

Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Arts, Community and Events											
2524	CS: ACE: Arts & Culture	Local Arts Grants- LDI Otara Cube	Curate a programme of art exhibitions in the pop up Otara cube via an EOI process for artists.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	Completed	Green	In Q4, a services agreement was executed with ManaRewa for the curation of two exhibitions at Otara Cube.	No	In Q3 the Ōtara Cube hosted an exhibition curated by Artspace Auckland while their main gallery is closed. The contract for the Q4 curation is currently being negotiated.
2592	CS: ACE: Arts & Culture	Local Arts Grants- LDI Sistema Operational Support Grant	Administer a funding agreement with Sistema for operational support.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 11,000	Completed	Green	In Q4, Sistema Aotearoa delivered 35 afterschool sessions with 597 participants, held 6 holiday programmes with 186 participants and delivered 4 performances to 675 attendees. Highlights included a visit from the Prime Minister Bill English during a programme at OMAC.	No	In Q3, Sistema Aotearoa delivered 27 afterschool sessions with 608 participants, held 5 holiday programmes with 248 participants and delivered 3 performances to 264 attendees. Highlights included the launch of the new website, and the concert delivered by the holiday course that delivered to 186 whanau and community supporters.
2559	CS: ACE: Arts & Culture	Otara Fresh Gallery- Business Plan Initiatives	Execute specific initiatives from the business plan actions. Develop and implement a Fresh Gallery Ōtara Community Outreach Plan, including: -Improving the facility's presence in the Ōtara Town Centre -Improving Fresh's connection to the local community	Q1; Q2; Q3; Q4	LDI: Opex	\$ 15,000	Deferred	Red	Due to the design and installation requirements, the Community Outreach Plan project could not be completed during FY17. The project has been put on the work plan for FY18 to progress it further. Due to the design and installation requirements, the Community Outreach Plan project could not be completed during FY17. The project has been put on the work plan for FY18 to progress it further.	No	The community Outreach Plan for Fresh Gallery is being finalised for delivery in Q4.
2562	CS: ACE: Arts & Culture	Papatoetoe Historical Society- LDI Papatoetoe Historical Society Operational Support Grant	Administer a funding agreement with Papatoetoe Historical Society to provide a research facility, education outreach and six public or special events per year.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Completed	Green	In Q3, 414 people participated in 23 programmes delivered by the Papatoetoe Historical Society. Highlights included a heritage visit to St Johns Presbyterian Church, and 3 Year 6 classes from Papatoetoe West School who attended the Papatoetoe Heritage Trail which attracted 96 pupils. The Papatoetoe Historical Society recorded 227 hours of volunteer's time in Q4.	No	In Q3, 202 people participated in 17 programmes delivered by the Papatoetoe Historical Society. Highlights included a heritage walk through Kohuora Park which attracted 117 participants, and an orientation of Papatoetoe that attracted 24 teachers from Papatoetoe to the Museum. The Papatoetoe Historical Society recorded 135 hours of volunteer's time in Q3.
2561	CS: ACE: Arts & Culture	Otara Music Arts Centre operations- Business Plan Initiatives	Execute specific initiatives from the business plan actions. Specific actions are to be developed via the business planning process and ratified by the board. Initiatives may be funded from within the current operational budget of the centre or be a special project negotiated with the Local Board.	Q1; Q2; Q3; Q4	Currently unfunded	\$ -	Completed	Green	Q4 highlights included the performing arts workshop during the school holidays where young participants learned how to perform together as one larger group and as smaller ensembles, ending up with a performance of NZ music legend Dave Dobbyn's song "A Slice of Heaven".	No	In Q3, OMAC delivered its first co-located facilities school holiday programme in conjunction with Otara Library, Otara Rec Centre, Fresh Gallery and Te Puke o Tara. Q3 also saw discussions progressed with Sistema Aotearoa around formalising a partnership agreement. Music classes continue to run at full capacity, including the additional piano classes added to the programme. RepFM have joined the OMAC family to deliver their Passion to Profession music industry development course.
2558	CS: ACE: Arts & Culture	Otara Fresh Gallery operations	Curate exhibitions and public programming based on themes of the exhibitions.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 122,455	Completed	Green	In Q4, Otara Fresh Gallery had a total of 2,293 visitors, delivered 11 programmes and staged 5 performances to 994 attendees. Highlights included poetry readings by Sir Edmund Hillary Collegiate Middle School pupils, a cupcake decorating workshop and the opening of 'Huia Come Home' by Charles and Janine Williams.	No	In Q3, Otara Fresh Gallery had a total of 1,211 visitors, delivered 9 programmes with 116 participants, and staged 2 performances to 200 attendees. Highlights included 'SOCM' Kids holiday art activities and exhibitions 'When Can I See You Again' and 'Bedroom Producers'.

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2560	CS: ACE: Arts & Culture	Otara Music Arts Centre operations	Provide music lessons for children and adults, SoundHouse classes, Recording Studio programmes and music based events. Foster and grow partnerships with external industry programmes such as Sistema Aotearoa and music education providers.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 327,207	Completed	Green	Q4 highlights included building a collaborative approach across the 5 Council owned and operated facilities in and around the Otara Town Centre with the Serving Otara Cluster Meeting initiative.	No	Q3 highlights included the Christmas Holiday Programme that ran over 3 and a half days in conjunction with the library. In Q3, The Otara Music and Arts Centre's Studio Village was installed with industry standard professional grade equipment and software. The Sound Lab Computer suite also received a software upgrade to accommodate incoming external music courses.
2636	CS: ACE: Community Empowerment	Spatial Priority Area - Transform Manukau	Participate in inter- departmental planning for the spatial priority area. Influence coordinated engagement with mana whenua and "hard to reach" diverse communities As required: <ul style="list-style-type: none"> Identify opportunities for community led or co designed projects Identify local community outcomes aligned with social wellbeing, social procurement/social enterprise/employment and training Identify connection pathways with community and council stakeholders. 	Q1; Q2; Q3; Q4	LDI: Opex; Currently unfunded	\$ -	In progress	Green	The strategic broker has been actively involved in the Transform Manukau project in the following ways: <ul style="list-style-type: none"> Membership and active collaboration with community and council stakeholders through the Manutahi monthly meetings, where activation events are planned for every second Saturday in the Manukau Civic precinct. The Manutahi group champions and advocates for local procurement of service contracts and innovative ways to promote more local participation and engagement. Attendance at joint meetings between The Southern Initiative and CEU to strengthen cross-council collaboration on the Transform Manukau project. 	No	The strategic broker continues to attend the Transform Manukau Engagement and Communication working group. The local board attended workshops with the Transform Manukau project and have provided their feedback on the developments. The strategic broker is also keeping an eye on the Hayman Park Playground project to ensure that local residents and children will be engaged in its design.
2240	CS: ACE: Community Empowerment	Bulk Funding to business associations - town safety initiatives	In 2015_2016, the local board approved a bulk funding model. Three BIDs (Hunters Corner, Old Papatoetoe and Otara) received funding towards crime prevention, safety and economic development. This approach is suggested again for 2016_2017. The funding split suggested would be a) \$110,000 to Papatoetoe Main Street Society towards crime prevention, safety and economic development (including CCTV and Ambassadors Programme) b) \$140,000 to Hunters Corner Town Centre Society towards crime prevention, safety and economic development (including CCTV and Ambassadors Programme) c) \$110,000 to Otara Business Association towards crime prevention, safety and economic development initiatives (including CCTV and Ambassadors Programme)	Not scheduled	LDI: Opex	\$ 360,000	In progress	Green	High levels of equipment failure continued across all town centres in Q4. \$3500 of additional maintenance funding has been used in Q4 from the board's urgent allocation of \$5000 in Q3 . Staff are engaging with service staff to facilitate repair within the current financial year. This included the Hunters Corner server and recording equipment, which suffered a complete system failure and was off line from May 2017. Two cameras also failed at the same time. Currently all video is being diverted to a cloud server supplied by a supportive council contractor - ICE Security until 30 June 2017 at no charge. The local board allocated additional funding on 21 June 2017 to repair the Hunters Corner equipment.	No	CCTV contracts continue to be monitored for all three town centre areas. Recent police statistics have shown Otara town centre's reported crime levels have reduced significantly, from high to low prevalence. This result has been aided by the public safety camera system providing valuable intelligence to police to detect crime and antisocial behaviour. There have been unprecedented levels of maintenance call outs over the three sites. Due to this, additional funding will be requested of the board in Q4 to ensure vital maintenance and repairs can continue until the end of June.

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2681	CS: ACE: Community Empowerment	Capacity Building: Kahahanga - Capacity and Capability Building	<p>Support and resource the building capacity and capability of community organisations (including provision of advice) to deliver and participate in safety, environmental, placemaking and community building initiatives.</p> <p>The focus will be on building capacity of community safety groups to deliver programmes and services that enhance neighbourhood development.</p> <p>Fund Pasifika Injury Prevention Aukilana Incorporated for the delivery of the Puataunofu Come Home Safely programme for safety in the workplace, Waiwise Aquatic Safety programme and Langi Mai Falls prevention project for seniors \$6,000.</p> <p>Budget: - Community safety \$30,000 - Otara-Papatoetoe community advice \$2,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 32,000	In progress	Green	<p>CEU partnered with Otara Health Charitable Trust to promote the Neighbours Day Aotearoa (NDA) campaign 2017. There were 11 NDA celebrations in Otara and seven in Papatoetoe. A final accountability report is to follow.</p> <p>Otara Health was invited to reboot and rebuild Neighbourhood Support (NS) in Papatoetoe based on their successful model in Otara. Their first public meeting was attended by about 30 Papatoetoe residents and included representation and support from local Police and CEU.</p> <p>Placemaking at Dismmeyer Drive - CEU has worked closely with Otara Health and the Police to engage local residents to improve people's perception of safety at Dismmeyer Drive.</p> <p>Placemaking at Middlemore community gardens - a community event with residents is planned for July to initiate a new neighbourhood support group.</p> <p>CEU continues to attend the Otara Business Association's community safety hui, as well as the East Area Policing and BPS Communities Partners meetings hosted by Counties Manukau East Police.</p>	No	<p>Two funding agreements for Otara Health are complete. Funding provided for Neighbours Day Campaign and neighbourhood support groups in both Otara and Papatoetoe.</p> <p>Otara Health are working with staff to deliver placemaking activities in Dissmeyer Drive (Otara) and at Middlemore Gardens in Papatoetoe.</p> <p>CEU staff are working with NZ Police, Otara Health's Neighbourhood Support Team (OHNST), and local community members to address antisocial activities reported at Dissmeyer Drive.</p> <p>OHNST is running a 'Skills Share' event with residents from the Clover Park area to discuss safety issues. Information from these activities will help inform the action plan for the area.</p> <p>CEU staff are working with Manukau Institute of Technology (MIT), Otara Business Association, Otara community safety network, community wardens and community residents to develop a coordinated approach to safety, and to improve people's perception of safety and their overall wellbeing.</p>
2366	CS: ACE: Community Empowerment	Children and Young People: Whanaketanga to'u tupu - Youth Development	<p>Identify, resource and support appropriate and credible youth providers to coordinate and collaborate across multiple sectors in the Otara Papatoetoe communities to support; local and community-led youth initiatives.</p> <p>Budget: - Youth Development Effectiveness \$20,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	In progress	Green	<p>The Ōtara-Papatoetoe Squad (TOPs) members (including Civic Leadership Award 2016 recipients) surveyed over 200 youth for their 'Have your Say' initiative at local schools during Youth Week. A highlight video of this will be posted to Facebook.</p> <p>The 'significant youth event' this year was a BLOCK PARTY. The event featured performers from local schools and captured over 50 pieces of feedback from youth using Snap Click Photo Booth.</p> <p>TOPs members created a social experiment about public perceptions of South Auckland youth on their Facebook page. According to INSPIRE, it attracted more than 500,000 views and positive responses from the wider community.</p> <p>TOPs members attended the last Regional Youth Council meet up and will host the next one.</p> <p>TOPs participated in a tree-planting initiative and a community clean-up for the Otara Creek resulting in a role to test the water and provide sample reports to the Placemaking Otara Waterways and Lakes project.</p> <p>TOPs members participated in filming of an episode of Neighbourhood in April. The episode showcased TOPs</p>	No	<p>The strategic broker has had regular update meetings with INSPIRE (3rd Avenue Productions) about their mentoring and logistical support for The Otara Papatoetoe Squad (TOPS). The highlights in Q3 for TOPS are:</p> <ul style="list-style-type: none"> - that a successful recruitment drive was held with representation from four local high schools. There will be further follow up with schools around representation and recruitment for TOPS - creation of a 'Terms of Reference'. Ongoing training will be provided to the newly recruited members of the group to upskill them in their roles; - fortnightly TOPS meetings on Saturday mornings have been facilitated by INSPIRE - currently hosting a private Facebook page for internal communications and plan to establish a public Facebook page in Q4. <p>TOPS will update the local board in Q4.</p>

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2307	CS: ACE: Community Empowerment	Community grants (OP)	Funding to support local community groups through contestable grant funding. Budget: - Local community grants \$190,000 Total budget :190,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 225,000	Completed	Green	<p>Ōtara-Papatoetoe has completed Round Three and Round Four Quick Response and Local Grants Round Two allocating a total of \$95,578.20.</p> <p>The local board also made an out-of-round allocation of \$5,300, leaving a total of \$29,801.80 underspent. The underspent was due to the low number of applications received.</p> <p>One community grants workshop was conducted in partnership with local board strategic broker on 23 June.</p>	No	Ōtara-Papatoetoe has not completed any further community grant round allocations since Q2.
