

## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
<b>Arts, Community and Events</b>											
4512	CF: Project Delivery	Whittaker's Musical Museum Waiheke Island - Artworks Centre, Renew HVAC systems	Remove and install HVAC units and dehumidifiers at the Artworks Centre, Whittaker's Musical Museum (2-4 Korora Road, Waiheke)	Q3; Q4	ABS: Capex	\$ 98,000	In progress	Green	Current Status: Tenders have been called. Next Steps: Establish the contract upon acceptance of tenders	No	Current Status: Awaiting local board approval Next Steps: Plan project
2575	CS: ACE: Arts & Culture	Artworks gallery- ABS Artworks gallery Operational Support Grant	Administer a funding agreement to Waiheke Community Art Gallery (Artworks Gallery) for operational support.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 10,591	Completed	Green	In Q4, the Waiheke Community Art Gallery hosted ten exhibitions including the '2017 Small Sculpture Prize' exhibition, and 'Drawn Together' a tribute to local artist Helen Mills. The gallery held a special Matariki event in June for the gifting of the gallery's Maori name 'Te Whare Taonga o Waiheke', and the opening of two Matariki exhibitions.	No	The Waiheke Community Art Gallery hosted five exhibitions in Q3 including a group exhibition 'How You Hear Me' curated by Naawie Tutugoro, in conjunction with the Tautai Pacific Arts Trust. During Q3, the gallery exhibited works by the 38 local artists with open studios that feature on the 2017 Waiheke Art Map.
2576	CS: ACE: Arts & Culture	Artworks Theatre- ABS Artworks Theatre Operational Support Grant	Administer a funding agreement with the Artworks Theatre for operational support.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 10,591	Completed	Green	In Q4 the Artworks Theatre attracted 3,781 visitors. During this period there were 25 performances staged at the theatre, including Waiheke Theatre Company's production of 'The Dresser' and two performances from Waiheke's a capella community choir 'V12'. The theatre also delivered their regular Comedy Academy and CentreStage programmes for young people.	No	In Q3 the Artworks Theatre attracted 3,102 visitors. The theatre staged 21 performances during this period including Waiheke Theatre Company's production of 'Funnybones' Dracula x7' and Hot and Flustered Theatre Company's production of 'Rocky Horror Shadowcast'.
2456	CS: ACE: Community Empowerment	Community Enterprise Development	Fund Waiheke Adult Literacy to implement the Community Enterprise plan developed in 2015/2016.  Budget: - Business mentoring \$10,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Completed	Green	The strategic broker has liaised with the local board portfolio holder and Global Action Plan Oceania to develop an inorganic waste recycling initiative. As a result, the inorganic waste recycling initiative was funded \$10,000 to set up a shop in Tah Road.	No	The strategic broker facilitated the Waiheke (Ostend) Market organisers to present their findings from the 2014/2015 community enterprise plan to the board. The enterprise plan found that facilitated consultation sessions and workshops on strategic planning, profile and governance were effective professional development activities for market organisers. The learnings from the facilitated workshops and consultation sessions have assisted with developing strategies for market stallholder growth and variety.  The broker liaised with the local board portfolio holder and council's low carbon specialist to progress a new initiative around a community solar energy sharing enterprise. This will be considered as a key initiative in the 2017-2020 Local Board Plan. Also met with the local board portfolio holder and community groups to progress an opportunity to develop an inorganic waste recycle initiative.
2312	CS: ACE: Community Empowerment	Community grants (WHK)	Support local community groups through contestable grant funding.  Budget: - Local discretionary grants \$40,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 40,000	In progress	Green	Waiheke completed Quick Response Round Three allocating a total of \$12,147.00 to five applications and Local Grants Round Two allocating a total of \$99,877.80 to 16 applications. A total of \$103,591.80 was utilised from other available LDI budgets.	No	Waiheke not completed any further community grant round allocations since Q2.
2918	CS: ACE: Community Empowerment	Community Housing	Support a feasibility study on a local board funded model for social and community housing.  Budget: - Community Housing \$10,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Completed	Green	The strategic broker is liaising with the local board advisor to coordinate the reporting and presentation of the housing retro-fitting project outcomes.	No	The strategic broker liaised with the local board advisor to complete the terms and conditions for the housing retro-fitting project. A funding agreement for the Waiheke Health Trust to undertake the housing retro-fitting project was completed..

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2410	CS: ACE: Community Empowerment	Implementation of the Empowered Communities Approach (WHK)	The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities. e.g. community led projects	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	Completed	Green	<p>The strategic broker</p> <ul style="list-style-type: none"> <li>Continued liaising with the Waiheke Boating Club and council departments to deliver a community-led partnering project to enhance Ostend Reserve.</li> <li>Brokered to help community groups' progress community managed agreements for Ostend Hall.</li> <li>Liaised with Waiheke RSA, Waiheke Resources Trust, Waiheke Adult Literacy and council departments to progress maintenance issues for community managed facilities at Waiheke War Memorial Reserve, Oneroa Bowling Club and Artworks.</li> </ul>	No	<p>The strategic broker</p> <ul style="list-style-type: none"> <li>liaised with the Waiheke Boating Club and council departments to deliver a community-led partnering project to enhance Ostend Reserve</li> <li>brokered to help community groups progress community managed agreements for Artworks Premises, Surfdale Hall and Ostend Hall.</li> <li>liaised with Waiheke Resources Trust, Waiheke Adult Literacy and council departments to progress maintenance issues for community managed facilities at Oneroa Bowling Club and Artworks.</li> </ul>
