

Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Arts, Community and Events											
2555	CS: ACE: Arts & Culture	Matariki event	Support an event in the Matariki Festival, such as educational activities at Manu Aute Kite Day, at Orakei Marae.	Q4	LDI: Opex	\$ 2,000	Completed	Green	The local board's funding was assigned to a traditional weaving workshop that took place in the Wharenui at Ōrākei marae. The Manu Aute Kite Day had approximately 4000 visitors during the course of the day and the workshop was very popular.	No	Planning on the festival strategy is underway and the event will take place in Q4 as scheduled.
2914	CS: ACE: Community Empowerment	Business Associations Support (OR)	Fund local business associations. Budget: - Business Associations support \$80,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 80,000	Completed	Green	The Mission Bay Business Association funding agreement was completed in Q4. All available funds have been paid to the appropriate business associations.	No	Funding agreements for Remuera Business Association, St Heliers Village Association and Ellerslie Business Association were completed. The Mission Bay Business Association funding agreement will be completed in Q4.
2480	CS: ACE: Community Empowerment	Children & Young People - Youth Voice and youth led initiatives	Develop and support young people to have their collective voice heard and provide input into local board decision making issues that affect them. Implement youth-led project and events such as youth week activities. Budget: - Youth initiatives \$10,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Completed	Green	The specialist advisor and the strategic broker are working with St Heliers Community Centre to ensure the Ōrākei youth stocktake meets expectations. This has delayed the final report. Findings will be presented in early 2017/2018. The remaining budget was used for a contestable fund for Youth Week activities in the Ōrākei Local Board area. Two groups were funded to deliver activities with one of those groups also collecting youth feedback on the draft local board plan. In April, the specialist advisor held a focus group for 16 youth from Ōrākei Local Board to gather feedback on the local board plan. This feedback was compiled in a report and has been submitted as feedback for the Special Consultative Procedure. The Orakei Local Board in collaboration with the Stonefields Residents Association contibuted funds of \$1500 towards Selwyn College student Keir Robinson who was selected to represent New Zealand in an international debating competition.	No	The St Heliers Community Centre completed the Ōrākei youth stocktake. Findings will be presented to the local board in Q4. Further youth activities will occur in Q4 during Youth Week. This will include gathering youth feedback on the draft local board plan.
2306	CS: ACE: Community Empowerment	Community and events grants (OR)	Funding to support local community groups through contestable grant funding. Includes events grants. Budget: - Local board discretionary fund \$124,000 less \$26,000 to Fees and Charges subsidy. Total Budget \$98,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 98,000	Completed	Green	Ōrākei has completed the final community grant rounds allocating \$2,100 for Quick Response Round Three, \$50,096 for Local Grants Round Two and \$6,037 for the second round of the tree protection grant. The remaining community grants budget was therefore fully allocated.	No	Ōrākei has not completed any further community grant round allocations since Q2 commentary.
2917	CS: ACE: Community Empowerment	Empowered Communities	Fund friends of Churchill Park, Save our St Heliers and Tamaki Drive Protection Society. Budget: - Empowered Communities \$12,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 12,000	Completed	Green	Funding agreements for the Tamaki Drive Protection Society and Tahuna Torea Rangers and Residents were completed. As Friends of Churchill Park would not accept all conditions required in the funding agreement, funding has not been provided to them.	No	All funding agreements will be completed in Q4.

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2404	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (OR)	The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities. e.g. community-led project delivery.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	Completed	Green	Strategic and brokering advice on a range of community projects including: - continued liaising with community groups on how best to access council owned facilities, notably Ellerslie Theatre Society and Ōrākei Community Centre. - in collaboration with the Grants Advisor and ACE Support, created an efficient process to meet administration requirements for non-contestable grants. - supported the Mission Bay Business Association in their work with the Community Facilities project team to deliver the fitness park in Selwyn Reserve.	No	Strategic and brokering advice on a range of community projects including: - liaising with community groups on how best to access council owned facilities, notably Ellerslie Theatre Society and Ōrākei Community Centre. - working with other parts of council to create an efficient process to meet administration requirements for non-contestable grants. - supporting the Mission Bay Business Association in their work with the Community Facilities project team to enable the delivery of a fitness park in Selwyn Reserve.
2478	CS: ACE: Community Empowerment	Inclusion & Equity: Age Friendly Orakei	Engage groups, organisations and communities of interest to assess how age friendly Orakei Local Board area is against the WHO Age Friendly City checklist and the NZ Positive Ageing strategy. Budget: - Older persons (Elderly initiative) \$10,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Completed	Green	Completed funding agreement with Be. Institute Charitable Trust. Accessibility assessments of community facilities/venues will be undertaken in 2017/2018. Glendowie Community Centre and Remuera Library hosted the Eastern Bays Network meetings. Topics discussed in Q4 included youth consultation opportunities within the Orakei Local Board area, the introduction of the Youth Worker training scheme (Eastern Bays Network) and the Auckland Regional Migrant Services and the Office of Ethnic Communities speaking about diversity.	No	Seniors, accessibility and age friendly suburbs were the focus of the two Eastern and Bays Network community meetings. CEU staff drafted an annual plan for the network that will enhance community cohesion and initiate community-led projects. The network plan focuses on the needs and goals of seniors and of other communities of interest. It also identifies and promotes community places in Ōrākei.
2964	CS: ACE: Community Empowerment	Resident Association Support (OR)	Fund local resident associations. Budget: - Resident Associations support fund to advocate on behalf of individual suburbs \$35,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 35,000	Completed	Green	Funding agreements for the Mission Bay/Kohimarama and Stonefields residents associations were completed. No further funding was provided to Meadowbank/St Johns or the Remuera residents associations as they did not submit application with in the required time period.	No	The strategic broker completed a funding summary to assess balances owed to the resident associations. All outstanding funds will be released to the Mission Bay/Kohimarama, Meadowbank/St Johns, Remuera, Stonefields and Ōrākei resident associations in Q4.
2328	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (OR)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	There were 3338 graffiti incidents in the Ōrākei Local Board area between 1 July 2016 to 30 June 2017. This is a 77 per cent increase compared to the number of incidents recorded in 2015/2016. The number of RFS (Requests for Service) graffiti decreased by 13 per cent, with all 133 being removed within the 24 hour target time (KPI). Ōrākei achieved 96 out of 100 in the March ambient survey, which measures how much of the city is graffiti free. This represents a three points decrease on the previous September 2016 survey and gives the local board an average final score of 97.5 for 2016/2017. The Ōrākei result continues to be well above the overall Council average of 94 per cent. The average final score for Orakei is significant and consistent in that the local board area continues to feature strongly in being proactive in reporting graffiti and collaborating with our service providers through efficient service delivery and quick response.	No	There were 2519 graffiti incidents in the Ōrākei Local Board area between 1 July 2016 to 31 March 2017. This is a 65 per cent increase compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 8 per cent, with all 110 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.

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2673	CS: ACE: Community Places	Hire fee subsidy - OR	Administer further subsidy of hire fees for specific groups funding by LDI.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 34,226	Completed	Green	During Q4 peak utilisation has decreased and off peak utilisation has increased compared to the same period last year.	No	During Q3 peak utilisation has remained steady. Off peak utilisation has slightly decreased compared to the same period last year.
1988	CS: ACE: Community Places	Funding agreement - Meadowbank Community Centre including Tahapa Hall, Community of St Luke and St Heliers Community Centre including Glendowie Hall	Support the Meadowbank Community Centre including Tahapa Hall, Community of St Luke and St Heliers Community Centre including Glendowie Hall to deliver funding agreement accountabilities.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 138,240	Completed	Green	Q2 -The Licence to Occupy and Manage with St Heliers Community Centre for Glendowie hall is yet to be finalised. The community centre is working towards forming a legal entity to enable the documentation to progress The bi-annual Community-led hui/mix n mingle with our community partners was held at the Mt. Albert War Memorial Hall (2 June 2017). Approximately 60 centre/houses/hubs representatives from across the region were in attendance. Topic's covered included; From rural halls to urban counterparts; What you need to know about event facilitation; Empowered communities approach; Funding agreement update and more. The next hui is scheduled for Q2 2017/2018.	No	The Licence to Occupy and Manage with St Heliers Community Centre for Glendowie Hall is now resolved with the group and the Community Support Trust. During Q3 staff have been working with each community centre to develop their 2017/2018 work programme ensuring that it continues to align to local board outcomes.
1995	CS: ACE: Community Places	Ōrākei community centre work plan	Deliver high quality community place work programme from Ōrākei community centre with a focus on diversity and making connections.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 10,393	Completed	Green	The programme evaluation framework project is nearing completion with tools such as a programme registration form, tutor and participant surveys ready to use. The information collected will be entered into a database for analysis and reporting. Continuous programme evaluation will commence on all council managed community centre programmes in FY18.	No	During Q3 key focus areas for the 2017/2018 work programme include health and wellbeing, arts and culture, age friendly and growing a thriving local economy. The Ōrākei market and the arts therapy for children and youth with special needs will continue to be included in the 2017/2018 work programme. Planning is underway for new opportunities to engage local senior citizens and to attract more locally led initiatives. A draft logic model and evaluation framework to measure programme effectiveness has been work shopped with council teams. Evaluation of selected programmes will commence in quarter four.
2018	CS: ACE: Community Places	Venue hire service delivery - OR	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing the customer-centric booking and access process including online booking - Aligning activity to Local Board priorities through management of the fees and charges framework	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	In Q4 staff have begun to look into 'real time' survey options that will give hirers the ability to comment about their experience of our service. This 'real time' feedback will allow staff to investigate improvement opportunities for all who hire and experience programmes and activities at our community venues. Staff have also been promoting community venues through increased online channels which has been a contributor to an increase in online traffic.	No	During Q3 staff have improved amendment and cancelation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers. The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4.

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2080	CS: ACE: Events	Anzac Services - Ōrākei	Supporting and/or delivering Anzac services and parades within the local board area. \$10,000 - Delivery of the St Heliers ANZAC Service \$300 - Grant towards the Ōrākei RSA ANZAC Service \$2,500 - Grant towards to College Rifles ANZAC Service	Q4	LDI: Opex	\$ 13,000	Completed	Green	The Anzac Day service held at Mission Bay was very well attended with an increase in attendance numbers.	No	Plans and requirements for Anzac services have been confirmed. Activity is currently focussed on operational arrangements for the day.
2076	CS: ACE: Events	Christmas Event (Ōrākei)	Delivery of a Christmas celebration event in the Ōrākei area by AC Events Unit.	Q2	LDI: Opex	\$ 20,000	Completed	Green	The Carols on the Green event was delivered in Q2.	No	Based on feedback from this year's event, options to use alternative parks will be scoped by Event Delivery for the 2017/2018 event which may have less wind, and therefore alleviate ongoing sound issues.