3484	CS: ACE: Community Empowerment	Community-led response to alcohol licensing and advertising	Provides policy support and advice to members of the community engaged in alcohol licensing advocacy and objections. The project is implemented under a contract negotiated in 2014 and managed by Local Board Services Department.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	<p>This programme provides a contractor to work with community groups on alcohol off-licence applications as these are lodged throughout the year, advising and assisting the groups to lodge and present objections and to negotiate with applicants.</p> <p>The original allocated budget was spent by the third quarter, and an additional \$3000 was granted by the board in May 2017 to continue the work in the fourth quarter. A full report on the work programme will be presented separately to the board</p>	No	<p>The contractor has continued to work with community groups advising them on current alcohol off-licence applications, objections and negotiations.</p> <p>Four objections were under review in Q3 and two earlier objections were withdrawn following negotiation.</p> <p>The allocated funding of \$10,000 has now largely been spent.</p> <p>Additional funding would be needed to continue this work programme through to the end of Q4.</p>
2405	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (OP)	The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities. e.g. connecting community to Spatial Priority Areas planning.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	<p>In Q4, the strategic broker engaged in the following activities, modelling the Empowering Communities Approach:</p> <ul style="list-style-type: none"> - participated in a cross council working party to progress actions from a local board resolution to approve the right to lease to Feed The Need Charitable Trust for the Sandbrook Reserve buildings. Staff from Parks Sport & Rec, Community Facilities and CEU are working directly with Feed The Need Community Trust to progress their lease and to support their planning for the site. - participation in the Supporting Our Communities (SOCM) planning group. This is made up of managers of council facilities within the Otara town centre precinct, with the aim of pooling council resources to improve customer experience of services offered. The facilities involved are the Fresh Gallery, Te Puke o Tara community Centre, Otara Library, Otara Music and Arts Centre, Otara Pools and Leisure Centre. 	No	<p>CEU staff have been modelling the Empowered Communities Approach (ECA) in a number of ways:</p> <ul style="list-style-type: none"> - facilitated a working group of community groups and staff to respond to the request for accommodation space in local facilities - arranged a site visit to the Sandbrook Reserve for new local board members and relevant staff providing the opportunity to update about the history and context of the buildings on the reserve - Strategic brokers from Otara-Papatoetoe and Mangere-Otahuhu facilitated a working group of council staff to agree on a collective and consistent response to five different applications to build on parks or reserves in the local board areas - CEU staff facilitated small working groups to respond to community requests for action against antisocial behaviour at Dissmeyer Drive and Middlemore Gardens.

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2365	CS: ACE: Community Empowerment	Inclusion and Equity: Whakanui Kanorau - Celebrating Diversity	Identify and create opportunities for local communities to learn about the different cultures and ways of living that exist in their midst (i.e. ethnicities, contexts, faiths, interests, visions) and to appreciate how these can contribute to community health, prosperity, aroha, cohesion, learning and resilience Budget: - Inclusion and Equity - Diversity and Inclusion \$15,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 15,000	In progress	Green	<p>The Ngāti Otara, Whaiora Marae and English Language Partners collective organised the second Marae Whakawhanaunga Mai Tauwiwi event for more than 70 new migrants and refugees, including 15 Chinese residents from Otara Court Seniors Village. No data available yet for a third event on 29 June.</p> <p>The Asian Council on Reducing Crime (ACRC) delivered two interfaith educational bus tours for 100 diverse participants, visiting six places of worship and a marae, aimed at increasing understanding and civic participation. A third bus trip introduced 50 visitors to local council operations, by-laws and services, and presentations were provided by ACRC, NZ Police and Pacific Vision Aotearoa.</p> <p>A special meeting to support elderly Chinese Otara Court residents was attended by two local board members, council staff and social workers from Independent Living Services (ILS). The group shared their concerns/aspirations with the elected members, and gave feedback to the draft local board plan. ILS staff agreed to help the residents to set up an incorporated society that will meet regularly to socialise and join in fun activities. The group were supported by Otara Health with Neighbours Day vouchers to host a socialising event.</p>	No	<p>The Ngāti Otara Marae is working with Whaiora Marae and English Language partners to organise the second Maori culture demonstration for new migrants and refugees.</p> <p>In Q4, the Asian Council on Reducing Crime will deliver two interfaith educational bus tours and one bylaws information tour (in Q4) to increase understanding and participation for diverse residents.</p> <p>An inaugural Diversity Forum meeting has been held with local ethnic leaders to help guide the development of this initiative. The local board will be updated on the project in Q4.</p> <p>The remaining budget will be used in Q4 to enable the Otara Network Action Committee to support the creation of a database of local social and other services relevant to ethnic communities in the local board area.</p>
2904	CS: ACE: Community Empowerment	Pursuit of Excellence Awards	Delivery of a Pursuit of Excellence Awards event/s within the local board area. Budget: - Local Events Fund \$15,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 15,000	Deferred	Red	<p>This work has been deferred to the 2017/2018 work programme by the local board. Resolution number OP/2017/98, approving the 2017/2018 work programme, also resolved that line 342 Community grants budget to include Pursuit of Excellence Awards (\$15k).</p> <p>The Otara-Papatoetoe Local Board reviewed the criteria for the Pursuit of Excellent awards presented by CEU staff and indicated their preference for the project to be conducted through the SmartyGrants portal in 2017/2018.</p>	No	<p>The specialist advisor completed the draft project criteria. Staff are currently obtaining taxation advice. The draft process and criteria will be presented to the board in Q4 with direction clarified.</p>

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2930	CS: ACE: Community Empowerment	Skills Shed Operations	<p>Establish a skills shed in Papatoetoe.</p> <p>Budget: - Skills Sheds Operations \$30,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	In progress	Green	<p>The local board has agreed on one of the skills shed options proposed, namely to fund the Manukau Beautification Charitable Trust (MBCT) to deliver on a pilot project for up to 15 Papatoetoe seniors. The seniors will be transported to MBCT's premises and workshops in Takanini to learn about and apply woodwork and related skills to build their sense of confidence, capacity and contribution in their communities.</p> <p>A \$25,000 funding agreement was signed off between CEU and the Manukau Beautification Centre. An on-going assessment of the MBCT's specific aspirations and priorities will be undertaken, and the findings used to shape a strategic plan for a Skills Shed initiative to be based in Papatoetoe.</p> <p>Another funding agreement for \$4600 was signed with Otago Network Action Committee to support and oversee similar local initiatives for Papatoetoe residents to learn about other skills they are interested in.</p>	No	Following the strategic broker's discussions with the local board, CEU staff have been investigating practical options that will achieve the intended outcomes for a Papatoetoe Skills Shed initiative. Because a suitable location has not been found, options now being considered include a mobile repair workshop or pop-up skills shed. CEU staff will present options to the board in Q4.
2634	CS: ACE: Community Empowerment	Spatial Priority Area - Otahuhu Middlemore	<p>Participate in inter- departmental planning for the spatial priority area. Influence coordinated engagement with mana whenua and "hard to reach" diverse communities</p> <p>As required:</p> <ul style="list-style-type: none"> Identify opportunities for community led or co designed projects Identify local community outcomes aligned with social wellbeing, social procurement/social enterprise/employment and training Identify connection pathways with community and council stakeholders. 	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	There is currently no activity in Otara-Papatoetoe in respect of Otahuhu-Middlemore SPA. The strategic broker will continue to monitor SPA activity in case this changes.	No	The strategic broker currently has a minimal role to play other than receiving updates from the Mangere-Otahuhu strategic broker via the south cluster strategic brokers' monthly catch-ups.

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2359	CS: ACE: Community Empowerment	Whakanui Kaumatua - Celebrating Elders	<p>Support community-led initiatives to celebrate our elders and identify appropriate providers who can deliver to the agreed outcomes.</p> <p>Budget: - Senior assistance funding \$15,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 15,000	In progress	Green	<p>Vaka Tautua delivered 12 community events to grow awareness about safety, create positive communications and provide older people with special social and community experiences.</p> <p>The events in Otara and Papatoetoe included four bus trips for 61 people, four morning teas for 37 people and four story telling sessions with 35 participants.</p> <p>Feedback received during the West Lynn Butterfly Garden session was that all enjoyed and were excited to see the butterflies surrounded with tropical plants. The excursion enabled the group to get to know one another, engage in conversation about what plants they have at home, gain advice from others on plant growing, and find common interests.</p> <p>Good feedback was received from the older people attending the morning tea session. They had the opportunity to clarify their eligibility for Work and Income support and St John services and become more aware of what is available to them for now or in the future.</p>	No	<p>Completed funding agreement with Vaka Tautua. This will enable the organisation to deliver the senior citizen support project.</p> <p>The senior citizen support project aims to grow awareness of safety, create positive communication, connect older people, and strengthen their social networks by hosting 12 community events based in or around Papatoetoe and Otara. Vaka Tautua will report back to the local board on the projects achievements.</p>
2630	CS: ACE: Community Empowerment	Youth Connections (OP)	Support the Youth Connections Programme, collaborate with multiple sectors in the LGG (Māngere-Ōtāhuhu and Ōtara-Papatoetoe local boards) to track youth from secondary education through pathways to employment, with the aim for all Youth to be meaningfully engaged in education, employment or training and have clear and viable employment pathways.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	In progress	Green	<p>The May JobFest held in Manukau connected 75 businesses offering hundreds of roles, with over 1400 youth - including 190 from Otara-Papatoetoe. JobFest survey outcomes will be available in July.</p> <p>YouthFull was publicly launched at JobFest, with Otara-Papatoetoe Local Board acknowledged as an implementation foundation board. 200+ youth from Otara-Papatoetoe are actively involved. Pitches have been accepted for roles with Fletchers, Sudima Hotels, Burger King, Hirepool and Rainbows End, and business engagement in collaboration with ATEED continues to unlock local opportunities.</p> <p>IdeaStarter, an innovation challenge to engage entrepreneurial youth co-created with ATEED, has attracted 190 entries across Auckland from 400+ youth. Winners will be announced in July.</p> <p>Passion to Profession youth are receiving real-life work experience collaborating with Panuku for space activation in Manukau.</p> <p>Youth Connections participates on the steering group for the Otara-Papatoetoe Youth Guarantees Network, providing valuable data to reset the conversation for all stakeholders. Its aim is collaboration and insight sharing</p>	No	<p>The YouthFull website was upgraded to version 2.0 in March. Youth can now view courses, testimonials, roles and business prior to registering, resulting in an increase in local youth progressing through the platform.</p> <p>The latest of the 28 work readiness courses co-designed with business available on the platform addresses drug and alcohol use, a major barrier to employment for our hardest to reach rangatahi.</p> <p>The next JobFest is 3 May 2017 at Vodafone Events Centre, Manukau. Registrations are on-boarded via YouthFull giving youth the opportunity to complete work readiness courses, receive tips from JobFest employers, and secure an interview on the day. JobFest is promoted widely with multiple stakeholders in the local board area</p> <p>Collaboration continues with Libraries on work readiness for local youth, with YouthFull and JobFest advertising displayed on large plasma screens in the libraries.</p> <p>Following the successful pilot for Passion to Profession in Māngere 2016, courses have expanded to Māngere and Ōtara. The combined local boards supported 20</p>

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2888	CS: ACE: Community Empowerment	Youth Connections (OP) - Externally funded	Support the Youth Connections Programme, collaborate with multiple sectors in the LGG (Māngere-Ōtāhuhu and Ōtara-Papatoetoe local boards) to track youth from secondary education through pathways to employment, with the aim for all Youth to be meaningfully engaged in education, employment or training and have clear and viable employment pathways.	Q1; Q2; Q3; Q4	External funding	\$ 50,000	In progress	Green	Please refer to Youth Connections line number 2630.	No	Please refer to Youth Connections line number 2630.
2329	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (OT)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	There were 2487 graffiti incidents in the Ōtara-Papatoetoe Local Board area between 1 July 2016 to 30 June 2017. This is a 10 per cent increase compared to the number of incidents recorded in 2015/2016. The number of RFS (Requests for Service) graffiti decreased by 10 per cent, with all 126 being removed within the 24 hour target time (KPI). Ōtara-Papatoetoe achieved 81 out of 100 in the March ambient survey, which measures how much of the city is graffiti free. This result is consistent with the previous survey carried out September 2016 survey and gives the local board an average final score of 81 for 2016/2017. The score is attributed to the graffiti vandalism of assets that are not within the remit of our eradication service contract. As a result, our service providers are unable to remove graffiti from these assets. However, staff are working with the asset owners to address the vandalism of their property more effectively.	No	There were 1918 graffiti incidents in the Ōtara-Papatoetoe Local Board area between 1 July 2016 to 31 March 2017. This is a 4 per cent increase compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 10 per cent, with all 101 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.
