frequencies in winter has resulted in a few customer complaints. However, sports cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. All recent storm damage, particularly surrounding slips and erosion have been assessed by the coastal and geotechnical services team and Community Facilities has dedicated a senior project manager to ensure a consistent procurement approach to settling these regionally. Our operations team has been working hard with outgoing suppliers to ensure a smooth handover to incoming suppliers for the new contracts commencing 1 July.		Recreation Services have had a consistent performance at 98% for December, 97% for January and 96% in February. This is a positive result for the busy summer period. Sports field preparation and allocations for the winter codes are underway. The impact of storm damage from early March flooding is still being worked through with suppliers and council's insurance provider. Across the region staff have turned off all non-essential irrigation, water features and drinking fountains in an effort to support of Watercare's water saving initiative.
Infrastructure and Environmental Services											
3561	CS: ACE: Community Empowerment	Waste Minimisation projects by Kaipatiki Facilities Trust	A non-contestable grant allocated to the Kaipatiki Community Facilities Trust to carry out waste minimisation projects in the local board area. This will fall under the umbrella contract administered by the local board community strategic broker with technical assistance from the waste solutions team	Not scheduled	LDI: Opex	\$ 8,000	In progress	Green	Please refer to line item 2932 Grant to the Kaipatiki Community Facilities Trust for zero waste activities.	No	Please refer to line item 2932 Grant to the Kaipatiki Community Facilities Trust for zero waste activities.
2176	CS: PSR: Local Parks	Kaipatiki Environmental and Sustainability Programmes	Resolution KT/2016/121 Pest Free Kaipatiki Strategy	Not scheduled	LDI: Opex	\$ 12,000	Completed	Green	Parks Community Ranger has continued to provide support to the Pest Free Kaipatiki Steering Group as well as two of the subcommittees (Action on the Land and the Marketing and Communications).		Parks Community Ranger has been supporting the Pest Free Kaipatiki Steering Group and planning for 17/18 (together with colleagues from Infrastructure and Environmental Services).
1996	I&ES: DPO	Birkenhead Main Street Upgrade	Upgrade Highbury Corner consists of the design and construction of the Highbury Corner roundabout intersection of Birkenhead Avenue, Mokoia Road and Hinemoa Street.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,400,000	In progress	Green	The final design has been reviewed again to ensure appropriate consideration of feedback from the business association and incorporated where possible. Budget is under review as a result of the redesign works with works going out for tender in July or August 2017. Construction is programmed to commence in September 2017 with completion in the first quarter of 2018.	No	Final design review is being undertaken with the local board so that additional funding can be confirmed and procurement undertaken for construction. The construction contract is due to be tendered in April 2017.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2268	I&ES: DPO	Kaimataara o Wai Manawa ("The Lookout of Wai Manawa"), Birkenhead Avenue, Birkenhead	<p>A public open space deck overlooking Le Roys Bush with accessible access and cafe / restaurant activation, that future proofs a physical connection with the bush and integrates and connects with the street.</p> <p>Engagement to date has included a public information campaign, targeted engagement with key stakeholders, partnering with Mana Whenua and ongoing promotion through Our Auckland, newsletters and stakeholder liaison.</p> <p>The Kaipatiki Local Board and Auckland Council have partnered with Mana Whenua from the concept stage through development of the design, consenting and construction. This important relationship has influenced the project in a number of ways – including Mana Whenua gifting the name Kaimataara o Wai Manawa, Mana Whenua artist interpretation to help bring back the Wai Manawa korero and guidance that will help everyone contribute to the guardianship of Wai Manawa and the wider natural environment through a reusable stormwater systems.</p>	Q1	ABS: Capex	\$ 970,000	Completed	Green	Minor remedial works will be complete by end of June 2017, with final handover to assets meeting on 29 June 2017.	No	All work with the exception of minor remedial works have been completed and the café is open and trading.