2081	CS: ACE: Events	Community Events	Funding to support a community led event. Events team to scope and advise on event alternatives including the option of continuing the Winter Splash Event.	Not scheduled	LDI: Opex	\$ 7,000	Cancelled	Red	Local board members confirmed in Q3 that no Winter Splash event is to take place in 2017. No activity in this quarter	No	Local board members have confirmed that no Winter Splash event is to take place in 2017, the current amount resolved will be transferred elsewhere.
2079	CS: ACE: Events	Local Civic Events - Ōrākei	Community Projects Openings Delivering and/or supporting civic events within the local board area.	Not scheduled	LDI: Opex	\$ 4,000	Completed	Green	No local civic events were delivered during Q4.	No	No local civic events were delivered during Q3.
2077	CS: ACE: Events	Movies in Parks - Ōrākei	Programming and delivery of a Regional Movies in Parks series event.	Q3	LDI: Opex	\$ 12,000	Completed	Green	Post-event debrief reporting and final costs have been provided for the 2017 Movies in Park series. Workshops and preparations for 2018 have commenced with the local board providing suggestions on parks and movies to be screened.	No	Movies in Parks "Chitty Chitty Bang Bang" was held at Roberta Reserve, Glendowie on Saturday 18 March 2017. Specific local board event marketing was carried out three weeks prior to the event, in addition to the regional campaign. The evening was very cold and windy forcing the screen to be relocated on the park. 500 people attended. Full debrief report will be provided with breakdown budget once movie season ends.
2085	CS: ACE: Events	Citizenship Ceremonies - Ōrākei	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 34,966	Completed	Green	The Civic Events team delivered citizenship ceremonies twice during Q4	No	The Civic Events team delivered citizenship ceremonies once during Q3.
Libraries											
815	CS: Lib & Info	Library hours of service - Ōrākei	Provide library service at Remuera Library for 56 hours over 7 days per week. (\$596,854 - FY16/17) Provide library service at St Heliers Library for 56 hours over 7 days per week. (\$703,229 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 1,300,083	Completed	Green	Library visits in Ōrākei have increased by 1% compared to Q4 last year.		Library visits in Ōrākei have increased by two per cent compared to Q3 last year.
2722	CS: Lib & Info	Win with words - Ōrākei	Provide writing competition for year 7 and 8 students in the Ōrākei Local Board Area	Q1; Q2; Q3; Q4	LDI: Opex	\$ 1,000	Completed	Green	Win With Words writing competition is well underway for this year. Remuera staff visited nine local schools and St Heliers staff visited their local schools to promote the competition. Two fantastic writing workshops were held with author, Stacy Gregg, at Remuera and author, Melinda Szymanik, at St Heliers. Thirty-four students from seven Remuera schools and 34 from six St Heliers schools were fortunate to attend these sessions.		Programme planning at both libraries has begun for Win With Words 2017.

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825	CS: Lib & Info	Celebrating cultural diversity - Orākei	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, Waitangi, Pacific Language weeks, Bastille Day. (Funded within ABS Opex budget activity: "Library hours of service - Orākei")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	NZ Music Month was celebrated at St Heliers with performances by a Chinese Zither group, the Marimba band from Churchill Park School and the very lively local Ukelele Rebels group. Children enjoyed making musical instruments and trying a beginners Ukelele class. Remuera customers enjoyed an orchestra and choir from Baradene and St Peters College and local cellist, Dora Green, brought her group Cellissimo to play after a storytime session. Both libraries are celebrating Matariki with special storytimes, craft activities and performances from Kapa Haka groups from local schools.		Highlights for this quarter include children enjoying St Heliers Library's Waitangi Day celebrations with te reo storytimes, flax weaving and dancing with poi. Lunar New Year events included a papercutting workshop, Chinese calligraphy, a zither performance and lucky bracelet making. Visitors also enjoyed artist Jim Xue's display of carved egg shells. St Heliers Library started a Chinese friendship group, with eight adults and one toddler attended the first meeting. Remuera Library participated in the Remuera Business Association's Lunar New Year celebration, offering a variety of activities in the Library throughout the evening.
824	CS: Lib & Info	Celebrating local places and people - Orākei	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month, Heritage Festival Business Association events, Local Board events, Art week, St Heliers Day, Remuera Heritage events. (Funded within ABS Opex budget activity: "Library hours of service - Orākei")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Remuera Heritage group held their Annual General meeting in the library in May with 45 attendees. As this was the 10th anniversary of the creation of Remuera Heritage Inc, chair Sue Cooper presented a synopsis of the past 10 years and a look to the future.		Highlights for St Heliers included an afternoon talk by local resident Robert Johnston as he presented "A wider view of the history of the Eastern Bays", where 42 people enjoyed seeing the detail of large scale historic pictures of St Heliers and surrounding areas. Also popular at St Heliers Library was the Artefact Digitisation Unit loaned to the Library by Auckland War Memorial Museum. Over 330 people used the Unit which enabled people to scan artefacts and record their own history on Online Cenotaph.
823	CS: Lib & Info	Digital literacy support - Orākei	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Orākei")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	This quarter there was a one percent decrease in the number of Wi-Fi and PC sessions. St Heliers had an increase of 13%, Remuera had a decrease of 10%. There were total 36,559 PC & WiFi sessions.		This quarter there was a four percent decrease in the number of Wi-Fi and PC sessions at both libraries.
816	CS: Lib & Info	Information and lending services - Orākei	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Orākei")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The number of library items borrowed from Orākei libraries decreased by 6% compared to the same quarter last year.		The number of library items borrowed from Orākei libraries decreased by four per cent compared to the same quarter last year.
822	CS: Lib & Info	Learning and Literacy programming - Orākei	Provide learning programmes and events throughout the year including: computer classes, Book a librarian sessions, makerspace sessions, Children's Book Awards, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, Poetry Week, Win with Words, Author talks, Community Education sessions. (Funded within ABS Opex budget activity: "Library hours of service - Orākei")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Remuera customers have enjoyed the opportunity to hear Ros Currie from Auckland Museum, Christine Capri on "The Secrets of Italian Architecture" and Reem Ayuub on "Women in Islam" as part of the monthly Live and Learn programme. A total of 190 people attended these talks. Author evenings at Remuera, including Angela Walker on her book "The Battle of Britain", Jeremy Scott on "The Long Road from a Broken Heart" and Anna Leask on her book "Behind Bars" have been enjoyed by a total of 214 people. Three author events at St Heliers attracted 130 people.		A highlight for Remuera customers this quarter was the first of our monthly Live and Learn sessions with 83 people enjoying a talk on the current exhibition at the Auckland Art Gallery, "The Body Laid Bare" from the Tate, London. Orākei libraries supported customers' learning by providing 143 Book a Librarian sessions.
817	CS: Lib & Info	Preschool programming - Orākei	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and Bilingual Storytime. (Funded within ABS Opex budget activity: "Library hours of service - Orākei")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Preschool programmes remain popular with St Heliers and Remuera libraries delivering 147 programmes to over 6,704 participants. Wriggle & Rhyme sessions at both libraries are very well attended with over 2,377 participants this quarter. A highlight for Remuera has been the success of the revamped Rhymetime sessions, with numbers of attendees increasing each week.		Demand for preschool programmes remains high with St Heliers and Remuera libraries delivering programmes to over 5,333 participants. Both libraries' Wriggle & Rhyme sessions are popular, and with both Monday morning sessions throughout February and March at Remuera Library being at capacity.

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820	CS: Lib & Info	School engagement and Afterschool programming - Orākei	Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours including Teen book club, Minecraft sessions, Quiz sessions, Paper craft sessions. (Funded within ABS Opex budget activity: "Library hours of service - Orākei")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The weekly afterschool quiz continues to be the most popular afterschool activity at Remuera with 298 children attending 11 quiz sessions this quarter. Pokemon cards and iPad games attract young school students also and provide an opportunity for them to develop close relationships with library staff. The weekly Minecraft Club at St Heliers attracts 20-25 students each session and regular art and craft sessions after school are popular. Twenty-two young Brownies visited St Heliers one afternoon and enjoyed a number of activities with a Beauty and the Beast theme. Staff from Auckland Museum's Maori and Pasifika team held Matariki workshops at Remuera with 70 students from Baradene and Meadowbank Schools attending.		Both libraries have well attended afterschool book groups for children, tweens and teens. Two classes from Glendowie Primary visited St Heliers Library for a special storytime and eight pre-schools were visited. A class of students from Selwyn College spent an afternoon studying at St Heliers Library. Afterschool programmes are well attended at both libraries with Remuera offering three regular programmes each week attended by 556 children this quarter, and a session on designing and making your own musical instruments using recyclable materials was very popular at St Heliers. Seven after-school book club sessions were held at St Heliers Library with 52 attendees, and four sessions at Remuera Library with 52 participants. 134 children and adults attended four film-evening sessions in the Remuera Library.
818	CS: Lib & Info	School holiday programming - Orākei	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Orākei")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	A varied programme of events was offered over the Easter school holidays, with a successful Easter treasure hunt and children's film evenings at Remuera. Families at St Heliers loved the Readers' Theatre performed by library staff with 137 attendees and a Harry Potter themed craft afternoon enjoyed by 37 young people and their parents		A successful programme of events was run in the two libraries over summer. Children at St Heliers Library decorated cookies, made Pohutukawa flowers out of paper and crafted toys for animals at the SPCA.
819	CS: Lib & Info	Summer reading programme - Orākei	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Orākei")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Regional planning for Dare to Explore 2017-18 is now underway.		Kia Maia Te Whai, was very popular in both libraries with 556 registrations in the local board area. The parties at the end of the programme were well-attended by children. The St Heliers celebration featured a magic show, sponsored by the St Heliers Village Association. Remuera Library's party was held in the library after hours where children participated in a Great Race challenge.
821	CS: Lib & Info	Supporting customer and community connection - Orākei	Provide programmes that facilitate customer connection with the library and community including themed clubs, special events, Music Month, Local Book groups, Scrabble group, Rummikub group, Ukulele club. (Funded within ABS Opex budget activity: "Library hours of service - Orākei")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	A highlight for Remuera this quarter has been the success of a new fortnightly "Flying Needles" knitting group. A member of the community facilitates the group, which has attracted an average of 16 people each session. A collection of knitted baby items has already been sent to the birth unit at Middlemore Hospital. A member of this group has now offered to take a weekly Conversational English group for ESOL people in our community. We have 12 people already signed up. Highlights for St Heliers fortnightly Chinese Friendship Group have been a Tai Chi lesson and a drawing class, both attended by 20 people. St Heliers celebrated Worldwide Knit in Public Day, which has resulted in the forming of a regular Sunday "Knitting Yarns" group. Two staff spoke to the St Heliers U3A about our library services and have been pleased to see some of the members visit the library following the talk.		Community engagement has continued with programmes and events being well attended at both libraries. A Saturday writers' club has been popular at St Heliers Library, as have adult book clubs, a Scrabble group, current events, Rummikub and book clubs. Children also enjoyed the pop up storytimes at the St Heliers Beach with 41 children attending.

