

## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
<b>Arts, Community and Events</b>											
2591	CS: ACE: Arts & Culture	Local Arts Broker- Arts Broker Programme	Engage an art broker role to develop strategic relationships and contacts, and raise budget to add to board budgets for innovative local art and culture programmes, temporary street projects and activations with the aim of enabling community-led arts activity.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 85,000	Completed	Green	In Q4, the Whau Community Arts Broker supported the Waterview Connection exhibition in Alan Wood Reserve, and a film making workshop for Deaf residents with 20 participants. Other highlights included a professional development workshop on Health and Safety attended by nine local arts organisers, and the first Laundromat activation by Whau the People in Avondale.	No	In Q3, the Whau Community Arts Broker supported 'New Kiwi Women Write' workshops in New Lynn with 40 participants from 25 countries taking part over 4 weeks. Other highlights included a creative writing workshop targeted at older people at the New Lynn Library, a sell-out season of the 'Floating Theatre' on the Whau river which attracted 120 audience members, and a capacity building workshop on arts communication with 19 participants taking part.
2590	CS: ACE: Arts & Culture	Ambrico Site- ABS Ambrico Kiln Site Projects	Develop projects in relation to the Ambrico Kiln site to increase community engagement and to celebrate the history of the kiln and associated clay works.	Q2; Q3; Q4	ABS: Opex	\$ 13,400	Completed	Green	The inaugural exhibition at the kiln 'Death of the Brickworks' by Mark Goody and Emily Siddell opened in Q4 with 120 people in attendance. In June an artist talk was held at the site to discuss the exhibition and how historic West Auckland brickworks inspired the ceramics on display.	No	In Q3, the museum held a Crown Lynn Swap-Meet under the eaves of the Ambrico Kiln which attracted 20 stallholders and 400 visitors. The second activation of the site has been programmed for Q4. A contractor was also engaged in Q3 to clear building debris from inside the kiln.
2577	CS: ACE: Arts & Culture	Ambrico Site- ABS Portage Ceramics Trust Operational Support Grant	Administer a funding agreement with Portage Ceramics Trust for operational support for Te Toi Uku.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 60,000	Completed	Green	The Portage Ceramics Trust (Te Toi Uku) attracted a total of 1,617 visitors to the museum in Q4. During this period 23 tours were given around the museum to 600 attendees. In June, the museum's Director delivered a talk on clay, ceramics and making techniques to classes at Arahoe School in New Lynn.	No	In Q3, the Portage Ceramics Trust (Te Toi Uku) attracted 941 visitors to the museum. In February the museum hosted a raku firing demonstration by arts collective Public Share followed by a talk from Auckland Museum Geologist, Hugh Grenfell, which was attended by 161 visitors.
2454	CS: ACE: Community Empowerment	Capacity Building (WH)	<p>Provide funding to Community Waitakere to deliver on capacity building activities in Kelston, Avondale and New Lynn.</p> <p>Provide funding to Enspiral Services to deliver the Kai Across The Whau programme.</p> <p>Budget:                      - Capacity building \$50,000                      - Kai Across the Whau \$15,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 65,000	In progress	Green	<p>The local board funded Community Waitakere to deliver eight Leadership and Governance Training sessions. Nineteen participants who work, live or play in the Whau represented eight different organisations. Currently all organisations are now having follow-up coaching sessions up until the end of July. Topics covered included understanding the difference between governance and management, reading financials from a governance perspective, leading the leaders and expectations of the chair of the board, the boards roles and responsibilities.</p> <p>Kai Across the Whau - a report was received by the local board in the last quarter and the 2016/2017 accountability report is will be presented to the local board in July.</p> <p>Community organisations supported through the participatory budgeting this year included, the Walking Samoans community food sharing for healthy diets (first time application), Feed the Streets Avondale, West Auckland Toy Library edible garden project Green Bay, Kelston Hub budget cooking classes and Generation Ignite community lunch.</p> <p>The specialist advisor made connections through Kai Across the Whau to local food groups to provide input</p>	No	<p>The strategic broker and the local board chair visited the Kelston Deaf Education Centre, sharing information about the role of the local board, opportunities around working with council and applying for the local grants programme. They also discussed increasing young people's participation in local board activities and planning, including the centre's students.</p> <p>The strategic broker organised a meeting at the school (in Q4) for local youth organisations to meet with staff and young people to help better connect deaf and non-deaf young people across the Whau.</p> <p>CEU staff and Community Waitakere have been actively recruiting participants for its leadership training programme. Governance training for local residents and organisations will start in Q4.</p> <p>The specialist advisor, along with the film maker and project worker from Kai Across the Whau, jointly presented the "Kai Whau Now &amp; Then" film at the International Community Development Conference. The film was also included in the EcoWest Festival, showing at the Green Bay street food evening in March.</p>

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2451	CS: ACE: Community Empowerment	Children & Young People: Youth capacity building (WH)	<p>Increase young people's capacity to develop, manage and lead youth projects and activities through Whau youth providers audit, Whau youth awards, Whau youth board plans and Youth week activities.</p> <p>Budget: - Youth Capacity \$25,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 25,000	In progress	Green	<p>Twenty-three young people were acknowledged in a range of categories at the Whau Youth awards held during Youth Week.</p> <p>The zero-waste event was attended by 120 people and had been planned and facilitated by young people, supported by the Whau Youth Providers Network and the local board. Many activities took place across the Whau during Youth Week including; inter-generational sessions at the library; the launch of the "In My Day" video - a collaborative project with Creative Souls and libraries.</p> <p>The Whau Youth Board created a video on "Our Voices Count - Count our Voices" - the theme of Youth Week 2017, which saw arts, sports and theatre events featured.</p> <p>The strategic broker has initiated meetings between Kelston Deaf Education Centre staff and other community and council contacts e.g. grants, events, Whau Arts Broker, Sport Waitakere, Creative Souls and Generation Ignite to strengthen relationships and increase opportunities for young deaf people to participate in programmes.</p> <p>The Tula'i Connection Evening on 19 June marked the</p>	No	<p>Generation Ignite have been hosting monthly youth provider network meetings and Whau Youth Board meetings. During a Q3 workshop, the local board, Generation Ignite and The Creative Souls Project discussed outcomes from the Youth Services Audit, youth development and youth board plans, as well as the Whau youth directory. Whau youth awards and youth week are in the planning phase ready for implementation in Q4.</p> <p>Community Action Youth and Drugs are working with a government-funded community development project called Together we are Avondale, with support from Turn Your Life Around and Avondale Community Action. This will support positive space activation and will also assist with reducing the inhalant abuse issue.</p> <p>The Tula'i Pasifika Youth Leadership Programme 2017 began with 74 students from seven schools attending the Tula'i Youth Summit in February at Kelston Community Centre. In March, parents, caregivers and students attended the Tula'i Family Information Evening at the Henderson Police Station. A group of eight Tula'i graduates from 2015 and 2016 are co-developing and co-delivering Tula'i events and modules with members of the West Auckland Pasifika Forum (WAPF). Forum members presented the Tula'i report to the Whau Local</p>
2455	CS: ACE: Community Empowerment	Children and Young People: Youth Connections (WH)	<p>Build capacity and connections between local employers, youth and service providers to deliver youth employment outcomes.</p> <p>Budget: - Youth Connections across Auckland \$50,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 50,000	In progress	Green	<p>More than 1400 youth (including 75 from the Whau area) and 75 regional employers attended JobFest. To date, over 50 jobs have been filled as a result of the event. JobFest survey results and outcomes compiled by the Ed Collective will be available to the board in July. Whau Badge Pilot Phases 1 and 2 are complete. The success of the pilot has resulted in excellent IP and on-going support from local employers and youth providers. The IP is currently being packaged and (part) digitized for future use in Whau and also for delivery in surrounding areas – including the possibility of a shared roll out of an adapted Badge programme across Waitakere Ranges and Henderson-Massey Local Board areas. Between the McDonalds West Youth Combo and Whau Badge Pilot projects - 39 of 71 participants secured employment (55 per cent). The broker has identified a timely opportunity to amalgamate and leverage regional initiatives (YouthFull digital platform, McDonalds West, Project 17, CBD Skills Hub, JobFest 2017/2018) to identify employment opportunities and create localised youth work-readiness activity.</p>	No	<p>Whau Badge pilot</p> <p>The second iteration of the Whau Badge Pilot is completed. Development, delivery and re-assessment has led to an increase across the board area of young people in employment, employers engaged and Badges awarded.</p> <p>The broker identified the opportunity to leverage off regional initiatives to implement locally. Learnings gathered from Youth Connect have informed the development and roll out of a regionally fully functional digital platform (YouthFull). This initiative will bring together work ready youth (having completed face to face engagement – Whau Badge), employers in the west, online learning's and employment opportunities. The Rosebank Business Association are keen to support the YouthFull digital platform.</p> <p>McDonalds Youth West Combo</p> <p>The project continues to build relationships between the local Youth Service Provider, McDonalds West and Whau youth. The McDonalds West group continue to offer youth specific employment opportunities and expansion of their operation (new Te Atatu store) meaning even more opportunities for Whau youth to access.</p>

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2315	CS: ACE: Community Empowerment	Community grants (WH)	Support local community groups through contestable grant funding.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 190,000	In progress	Green	<p>WH/2017/50 Whau allocated \$8,580 to Quick Response Round Three, leaving a balance of \$57,989.</p> <p>WH/2017/65 Whau approved the allocation of \$83,789 (Heritage \$3,300, Events in Parks \$9,000, Community Response \$4,000, Events Partnership \$4,500, Civic Events \$5,000) to the community grants budget.</p> <p>WH/2017/65 Whau allocated \$78,389 to Local Grants Round Two, and allocated \$5,400 to Quick Response Round Four.</p> <p>Whau has completed all grant rounds for the 16/17 year and allocated a total of \$215,800.</p>	No	Whau has not completed any further community grant round allocations since Q2 commentary.
2452	CS: ACE: Community Empowerment	Inclusion & Equity: Pacific and Ethnic Voices	<p>Develop a shared work programme with the Waitakere Ethnic Board to increase social inclusion, connection and participation in decision-making and ensure Pacific and Ethnic Voices are heard.</p> <p>Budget: - Pacific and Ethnic voices \$25,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 25,000	In progress	Green	<p>Māori voice. Fourteen local Kelston Māori attended the inaugural Māori whanaungatanga at Auhia Marae, Kelston Girls High School. To continue the initial forming stages of the network, Kelston Boys High School hosted the second meeting. In response to a request from local Kelston Māori, the local board has supported Community Waitākere to begin the process of connecting with local Māori residents and their families, strengthening relationships, discussing local issues and getting to "know" the role of the local board and connection to the wider council family services.</p> <p>Pacific voice. In collaboration with the three west local boards and CEU, West Auckland Pasifika Forum hosted a Have Your Say event with Pasifika communities in Avondale.</p> <p>Ethnic voice. The Waitākere Ethnic Board presented the 2016/2017 work programme report to the local board. Recommendations from the local board included a wider and increased collaborative, localised approach, and working with organisations in the Whau. They also recommended strengthening relationships between local board members and the Waitākere Ethnic Board to increase outcomes for the diverse communities in the Whau.</p>	No	<p>West Auckland Pasifika Forum (WAPF) held the inaugural West Auckland Pacific Providers Network meeting at Kelston Community Centre. Thirteen representatives from Sport Waitakere, Kelston Community Hub, Avondale College, Waitakere College, Village Trust, Te Whānau o Waipareira, Ministry of Education, McLaren Park Henderson South Hub and Liston College joined six WAPF members from Ministry of Pacific Peoples, The Fono and Auckland Council at the network meeting.</p> <p>WAPF top identified four priorities:</p> <ul style="list-style-type: none"> <li>• all Pasifika are supported to flourish</li> <li>• access to support</li> <li>• student achievement</li> <li>• dedicated spaces</li> </ul> <p>This information will help inform local board planning.</p> <p>Community Waitakere and the Dean of Maori at Kelston Girls High School are working to establish a local Maori network in the Whau. The initial community whanaungatanga meeting was held at the Kelston Girls High School Marae.</p> <p>The Waitakere Ethnic Board (WEB) hosted the "New Out West" meeting with guest presenters from Auckland Regional Migrant Services. The WEB Safety Action Plan was launched in Q3 and will be presented to</p>
2899	CS: ACE: Community Empowerment	Placemaking: Local community safety (WH)	<p>Provide funding to support town centre and community safety reviews as needed.</p> <p>Fund community groups to deliver safety initiatives, support voluntary community patrols and assist neighbourhood support activities.</p> <p>Budget: - Local Community Safety \$25,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 25,000	In progress	Green	<p>The specialist advisor continued to be part of the working group for the Waitakere ethnic community safety action plan. The working group is scoping an implementation phase to implement safety activities throughout the 2017/2018.</p> <p>The CPTED assessment report outlined key safety recommendations for the Avondale and the New Lynn town centres. Safety recommendations will be addressed in 2017/2018 through an empowered communities approach.</p>	No	The specialist advisor is involved on the working group as part of the Waitakere Ethnic Community Safety Action Plan. This is a collaborative approach between the Waitakere Ethnic Board, Waitakere Police and across the three west local boards. The plan was successfully launched in March. In attendance was the Waitemata Police District Commander, Cr Penny Hulse, Cr Linda Cooper and chairs of the west local boards. The plan focuses on safety activities including business safety, personal safety, youth crime and truancy, family violence, road safety and the establishment of an ethnic wardens group.