2894	CS: ACE: Community Places	Funding agreement - Clover Park Community House - skills shed activity LDI	Operational funding to support Clover Park Community House Incorporated to deliver skills development activities.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 49,000	In progress	Green	The bi-annual Community-led hui/mix n mingle with our community partners was held at the Mt. Albert War Memorial Hall (2 June 2017). Approximately 60 centre/houses/hubs representatives from across the region were in attendance. Topic's covered included; From rural halls to urban counterparts; What you need to know about event facilitation ; Empowered communities approach; Funding agreement update and more. The next hui is scheduled for Q2/2017.	No	On the 17 February, Clover Park Community House registered with the Business Mentor support programme offered by Auckland Council. A mentor has been allocated and has contacted the House to commence planning and to offer support to the group as they under go their transition into a community led operational model.
2159	CS: ACE: Community Places	Funding agreement - Clover Park Community House	Operational funding to support Clover Park Community House Incorporated to deliver funding agreement accountabilities.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 44,397	Completed	Green	Funding agreement on hold due to issues identified with the transition to community led. Negotiations are underway with the organisation with the view to resolve in Q2. The bi-annual Community-led hui/mix n mingle with our community partners was held at the Mt. Albert War Memorial Hall (2 June 2017). Approximately 60 centre/houses/hubs representatives from across the region were in attendance. Topic's covered included; From rural halls to urban counterparts; What you need to know about event facilitation ; Empowered communities approach; Funding agreement update and more. The next hui is scheduled for Q2/2017.	No	On the 17 February, Clover Park Community House registered with the Business Mentor support programme offered by Auckland Council. A mentor has been allocated and has contacted the House to commence planning and to offer support to the group as they under go their transition into a community led operational model.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2193	CS: ACE: Community Places	Funding agreement between Council and the Friendship House Trust occupying Friendship House	Support Friendship House Trust to deliver funding agreement accountabilities	Q1; Q2; Q3; Q4	ABS: Opex	\$ 113,526	Completed	Green	<p>The bi-annual Community-led hui/mix n mingle with our community partners was held at the Mt. Albert War Memorial Hall (2 June 2017). Approximately 60 centre/houses/hubs representatives from across the region were in attendance. Topic's covered included; From rural halls to urban counterparts; What you need to know about event facilitation ; Empowered communities approach; Funding agreement update and more. The next hui is scheduled for Q2/2017.</p> <p>Highlight: In August 2016 Friendship House He Whare Tangata invited the community to celebrate its 40th Anniversary. Over 100 representatives from other NGO groups and invited guests attended to help celebrate their past and a look to the future. Audio visual equipment was made available in all their larger meeting rooms for the use of the community groups who use Friendship House.</p>	No	<p>During Q3 Friendship House has developed their 2017/2018 work plan aligned to Local Board outcomes.</p> <p>Q3 highlight: Renovations have been completed at Friendship House which has modernised the interior resulting in a friendly, welcoming environment.</p>
2099	CS: ACE: Community Places	REGIONAL Social Housing - OP	<p>Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders in December.</p> <p>Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed.</p> <p>The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016.</p>	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	<p>The Joint Venture will be operational in July 2017. Transition planning and delivery have been finalised through Q4 of FY17.</p>	No	<p>The Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.</p>
2200	CS: ACE: Community Places	Te Puke o Tara community centre work plan	Deliver high quality programmes and services from the Te Puke o Tara community centre with a focus on health/wellbeing, youth and digital inclusion	Q1; Q2; Q3; Q4	ABS: Opex	\$ 35,455	In progress	Green	<p>The programme evaluation framework project is nearing completion with tools such as a programme registration form, tutor and participant surveys ready to use. The information collected will be inputted into a database for analysis and reporting. Continuous programme evaluation will commence on all council managed community centre programmes in FY18.</p> <p>Te Puke O Tara is now closed for refurbishments until January 2018 however many of the centre programmes will continue at other Council spaces.</p>	No	<p>A draft logic model and evaluation framework to measure programme effectiveness has been work shopped with council teams. Evaluation of selected programmes will commence in quarter four.</p> <p>Q3 highlight - Free community dinners commenced on 6th March and are well attended by local families. This is a partnership with Life Centre Trust. Lunches will end when renovations commence in June but dinners will continue every Monday evening in the hall of the Otara Music and Arts Centre.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2031	CS: ACE: Community Places	Venue hire service delivery - OP	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing the customer-centric booking and access process including online booking - Aligning activity to Local Board priorities through management of the fees and charges framework	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	In Q4 staff have begun to look into 'real time' survey options that will give hirers the ability to comment about their experience of our service. This 'real time' feedback will allow staff to investigate improvement opportunities for all who hire and experience programmes and activities at our community venues. Staff have also been promoting community venues through increased online channels which has been a contributor to an increase in online traffic.	No	During Q3 staff have improved amendment and cancelation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers. The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4.
422	CS: ACE: Events	Anzac Services - Ōtara-Papatoetoe	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 25,000	Completed	Green	Anzac Day was a huge success throughout the region with increased attendance numbers at all services.		Plans and requirements for Anzac services have been confirmed. Activity is currently focussed on operational arrangements for the day.
420	CS: ACE: Events	Community Volunteer Awards - Ōtara-Papatoetoe	Delivery of a Community Volunteer Awards event within the local board area. No awards to be held in this financial year - biannual event. Held in financial year 2015/2016. Next one 2017/2018.	Not scheduled	LDI: Opex	\$ -	Completed	Green	Next scheduled for 2017/2018.		Next scheduled for 2017/2018.
419	CS: ACE: Events	Empowered Events Activities - Ōtara-Papatoetoe	Delivery of community focused programme of activities to support the capacity and capability of community groups and organisations in the events space. Deliver at least two empowered event workshops with local event organisers to assist them in up-skilling in delivery of their events	Q1; Q2	LDI: Opex	\$ -	Completed	Green	Workshops for the year were completed in Q2.	No	No further update. The workshops finished in Q2.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
418	CS: ACE: Events	Event Partnership Fund (non-contestable) - Ōtara-Papatoetoe	Funding to support community events through a non-contestable process. - Ōtara Christmas Parade (Papatoetoe Central Mainstreet Society Inc) \$20,000 - Papatoetoe Christmas Parade (Papatoetoe Central Mainstreet Society Inc.) \$24,000 - Papatoetoe Garden Competition (Papatoetoe Garden & Floral Art Society Incorporated) \$2,500 - White Ribbon Event (Salvation Army Manukau) \$2,100 - Papatoetoe Diwali Event (Indian retailers Association) \$15,000 - Counties Manukau Sporting Excellent Awards (Counties Manukau Sports Foundation) \$3,000 - Fire Truck Convention (Papatoetoe Central Mainstreet Society Inc) \$0 Movies in Parks (Auckland Council Events Delivery) \$0	Q1; Q2; Q3; Q4	LDI: Opex	\$ 86,800	Completed	Green	All funding agreements and payments have been completed. Three accountability reports have been returned. Three are expected to be returned by 30 June 2017 and the remainder by 30 November 2017.	No	Funding agreements and payments have been completed for all but one event in this fund. The funding agreement has yet to be returned for the remaining \$3,000 for the Counties Manukau Sporting Excellence Awards. One accountability report has been returned, with the rest expected to be received in Q4.
2275	CS: ACE: Events	Local Civic Events - Ōtara-Papatoetoe	Delivering and/or supporting civic events within the local board area.	Not scheduled	LDI: Opex	\$ 8,000	Completed	Green	A blessing prior to the closing of Te Puke o Tara Centre was held on 2 June with around 20 people attending.		No local civic events were delivered during Q3.
2353	CS: ACE: Events	Movies In Parks - Ōtara-Papatoetoe	Programming and delivery of a Regional Movies in Parks series event. Funded as a line item from Events Partnership fund (non-contestable) up to \$12,000.	Q3	LDI: Opex	\$ -	Cancelled	Red	The local board has decided not to proceed with a Movies in Parks event for 2016/2017. The local board and the event delivery team will work to ensure a movie at Hayman Park is included in the 2017/2018 work programme. The local board has decided not to proceed with a Movies in Parks event for 2016/2017. The local board and the event delivery team will work to ensure a movie at Hayman Park is included in the 2017/2018 work programme.	No	The local board has decided not to proceed with a Movies in Parks event for 2016/2017. This will be considered next in the 2017/2018 work programme.
421	CS: ACE: Events	Citizenship Ceremonies - Ōtara-Papatoetoe	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Not scheduled	ABS: Opex	\$ 25,332	Completed	Green	The Civic Events team delivered citizenship ceremonies on nine occasions during Q4.		The Civic Events team delivered citizenship ceremonies on two occasions during Q3.
Libraries											
826	CS: Lib & Info	Library hours of service - Ōtara-Papatoetoe	Provide library service at Manukau Library for 56 hours over 7 days per week. (\$544,261 - FY16/17) Provide library service at Ōtara Library for 48 hours over 6 days per week, Monday to Saturday. (\$425,679 - FY16/17) Provide library service at Papatoetoe Library for 48 hours over 6 days per week, Monday to Saturday. (\$534,456 - FY16/17) Provide library service at Tupu Library for 56 hours over 7 days per week. (\$363,712 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 1,868,108	Completed	Green	Library visits have decreased by 13% as compared to the same quarter last year.		Library visits have decreased by three per cent compared to the same quarter last year.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
836	CS: Lib & Info	Celebrating cultural diversity - Ōtara-Papatoetoe	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, NZ Music Month, Pacific Language weeks and Waitangi. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	New Zealand Music month had a number of highlights, with Open Mic nights at Manukau and Papatoetoe, ukelele classes at Manukau, Ōtara and Papatoetoe and using the iPads to play musical tiles. Samoan Language Week focussed on Samoan storytimes with performances from Ōtara preschools; Wriggle and Rhyme in Samoan and survivor activities at Ōtara and Papatoetoe with material translated into Samoan from Auckland Civil Defence. Education sessions about Matariki were provided by Auckland War Memorial Museum to two Papatoetoe Schools. Library programmes included building a life size waka, making woven stars, making greeting cards using Māori poupou patterns and a youth Matariki market at Tupu. Preschool and new entrant Matariki storytimes were hugely successful at Manukau with children from Wiri and Everglade schools in attendance as well. Our ANZAC commemorations were very successful with children, and adults, making poppies for our remembrance wall. With creative use of our Apple TV we are able to promote, through images and music, insights into different cultures and events in New Zealand and around the world.		A number of significant cultural events have occurred during this quarter. Lunar New Year events included Rhymetime and storytime for little roosters, Zodiac wreath making, Chinese riddles, a Chinese drum group. The highlight at Tupu was 'making Pork Buns' with an unsurprising 45 aspiring "cooks". Pasifika events included a demonstration on making tapa cloths and 'Otai (a traditional Tongan watermelon drink) and a Cook Islands dance off. Speaker Leota Alice Meredith talked about Pacific tattooing and in particular Malu, the art of female tattooing. The Fafia family night had four well known Pacific artists entertaining the audience with Samoan rapping, cultural performances, a talk about film making and sculpture. Tupu staff became the characters of the Disney movie Moana and thrilled 170 preschoolers.
835	CS: Lib & Info	Celebrating local places and people - Ōtara-Papatoetoe	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes including ANZAC, Family History Month and Heritage Festival. Participate in an event that celebrates the local area - Annual 'Dawson Lights Up' event in Fergusson Oaks Reserve. The regionally supported South Auckland Research Centre celebrates the local area and history with exhibitions, oral histories and events. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	In June Papatoetoe War Memorial Library in partnership with the Papatoetoe Historical Society commemorated 75 years since the US forces arrived in New Zealand and settled into the Cambria Park-Puhinui military camp. There were displays of memorabilia, photographs and plans of the camp as well as colouring in, quizzes and a timeline activity for all customers. In addition seven WWII Jeeps and one jeep from the Korean War were brought along by the New Zealand Military Vehicle Collectors Club Jeep Division. The Cenotaph mobile roadshow unit will be at Papatoetoe until the end of July. Tupu ran a session with 100 students from Fonuamalu (from Kia Aroha) on the history of Ōtara		Manukau has had several meetings with the CMDHB as a Manukau Wellness Centre stakeholder. Staff from Manukau and Papatoetoe attended the Manukau Locality Health and Social Services expo promoting services for older people and their caregivers. Ōtara currently hosts the Cenotaph mobile roadshow unit from Auckland Museum. This artefact digitisation unit allows engagement and information for those families who have ancestors who have served in the New Zealand forces. The unit will be moving to Manukau shortly.