2457	CS: ACE: Community Empowerment	Youth Voice (WHK)	<p>Develop and support youth to have their collective voice heard and to provide input into local board decision-making on issues that affect them.</p> <p>Budget: - Waiheke Youth Council \$10,000 - Youth Coordinator \$5,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 15,000	In progress	Green	<p>The Waiheke Youth Voice focussed on the following activities:</p> <ul style="list-style-type: none"> <li>Youth Cinema - a collaboration with the Waiheke Cinema to offer free screenings for youth during the school holidays targeting different age groups. These screenings were attended by 115 youth and at no cost as it was sponsored by Sony Distributors and the Waiheke Cinema. Due to the success of this project it will be repeated in future school holidays.</li> <li>May Music Month youth performance: a collaboration with the Waiheke Library to organise a youth performance as part of the Library's NZ Music Month series. Performances were by local youth and were attended by 45 people.</li> <li>"I Am" event: delivery of a youth performance and exhibition of youth photography. The event involved 30 youth artists and performers and was attended by 90 youth and whanau.</li> <li>"I Am" programme: Waiheke Youth Voice secured funding from the Ministry of Youth Development to deliver a programme of activity to support and encourage youth to express their identities through the arts. This project will be delivered between July -</li> </ul>	No	<p>The Waiheke Youth Voice focussed on the following activities:</p> <ul style="list-style-type: none"> <li>recruitment drive to attract new members.</li> <li>preparing a video submission for the local board plan which involved interacting with local community members to conduct interviews and questionnaires for gathering valuable input and community perspectives on future growth.</li> <li>designing the 'I Am Waiheke' exhibition, providing opportunities for the group to explore access to funding, exercise their organisational skills, reach out to members in the community, and to plan to bring together a line up for a large arts and entertainment exhibit.</li> </ul>
2335	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (WHK)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	<p>There were 45 graffiti incidents in the Waiheke Local Board area between 1 July 2016 to 30 June 2017. This is a seven per cent increase compared to the number of incidents recorded in 2015/2016. The number of RFS (Requests for Service) graffiti increased by 167 per cent, with all eight being removed within the 24 hour target time (KPI). Waiheke achieved 100 per cent in the March ambient survey, which measures how much of the city is graffiti free. This represents a one point increase on the previous September 2016 survey and gives the local board an average final score of 99.5 for 2016/2017. The Waiheke result continues to be well above the overall Council average of 94 per cent.</p>	No	<p>There were 40 graffiti incidents in the Waiheke Local Board area between 1 July 2016 to 31 March 2017. This is a 111 per cent increase compared to the same period last year. The number of RFS (Requests for Service) graffiti increased by 8 per cent, with all 8 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.</p>

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2828	CS: ACE: Community Places	Accessible and affordable community facilities	Continue support for accessibility and affordability of access to council facilities	Not scheduled	LDI: Opex	\$ 10,000	In progress	Green	Throughout Q4, the Local Board continue to allocate funding to local community organisations to support access to space through the quick response fund.	No	The Local Board continue to allocate funding to local community organisations to support access to space through the quick response fund
2036	CS: ACE: Community Places	Venue hire service delivery - WHK	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing a customer-centric booking and access process including online booking - Aligning activity to local board priorities through managing the fees and charges framework	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	In Q4 staff have begun to look into 'real time' survey options that will give hirers the ability to comment about their experience of our service. This 'real time' feedback will allow staff to investigate improvement opportunities for all who hire and experience programmes and activities at our community venues. Staff have also been promoting community venues through increased online channels which has been a contributor to an increase in online traffic.	No	During Q3 staff have improved amendment and cancellation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers. The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4.
2113	CS: ACE: Events	Anzac Services - Waiheke	Supporting and/or delivering Anzac services and parades within the local board area - \$1,000 Waiheke RSA (Grant)	Q4	LDI: Opex	\$ 1,000	Completed	Green	The local board provided a grant to the Waiheke RSA of \$1200 for delivery of the Anzac Day service.	No	Plans and requirements for Anzac services have been confirmed. Activity is currently focussed on operational arrangements for the day.
2111	CS: ACE: Events	Christmas Events - Waiheke	Deliver Waiheke Christmas events.	Q2	LDI: Opex	\$ 17,000	Completed	Green	The Waiheke Christmas events were delivered in Q2	No	Event Organiser attended workshop to debrief with local board in March with the recommendation this event is delivered by the local community moving forward.
2115	CS: ACE: Events	Event Partnership - Headlands Sculpture on the Gulf	Support community events through a non-contestable process.  Headland Sculpture on the Gulf \$10,000	Q1; Q2	LDI: Opex	\$ 10,000	Completed	Green	This fund has been fully allocated and all funds have been paid out to the organisation.	No	This fund has been fully allocated and all funds have been paid out to the organisation.
2119	CS: ACE: Events	Event Partnership Fund - Waiheke	Funding to support community events through a non-contestable process.  - \$2,100 Twilight Rambles - Forest & Bird, Hauraki Islands Branch  - \$5,000 Onetangi Beach Races - Onetangi Beach Races Incorporated Society  - \$2,000 Jazz By the Sea - Waiheke Jazz club  - \$1,000 Waiheke Poetry Festival - Waiheke Poetry Festival  - \$2,000 Wharf2Wharf - Waiheke Wharf to Wharf Fun Run Incorporated  - \$5,000 Cinema in the Courtyard - Waiheke Community Cinema Trust  - \$1,000 Playwrights festival - Deliverer TBC  TOTAL - \$18,100	Q1; Q2	LDI: Opex	\$ 20,000	Completed	Green	This fund has been fully allocated and funds have been paid out to the respective organisations. Accountability has been received from all recipients  Two of the events, Twilight Rambles and Poetry Festival, were cancelled with allocated funding subsequently refunded.	No	This fund has been fully allocated and funds have been paid out to the respective organisations. Accountability is still outstanding for a number of events with two of the events (Twilight Rambles and Poetry Festival) having been cancelled with allocated funding being refunded.

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2117	CS: ACE: Events	Local Civic Events - Waiheke	Delivering and/or supporting civic events within the local board area.	Not scheduled	LDI: Opex	\$ 3,000	Completed	Green	No local civic events were delivered during Q4.	No	No local civic events were delivered during Q3.
2693	CS: ACE: Events	Maori Outcomes and Events	Funding to support Maori outcomes and events (eg. Matariki) through a non-contestable process.	Not scheduled	LDI: Opex	\$ 10,000	Completed	Green	In Q4 \$5,000 was allocated to Piritahi Marae Trust to conduct a feasibility study to build a two classroom education building on leasehold land adjoining the current Marae complex.	No	\$5,000 of the available \$10,000 has been allocated to the Matiatia Cultural Values Assessment Hui and Waitangi Day. The board are currently in discussion around the allocation of the remaining \$5,000.