2155	I&ES: Environmental services	Kaipatiki Project Environment Centre	Operational funding for the Kaipatiki Project Environment Centre and delivery of an environmental volunteer programme and courses.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 45,000	In progress	Green	<p>During the fourth quarter the following has been achieved:</p> <ul style="list-style-type: none"> * Continued coordination of the community nursery and volunteering sessions. * Over 836 volunteer hours donated plus 356 hours corporate volunteering. * Continued leadership role in Pest Free Kaipatiki and the Kaipatiki Restoration Network. * Seven courses were delivered from the Environment Centre involving 71 people. * Over 200 children attended the Easter School Holiday programme, learning about bush care and growing food * Funds were received from the Lotteries Community Fund for additional restoration work and coordination of restoration groups for three years * Two community weeding and planting days were held - one on Domain Road and one in pā harakeke with a combined total of 750 trees planted * The community trainee restoration coordinators course is being restarted with volunteers who will run two community restoration days in Kaipatiki local board area over the winter * Work continues on resolving health and safety issues at 17 Lauderdale Road. Kaipatiki Project is working to move into 136 Birkdale Road as an interim solution. <p>A full annual report will be presented to the local board</p>	No	<p>The six month progress report was presented to the board for the period 1 July 2016 - 31 December 2016. In the third quarter the following has been achieved:</p> <ul style="list-style-type: none"> * Continued coordination of the community nursery and volunteering sessions. * Over 678 volunteer hours donated plus 310 hours corporate volunteering. * Completion of a five year restoration plan and work programme for the Eskdale Reserve, including trapping and monitoring practices. * Continued leadership, liaison and support contribution has been made to Pest Free Kaipatiki and the Kaipatiki Restoration Network. * Five sustainable living courses were delivered to 50 participants. * Over the summer school holidays 250 children enrolled in a programme to explore local bush and learn about growing food. This was very successful and will be run again over Easter. *Work continues with Council to resolve health and safety issues and develop fit for purpose indoor and outdoor areas at the environment centre. Plans for quarter four include the start of building remedial work which is likely to require Kaipatiki Project to move out of the building. They will continue to deliver the programmes to the best of their ability during the disruptions. This will not impact upon the expenditure of the budget.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Local Economic Development: ATEED											
1556	CCO: ATEED	World Masters Games Leverage	<p>Work with business associations and other local businesses to maximise the benefits of the high number of competitors and their families in Auckland for the 2017 World Masters Games. Kaipatiki and neighbouring Devonport-Takapuna are hosting a number of the events and with accommodation in the region likely to be at capacity many competitors and their families will be staying locally.</p> <p>Activity could involve development of promotional offers to encourage competitors and their families to stay and eat in the local board area and to visit local attractions. Activation / entertainment, film screenings and short term visual improvements / artworks in local centres could be implemented to make the centres more attractive and give competitors and their families reason to visit, stay longer and spend in the local area.</p> <p>Local board will support development and distribution of material for competitors detailing eating and leisure opportunities in the Kaipatiki Local Board Area. This could be printed material, on-line or through a smart phone app. An update / refresh and reprint of the Kaipatiki Explorer Brochure could also be included to provide both a resource for visitors to the games</p>	Q2; Q3; Q4	LDI: Opex; External funding	\$ 10,000	Completed	Green	This activity is complete. The promotional video was commissioned by the Birkenhead Business Association and is available to view on their website at http://www.birkenhead.net.nz/ . The video, while timed to attract visitors associated with the WMG is aimed to contribute to a longer visitor attraction effort. Additional distribution channels for the video are under development.	No	Birkenhead Business Association have appointed a contractor to undertake filming work to promote the area ahead of World Masters Games.