834	CS: Lib & Info	Digital literacy support - Ōtara-Papatoetoe	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices with group and one on one Book a Librarian sessions. Pilot a partnership between Council, Spark and Huawei providing technology to improve digital literacy in the local community. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Staff with Punjabi language skills have provided a number of sessions on basic computing. There were total 133,898 PC & WiFi Sessions in this quarter.		We continue to see increases in use of Wi-Fi and computer sessions at all libraries, creating a number of opportunities to engage with customers with low levels of digital ownership and literacy, including Book a Librarian sessions. Papatoetoe staff visited the local SeniorNet group and gave a presentation on the library's eMagazines. Ōtara is involved with a project with Dwayne Stanley to digitise Pasifika & Maori Microsoft content with a goal that it be readily available for ECE and Kohanga Reo. Manukau has had many requests for digital help in the past quarter with sessions focussed on improving digital literacy and lifting competency levels across a variety of areas to enhance life skills.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
827	CS: Lib & Info	Information and lending services - Ōtara-Papatoetoe	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The number of library items borrowed from the libraries in the Local Board area decreased by 11% compared to the same quarter last year. This is a noticeable improvement compared to last quarter. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11.8% of items borrowed regionally.		The number of library items borrowed from the libraries in the Local Board area decreased by eight per cent compared to the same quarter last year. This is a noticeable improvement compared to last quarter. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent of items borrowed regionally.
833	CS: Lib & Info	Learning and Literacy programming - Ōtara-Papatoetoe	Provide learning programmes and events throughout the year including: computer classes, CV classes, makerspace, Children's Book Awards, Comic Book Month,, Adult Learners' Week, Money Week and NZ Sign Language Week . Park Jam at Ōtara-collaborative day with local community groups, education institutes and employers. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	At Manukau Library we have continued to experience a rise in numbers of customers booking for computer classes and requesting assistance.		Ōtara Library is a member of the "Thriving Ōtara Collective" which discuss matters concerning the Ōtara community. Manukau is part of the Manutahi group which is working/involved with Panuku on the urban regeneration and place making project - specifically around the Manukau Square. At present this involves working fortnightly in the square to foster a sense of pride and community by running programmes which engage families alongside other community stakeholders.
837	CS: Lib & Info	Ōtara Library Initiative - Ōtara-Papatoetoe	Apply customer and community-centred design principles and processes to plan, design and implement an approach to create New Zealand's first community library inclusive of a Pacific worldview, within the wider framework and implementation of Te Kauhanganui, Pacific Services Strategy , Auckland Libraries universal access principles and Te Kauroa Auckland Libraries Future Directions. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Ōtara Pasifika Library Project - This project will soon begin consultation phase collaborating in Fleamraket, schools, tertiaries and other business spaces led by the Roots Collective. Questions will be around a delivery model for Ōtara and its community		The Roots Collective is collaborating with Auckland Libraries to review the service delivery model for the Ōtara Library to better engage with the local community and align with Auckland Libraries "Talanoa, Te Kauhanganui and Te Kauroa. The project will be delivered in four stages.
828	CS: Lib & Info	Preschool programming - Ōtara-Papatoetoe	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime and Storytime. Regular outreach visits to kindergartens and pre-schools to deliver storytimes. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	"During this quarter external service providers have joined our preschool groups to share information relevant to parents and caregivers with presentations from the District Health Board on winter wellness and the Love Food, Hate Waste organisation on meal planning and using leftovers. Ōtara provides educational activity sessions for children with disabilities and their Maori/Pacific storytelling sessions for Matariki have been a huge success. Matariki Storytime. This involved reading several Matariki-themed books to approximately 80 children and the performance of our very own Matariki Readers Theatre production of 'Matariki: The eyes of the god, Tawhirimatea' We also did several different songs and a couple of preschools performed an item or two.		Increased demand for pre-school support and services continues to grow. From regular in-library sessions, new relationships with community groups and agencies or through outreach to a range of early childhood centres pre-school services numbers continue to grow. Regular programmes recommenced in February and thus far we have delivered - Wriggle and Rhyme 14 sessions to 519 attendees; Storytime 5 sessions to 149 attendees; Rhymetime 12 sessions to 234 attendees; joint sessions with Plunket 19 sessions to 144 attendees and 28 visits to early childhood centres presenting to a total of 1004.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
831	CS: Lib & Info	School engagement and Afterschool programming - Ōtara-Papatoetoe	Engage directly with local schools in the board area including Kohanga Reo. Provide creative learning opportunities for children in afterschool hours including KASA (Kids after school activities) and NCEA help for secondary school students at Tupu, gaming clubs. Geek Camp at Ōtara providing access and training with 3D printer, cube bots and iPads. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Three classes from Papatoetoe Central School visited Papatoetoe Library as part of the Papatoetoe heritage trail co-ordinated by the Papatoetoe Historical Society. The children completed a quiz on the historical items in the library. Ōtara continue to run after programmes with the children, Music Monday, Homework Tuesday, Crafts Wednesday, Gaming Thursday. Ōtara visits Yendarra Primary school once a term to deliver Maori plays and storytime with the whole school throughout the day. Tupu have started our Rock.iT homework club sessions this term running every Wednesday and Thursday. This co-design programme means the kids have defined the rules for the group and their implementation, the physical layout of the space and the tasks they needed to set up the afternoon. It has resulted in a very successful programme. We have approximately 15-20 students in attendance at each session; our teen study club (run in partnership with local high school teacher, Nadeen Papali;i) has also started this term running every Thursday's. There are approximately 30-40 students at each session.		Nine Year Seven classes from Papatoetoe Intermediate and seven Year One classes From Holy Cross visited Papatoetoe for a library orientation . Children from the Allan Brewster Leisure Centre's after school club are visiting the library weekly in term one so that the children become familiar with the library resources and have a library card. Ōtara provides an after school homework club, music club and crafts club on alternate days each week; Tupu were fortunate enough to be invited to Dawson Primary's 'Family Fun Day' where they ran awesome literacy and number challenges for over 150 students.
829	CS: Lib & Info	School holiday programming - Ōtara-Papatoetoe	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	There were many highlights during the "Construction Wizards" April holiday programme from dressing up as Harry Potter and making a wizard wands at Papatoetoe through to making giant wizard cardboard robots at Manukau.Tupu Youth Library invited the Falun Dafa group to lead a session with our children on traditional Chinese paper cutting. Planning is underway for the July School holiday programme "What lies beneath" .Ōtara Library continues to work as a collective with four other Auckland Council Services to deliver a collective school holiday programme - July will be SOCM's 5th School Holiday programme.		Planning is well underway for the upcoming for the April School holiday programme with the theme of "Construction Wizards!" Sessions will include science experiment construction stations at Papatoetoe; PS4 Gaming (Trackmania & Screamride) where there is an element of roller coaster and racing track construction at Ōtara; making kinetic sand at Tupu; mbot construction and coding at Manukau along with a host of other ideas. Manukau will have a visit from the New Zealand Black Stacks as they prepare to compete overseas for the world title.
830	CS: Lib & Info	Summer reading programme - Ōtara-Papatoetoe	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds both in English and Te Reo Māori (Kia Maia te Whai). Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Completed Q3		Dare to Explore activities were held across January in all four libraries with a total of 730 children enrolled. Highlights included a challenge to donate to a local charity with the children making toys for the SPCA animals in Papatoetoe; computer and mbot sessions at Manukau resulting in requests for ongoing programmes. Tupu's childrens librarian interaction with schools during the enrolment phase resulted over 300 signing up for the D2E programme. Over all our specialist children's staff reported the satisfaction and enjoyment in getting to know a number of children really well during the programme and in seeing a real increase in engagement with reading - and having fun.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
832	CS: Lib & Info	Supporting customer and community connection - Ōtara-Papatoetoe	Provide programmes that facilitate customer connection with the library and community including themed clubs, tea and topics meetings and special events such as Vaisakhi at Papatoetoe. Provide community space for hire at Tupu, Papatoetoe and Ōtara libraries. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	"The local home schooler's board games group is now meeting monthly at Papatoetoe Library. Playing board games teaches the participants communication and listening skills, cooperation, focus, how to follow directions, creativity and social skills. Other customers are encouraged to join in. A Vaisakhi storytime in English and Punjabi was provided. At Ōtara external agencies run a drivers license workshop and another focussing on CVs, cover letters and Interview preparation workshops in the library. Tupu ran two 'Ōtara History' sessions with Kia Aroha college with around 100 students using library resources to study Ōtara. Plunket continue to use the community space to run much needed sessions every Wednesday and Thursday. Destiny Church runs a Women's ministry/programme in the Community Space. The group aims to help woman who are struggling with their home/domestic life and empower them to move forward, with a men's version of this operating every Thursday night.		Papatoetoe and Manukau are both hosting Tea and Topics sessions focussed on the launch of the new rubbish bins later this year to support Council's waste management and sustainability schemes. Papatoetoe's JP service has now extended to three sessions during the week as well as Saturday mornings. Talk given by Doctor Jagir Singh Noor at Papatoetoe about the 26 books he has written and published in India on folklore, Punjab culture and literary criticism in the Punjabi language attracted a large audience from the local community. Ōtara and Tupu are both running Drivers License workshops (Rule Education Trust) with 6 sessions and 105 participants to date. Manukau is currently displaying storyboards on the Manukau framework plan. There have also been a number of sessions with private tertiary providers. 65 students visited the library for orientation tours and 3 centres were visited for potential future visits. Manukau is also beginning a project in conjunction with The Asian Network to provide health information to Asian communities.
838	CS: Lib & Info	The Southern Initiative and Libraries - Ōtara-Papatoetoe	Explore how The Southern Initiative and Libraries can form an effective working relationship. Map services of interest to The Southern Initiative in each library, and start conversation about possible collaborations and partners. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Libraries in our board area are making good use of the digital equipment on loan to use from TSI. In the April school holidays at Manukau children were challenged to move a digitally controlled mBot through a maze of tunnels and ramps. In our holiday programmes we incorporate these devices as much as possible during regular programmes and holiday activities. Our next step at Manukau is to incorporate digital learning for adults using this equipment.		Library relationships are thriving with TSI now adding makey-makey kits to our resource pool. Along with mbots and laptops these in use will be in use during the April school holiday programmes as a part of the "Construction Wizards" theme in our libraries. Manukau is also engaged with TSI as we work alongside other stakeholders in the Manutahi group.
Local Parks											
4530	CF: Investigation and Design	Papatoetoe skills shed and Otara skills shed fence	Papatoetoe skills shed and Otara skills shed fence	Q3; Q4	LDI: Capex	\$ 107,000	Completed	Green	Current status: Informed by local board services that project is complete. Next steps: Confirm all aspects of project are complete	No	NA
4518	CF: Project Delivery	Dog Park Development 310 Te Irirangi Drive	A new access track into the reserve and a fully fenced dog area	Q3; Q4	LDI: Capex	\$ 70,000	Deferred	Red	Issues/Risk: Project cost estimate higher than budget given. To be reviewed with the board. Current status: High level cost estimate complete. Next steps: Work with Pakuranga Rotary to establish community led approach	No	Current Status: High level cost estimate complete. Next steps: Work with Pakuranga Rotary to establish community led approach.
2937	CF: Project Delivery	Otamariki Park toilet and drinking fountain	Design and build a fully accessible, robust, attractive single public toilet facility and an accessible drinking fountain on the route from the Otamariki Park playground to the street parking .	Q1; Q2; Q3; Q4	LDI: Capex	\$ 180,000	In progress	Green	Current status: Detail design underway. Next steps: Preparation of site works tendering documentation		Current status: Design being prepared. Next steps: Preparation of site works tendering documentation.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3409	CF: Project Delivery	Hayman Park Stage I Development GD	Create a high amenity active recreational area that will attract a wide age group to the park and provide an open green public space for Manukau Central.	Q1; Q2; Q3; Q4	Growth	\$ 280,000	In progress	Green	Current status: Detail design of play space completed. Consenting completed. Next steps: Tender physical works Issues/Risks: Developed and detail design in progress for playspace areas including playground, bike tracks, half court basketball, and kiosk civic area. Consultation with community groups has been completed. Risks / Issues: LTP funding to be allocated for physical works implementation.	No	Current status: Detail design of play space completed. Consenting completed Next steps: Tender physical works
2786	CS: PSR: Local Parks	Green Assets	New trees to support asset renewal and successional planting plans	Not scheduled	LDI: Opex	\$ 10,000	Completed	Green	Completed. Planting of specimen trees and screen planting has been carried out at the following parks: * Dissmeyer Park * Mathews Park * James Watson Park	No	Preparing a programme for planting season in June 2017.
585	CS: PSR: Local Parks	Programme Events in local parks - Ōtara-Papatoetoe	Education and Recreation activities on Parks and Reserves - Programme developed and circulated	Q1; Q2; Q3; Q4	LDI: Opex	\$ 60,000	Completed	Green	Education Programme: School from outside the local board area planted at Puhinui Reserve as they wanted a project for Matariki. This enabled completion of an earlier planting with low numbers. Out and About Programme: The full programme of events has been delivered. A number of events were affected by rain this quarter which led to low numbers. Events included: Kite Day - 45 attending Park Fun Day - 87 attending Park Sport and the Amazing Race had very low numbers due to the weather.	No	Ferguson Intermediate hold litter pickups in their local reserve (Otara Creek Reserve) every fortnight. Out and About Programme - Nine events were held with average attendance of 42. Art in the Park was a popular event with children and their families enjoying kite building, rock art and face painting.