2924	CS: ACE: Events	Volunteer Day	Support delivery of a Volunteer Day event within the local board area.  Grant funding to WICOSS to lead delivery.	Not scheduled	LDI: Opex	\$ 2,000	Completed	Green	A grant of \$800 has been made to WICOSS for the Volunteer Day event.  The Community Services Awards are being held on 7 July. There are five nominations and it is expected approximately 70 people will attend the awards ceremony which will include a performance by singing group V12.	No	A grant of \$800 has been allocated to WICOSS for the Volunteer Day event.  Local board services will organise the Outstanding Citizen Award with the remaining budget of \$1,200 and this is due to commence early Q4.
2902	CS: ACE: Events	Citizenship Ceremonies - Waiheke	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 9,972	Completed	Green	The Civic Events team delivered citizenship ceremonies twice during Q4	No	The Civic Events team delivered citizenship ceremonies once during Q3.
<b>Libraries</b>											
889	CS: Lib & Info	Library hours of service - Waiheke	Provide library service at Waiheke Library for 56 hours over 7 days per week.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 332,728	Completed	Green	Library visits to Waiheke Library have decreased by 8% over the last quarter. This is a higher decrease than the regional trend which has seen a 3% decrease this quarter.		Library visits to Waiheke Library have decreased by four percent compared to the same quarter last year. This is a higher decrease than the regional trend which has seen a one percent increase.
899	CS: Lib & Info	Celebrating cultural diversity - Waiheke	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, Waitangi Day, Pasifika, PRIDE. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	In early April the Island to Island event was held in our local cinema (full-house, over 50 people) with a live link to Kesennuma and the screening in-synch of home made films depicting "an ordinary day" We hope to continue this genuine connection that has been made. Matariki was celebrated with a very special evening event designed by the children's team and collaborating with Ani Morris through Waiheke Adult Learning approx. 25 adults and 30 children attended. "I am Waiheke" youth music event in collaboration with Waiheke Youth Voice and showcasing local youth musicians had an audience of 40 adults and 60 youth. We hope to hold this kind of event on a regular basis. We also hosted an event celebrating the publication of "Promised Land" a LBGTQ themed childrens' book seeking to normalise multiculturalism and homosexuality in a way that children can understand and identify with. Tanya Batt held a special "International stories to change the world day" storytime with 14 adults and 16 children.		A Project Chiyoni event to connect the 2 islands - one in Kesennuma, Japan and Waiheke Island is in the planning stage. This will be held in April and involve community organisations, schools and local people.

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898	CS: Lib & Info	Celebrating local places - Waiheke	Celebrate local places and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month, Heritage Festival, Christmas parade, Headland Sculpture on the Gulf. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	We have started a new monthly group supporting people dealing with memory loss; a small group of 9 are meeting and learning about how the library can support them and their families. Other activities and regular meetings held in the library have included The Swimming Pool Committee, WICOSS meetings, Chess club, WISI meetings, Waiheke Library network meeting, Artworks tenants meeting, Waiheke Adult Learning miswinter dinner (35 attendees), Spot of Creativity group, End of Life discussion group, a talk on the contribution to WW1 / Arras by Cook Islanders, French classes, Te Reo classes, Weed Free Waiheke, SKP 274 assistance, Framework class, Waiheke Art Gallery Maori naming meeting, and local businesses brainstorming future planning. NZ Music Month was celebrated with four performances from Claudia Gun, Rhada Stead, The Royal Fortunes and a Waiheke Youth concert. There were a total of 74 attendees.		The Library continues to be a popular meeting space choice for a range of local groups. Collaboration of the library with the Biennial Sculpture On the Gulf event saw six artist workshops and 99 people attending. Ostend booklet is nearing publication and is evolving into a larger project to include other island areas and oral histories. Two months hosting the Cenotaph Audio Visual 'Artefact' from the Auckland War Memorial Museum Digitisation Unit meant customers could discover, connect and share their own stories from their family history.
897	CS: Lib & Info	Digital literacy support - Waiheke	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	This quarter there were 21,969 WiFi and PC sessions. Staff continue to engage daily with customers using our PC and Wi-Fi to increase competency accessing information online and assist them using their own devices.		This quarter there were 28,463 Wi-Fi and PC sessions. Staff continue to engage daily with customers using our PC and Wi-Fi to increase competency accessing information online and assist them using their own devices.
890	CS: Lib & Info	Information and lending services - Waiheke	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The overall number of items borrowed has decreased by 7% compared to the same quarter last year. The number of e-book and e-magazine issues continue to increase and now make up 11.8 per cent of regional borrowing.		The number of library items borrowed from the Waiheke Library decreased by one percent compared to the same quarter last year and is lower than the regional decrease of 2 percent. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent borrowed regionally.
896	CS: Lib & Info	Learning and Literacy programming - Waiheke	Provide learning programmes and events throughout the year including: computer classes, makerspace, Children's Book Awards, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, NZ Sign Language Week, Words on a small Island, Music Month. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	12 Book a librarian, one on one lessons held this quarter covering Windows 10, MACbook, transferring video and images from your smart phone, Kindle and Kobo use, self publishing and CV writing.		'Book a Librarian' sessions this quarter have covered photo storage using Kobos and Samsung phones, Google Maps and fundraising. Waiheke Adult Learning (WAL) held ESOL classes and Te Reo and French language learning in the library.
891	CS: Lib & Info	Preschool programming - Waiheke	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme and Storytime. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	171 adults and 195 babies attended our Wriggle and Rhyme sessions this quarter, this is specialised programming designed to promote babies' brain development and enable good socialization skill development also enabling sharing of knowledge and mutual support between the adult caregivers. Storytime sessions aimed at introducing preschoolers and their caregivers to library resources promoting learning, listening and co-ordination skills saw 55 adults and 130 preschoolers attending this quarter. We visited 5 preschools seeing 37 adults and 88 children. We also regularly make up book collections for Beginnings child care centre and the Piritahi Marae child care centre.		Demand for preschool programming remains high with Waiheke Library delivering 26 pre-school sessions to 871 participants. This included special storytimes to focus on Lunar New Year, Sea Week, Rainbow Youth, Bike Month with Tanya Batt and Pasifika with Reverend Mua. Regular visits were made out to nine pre-schools this quarter.