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Local Parks											
2865	CF: Investigation and Design	Enhancement council owned heritage features	Improvements of heritage features in Orakei. To include work on the searchlight emplacements on Tamaki Drive.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 75,000	In progress	Red	Awaiting access to emplacement number three for confirmation of the designs and replication costs. The power lines on the emplacement have been undergrounded so the emplacement can be safely accessed. Draft designs for the shutter reinstatement have been created awaiting access to emplacement number three for confirmation of the designs and replication costs. Next Steps: Lodge resource consent for shutter reinstatement. Heritage photos for the sign to be sourced by the local board. A draft sign to be created similar to the Biddicks Bay sign for local board review.	No	Vector cabling work not yet completed.
2863	CF: Investigation and Design	Planning for links into the Orakei Spine shared path	Planning for feeder links into the Orakei Spine walkway in FY16/17 - outside of Tahapa Reserve	Q3; Q4	LDI: Opex	\$ 90,000	In progress	Red	Delays to design. Planning and design is currently underway to develop detailed design and consented plans for feeder links through Tahapa and Tahapa East Reserves.	No	Planning and design work underway.
4550	CF: Investigation and Design	Fancourt Reserve - renew bollards	Following a health and safety incident, it's been recommended that the bollards are renewed (43 300x300) notched bollards. They have a condition 4 rating.	Q4	ABS: Capex	\$ 2,000	In progress	Green	Current status: Defining scope of works. Next steps: Estimated start in August 2017	No	NA
4552	CF: Investigation and Design	Michaels Avenue Reserve - renewal of wire mesh fence around artificial turf	Renew wire mesh in fence around artificial turf.	Q4	ABS: Capex	\$ -	Proposed	Green	This is a future year project. Work will not commence in this financial year.	No	NA
1953	CF: Operations	FY15/16 Capex Projects Ongoing Consequential Opex	Crossfield Reserve Entrance project - \$16,000 Develop toilet facility at Madills Farm, adjacent to the playground - \$20,000 Upgrade playgrounds and paved seating area at Glover Park - \$25,000 Design and consent for Shore Road eastern car park - \$5,000 Lighting installation at Crossfield Reserve - \$25,000 Design and consent for Crossfield and Madills lighting - \$5,000	Q1	LDI: Opex	\$ 96,000	Completed	Green	Project complete		Project complete
575	CF: Project Delivery	Stonefields Heritage Trail Weed Management (new)	Control and management of weeds and the development and implementation of a revegetation program for the Heritage Trail This project is being done as part of "SOSR - Orakei - Heritage Trail " project	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	In progress	Green	Construction work on the Heritage Trail has been delayed as this wasn't included in the project initially. Following consultation with Local Board additional budget was secured. Works started on 29 June 2017.	No	Construction work on the Heritage Trail has been delayed.

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550	CF: Project Delivery	Built Heritage Improvements	Improvement and restoration of built heritage assets. To include work on the searchlight emplacements on Tamaki Drive.	Q2; Q3; Q4	LDI: Capex	\$ 25,000	Deferred	Red	<p>Issues/ Risks: Additional funding may be required. Delays to meet the requirements by Auckland Council Heritage team.</p> <p>Current Status: The power lines on the emplacement have been under grounded so the emplacement can be safely accessed. Draft designs for the shutter reinstatement have been created awaiting access to emplacement number three for confirmation of the designs and replication costs. Next Steps: Lodge resource consent for shutter reinstatement. Heritage photos for the sign to be sourced by the local board. A draft sign to be created similar to the Biddicks Bay sign for local board review.</p>	No	Current Status: Three searchlight emplacements, one is on Ngati Whatua land. Currently there are power lines on that emplacement that require under grounding before the emplacement can be safely accessed. Vector has approval now from NZ HPT and Ngati Whatua. Physical works to underground the lines will be delayed as tree consent and Auckland Council arch consent will now be required. Progression of this with urgency is underway. Draft designs for the shutter reinstatement have been created awaiting access to emplacement number three for confirmation of the designs and replication costs. Next Steps: Noting further budget may be required. Heritage sign, the images to accompany the text are being sourced. A draft to be created similar to the Biddicks Bay sign for local board review in April with production and installation expected in May 2017.
569	CF: Project Delivery	Development of tracks and trails through Churchill Park	Developing the path network in Churchill Park	Q2; Q3; Q4	LDI: Capex	\$ 20,000	Completed	Green	Current Status: complete		Current Status: Preliminary path report has been released. Next Steps: Awaiting full report.
561	CF: Project Delivery	Feeder links to the Orākei Spine shared path	Development of feeder links into the Glen Innes to Tāmaki Drive shared path	Q1; Q2; Q3; Q4	LDI: Capex	\$ -	Approved	Green	Current Status: Engage an engineer for the design phase. Next Step Implement the link path design online with Auckland Transport timeframes for the Orakei shared path.		This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to local board for approval.
563	CF: Project Delivery	Glover Park (Gentlemens Bay) fencing and signage	Safety improvements and signage along the cliff at Glover Park	Q2; Q3; Q4	LDI: Capex	\$ 10,000	In progress	Green	Current Status: Engaged planner for the consent works. Next Steps: Start planning the works and commit the works to be delivered in financial year 2018.		Current Status: Scoping project delivery outcome. Next Steps: Award the physical works.
565	CF: Project Delivery	Hobson Bay Water Access	Develop water access to Hobson Bay as per the Hobson Bay Action Plan	Q1; Q2; Q3; Q4	LDI: Capex	\$ 60,000	In progress	Green	Current Status: Physical works completed. Cultural design element to be installed once Ngati Whatua confirms design. Next Steps: Complete iwi design input.	No	Current Status: Physical works completed. Cultural design element to be installed once Ngati Whatua confirms design. Signage details to follow. Next Steps: Complete iwi design input and signage works. Finalise administrative handover for operational maintenance.
572	CF: Project Delivery	Park Signage	Development of signage on the local parks network	Q4	LDI: Capex	\$ 15,000	In progress	Green	Current status: Tahuna Torea signage installed. Additional Glover Park signage included as per resident request. Each reserve inspected for signage requirements. Next step: Preparation of signage designs for approval.		Current status: Tahuna Torea signage installed. Additional Glover Park signage included as per resident request. Next step: Bundle with renewals signage project for Orakei
2861	CF: Project Delivery	Shore Road Reserve Eastern Car Park Development	Provision of car parking for sports park	Q1; Q2; Q3; Q4	LDI: Capex	\$ 500,000	In progress	Green	Current Status: Feasibility report has been completed, with options for long-term drainage solutions. Preliminary design and engineering input is now complete for a car park providing 79 spaces. Next Steps: Detailed design is 95% complete. Resource consent has been lodged in the first week of June 2017. Detailed design will be completed the week after depending on the results of the consent process. Physical works tender and procurement planned for late July 2017. Physical works expected in the next summer construction season.		Current Status: Feasibility report completed by GHD involving Auckland Council Stormwater & Parks, with options for long-term drainage solutions. Developed design and engineering input is now complete ready for local board review in late March. Next Steps: Undertake detailed design for the car park with consideration given to wider sport fields work progressing within the park. Lodge for resource consent in April 2017. Physical works are expect to commence May 2017. Dates to be determined in partnership with the club stakeholders.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
579	CF: Project Delivery	Waiatarua Car Park	Provision of car parking for park visitors	Q1; Q2; Q3; Q4	LDI: Capex	\$ 250,000	On Hold	Red	<p>Rag explanation: Project on hold pending strategic assessment as requested by local board.</p> <p>Current status: This project is now on hold as per local board direction for Community Services to undertake a strategic assessment of the site and its potential future use. Next steps: Community Services to undertake a strategic assessment and present to the Local Board that will inform the next steps for the carpark design revision..</p>	No	<p>Current Status: Finalising quotes received for professional services. Next Steps: Engage an engineer to finalise the design and consents.</p>
3398	CF: Project Delivery	Tahapa Reserve East Improvements GWD	Cycle/walkway connections	Q2; Q3; Q4	Growth	\$ 160,000	In progress	Green	<p>Current status: Investigation and design.Next steps: Consultation</p>		<p>Current status: Request for quote for professional services Next steps: Design and consultation</p>
3399	CF: Project Delivery	Tahapa Reserve West improvements GWD	Cycle/walkway connections	Q2; Q3; Q4	Growth	\$ 80,000	Cancelled	Red	<p>This is a duplicate. Please refer to Tahapa Reserve East improvements Orakei, SharePoint records 3398 growth funding and 2863 opex funding for further information.</p> <p>Current Status: This project record was cancelled as it is a duplicate. Please refer to Tahapa Reserve East improvements Orakei, SharePoint records 3398 growth funding and 2863 opex funding for further information.</p>	No	<p>Project record has been cancelled and merged with SharePoint ID 3398 and SharePoint ID 16163.</p>
571	CF: Project Delivery	Orakei Basin Open Space Improvements	<p>Priority projects to be delivered include: Orakei Basin Pathway Renewal Delivery of the Lucerne Road step improvements project; Upgrade of the Eastern aggregate track including drainage improvements; Upgrade of the Southern concrete track including drainage improvements</p>	Q1; Q2; Q3; Q4	ABS: Capex	\$ 489,416	In progress	Green	<p>Current Status: The drainage and associated works are in progress and programmed for completion in July 2017 for Orakei Basin Auckland Water Ski Club and Lucerne Road access retaining wall. Next Steps: Complete works.</p>	No	<p>Current Status: A contractor has been appointed to carry out the work. Work will commence April 2017. Next Steps: Manage stakeholder information and complete works.</p>
3669	CF: Project Delivery	Orakei Heritage Trail	Development of the remaining local parks in the Stonefields subdivision. Note: This item and items 3667 and 3671 replace item 570.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,923,321	In progress	Green	<p>Current Status: Track panels are being installed approximately 80% complete and board walk is 90% complete. Awaiting delivery of special panels to accommodate steep gradient in various areas including section leading up to Gollan Road. Panels will not be ready until early August and installed by late August for project completion early September. Next Steps: Handover inspection with operational staff and provide lead in times for an opening ceremony</p>		<p>Current Status: Geotechnical site investigation and developed design for the balustrade and transition area are complete and supported by the Orakei Local Board. Landscape and visual assessment is complete. Detailed design is complete. Resource and building consents are approved. Negotiations with the preferred supplier are complete. The contractor is appointed and the construction contract has started on 16 January 2017.</p> <p>Next Steps: Project completion likely to be mid May 2017.</p>
3671	CF: Project Delivery	Orakei Playtime Park	Development of the remaining local parks in the Stonefields subdivision. Note: This item and items 3667 and 3669 replace item 570.	Q1	ABS: Capex	\$ -	Completed	Green	<p>Current status: complete</p>		<p>Current status: Complete</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4544	CF: Project Delivery	Replacement of T-Bar Swings - Ōrākei	Urgent requirements of replacing of T-bar swings for health and safety purposes.	Q3; Q4	ABS: Capex	\$ 131,000	In progress	Green	Current Status: Replacements are being completed on a priority basis. Some seats have been approved to be reinstated in popular areas until a replacement can be programmed. Manufacturing of appropriate styles are underway and consent requirements are being confirmed for various sites. Stage One (16 sets) has been completed - it included all swing replacements on Waiheke island and nine other sites in the Central area. Next Steps: Continue to plan for replacements over the next six months until all sets have been replaced .Stage 2 which consists of a further ten sites is planned for installations in July and August 2017.	No	Current Status: Replacements are being completed on a priority basis. Some seats have been approved to be reinstated in popular areas until a replacement can be programmed. Manufacturing of appropriate styles are underway and consent requirements are being confirmed. Next Steps: Continue to plan for replacements over the next 6 months until all sets have been replaced.