586	CS: PSR: Local Parks	Puhinui Stream and walkway volunteers	Support volunteer activity on Parks and Reserves.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Completed	Green	The full work programme has been completed for the year. Contractors have cleared pest plants behind the SupaCentre. Some track work done to enable access to future planting areas behind the SupaCentre.	No	In discussion with local businesses behind Supacentre, Manukau to undertake planting behind individual businesses that back onto the stream in Q4. Future focus will be on alignment with Transform Manukau.
587	CS: PSR: Local Parks	Volunteers parks	Support volunteer activity on Parks and Reserves.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Completed	Green	Total of 1400 volunteer hours for year. Highlights this quarter include: Community clean up held at Otara Creek Reserve. Manukau Institute of Technology planting at Puhinui Reserve. Beauford Reserve (Papatoetoe) volunteer group cancelled with very short notice, so contractors completed job as plants already on site.	No	1) Manukau Institute of Technology undertaking planting at Puhinui Reserve in April. 2) Planning undertaken for future planting sites. 3) Clean-up planned at Otara Creek Reserve in April.
Sports Parks											
3408	CF: Project Delivery	Te Puke o Tara Sports Park change rooms SID	New change rooms (2 toilets, 2 change rooms, referee room, storage), new fields developed prior	Not scheduled	Growth	\$ 100,000	Approved	Green	Current status: Scope of work being written. Next steps: Design phase/assign project manager. Issues: Scope of work must be confirmed before design phase can start.		Current status: Scope of work being written. Next steps: Design phase/ assign Project Manager Issues: Scope of work must be confirmed before design phase can start.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Leisure											
2745	CS: PSR: Leisure	Allan Brewster Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	<p>"Allan Brewster Leisure Centre programming targets have met the local board objectives for the 2016/2017 financial year</p> <p>Total retention for fitness memberships has increased to 48% from 36% last year 36%. Membership is climbing back to the target of 945, due to the launch of Les Mills group fitness classes and in-house promotions.</p> <p>Early childcare has had a decrease in enrolment, from 52% last year to 32% in May, this is due to the high rate of children leaving for school. Acquisition campaigns in the community and on social media are planned for the new term.</p> <p>Recreation is experiencing strong growth (over 7%) and seeing an increase in new programmes, with participation numbers increasing steadily throughout the year and all holiday programmes at full capacity each term. Allan Brewster is seeing strong facility usage with new and regular facility bookings from weddings, birthday celebrations, meetings and large sports events."</p>	No	Allan Brewster Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives year to date. The past three months have shown growth and decrease in different functions. Recreation programmes compared to last year have increased, Fitness is behind in memberships but visitation numbers are high. Fitness is eagerly gearing up for the launch of Les Mills in April with promotions to boost numbers. Early Childhood Education will run promotions alongside the Les Mill launch to equally increase their numbers as well.
2754	CS: PSR: Leisure	Ōtara Pool & Leisure Centre	Provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs. Particularly the New to Water programme- Water safety and basic swimming lessons specific to the Indian Youth/Adult Community	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	<p>"Ōtara Pool & Leisure Centre programming targets have met the local board objectives for the 2016/2017 financial year</p> <p>Total Aquatic visits this year exceeded 204,000, a 24% decrease from 2016/2017</p> <p>Adult aquatic visits = 186,058, a 16% decrease from 2015/2016 total of 222,606.</p> <p>Under 16 aquatic visits = 32,246, a 29% decrease from 2015/2016 total of 45,133.</p> <p>Learn to Swim aquatic visits = 12,000, a 47% decrease from 2015/2016 total of 22,637.</p> <p>Currently, reviews are being undertaken to better understand why this past year has experienced lower attendance.</p> <p>Total Fitness users = 35,922, an increase of 4% from 2016 total of 34,489.</p> <p>Fitness membership is steady at 700</p> <p>Field of Dreams Community Swim total participants was 4523.</p> <p>Net Financial Position for the 2016/2017 year has improved by \$138,000 on 2015/16</p> <p>"</p>	No	<p>Ōtara Pool and Leisure Centre's Business Plan - on target to meet programming targets.</p> <p>* primary school swimming lessons with Bairds Mainfreight, Sir Edmund Hillary Collegiate and Flatbush are in full effect.</p> <p>*Muddy footprints programme launched with 5 local kohanga - Te Piringa, Ngati Otara, Te Kupenga, Whakatapuranga and Kauri Kids.</p> <p>* Orcas basketball programme for U7s, U9s, U11s has started.</p> <p>* Raise Up Youth programme identifying and developing local youth in Otara begun.</p> <p>* Gym memberships up 5% from this time last year.</p> <p>* The 6 week "Waistloss" boot camp/programme is still underway delivering 3 sessions a week to gym members.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2744	CS: PSR: Leisure	Papatoetoe Centennial Pool	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs. Community health and social benefits in allowing pool entry without charge.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	"Papatoetoe Centennial Pool & Leisure Centre free pool access visitor number have declined this year. Total aquatic visits = 304,192, an 8% decrease from 2015/2016 total of 329,993. Adult aquatic visits = 229,601, a 10% decrease from 2015/2016 total of 254,847. Under 16 aquatic visits = 75,153, an 18% decrease from 2015/2016 total of 91,520. Learn to Swim aquatic visits = 39,257, a 4% increase from 2015/2016 total of 37,803. Currently, reviews are being undertaken to better understand why this past year has experienced lower attendance."	No	Ōtara Pool and Leisure Centre's Business Plan - on target to meet programming objectives. * Primary school swimming lessons with Bairds Mainfreight, Sir Edmund Hillary Collegiate and Flatbush are in full effect. * Recreation team has launched the Muddy footprints programme with 5 local kohanga - Te Piringa, Ngati Otara, Te Kupenga, Whakatapuranga and Kauri Kids. * The Orcas basketball programme for U7s, U9s, U11s has started and the Raise Up Youth programme identifying and developing local youth in Otara has begun. * Gym memberships are up 5% from this time last year. The 6 week "Waistloss" boot camp/programme is still underway delivering 3 sessions a week to gym members.
2756	CS: PSR: Leisure	Papatoetoe Centennial Pool & Leisure Centre	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	"Papatoetoe Centennial Pool & Leisure Centre programming targets have met the local board objectives for the 2016/2017 financial year Total centre visits = 343,620, a 4.5% decrease from 2015/2016 total of 360,053. Total fitness users = 39,267, an increase of 31% from 2015/2016 total of 30,060. Aquatic leisure users total was 304,192, a decrease of 7.8% from the 2015/2016 total of 329,993. Fitness membership is steady at around 335 Disability access total was 1,548 an increase of 76% from 2016 total of 366. Papatoetoe Pool Staff hosted water and swimsafe programmes for local schools that improved skills for over 500 children. Field of Dreams Community Swim programme total of participants was 2,833. Net Financial Position for 2016/2017 has improved by \$80,000 on 2015/2016"	No	Papatoetoe Centennial Pool Centre's Business Plan - KPI programme targets are on track to meet local board objectives years to date. Total aquatic visits 256,916 a 5% increase from 2016. Total fitness users for Feb was slightly down by 1.5%, however there was an increase of fitness members of 1.2%. The Ladies only night attendance was 426 an increase of 45% from January. Papatoetoe Pool Staff hosted a swimsafe programme with Papatoetoe Central with a total attendance of 78 students over a 3 week programme, staff also provided Baverstock school with a water safety programme with an attendance of 90 students over a 2 day period. Papatoetoe Pools, Allan Brewster and Otara Leisure Centre have identified the same issues around cars been either tampered with or stolen from there car parks, young youths causing trouble by riding around in the carparks on their bikes and nearly crashing into customers cars. Contact and information have been provided for Constable William Latu from the community policing team and has set up regular patrols and visits to sites to assist in reducing potential incidents.
Sport and Recreation											
584	CS: PSR: Sport & Rec	Papatoetoe Bowling Club Greens maintenance	Grant to Club for maintenance	Q1; Q2	LDI: Opex	\$ 40,000	Completed	Green	Project completed in Q1	No	Project completed in Q1
2771	CS: PSR: Sport & Rec	Puhinui Trust	Support Puhinui Trust with respect to their desire to develop facilities at Puhinui Reserve	Q2; Q3; Q4	Currently unfunded	\$ -	Completed	Green	The Puhinui Trust is reviewing the best course of action following determination of the Unitary Plan. Planning advice received by the trust raises the possibility of a Reserve Management Plan as a means to enable consents to be granted. The reserve is currently not managed under the Reserves Act as it is not a Recreation Reserve.	No	Trust applied for landowner approval to build new yards to be used for the equestrian event. Land advisory team are liaising with the Trust re their application.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
581	CS: PSR: Sport & Rec	Sport Partnership - Colin Dale Park	Supporting the development of a regional motor sports hub at Colin Dale Park working with the user group on governance and implementation.	Q1	Currently unfunded	\$ -	Completed	Green	Landscape plans for five lessee/licensee sites completed. Auckland Radio Car Control Club has started preparing its landscape plan. Outcomes and objectives in the draft development plan were reviewed by the management committee in June. CM Off Racing Club has completed a project plan for its site development. In regard to the bore, an applicant is required to provide evidence it has one third of the cost before the Lotteries Foundation will consider an application for a grant (it will consider an application for two thirds of the total cost). The lessees/licensees are discussing this and how much they can contribute.	No	An application for a variation to consent conditions was approved in January 2017. This means that sediment ponds in the motocross and off road racing sites will be used to store water for dust suppression on tracks. Originally, the ponds were designed as sediment ponds. Also, the BMX club can now hold a national BMX event on Good Friday once every five years. The operations management plan was updated to reflect the variation to conditions. A noise management plan for the park was completed in March 2017.
2713	CS: PSR: Sport & Rec	Community Access Kolmar (OP)	Providing community access to the Kolmar.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The Environment and Community Committee resolved to grant Kolmar \$150,000 per annum for 3 years through the Community Access Scheme. Additional financial support is sought by Kolmar and staff are providing advice to the local board on options for providing this.	No	The trust's response to the independent business review has been delivered to the local board. A local board workshop to discuss the response and investigate options is scheduled for April.
583	CS: PSR: Sport & Rec	Sport Partnership Ngati Ōtara Park multisport and cultural centre	Leading the development of a multi-sport and cultural centre facilities at Ngati Otara Park working with Scorpions Otara Rugby League Club, Ngati Otara Marae and other sports clubs.	Q1; Q2; Q3; Q4	ABS: Capex; External funding	\$ 185,547	In progress	Green	Governance and management brief prepared and consultant to be engaged. Engagement with key stakeholders progresses. Design brief prepared and will shortly be released to short-list of 5 design companies. This work programme continues in 2017/2018.	No	Needs assessment completed which identifies the spaces and functions required in the new facilities. The outcomes from the needs assessment will inform the design brief which is currently being developed. Expected to tender for consultant in April 2017. Local Board presentation completed on 14 February.
Development Projects											
4432	CF: Project Delivery	James Watson Park - Installation of Training Lights	Installation of training lights for the sports platforms sited on the James Watson Park	Q4	LDI: Capex	\$ 360,000	In progress	Green	Current status: Design completed. New power supply brought onto site by Vector works now completed. Resource consent granted. Physical works underway. Next step: Complete physical works.		Current status: Design completed. New power supply brought onto site by Vector works now completed. Resource consent granted. Next step: Tender complete award contract begin works.
4186	CF: Project Delivery	SD - OP - Colin Dale Motorsports Development	SD - OP - Colin Dale Motorsports Development	Q4	ABS: Capex	\$ 171,557	Completed	Green	Project complete.	No	Current status: Works complete, handover to user groups complete. User groups have begun development. Some minor defects with contractor. Next steps: 12 month defect liability period. User group development.
1486	CF: Project Delivery	Te Puke o Tara Centre upgrade	Complete refurbishment of the Te Puke o Tara Centre in line with needs assesment undertaken and local board resolutions regarding the preferred refurbishment option. \$1,627,863 Long Term Plan funding 2017/18 \$90,000 Locally Driven Initiative funding 2016/17	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,659,880	In progress	Green	Current status: Still waiting for building consent approval. Tender evaluation completed. Supplier recommendation report prepared for approval. Next steps: Engage main contractor and complete contract documentation. Receive building consent for works. Commence works onsite after completing a pre-start meeting.		Current status: Pre-lodgement meeting held for building consent application. Next steps: Lodge building consent application. Complete procurement documentation for engagement of main contractor.