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894	CS: Lib & Info	School engagement and Afterschool programming - Waiheke	Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Three further BYOD - 'Bring Your Own Device' class visits were made to Waiheke High School seeing 3 adults and 82 students. We held 12 Makerspace sessions with 81 adults and 155 children enjoying learning old and new technologies. The "Magic the Gathering" self-run gaming group for younger children is going well and our monthly board gaming group had a total of 22 adults and 16 children attend the three sessions.		A 'Bring Your Own Device' or BYOD collaboration between Waiheke High School and the Library was held to enable students to get the best out of their devices in both places. Our after school gaming club has a steady number of children attending each week. Te Huruhi School visited with the theme on their learning being 'Patterns in the Library'. Waitalks special children's event 'Vision' had 34 participants. Our weekly 'Makerspace' has had 274 people attending 12 hands-on learning sessions.
892	CS: Lib & Info	School holiday programming - Waiheke	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The April school holiday programme was based on the theme of Construction Wizard. We held four events which supported STEM objectives (science, technology, engineering and mathematics). An important component of our programming was incorporating co-design principles. The events were 1 Mission WorldBuild. 2 Get Inventing, Get Making. 3 Team Apocalypse. 4 Mission WorldBuild, repeated because of demand. A total of 22 adults and 99 children attended these activities. We also offered "do anytime" activities available in the library. Staff spoke to a total of 679 children at school assemblies and classroom visits promoting school holiday programming and library services.		We are at present planning events and activities for the upcoming school holidays with the theme of 'Construction Wizard'.
893	CS: Lib & Info	Summer reading programme - Waiheke	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Children's specialist staff are involved in this year's planning for the 2017/2018 Dare to Explore long holiday programming.		273 children signed up for Kia Maia te Whai running through December/January. Evaluation of the programme for Waiheke showed that it met or exceeded 91% of the expectations of respondents. Most parents reported that the reason they wanted their children to be part of the programme was to encourage reading over the break, be part of something that was fun and motivating. They appreciated the range of activities offered particularly the challenges, the workbook and goals to achieve, the bi-cultural/bilingual aspirations and the wonderful personal contact with the library staff. 470 people took part in the events throughout the programme with 60 people attending the finale beach party held at Oneroa Beach.
895	CS: Lib & Info	Supporting customer and community connection - Waiheke	Provide programmes that facilitate customer connection with the library and community including themed clubs, special events, local book groups and Hauraki classroom. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The teen photo club that meets monthly is going from strength to strength (16 adults and 54 teens attending the three sessions). We have also been very well supported with great coverage from both local papers Waiheke Marketplace and Waiheke Gulf news. Hauraki Classroom has had two events in this quarter "Technology in Conservation" with Dr Barbara Breen and "Stormwater solutions" with Claudia Hellborg, approximately 30 people attended each event. We are the venue for capoeira evening classes that meet weekly and are growing in numbers (125 people attending this quarter).		The teen photography club has had 23 registered for this year. Local women Kayla McKenzie-Kopp and Ingrid Scott launched their books 'Time and time again' and 'Leaping the fire' at the Library with 32 people attending.

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<b>Local Parks</b>											
4493	CF: Investigation and Design	Waiheke Te Matuku Trail Track	Form the remaining portion of the Te Matuku Trail so that it can be opened to the public.	Q4	LDI: Capex	\$ 12,000	On Hold	Red	The project cannot proceed until the encroachment issues have been resolved.  Negotiations underway with a resident regarding encroachment issues.	No	NA
2791	CF: Project Delivery	Waiheke Concept planning	Develop concept/landscape plans	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Deferred	Red	Issues/ Risks: Delays expected with the stakeholder consultation process  Current status: Investigation and stakeholder engagement, including public consultation for the Wharetana Bay concept plan is complete. Finalised concept plan to be presented to the local board. Next steps: Local board to formally approve the concept plan.	No	Current status: Planning has commenced with the consultant. Next steps : Engagement with the local Board, neighbors and stakeholders to be undertaken in January / February 2017.
4382	CF: Project Delivery	Waiheke - Te Ara Hura GWD - Directional Signage	Te Ara Hura - further improvement of Te Ara Hura walkway experience including four projects: 1) Design and consent for new shared use path between Pearl Bay and Orapiu Road (ID: 15385, SP ID: 3426), 2) Re-commission Days Grave walkway on easement between Cowes Bay Road and Pakihi Bay, 3) Additional interpretation on the route (ID: 17265, SP ID: 4381) and 4) additional directional signage to make it easier for visitors to explore the island on foot or by bike (ID: 17266, SP ID: 4382).	Q4	Growth	\$ 30,000	Completed	Green	Current status: Physical works complete in June. Next steps: Handover to maintenance		Current status: Designs complete and approved by the Auckland Council communications department. Project outline and sites approved by Auckland Transport. Next steps: Installation to begin in April and due for completion in May.
4381	CF: Project Delivery	Waiheke - Te Ara Hura GWD - Interpretation Signage	Te Ara Hura - further improvement of Te Ara Hura walkway experience including four projects: 1) Design and consent for new shared use path between Pearl Bay and Orapiu Road, 2) Re-commission Days Grave walkway on easement between Cowes Bay Road and Pakihi Bay, 3) Additional interpretation on the route (ID: 17265 - SP ID: 4381) and 4) additional directional signage to make it easier for visitors to explore the island on foot or by bike (ID: 17266 - SP ID: 4382).	Not scheduled	Growth	\$ 60,000	Deferred	Red	There was a delay in the iwi consultation process which subsequently delayed the project.  Current status: Meetings with Iwi at various sites have been completed and the stories to be told have been agreed on. Background and detail underway. Next steps: Draft outlines will be presented to the local board for agreement and approval to proceed to detailed design and manufacture. This meeting is planned for August 2017 dependent on iwi communications.	No	.