2239	CCO: ATEED	Impact assessment of infrastructure investments in Highbury	<p>The board has made significant investment in Highbury with number of capital projects currently in delivery (Kaimataara o wai manawa, Rawene Road car park, Western Entrance, Highbury Corner and Mokoia Road bus stop).</p> <p>It is assumed there will be an economic impact on the area from these investments (more visitors, more shoppers, higher value retail and restaurant offerings) but the value of that is not understood.</p> <p>In order to guide future investment it would be useful to understand the impact of this public realm investment.</p> <p>Analysis of Marketview data and visitor and shopper perception research can be used to put a value on the return on that investment and indicate the characteristics of the projects contributes most to delivering economic benefit.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 15,000	Deferred	Red	<p>Late opening of the cafe facility and the fact that Highbury corner works have yet to be undertaken means that there is little value in undertaking this piece of work in the current financial year. This has been communicated to the local board via a memo and a proposal to defer the project until 2017/18 was supported by those members that responded.</p> <p>This project was agreed by the LB to be deferred on the basis that insufficient time had lapsed following the new investment in Highbury to enable accurate impact assessment. This assessment will be undertaken in 2017/18 and steps are underway to develop a research brief and commission a suitable contractor.</p>	No	Option to defer the project until 2017/18 was communicated to the local board via a memo and a proposal to defer was supported by those members that responded. Lead financial advisor to put the project forward for deferral to governing body.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2068	CCO: ATEED	Kaipatiki Migrant Business Support	<p>A key outcome of the Kaipatiki Local Board Plan is to embrace the diversity of Kaipatiki.</p> <p>The local board has previously funded research and the delivery of business seminars and clinics for Chinese and Korean business owners.</p> <p>This project will build on the experience of those projects to help facilitate council and other support agencies communicate with Kaipatiki migrant owned businesses.</p> <p>Learnings from the work undertaken in March / April 2016 will be used to refine the delivery. This will focus less on the intensive engagement and delivery of a migrant specific events and more on ensuring information about existing services is communicated to the migrant business owners and those looking to start a business.</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	Completed	Green	<p>Bringing the four local boards together to agree a programme of delivery that meets the expectations of each has taken longer than anticipated but agreement is imminent.</p> <p>This activity was completed with the delivery of a migrant Starting Off Right workshop in May 2017. The workshop was held at Raeburn House in Northcote and was well attended by existing business owners and those thinking about starting a business. A high level of satisfaction was reported by workshop participants. An area of improvement in any future similar initiative is to ensure workshop/course content is targeted at the information gaps specific to migrant business people. Overall, a successful outcome.</p>	No	Delivery will commence in April with a planned date for a Starting off Right Workshop agreed for May 2017.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Community Facilities: Renewals												
1689	CF: Community Leases	Beach Haven Marae	Investigate site and lease terms for new Marae	Q4				On Hold	Red	On hold until the feasibility study is complete. The feasibility study is in progress and there is no build of the Marae at this stage until the feasibility is completed.	No	The feasibility is in progress and there is no build of the Marae at this stage until the feasibility is completed.
1683	CF: Community Leases	Birkenhead City Cricket and Sports Club Inc.	New lease for 10 years with one right of renewal for a further 10 years Birkenhead War Memorial Park	Q4	31/12/2016	\$ 1.00	\$ 1.00	In progress	Green	Further investigation is required by staff on the changing rooms maintenance. As soon as the investigation is complete then a report will be presented to the local board.	No	Application processed. Engaged with local board and Iwi. No objections received. report to be presented to local board in May 2017
1677	CF: Community Leases	Birkenhead Tennis	New lease for 10 years with one right of renewal for a further 10 years at John Kay Park - Previously reported in Work Plan Year 2015/2016	Q3	01/04/2016	\$ 1.00	\$ 1.00	In progress	Green	Renewal approved. Resolution number KT/2017/81. Terms of Lease and renewal have been change to five years instead of 10 years. Lease renewal to be drafted and signed by both parties.	No	Land is in fee simple. Engaged with Kaipatiki Local Board and Iwi. No objections received. Preparing a newspaper publication. Report to be presented to the local board in June 2017.