Community Facilities: Renewals											
3159	CF: Project Delivery	Allenby Park Play Renewals	Allenby Park Skate Park Renewal	Q3	ABS: Capex	\$ -	Completed	Green	Current status: Complete.	No	Current status: Complete
3160	CF: Project Delivery	Coombe Avenue Play Renewal	Coombe Avenue Reserve Whole Playground Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 7,100	In progress	Green	Current status: Tendering documentation being prepared and will be released to contractors in July 2017. Next steps: Award physical works to contractor		Current status: Planning checks are being undertaken and design nearly complete. Next steps: Playground equipment to be ordered and site works tender documentation to be prepared.
4174	CF: Project Delivery	Dissmeyer Park play space	Dissmeyer Park play space	Q1; Q2; Q3; Q4	ABS: Capex	\$ 118,754	Completed	Green	Current status: Project has been completed. Next steps: None		Current status: Complete

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3161	CF: Project Delivery	East Tamaki Reserve Renewals	East Tamaki Reserve Courts, Carpark, Paths, Playground, Rubbish Bins and Seats Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 89,360	In progress	Green	Current status: Physical works contract awarded. Next step: Physical works		Current status: Tender documents being reviewed. Next step: Physical works tender.
4175	CF: Project Delivery	Footpath remedial renewal	footpath remedial renewal	Q4	ABS: Capex	\$ -	In progress	Green	Current status: The project scoping is being written. Next steps: Assigning a project manager		Current status: The project scoping is being written Next steps: Assigning a project manager
3162	CF: Project Delivery	Hayman Park Renewals	Hayman Park Retaining Wall, Rubbish Bin, Seats and Signs Renewals	Q4	ABS: Capex	\$ 45,060	In progress	Green	Current status: Items to be renewed have been identified. Next steps: The scope of work will take into account the staged development of Hayman Park	No	Current status: Detail design of play space completed. Consenting completed Next steps: Tender physical works
3163	CF: Project Delivery	Hayman Park Skate park renewal	Hayman Park Skate Park Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 80,000	On Hold	Red	Physical works on hold due to the development of the wider play area. Current status: Physical works for renewal on hold pending timeframe for development of wider play space area. Next steps: Funding aligned with wider play space area to be confirmed.		Current status: Engagement workshop with skate park users completed. Key areas for renewal identified. Next steps: Finalise physical works scope and tender for renewal works.
4176	CF: Project Delivery	James Watson Park toilet	James Watson Park toilet	Q1	ABS: Capex	\$ 201,300	Completed	Green	Current status: Work Complete.		Current status: Complete
4177	CF: Project Delivery	Kohuora Park sports field professional service	Kohuora Park sports field professional service	Q2; Q3; Q4	ABS: Capex	\$ -	Completed	Green	Project complete.		Current status: Gravel banding to number 2 and training field physical works in progress due to be completed end of April. Next steps: Handover and closure.
3164	CF: Project Delivery	Kurt Elsa Play renewals	Kurt-Elsa Park (Kurt Lane Reserve) Whole Playground Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 28,400	In progress	Green	Current status: Detail design underway. Next steps: Playground equipment to be ordered and site works tender documentations to be prepared		Current status: Planning checks are being undertaken and design nearly complete. Next steps: Playground equipment to be ordered and site works tender documentations to be prepared.
4178	CF: Project Delivery	Manukau Library - Replace carpet	Manukau Library - Replace carpet	Q1	ABS: Capex	\$ 48,000	Completed	Green	Current status: Work complete. .		Current status: Complete
3165	CF: Project Delivery	Manukau Memorial Garden renewals	Manukau Memorial Gardens Seat Renewal	Not scheduled	ABS: Capex	\$ -	In progress	Green	This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to local board for approval at a later date.		Project to start in 2017/2018
4179	CF: Project Delivery	Manukau Sports Bowl half court	Manukau Sports Bowl half court	Q1; Q2; Q3	ABS: Capex	\$ -	Completed	Green	Current status: Completed.		Current status: Complete
3166	CF: Project Delivery	Manukau Sports Bowl Renewals	Manukau Sports Bowl Carpark, Fence, Path, Retaining Wall, Rubbish Bin and Shelter Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 58,716	In progress	Green	Manukau Sports Bowl Velodrome renewal to be reviewed and is not included in scope for this financial year. Current status: Scoping. Note: this is a split project with a portion to be completed 2017, the remaining renewal of the velodrome and future of the Manukau Sports Bowl is currently being reviewed by stakeholders and Panuku Development Auckland. This year minor renewals have been undertaken. Next steps: Determine costs/feasibility if velodrome is to be replaced, contract engineer/specialist.		Current status: Scoping works Next steps: Determine costs/feasibility if velodrome is to be replaced, contract engineer/specialist.
3167	CF: Project Delivery	Milton Park Play Renewals	Milton Park Whole Playground Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 25,000	In progress	Green	Current status: Detail design underway. Next steps: Preparation of site works tendering documentation		Current status: Design being prepared. Next steps: Preparation of site works tendering documentation.
4120	CF: Project Delivery	Norman Kirk Memorial Pool - CCTV Upgrade	The current CCTV system is old and failing requiring replacement. Capacity has arisen to add further projects to the Pools & Leisure renewals programme.	Q2; Q3	ABS: Capex	\$ 39,717	Completed	Green	Project completed.		Current status: Complete

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4121	CF: Project Delivery	Norman Kirk Memorial Pool - Replacement of filter socks	This facility has a pressure DE filter system. In May 2016, a filter sock clean showed that many of these socks were in need of replacement. Capacity has arisen to add further projects to the Pools & Leisure renewals programme.	Q2	ABS: Capex	\$ 30,377	Completed	Green	Project completed.		Current status: Complete
4180	CF: Project Delivery	Norman Kirk Memorial Pool - Replacement of Storage Tanks	Norman Kirk Memorial Pool - Replacement of Storage Tanks	Q1; Q2	ABS: Capex	\$ 20,741	Completed	Green	Project completed.		Current status: Complete
3168	CF: Project Delivery	Otamariki Park playground renewals	Otamariki Park Whole Playground Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 291,513	In progress	Green	Current status: Detail design underway. Next steps: Preparation of site works tendering documentation		Current status: Design being prepared Next steps: Preparation of site works tendering documentation
3169	CF: Project Delivery	Otara Creek Esplanade Path Network - Stage I	Otara Creek Reserve and Otara Creek Reserve South Path Renewals. Existing Renewals Project	Q4	ABS: Capex	\$ 232,068	In progress	Green	Current status: Identifying the priority links to the Otara Creek bridge. Next steps: Design connecting pathways.	No	Current status: Project on hold until Otara Bridge Creek design is confirmed. Next steps: Design connecting pathways
3170	CF: Project Delivery	Otara Creek Esplanade Path Network - Stage II	Otara Creek North Path Renewals	Q4	ABS: Capex	\$ 15,000	In progress	Green	Current status: Identifying the priority links to the Otara Creek bridge. Next steps: Design connecting pathways.	No	Current status: Project on hold until Otara Bridge Creek design is confirmed. Next steps: Design connecting pathways
3171	CF: Project Delivery	Otara Creek Esplanade Path Network - Stage III	Ngati Otara Park Path Renewals	Q4	ABS: Capex	\$ 121,460	In progress	Green	Current status: Identifying the priority links to the Otara Creek bridge. Next steps: Design connecting pathways.	No	Current status: Project on hold until Otara Bridge Creek design is confirmed. Next steps: Design connecting pathways
4182	CF: Project Delivery	Otara Creek Reserve pedestrian bridge and path renewal	Otara Creek Reserve pedestrian bridge and path renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 91,893	In progress	Green	Current status: The resource consent application for the bridge has been lodged. Next steps: The construction details of the artistic elements will be developed during the resource consent application period.		Current status: Design phase Next steps: Consenting
3172	CF: Project Delivery	Otara Papatoetoe Carpark Renewals FY17	Aorere Park, Papatoetoe Recreation Grounds, Robert White Park, Selfs Park, Waipapa Park (Electrocorp 2 & 3) Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 28,852	In progress	Green	Current status: Design works underway. Next steps: Tender and start physical works.	No	Current status: Scoping Next steps: Design
3173	CF: Project Delivery	Otara Papatoetoe Carpark Renewals FY18	Murdoch Park and Whitehaven Court HFTE Village Carpark Renewals	Not scheduled	ABS: Capex	\$ -	In progress	Green	This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to local board for approval at a later date.		Project to start in 2017/18
3174	CF: Project Delivery	Otara Papatoetoe Carpark Renewals FY18-19	Aorere Park, Kohuora Park, Ngati Otara Park, Osterley Way 9 Grounds, Otara Court HFTE Village, Papatoetoe Recreation Grounds, Robert White Park Carpark Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	In progress	Green	Risks / Issues: LTP funding to be allocated for physical works implementation. Current status: Detail design of play space completed. Consenting completed. Next steps: Tender physical works	No	Current status: Detail design of play space completed. Consenting completed Next steps: Tender physical works
3175	CF: Project Delivery	Otara Papatoetoe Court Renewals FY19	Cooper Park (Whitley No 2 Reserve), Dissmeyer Park, Sandbrook Reserve, Sunnyside Domain Court Renewals	Not scheduled	ABS: Capex	\$ -	In progress	Green	This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to local board for approval at a later date.		Project to start in 2018/19
3176	CF: Project Delivery	Otara Papatoetoe Furniture Renewals FY17	Aorere Park, Caringbah Park, Derrimore Park, Hills Court HFTE Village, James Watson Park, Kennel Hill Reserve, Mahon Park, Milton Park, Ngati Otara Park, Otara Recreation Centre Grounds, Rangitoto Park, Rotary West Park, Rotoma Park, Sunnyside Domain Furniture Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 55,358	In progress	Green	Current status: Physical works on-going, to be completed by September 2017. Next steps: Project completed		Current status: Negotiating tender price for furniture physical works Next steps: Physical works to commence in May 2017
3177	CF: Project Delivery	Otara Papatoetoe Furniture Renewals FY19	Antrim Crescent Esplanade Reserve, Clover Park Community House, Fergusson Oaks Reserve, Kimpton Park, Middlemore Park, Ngati Otara Park, Papatoetoe Recreation Grounds, Robert White Park, Wyllie Park Furniture Renewals	Not scheduled	ABS: Capex	\$ -	In progress	Green	This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to local board for approval at a later date.		Project to start in 2018/19

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3178	CF: Project Delivery	Otara Papatoetoe Paving Renewals FY17	Beaufort Reserve, Caringbah Park, Fergusson Oaks Reserve, Ferndown Park, Hamill Reserve, Hayman Park, James Watson Park, Kimpton Park, Kohuora Park, Lendenfield Reserve, Sunnyside Domain Path Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 23,088	In progress	Green	Current status: Project on hold until Otara Bridge Creek design is confirmed. Next steps: Design connecting pathways.	No	Current status: Project on hold until Otara Bridge Creek design is confirmed. Next steps: Design connecting pathways.
3179	CF: Project Delivery	Otara Papatoetoe Play Renewals FY17	Allenby Park - Manukau, Caringbah Park, Flinders Park, Otara Town Centre (Bairds Road Playground), Pearl Baker Reserve Playspace Renewals	Q1; Q2; Q3	ABS: Capex	\$ 37,611	Completed	Green	Current status: Completed. Next steps: None.		Current status: Complete
3180	CF: Project Delivery	Otara Papatoetoe Sign Renewals FY17	Auckland Council Civic Building - Manukau, Billington Esplanade Reserve, Cooper Park (Whitley No 2 Reserve), Manukau Memorial Gardens, Otara Court HFTE Village, Preston Road Reserve, Puhinui Domain, Puhinui Reserve, Sunnyside Domain Sign Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 17,160	Cancelled	Red	Issues/ Risks: Duplicate record. This project has been merged with Sharepoint record 3182, Otara-Papatoetoe Signs renewals FY17 Current status: This project has been merged with Sharepoint record 3182, Otara-Papatoetoe Signs renewals FY17	No	This project has been merged with 15644.
3181	CF: Project Delivery	Otara Papatoetoe Structure Renewals FY17-18	Aerovista Place Reserve, Gaye Crescent/Eccles Place Esp Reserve, Hills Court HFTE Village, Orlando 1,2,3,Papatoetoe Recreation Grounds Bridge and Retaining Wall Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 91,256	In progress	Green	Current status: Physical works in progress. Next step: handover.		Current status: Physical works tender in progress Next step: Physical works on site.
4183	CF: Project Delivery	Otara-Papatoetoe - Sport Partnership Ngati Otara Park multisport and cultural centre	Otara-Papatoetoe - Sport Partnership Ngati Otara Park multisport and cultural centre	Q4	ABS: Capex	\$ 185,547	In progress	Green	Current status: The design brief for the project is being finalised. Next steps: Engage consultants to commence design development.		Current status: Needs assessment complete, including engagement with user groups. Next steps: Commence development of design brief.
3777	CF: Project Delivery	Ōtara-Papatoetoe FY17 Cambria House renewals	Cambrian House - Upgrade. This item and item 3781 replaces item 307.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 120,000	In progress	Green	Current status: Physical works. Next steps: Complete physical works.		Current status: obtaining quotations from contractors. Next steps: Receive quotations, engage contractor, begin physical works.