3426	CF: Project Delivery	Waiheke - Te Ara Hura GWD - Pearl Bay to Orapiu Rd Track D&C	Te Ara Hura - further improvement of Te Ara Hura walkway experience including four projects: 1) Design and consent for new shared use path between Pearl Bay and Orapiu Road, 2) Re-commission Days Grave walkway on easement between Cowes Bay Road and Pakihi Bay, 3) Additional interpretation on the route (ID: 17265 - SP ID: 4381) and 4) additional directional signage to make it easier for visitors to explore the island on foot or by bike (ID: 17266 - SP ID: 4382).	Q1; Q2; Q3; Q4	Growth	\$ 15,000	On Hold	Red	Project on Hold  Current status: Project has been placed on hold because the legal issues with the proposed easement are unresolved. Next steps: Project cannot be progressed until the legal issue has been resolved.	No	Current status: Initial iwi consultation went well however further meetings to clarify content have not been progressed by iwi Next steps: Further attempt to confirm work with iwi

## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
636	CS: PSR: Local Parks	Ecological restoration in partnership with community, schools, and visitors,	to include volunteer management and motivation, wetland restoration at Rangihoua, Te Matuku, Te Whau and Matiatia ECAP (Empowered Communities Approach). Consider including Beach ambassador role or similar in deliverables. Including concept plans for Sandy Bay / Enclosure Bay.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 150,000	Completed	Green	<p>At Matiatia Bay this year WRT were able to ensure the survival of last year's 1,000 planted trees through multiple scrub bar weed releasing. Control of the last above ground moth plant infestations through removal of seedbank. It will be more than a year before any moth plant return with pods and with careful maintenance hopefully will never return.</p> <p>Te Whau wetland saw moth plant infestations significantly reduced utilising volunteer efforts. This represented an overall significant reduction this year over last of known high priority weed species at this location.</p> <p>Moth plant was significantly reduced at Te Matuku wetland in key areas and dangerous cliff areas with no pods going to ground this year. Most volunteer hours logged on this site.</p> <p>Rangihoua wetland saw releasing of over 1,500 trees while maintaining a 95% survival rate. Last of the honeysuckle and moth plant were removed.</p> <p>Putiki O Kahu a huge number of pods were removed from site. A guideline and weed map has been constructed with team leaders assigned to each area. A first step towards maunga reforestation was taken.</p>	No	<p>Waiheke Resources Trust (WRT) activity:</p> <p>Weed control has been ongoing over the last quarter. Two volunteer groups of 20 people have assisted with Te Matuku weeding and another three groups are scheduled to visit the site in late March/early April.</p> <p>Weed control of WRT areas on Rangihoua and Te Whau Reserves are largely complete. Planting release at Rangihoua is complete for summer 2016/17. Planting plans for the 2017 winter planting season have been written and submitted to nurseries for plant supply quotes.</p> <p>WRT are also working with local volunteers on Local Board quick grant proposals for moth control on the Maunga at Onetangi Sports park. Budgets for the Rangihoua project are being monitored to ensure there is budget for assistance with the Maunga project. The Trust are also looking to expand weed control and infill planting to buffer areas at Rangihoua. The Trust have started discussions with the Waiheke Golf course regarding buffer areas of the Golf course.</p> <p>Beach Ambassadors</p> <p>Beach ambassadors were in place between Jan 5th and</p>
638	CS: PSR: Local Parks	Matiatia - Implementing Matiatia Gateway masterplan - Parks short term projects	Parks related projects only	Not scheduled	LDI: Opex	\$ 50,000	Completed	Green	<p>Work this quarter includes continuation of the Investment Logic Mapping workshops which are showing some clear direction. A Matiatia user survey was used to better understand needs and progress on understanding what the Ngati Paoa Cultural Values Assessment means on the ground. The board have confirmed Matiatia as their priority advocacy item for Capital Expenditure under the Long Term Plan. The governance review working party have also agreed to recommend the proposed Waiheke Pilot to the Governing Body and this has identified Matiatia precinct outcomes as a priority issue for resolution.</p>	No	<p>Budget has largely been allocated, and Investment Logic Mapping workshops that have been organised by Auckland Transport commenced in March 2017. It is anticipated the draft plan will be completed by June 2017 and this will determine next steps and implementation.</p>
639	CS: PSR: Local Parks	Matiatia - Long term implementation of Parks related Matiatia Gateway masterplan	Parks related projects only which need to be scoped and agreed with the local board.	Not scheduled	LDI: Opex	\$ -	Approved	Green	<p>Project will commence on 1 July 2017</p>	No	<p>Project commences in FY2018.</p>
640	CS: PSR: Local Parks	Volunteers local parks - Waiheke	Miscellaneous support for volunteer groups - PO1131010	Q1; Q2; Q3; Q4	LDI: Opex	\$ 7,924	Completed	Green	<p>Most projects have been delivered in partnership with the community. Onetangi Beach dune planting will be delayed until July or August. Plants have been purchased for this project in preparation for the planting days.</p>	No	<p>Preparation for planting events at Palm Beach is underway. Other activities include resourcing volunteers to manage weeding events at Newton Reserve, Waikare Walkway, Rangihou Sports Park and Alison Park.</p>

## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2789	CS: PSR: Local Parks	Waiheke Greenways Plan	Develop a greenways plan for Waiheke which identifies, maps (including digitised) and details existing and potential networks for walking, cycling and horse riding on the island.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Deferred	Green	This project will not be completed by 30 June 2017. The Local Board have deferred \$20,000 to FY18. This was approved by the Finance and Performance Committee on 1 June 2017. This is line 2789 in the FY18 work programme.  An initial workshop held with the board on the draft plan in May, and the second workshop is scheduled for June 2017.	No	Development of the plan is underway in collaboration with Auckland Transport. Consultation on the plan scheduled for April – June 2017, with completion on track for end of quarter four.
2907	CS: PSR: Local Parks	Waiheke Parks Response Fund	Discretionary funds to be allocated during the year for park improvements	Q1; Q2; Q3; Q4	LDI: Opex	\$ 25,000	In progress	Green	A workshop was held with the Waiheke Local Board and Parks staff on 15 June to discuss key outcomes of the scope for a revised concept plan for Tawaiparera Reserve. In recognition of the co-governance agreement in place with Ngati Paoa for Tawaiparera Reserve, the board requested that the next work shop be held with Ngati Paoa representatives. Current stormwater issues on the site and plans to improve the cap of the landfill mean that both councils stormwater and landfill teams will be in attendance at the next workshop.	No	Some proposed capital works have had operational outcomes which will be funded by this OPEX budget. A program for the remaining budget (including planning work for Tawaiparera Reserve) is being discussed for approval by the local board in early April.
1443	CS: PSR: Local Parks	Waiheke Walking Festival	Empowered community approach - Funding agreement to promote Waiheke as a walking and cycling destination through delivery of the 2017 Waiheke Walking Festival.	Q3; Q4	LDI: Opex	\$ 20,000	Proposed	Green	Funding component to be completed by end of June 2017.	No	The Waiheke Walking Festival was delivered by the Hauraki Gulf Conservation Trust. The 2017 festival was the most successful festival to date, with record numbers of participants taking part and more walks completed than in previous years.