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2450	CS: ACE: Community Empowerment	Placemaking: Neighbourhood & town centre development	<p>Fund organisations to support community-led planning and place making, engaging a wide range of the community.</p> <p>This includes neighbourhoods plans for Kelston , Avondale and New Lynn; New Lynn Night Market, Rental Housing Quality Project and supporting community centre placemaking activities.</p> <p>Budget:                      - Placemaking: Neighbourhood &amp; town centre development \$85,000                      - Community Facilities support programme \$15,000</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 100,000	In progress	Green	<p>Avondale Central Reserve - Neighbours Day and Easter events were coordinated by Community Waitakere, engaging Housing New Zealand families in the Racecourse Parade.</p> <p>Kelston - a series of community Matariki events funded by the local board were held at Kelston Hub. Kelston Creatives funding for Phase 3 of 'Kelston' saw Identity Flags being approved to help promote the area. The Kelston Hub has been identified as the lead organisation to develop a community-wide resilience action plan as a result of the extreme flooding incident in New Lynn.</p> <p>The specialist advisor facilitated a workshop with the operators of the Whau night market (Auckland Regional Migrant Services (ARMS)) to discuss options for altering the approach to the delivery of the market in 2017/2018. The local board advised that financial support would not continue for a night market. A letter formalising this and ending the funding agreement has been sent to relevant parties by the specialist advisor. The specialist advisor, strategic broker and the ARMS CEO, have met to discuss opportunities for engaging diverse communities in the Whau in the year ahead.</p> <p>New Lynn town centre activation - in response to the negative impact of flooding in the town centre, CEU</p>	No	<p>Avondale The specialist advisor met with Avondale Community Action and Community Waitakere to consider activating Avondale Central Reserve. Kelston Kelston Family Day - Approximately 1,200 local residents attended, which due to wet weather was held in the Kelston Girls High School hall. The Kelston Creatives arts focused group met twice and quotes are being sourced to enable the shop front murals on the St Leonards shops roller doors to start in Q4. Kelman Square block party occurred in Q3, with a BBQ and games involving 35 residents and their children. New Lynn The night market was re-launched in February on Thursdays. The specialist advisor met with Auckland Regional Migrant Services board members to discuss operational planning, strategic development with key stakeholders . CEU staff have been communicating with Panuku and key community stakeholders to try to progress activation of Totara Avenue. Options will continue to be scoped in Q4. Across the Whau The strategic broker and specialist advisor worked with Community Waitakere to enable a community led</p>
2644	CS: ACE: Community Empowerment	Spatial Priority Area - Inner West Triangle - WH	<p>Participate in inter- departmental planning for the spatial priority area. Influence coordinated engagement with mana whenua and "hard to reach" diverse communities</p> <p>As required:</p> <ul style="list-style-type: none"> <li>Identify opportunities for community led or co designed projects</li> <li>Identify local community outcomes aligned with social wellbeing, social procurement/social enterprise/employment and training</li> <li>Identify connection pathways with community and council stakeholders.</li> </ul>	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	<p>The Panuku planning committee announced the "unlock" of the master plans for Avondale and gives Panuku the authority to explore multiple investments including private sector in the development of Avondale town centre. Included in this, is housing, business and community facilities.</p>	No	<p>The specialist advisor has been an active contributor to the Central West Project . Discussions continue to focus on the four options for consideration:                      - replace existing Avondale Community Centre                      - two separate facilities - recreation centre and aquatic services in New Lynn and community/arts/leisure/library integrated facility in Avondale                      - one mega facility in Avondale- recreation /aquatic /community/arts/leisure/library services                      - in addition and separately long term aquatic services in Mt Albert.</p>
2898	CS: ACE: Community Empowerment	Children and Young People: Youth Connections (WH) - externally funded	<p>Build capacity and connections between local employers, youth and service providers to deliver youth employment outcomes.</p> <p>Externally funded:                      - Tindall Foundation \$21,000</p>	Q1; Q2; Q3; Q4	External funding	\$ 21,000	In progress	Green	Please refer to Youth Connections line number 2455.	No	Please refer to Youth Connections line number 2455.

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2704	CS: ACE: Community Empowerment	REGIONAL: Whau Community Safety	Fund community groups to deliver safety initiatives, voluntary community patrols, Neighbourhood Support and Sirens & Sounds.	Q1; Q2; Q3; Q4	External funding	\$ -	In progress	Green	<p>The strategic broker led initial plans to respond to the increase in rough sleepers in and around the New Lynn Community centre and community garden. The broker engaged the Salvation Army outreach worker who provided connections to social services. Visibility of the rough sleepers has decreased as they are more hidden in the colder months. One rough sleeper is now drug free and no longer living on the street and back home with his family.</p> <p>The specialist advisor continued to have oversight and hold relationships with each of the funded safety voluntary community groups. The deployment of the groups continued to be coordinated via the NZ Police. This is done as part of an overall deployment plan. The quarterly safety forum provided an opportunity for members to share information and discuss effective ways of working together. Members from each group participated in the 2017 Waitemata Police Pay Parade.</p>	No	<p>Funding agreements were completed with Neighbourhood Support Waitakere (across the three west local boards), Pacific Wardens Glen Eden (across the three west local boards), Waitakere Bluelight (across the three west local boards) and Waitakere Pacific Wardens (across the three west local boards). The specialist advisor supported the local board advisor in the delivery of a joint presentation to the local board on the Crime Prevention Through Environmental Design assessment report and findings. The board is using the findings and recommendations of the report to inform the development of the 2017/2018 work programme.</p> <p>The specialist advisor presented to the board a proposed plan for Sirens &amp; Sounds. This plan was agreed by the sirens and sounds working group consisting of NZ Police, NZ Fire, St Johns and community. The plan proposed the establishment of a community Sirens &amp; Sounds trust and included seeking further long term funding commitment from the board. The board has requested further information before making any decision on funding support for the event.</p>
2415	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (WH)	The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities. e.g. connecting community to Spatial Priority Areas planning.	Q1; Q2; Q3; Q4	Currently unfunded	\$ -	In progress	Green	<p>Highlights include the strengthened relationships between Kelston Deaf Education Centre staff, community organisations, local board chairperson and council staff.</p> <p>The strategic broker and civil defence resilience manager presented, to the Auckland Civil Defence Emergency Management Coordination Executive Group chaired by Stephen Town and provided an overview of the Kelston Hub and community driven disaster response and development to become prepared for any future local disasters. Outcomes included connecting residents to practical household resources, advocacy on behalf of flood affected businesses and co-ordinating local communications across the three west local boards.</p> <p>The strategic broker also met with local groups and organisations to inform and support them to submit their top five areas of importance, to inform the draft local board plans. Groups and organisations supported to host and attend Have Your Say events that focus on Pacific, ethnic and young people populations.</p>	Yes	<p>CEU staff have further implemented the Empowered Communities Approach through:</p> <ul style="list-style-type: none"> <li>- supporting submissions from Waitakere Ethnic Board (WEB), youth providers, Pacific communities to the Whau senior local board advisor (author) to inform the 2017-2020 local board plan</li> <li>- working with Glenavon Trust to develop their neighbourhood development strategic plan. This will be presented to the local board in Q4</li> <li>- connecting local rough sleepers to the Salvation Army, addressing fear and safety concerns from the public</li> <li>- locally-led Maori engagement and whakawhanaugatanga plans completed.</li> </ul> <p>Actions to be delivered in Q4</p> <ul style="list-style-type: none"> <li>- supporting and connecting Kelston Deaf Education Centre (KDEC) to the local youth networks in the Whau to enable a higher level of engagement with the deaf community</li> <li>- facilitating and connecting Civil Defence with local organisations to collaborate and respond to the recent flooding that impacted on local residents and business</li> <li>- supporting the local board services team with local board plans.</li> </ul>

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2338	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (WH)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	There were 6547 graffiti incidents in the Whau Local Board area between 1 July 2016 to 30 June 2017. This is a 22 per cent decrease compared to the number of incidents recorded in 2015/2016. The number of RFS (Requests for Service) graffiti decreased by 37 per cent, with all 66 being removed within the 24 hour target time (KPI). Whau achieved 96 out of 100 in the March ambient survey, which measures how much of the city is graffiti free. This represents a two points decrease on the previous September 2016 survey and gives the local board an average final score of 97 for 2016/2017. This score is above the overall Council average of 94 per cent.	No	There were 5085 graffiti incidents in the Whau Local Board area between 1 July 2016 to 31 March 2017. This is an 18 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 35 per cent, with all 56 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.
2884	CS: ACE: Community Places	Green Bay Community House	Administer and support Green Bay Community House to deliver additional funding agreement requirements..	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Completed	Green	The bi-annual Community-led hui/mix n mingle with our community partners was held at the Mt. Albert War Memorial Hall (2 June 2017). Approximately 60 centre/houses/hubs representatives from across the region attended the session. Topic's covered included - From rural halls to urban counterparts; What you need to know about event facilitation ; Empowered communities approach; Funding agreement update and more. The next hui is scheduled for Q2/2017.	No	Identified Green Bay Community House work plan activities are on track for Q3. Staff from the House will attend a deputation in May where they will also speak on the outcomes achieved for the additional funding received. At this stage, there is no firm plan to secure additional funding for 2017/2018.
2082	CS: ACE: Community Places	Funding Agreement - Blockhouse Bay Community Centre, Green Bay Community House and Kelston Hub	Support and administer funding agreements for Blockhouse Bay Community Centre (\$49,230), Green Bay Community House (\$38,290) and Kelston Hub (\$38,290) to deliver upon their funding agreement accountabilities.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 125,810	Completed	Green	The bi-annual Community-led hui/mix and mingle with our community partners was held at the Mt. Albert War Memorial Hall on 2 June 2017. Approximately 60 centre/houses/hubs representatives from across the region attended the session. Topic's covered included; From rural halls to urban counterparts - What you need to know about event facilitation ; Empowered communities approach; Funding agreement update and more. The next hui is scheduled for Q2/2017.	No	Work plan development for 2017/2018 is complete for Blockhouse Bay Community Centre, Green Bay Community House and Kelston Community Hub. Programme focus areas in alignment with the Local Board outcomes are; 1) Bookable activities programme, 2) Centre led activities and programme 3) Partnership programme/s with internal and external stakeholders.

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2104	CS: ACE: Community Places	New Lynn and Avondale community centre work plans	Deliver high quality community place work programmes from New Lynn and Avondale community centres. The Programme/s focus on 1) Youth Engagement 2) Wellbeing and 3) Diversity.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 81,640	In progress	Green	The programme evaluation framework project is nearing completion with tools such as a programme registration form, tutor and participant surveys ready to use. The information collected will be inputted into a database for analysis and reporting. Continuous programme evaluation will commence on all council managed community centre programmes in FY18.	No	<p>A draft logic model and evaluation framework to measure programme effectiveness has been work shopped with council teams. Evaluation of selected programmes will commence in quarter four.</p> <p>During Q3 development of the 2017/2018 centre work plan for both New Lynn and Avondale Community Centres commenced focusing on activities that respond to the local board outcomes;</p> <ul style="list-style-type: none"> <li>- Growing our Young People,</li> <li>- Health and Wellbeing for our community and</li> <li>- Diverse communities.</li> </ul> <p>The new New Lynn Community Centre Health and Wellbeing activities are proving popular with the Family Fun Club activity seeing an increase in numbers from five families to 16 families. Participants report that whanau members have increased their physical activity, seen improvement in their health and fitness levels and are better connected with their community and the health and wellbeing services available to them in the Whau.</p>
2103	CS: ACE: Community Places	REGIONAL Social Housing - WH	<p>Auckland Council has appointed the Selwyn Foundation as the proposed community housing partner for its portfolio of homes for older Aucklanders.</p> <p>Panuku has finalised a non-binding Memorandum of Understanding (MOU) with The Selwyn Foundation, which allows feasibility work, due diligence and an indicative development programme to be developed.</p> <p>The results from the special consultative process will be reported to the Governing Body for decision on 28 July 2016.</p>	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The Joint Venture will be operational in July 2017. Transition planning and delivery have been finalised through Q4 of FY17.	No	The Joint Venture will be operational in July 2017. Transition planning and delivery will continue throughout FY17.
2039	CS: ACE: Community Places	Venue hire service delivery - WH	<p>Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by:</p> <ul style="list-style-type: none"> <li>- Implementing a customer-centric booking and access process including online booking</li> <li>- Aligning activity to local board priorities through management of the fees and charges framework</li> </ul>	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	In Q4 staff have begun to look into 'real time' survey options that will give hirers the ability to comment about their experience of our service. This 'real time' feedback will allow staff to investigate improvement opportunities for all who hire and experience programmes and activities at our community venues. Staff have also been promoting community venues through increased online channels which has been a contributor to an increase in online traffic.	No	<p>During Q3 staff have improved amendment and cancelation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers.</p> <p>The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4.</p>

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1447	CS: ACE: Events	Anzac Services & Local Civic Functions - Whau	Support and/or deliver Anzac services and parades within the local board area.  Support civic type events in the local board area, such as the opening of new park spaces, sod turning ceremonies, special consultation events etc.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 14,000	Completed	Green	Anzac Day was a huge success throughout the region with increased attendance numbers at all services.		Plans and requirements for Anzac services have been confirmed. Activity is currently focussed on operational arrangements for the day.
1450	CS: ACE: Events	Delivered Events - Whau	Deliver community events within the local board area: - 3 x Movies in Parks \$30,224 (originally set aside \$24,000)  Additional funding of \$6,224 to be sourced from within LDI envelope to support additional costs to deliver 3 Movies in Parks events as discussed at workshop on 27 April 2016.  - Disco for Youth with Disabilities \$3,500  Total = \$33,724	Q2; Q3	LDI: Opex	\$ 33,724	Completed	Green	An event debrief report and final costs have been provided to local board.&nbsp;The report included highlights, challenges and recommendations for 2017/2018 events.	No	"The Jungle Book" was screened at Brains Park, Kelston on Sunday 29 January 2017 , " Hunt for the Wilderpeople" at Olympic Parks Sportsfields, New Lynn on Sunday 5 February 2017, "The BFG" at Riversdale Reserve, Avondale on Saturday 11 February 2017.  All three movies included two hours of pre-entertainment with a family-focus. Each of the movies had high attendance with approx 2500 people at each (total 7500). Due to the popularity of the events, toilets were over-occupied.
1451	CS: ACE: Events	Empowered Events Activities - Whau	Deliver community focused activities to support community groups' capacity and capability in the events space.	Q2; Q3	LDI: Opex	\$ 2,500	Completed	Green	All workshops were held in Q2 and Q3. Follow-ups and support to individual event organisers has been provided since, where requested.  Staff are continuing to work with groups and organisations to ensure that the networking opportunities made at these workshops continue and result in pop up activities across the local board area.	No	The final empowered events workshop was held in Q3. This was over subscribed so people were offered places at the Henderson-Massey workshop in May.  Feedback from those who attended this workshop indicates that it was very well received and that people took a lot away from it, including opportunities to network with other community groups and organisations.  Follow up and one-to-one support is now occurring, led by the event facilitator for the Whau area.
1449	CS: ACE: Events	Event Partnership Fund - Whau	Support community events through a non-contestable process.  - Whau Pacific Festival \$32,000 - Whau Arts Festival \$32,000 - Whau Chinese Festival \$32,000 - Festival of Cultures \$4,500 - Waitangi Day \$4,000 - Local Indian Event \$6,500 Total = \$111,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 111,000	Completed	Green	All funding, apart from that for the Festival of Cultures has now been paid out. The \$4,500 for the Festival of Cultures, which will now not occur in 2017, was transferred to round 2 of the Local Grant fund and allocated through that process.  Accountability reports received to date have been forwarded to the local board. There are no overdue accountability reports with the remainder due by 30 August. These reports will be forwarded to the local board as they are received.  No issues or risks have been identified through the accountability reporting process.	No	Funding for the Whau Pacific Festival (\$32,000) will be paid out in Q4, following a report to the local board business meeting in March.  Funding for the Festival of Cultures (\$4,500) will be offered up as a saving in the 4th quarter if staff are unable to confirm that the Festival of Cultures Trust has become a legal entity.  Accountability reports are now being received for this funding and will be presented to the local board in the 4th quarter.
1446	CS: ACE: Events	Citizenship Ceremonies - Whau	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 23,000	Completed	Green	The Civic Events team delivered citizenship ceremonies on nine occasions during Q4.		The Civic Events team delivered citizenship ceremonies on two occasions during Q3.

## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
<b>Libraries</b>											
923	CS: Lib & Info	Library hours of service - Whau	Provide library service at Avondale Library for 52 hours over 7 days per week. (\$516,724 - FY16/17) Provide library service at Blockhouse Bay Library for 52 hours over 7 days per week. (\$484,735 - FY16/17) Provide library service at New Lynn Library for 56 hours over 7 days per week. (\$732,581 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 1,734,040	Completed	Green	Library visits in the Whau has decreased by 1% compared to the same quarter last year. Blockhouse Bay has increased by 29%, Avondale decreased by 4% and New Lynn decreased by 6%		Library visits in Whau have increased by 13 per cent compared to the same quarter last year. This increase can be attributed to the New Lynn closure in March 2016 for refurbishment.
924	CS: Lib & Info	Extended hours and additional programme -Whau	3 additional opening hours at Avondale Library. 3 additional opening hours at Blockhouse Bay Library. 1 additional opening hour at New Lynn Library. Develop and deliver targeted programmes utilising additional resources.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 52,000	Completed	Green	Customers are satisfied and appreciative of extended hours allowing more access to facilities, services and programmes. This is reflected through comments received via feedback. Avondale Library offers Makerspace activities that brings in children, family groups on Sunday afternoons.		Extended hours has meant more access to library facilities and programmes for high school and university students during the week and for families during the weekend. Customer feedback continues to be positive.
934	CS: Lib & Info	Celebrating cultural diversity - Whau	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Māori Language Week, Matariki, Waitangi, Pasifika, Pacific Language weeks, PRIDE. (Funded within ABS Opex budget activity: "Library hours of service - Whau")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Vaiaso o le Gagana Sāmoa - Samoan Language week included other events a "Draw a Lavalava" competition with 16 participants at Avondale Library. The Libraries nationwide "Take three" promotion from our Pasifika collections had Blockhouse Bay Library draw a \$50.00 voucher for a winning customer. During Matariki there were 14 events with a total of 422 participants. Activities included Maori Kite making, Potaka spinning tops, Origami Pot making, Poupou print making, Young gardeners and Nature weaving. A Taniko weaving display was held at Avondale and New Lynn library's by artist Emmaline Tupene.		This quarter we celebrated the diversity of the Whau with events and displays for Lunar New Year, PRIDE Festival, Waitangi Day and Pasifika Festival. Highlights included 169 people attending Lunar New Year celebrations at Avondale library, 95 people attending Pasifika Hawaiian Hula performance at New Lynn library and 74 people attending Chinese music and dance performances at Blockhouse Bay library. Customer feedback was very positive about the PRIDE festival displays and events
933	CS: Lib & Info	Celebrating local places and people - Whau	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Family History Month, Heritage Festival, Christmas parades, Business Association events, Local Board events, Whau Arts Festival, Urbanesia. (Funded within ABS Opex budget activity: "Library hours of service - Whau")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Throughout May, the Whau Libraries hosted Makerfest 2017. This three week festival had 19 events with 215 people participating. A wide range of activities to inspire all ages from needle felting, comic book workshops, upcycling, to robotic challenges. In celebrating the launch of the book "Talanoa: 4 Pacific Plays", scenes from Louise Tu'u's play "Gaga; the unmentionable" were enacted by performers at Avondale Library. Total 21 participants. New Lynn Library held a Samoan Civil Defence awareness campaign relevant to the floods in New Lynn. Planning is underway for the Auckland Heritage Month in September.		This quarter we have focussed on outreach to community groups and networks in the Whau Board including: the Whau Arts Broker, Creative souls, Sport Waitakere, Te Wananga O Aoteroa, Pacific Island Performance Academy and Whau Creative Arts. We have also worked with the Whau Youth Board, Youth Network and Youth Connections Specialist Broker. Many of these community groups will be involved in the Whau Maker festival in May.
932	CS: Lib & Info	Digital literacy support - Whau	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Whau")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	This quarter there was a decrease in wifi sessions and PC sessions by 4% and there were total 98,578 sessions. Book a librarian sessions are popular with queries varying from CV, Gmail, Kobo and general computer issues. 75 individual customers given one on one assistance. Library staff have been promoting Web printing/icloud email services via digital devices. A new online resource, Mango languages is offering 70 languages and English courses.		This quarter there was a total of 90,117 Wi-Fi and PC sessions.

## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
925	CS: Lib & Info	Information and lending services - Whau	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Whau")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The number of library items borrowed in the three libraries has decreased by 3% compared to the same quarter last year. This relates to the downward global trend in book borrowing. Blockhouse Bay has increased by 17%, Avondale decreased by 20% and New Lynn decreased by 9%. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11.8% of items borrowed regionally		The number of library items borrowed from the three libraries increased by two per cent compared to the same quarter last year. The number of eBook and eMagazine issues continue to increase at a regional level and now make up 11 per cent of items borrowed regionally.
931	CS: Lib & Info	Learning and Literacy programming - Whau	Provide learning programmes and events throughout the year including: Book a Librarian sessions, computer classes, CV classes, Makerspace, Children's Book Awards, Comic Book Month, Writers & Readers Festival, Adult Learners' Week, NZ Sign Language Week, Craft Month, Author talks, Youth week. (Funded within ABS Opex budget activity: "Library hours of service - Whau")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Youth Week 2017 was a collaborative effort between Whau Libraries and Creative Souls Project. Youth worked alongside young creatives and were given work experience opportunities. An intergenerational oral history of the Whau was produced in a short video art piece "In my Day". Celebrated Youth weeks theme of "our voice count, count our voices". 45 people attended the screening of the film at Avondale Library.		The Book a Librarian service continues to be very popular. 68 sessions were completed this quarter. New Lynn has been hosting drop-in sessions promoting free computing courses at Te Wananga o Aotearoa and migrant job search assistance from Careers NZ Use of the makerspace continues to evolve and now includes 3D printing, coding, tinkercad design, Lego, paper quilling and creating a children's garden. A Whau Makerspace festival is planned for May and the delivery of Makerspace activities will continue to expand to meet community interest.
926	CS: Lib & Info	Preschool programming - Whau	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and Multilingual storytime. (Funded within ABS Opex budget activity: "Library hours of service - Whau")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Pre-school programming is successful with active participation from the Whau communities. We have 5,194 participants in this quarter for our regular programming. Special storytimes were held for Easter, Anzac Day and Mothers Day. Other highlights include Bilingual storytime held for Samoan Language Week, draw 41 participants at Avondale Library. New Lynn's Wriggle and rhyme session for Matariki had a total of 77 participants. Blockhouse Bay Library Librarian's Waireka and Megan delivered Matariki sessions at three local Kindergartens with 63 participants. New Lynn visited Totally Kidz and Avondale to Chryalis Childcare.		With our pre-school programming, we have delivered sessions to 4,106 participants across the three libraries. Seven preschools were visited as part of the Whau Libraries outreach programme. New Lynn and Avondale Libraries participated in "Wriggle and Rhyme at the Zoo" - a regional programme promoting preschool programmes at libraries. Avondale library has introduced two new programmes - Rhymetime and a bilingual Chinese/ English storytime.
929	CS: Lib & Info	School engagement and Afterschool programming - Whau	Engage directly with local schools in the board area. Provide creative learning opportunities for children in afterschool hours including Homework help. (Funded within ABS Opex budget activity: "Library hours of service - Whau")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	New Lynn Library has been providing work experience to special needs students from Oaklynn School and Blockhouse Bay library with one special needs student from UNITEC. The Auckland Museum staff delivered Matariki themed sessions at Avondale Library to three classes from Avondale Primary. Total 70 pupils. Star Wars day was celebrated with quizzes, nerf gun action and a screening of the original movie at Avondale library. Movie screenings are a new experience for afterschool children at Avondale Library since April.		Four schools in the Whau area were visited by library staff this quarter. Afterschool activities now include makerspace activities, computer use, chess clubs and quiet spaces for homework and study groups.
927	CS: Lib & Info	School holiday programming - Whau	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Whau")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	The Whau Libraries delivered a variety of activities during the April School Holidays. A total of 13 events with 402 participants. Highlights for the "Construction Wizards" theme included building geometric cities, Balloon zeppelins, Newton's cradle, Lego, recycle mania and tower building with newspapers.		Planning is now underway for the April School Holidays. The theme is "Construction Wizards" and a wide range of activities are planned at all three libraries

## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
928	CS: Lib & Info	Summer reading programme - Whau	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Whau")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Regional planning is underway for Dare to Explore 2017/18		Delivery of the Kia Maia te Whai/Dare to Explore programme continued in January. A total of 636 children registered for the programme: Avondale - 145, Blockhouse Bay - 78, New Lynn - 213. 323 children and their caregivers attended the end of programme parties.
930	CS: Lib & Info	Supporting customer and community connection - Whau	Provide programmes that facilitate customer connection with the library and community including themed clubs and special events, NZ Music Month and Book clubs. Provide community space for hire at New Lynn library. (Funded within ABS Opex budget activity: "Library hours of service - Whau")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	New Zealand Music Month highlights include The Auckland Youth Symphonic Band performance at Avondale Library .Total 126 participants.. Blockhouse Bay held a Violin performance by the NZ Carnatic Music Society.Total 40 participants. Kapa Haka performances by Lynfield College and Blockhouse Bay Intermediate.Total 120 participants.New Lynn had performances by Green Bay High School's Music Department, the Wurlitzer Organ Trust and Konini Blue. Careers NZ workshops continue at New Lynn Library. They also had an engaging author talk by Crime writer Ian Austin and involvement in a drop in session for West Auckland Hospice "Lives that count".		We continue to deliver quality programming to support customer and community engagement. Highlights this quarter included: an author talk at Avondale library on "Mt Albert Then and Now", New Lynn's Chinese Seniors group, visits to the Blockhouse Bay Chinese Association and book club meetings and displays.
<b>Local Parks</b>											
4554	CF: Investigation and Design	La Rosa Garden Reserve - renew car park	Renew car park	Q4	ABS: Capex	\$ -	In progress	Green	Current status: Engaging engineer to complete tests on the existing surface and base. Next steps: Receive report with the construction specifications for the new surface and base.	No	NA
675	CF: Operations	Reduce herbicide support	Additional service levels for vegetation control	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	In progress	Green	Programme on track		Programme on track
3433	CF: Project Delivery	Sister Rene Shadbolt park - New Half Pipe PD	Provide new half pipe to extend existing skate facility	Q1; Q2; Q3; Q4	Growth	\$ 60,000	Completed	Green	Current Status: Physical works are complete with the facility opened in time for the Christmas break. Next Steps: Monitor reinstatement.		Current status: Complete

## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3432	CF: Project Delivery	Te Whau Pathway - Stage 1B GWD	A multi-staged project for a 13km Greenway. This stage will be used for Stage 1B in the following parks. Tiroroa Esplanade, Roberts Field, Queen Mary Reserve and Rizal Reserve.	Q2; Q3; Q4	Growth	\$ 350,000	In progress	Green	Current status: Review public feedback and make changes to draft scheme design. Complete detailed design and resource consents of four sections of pathway in reserves (Queen Mary, Rizal Reserve, Roberts Field and Tiroroa). Next Steps: Continue planning the pontoon and concept design of waka ama storage at Archibald Park.		Current status - Te Whau Pathway Scheme Design contract awarded. Preliminary work underway on Tiroroa Esplanade connector path which can be completed independently of the Scheme Design work.&nbsp; Draft Scheme Plan and Urban and Landscape Design Framework currently out to public consultation (closes 16 April 2017).&nbsp; Planning for a pontoon and waka ama storage at Archibald Park underway.&nbsp; Public Art team are engaging an artist to contribute to the pathway design.&nbsp;  Next steps - Review public feedback and make changes to draft scheme design. Complete Detailed Design of three sections of pathway in reserves (Queen Mary, Rizal Reserve, Roberts Field).&nbsp; Once detailed design complete, resource consents will be lodged for the physical works to build these paths in this financial year.&nbsp; Continue planning and consultation on the connector path in Tiroroa Esplanade and the pontoon and waka ama storage at Archibald Park.
4453	CF: Project Delivery	Archibald Park - paint mural and apply graffiti guard to toilet and changing room block	Carry out painting and graffiti guard painting	Q3; Q4	ABS: Opex	\$ 6,000	Approved	Green	Current Status: Project is on hold until January 2018. Budget will not be available until this time. Next Step: Scope project in January 2018 or when budget is available.		Current status: This project is on hold until January 2018. Budget will not be available until this time. Next Step: To scope the project in January 2018 or when budget is available.
3720	CF: Project Delivery	Craigavon Park - Park Development & Playground Renewal GD	Park development associated with playground renewal. Works also involve extended playground extension, walking network, fencing, park furniture, shelter and youth play equipment. Note: This item replaces items 3277 and 341.	Q1; Q2; Q3; Q4	ABS: Capex; Growth	\$ 561,649	In progress	Green	Current Status: Resource consent approved. Physical works contract awarded. Next Steps: Physical works to commence on site in August.		Current Status: Tender package ready for tendering.&nbsp; Awaiting confirmation from Park Arborist that the design is satisfactory to proceed. Next Steps: Tender works and apply for Resource Consent Exemption. &nbsp;
4457	CF: Project Delivery	Bellgrove Reserve - plant fruit trees and upgrade minor play equipment	Replace current swing with a basket swing.&nbsp; Plant a range of fruit trees around the fence surrounds at Bellgrove Reserve at 15A Bellgrove Place.	Q3; Q4	ABS: Capex	\$ 11,000	Approved	Green	Current Status: Project is on hold until January 2018. Budget will not be available until this time. Next Step: scope project in January 2018 or when budget is available.		Current status: The project is on hold until January 2018 as the budget will not be available until this time. Next Step: To scope the project in January 2018 or when budget is available.
4492	CF: Project Delivery	Blockhouse Bay Recreation Reserve Renewal of No. 4 & 5 sports fields	Sand carpet of fields 4 & 5 at Blockhouse Bay Recreation Reserve	Q4	ABS: Capex	\$ 400,000	Completed	Green	Current Status: Project is now completed. Next Steps:	No	NA
4458	CF: Project Delivery	Copley St Reserve - Install bollards	54m of bollards required	Q3; Q4	ABS: Capex	\$ 6,000	Approved	Green	Current Status: Awaiting quote from contractor. Next Step: Engage contractor to undertake work.		Current status: Awaiting quote from contractor Next step: Engage contractor to undertake work
677	CF: Project Delivery	Play space, walkway and landscaping (Crown Lynn)	Local park development	Q1; Q2; Q3; Q4	ABS: Capex	\$ 603,307	In progress	Green	Current Status: Early investigation being undertaken with Healthy Waters and Panuku. Next Steps: Conclude discussions with stakeholders to enable preliminary design to commence.		Current Status: Business case approved. Working with I&D for early investigation. Next Steps: Arrange ground and building condition surveys.

## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
671	CS: PSR: Local Parks	Greenways-co-ordination and promotion	Working with AT to put in signage and maps and market greenways network	Q1; Q2; Q3; Q4	LDI: Opex	\$ 40,000	Deferred	Green	<p>This project will not be completed by 30 June 2017. The Local Board have deferred \$20,000 to FY18. This was approved by the Finance and Performance Committee on 1 June 2017.</p> <p>Whau Local Board 16/17 PSR work programme includes a \$40,000 allocation for "Greenways coordination and promotion". \$20,000 has been deferred to FY 17/18 and will be delivered as part of Parks Services greenways and open space network planning program. The remaining \$20,000 is will fund the support of planting work on the Rosebank Greenway.</p> <p>Sport Waitakere have recommenced working on an initiative which was suspended in order to align with a new regional initiative called AKL Paths. Revised scope has been agreed with Sport Waitakere and work has resumed.</p>	No	Agreement signed with Sport Waitakere to design and deliver material that will promote the Greenways network. Completion and delivery of the material expected in quarter four.
1482	CS: PSR: Local Parks	LDI Volunteer programme WLB	<p>Volunteer programme for environmental restoration of parks and reserve. Various reserves - Pest Control Programme . Various reserves ad hoc requests for volunteer assistance by local groups for litter clean-ups all at the following reserves:</p> <ul style="list-style-type: none"> <li>• Bewarewa Esplanade Reserve</li> <li>• Archibald Park</li> <li>• Sister Rene Shadbolt Park</li> <li>• Ken Maunder Park</li> <li>• Kurt Brehmer Reserve</li> <li>• Tony Segedin Esplanade Reserve</li> <li>• Wingate Reserve</li> <li>• Rawhata Reserve</li> <li>• Rosebank Domain</li> <li>• Saunders Reserve</li> <li>• Craigavon Park</li> </ul> <p>Rosebank East Esplanade Reserves</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 37,000	Completed	Green	<p>CAN'T LEAVE THIS BLANK IF STATUS IS AMBER</p> <p>Project delivery has been hugely successful for the Rosebank Esplanade area. Restoration seedbank was managed using an improved system of mulching large areas. Delivery on Kurt Brehmer track by Whau River Catchment Trust was delayed due to staff changes. The project will now be delivered in July and August. Materials for use by the group have been purchased.</p>	No	Prevalence of weed seed bank proving more difficult to remove than first thought at Oakley Creek, Rosebank Domain (Arbor Day site), Rosebank Esplanade Prep area A. Rosebank areas R and S will be mulched prior to planting, weed control and further seed bank clearance will continue in Quarter four. Honan Esplanade is well underway. Further track development at Kurt Brehmer Reserve planned to start in the next month pending agreement with adjoining property owner for access and stockpile site for metal.
676	CS: PSR: Local Parks	Park community partnerships (Whau)	Pest control, planting and restoration involving volunteers.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 65,000	Completed	Green	Completed		Deliverables in Community funding agreement are progressing as expected. Sites at Rosebank Esplanade, Kurt Brehmer Reserve, Sister Renee Shadbolt Park, Archibald Park and Ken Maunder Reserve are being prepared for winter planting events by weeding and/or mulching, totalling 12 volunteering events at those sites. Kurt Brehmer walkway predator control was also active on that Reserve. One clean up event was conducted at Ken Maunder Park.
678	CS: PSR: Local Parks	Programmes and event - local parks - Whau	Providing events for openings and celebrations	Q1	LDI: Opex	\$ 10,000	In progress	Green	No further opening events have been delivered during this quarter. Craigavon Park is the next major opening, set to occur upon completion of construction in spring 2017.	No	<p>Events delivered this quarter include the Valonia Skate Park opening.</p> <p>Planning is underway for the opening of the Blockhouse Bay Recreation Reserve and Fonteyn Reserve playgrounds.</p> <p>Any unspent FY16/17 budget will be used to fund volunteer events on parks in quarter four.</p>



## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2599	CS: PSR: Sport & Rec	Facility Partnership 2014 Avondale College Courts (WH)	Facility Partnership grant \$320,000 to Avondale College to resurface and floodlight netball/tennis courts.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Avondale College is waiting for council planners to provide written confirmation of resource consent requirements for the floodlighting.	No	Requirements to provide the Resource Consent approval for the floodlights are being resolved.
2600	CS: PSR: Sport & Rec	Facility Partnership 2014 Avondale Intermediate Pool (WH)	Facility Partnership grant \$500,000 (\$100,000 Western Joint Funding Committee, \$400,000 Central Facility Partnership Committee) towards enclosing and heating the school's existing outdoor swimming pool	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	In progress	Green	School continuing to work with potential operators to explore options to reduce the capital cost. This is an important factor in ensuring the project can be delivered and the facility is sustainable in the long term.		Concept design for pool and preliminary cost estimate delivered to the school. EOIs for operational partners received. The school is discussing concept design with EOI submitters to look for opportunities to progress considering the high cost estimates submitted.
<b>Development Projects</b>											
4426	CF: Project Delivery	Archibald Park - Playground Development - Concept & Design Phase	Concept and design phase of the playground development - scope to be presented to Local Board.	Q4	LDI: Capex	\$ 45,000	In progress	Green	Current Status: Feasibility complete with contractor. Strategic assessment received from Community Services. Light consultation with community commenced. Design brief being developed. Next Steps: Confirm the estimated design and build budget from Locally Driven Initiatives team in August. Continue with consultation and engagement.		Current Status: Feasibility for the development of a playground on this site is underway with Tonkin and Taylor, being led by Community Services. Concepts presented to local board and approved. Next Steps: Commence light consultation with community. Confirm the estimated design and build budget from locally driven initiatives funding after the annual plan workshops.
4320	CF: Project Delivery	DTP - Whau - Development Of Tiverton Park	DTP - Whau - Development Of Tiverton Park	Q4	ABS: Capex	\$ 5,000	Completed	Green	Current Status: The project is complete. Next Steps: No further physical work is required.		Current status: Complete
4323	CF: Project Delivery	Te Whau Pathway - STAGE 2 Design, Resource Consent Approvals of remaining boardwalk (in sections)	Te Whau Pathway - STAGE 2 Design, Resource Consent Approvals of remaining boardwalk (in sections)	Q1	ABS: Capex	\$ 102,767	In progress	Green	Current status: Review public feedback and make changes to draft scheme design. Complete detailed design and resource consents of four sections of pathway in reserves (Queen Mary, Rizal Reserve, Roberts Field and Tiroroa). Next Steps: Continue planning the pontoon and concept design of waka ama storage at Archibald Park.		Current status - Te Whau Pathway Scheme Design contract awarded. Preliminary work underway on Tiroroa Esplanade connector path which can be completed independently of the Scheme Design work. Draft Scheme Plan and Urban and Landscape Design Framework currently out to public consultation (closes 16 April 2017). Planning for a pontoon and waka ama storage at Archibald Park underway. Public Art team are engaging an artist to contribute to the pathway design. Next steps - Review public feedback and make changes to draft scheme design. Complete Detailed Design of three sections of pathway in reserves (Queen Mary, Rizal Reserve, Roberts Field). Once detailed design complete, resource consents will be lodged for the physical works to build these paths in this financial year. Continue planning and consultation on the connector path in Tiroroa Esplanade and the pontoon and waka ama storage at Archibald Park.
<b>Community Facilities: Renewals</b>											
4313	CF: Project Delivery	Avondale Library - HVAC Replacement	Avondale Library - HVAC Replacement	Q4	ABS: Capex	\$ 27,028	Completed	Green	Current Status: Stage 1 Air Conditioning system was completed end June 2016. Next Steps: Benefits Realisation		Current Status: Stage 1 air conditioning completed end June 2016 Next Steps: Handover and close
4316	CF: Project Delivery	Avondale Library - Skylight Replacement	Avondale Library - Skylight Replacement	Q1; Q2; Q3	ABS: Capex	\$ -	Completed	Green	Current Status: Installation of new skylights and flashings completed, eliminating risks of roof leaks. Handover and closure. Next Steps: Benefits Realisation		Current Status: Installation of new skylights and flashings completed, eliminating risks of roof leaks. Next Steps: Handover and closure
4317	CF: Project Delivery	Blockhouse Bay Library - Full refit	Blockhouse Bay Library - Full refit	Q3	ABS: Capex	\$ 20,000	Completed	Green	Current Status: Project complete		Current status: Complete
4318	CF: Project Delivery	Blockhouse Bay Library - Renewal of staff & workroom area	Blockhouse Bay Library - Renewal of staff & workroom area	Q3	ABS: Capex	\$ 53,702	Completed	Green	Current Status: Project complete		Current status: Complete

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3273	CF: Project Delivery	Blockhouse Bay Recreation Reserve Playground renewal	Blockhouse Bay Recreation Reserve Playground Renewal. Existing Renewals Project	Q3	ABS: Capex	\$ 254,435	Completed	Green	Project complete		Current status: Complete
3275	CF: Project Delivery	Brains Park Amenity light renewal	Brains Park Lighting Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 7,500	Completed	Green	Project complete		Current Status: Physical works in progress Next Steps: Physical works are to be completed
3276	CF: Project Delivery	Brains Park Whole Playground renewal	Brains Park Playground Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 12,500	In progress	Green	Current Status: Playground design is currently out for tender. Next Steps: Evaluate tender and award contract.		Current Status: Writing procurement documents to undertake design of playground. Next Steps: Tender the project to receive concept designs and cost estimates.
4319	CF: Project Delivery	Crum Park Car Park Lighting	Crum Park Car Park Lighting	Q3	ABS: Capex	\$ 4,500	Completed	Green	Current Status: Car park lighting installed Jun 16 and project now closed. Next Steps: No further physical work is required.		Current status: Complete
3278	CF: Project Delivery	Crum Park Car park renewal	Crum Park Carpark Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 160,000	Completed	Green	Project complete		Current Status: Physical works Next Steps: Complete physical works
3279	CF: Project Delivery	Dallas Reserve Playground renewal	Dallas Reserve Playground Renewal. Existing Renewals Project	Q3	ABS: Capex	\$ 125,000	Completed	Green	Current Status: Complete		Current status: Complete
4348	CF: Project Delivery	Eastdale Reserve - Upgrade Groundsman Shed & Clubrooms	Health & Safety Critical Works	Q4	ABS: Capex	\$ 46,200	Completed	Green	Current Status: Roof replacement and construction of an internal partition in the Groundsman's shed is complete. Next Steps: Project closure		Current Status: Quotations for the roof replacement and construction of an internal partition in the Groundsman's shed have been received; Next Steps: A contract is being prepared to undertake this work.
3280	CF: Project Delivery	Eastdale Reserve Carpark renewal	Eastdale Reserve Carpark Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 5,500	In progress	Green	Current Status: The detail design documentation is complete. Next Steps: Tender out construction works and award contract.		Current Status: Preliminary report received. Initial recommendations approved. Next Steps: Receive final report and engineer's estimate. Decide on physical works approach.
3281	CF: Project Delivery	Fonteyn Reserve Playground renewal	Fonteyn Reserve Playground Renewal. Existing Renewals Project	Q2; Q3	ABS: Capex	\$ 115,000	Completed	Green	Current Status: Complete		Current status: Complete
3282	CF: Project Delivery	Green Bay Domain Building renewal	Green Bay Domain Toilet Renewal. Existing Renewals Project	Q3	ABS: Capex	\$ 190,000	Completed	Green	Current Status: Complete		Current status: Complete
4321	CF: Project Delivery	Holly St to Heron Park walkway	Holly St to Heron Park walkway	Q1; Q2; Q3; Q4	ABS: Capex	\$ 34,770	On Hold	Red	The consenting process has delayed the physical works  Current Status: Council consent decision to proceed with limited notification. submissions from notifications received. Next Step: Awaiting for the hearing date. Project to carry over 2018	No	Current Status: Consents underway. Council is seeking approval from the Department of Conservation to build in the marine reserve and that is happening in parallel to the consent; it is a separate process. Next Step: Awaiting for the consents to be finalise for the physical works.
3293	CF: Project Delivery	Ken Maunder Park fitness stations Removal	Ken Maunder Park Fitness Station Removal	Q3	ABS: Capex	\$ 1,500	In progress	Green	Current Status: Project scoping underway. Next Steps: Prepare project initiation form and assign a project manager.		Current Status: Obtaining quotes for the removal of the fitness stations Next Steps: Compare quotes and select contractor
3283	CF: Project Delivery	Lawson Park Structure renewal	Lawson Park Retaining Wall Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 63,000	In progress	Green	Current Status: Physical works are continuing. Next Steps: Completion of physical works, due to be complete by the end of the financial year.		Current Status: Physical works Next Steps: Complete Physical works
4435	CF: Project Delivery	New Lynn Citizen Advice Bureau - Replace HVAC Unit	HVAC ceiling unit has failed and is not economically viable to repair. The compressor and PCB are defective requiring replacement. The unit is just over 11 years old and has been defective in recent years which has generated many complaints from staff and visitors alike who find the temperatures uncomfortable.	Q3; Q4	ABS: Capex	\$ 13,303	In progress	Green	.  Current Status: An air conditioning ceiling unit has been installed. The ceiling has been reinstated with hatches to provide access and painted. Next Steps: Project closure.		Current Status: A air conditioning ceiling unit has been installed and the ceiling reinstated with hatches to provide access. Next Steps: Final painting will be completed shortly.
3284	CF: Project Delivery	Olympic Park Playground renewal	Olympic Park Playground Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 92,000	In progress	Green	Current Status: Flying fox currently being fabricated. Next Steps: Install flying fox 4 July 2017.		Current Status: Replacement swing module works is complete in small playground. Next Steps: Procure installation of flying fox in main playground.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4322	CF: Project Delivery	Sister Rene Shadbolt Park Car Park Renewal	Sister Rene Shadbolt Park Car Park Renewal	Q3	ABS: Capex	\$ 109,725	Completed	Green	Current Status: The project is complete. .		Current status: Complete
3285	CF: Project Delivery	Tony Segedin Esplanade Reserve Footpath renewal	Tony Segedin Esplanade Reserve Path Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 4,100	In progress	Green	Current Status: Track design and engineering details are being developed. Next Steps: Procure physical works contractor.		Current Status: Engineering review of structure Next Steps: Design of footpath with reserve
3286	CF: Project Delivery	Tony Segedin Esplanade Reserve Structure renewal	Tony Segedin Esplanade Reserve Handrail Renewal	Q4	ABS: Capex	\$ 7,300	In progress	Green	The existing handrail is to be strengthened by installing additional posts. During the works, the walkway may need to be closed to the public for safety reasons. A revised methodology has been agreed and contract documentation is being prepared.		Current Status: The existing handrail is to be strengthened by the tightening existing post bolts and installing additional posts. During the works, the walkway may need to be closed to the public for safety reasons.
3287	CF: Project Delivery	Totara Triangle Car park renewal	Totara Triangle Carpark Renewal. Existing Renewals Project	Q3; Q4	ABS: Capex	\$ 160,000	Completed	Green	Project complete		Current Status: Physical works in progress Next Steps: Complete Physical works
3288	CF: Project Delivery	Whau Amenity light renewal FY17-18	Blockhouse Bay Recreation Reserve Light Pole Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 6,200	In progress	Green	Current Status: Tender documentation is complete, physical works will be undertaken in new financial year as the project is design only in the current financial year. Next Steps: Release tender documents in new financial year, project will be continued in the new financial year		Current Status: Professional services contract awarded Next Steps: Confirm detailed design
3289	CF: Project Delivery	Whau Bollard renewal FY17	Craigavon Park Bollard Renewal	Q4	ABS: Capex	\$ 77,500	In progress	Green	Current Status: The project scoping is being written. Next Steps: Assigning a project manager		Current Status: The project scoping is being written  Next Steps: Assigning a project manager
3290	CF: Project Delivery	Whau Furniture renewal FY17	Blockhouse Bay Beach Reserve, Copley Park, Copper Beech Walk, Crum Park, Davern Reserve, Northall Park, Shipton Reserve Furniture Renewals	Q4	ABS: Capex	\$ 10,300	In progress	Green	Current status: Quotations received and they have exceeded forecast budget considerably. Internal processes underway to request additional budget. Next steps: Work commences once budget is approved.	No	Current Status : To review, and scope to create a business case
408	CF: Project Delivery	Whau FY17 Avondale Library renewals	Avondale Library - Asphalt replacement, car park renewal, and HVAC replacement stage 2	Q1; Q2; Q3; Q4	ABS: Capex	\$ 141,261	Completed	Green	Current Status: Execution and delivery phase. Carpark re-seal completed. Air conditioning - Stage 2, completed and operational. Next Steps: Project closure.		Current Status: Execution and delivery phase. Next Steps: Handover and closure. Carpark re-seal completed. Heating, ventilation and air conditioning, stage 2 final completion due end of April 2017.
407	CF: Project Delivery	Whau FY17 Community Leases renewals	Avondale Lions Club - Outbuilding stormwater upgrade	Q2; Q3; Q4	ABS: Capex	\$ 16,500	Completed	Green	Current Status: Project Complete		Current Status: Site visit for inspection completed and contractor engaged for request for quotation. Next Steps: Start physical works
409	CF: Project Delivery	Whau FY17 Libraries renewals	Blockhouse Bay Library - Fire system upgrade including sensors	Q2; Q3; Q4	ABS: Capex	\$ 14,769	In progress	Green	Current status: The application for consent for the works has been approved, fire report completed, works to be completed in June. Library staff contacted and aware of works. Next steps: Site inspection and handover		Current status: The application for consent for the works has been submitted. Next steps: Deliver the project
3291	CF: Project Delivery	Whau Goal post renewal FY17	Avondale Racecourse, Blockhouse Bay Recreation Reserve, Sister Rene Shadbolt Park Goal Post Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 70,000	Completed	Green	Project complete		Current Status: Physical works - installation of goal posts. Two additional posts required due to error on asset register. Four week delay but has no effect on continued use of field. Next Steps: Confirm additional requirements. Handover completed works to operations.
4463	CF: Project Delivery	Whau LB Manukau Coastal Walkway - upgrade wayfinding and interpretive signage	Upgrade existing wayfinding and park ID signage, provide new interpretive and wayfinding signage. Manufacture and install signage at given GPS waypoints.	Q3; Q4	ABS: Capex	\$ 25,000	On Hold	Red	Current Status: This project is currently on hold as NZTA SH16/20 budget will not be available until January 2018. Next Steps: Begin project when budget is available in early 2018.		Current status: Project is being scoped Next steps: Assign to a project manager

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3292	CF: Project Delivery	Whau Park signage renewal FY17	Archibald Park, Blockhouse Bay Recreation Reserve, Brains Park, Crum Park, Dickey Reserve, Eastdale Reserve, Godley Green, Green Bay Domain, Lauriston Park, Lawson Park, Manawa Wetland Reserve, Northall Park, Olympic Park, Sister Rene Shadbolt Park, Tony Segedin Esplanade Reserve, Valonia Reserve, Wingate Reserve Sign Renewal	Q4	ABS: Capex	\$ 40,220	In progress	Green	Current status: Project is being scoped Next steps: Quotations sought to do the work.	No	Current Status: Reviewing the scope. Next steps: write a business case
<b>Community Facilities: Operational Management and Maintenance</b>											
3854	CF: Operations	Whau Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 494,205	In progress	Green	<p>Treescape continue to perform well with a quarterly average of 99% for quality. The fourth quarter focus has been towards street tree maintenance and trimming for the clearance of electrical conductors with weather conditions limiting access to open space areas.</p> <p>There has also been an emphasis on ensuring customer responses are completed prior to the commencement of the new contracts on 1 July 2017. It is anticipated a small volume might need to be passed to the new contractor for the area where the scale of works has not allowed completion before contract end.</p> <p>The winter replacement planting programme is well under way. There has been a focus on our street tree stock increasing the native diversity and overall tree cover with appropriate tree species.</p>	No	<p>Treescape continue to perform well with a quarterly average of 99% for quality</p> <p>In late January, there was a significant weather event that saw a spike in requests for service. This influx in requests resulted in disruption to scheduled street and park tree maintenance. Although most of the follow-up work has been completed, the impact of the storm did create a backlog in jobs. The deluge earlier in March provided additional challenges.</p>
3853	CF: Operations	Whau Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 217,618	In progress	Green	<p>NZ Biosecurity Services continue to perform well with a quarterly average of 97% for quality. The fourth quarter has seen a continued focus on animal pest control of high value sites with moderate rat bait take across the region. A reduction in bait take towards the end of the baiting programme can be symptomatic of either success in the control programmes or a seasonal decrease in activity as animal pests are not as mobile or breeding.</p> <p>Plant pest control has focused on high value reserves with an emphasis on controlling seed source pest plants.</p> <p>Following the trend from the third quarter, wasps continue to be reported in low numbers. All sites scheduled for planting have been scoped to ensure they are free of pest plants and ready for the planting. Selection of suitable plant species was undertaken factoring in conditions such as soil type, shade and moisture levels.</p> <p>Animal pest control has seen increase in the amount of possums trapped. This is common at this time of year as animals become transient exploring new territory. This rise is associated with lack of food source available to possums forcing them to explore other options.</p>	No	<p>NZ Biosecurity has a quarterly average of 91% for quality leaving some room for improvement. The number of pest plant requests (RFS) have increased compared with last quarter which is expected for the season as reserves experience higher public use with good weather and also the holiday season. Requests for rat and possum control have been consistent with the previous quarter. Third quarter is typically the peak period for wasp control. Although still the busiest period, the presence of wasps have been markedly less than previous years.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3852	CF: Operations	Whau Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 2,675,766	In progress	Green	<p>City Parks Services have had an average performance of 96.5% this quarter</p> <p>This is a positive result given the challenges of recent wet weather conditions mixed with warmer days which has seen grass growth continue to occur at an above average rate for this time of year. These climate conditions, combined with the drop to three weekly mowing frequencies in winter has resulted in a few customer complaints. However, sports cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. All recent storm damage, particularly surrounding slips and erosion have been assessed by the coastal and geotechnical services team and Community Facilities has dedicated a senior project manager to ensure a consistent procurement approach to settling these regionally.</p> <p>Our operations team has been working hard with outgoing suppliers to ensure a smooth handover to incoming suppliers for the new contracts commencing 1 July.</p>	No	City Parks Services have an average performance of 93.5% for this quarter. This is a positive result for the busy summer period. Sports field preparation and allocations for the winter codes are underway. The impact of storm damage from early March flooding is still being worked through with suppliers and council's insurance provider. Across the region staff have turned off all non-essential irrigation, water features and drinking fountains in an effort to support of Watercare's water saving initiative.
<b>Infrastructure and Environmental Services</b>											
2191	I&ES: DPO	Stormwater pond (Crown Lynn precinct)	To develop a stormwater pond in the Crown Lynn redevelopment precinct.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 190,000	On Hold	Red	<p>This project is red and on hold as it is dependent on the final solution for the stormwater pipeline project which sits with Healthy Waters. Design work cannot be commenced until the stormwater solution is known, therefore planned expenditure for 2016/2017 will be deferred to 2017/2018.</p> <p>Design and construction of the Crown Lynn precinct stormwater ponds is one of three inter-related projects being managed by DPO, Healthy Waters, and Community Facilities, as part of the wider New Lynn programme.</p> <p>There has been a delay in the design and implementation of the ponds as a stormwater solution due to this project being stalled by progress being made by Healthy Waters in relation to landowner approvals to allow a gravity pipeline linked to the pond to be constructed. The landowner has objected to the proposed tender for works, and this has resulted in further options for the siting of the pipeline being investigated which has caused a delay. Until these issues are worked through, design of the ponds is on hold.</p> <p>DPO staff meet monthly with staff from Healthy Waters and Community Facilities to progress their related projects. Staff will continue to work collaboratively to manage the New Lynn programme to ensure</p>	No	The budget for this project is being transferred to Auckland Council's Community Facilities department for delivery of a dry pond. The delivery date for this project is yet to be confirmed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2152	I&ES: Environmental services	Bike Hub	To provide funding to EcoMatters to design and establish a repair centre for secondhand bikes at the Ecomatters precinct. This centre will also provide a bike hire service that educates users about active transport and the Whau River environment.	Q1; Q2; Q3	LDI: Opex	\$ 10,000	Completed	Green	<p>The cycle hub construction phase and set up is now complete. The official launch of the Love Your Bike Hub was held on EcoDay (9 April 2017) with speeches from Whau local board Chair Tracy Mulholland, EcoMatters CEO Damon Birchfield and Bike Hub Coordinator, Meg Liptrot. The bike hub was promoted on the day, which included running bike smoothie making, new and retrofit ebike displays and test rides, Auckland Transport cycling zone, plus a sustainable transport panel discussion which included Penny Hulse and Julie Ann Genter.</p> <p>Josca Smith (a qualified Shimano mechanic) was employed in May as a weekend bike mechanic/cycling ambassador for 8hrs covering 9.00 am - 1.00 pm Saturday and Sunday.</p> <p>Key tasks during this period have involved visits to the Waste Management depot in Glen Innes and selecting a range of bikes to restore for those in need in the community, some kept to be done up for a bike library in the summer season.</p> <p>The Bike Hub has been visited by a steady stream of interested locals each week, keen to learn how to fix existing bikes, or to spend time volunteering with the mechanics. Some individuals are keen to earn a fix-up bike that they will help to restore themselves.</p>	No	The Bike Hub courtyard area, landscaping and new entrance garden were completed in quarter three. A custom-built cycle parking zone is being progressed for the courtyard, plus temporary and permanent seating. A self-service bike repair station was purchased and installed. The interior is nearing completion, with custom cabinetry designed and built for the public half of the hub. This includes a service counter with educational material. Fridge and freezer units for refreshments were supplied free of charge, with proceeds of Phoenix drinks and Niceblocks sales going towards the Bike Hub operation. A professional bike repair stand was installed, plus a work bench, lockable storage, and a public noticeboard. The Whau Local Board and other supporters will be recognised via a sign being designed for the interior. A contractor was engaged for 12 hours per week from March 2017 to help with the strategy, marketing and operation of the Bike Hub. Volunteers are being recruited via social media and an Our Auckland article. The Bike Hub will be formally opened on EcoDay (9 April 2017). This public event will promote the Bike Hub, and will feature bike smoothies, new and retrofit ebike displays and test rides, an Auckland Transport cycling zone, plus a sustainable transport panel discussion.
2149	I&ES: Environmental services	EcoMatters environment centre and sustainability hub (Whau)	To fund the operation of the EcoMatters Environment Centre and associated education programmes.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 41,000	Completed	Green	<p>Over the last quarter the Environment Centre was open to the public on Mondays-Saturdays for a total of 33 hours per week. The cycle hub further extended the engagement hours as it is staffed from Thursday to Sunday, adding an additional 8 hours of public facing time.</p> <p>April workshops held at the Visitors Centre included All About Ebikes - Further, Fitter, Faster; Dream Weaving (for children); Compost Systems and Compost Teas with Compost Collective; Solar Power or Solar Hot Water; and Hidden Gems of Waitākere bush walk (leaving from Arataki Visitors Centre).</p> <p>Free EcoDay workshops in April included DIY Bokashi (Compost Collective); Autumn Edible Garden; Urban Chooks; Sustainable Homes; and a Sustainable Transport panel with former deputy mayor Penny Hulse, Julie Ann Genter Green MP and urban planner, and Phil Jones from the Sustainable Business Network.</p> <p>During the last quarter EcoMatters began delivery of its social enterprise business incubator programme "Co-Starters for Causes", delivered in association with AUT. Co-Starters enables participants to develop a comprehensive business and marketing plan for social and environmental ventures. There have been six workshops in the quarter. There are 12 people enrolled in the course.</p>	No	<p>In quarter three the environment centre achieved its target of opening to the public for at least 30 hours each week. Workshop planning and recruitment of tutors began in December 2016 and continued through until February 2017, in time to be included in the EcoWest Festival programme for March and April 2017. Nine workshops were scheduled to coincide with EcoWest with a wide range of subjects to engage and educate. These included Waste Matters; Sharing Responsibility (product stewardship); DIY Rainwater Harvesting; DIY Pads; Geckos, Lizards and Skinks of Aotearoa; All About Ebikes - Further, Fitter, Faster; Hidden Gems of Waitakere; Solar Power or Solar Hot Water.</p> <p>EcoDay workshops were also planned and tutors have been recruited. Subjects included: Tiny House; DIY Bokashi (Compost Collective); Autumn Edible Garden; Urban Chooks; Sustainable Homes; and a Sustainable Transport panel.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2150	I&ES: Environmental services	EcoMatters sustainability hub activation (Whau)	To fund EcoMatters will contribute to: <ul style="list-style-type: none"> <li>• Implementing improvements to the Ecomatters precinct at Olympic Park;</li> <li>• Community organic garden;</li> <li>• Nursery for native and edible plants; and</li> <li>• Development of new education programmes.</li> </ul>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Completed	Green	<p>During this funding year, EcoMatters extended their lease into Olympic Park to include a new community cycle hub. They also built a native plant nursery and set up a propagation glass house for natives and edibles. The native plants raised from seed collected locally are now being planted on EcoMatters stream restoration projects.</p> <p>EcoMatters community gardens have been running at capacity, with community group Generation Ignite taking an active role in the gardens and the produce from the garden beds they tend contributing to weekly food parcels for those (particularly youth) at risk in New Lynn.</p> <p>EcoMatters education programmes continued to evolve based on customer feedback. New this year was an in-depth social enterprise course 'Co-Starters' held in conjunction with AUT.</p> <p>EcoMatters is also holding more bike-related workshops since setting up the Love Your Bike hub.</p>	No	Plant production at the EcoMatters site is progressing as planned, with the plants well cared for over the summer months. More than 2,500 eco-sourced plants will be available to support community initiatives in the local board area in winter 2017. A further 2,500 will be ready for community planting in 2018. Further development of the nursery area adjacent to the visitor centre was completed as planned. In quarter four, the best mechanism for allocating and distributing plants to community groups will be determined, so that the plants can be used for community planting in winter 2017.
2004	I&ES: Environmental services	EcoWest Festival	To fund EcoMatters to support the running of EcoWest Festival which will run from March-April 2017.	Q3	LDI: Opex	\$ 9,000	Completed	Green	<p>EcoWest Festival 2017 had a total of 114 events on offer, a significant increase from the 60+ events in 2016. More than 10,000 people attended an event during the month-long festival. The events took place all across the three Western Local Board areas, with 31 events in the Waitākere Ranges, 30 events in Henderson-Massey and 53 events in the Whau local board areas.</p> <p>There was a diverse programme of events on offer, weaving together social, cultural, economic, and environmental aspects of sustainability. There was a range of new organisations and businesses involved, as well as repeated events that were successful in 2016/2017. Almost all events were free or low cost and the majority were suitable for all ages.</p> <p>A summary report has been prepared by EcoMatters, outlining all the action, an evaluation based on survey results and informal feedback, as well as recommendations for the festival moving forward.</p> <p>EcoWest Festival continues to deliver great benefits to Aucklanders, including increasing knowledge and skills for sustainable living, providing an opportunity to make new connections, and raising awareness of opportunities to get involved with caring for our natural environment. It presents sustainable living as an approachable matter combining fun with learning and connection.</p>	No	The festival programme was finalised in quarter three, with a record number of registered events. A total of 53 events took place in the Whau Local Board area, with most of the events free or low cost. Feedback from both event hosts and participants has been collected at as many events as possible, and a report summarising this feedback will be developed in quarter four.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2148	I&ES: Environmental services	Greening the markets	To fund Ecomatters in the delivery of waste management at the New Lynn night market. This includes the Wash Against Waste service.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 16,000	Completed	Green	The waste management initiative was a component of every operating night for the New Lynn Night Market in quarter four. Waste to landfill was minimised with just 8.1kg of waste from the market going to landfill during the quarter. Summary statistics (6 April to 8 June 2017) include: Food waste diverted - 37.3 kg Compost diverted - 4.5 kg Recycling diverted - 3 kg Plates washed - 1281 Volunteer Hours 51 This project is not being continued in the 2017/2018 financial year due to re-prioritised investment in other projects with environmental outcomes, and because the night markets finished on Thursday 29 June 2017.	No	In the third quarter, the market re-opened on 8 December 2016. During January 2017, the market was closed while the operator, Auckland Regional Migrant Services, appointed a new coordinator. The market resumed on 9 February 2017 and the waste management initiative has minimised waste to landfill with just 1.2kg going to landfill from December 2016 to March 2017. Summary statistics (December - March) include: Food waste diverted - 34.8kg Compostables diverted - 3.8kg Recycling diverted - 2.7kg Plates washed – 902 Volunteer hours – 37.5 hours. The waste management initiative will be a component of every New Lynn Night Market operating night in quarter four.
3580	I&ES: Environmental services	Healthy Rentals Project	1. To provide landlords with a free independent, technical assessment of their rental property using a housing Warrant of Fitness model. 2. To offer subsidies to landlords to make improvements that increase the overall energy efficiency and health of the rental home, such as insulation, clean heating, kitchen and bathroom extraction, groundsheets. The local board subsidy adds to existing schemes such as ECCA and Retrofit your home to further incentivise landlords to make improvements. 3. To educate tenants on how they can improve the health of their home and save money on their power bills through behaviour changes The subsidies would be targeted at properties of low housing quality with low income tenants, or tenants who have health conditions related to cold, damp housing. The available funding will enable 20-30 houses to receive subsidies for improvements with a larger number receiving the home assessment and tenant education.	Q2; Q3; Q4	LDI: Opex	\$ 25,000	Deferred	Red	This project is considered red because it has not been fully delivered during the financial year. In 2016/2017 the unusually warm weather and late onset of winter resulted in low interest or timely uptake of the subsidy by landlords. A partial carry-over of \$6,000 has been approved to defer budget to the 2017/2018 financial year. Staff will pro-actively promote the subsidy in advance of the winter months to ensure optimised uptake for this project going forward.  With the onset of winter, the healthy rentals project has picked up pace. The project is on track to complete the targeted 39 home assessments and advise for tenants with ten property referrals in June 2017. Quotes have been approved for approximately \$8000 worth of local board subsidies towards the cost of improvements to rental properties to help make them warmer and drier. Local board subsidies assist landlords with the cost of insulation, clean heating, kitchen/bathroom extraction and groundsheets. A carryover of approximately \$6000 has been approved to enable healthy rentals assessments and installations to continue throughout the winter period. It is anticipated that the project will deliver rental property upgrades and health and energy efficiency benefits to a total of 50 rental properties. The total spend was \$20,949.31. The board will be provided with a more detailed report	No	The healthy rentals project has been actively promoted by community delivery partner through a variety of channels including property managers and social service organisations. A media release was written along with a paid advertisement in the Central and Western Leader. As of 14 March 2017, 13 properties had been referred for an assessment which represents the target of 33 per cent of the assessments which are planned to be delivered by the end of March 2017. Project promotion will continue in quarter four, and as winter approaches staff anticipate an increase in the demand for property assessments, with a proportion of these assessments translating to an uptake of subsidies for insulation, clean heating and other interventions.

## Work Programmes 2016/17 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2145	I&ES: Environmental services	Home Energy Advice in the Whau	Door-to-door provision of home energy advice to residents, including new migrants, in high priority locations within the Whau Local Board area as determined via census data. Follow up of participants to evaluate effectiveness of action taken as a result of the provision of advice, information and/or targeted energy efficiency devices for use in the home.	Q3; Q4	LDI: Opex	\$ 16,000	Completed	Green	In quarter four, 217 households (646 residents) were visited and given personalised advice on how they can reduce their home energy use. A total of 551 energy efficiency recommendations were made and residents committed to 475 actions. Personalised journey planning was provided to 215 households with 120 travel commitments made by residents. Follow-up phone calls will be made to residents to ascertain behaviour change and this will be provided in a report, alongside estimated CO2 emissions savings, to be presented at local board workshop in November 2017.	No	In quarter three, Ecological Associates was identified as the deliverer of the 2016/2017 Home Energy and Transport Advice project, which will be implemented in quarter four. At a workshop held on 15 March 2017, the local board was briefed about the 2015/2016 project results and enhancements planned for 2016/2017 delivery, including the addition of a personal journey planning component (which has been confirmed by Auckland Transport). Where public transport is a feasible option, participants will be provided with a 'Give it a Go' pass, which is an Auckland Transport hop card that provides unlimited travel for 14 days on trains, buses, and some ferry services. At the end of the 14 days participants can continue to use the card by topping it up. The use of the cards during the 14 day period and beyond is tracked by Auckland Transport to monitor the uptake and continuing use of public transport, as well as estimate reduction in car journeys. Detailed project planning is complete, and the project is on track for delivery in quarter four.
2174	I&ES: Environmental services	Household and Communities Engagement: Ethnic communities engagement	To continue to support ethnic communities to benefit the environment, and to provide positive outcomes for their communities. This includes: <ul style="list-style-type: none"> <li>Continuing to provide support to the recently formed Auckland Environmental Protection Association (Chinese eco-elders) to enable their waste minimisation and environmental restoration activities and care of the New Lynn Friendship Garden.</li> <li>Training for waste management at events provided to groups.</li> <li>Translation services in support of this and other Whau environmental initiatives.</li> </ul>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 15,000	Completed	Green	Following a further planning meeting with the Auckland Environmental Protection Association (Chinese EcoElders) (assisted by a translator) in quarter four, support was provided to the group to enable them to secure a regular meeting venue to plan and coordinate their environmental activities. The Auckland Environmental Protection Association continued to nurture and maintain the New Lynn Friendship Garden. Assistance was provided to effect repairs to the fencing and gateway to the garden that had been damaged by rough sleepers. 200 LED lightbulbs were purchased for use in home energy efficiency initiatives with ethnic communities in the Whau Local Board Area.	No	A planning meeting was held with the chairman of the Auckland Environmental Protection Association to clarify shared objectives and consider options for future projects. Securing a translator to assist the Auckland Environmental Protection Association to participate in planting and clean-up events organised by other community organisations was identified as a priority. A translator with expertise in gardening and zero waste events has been identified and will be engaged by the beginning of quarter four. Support was provided to the New Zealand Ethnic Women's Trust to enable them to produce 250 draught-excluding 'door snakes' through their not-for-profit sewing initiative. The draught snakes will be provided to ethnically diverse households in the Whau Local Board area as part of an initiative to enable household actions to achieve warmer, healthier homes and savings in energy costs.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2151	I&ES: Environmental services	Love your place (Whau)	To fund EcoMatters to provide rapid response assistance up to a value of \$500 to support volunteer-driven practical environmental initiatives, this includes not-for-profit preschools.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 14,000	Completed	Green	Nine Love Your Place applications were supported in quarter four, bringing the total number of applications to 15. This quarter's applications include a church group, a community garden and a local individual keeping New Lynn's streams clean. The funded projects range from environmental clean ups to weeding bees and a Kiwi bottle drive. The total value of the assistance provided in quarter four was \$7,922.45, bringing the total value to date for 2016/2017 to \$10,429.19. The initiative is on track to achieve its annual targets and the board will receive a final report by the end of August 2017 covering the number of assistance requests received, the number of assistance requests supported, value of assistance requested and of the assistance provided, and details of any requests that could not be supported.	No	Love Your Place assistance was promoted extensively to schools and preschools during quarter three, and this is expected to result in an increase in applications in quarter four. Four applications were approved in quarter three, with a total value of \$1580. A further \$3000 is earmarked for scholarships for the 'Co.Starters' education programme, which is delivered in partnership with AUT. EcoMatters have indicated that a number of community groups will be applying for assistance for wedding and planting initiatives during quarter four. Further promotion of the Love Your Place assistance will be undertaken in quarter four.
2147	I&ES: Environmental services	Project HomeWise in the Whau	To fund EcoMatters to deliver workshops, targeted at ethnic and faith based communities, and vulnerable households to be provided on topics such as: <ul style="list-style-type: none"> <li>• Waste minimisation;</li> <li>• Water saving;</li> <li>• Energy efficiency;</li> <li>• Sustainable living.</li> </ul> To provide support for tenants to know what support they are eligible for under changes to the Residential Tenancies Act.	Q3; Q4	LDI: Opex	\$ 10,000	Completed	Green	One workshop was held in quarter four with a Red Cross volunteer group (11 attendees). This brings the total number of HomeWise workshops provided for the year to seven, which exceeded the target of six workshops. Workshop participants received LED lightbulbs and other products to enhance sustainable living. The board will receive a summary of results for the HomeWise workshops initiative by the end of August 2017 covering the total number of people engaged, participant satisfaction, and percentage of participants that adopted improved sustainable living practices.	No	EcoMatters ran a public HomeWise session as part of the EcoFest programme, and Wise Women Collective hosted a workshop at Wesley Community Centre in the third week of March 2017, which included residents from the Whau Local Board area. Workshop scheduling for quarter four is in progress.
2179	I&ES: Environmental services	Sustainable Neighbourhoods	To fund the transition of Sustainable Neighbourhoods regional delivery in the Whau to a local board targeted approach where a level of targeted support is provided to ten groups in the Whau area.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 27,000	Completed	Green	Although three out of ten neighbourhood groups were re-classified as inactive during the term of the project, staff worked with the key supplier to utilise the budgeted support for other neighbourhood groups in the Whau Local Board area. This resulted in the supply of more native plants than were originally budgeted for. Of note is the re-activation of Fruitvale School community – originally a part of the Scroggy Stream Sustainable Neighbourhood group - to care for Northall Reserve (including two community planting days in June). The programme has continued to support neighbourhood groups to deliver positive environmental outcomes. There is no specific local board funding for this programme in the 2017/2018 financial year. However, groups will be able to apply for funding to carry on activities through Love Your Place in the coming year. The Whau ecological prioritisation framework being delivered in 2017/2018 will assist with linking neighbourhood scale activity to best affect environmental improvements and grow stewardship in the local board area.	No	In the quarter three, council staff accepted a joint proposal from community environmental groups with experience in providing support to sustainable neighbourhood groups. The Whau River Catchment Trust will project manage the delivery of support services to the ten Whau sustainable neighbourhood groups (with services to be jointly supplied with Friends of Oakley Creek and Gecko Trust). In quarter four, the neighbourhood groups will be surveyed to determine their needs, after which time ecological advice and resources will be provided to groups. While the suppliers have planned to deliver in quarter four, this project is considered amber as there some risk of delays in the invoicing process. Staff are actively encouraging timely invoicing.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2146	I&ES: Environmental services	Whau Local Low Carbon Action Plan	To develop a plan which will provide strategic direction (including longer term action and objectives) for the Whau Local Board to address sustainable and low carbon living in its catchment.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 7,000	Completed	Green	A 'Climathon' took place in mid-May 2017 and was attended by 18 participants, the results of which have presented to the local board. <ul style="list-style-type: none"> <li>Key deliverables provided to local board by the end of June 2017 include: <ul style="list-style-type: none"> <li>- A stocktake of existing local and regional low carbon initiatives and actions</li> <li>- A context-setting power point presentation including some ideas from other NZ and international cities designed to stimulate thinking during the climathon.</li> <li>- A spreadsheet containing climathon ideas and power actions.</li> <li>- A powerpoint presentation of climathon results including power actions and recommended next actions</li> </ul> </li> </ul>	No	A contractor has been engaged with work underway. A knowledge harvesting workshop was held with Whau Local Board members in January 2017. A stocktake is well underway, and a stakeholder list has been sent to local board members to review. The mini-climathon event date has been set for 16 May 2017, and planning for this event is underway.
2143	I&ES: Healthy waters	Funding for Friends of Oakley Creek	To provide a grant to Friends of Oakley Creek to support volunteers to continue to protect, enhance and restore the ecological health of Oakley Creek.	Q3; Q4	LDI: Opex	\$ 3,000	Completed	Green	There were 270 plants propagated and over 200 were distributed to local community. The remaining plants were distributed for June and July planting days. The local community were invited to a community planting and weeding day at Craddock Street Esplanade reserve in May. A flyer on local environmental weeds has been produced and distributed via a letter box drop to local properties in the Craddock street area.	No	Plants have been propagated in the plant nursery and areas for planting have been identified.
1950	I&ES: Healthy waters	Whau Manukau Harbour Support	To contribute funding to support implementation of the Manukau Harbour Forum work programme.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	Completed	Green	Approximately 150 people attended the Manukau Harbour Symposium held on Friday, 19 May. Mainfeeds in Wiri hosted the third flagship sites event in early May. The final event was held at Visy Recycling in Onehunga at the end of June 2017. Staff have commenced development of a new three year work programme for discussion with the forum.	No	Contracts are being awarded for the communications and delivery of the Manukau Harbour symposium, which has been scheduled for 19 May 2017 at the Māngere Arts Centre. The second flagship site event was delivered at Flint Group in Penrose on 22 February 2017, which 18 people attended. The next flagship site event is being organised and expected to be held at the Mainfeeds in Wiri at the end of April 2017.
2144	I&ES: Healthy waters	Whau river knowledge sharing	To fund projects to be delivered by the Whau River Catchment Trust, which contribute to increasing community knowledge and understanding of the river and how to protect it, including the 'Whau Catchment Life' citizen science initiative.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 19,000	Completed	Green	The Whau River Symposium was held on 20 May 2017 at the West End Rowing Club in Avondale. The symposium featured 15 speakers, over four sessions. There were 66 registrations for the day. The feedback that has been received so far has been positive, both from attendees as well as from the speakers. The day provided a good forum for people to network and share ideas about the applications of environmental monitoring, with several connections made and future collaborations established. A final report and feedback from attendees will be submitted to the board in July 2017.	No	Symposium has been scheduled for Saturday 20 May 2017, and a flyer to promote this event has been sent out.

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<b>Local Economic Development: ATEED</b>											
1495	CCO: ATEED	Migrant Business Engagement and Support	<p>As a part of its great local communities and stronger local businesses outcomes the Whau local Board Plan identifies support for new migrants and migrant businesses as key outcomes. An allocation was made for 2016/17 for a further Migrant Business Support project. It is recommended this go ahead, building on work done in the current financial year in the Whau Local Board area and in other local boards. The project will look to leverage support from other local boards and local and national government agencies in order to support delivery. There are already talks underway between agencies as to what this service delivery model may look like and how it may be pulled together.</p> <p>Local Boards are seen in those discussions as being able to add considerable value in facilitating the engagement with its migrant owned business community and in promoting the service offerings within the local board area i.e. promoting the area as a place where migrants are supported to be successful in business.</p> <p>This project will engage with Whau owned businesses to establish a relationship, gather information about their needs, and how they can be best met. Events / services designed to meet</p>	Q1; Q2; Q3; Q4	LDI: Opex	\$ 15,000	Deferred	Red	<p>Administrative delays has meant it hasn't been possible to progress negotiations with potential contractors and come to an agreement on delivery within planned timeframes.</p> <p>As a result it will be extremely challenging to deliver the planned project within the required timescales.</p> <p>It was agreed by the LB to continue roll-out of this activity into 2017/18. The seminars and workshops across three participating LB areas is anticipated to be completed by September at the latest and is on track to meet this timeframe.</p>	No	<p>Agreed an approach combining a start up workshop and business event / seminar for migrants as well as work with business associations to understand their needs with regards engaging with migrant bsuiess owners. Contracts prepared for Business Start Up workshop delivery and a coordinator to pull events together and assist partners to work together. Engaged another provider to deliver entrepreneurial capacity building course for migrant youth in the Whau Local Board area.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
<b>Community Facilities: Renewals</b>												
1904	CF: Community Leases	Citizens Advice Bureau – Avondale	New lease for 99 Rosebank Road, Avondale	Q1	01/07/2011			Completed	Green	Completed in Q1		Completed in Q1
1906	CF: Community Leases	EcoMatters Environment Trust	Proposed Cycle Hub	Q3	30/11/2024		\$ 1.00	Completed	Green	Completed in Q3		Resolution WH/2017/8 approval of new community lease for a term from 22 February 2017 until 30 November 2024 with one 10-year right of renewal.
1900	CF: Community Leases	Lions Club of Avondale Incorporated	Renewal lease for 1650 Great North Road, Avondale	Q1	30/09/2016	\$ 500.00	\$ 500.00	Completed	Green	Completed in Q1		Completed in Q1
1901	CF: Community Leases	NZ Plunket Society Incorporated – New Lynn	New lease for part of New Lynn Community Centre, 45-47 Totara Avenue, New Lynn	Q4	30/06/2011	\$ 150.00	\$ 150.00	On Hold	Red	This lease project is proposed to start in Q4 of 2017-2018.  The plunket rooms are located within the New Lynn Community Centre. Reburishment of the centre is planned in Q3 and Q4 of 2017-2018. This lease project is proposed to start in Q4 of 2017-2018.	No	This project is proposed to start in Q4.
1902	CF: Community Leases	Royal New Zealand Plunket Society Auckland Suburbs Branch Incorporated – Blockhouse Bay	Renewal of lease for Avondale South Domain/Gittos Domain, 582 Blockhouse Bay Road, Blockhouse Bay	Q1	11/07/2016	\$ 250.00	\$ 250.00	Completed	Green	Completed in Q1		Completed in Q1
1903	CF: Community Leases	The Royal New Zealand Plunket Society Waitematā Area Incorporated – Green Bay	New lease for Barron Green, 1 Barron Drive, Green Bay	Q1	10/07/2023		\$ 1.00	Completed	Green	Completed in Q1		Completed in Q1
1905	CF: Community Leases	Waitākere Citizens Advice Bureau – New Lynn	New lease for Memorial Square, 3 Memorial Drive, New Lynn	Q1	30/09/2015			Completed	Green	Completed in Q1		Completed in Q1
4555	CF: Investigation and Design	Blockhouse Bay Community Centre - renew car park	Reseal car park surface and maximise parking	Q4				In progress	Green	Current status: Engaging engineer to complete tests on the existing car park surface and base. Next steps: Receive report from engineer with specifications for the new surface.	No	NA