311	CF: Project Delivery	Ōtara-Papatoetoe FY17 FF&E renewals	Tupu Youth Library - Furniture, Fittings and Equipment renewals.	Q1; Q2	ABS: Capex	\$ 56,798	Completed	Green	Project complete		Current status: Finalising the last few furniture items/requirements. Next steps: Complete project
312	CF: Project Delivery	Ōtara-Papatoetoe FY17 Libraries renewals	Tupu Youth Library - Upgrade CCTV system.	Q1; Q2	ABS: Capex	\$ 29,550	Completed	Green	Project complete		Current status: Complete
309	CF: Project Delivery	Ōtara-Papatoetoe FY17 The Chambers renewals	The Chambers - Renew air conditioning, roof, kitchen, & toilets	Q1; Q2; Q3; Q4	ABS: Capex	\$ 190,476	In progress	Green	Current status: Proceeding with project delivery in two overlapping stages. Stage one comprises the structural, services and cladding elements of the refurbishment and includes full engineering and architectural design and consenting for electrical services work, roof replacements, some cladding replacements, windows and doors replacements, and entry modifications. Stage two will comprise the design and consenting of alterations to interior layout, finishes and services. Next steps: engage an architect and engineer, begin stage one design works.		Current status: The project scope is being redefined to include additional scope required for health and safety reasons and strategic considerations. Next steps: progress the scope definition with all stakeholders, and begin refurbishment design.
3781	CF: Project Delivery	Ōtara-Papatoetoe FY17 The Depot, Papatoetoe renewals	**Project cancelled as earmarked for demolition as part of Panuku's Tavern Lane redevelopment project.** The Depot, Papatoetoe - upgrade the depot. This item and item 3777 replaces item 307.	Q2; Q3; Q4	ABS: Capex	\$ 25,110	Cancelled	Red	Issues/ Risks: Project cancelled as earmarked for demolition as part of Panuku's Tavern Lane redevelopment project. Please refer to SharePoint record 3777 Ōtara-Papatoetoe FY17 Cambria House renewals for commentary on the upgrade of the Papatoetoe Depot. Current status: project cancelled as requested, 16-2-17. Next steps: none.	No	Current status: project cancelled as requested on the 16 February 2017. Next steps: none.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4181	CF: Project Delivery	Otara-Papatoetoe Minor Furniture Renewal Works	Not Required - Otara-Papatoetoe Minor Furniture Renewal Works	Q3	ABS: Capex	\$ -	Completed	Green	Current status: Complete.		Current status: Complete
3182	CF: Project Delivery	Otara-Papatoetoe Signs renewals FY17	Fergusson Oaks Reserve, Milton Park, Otara Court HFTE Village, Papatoetoe Recreation Grounds, Puhinui Reserve Sign Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 32,760	In progress	Green	Current status: Physical works contract awarded. Next step: Physical works on site.		Current status: Signage brief complete and tender documentation for physical works in progress. Next step: Award contract and physical works on site.
3183	CF: Project Delivery	Otara-Papatoetoe Signs renewals FY18	Allenby Park - Manukau, Kohuora Park, Manukau Memorial Gardens, Middlemore Park, Murdoch Park Sign Renewals	Not scheduled	ABS: Capex	\$ -	In progress	Green	This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to local board for approval at a later date.		Project to start in 2017/18
3184	CF: Project Delivery	Otara-Papatoetoe Signs renewals FY19	Billington Esplanade Reserve, Farley And Latimer Reserve, Hayman Park, Laureston/Halcyon Esplanade Reserve, Maxwell Park, Middlemore Crescent, Otara Town Centre (Bairds Rd Playgrnd), Preston Road Reserve, Puhinui Domain Sign Renewals	Not scheduled	ABS: Capex	\$ -	In progress	Green	This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to local board for approval at a later date.		Project to start in 2018/19
4184	CF: Project Delivery	Papatoetoe Centennial Pools - Spa pool filter upgrade	Papatoetoe Centennial Pools - Spa pool filter upgrade	Q3	ABS: Capex	\$ 8,000	Completed	Green	Current status: Works complete.		Current status: Complete
4185	CF: Project Delivery	Papatoetoe Library - Replace Auto Doors	Papatoetoe Library - Replace Auto Doors	Q1	ABS: Capex	\$ 17,640	Completed	Green	Project completed.		Current status: Complete
3185	CF: Project Delivery	Sunnyside Domain road and carpark renewals	Sunnyside Domain Basecourse, Edging, Fence, Paths, Rubbish Bin and Vehicle Barrier Renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 27,837	In progress	Green	Current status: Community consultation. Next Steps: Design stage.		Current status: Scoping. Next Steps: Design.
Community Facilities: Operational Management and Maintenance											
3830	CF: Operations	Otara-Papatoetoe Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 315,249	In progress	Green	Asplundh continue to perform well with a quarterly average of 99% for quality. The fourth quarter focus has been towards street tree maintenance and trimming for the clearance of electrical conductors with weather conditions limiting access to open space areas. There has also been an emphasis on ensuring customer responses are completed prior to the commencement of the new contracts on 1 July 2017. It is anticipated a small volume might need to be passed to the new contractor for the area where the scale of works has not allowed completion before contract end. The winter replacement planting programme is well under way. A focus has been on our street tree stock increasing the native diversity and overall tree cover with appropriate tree species.	No	Asplundh continue to perform well with a quarterly average of 99.7% for quality. In late January, there was a significant weather event that saw a spike in requests for service. This influx in requests resulted in disruption to scheduled street and park tree maintenance. Although most of the follow-up work has been completed, the impact of the storm did create a backlog in jobs. The deluge earlier in March provided additional challenges.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3829	CF: Operations	Ōtara-Papatoetoe Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 103,377	In progress	Green	<p>NZ Biosecurity Services continue to perform well with a quarterly average of 97% for quality. The fourth quarter has seen a continued focus on animal pest control of high value sites with moderate rat bait take across the region. A reduction in bait take towards the end of the baiting programme can be symptomatic of either success in the control programmes or a seasonal decrease in activity as animal pests are not as mobile or breeding.</p> <p>Plant pest control has focused on high value reserves with an emphasis on controlling seed source pest plants.</p> <p>Following the trend from the third quarter, wasps continue to be reported in low numbers. All sites scheduled for planting have been scoped to ensure they are free of pest plants and ready for the planting. Selection of suitable plant species was undertaken factoring in conditions such as soil type, shade and moisture levels.</p> <p>Animal pest control has seen increase in the amount of possums trapped. This is common at this time of year as animals become transient exploring new territory. This rise is associated with lack of food source available to possums forcing them to explore other options.</p>	No	<p>NZ Biosecurity has a quarterly average of 91% for quality leaving some room for improvement. The number of pest plant requests (RFS) have increased compared with last quarter which is expected for the season as reserves experience higher public use with good weather and also the holiday season. Requests for rat and possum control have been consistent with the previous quarter. Third quarter is typically the peak period for wasp control. Although still the busiest period, the presence of wasps have been markedly less than previous years.</p>
3828	CF: Operations	Ōtara-Papatoetoe Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 2,610,916	In progress	Green	<p>Downer have performed to expectation during this period with the following results recorded: March 99%, April 100% and May 93%. Some assets remained water logged from the heavy rain and were unable to be maintained. Delays to the start of the winter sports season were experienced although all field setups were completed and winter clubs underway in April. Excessive grass growth in April posed a challenge for contractors but by May the drier weather enabled contractors to meet their schedule frequency. Staff worked with all winter clubs to communicate contract and personnel changes resulting from Project 17. Drainage and irrigation work on sports fields 1 and 2 and the training field at Kohuora Park were completed in April.</p>		<p>Downer have performed to expectation during this period with the following results recorded – December 98%, January 98% and February 97% This is a positive result for the busy summer period. Sports field preparation and allocations for the winter codes are underway. The impact of storm damage from early March flooding is still being worked through with suppliers and council's insurance provider. Across the region staff have turned off all non-essential irrigation, water features and drinking fountains in an effort to support of Watercare's water saving initiative. The NZ Cycle Championship was held at the Manukau velodrome in February. Work was undertaken to tidy up the facility and although the event went well. Ngati Otara Park successfully hosted a large Kilikiti tournament in late February.</p>
Infrastructure and Environmental Services											
2233	I&ES: DPO	Streetscapes Upgrades (Manukau)	Town centre upgrade (Please note: There is no planned expenditure for 2016/2017 - staff are currently working with Development Programmes Office for 2017/2018.	Not scheduled	ABS: Capex	\$ -	Completed	Green	<p>This project and budget have been transferred to Panuku to be delivered in conjunction with Auckland Transport as part of the transform Manukau programme. Future updates will be provided by Panuku.</p>	No	<p>This project and budget have been transferred to Panuku to be delivered in conjunction with Auckland Transport as part of the transform Manukau programme. Future updates will be provided by Panuku.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2056	I&ES: Healthy waters	Industry Pollution Prevention Programme (IPPP) Wiri/Station Road	<p>IPPP programme to carry on the work started in the Manurewa Local Board area to complete the catchment that drains into the Puhinui stream and Manukau Harbour. This work will finish the programme in the industrial area.</p> <p>The purpose of the programme is primarily educational and aims to inform industry and business on the impacts that their activities may be having on local waterways if they are not managed well and to encourage improvements to be made where any issues are identified.</p> <p>The approach is proactive and non-regulatory, with an expert visiting each site, conducting a site inspection, talking to the business owners about potential issues and then following up with a recommendations report to the business if changes are needed.</p>	Not scheduled	LDI: Opex	\$ 20,000	Completed	Green	<p>This project has been before the local board twice for decision making for allocation of funding to it. The last resolution passed by the local board on 19 September 2016 (resolution number OP/2016/170) again deferred the decision. Timeliness of decision making is crucial to the delivery of this project.</p> <p>This project was completed in March. A final report is to be submitted in July 2017 to the local board identifying the businesses that have been visited, issues that were found and what has been rectified on site. In summary, 120 sites were visited since January 2017.</p>	No	Industry Pollution Prevention programme has been underway with follow up site visits yet to be completed. Project is expected to be completed late April / early May 2017.
2054	I&ES: Healthy waters	Manukau Harbour Forum	To contribute funding to support implementation of the Manukau Harbour work programme	Q1	LDI: Opex	\$ 8,000	Completed	Green	Approximately 150 people attended the Manukau Harbour Symposium held on Friday, 19 May 2017. Mainfeeds in Wiri hosted the third flagship sites event in early May. The final event was held at Visy Recycling in Onehunga at the end of June 2017. Staff have commenced development of a new three year work programme for discussion with the forum.	No	Contracts are being awarded for the communications and delivery of the Manukau Harbour symposium which been scheduled for 19th May 2017 at the Mangere Arts Centre. The second flagship site event was delivered at Flint Group in Penrose on 22 February 2017 where 18 people attended. The next flagship site event is being organised and expected to be held at the Mainfeeds in Wiri at the end of April 2017.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2292	I&ES: Healthy waters	Otara Lake and Waterways Vision - Community Engagement	Continued engagement of Otara Network Action Committee to communicate and engage the Otara community in this project.	Not scheduled	LDI: Opex	\$ 5,000	Completed	Green	The Otara Network Action Committee has been engaged to provide community engagement support for the adopt a spot project, the Otara litter action plan, the Otara creek clean up and for general community engagement and communications regarding the Otara Waterways and Lake Trust. A final report is to be provide to the Local Board in July 2017 but in summary: the adopt a spot opportunity was promoted to the Otara community and introductions were made to the three interested groups with the adopt a spot coordinator. From this the final groups were formed and continued support was provided to the coordinator. For the Otara Litter Action Plan representatives from the Otara Network Action Committee were provided to develop the litter action plan. A more detailed survey was undertaken with a small number of residents in Otara to understand their concerns. Otara Network Action Committee led the promotion of the Otara Creek Clean Up which was held on the 29th April. This was successful with 44 people from across the community attending. Otara Network Action Committee continues to promote and support the Otara Waterways and Lake Trust at their monthly forum meetings.	No	The Otara Network Action Committee scope of works has been finalised and agreed. Works are underway.
2062	I&ES: Healthy waters	Otara Lake and Waterways Vision - Project Planting Maintenance	Ongoing planting maintenance at Preston Road Reserve and Otara Creek Reserve. Maintenance to be undertaken by New Zealand Biosecurity.	Not scheduled	LDI: Opex	\$ 11,200	Completed	Green	Final plant maintenance has been undertaken at the three planting sites by the contractor. For the 2016/17 financial year four rounds of plant maintenance have been undertaken and the areas that have been maintained by the contractor are currently weed free which has commenced restoration of the mauri of the area.	No	Two out of the three plant maintenance cycles have been undertaken with the final round due for completion early April 2017.