<b>Sports Parks</b>											
3427	CF: Project Delivery	Onetangi Domain lighting	Need to identify activity from PIF or SPA as LB cannot refer to PIF	Q1; Q2; Q3; Q4	Growth	\$ 20,000	Deferred	Red	Delays due to continued discussions between the sports parks advisor and the football club.  Current Status: Project is still in the investigation stage. The sports park advisor is in discussion with the football club. The club is currently formulating a proposal for council to consider: Next Steps: Move project to the planning stage.	No	Current Status: Project still sitting back with the sport park advisor to decide if we proceed with the project. Next Steps: Receive decision to proceed or not.
<b>Sport and Recreation</b>											
2689	CS: PSR: Sport & Rec	Community Access Waiheke Recreation Centre (WHK)	Providing community access to the Waiheke Recreation Centre at Waiheke High School \$75,000 (regional)	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	Community access to the recreation facility is ongoing. Approximately 12,000 visits were made in FY16/17 with the same or a greater number of visits anticipated in FY17/18.		Community access to the recreation facility is ongoing with approximately 12,000 visits per annum expected.
<b>Development Projects</b>											
4260	CF: Project Delivery	Stage 1 - Matiatia Wharf to Nick Johnston	Stage 1 - Matiatia Wharf to Nick Johnston	Q1	LDI: Capex	\$ -	Completed	Green	Current status : Stage one physical works as per the agreed scope complete. Next steps : None for this current stage.		Current status: Complete

## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4264	CF: Project Delivery	Waiheke - Supply of drinking water in four Waiheke Parks	Waiheke - Supply of drinking water in four Waiheke Parks	Q1; Q2; Q3; Q4	LDI: Capex	\$ 29,970	In progress	Green	Current Status: Challenges present regarding installing potable water supply on site at four locations, especially the on-going maintenance costs. These have been summarized into a report post full site investigations, including water testing. The report findings and recommendations are with the local board. Updated quotes for four sites have been received and the contract has been awarded. Next Steps: Receive units from the supplier and install. The work is planned for August 2017.		Current Status: Challenges present regarding installing potable water supply on site at four locations, especially the on going maintenance costs. These have been summarized into a report post full site investigations, including water testing. The report findings and recommendations are with the local board. Next Steps: Quotes have been requested for the two sites identified at the March workshop with the local board. Procurement of water fountains and installation - noting only two sites possible within the current budget allocation.
<b>Community Facilities: Renewals</b>											
4440	CF: Project Delivery	Waiheke Croquet Club - renew green irrigation system	Long term Sprinkler: CF to scope capital works project to reinstate existing sprinkler/irrigation system and water bore and install pump	Q3; Q4	LDI: Capex	\$ -	In progress	Green	Current status: Initial site investigations to reinstate the water bore are complete. A cost estimate and proposed staging has been presented to the local board. Next steps: The local board to approve budget to proceed under resolution.		Current status: Initial site investigations show the bore was concreted over but it can be restored. Next Steps; Further site investigation are underway to confirm the costs. These will be presented to the local board in early April for decision making and budget approval.
4441	CF: Project Delivery	Artworks - renew HVAC systems	Merged with Artworks Building - Reroof main building (15848) Remove and install new HVAC services at the Artworks building (2-4 Korora Road, Waiheke) including gallery, museum, learning centre, restaurant, movie theatre, and communications server room.	Q3	ABS: Capex	\$ 97,739	Completed	Green	Current Status: Project complete. Next Steps: Payments are yet to be made including retention	No	Merged with Artworks Building - Reroof main building . See line 373 for commentary
4257	CF: Project Delivery	Artworks-Former Waiheke Library	Artworks-Former Waiheke Library	Q3	ABS: Capex	\$ -	Completed	Green	Current Status: Project completed. Next Steps: None		Current status: Complete
3732	CF: Project Delivery	Catherine Mitchell Cultural Society renewals - Install drainage	Catherine Mitchell Cultural Society renewals - Install drainage. NOTE: This item & item 3733 replace ID3199.	Q4	ABS: Capex	\$ 40,425	In progress	Green	Current Status : Final scoping of the project is yet to be done. Next Steps: Start procurement documentation upon formalisation of project scope		Current Status : Final scoping of the project is yet to be done Next Steps : Start procurement documentation upon formalisation of project scope
3733	CF: Project Delivery	Catherine Mitchell Cultural Society renewals - Replacement of existing vinyl	Catherine Mitchell Cultural Society renewals - Replacement of existing vinyl. NOTE: This item & item 3732 replace ID3199.	Q1; Q2; Q3	ABS: Capex	\$ 16,748	Completed	Green	Issues/Risks: None  Current Status: Project is complete. Next Steps: Review works.		Current status: Complete
3542	CF: Project Delivery	FY17 Consents and Authorities Structures. Local Park Walkway Carpark Renewal. Walkway Design - paving component	Fisher Road, Makora Reserve Accessway, Newton Reserve, Onetangi Sports Park (Rangihoua), Piritaha Esplanade Reserve, Te Uri Karaka Te Waera Reserve, Te Whau Esplanade Reserve 1, Hekerua Bay Reserve, Wharf Road Wilma Road Walkway Structures Renewals. Fisher Road, Makora Reserve Accessway, Newton Reserve, Onetangi Sports Park (Rangihoua), Piritaha Esplanade Reserve, Te Uri Karaka Te Waera Reserve, Te Whau Esplanade Reserve 1, Hekerua Bay Reserve, Wharf Road Wilma Road Walkway Structures Renewals.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 405,000	In progress	Green	Current Status: The works are currently being tendered for the renewal of the paths at Hekerua Bay Reserve, Makora Reserve Accessway, Newton Reserve, Onetangi Sports Park (Rangihoua), Piritaha Esplanade Reserve and Te Uri Karaka Te Waera Reserve. Next Steps: The works have been delayed due to the significant land-slide at Hekerua Bay Reserve. Progress on the work should be able to resume in July-August 2017.	No	Current Status: Assembling a contract for Hekerua Bay Reserve, Makora Reserve Accessway, Newton Reserve, Onetangi Sports Park (Rangihoua), Piritaha Esplanade Reserve and Te Uri Karaka Te Waera Reserve. Next Steps: Seeking consents for Fisher Road Reserve and Te Whau Esplanade Reserve 1.