2866	CS: PSR: Local Parks	OBAG state of the basin revision	Ongoing funding for monitoring and reporting on the state of Orakei Basin	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	Approved	Red	1. Project scope not defined. 2. This activity will not be completed by 30 June 2017. The ORLB have deferred \$5,000 for this activity to be completed in FY18. 3. This was approved by the Finance and Performance Committee on 1 June 2017. This activity will not be completed by 30 June 2017. The ORLB have deferred \$5,000 for this activity to be completed in FY18	No	A report will be provided to the Local Board recommending the re-establishment of OBAG and propose a new Terms of Reference, during Q4.
578	CS: PSR: Local Parks	Volunteers - local parks - Ōrākei	Environmental weed control	Q1	LDI: Opex	\$ 50,000	Completed	Green	"Volunteer activities this quarter include: • Regular working bees undertaken by the Friends of Churchill Park; • Community tree planting at Churchill Park; • Ongoing weed control and maintenance work undertaken by the Tahuna Torea Nature Reserve Rangers; • Ongoing restoration activities at Selwyn Bush; • Litter clean-ups at Mission Bay and St Heliers Bay; • Ongoing animal pest control (rodents and possums) at Churchill Park, Kepa Bush, St Johns Bush, Selwyn Bush, Tahuna Torea, Waiatarua Wetland and Madills Farm Recreational Reserve. "	No	1026 volunteer hours this quarter comprising: • Regular working bees undertaken by the Friends of Churchill Park; • Ongoing work by the Rangers at Tahuna Torea Nature Reserve; • Weed control at Waiatarua Wetland Reserve; • Ongoing restoration activities at Selwyn Bush; • Kelly Tarltons litter clean-up at Mission Bay; • Ongoing animal pest control at Churchill Park, Kepa Bush, St Johns Bush, Selwyn Bush, Tahuna Torea, Waiatarua Wetland and Madills Farm Recreational Reserve. • Animal pest control training at St Johns Bush.
2864	CS: PSR: Local Parks	Feeder links into the Orakei Spine shared path	Development of feeder links into the Orakei Spine shared path	Q2	LDI: Capex	\$ -	In progress	Red	Awaiting design and consent to be complete. Development of the feeder links through Tahapa and Tahapa East Reserves will follow on once detailed designs are complete and consents in place.	No	Transferred to Tim Keat in Community Facilities. Project commences in FY2018 and will be delivered and reported by Auckland Transport.
Sports Parks											
568	CF: Project Delivery	Madills Farm replacement full field floodlighting for 2 fields (2 & 3 or 1 & 4)	Sportsfield development The total cost is \$400,000 funded from 2015/16 and 2016/17.	Q1; Q2; Q3; Q4	LDI: Capex	\$ -	In progress	Green	Current Status Execution phase, with design in progress. Next Steps: Completion of design and tendering, with installation scheduled for period Dec 2017 to Feb 2018 as required by field users		Current Status: Execution phase, with options study in progress Next Steps: Completion of design and tendering, with installation scheduled for period December 2017 to February 2018 as required by field users.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3565	CF: Project Delivery	Colin Maiden Park 3,4,5,6,7, Lighting and Sandcarpet	Field 3 -- Sandcarpet, new lights; Field 4-- Sandcarpet, new lights; Field 5 -- Sandcarpet, new lights; Field 6 -- Sandcarpet, new lights; Field 7 -- Sandcarpet, new lights;	Q1; Q2; Q3; Q4	Growth	\$ 100,000	In progress	Green	Current status: Documentation to be submitted changing methodology of works after consultation with user groups. Report from City Park Services indicates minimal physical work is required on fields 3, 4 and 5. Investigation into lighting options on fields 3, 4 and 5 are still being undertaken. Consultation of further work to take place is still underway. Next steps: Professional services to be awarded with physical works programmed for financial year 2018.		Current status: Tender professional services Next steps: Physical works programmed for future year.
3401	CF: Project Delivery	Colin Maiden Park Double Hockey Turf SID	New double hockey turf with lights.	Not scheduled	Growth	\$ 100,000	Deferred	Red	Funding for physical works has been deferred to financial year 2019 due to a probable delay in the start of physical works. Should work begin in financial year 2018 sufficient funds will be brought forward. Confirmation is still being sought from hockey. Awaiting Concept approval and business case approval before forecasting.		Current Status: Awaiting concept approval and business case approval before forecasting.
3400	CF: Project Delivery	Colin Maiden Park SID	Field 1 - Sandcarpet, new lights; Field 2- Sandcarpet, new lights;	Q1; Q2; Q3; Q4	Growth	\$ 828,000	Completed	Green	Current status: Project complete		Current status: Grow in underway Next steps: Continue grow in.
3402	CF: Project Delivery	Madills Farm Rec Reserve SID	Field 2 New lights; Field 3 new lights; Field 5 irrigation.	Q2; Q3; Q4	Growth	\$ 60,000	In progress	Green	Current status: Internal procurement processes and approvals underway. Next steps: Tender professional services. Physical works programmed for next financial year		Current status: Internal procurement processes and approvals underway Next steps: Tender professional services. Physical works programmed for next financial year.
3404	CF: Project Delivery	Michaels Ave Reserve Lighting and sound wall SID	Field 2 new lights; Field 3 new lights; Field 4 lights; Field 5 irrigation. Sound wall. Consents and lighting.	Q1; Q2; Q3; Q4	Growth	\$ 720,000	In progress	Green	Current status: Tender for noise wall closed and negotiations underway. Lighting physical works underway. Next steps: Award contract for noise wall. Continue with physical works on site for lighting		Current status: Tender for lights and noise wall out to market Next steps: Award contracts for physical works.
3405	CF: Project Delivery	Ōrākei Domain SID	Orakei Domain 3 - sand carpet and irrigation	Q2; Q3; Q4	Growth	\$ 400,000	Completed	Green	Current status: Project complete		Current status: Stunted and slow stolon growth Next steps: Ryegrass to be added to support achieving turf cover.
3677	CF: Project Delivery	Shore Road Reserve Lighting and Sand Carpet 3 SID	Shore Road Reserve 3 Sand field development FY17 planning FY19 delivery. Note this item and items 3675 and 3678 replace item 3407.	Q2; Q3; Q4	Growth	\$ -	Deferred	Red	The alignment with Shore Road has delayed this project. Current status: Design will start financial year 2018. Next Steps: Aligning all projects within Shore Road		Current status: Design will commence in 2017 Next steps: Aligning all projects within Shore Road.
3406	CF: Project Delivery	Shore Road Reserve widen existing car park, bollards and 3m wide path SID	Installation of bollards and 3 metre wide footpath (part greenway) between sportsfield and existing carpark. Year 1 planning, Year 2 delivery.	Q2; Q3; Q4	Growth	\$ 20,000	Approved	Green	Current status: A revised master plan is being completed. Existing master plan is out of date and does not take into account the changes in the park assets when the field and lighting was completed. Next Steps: Once the revised master plan is completed it will be presented to the local board for feedback. Developed design for the path and car park will then proceed. Budget is not sufficient to deliver the entire scope of works. Prioritisation of path or car park will need to be confirmed.		Current status: First stage of design will commence. This has been incorporated into Shore Road East car park works design and consent. This includes bollards and concrete paths design. The 2nd stage of design which includes sand carpet will commence beyond financial year 2018 Next Steps: None
3675	CF: Project Delivery	Shore Road Sportsfield Platform & Sandfields	Shore Road Reserve 3 Sand field development FY17 planning FY19 delivery. Note this item and items 3677 and 3678 replace item 3407.	Q3	Growth	\$ -	Completed	Green	Project completed December 2015		Current status: Complete

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3678	CF: Project Delivery	Shore Road Top-up (Sand Carpet existing project)	Shore Road Reserve 3 Sand field development FY17 planning FY19 delivery. Note this item and items 3675 and 3677 replace item 3407.	Q3	Growth	\$ 27,959	Completed	Green	Project Completed December 2015		Current status: Complete
Leisure											
2730	CS: PSR: Leisure	YMCA operators of Elleslie Leisure Centre	Management Agreement ACPN_14840 - Supplier will provide a comprehensive range of programmes to meet the Council/LB objectives that reflect the local community demographics/needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ 27,704	Completed	Green	"Elleslie Recreation Centre programming targets have met the local board objectives for the 2016/2017 financial year 24% increase in stadium/recreation usage compared to 2015/2016 Fitness membership grew slightly (2%) to 725 by year end. A busy quarter for permanent and casual community events and recreation activities"	No	Highlights * February Gymnastics open day that attracted 120 children * ECE Family Picnic that had 17 ECE families attend KPI's are currently on track to be met at year end
Sport and Recreation											
549	CF: Project Delivery	Active Recreation Sports Upgrade	Development of active open space including the renewal and upgrade of the tennis courts, car park and accessway at Tagalad Reserve North.	Q2; Q3; Q4	ABS: Capex; LDI: Capex	\$ 576,000	In progress	Green	Current Status: Detailed design for the courts and the access way is complete and has been reviewed by the Tennis Club committee. Procurement for the physical works is complete and a contract has been awarded. Physical works have commenced and are well underway with the majority of the bulk excavation for the courts and removal of the old fence having been completed. Next Steps: Physical works will continue through July and into August 2017 depending on weather conditions. The courts (including fencing) and car park will be completed before works on the access way begin in late August 2017. The access way and eastern section of the car park will be renewed at the same time but will be funded by renewals (not LDI).	No	Current Status: Detailed design for the Mission Bay Tennis Courts and the accessway is completed, after being reviewed by the tennis club committee. Procurement documents for the physical works tender are complete and the tender is out to the market. Next Steps: Tender completion will confirm the market response pricing. If the preferred contractor price is within the available budget then physical works will commence late April, early May. The works are forecasted to take eight weeks with a completion date of June depending on weather conditions. The accessway and eastern section of the car park will be renewed at the same time but will be funded by renewals (not LDI).