2290	I&ES: Healthy waters	Otara Lake and Waterways Vision - Riparian Planting	Selection of two further sites in the Otara Papatoetoe LB area for riparian planting in 2016/17 – greater emphasis placed on community involvement in choosing the sites. Riparian planting to include site preparation, plant supply and planting. High level of community involvement sought for planting of sites. Ongoing maintenance to be allocated in 2017/18 budget Ongoing maintenance to be allocated in 2017/18 budget.	Not scheduled	LDI: Opex	\$ 18,800	Completed	Green	Three Adopt a Spot groups and areas have been formed in the Otara area with 1,800 trees planted this year. Extensive weed removal has occurred as well as litter being removed from waterways. Important relationships have been formed and trust has been created with the local community and leaders. 70 volunteers were engaged in the project work over 6 days. A final report will be provided to the Local Board in July 2017.	No	An Adopt a Spot coordinator is being engaged to progress with areas that have been identified and agreed with community groups and Auckland Council Parks. Plans for each Adopt a Spot area are to be finalised and provided to Parks for final approval by end of March 2017.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2289	I&ES: Healthy waters	Otara Lake and Waterways Vision - Trust Brand Development	To be undertaken/led by the community, to ensure it resonates and has a real connection with the local community. This will contribute to a wider brand development exercise and, social marketing campaign that engages marae, churches, sports clubs and businesses.	Not scheduled	LDI: Opex	\$ 8,000	Completed	Green	Phase one of the brand development has been completed. A final report will be provided to the Local Board in July with details on the marketing strategy, communications plan, website and the logo which is to be incorporated into the marketing strategy. This information will be the basis of the work for the 2017/18 financial year where phase 2 of the brand development will be continued by Manukau Institute of Technology.	No	Manukau Institute of Technology faculty and students have been actively scoping and recommending project deliverables as part of their learnings. The brand development will be completed prior to 30 June 2017.
2296	I&ES: Healthy waters	Otara Lake and Waterways Vision - Whole of community litter action plan	To work on the development, resourcing and implementation of a whole-of-community action plan responding to litter will focus on improving knowledge of the issue, building commitment to avoid discarding litter and motivating people to do the right thing.	Not scheduled	LDI: Opex	\$ 20,000	Completed	Green	Litter Action plan was finalised and the Neat Streets Project got underway. As part of this programme a 'Sort it Day' was held on 10 June 2017 with the aim of diverting waste from landfill and maximising recycling of inorganic waste from the homes within the Neat Street Project boundaries.	No	Draft Litter Action Plan is in final stages of completion. Neat Streets project is to be undertaken as the primary project for this plan, to be completed by 30 June 2017.
2291	I&ES: Healthy waters	Otara Lake and Waterways Vision Project Coordinator	Appointment of a Project Coordinator to continue to assist in the project management of budgeted actions for 2016/17, progression of new opportunities as they arise, liaising with other project partners to progress actions from the Strategic Plan and assistance to the Trust.	Not scheduled	LDI: Opex	\$ 25,000	Completed	Green	The project coordinator has ensured the delivery of all of the Otara Waterways and Lakes projects for this financial year. A final report will be submitted in July to summarise all of the projects that have been delivered by the project coordinator. The projects delivered include plant maintenance, the adopt a spot project, phase one of the brand development for the trust, ongoing community engagement. The project coordinator has also provided continued support to the Otara Waterways and lakes trust throughout the financial year. The project co-ordinator role has ensured the delivery of all of these projects and has been extremely successful.	No	The project coordinator continues to deliver the Otara Lake works and the project is on track.
2058	I&ES: Waste solutions	Southern Resource Recovery Scoping	To allocate \$10,000 in 2016/2017 to support the on-going development of resource recovery activity, and \$5,000 to the Roots Creative Entrepreneurs to continue to stimulate resource recovery activity through the makerhood project.	Not scheduled	LDI: Opex	\$ 15,000	Completed	Green	Capacity building is continuing with groups interested in resource recovery initiatives across the four local board area and new groups are being supported to explore reuse opportunities, for example the Salvation Army. Nine groups met to discuss how they could collaborate on the development of a Zero Waste Enterprise Hub. This continues to be explored. Roots Creative Entrepreneurs will be running a repair cafe at the Neat Street event on 10 June. This will include waste sorting, repair of small appliances, furniture, bikes and the upcycling of unwanted items that cannot be repaired.	No	Envision NZ are continuing with the capacity building and mentoring programme for groups interested in resource recovery initiatives across the four south local boards. Investigation is being undertaken into developing a zero waste enterprise hub as a collaboration between a number of different community organisations. After discussion with local groups it was agreed not to proceed with the specific masterclass workshops as outlined in Q2. A repair cafe is being organised with the Makerhood Movement in the next quarter to align with the Healthy Waters Neat Streets initiative.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Local Economic Development: ATEED											
2715	CCO: ATEED	Young enterprise Scheme (OP)	<p>The funding from the local board, is new spend and will support the delivery of 10 sub-regional events across Auckland (5x Dragon's Den and 5x Regional Awards). Which due to the success of the programme resulting in increased participants and costs have been centralised into 1 Dragons Den and 1 Regional event in 2016. Otara - Papatoetoe schools participating in 2016 are Aorere college, Papatoetoe high School, Sir edmond Hillary Collegiate Senior School.</p> <p>Relevant Background to YES: ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss..</p>	Q3	LDI: Opex	\$ 1,500	Completed	Green	Following delivery of the E-days in February the funds allocated by the local board were transferred to ATEED in May 2017.	No	The E-days have been held and the funding has been used.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Community Facilities: Renewals												
1768	CF: Community Leases	41 Boundary Road - New property, to be advertised for Eol	New lease to group following EOI	Q3; Q4				In progress	Green	Team Leader Community Led Delivery to prepare an options report for the local board to consider the future of this property (i.e. funding agreement, licence to occupy or community lease).	No	Local board to decide whether to lease the skill shed space, or offer a funding agreement for the provision of skill-shed programmes. This is currently with Community Services.
1772	CF: Community Leases	46 Fair Mall - To be advertised for Eol	New leases for Fair Mall i. Fair Mall, Ōtara: Ōtara Business Assn, Ōtara Health Charitable Trust, Tau Ffine Niue Kau Fakalataha Inc. and The Brain Injury Assn (Auckland) Inc.	Q3; Q4				In progress	Green	Expressions of Interest closed 12 May 2017. Assessment of the five applications received is underway.		Expressions of Interest advertised 30 March 2017, closing date for applications 12 May 2017.
1770	CF: Community Leases	Auckland Tennis Inc.	New lease for Manukau Sportsbowl 1 Boundary Road, once ongoing funding is secured	Q2; Q3; Q4	31/12/2012		\$ 0.10	In progress	Green	Site visit arranged for 4 July 2017.	No	Application for new lease received. Site visit to be undertaken.
1771	CF: Community Leases	Cycling New Zealand	New lease for Manukau Sportsbowl 1 Boundary Road	Q4			\$ 10.00	On Hold	Red	Lease on hold until the application is returned. Legal opinion sought on termination of licence. Group advised one-month notice would be issued on 16 June. Application received. Site visit to be arranged.	No	Still waiting for application from the club. Staff have followed up with the club, but the application still has not been sent.
1773	CF: Community Leases	Highbrook Lands Trust	New lease for Highbrook Esplanade Reserve, 60 Waiouru Road East Tāmaki	Not scheduled				On Hold	Red	The reclassification of the reserve is needed before a lease is granted. This reserve is in the Howick Local Board area.	No	Lease is on hold.
1775	CF: Community Leases	Manukau Pacific Island Trust	New lease for East Tāmaki Reserve 244R East Tāmaki Road	Q3; Q4	22/08/2014			On Hold	Red	Waiting to hear from group as to whether they will continue with their application. Application on-hold at request of group as they may cease to trade. Awaiting further information	No	Agreement received from group for Community Outcomes Plan. Ready to report.
1776	CF: Community Leases	Manukau Parks Garden, Laughter & Food Processing Club	New lease for Stadium Reserve 27 St George Street	Q3; Q4	30/09/2011			Completed	Green	This was included on the 2015/16 work programme. Staff have no been able to access any contact information for this group and therefore the lease is on hold. The Auckland Teaching Gardens Trust has a funding agreement and approval from the board to occupy at Stadium Reserve until 30 June 2018.	No	No contact details held for this group.
1774	CF: Community Leases	Niue Motu Maka Enterprises Incorporated	New lease for 63 East Tāmaki Road	Q4		\$ 500.00	\$ 500.00	In progress	Green	Expressions of Interest closed 12 May 2017. Assessment of the three applications received is underway.		Expressions of Interest advertised 30 March 2017, closing date for applications 12 May 2017.
1777	CF: Community Leases	Ōtara Senior Citizens Club	New lease for Ōtara Court 161 East Tāmaki Road, once building ownership agreed	Q3; Q4	01/04/2004	\$ 10.00	\$ 10.00	In progress	Green	Legal opinion is the hall is owned by council. Local board guidance on next steps requested.		Council undertaking maintenance works at the hall.
1778	CF: Community Leases	Papatoetoe Athletics Club Inc.	New lease for Omana Park 23R Omana Road	Q2; Q3; Q4				In progress	Green	Following up with the club on the application for new lease.	No	Awaiting confirmation from group for suitable time to meet.
1780	CF: Community Leases	Papatoetoe Panthers Rugby League Football Club Inc.	New lease for Kohuora Park 44R Station Road, Papatoetoe	Q2; Q3; Q4	30/06/2016		\$ 0.10	On Hold	Red	Further email (4th) sent to club secretary and spoken with club president, awaiting application for new lease. Following up with the club on the application for new lease.	No	Further email send February 2017 and March 2017. Awaiting return of application form.
1779	CF: Community Leases	Puhinui Equestrian Trust	New lease for Puhinui Reserve, Prices Road	Q3; Q4				In progress	Green	Application received, to be reported to local board meeting for approval.		Awaiting return of application

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
1781	CF: Community Leases	Royal NZ Plunket Society Incorporated – Kolmar Road	New lease for Accacia Court 25 Kolmar Road, Papatoetoe	Q2; Q3; Q4	28/02/2008		\$ 0.10	On Hold	Red	This lease is on hold awaiting decision of the future management of all Plunket leases across the region. On hold while future of possible multi-premises lease explored with Royal NZ Plunket.	No	On hold while future of possible multi-premises lease explored with Royal NZ Plunket.
1769	CF: Community Leases	Sandbrook Reserve - Fate of building to be decided by LB	New lease at Sandbrook Reserve pending outcome of investigation into building future	Q4				In progress	Green	April 2017 local board meeting resolved to offer agreement to lease to Feed the Need Trust (FtNT). Legal advice on lease documentation sought. Meeting held (14 June 2017) with FtNT to ascertain detail of proposal for the property.	No	Site visit with local board held 21 March 2017. Options to be reported to the April 2017 local board business meeting.
1782	CF: Community Leases	Te Pupu Tahī Tanga Ki Ōtara 117 Bairds Road - EoI called for. LB working with all groups to form one single legal entity for the building	New lease(s) for Te Pupu Tahī Tanga Ki Ōtara, 117 Bairds Road, Ōtara i. Alagavaka Ha Niue Warden Trust Auckland Samoan Wardens Charitable Trust Cook Island Kia Orana Akapuanga Trust Tongan National Council in Aotearoa Turehou Māori Wardens Ki Ōtara Charitable Trust	Q3; Q4				In progress	Green	Site visit to be arranged for July 2017.		Application received from newly re-formed Te-Pupu-Tahī-Tanga-Ki-Otara.
1783	CF: Community Leases	The Chambers 35 St George Street - To be advertised for EoI	New leases for The Chambers, 35 St George St, Papatoetoe i. Hindu Heritage Research Foundation NZ - Community Budgeting Service, National Council of Women (Manukau Branch), Papatoetoe Central Mainstreet Society Inc. and PHAB Association Inc.	Q3; Q4				In progress	Green	Expressions of interest closed 12 May 2017. Assessment of the nine applications received is underway.		Expressions of interest advertised 30 March 2017, closing date for applications 12 May 2017.
1784	CF: Community Leases	The Depot 91 Cambridge Terrace - EoI called for	New leases for The Depot, 91 Cambridge Tce, Papatoetoe SeniorNet Papatoetoe Inc. Papatoetoe Genealogy Inc. Papatoetoe Gymnastic Club Inc. Papatoetoe Historical Society Inc. Pasefika Mana Social Work Support Trust	Q3; Q4				On Hold	Red	Applications on hold until decision on the future development of Stadium Reserve by Panuku Development Auckland is finalised. Applications on hold until leases approved for The Chambers. It is hoped that some of The Depot lease holders will be able to move to The Chambers to free this site up for development by Panuku Development Auckland.	No	Applications on hold until leases approved for The Chambers. It is hoped that some of The Depot lease holders will be able to move to The Chambers to free this site up for development by Panuku Development Auckland.
1785	CF: Community Leases	Vaka Manu'kau Niue Community Trust	New lease for Aorere Park 24R Skipton Street	Q2; Q3; Q4				In progress	Green	The group's application for an extension to the Agreement to Lease has been passed to the Land Advisory Team for action.		Land owner approval for new build on Aorere Park expired June 2015. Scope of project has broadened and requires clarification. Awaiting response from group regarding future of the building project.