4258	CF: Project Delivery	Interpretive Signage - Beach & Wetlands - Te Ara Hura Route	Install interpretive signage at beach and wetland destinations on Te Ara Hura route	Q1; Q2	ABS: Capex	\$ 10,542	Completed	Green	Risks / Issues: None identified at this stage.  Current Status: Project complete. Next Steps: None		Current Status: Physical works underway Next Steps: Final signage to be installed before end of June
3545	CF: Project Delivery	Little Oneroa Playground	Little Oneroa Whole Playground Renewal	Q4	ABS: Capex	\$ 8,000	In progress	Green	Current Status: Awaiting approval of concept. Next Steps: Business Case creation.		Current Status: Concept ready for local board approval. Next Steps: Await approval of concept.

## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3549	CF: Project Delivery	Local Parks Playspace Renewals - Waiheke - Ostend Domain Playspace Renewal	Ostend Domain Whole Playground Renewal	Q1; Q2	ABS: Capex	\$ 75,000	Completed	Green	Current Status: Physical works have been completed. Grassed area is fenced off while new vegetation grows in. Next Steps: Remove fencing once grass cover has grown to required stage.		Current status: Complete
3544	CF: Project Delivery	Onetangi Septic Field Renewal	Onetangi Septic Field Renewal. Existing Renewals Project.	Q1; Q2	ABS: Capex	\$ 25,000	Completed	Green	Current Status: Project completed. Next Steps: None		Current status: Complete
4259	CF: Project Delivery	Onetangi Sports Park Pavilion	Onetangi Sports Park Pavilion	Q1; Q2; Q3	ABS: Capex	\$ 33,088	Completed	Green	Current Status: Documentation compiled and sent through to Building Control to obtain the Certificate of Code of Compliance. Next Steps: Receive Certificate of Code Compliance.		Current status: Complete
4261	CF: Project Delivery	Te Matuku Bay Walkway	Te Matuku Bay Walkway	Q1; Q2	ABS: Capex	\$ 48,289	Completed	Green	Issues/Risks: None identified at this stage  Current Status: Practical completion undertaken. Next Steps: Manage Defects liability period.		Current status: Complete
3550	CF: Project Delivery	Tin Boat Playground	Tin Boat Reserve Play Equipment Renewal. Existing Renewals Project.	Q1	ABS: Capex	\$ 3,000	Completed	Green	Project complete		Current status: Complete
4262	CF: Project Delivery	Waiheke - Ostend Domain Grant- Boat Club	Waiheke - Ostend Domain Grant- Boat Club	Q1; Q2; Q3	ABS: Capex	\$ 132,467	In progress	Green	Risks / Issues: Time and cost delays were incurred with Downers commencing the sea wall construction.  Current Status: The seawall and the boat washdown hardstand are now completed. Next Steps: Complete the footpath construction.		Current Status: Grant agreement written and signed. Full payment has been made to Waiheke Boat Club, except for the seawall wall contract works, which Auckland Council have directly contracted to the supplier. Seawall, hard stand and related drainage works are now physically completed. Footpath construction is well underway. Next Steps: Completion of the pathway in April 2017.
4263	CF: Project Delivery	Waiheke - Little Oneroa Reserve concept plan review	Waiheke - Little Oneroa Reserve concept plan review	Q2; Q3; Q4	ABS: Capex	\$ -	In progress	Green	Current status: Concept plan review underway with the Auckland Council design team. Next steps: Draft ready for presentation to the local board for input, feedback and review.		Current status: Concept plan review underway with the Auckland Council design team. Next steps: Draft ready in April for Local Board input, feedback and review
3547	CF: Project Delivery	Waiheke Furniture & Fixtures	Onetangi Beach Strand, Palm Beach Reserve, The Strand Reserve Accessway, Waiheke Island Sports Club Furniture and Fixture Renewals	Q2; Q3; Q4	ABS: Capex	\$ 17,450	In progress	Green	Current Status: A contractor has been appointed to renew the various seats and picnic benches across the island. Next Steps: The work should be completed late June - early July 2017.		Current Status: An external project manager has been appointed to oversee the work. Next Steps: Go out to tender for the work.
3543	CF: Project Delivery	Waiheke FY16/17 equipment renewals	Albert Crescent Wharf Road Walkway, Crosby Reserve, Mitchell Reserve, Omiha Beach Reserve, Onetangi Sports Park (Rangihoua), Te Toki Reserve, The Esplanade Blackpool, Trig Hill Walkways, Wharoa Basin, Fisher Road, Little Oneroa Reserve, Oneroa Beach Reserve, Ostend Domain, Owhanake Matiatia Walkway, Piritaha Esplanade Reserve, Surfdale Hall Reserve & Foreshore, Tawaipareira Reserve Equipment Renewals	Q1	ABS: Capex	\$ 52,000	Completed	Green	Current Status: Project Complete, currently in defects liability. Next Steps: Project close out		Current status: Complete
373	CF: Project Delivery	Waiheke FY17 Arts Facility renewals	Artworks Building - Reroof main building, merged with Remove and install new HVAC services at the Artworks building (2-4 Korora Road, Waiheke) including gallery, museum, learning centre, restaurant, movie theatre, and communications server room.	Q2; Q3	ABS: Capex	\$ 180,500	Completed	Green	Project complete		Current Status: Physical works started on 20 March 2017 and completed site induction for contractors Next Steps: Monitor physical work progress and complete the project as per the original plan



## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3843	CF: Operations	Waiheke Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 1,753,331	In progress	Green	<p>City Parks Services have had an average performance of 96.5% this quarter</p> <p>This is a positive result given the challenges of recent wet weather conditions mixed with warmer days which has seen grass growth continue to occur at an above average rate for this time of year. These climate conditions, combined with the drop to three weekly mowing frequencies in winter has resulted in a few customer complaints. However, sports cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. All recent storm damage, particularly surrounding slips and erosion have been assessed by the coastal and geotechnical services team and Community Facilities has dedicated a senior project manager to ensure a consistent procurement approach to settling these regionally.</p> <p>Our operations team has been working hard with outgoing suppliers to ensure a smooth handover to incoming suppliers for the new contracts commencing 1 July.</p>	No	City Parks Services have an average performance of 93.5% for this quarter. This is a positive result for the busy summer period. Sports field preparation and allocations for the winter codes are underway. The impact of storm damage from early March flooding is still being worked through with suppliers and council's insurance provider. Across the region staff have turned off all non-essential irrigation, water features and drinking fountains in an effort to support of Watercare's water saving initiative.
