

Project Lead Appointment Form

[*Local Board staff can assist with completion of the form if necessary]

Project title: Initiate Community-led planning for the development of Green Road as a future reserve

Elected member: Louise Johnston

Local Board Plan priority:

Parks and Sports Facilities are easy to access and enjoy (2014)

Parks and Sports Facilities that everyone can enjoy (2017 draft)

Communities are empowered and plan for their own futures (2014)

Communities are influential and empowered (2017 draft)

Work programme alignment:

As the planning for the development of Green Road will likely include potential walking trails etc, this item is related to the CS:PSR:Park Services (item 885) – Rodney Local Board consolidated Greenways Plan:

Prepare greenways plan for Dairy Flat/Coatesville

The development of this reserve is otherwise consistent with the long running advocacy for the Rodney Local Board and the specific key initiative in the Rodney Local Board Plan (2014) “*work with neighbouring local boards to progress a reserve management plan for the future recreation reserve at Green Road, Dairy Flat.*”

Local Board Committee: Parks and Recreation

Start date: May 2017

End date: October 2019

Project description:

Green road is 154 hectares of farm land in Green Road, Dairy Flat owned by Auckland Council and managed on council's behalf by Panuku Development Auckland (rental housing/grazing license) and Community Facilities (community leases). It was purchased by the former Rodney

District Council for the purpose of a park and sport grounds. Before the amalgamation, a draft reserve management plan was drawn up which went out for public consultation. The draft reserve management plan was never adopted and currently the land is leased out as a farm, residential housing, and a pony and aero club. There are two residential properties on the site which are rented out.

Green Road and the surrounding area has been rezoned future urban. In the unitary plan the Green Road land owned by Auckland Council has been zoned for park and sport grounds.

Many sports club operating in Albany and Rosedale are being forced out of the area by development; for Example: North Harbour Cycle Club and Rosedale Pony Club.

Within Dairy Flat there are no parks or sports grounds, footpaths, cycle lanes or bridle paths.

Given the natural beauty and size of the Green Road property this has the potential to be the Cornwall Park of the North Shore however development will cost both time and money and needs to be kicked off now.

While there is no regional priority yet established for a Reserve Management Plan for Green Road, there is an opportunity to initiate community-led planning for this reserve to start the conversation and process needed to activate this land for active sports and recreation.

Purpose	<p>This project aims to:</p> <p>To work with the community and other local boards, to initiate community-led planning needed to develop Green Road as a park and sports ground</p>
Outcome	<p>List specific project outputs/ things member wants to achieve:</p> <ul style="list-style-type: none"> • Work with staff to convene a community group that can actively lead the process of planning for the development of Green Road • Neighbouring local boards (Upper Harbour, Waitakere Ranges, Henderson-Massey, and Hibiscus and Bays Local Boards) are engaged and support the community-led process • A community-led plan is developed, supported by the community and the local board. • Input into the formal planning for the management of the reserve is prepared
Resources	<p>Outline any specific resourcing requirements:</p> <ul style="list-style-type: none"> • The Rodney Local Board has allocated \$15,000 LDI Opex towards community engagement and partnering in the ACE work programme for 2017/2018 (CS:ACE:Community Empowerment item 625). No additional resourcing is required at this time for community engagement. • Local Board funding may be required at a later date to fund studies or assessments (such as Needs Assessment or a Feasibility Study) and to prepare/document the community-led plan. This will be agreed as part of a future Annual Budget.
Parameters	<p>In addition to the mandatory requirements set out in Appendix A the Project Lead must adhere to the following <u>additional</u> requirements:</p> <ul style="list-style-type: none"> • None

Additional authority	The Project Lead is also authorised to: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Meet with staff, members of the public, external agencies <input checked="" type="checkbox"/> Request an officer report to the board <input checked="" type="checkbox"/> Provide media comment on the project (Chair discretion)
Internal stakeholders	List key staff /departmental contacts: <ul style="list-style-type: none"> • Service, Strategy and Integration, Community Services • Parks, Sport and Recreation • Strategic Broker and Community Empowerment Unit specialist • Local Board Services
External stakeholders	List key community contacts: <ul style="list-style-type: none"> • Local sports clubs. • Local community groups • Other neighbouring local boards, including Upper Harbour, Henderson Massey, Waitakere Ranges, and Hibiscus and Bays Local Boards
Reporting	The Project Lead will report back to the board: <ul style="list-style-type: none"> <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Other
Confirmation of appointment	
<p><i>[INSERT Committee Resolution]</i></p>	
_____ Chair Date:	_____ Project Lead Date:

APPENDIX A

Rodney Local Board Project Leads Framework

Overview

- 1) Project leads are appointed by agreement of the relevant committee or the full local board (as the case may be) using the template appointment form below.
- 2) Being a project lead allows members to pursue particular priorities and initiatives of the local board without the need to require staff or officers to meet with the entire local board in a formal setting. It is anticipated this will speed up projects while ensuring good lines of communication exist between members and that developments are reported back to the local board regularly.
- 3) By allowing members to operate with a degree of trust it is hoped that will enable projects to progress quicker and members to take a degree of ownership and responsibility for projects and initiatives.
- 4) The committee/local board will set parameters around the responsibilities and powers of a project lead on a case by case basis. Certain requirements are mandatory for all project leads. The powers and responsibilities of project leads are set out below.

What Project Leads Must Do

- 5) All project leads must:
 - a) Complete a written application to be a project lead on a particular project and present this to the relevant committee or full local board for approval.
 - b) Ensure that any application to become a project lead relates to a project set out in a departmental work programme that has been approved by the Rodney Local Board.
 - c) Include the chairperson(s) in all correspondence relating to the project/initiative for which they are the project lead.
 - d) Operate under a 'no surprises' policy with chairperson(s) and notify them immediately of any issues, conflicts or any other problems with the project.
 - e) Report regularly to the full board or committee that appointed them a project lead on their activities in a defined project leads reporting time at workshops.
 - f) Involve other local board members where they deem necessary.
 - g) Act responsibly at all times.
 - h) Treat all council and agency staff with respect.
 - i) Adhere to the terms of their project lead appointment at all times.

What Project Leads May Do

- 6) If approved by the relevant committee or the full local board, project leads may:
 - a) Meet with staff, the public and agencies to progress the goals stated in their project lead appointment
 - b) Request an officer report to the local board/committee (as required).
 - c) Comment to the media specifically around the project, at the chairperson's discretion.

What Project Leads Must Not Do

- 7) Project lead's must not, unless explicitly stated otherwise in a committee or full local board resolution:
- a) Approve any expenditure.
 - b) Imply or promise that the local board or council will commit to any future expenditure.
 - c) Make landowner approval for any project to proceed or confirm the details of any final placement or design of any structure.
 - d) Sign off on a project as complete.
 - e) Change the scope of a project from what was agreed to in the project lead appointment.

Review

- 8) This project leads framework will be reviewed by the local board within 12 months to assess its effectiveness.