1673	CF: Community Leases	Chelsea Pony Club	New lease for 10 years with one right of renewal for a further 10 years Eskdale Reserve,	Q4			\$ 1.00	In progress	Green	Land needs to be classified before the new lease can be granted. The request regarding classification has been sent to Land Advisory Team	No	Land needs to be classified before the new lease can be granted. The request regarding classification has been sent to Land Advisory Team
1685	CF: Community Leases	Fernglen Native Plant Garden Educational Charitable Trust	New lease for 10 years with one right of renewal for a further 10 years Kauri Road	Q4	01/09/2016		\$ 1.00	In progress	Green	Processing application	No	Application form received from the group. Work in progress
1676	CF: Community Leases	Glenfield Bowling Club Inc.	New lease for 10 years with one right of renewal for a further 10 years Ross Reserve	Q4	01/09/2016		\$ 1.00	In progress	Green	Application being processed. Subject to classification as a recreation reserve by the Permissions team	No	Application being processed. Subject to classification of the reserve as recreation reserve by Permissions team
1690	CF: Community Leases	Lindisfarne Hall	Investigate future use of hall	Q4		\$ -	\$ -	On Hold	Red	Lease on hold On hold being a part of Northcote Project	No	On hold being a part of Northcote Project
1666	CF: Community Leases	Little Shoal Bay Boat Owners Association Incorporated	Renewal lease for one year Little Shoal Bay - Previously reported in Work Plan Year 2013/2014	Q4	01/01/2016		\$ 1.00	In progress	Green	Met with the tenant on site. Awaiting the documents from the tenant to proceed with the lease.	No	Awaiting information regarding site and group history. Will prepare a report for local board as soon as this is available
1671	CF: Community Leases	Marlborough Recreation Trust - Marlborough Park	Renewal lease for 10 years at Marlborough Park	Q3	01/12/2016		\$ 1.00	In progress	Green	Application received 24 June 2017. Work in progress	No	Waiting for the application pack from the Trust
1670	CF: Community Leases	Marlborough Recreation Trust - Mc Fetridge Park	Renewal lease for 10 years at Mc Fetridge Park	Q3	01/12/2016		\$ 1.00	In progress	Green	Application received 24 June 2017. Work in progress	No	Waiting for the application pack from the Trust
1678	CF: Community Leases	North Art	New lease for five years with one right of renewal for a further five years at Norman King Square - Previously reported in Work Plan Year 2015/2016	Not scheduled			\$ 1.00	In progress	Green	Discussing with the club the operational charges. As soon as it is agreed the report will be presented to the local board	No	Part of Northcote development project.
1684	CF: Community Leases	North Shore Women's Centre	New lease for one year with one right of renewal for a further one year at Mayfield Centre	Q4	01/08/2017			Completed	Green	Deed executed 17 January 2017	No	Report has been carried. Resolution number KT/2016/80
1669	CF: Community Leases	North Shore Woodturners Guild	Renewal lease for 10 years at Agincourt Reserve	Q3	01/04/2017		\$ 1.00	In progress	Green	Renewal approved. Resolution number KT/2017/80. Lease renewal to be drafted and signed by both parties.	No	Working on report to be presented to local board in May/June 2017
1672	CF: Community Leases	Northcote Birkenhead Rugby Union and Sports Club Inc.	Renewal lease for 33 years at Birkenhead War Memorial Park	Q3	30/11/2015		\$ 1.00	In progress	Green	Report approved. Resolution number KT/2017/79. Lease renewal to be drafted and signed by both parties.	No	Working on the report to be presented to the local board in May/June 2017
1686	CF: Community Leases	NS CAB - Bentley Avenue	New lease for one year with one right of renewal for a further one year at Glenfield Library	Q4; Not scheduled			\$ 1.00	On Hold	Red	Lease on hold On hold being a part of multi lease project	No	On hold being a part of multi lease project
1687	CF: Community Leases	NS CAB - Birkenhead Library	New lease for one year with one right of renewal for a further one year at Birkenhead Library	Q4; Not scheduled			\$ 1.00	On Hold	Red	Lease on hold On hold being a part of multi lease project	No	On hold being a part of multi lease project
1674	CF: Community Leases	Onepoto Awhina	New lease required from Ministry of Education	Q4				On Hold	Red	Lease is on hold due to the Northcote Project Linked to Northcote Project.	No	Linked to Northcote Project.

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1682	CF: Community Leases	RNZ Plunket Soc - Birkenhead Library	New lease for one year with one right of renewal for a further one year at Birkenhead Lib	Q4; Not scheduled			\$ 1.00	On Hold	Red	Lease on hold due to proposed multi-premise lease Work regarding multi-premises lease for all the Plunket leases in the region is in progress.	No	Work regarding multi-premises lease for all the Plunket leases in the region is in progress.