<b>Infrastructure and Environmental Services</b>											
2183	I&ES: Environmental services	Coastal bird survey for local dog access review	Coastal bird surveys to increase current knowledge of wildlife values in known recreational areas.	Not scheduled	LDI: Opex	\$ 6,000	Completed	Green	<p>A report summarising the results of the coastal bird survey, which was carried out in October 2016, was presented to the Waiheke Local Board at its meeting on 27 April 2017. The coastal bird survey especially targeted little penguins, and the survey was designed to locate penguin breeding sites around the western end of Waiheke to inform the review of dog access rules on the island. A workshop with the Local Board was also held on 20 April 2017 to discuss aspects of the report in relation to dog access rules.</p> <p>Due to adverse weather, not all priority areas of coastline were covered in the October 2016 coastal bird survey. Funding has been allocated in the 2017/2018 budget for further work working with the same trained wildlife dogs to complete the task.</p>	No	Work was completed in quarter two.

## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3595	I&ES: Environmental services	Marine Protected Area Assessment (carry forward from 2015/2016)	Phase Two a) Further investigation work arising from phase one recommendations. This work could include: i) Detailed inshore side scan tracks along the shore line ii) Offshore side scan and single beam transects iii) Representative suspended remote videos and still photographs across a range of areas iv) Habitat mapping using sonar imagery, underwater video and photography, sediment data and aerial photography records. v) Final report vi) Production of a brochure to present results to the Waiheke community	Q1; Q2	LDI: Opex	\$ 12,000	Completed	Green	A survey has been undertaken by Ecoast Consultants for the area of Reserve 1 and a draft report completed. The report is being reviewed and will be finalised early in the next quarter. Once finalised, the report will be presented to the board. The report's recommendations will be discussed with the board and used to direct further inquiries.	No	A survey has been undertaken by Ecoast Consultants for the area of Reserve 1 and a draft report completed. The report is being reviewed and will be finalised early in the next quarter. Once finalised, the report will be presented to the board. The report's recommendations will be discussed with the board and used to direct further inquiries.
2065	I&ES: Healthy waters	Little Oneroa Project - Waiheke Resources	To continue to implement the Little Oneroa Action Plan	Not scheduled	LDI: Opex	\$ 24,000	In progress	Green	Waiheke Resources Trust held advisory meetings in May with a list of at risk properties. Regular newsletters sent out. 15 Articles were produced promoting the Little Oneroa project.	No	Waiheke Resources Trust held a public meeting in March 2017 to engage residents and provide information.

## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
<b>Community Facilities: Renewals</b>												
1867	CF: Community Leases	Citizens Advice Bureau - Waiheke	141 Ocean View Rd, Oneroa - Category 4: Lease projects and matters requiring additional work	Q3		\$ 500.00	\$ 500.00	Completed	Green	Completed		Completed
1864	CF: Community Leases	Old Oneroa Bowling Club	Alison Park, Oneroa - Category 2: New leases	Q4				Completed	Green	Completed		Completed
1863	CF: Community Leases	Piritahi Marae Trust	Renewal lease at Te Huruhi Bay Reserve, Tahatai Rd, Blackpool	Q3	30/06/2015	\$ 500.00	\$ 500.00	In progress	Green	The renewal application paperwork will be sent to the group this quarter and a meeting/ site visit will be arranged.	No	To be progressed this quarter
1866	CF: Community Leases	The Scout Association of NZ - Waiheke Sea Scouts	Putiki Foreshore Reserve, Shelly Beach Rd, Surfdale. - Category 4: Lease projects and matters requiring additional work New lease or renewal of existing required	Q4	18/07/2012	\$ 250.00	\$ 250.00	Deferred	Red	There are some legislative issues relating to the status of the land to be resolved before granting the lease.  Options to provide an agreement to confirm occupation have been investigated. There are limited options because of the land status. The land advisory team in Community Facilities will now undertake classification of the land so that a lease can be granted to the Scout Association.	No	To be progressed this quarter or quarter four. Some legislative; and land classification issues to be resolved before granting lease.
1868	CF: Community Leases	Waiheke Adult Literacy Inc	Artworks, 2 Korora Rd, Oneroa - Category 2 New Lease.	Q4		\$ -	\$ -	In progress	Green	Application received and site visit undertaken. Next step: Workshop the report and forward to local board business meeting for approval.		To be progressed this quarter or quarter four
1869	CF: Community Leases	Waiheke Boating Club Inc	Ostend Reserve Causeway Rd, Ostend, - Category 4: Lease projects and matters requiring additional work	Q4	14/09/2012	\$ 0.10	\$ 0.10	In progress	Green	A site visit will be arranged to discuss that lease area and building locations.		To be progressed this quarter or quarter four
1860	CF: Community Leases	Waiheke Island Historical Society Incorporated	Renewal Lease at Onetangi Sports Park/Rangihoua Park	Q4	03/06/2017	\$ 1.00	\$ 1.00	In progress	Green	The renewal application has been received from the society. A site visit and inspection is scheduled for 3 July 2017.		To be worked on in quarter 4 as per work programme
1865	CF: Community Leases	Waiheke Island Riding Club Inc.	Category 4: Lease projects and matters requiring additional work	Q4		\$ 500.00	\$ 500.00	In progress	Green	The renewal application paperwork will be sent to the group this quarter and a meeting/ site visit will be arranged.	No	To be progressed this quarter or quarter four
1861	CF: Community Leases	Waiheke Sports Club	Ostend reserve, The Causeway, Ostend	Q4	01/03/2013	\$ -	\$ -	In progress	Green	Staff will arrange a meeting with the new club management within the next few months.	No	To be worked on in quarter 4 as per work programme
1862	CF: Community Leases	Waiheke Youth Centre Trust	Renewal lease at Surfdale Hall, Hamilton Rd, Waiheke	Q4	31/01/2012	\$ 250.00	\$ 250.00	In progress	Green	Renewal application to be sent to the group this quarter and meeting/ site visit arranged.		To be worked on in quarter 4 as per work programme