2962	CS: PSR: Local Parks	PSR Reponse Fund	Discretionary projects as agreed with the OLB for PSR projects.	Not scheduled	LDI: Opex	\$ 32,000	Completed	Green	Orakei LB – PSR response fund Total budget \$32,000. Actual expenditure \$26,100 (see table below) on installing additional fitness station at Selwyn Reserve in Mission bay and for Orakei Domain concept plan which has been completed and is being reviewed by internal PSR staff. Further work will be undertaken to understand the outcomes for the Domain and options for delivering those will be explored. This could include a partnership approach to expedite development. Options will be discussed with the LB as part of the 17/18 Work programme.	No	Needs assessment stage completed and interviews held with key user groups. Workshop to be scheduled with local board in April 2017.
2186	CS: PSR: Sport & Rec	Community Access ASB Stadium (OR)	Providing community access to the ASB Stadium. \$80,000 (regional)	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Outstanding reporting has been received. 210,401 visits YTD 31 May 2017. Annual report due 10 July 2017.	No	No facility reports received for July 2016- March 2017 therefore cannot report on progress. A letter has been sent to facility manager requesting urgent action.
2580	CS: PSR: Sport & Rec	Community Access Auckland Netball Centre (OR)	Providing community access to the Auckland Netball Centre in St Johns. \$150,000 (regional)	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Annual report due 20 July 2017.	No	Six monthly report received. There were 88,985 visitors to the outdoor courts between July - December 2016.

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2515	CS: PSR: Sport & Rec	Facility Partnership 2010 Akarana Marine Sports Charitable Trust (OR)	A facility partnership into building development at The Landing. \$1,000,000 legacy facility partnership grant.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Construction has begun on the project. Building consent for stage 2 has been lodged. Practical completion is estimated at 26 June 2018. First drawdown of facility partnership funds has been completed.		Contract has been signed. Construction is expected to commence in April 2017.
2514	CS: PSR: Sport & Rec	Facility Partnership 2015 Ellerslie Sports Club (OR)	A facility partnership into clubroom redevelopment of Ellerslie Sports Club Inc. at Michaels Ave Reserve. \$840,000 facility partnership grant.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Red	Still to determine a clear project plan but this is being actively progressed Staff have meet with sports club representatives to discuss a way forward. Staff are exploring options for revised building which is constructed within the available budget.	No	Staff are considering options on how to progress this project. Staff will meet with the Club in April to discuss next steps.
Development Projects											
4422	CF: Project Delivery	Roadway-Carpark Upgrade	Upgrade current carpark and paths. Parks carry forward project.	Q4	ABS: Capex; Growth	\$ 26,000	Completed	Green	Current status: complete	No	Current status: Orakei Basin car park project is now complete.
577	CF: Project Delivery	Visitor Trail Signage	Economic Development	Q3; Q4	LDI: Capex	\$ 30,000	Cancelled	Red	Project has been cancelled as the local board have determined that they will not be progressing the visitor trail signage project at this stage. Current Status: The project has been cancelled and the budget allocated to the minor discretionary projects budget line for delivery in 2017/2018.	No	Current Status: On hold pending confirmation from the local board whether the project will proceed as per the current scope. Next Steps: None
4159	CF: Project Delivery	Mangrove removal in Hobson Bay	Mangrove removal in Hobson Bay	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	Deferred	Red	Tides limit the times in which physical works can be carried out. There is limited number of suppliers who carry out mangrove removal so supplier availability and a programme of works cannot be confirmed until a supplier has been awarded the contract for physical works. Works in coastal area with high health and safety risks. Current status: Thomas Bloodworth, Shore Rd Reserves and Whakatakataka Bay confirmed for seedling and adult removal. Procurement phase underway for the physical removal. Planning is also underway for resource consent for the removal of adult mangroves in the agreed locations Next steps: Undertake physical works to remove seedlings from the agreed locations. Apply for resource consent for the adult mangrove removal.	No	Current status: The Hobson Bay Mangrove management plan has been updated to include the changes from the Auckland Unitary Plan Operative in part. While the plans indicate all the areas where mangroves can be removed from, a workshop with the local board is required to determine the priority areas that will deliver the best outcome for the local board. Next steps: Following on from the workshop a final area plan for mangrove removal will be drafted for consultation and consenting.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4160	CF: Project Delivery	Mangrove removal in Tahuna Torea	Mangrove removal in Tahuna Torea	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	Deferred	Red	<p>Issues/Risks: Tides limit the times in which physical works can be carried out. There is limited number of suppliers who carry out mangrove removal so supplier availability and a programme of works cannot be confirmed until a supplier has been awarded the contract for physical works. Works in coastal area with high health and safety risks.</p> <p>Current status: Reports for removal plan and monitoring plan are being prepared. Staff are working with Mana Whenua to develop cultural monitoring plan. An archaeologist has been engaged to identify archaeological monitoring requirements (as per consent conditions). Next steps: Complete procurement for physical works and commence the first stage of mangrove removal.</p>	No	Current status: Resource consent for Tahuna Torea mangrove removal was approved in early March. The tender documentation is being prepared for distribution to selected suppliers for physical works. There is limited number of suppliers who carry out mangrove removal so supplier availability and a programme of works cannot be confirmed until a supplier has been awarded the contract for physical works. Tides also limit the times in which physical works can be carried out. This project is likely to be carried forward into financial year 2018 for continued delivery. Next steps: Complete procurement for physical works and commence the first stage of mangrove removal.
4153	CF: Project Delivery	Crossfield Reserve lighting (priority - funded in 2024/25 in growth funding)	Crossfield Reserve lighting (priority - funded in 2024/25 in growth funding)	Q2; Q3; Q4	LDI: Capex	\$ 166,344	Completed	Green	Current Status :complete		Current status: Complete
4157	CF: Project Delivery	Glover Park upgrade playgrounds/seating	Glover Park upgrade playgrounds/seating	Q4	LDI: Capex	\$ -	Completed	Green	Project complete.		Current status: Complete
4163	CF: Project Delivery	Orakei - Crossfield Reserve entrance and carpark improvements	Orakei - Crossfield Reserve entrance and carpark improvements	Q1; Q2	LDI: Capex	\$ 1,080	Completed	Green	Current Status: complete	No	Current Status: Physical works are now complete on site and the carpark has been opened, after ongoing site delays (wet weather and site issues with earthworks). Next Steps: Completion of the defects list and installation of the pool style fence alongside the skate park. A final site survey to be undertaken to confirm volumes of earthworks removed off site to finalise the variations claimed.
4164	CF: Project Delivery	Orakei - FY 16 toilet facility at Madills Farm	Orakei - FY 16 toilet facility at Madills Farm	Q1	LDI: Capex	\$ 27,601	Completed	Green	Current status: complete		Current status: Complete
4158	CF: Project Delivery	LPPR - Orakei - Rutherford Reserve Playground	LPPR - Orakei - Rutherford Reserve Playground	Q4	ABS: Capex	\$ -	Completed	Green	Physical works complete mid-June 2016 (FY16)		Current status: Complete
4161	CF: Project Delivery	Michaels Ave Reserve sportsfield development	Michaels Ave Reserve sportsfield development	Q1	ABS: Capex	\$ 47,301	Completed	Green	Current Status: Project Complete		Current Status: Project complete
4162	CF: Project Delivery	OBW - Orakei - Orakei Basin Ski Club Retaining Walls	OBW - Orakei - Orakei Basin Ski Club Retaining Walls	Q1; Q2; Q3; Q4	ABS: Capex	\$ 38,222	In progress	Green	Current Status: The drainage and associated works are in progress and programmed for completion in July 2017 for Orakei Basin Auckland Water Ski Club and Lucerne Road access retaining wall. Next Steps: Complete works and close the project.		Current status: Engineering documentation complete. Working through contractor procurement process Next Steps: Appoint physical works contractor.
4168	CF: Project Delivery	Orakei Domain 3 Field Lights	Orakei Domain 3 Field Lights	Q3	ABS: Capex	\$ -	Completed	Green	Current status: Complete		Current status: Complete
4172	CF: Project Delivery	Shore Road Reserve Sportsfield Lighting	Shore Road Reserve Sportsfield Lighting	Q4	ABS: Capex	\$ -	Completed	Green	Current status: Complete		Current status: Complete
4167	CF: Project Delivery	Orakei Community Centre Supply/install aluminium security grills to 6 windows.	Orakei Community Centre Supply/install aluminium security grills to 6 windows.	Q3	ABS: Capex	\$ 4,000	Completed	Green	Current Status: completed.		Current status: Complete

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Community Facilities: Renewals											
3674	CF: Project Delivery	Michaels Ave Reserve Changing Rooms	4 toilets, 4 change rooms, referee room, storage - facility partnership. Note this item replaces items 3403 and 3524.	Q1; Q2; Q3; Q4	LDI: Capex; Growth	\$ 150,000	In progress	Green	Awaiting a strategic assessment from Community Services Current status: Awaiting a strategic assessment from Community Services due to the club not having enough funding to complete initial proposed plans. Next steps: Investigate geotech information and carry out a quantity survey to insure sufficient funding is available.	No	Current status: Scope to be defined once geotech results and consultation has been completed. Next steps: Confirm scope of works in conjunction with proposed football club clubroom.
3532	CF: Project Delivery	Contribution towards capital projects, Crossfield	Crossfield Reserve road renewal. New Contribution Project	Q4; Q3	ABS: Capex	\$ 80,000	Completed	Green	Current Status: complete	No	Current Status: Physical works are now complete on site and the carpark has been opened, after ongoing site delays (wet weather and site issues with earthworks). Next Steps: Completion of the defects list and installation of the pool style fence alongside the skate park. A final site survey to be undertaken to confirm volumes of earthworks removed off site to finalize the variations claimed.
3526	CF: Project Delivery	Dingle Dell Track & Structure Renewal	Dingle Dell Reserve boardwalk, step, bridge and track renewal	Q2; Q3; Q4	ABS: Capex	\$ 30,000	Deferred	Red	Issues/ Risks: Weather related cost increases due to track washout. Current status: The detailed design is nearing completion, planner and archaeologist engaged. Recent weather has further deteriorated the track which has led to an increased cost estimate for physical works. Next steps: Tendering in July/August once consents are approved. Physical works are likely to commence in late October 2017 depending on weather and ground conditions.	No	Current status: professional services engaged. Next steps: stage out programme of works. Professional services to start in April 2017.
4156	CF: Project Delivery	Ellerslie Sports Club - Internal Upgrade	Ellerslie Sports Club - Internal Upgrade	Q1	ABS: Capex	\$ 223,434	Completed	Green	Current status: complete		Current status: Complete
3527	CF: Project Delivery	Karaka Bay Structures and Paths	Karaka Bay boat ramp, path and seawall renewal	Q2; Q3; Q4	ABS: Capex	\$ 20,000	In progress	Green	Current Status: The assessment of the seawall with coastal team has been completed. Minor seawall renewal has been agreed where recent erosion has undermined the wall. Awaiting confirmation on recommended renewals to path and retaining walls. Next Steps: Agree scope and begin to procure works accordingly.		Current status: assessing project requirements. Next steps: professional services procurement.
3682	CF: Project Delivery	Kepa Bush Track Renewal	Kepa Bush Reserve step and track renewal. Note this item and item 3681 replace item 3529.	Q2; Q3; Q4	ABS: Capex	\$ 25,000	In progress	Green	Current Status: In consent stage. Next Steps: Tender the works		Current Status: Assembling consent documents. Next Steps: Lodge consent.
3534	CF: Project Delivery	Kupe Parking and Structure Renewal	Kupe Reserve car park, road and wall renewal	Q2; Q3; Q4	ABS: Capex	\$ 89,470	Deferred	Red	The car park pavement renewal and tennis court retaining wall project are on hold pending outcome of the Kupe Reserve development plan review. Current Status: Await outcome of development plan review and impact on existing assets	No	Current Status: Work delayed while master plan is being created. Next Steps: Await master plan.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3519	CF: Project Delivery	Local Parks Walkway & Cycleway Renewals - Orakei - Orakei Walkway and Slip Sections	Orakei Basin path renewal. Existing Renewals Project	Not scheduled	ABS: Capex	\$ 62,000	Cancelled	Red	Issues/Risks: Project record cancelled and merged with Orakei Basin Open Space Improvements, please refer to SharePoint record 571 for commentary. Current Status: Project record cancelled and merged with Orakei Basin Open Space Improvements, please refer to SharePoint record 571 for commentary.	No	Current status: walkway works dependent on the status of the other projects within the basin. Next Steps: completion of current projects will enable an assessment of financial commitments.
3521	CF: Project Delivery	Local Parks Coastal Structures Renewals - Orakei - Anderson Beach Retaining Seawall	Anderson Beach seawall renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 134,000	Deferred	Red	Issues/ Risks: No physical works will be delivered this year. Current status: Coastal processes study and options completed. Options with the local board for review in conjunction with Auckland Transport. Next Steps: Awaiting decision on prioritisation and funding of next stage of project.	No	Current status: coastal process review nearing completion. Next steps: agreeing preferred option for design.
3520	CF: Project Delivery	Local Parks Fixtures & Furniture Renewals - Orakei - Selwyn Domain to Tamaki Drive Fence	Selwyn Domain fence renewal. Existing Renewals Project	Q1; Q2	ABS: Capex	\$ 140,000	Completed	Green	Current status: complete	No	Current status: complete
3522	CF: Project Delivery	Local Parks Playground Renewals - Orakei - Kupe Reserve	Kupe Reserve play equipment renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 93,000	On Hold	Red	On Hold. Whole of park development plan is currently underway as the playground location may change. Current status: On Hold. Design presented to local board for approval in September 2017. Local board feedback noted that the existing playground location was not ideal and to explore other location options. Construction was planned for pre-Christmas 2016, however this has now been put on hold as a whole of park development plan is currently underway as the playground location may change. Next steps: Await outcome from development plan.	No	Current status: design presented to local board for approval in September 2017. Local board feedback noted that the existing playground location was not ideal and they'd like to explore other location options. Construction was planned for pre-Christmas 2016, however has now been put on hold to allow for further investigations or a park masterplan. Next steps: await outcome from masterplan.
3523	CF: Project Delivery	Local Parks Structure Renewals - Orakei - "The Landing" Pontoon	"The Landing" Pontoon renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 25,000	Completed	Green	Project completed		Current Status: pontoon has largely been installed. Currently awaiting small clips to complete job.
3540	CF: Project Delivery	Madills Farm 5 - sand carpet renewal	Madills Farm Rec Reserve sand field renewal	Q2; Q3; Q4	ABS: Capex	\$ 30,000	In progress	Green	Current status: Internal procurement processes and approvals underway. Next steps: Tender professional services. Physical works programmed for next financial year.		Current status: Internal procurement processes and approvals underway Next steps: Tender professional services. Physical works programmed for next financial year
3533	CF: Project Delivery	Michaels Ave Playground Renewal	Michaels Ave Reserve whole playground renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 20,000	In progress	Green	Current Status: Awaiting detailed scope as to whether this project is feasible without other park changes first. Next Steps: Further investigation to be complete.	No	Current status: awaiting detailed scope as to whether this project is feasible without other park changes first. Next steps: receive instruction to proceed.
3681	CF: Project Delivery	Orakei - Kepa Bush Structures	Kepa Bush Reserve step and track renewal. Note this item and item 3682 replace item 3529.	Q3	ABS: Capex	\$ -	Completed	Green	Current Status: complete		Current status: Complete

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4165	CF: Project Delivery	Orakei - Walkway connection, Wilsons Beach to Shore Rd Reserve - Tinana Section (119) Consultation	Orakei - Walkway connection, Wilsons Beach to Shore Rd Reserve - Tinana Section (119) Consultation	Q1; Q2; Q3	ABS: Capex	\$ 16,000	On Hold	Red	<p>Project on hold. Potential negative public response to the early consultation phase.</p> <p>Current Status: In discussion with the local board to progress the open public engagement meeting regarding options for the walkway partnering with the Coastal Management Team. Concept estimates for physical works have been provided to the local board.</p> <p>Next Steps: Community Services have requested funding to undertake a feasibility study in financial year 2018 as part of the strategic assessments. Concept design on hold for this process to be completed.</p>	No	<p>Current Status: In discussion with the new local board to progress the open public engagement meeting regarding options for the walkway, partnering with the Coastal Management Team - a date in late April to be set.</p> <p>Next Steps: To draft and finalize an engagement plan, set a date for the public meeting in late April in consultation with the local board and undertake communications about the event.</p>
4166	CF: Project Delivery	Orakei Basin Pathway Renewal	Orakei Basin Pathway Renewal	Not scheduled	ABS: Capex	\$ 45,600	Cancelled	Red	<p>This project record has been cancelled, please refer to SharePoint record 571Orakei Basin Open Space Improvements for commentary.</p> <p>This project line has been cancelled, please refer to SharePoint record 571Orakei Basin Open Space Improvements for commentary.</p>	No	<p>Current Status: No further work being undertaken around the basin until the local board have set future priority for work programme. The only project proceeding is the retaining wall behind the Auckland Sky club building steps renewals and planting of the slop.</p> <p>Next Steps: Local board to review priorities in line with management plan</p>
4169	CF: Project Delivery	Orakei fire system upgrade	Orakei fire system upgrade	Q1; Q2; Q3; Q4	ABS: Capex	\$ 70,229	Completed	Green	<p>Current Status: Delivery phase with installation expected to be completed end June 2017. Next Steps: Handover and closure</p>	No	<p>Current Status: Physical installations completed for Stage 1. Progressing for remaining buildings.</p> <p>Next Steps: Completion of remaining buildings expected end June 2017 or earlier.</p>
3528	CF: Project Delivery	Orakei Furniture Renewal FY17	Andersons Beach Reserve, Crossfield Reserve, Glover Park, Karaka Bay, Madills Farm Recreation Reserve, Merton Reserve, Michaels Avenue Reserve, Ventnor Reserve, Waiatarua Reserve (Remuera) seats, rubbish bins and tables renewals	Q2; Q3; Q4	ABS: Capex	\$ 57,000	Completed	Green	<p>Current Status: Complete</p>	No	<p>Current status: installations underway.</p> <p>Next steps: project close down</p>
282	CF: Project Delivery	Ōrākei FY17 Community Leases renewals	Colin Maiden Park - Replacement of circuit breakers and board	Q2; Q3	ABS: Capex	\$ 9,350	Completed	Green	<p>Current status: complete</p>		<p>Current status: complete</p>
285	CF: Project Delivery	Ōrākei FY17 Ellerslie Rec Centre renewals	Ellerslie Rec Centre - Install CCTV System, replace roof	Q3; Q4	ABS: Capex	\$ 381,671	In progress	Green	<p>Current Status: CCTV work completed. Site inspection required by Investigation and Design team for condition assessment, asbestos test and to engage consultant.</p> <p>Next Steps: Obtain the investigation of the state of the roof, condition assessment and feedback before engaging consultant and contractor for roofing work. Proceed with tender process.</p>		<p>Current Status: CCTV work completed.</p> <p>Next Steps: Site inspections and to engage contractor for roofing work and get quotations.</p>
3664	CF: Project Delivery	Ōrākei FY17 Remuera Library renewals	Remuera Library - Ceiling insulation, replace automatic door controllers, flat roof resurface. Note: This item and item 3665 replaces item 284.	Q3	ABS: Capex	\$ 82,412	In progress	Green	<p>Current Status: Flat roof surface completed. The replacement of automatic door controllers completed. No project initiation form or scope for ceiling insulation.</p> <p>Next Steps: Obtain the project initiation form and scope for ceiling insulation.</p>		<p>Current Status: Planning and site visit for physical inspection and engage contractors for creating quotes.</p> <p>Next Steps: Tender selection</p>
3665	CF: Project Delivery	Ōrākei FY17 St Heliers Library renewals	St Heliers Library - public toilet upgrade. Note: This item and item 3664 replaces item 284.	Q3; Q4	ABS: Capex	\$ 28,205	Completed	Green	<p>Project completed.</p>		<p>Current Status: Site visit completed, confirmed project delivery outcome.</p> <p>Next Steps: Award the physical works April 2017.</p>
3539	CF: Project Delivery	Orakei Goalpost Renewal FY17	Colin Maiden Park, Michaels Avenue Reserve, Shore Road Reserve East goalpost renewal	Q4	ABS: Capex	\$ 18,600	Completed	Green	<p>Project completed last financial year</p>		<p>Project completed</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3535	CF: Project Delivery	Orakei Path and Carparking Renewal FY17-19	Andersons Beach Reserve, Churchill Park, Crossfield Reserve, Ellerslie Domain, Glover Park, Kupe North Reserve, Little Rangitoto Reserve, Madills Farm Recreation Reserve, Melanesia Reserve, Ngapipi Cliff Reserve, Ngapuhi Reserve, Orakei Community Centre, Selwyn Reserve - Mission Bay, Tagalad Reserve North, Tahuna Torea Nature Reserve, Tamaki Drive (The Landing), Taylors Hill Reserve, Vellenoweth Green, Watene Reserve path and car parking renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 428,159	In progress	Green	Current Status: The footpath pavement renewals have been completed within Kupe North and Crossfield Reserves and Glover Park. Next Steps: Scope the footpath pavement renewals within Little Rangitoto and Melanesia Reserves for contractor procurement and implementation in September 2018.		Current status: A contractor has been appointed to deliver part of the work which is currently under way. Next Steps: Finalise the details for the rest of the project.
3537	CF: Project Delivery	Orakei Playground Renewal FY17-18	Renewal of existing assets. Bluestone Park: Woodchip very low, need approx. 80m3. Wharua Reserve: edge rotting and woodchip very low, replace wooden edging and top up surface. Celtic Crescent Reserve: Woodchip very low and edge rotting. Remove shaft that has been left in playground.	Q4	ABS: Capex	\$ -	In progress	Green	Current status: Tender closed mid June. Next Step: Award contract and do project timeframe planning.	No	Current Status: The project scoping is being written Next Steps: Assigning a project manager
3525	CF: Project Delivery	Orakei Signage Renewal FY17	Aotea Reserve, Churchill Park, Crossfield Reserve, Dingle Dell Reserve, Glover Park, Kepa Bush Reserve, Kohimarama Beach Reserve, Kupe North Reserve, Little Rangitoto Reserve, Michael Joseph Savage Memorial, Tahuna Torea Nature Reserve, Tamaki Drive (The Landing), Waiatarua Reserve (Remuera) signage renewal, 23 signs, 4 plaques, 1 signage information	Q2; Q3; Q4	ABS: Capex	\$ 60,700	In progress	Green	Current status: Each reserve inspected for signage requirements. Next step: Preparation of signage designs awaiting approval.		Current status: scoping and site visit. Next step: consolidate sign information for tender.
3536	CF: Project Delivery	Orakei Structure Renewal FY17-19	Bassett Reserve, Churchill Park, Cliff Road, Crossfield Reserve, Fancourt Reserve, Macpherson Reserve, Michael Joseph Savage Memorial, Michaels Avenue Reserve, Ngake Walkway, Ruka Reserve, St Heliers Bay Beach Reserve, Tautari Reserve, Taylors Hill Reserve, Thomas Bloodworth Park, Waiata Reserve, Wilson Beach Reserve structure renewals	Q2; Q3; Q4	ABS: Capex	\$ 256,983	In progress	Green	Current Status: Work undertaken include the renewal/repair of: grout at St Heliers Beach Reserve, timber box steps at Basset Reserve, bollards at Tautari Reserve, fence at MacPherson Reserve, pedestrian bridge at Thomas Bloodworth Park. The renewal of the handrail on the walkway from Cliff Road to Ladies Bay may not be able to be completed as part of this project due to a slip. The pathway is currently being assessed for safety and repairs. Next Steps: The following works will be undertaken in July 2017: asphalt steps at Ngake Street walkway, retaining wall at Michaels Avenue Reserve, pedestrian/mower bridge at Waiata Reserve, bollards at Fancourt Reserve, vehicle barriers at Crossfield Reserve, timber pedestrian bridge at Churchill Park.	No	Current Status: The project has been split, half is currently out for tender for the physical works. The other half is still being assessed by specialists. Next Steps: Appoint a contractor for half the project and prepare documentation for the other half for consenting.
3538	CF: Project Delivery	Orakei Utility Renewal FY17	Colin Maiden Park, Ellerslie Domain, Kohimarama Beach Reserve, Madills Farm Recreation Reserve, Orakei Domain lighting renewals	Q1; Q2; Q3; Q4	ABS: Capex	\$ 25,700	Completed	Green	Current status: All works associated with the project are complete. Madills Lighting was removed from this scope and added to the sportsfield lighting project for costing efficiencies.		Current status: Contractor engaged to complete works. Physical works completed for Colin Maiden park in conjunction with sports field works. Next steps: complete outstanding works

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4170	CF: Project Delivery	Remuera Library - HVAC upgrade	Remuera Library - HVAC upgrade	Q4	ABS: Capex	\$ 23,029	Completed	Green	Current Status: Handover & closure. Installation completed. New HVAC system will be more energy-efficient, with greater reliability and reduced maintenance. More fresh air will also be introduced into the library, enhancing its environment. Next Steps: Benefits Realisation.	No	Current Status: Installation underway. Next Steps: Air-conditioning completion due end June 2017. New air-conditioning system will be more energy-efficient, with greater reliability and reduced maintenance. More fresh air will also be introduced into the library, enhancing its environment.
4171	CF: Project Delivery	Remuera Library - Resurface flat roof	Remuera Library - Resurface flat roof	Q1	ABS: Capex	\$ 30,000	Completed	Green	Current status: Complete		Current status: Complete
4368	CF: Project Delivery	St Heliers Library - Flooring Renewal	Flooring renewal	Q4	ABS: Capex	\$ 100,000	In progress	Green	Current Status: Finalising the scope of works. Next Steps: Review the scope and assign a project manager for delivery	No	This is a future year project. Work will not commence in this financial year. This project is being investigated and will be presented to local board for approval.
4173	CF: Project Delivery	St Heliers Library - Replace automatic door controllers	Replace automatic door controllers on main entry door and entry to Quiet Room	Not scheduled	ABS: Capex	\$ -	Cancelled	Red	Issues/ Risks: Project record cancelled, this project is being added into the comprehensive renewal project for St Heliers Library. Project cancelled - this project is being added into the comprehensive renewal project for St Heliers Library.	No	Current status: Scoping progressing Next steps: Request pricing
3530	CF: Project Delivery	Waiatarua Structures and Path Renewal	Waiatarua Reserve (Remuera) fence, bridge and track renewal	Q2; Q3; Q4	ABS: Capex	\$ 12,000	In progress	Green	Current Status: A contractor has been awarded the work. Work on the bridge off Grand Drive and the walking track near Winstone Drive will be commencing in the next few weeks. This work should take around four weeks to complete. The work on the lookout point off the main path by Grand Drive will need to be delayed due to high water levels. Water levels must recede before access to the site to undertake the work is possible. Next Steps: Complete the works that can be done during winter. The remainder will need to wait for summer or until the water levels recede.		Current status: the works have been put out to tender. Next steps: appoint a contractor.
3531	CF: Project Delivery	Wairua Reserve Playground Renewal	Wairua Reserve whole playground renewal	Q4	ABS: Capex	\$ 25,000	In progress	Green	Current Status: Concept design presented to local board. Gained support provided the school is happy with design. Next Steps: Receive approval to proceed with design and finalise before tendering physical works.		Current status: playground designer has produced concept design based on user feedback. Next steps: discuss concept with kindergarten as a main stakeholder to support the design.
Community Facilities: Operational Management and Maintenance											
3827	CF: Operations	Orākei Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 684,884	In progress	Green	Asplundh continue to perform well with a quarterly average of 99% for quality. The fourth quarter focus has been towards street tree maintenance and trimming for the clearance of electrical conductors with weather conditions limiting access to open space areas. There has also been an emphasis on ensuring customer responses are completed prior to the commencement of the new contracts on 1 July 2017. It is anticipated a small volume might need to be passed to the new contractor for the area where the scale of works has not allowed completion before contract end. The winter replacement planting programme is well under way. A focus has been on our street tree stock increasing the native diversity and overall tree cover with appropriate tree species.	No	Asplundh continue to perform well with a quarterly average of 99.7% for quality. In late January, there was a significant weather event that saw a spike in requests for service. This influx in requests resulted in disruption to scheduled street and park tree maintenance. Although most of the follow-up work has been completed, the impact of the storm did create a backlog in jobs. The deluge earlier in March provided additional challenges.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3826	CF: Operations	Orākei Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 162,789	In progress	Green	<p>Te Ngahere continue to perform well with a quarterly average of 94% for quality.</p> <p>The fourth quarter has seen a continued focus on animal pest control of high value sites with moderate rat bait take across the region. A reduction in bait take towards the end of the baiting programme can be symptomatic of either success in the control programmes or a seasonal decrease in activity as animal pests are not as mobile or breeding.</p> <p>Plant pest control has focused on high value reserves with an emphasis on controlling seed source pest plants. All sites scheduled for planting have been scoped to ensure they are free of pest plants and ready for the planting. Selection of suitable plant species was undertaken factoring in conditions such as soil type, shade and moisture levels.</p> <p>Following on the trend from the third quarter, wasps continue to be reported in low numbers.</p> <p>Animal pest control has seen an increase in the amount of possums trapped. This is common at this time of year as animals become transient exploring new territory. This rise is associated with lack of food source available to possums forcing them to explore other options.</p>	No	<p>Te Ngahere has a quarterly average of 92% for quality leaving some room for improvement. The number of pest plant requests (RFS) have increased compared with last quarter which is expected for the season as reserves experience higher public use with good weather and also the holiday season.</p> <p>Requests for rat and possum control have been consistent with the previous quarter.</p> <p>Third quarter is typically the peak period for wasp control. Although still the busiest period, the presence of wasps have been markedly less than previous years.</p>
3825	CF: Operations	Orākei Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 4,706,535	In progress	Green	<p>City Parks Services have had an average performance of 96.5% this quarter</p> <p>This is a positive result given the challenges of recent wet weather conditions mixed with warmer days which has seen grass growth continue to occur at an above average rate for this time of year. These climate conditions, combined with the drop to three weekly mowing frequencies in winter has resulted in a few customer complaints. However, sports cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. All recent storm damage, particularly surrounding slips and erosion have been assessed by the coastal and geotechnical services team and Community Facilities has dedicated a senior project manager to ensure a consistent procurement approach to settling these regionally. Our operations team has been working hard with outgoing suppliers to ensure a smooth handover to incoming suppliers for the new contracts commencing 1 July.</p>		<p>City Parks Services had an average performance of 93.5% for quarter three. This was a good result for the busy summer period. The inclement weather of rain and sun has provided strong grass growth which has been challenging for the mowing contractors. Sports field preparation and allocations for the winter codes are underway. The maintenance delivery coordinators have been working closely with the events team and contractors to ensure another successful commemoration for ANZAC day.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Infrastructure and Environmental Services											
2320	I&ES: Environmental services	Restoration of SEA in Remuera	To restore an identified site in Remuera (between Victoria Ave, Aldred, Portland and Remuera Roads) which has been classified as a Significant Ecological Area (SEA). The following actions will be undertaken to enhance this gully. Weed control, followed by pest animal control, surveying stream life and, potentially, some enhancement planting of native species.	Not scheduled	LDI: Opex	\$ 10,000	Completed	Green	Specialist weed control contractor engaged to carry out strategic weed control this quarter. Plants have been purchased for community working bee and planting event to be held first week of July 2017.	No	Ongoing liaison and engagement with Kings School and landowners has continued this quarter. The focus of next quarter is to complete weed control in the upper catchment and carry out some restoration planting where necessary.
2044	I&ES: Healthy waters	Hobson Bay Catchment Care Project	This is a stream restoration project focused on the Remuera Stream where it runs through Waiata Reserve. The project will include: * maintenance of natives that were planted around the stream in 2015/2016 * development of design plans for a wetland * planting of over 1,000 natives around the stream * weed control in targeted areas	Q2; Q3; Q4	LDI: Opex	\$ 33,000	Completed	Green	Waiata Reserve river recontouring design completed by Morphum in June and submitted to board in July 2017. Site preparation and plans have been procured and planted end of June 2017.	No	Weeding was completed in late November 2016, and the planting design was delivered. A community planting day is being planned for the area, with a date to be confirmed shortly.
2045	I&ES: Healthy waters	Madills Farm Stream Restoration	The focus of this project is to continue to implement the restoration plan for the Madills Farm Stream funded by the local board in 2014/2015 and 2015/2016. Key deliverables for the project in 2016/2017 include: • Maintenance of natives planted in 2015/2016 • Site preparation for further planting in 2017 • Planting of native plants via a community planting day • Weed control	Q2; Q3; Q4	LDI: Opex	\$ 17,000	Completed	Green	Contractors completed autumn visit to Madills Reserve to weed previously planted areas along the Kohimarama Stream, they also conducted site preparation for a community planting event. To encourage a sense of ownership in the local community a planting was held in June 2017 with good attendance. A total 500 native plants and trees were planted with the aim to restore the mauri of the waterway. Measures were directed by Madills Farm Reserve Stream Restoration Plan commissioned by Orakei Local Board in 2015.	No	Weeding has been completed and a community day is to be held in June 2017.
2350	I&ES: Healthy waters	Streamside Assistance Programme	Support landowners in the local board area who have a stream on or immediately bordering their property with stream restoration advice, weed bag, weed stump gel and some free native plants. Provide programme to approx 40 properties, initially targeting properties adjacent to the Kohimarama and Remuera Streams to complement the stream restoration projects above. This could include assisting landowners in the SEA's in the catchment above Madills Farm Reserve where red fin bully were found.	Q3; Q4	LDI: Opex	\$ 20,000	Completed	Green	Several weeding bees and a planting day involving the community with some assistance from a contractor have cleared large swathes of invasive plants in Pamela Place Reserve. A report on the successes of the project will be submitted and reviewed before being sent to the local board in early July 2017.	No	An open day has been scheduled for 9th April 2017. Fliers have been printed and will be sent out late March 2017.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Business Improvement District Local Economic Development Initiatives											
2612	GOV: Ext P'ships	Business Associations Support	Provide support to each of the four business associations within the local board area (Remuera, St Heliers, Ellerslie and Mission Bay). Traditionally, the local board has granted grants of \$20,000 pa to each business association	Q4	LDI: Opex	\$ 80,000	Completed	Green	This project has been completed by ATEED.		The BID team is supporting ATEED in the process for allocating this funding to support business associations in the local board area.
Local Economic Development: ATEED											
2669	CCO: ATEED	Orakei 2016/17 Event Leverage	To investigate and deliver opportunities to leverage off of the following events taking place in the 206/17 financial year: World Masters Games Ellerslie Flower Show Lions tour PGA Golf tour (Remuera Golf Club) Activity could involve development of promotional offers to encourage visitors to stay and eat in the local board area and to visit local attractions.; Activation / entertainment and short term visual improvements / artworks in local centres could be implemented to make the centres more attractive and give competitors and their families reason to visit, stay longer and spend in the local area; The budget could enable grants to be provided to Business Associations as matched funding to support activities. Business Associations will be expected to contribute to any prizes, incentives, discounts offered.	Not scheduled	LDI: Opex	\$ 25,000	Not Delivered	Red	There has been a no further response from Business Associations to date to utilise the fund. Further contact has been made with Business Associations to encourage them to draw down funds to leverage off of events. As no proposals have been recieved it is now unlikely that the funds will be accessed for use by the Business Associations. As no proposals were recieved from Business Associations to leverage off of events in the Local Board area this programme did not proceed. It is understood the funds were made available for the implementation of other projects.	No	While the Local Board resolved to grant funding to the Remuera Business Association for \$8,000 upon receipt of the draft funding agreement the business association advised tthat they did nit want to proceed with the event. As such the budget remains unspent. Business associations have been contacted again to seek proposals for the use of the funds but no further proposals have been recieved.
1921	CCO: ATEED	Young Enterprise Scheme (OR)	ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of 10 sub-regional events across Auckland (5x Dragon's Den and 5x Regional Awards).	Q3	LDI: Opex	\$ 1,000	Completed	Green	Following delivery of the E-days in February the funds allocated by the local board were transferred to ATEED in May 2017.	No	The E-days have been held and the funding has been used.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Community Facilities: Renewals												
1755	CF: Community Leases	Auckland Water Ski Club	Renewal lease for Orakei Basin	Q4		\$ 500.00	\$ 500.00	In progress	Green	Renewal application sent to club. Awaiting completed documents to be returned so renewal can be progressed.		Club to be contacted to submit application for renewal.
1765	CF: Community Leases	Citizens Advice Bureau -	New lease for 4 Victoria Ave, Remuera	Q3		\$ 500.00	\$ 500.00	Completed	Green	Completed		Completed
1758	CF: Community Leases	Ellerslie Community Constable - NZ Police	Renewal lease for 138 Main Highway Ellerslie	Q4		\$ 500.00	\$ 500.00	In progress	Red	Not progressed by end of year 16/17 Still to be progressed. Visits will be made to both the Community Patrol and Plunked groups occupying the building.	No	Staff to contact with the community patrol group
1757	CF: Community Leases	Ellerslie Eagles Rugby League Football Club Inc	Renewal lease for 182-186 Main Highway, Ellerslie	Q3; Q4		\$ 250.00	\$ 250.00	In progress	Red	Information on building compliance to be received and discussion with the group about this be free matter can be progressed. Seeking confirmation of issue of code compliance and certificates for earlier renovation works to be further discussed with the club.	No	Still to be progressed. Issues with building compliance being addressed with the club
1754	CF: Community Leases	Ellerslie Sports Club Incorporated - Category 1	Renewal lease for 46 Michaels Avenue Ellerslie	Q4			\$ -	In progress	Red	Awaiting relocation and confirmation of redevelopment options and funding to be confirmed all by the club . Awaiting relocation and confirmation of redevelopment options and funding to be confirmed all by the club .	No	This lease is scheduled for quarter 4.
1764	CF: Community Leases	Ellerslie Sports Club Incorporated - Category 3	New lease 46 Michaels Ave, Ellerslie	Q4			\$ -	In progress	Green	Awaiting relocation confirmation of redevelopment options and funding to be confirmed.		Still to be progressed. Issues with redevelopment and funding and if location of building on the park is to change.
3571	CF: Community Leases	Glendowie Tennis Club	Renewal lease at 1 Forfar Road Churchill Park Gledowie	Q4	31/12/2015	\$ -	\$ 500.00	Completed	Green	Completed		Completed
1762	CF: Community Leases	Mission Bay Bowling Club	Cancelled lease Tagalal Reserve, 6A Nihill Cres, Mission Bay.	Q4		\$ 150.00	\$ 150.00	Cancelled	Red	Group have vacated and lease surrendered 30 June 2016. Property to be considered for rationalisation by Panuku Development Auckland including consideration for continued community use . Still awaiting consideration by Panuku Development Auckland.on rationalisation of site.		Still to be progressed - awaiting consideration by Panuku Development Auckland.on rationalisation.
1759	CF: Community Leases	Oceania Football Confederation Incorporated	New lease for Ngahue Reserve	Q4		\$ 1.00	\$ 1.00	In progress	Red	Awaiting outcome of the public hearing held 31.7.17 about varying the agreement to lease. May have some way to go as other amendments to the lease areas may be proposed by the tenant to the building design. Iwi consultation and advertising of proposed changes to lease ends 30 June. A further report or hearing may be required depending on any submissions received.	No	Proposed changes to the lease to be advertised and reported to the board.
1760	CF: Community Leases	Orākei Tennis Club Inc	New lease for Kupe Reserve 146 Kepa Rd, Orākei	Q4		\$ 500.00	\$ 500.00	In progress	Green	A meeting is being arranged with the club to review draft lease. The local board have requested the car area shown in the lease area be excluded.		Awaiting return of the executed renewal deed.
1761	CF: Community Leases	Outboard Boating Club of Auckland Inc	New lease for Tāmaki Drive , - Category	Q4		\$ 1.00	\$ 1.00	In progress	Green	Further discussion with the club required on details of licence agreement. Discussion being led by Parks Sport and Recreation.		Draft report provided to stakeholder for discussion and eventual presentation to the local board.

Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
1763	CF: Community Leases	Remuera Parnell Sports Community Charitable Trust	New lease for additional premises for Shore Rd Reserve, Remuera	Q4		\$ 250.00	\$ 250.00	In progress	Red	Trust are proposing a new building, and site development. Confirmed details still to be supplied. Copy of approved agreement to lease for the Terry Jarvis Centre received. Lease to be drafted. Trust are proposing a new building, and site development. Confirmed details still to be supplied. Copy of approved agreement to lease for the Terry Jarvis Centre received. Lease to be drafted.	No	Still to be progressed. Building in place but no apparent agreement to authorise this. Further research required.
1767	CF: Community Leases	Royal NZ Plunket Society - 138 Main Highway Ellerslie	Lease for 138 Main Highway Ellerslie	Q4		\$ 250.00	\$ 250.00	On Hold	Red	Lease on hold pending the potential multi-lease sites. Still awaiting the outcome of advice for possible multi premises lease for Plunket sites across the city.		Still to be progressed Awaiting outcome of advice for possible multi premises lease for Plunket sites across the city
1766	CF: Community Leases	Royal NZ Plunket Society - 4 Victoria Ave, Remuera	New lease 4 Victoria Ave, Remuera	Q4		\$ 250.00	\$ 250.00	On Hold	Red	Lease on hold pending the potential multi-lease sites. Awaiting confirmation from Plunket about multi premises lease. May also be affected by needs assessment for community space in the area and redevelopment options for the site.		Not progressed - may be dependent on re-development options and possible multi premises lease for Plunket sites across the city.
1756	CF: Community Leases	The Girl Guides Association New Zealand Inc	Renewal lease for 87-101 Patteson Ave, Mission Bay	Q4		\$ 250.00	\$ 250.00	Completed	Green	Completed		Deed drafted, approved and sent to the guides for execution on 1 March 2017.