1681	CF: Community Leases	RNZ Plunket Soc - Pearn Crescent Northcote	New lease for one year with one right of renewal for a further one year at Pearn Crescent	Q4			\$ 1.00	On Hold	Red	Lease on hold due to proposed multi-premise lease Work regarding multi-premises lease for all the Plunket leases in the region is in progress.	No	Work regarding multi-premises lease for all the Plunket leases in the region is in progress.
1680	CF: Community Leases	RNZ Plunket Society Birkenhead Branch Beach Haven Sub Branch	New lease for 10 years with one right of renewal for a further 10 years Drome View Reserve	Q3	30/04/2013		\$ 1.00	On Hold	Red	Lease on hold due to proposed multi-premise lease Work regarding multi-premises lease for all the Plunket leases in the region is in progress.	No	Work regarding multi-premises lease for all the Plunket leases in the region is in progress.
1679	CF: Community Leases	Seniornet Inc.	New lease for one year with one right of renewal for a further one year at Mayfield Centre	Q3			\$ 1.00	Completed	Green	Lease executed 11 May 2017	No	Report has been carried. Resolution number KT/2017/23
1675	CF: Community Leases	Shakti Inc.	New lease for one year with one right of renewal for a further one year at Mayfield Centre	Q3			\$ 1.00	In progress	Green	Resolution number KT/2017/56. lease to be signed by the parties in June 2017	No	Report to be presented to the local board at the April meeting
1667	CF: Community Leases	Takapuna Amateur Athletics and Harriers Club Inc.	Renewal lease for 11 years at Onewa Domain	Q3	01/10/2016		\$ 1.00	In progress	Green	Renewal approved. Resolution number KT/2017/80. Lease renewal to be drafted and signed by both parties.	No	Working on report to be presented to the local board in May 2017
1668	CF: Community Leases	Takapuna District Cricket Club Inc.	Renewal lease for 11 years at Onewa Domain	Q3	01/04/2017		\$ 1.00	In progress	Green	Renewal approved. Resolution number KT/2017/80. Lease renewal to be drafted and signed by both parties.	No	Working on report to be presented to the local board in May/June 2017
1688	CF: Community Leases	Use of Northcote War Memorial Hall	2 Rodney Road - Investigate use of ground floor space	Q4				Completed	Green	This project has been handed over the Auckland Council Venue Hire team. They are currently investigating the use of ground floor space	No	Managed by Auckland Council Venue Hire team. They are currently investigating the use of ground floor space
1691	CF: Community Leases	Vacancy at Mayfield Centre when MS moves to Takapuna	Council owned premises that require expressions of interest process to fill vacancy	Q2				Completed	Green	North Shore Women's Centre now occupying the space (resolution KT/2016/80)	No	Executed by staff. North Shore Women's Centre now occupying the space (resolution KT/2016/80)
4499	CF: Investigation and Design	Beach Haven Tennis Club - Multi-Surface Turf	Installation of a new multi-surface turf at Beach Haven Tennis Club	Q3; Q4				In progress	Green	Current status: grant payment being accrued to be paid out in July 2017.	No	Current status: Next Steps:
4500	CF: Investigation and Design	Birkdale Hall - Interior and exterior Improvements	Enhancement to the hall such as toilet and kitchen renovation, decking and improvements to hall access.	Q3; Q4				In progress	Green	Current status: conducted a site visit and met with the onsite management to form a better understanding of what is currently on site. Met with the local board advisor who gave me more background on what their expectations are. We've also received a concept design that will form the basis of our planning going forward. Next steps: appoint an appropriate architect and start working on finalising the concept design for approval.	No	Current status: Next steps:
4514	CF: Investigation and Design	Marlborough Park Hall - power supply installation	3 phase power on exterior of Marlborough Park Hall	Q3; Q4				Completed	Green	Current status: project has been completed in conjunction with Marlborough Park Hall Major Refit, please refer to SharePoint record 1917.	No	NA
4515	CF: Investigation and Design	Marlborough Park Youth Facility - fixtures and furniture	It's a contribution of \$50k. Fixtures and furniture for the Marlborough Park Youth Facility. Please refer to SharePoint ID 1917.	Q3; Q4				Completed	Green	Completed December 2017	No	Current status: Next steps: