

## **Waitākere Ranges Local Board OPEN MINUTES**

---

---

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitākere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 10 August 2017 at 6.00pm.

---

### **PRESENT**

|                               |   |
|-------------------------------|---|
| <b>Deputy<br/>Chairperson</b> | Saffron Toms  |
| <b>Members</b>                | Sandra Coney, QSO<br>Neil Henderson<br>Denise Yates, JP |

### **ABSENT**

|                    |               |
|--------------------|---------------|
| <b>Chairperson</b> | Greg Presland |
|--------------------|---------------|

### **ALSO PRESENT**

|            |             |
|------------|-------------|
| Councillor | Greg Sayers |
|------------|-------------|

---



**Secretarial Note: In the absence of the Chairperson the Deputy Chair presided.**

**1 Welcome**

The Deputy Chair opened the meeting and welcomed those present.

**2 Apologies**

Resolution number WTK/2017/91

MOVED by Member D Yates, seconded by Member S Coney:

**That the Waitākere Ranges Local Board:**

- a) **accept the apology from Chair Greg Presland for absence.**

**CARRIED**

**3 Declaration of Interest**

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Waitakere Ranges Local Board.

| <b>Board Member</b> | <b>Organisation / Position</b>   |
|---------------------|--|
| Sandra Coney        | <ul style="list-style-type: none"> <li>• Waitemata District Health Board – <i>Elected Member</i></li> <li>• Women’s Health Action Trust – <i>Patron</i></li> <li>• New Zealand Society of Genealogists – <i>Member</i></li> <li>• New Zealand Military Defence Society – <i>Member</i></li> <li>• Cartwright Collective – <i>Member</i></li> <li>• Titirangi RSA – <i>Member</i></li> <li>• Portage Trust – <i>Member</i></li> <li>• West Auckland Trust Services - <i>Director</i></li> </ul> |
| Neil Henderson      | <ul style="list-style-type: none"> <li>• Portage Trust – <i>Elected Member</i></li> <li>• West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i></li> <li>• Whau River Catchment Trust - <i>Employee</i></li> </ul>   |
| Greg Presland       | <ul style="list-style-type: none"> <li>• Lopdell House Development Trust – <i>Trustee</i></li> <li>• Titirangi Residents &amp; Ratepayers Group – <i>Committee Member</i></li> <li>• Whau Coastal Walkway Environmental Trust – <i>Trustee</i></li> <li>• Combined Youth Services Trust – <i>Trustee</i></li> <li>• Glen Eden Bid - <i>Member</i></li> </ul>   |
| Steve Tollestrup    | <ul style="list-style-type: none"> <li>• Waitakere Licensing Trust – <i>Elected Member</i></li> <li>• Waitakere Task force on Family Violence – <i>Appointee</i></li> </ul>  |
| Saffron Toms        | NIL  |

|              |  |
|--------------|--|
| Denise Yates | <ul style="list-style-type: none"> <li>• Friends of Arataki Incorporated – <i>Committee member</i></li> <li>• EcoMatters Environment Trust – <i>Trustee</i></li> </ul> |
|--------------|--|

### Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council.

| Board Member     | Organisation / Position  |
|------------------|--|
| Sandra Coney     | <ul style="list-style-type: none"> <li>• Friends of Arataki Incorporated – <i>Trustee</i></li> </ul>   |
| Neil Henderson   | <ul style="list-style-type: none"> <li>• Friends of Arataki Incorporated – <i>Trustee</i></li> <li>• Rural Advisory Panel - <i>Member</i></li> </ul> |
| Steve Tollestrup | <ul style="list-style-type: none"> <li>• Glen Eden Business Improvement District</li> </ul>  |
| Greg Presland    | <ul style="list-style-type: none"> <li>• Glen Eden Business Improvement District (alternate)</li> </ul>  |
| Saffron Toms     | <ul style="list-style-type: none"> <li>• Ark in the Park</li> </ul>  |

## 4 Confirmation of Minutes

Resolution number WTK/2017/92

MOVED by Member S Tollestrup, seconded by Member D Yates:

**That the Waitākere Ranges Local Board:**

- a) confirm the ordinary minutes of its meeting, held on Thursday, 13 July and draft Local Board Plan minutes, held on Thursday, 3 August 2017, as a true and correct.

**CARRIED**

## 5 Leave of Absence

There were no leaves of absence.

## 6 Acknowledgements

Waitakere Ranges Local Board acknowledged the passing of Councillor Linda Coopers father.

Acknowledge and note the passing of Max Cleary a long serving member of the Piha Surf Club.

## 7 Ward Councillors update – this item was discussed after Item 14

Apology from Councillor Linda Cooper for absence and Councillor Penny Hulse for lateness were noted.

## 8 Deputations

There were no deputations.

## 9 Public Forum

There was no public forum.

**10 Extraordinary Business**

There was no extraordinary business.

**11 Notices of Motion**

There were no notices of motion.

**12 Auckland Transport update – August 2017**

Resolution number WTK/2017/93

MOVED by Member S Coney, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

- a) receive the Auckland Transport update August 2017 report.
- b) request a report back from Auckland Transport on the proposed changes to the road-edge / footpath along Seaview Road, Piha, with a summary of feedback received, and taking into account the Waitakere Ranges Heritage Area transport design guidelines.

**CARRIED**

**13 New Road Name Approval for the residential subdivision by Terra Consultants at 15 Burton's Drive, Swanson – ITEM DEFERRED**

Secretarial note - report back at the next business Waitakere Ranges Local Board meeting on 14 September 2017

Councillor Greg Sayers joined the meeting at 6.20pm

Councillor Penny Hulse joined the meeting at 6.26pm

**14 Disposals recommendation report**

Resolution number WTK/2017/94

MOVED by Member S Tollestrup, seconded by Member D Yates:

**That the Waitākere Ranges Local Board:**

- a) **endorse Panuku Development Auckland's recommendation to the Finance and Performance Committee to dispose of 9 Matama Road, Glen Eden.**

**CARRIED**

**7 Ward Councillors update**

Councillor Penny Hulse and Greg Sayers provided the members with matters being addressed by Governing Boyd including:

- Kauri dieback disease
- Pest Free
- Long Term Plan

**15 Local board involvement in regional strategic priority workshops on the Long-term Plan 2018-2028**

Resolution number WTK/2017/95

MOVED by Member N Henderson, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) **appoint Member Sandra Coney to take part in regional strategic priority workshops on the Long-term Plan 2018-2028 and Chair Presland as an alternate.**

**CARRIED**

**16 Feedback on the Tākaro – Investing in Play discussion document**

Resolution number WTK/2017/96

MOVED by Deputy Chairperson S Toms, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

- a) delegates to Deputy Chair Saffron Toms and Parks portfolio Member Sandra Coney to coordinate provision of the local boards feedback on the Tākaro – Investing in Play discussion document by 21 August 2017.

**CARRIED**

**17 Input to the Review of Citizens Advice Bureaux services**

Resolution number WTK/2017/97

MOVED by Member N Henderson, seconded by Member S Tollestrup:

**That the Waitākere Ranges Local Board:**

- a) **provide feedback to the review of Citizens Advice Bureaux services:**

**Existing relationship between the local board of CAB office**

- **Two local board members provide direct support – one for Justice of the Peace services and one Legal assistance.**
- **There has been minimal contact a present, however the three WEST LB Chairs recently met with CAB Leads from across cluster – this was useful.**
- **Note that previously had Chairs invited to CAB AGM's.**
- **The local board would like to have more contact in future as they provide important services, part of social infrastructure, they have on the grand insight to local needs and pressures faced.**

**Value of Service**

- **Is on average around \$1.40 per year per ratepayer to maintain service and each enquiry cost to Auckland Council is only \$6 – great value for money.**
- **CAB are very responsive to individual need and assisting with capacity building of individuals to access other services and to improve personal understanding/knowledge.**
- **CAB contribute significantly to social capital of area.**
- **The model enhances the opportunity for self help.**
- **CAB is an accessible and supportive avenue for those wishing to help via volunteering.**

### Reporting

- Useful to have high level understanding of budget allocations.
- Would like to understand levels of volunteerism more.
- Like local office insight to trends and areas of local service demands.
- Invite local CAB to annual workshop and 6 monthly Chair Clusters.

### Funding and Equity

- Do need to look at aspect of demand (this may relate to deprivation) and have opportunity to somewhat top up on this if funding would make a difference.
- Each CAB needs to be funded at level to support the required staffing.
- Do look to maintain levels of funding as a base for each CAB space with them consideration to what top up financially maybe purposeful.
- Do agree CAB provide incredibly important service and continue support.
- Keep as a regionally funded programme.
- Note that CAB are repositioning of community information and who's who and what's where.

**CARRIED**

Member Denise Yates noted that she has a relationship with CAB with JP duties

## 18 Waitākere Ranges Local Board Representative to the Aircraft Noise Consultative Community Group.

Resolution number WTK/2017/98

MOVED by Member N Henderson, seconded by Member D Yates:

That the Waitākere Ranges Local Board:

- a) **appoint member Steve Tollestrup to the Aircraft Noise Consultative Community Group for the 2016-2019 electoral term and member Denise Yates as the alternate**

**CARRIED**

## 19 Waitākere Ranges Local Board submission on the Variation to the Regional Parks Management Plan / Taitomo Concept Plan

Resolution number WTK/2017/99

MOVED by Member D Yates, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) retrospectively approves its submission on the Variation to the Regional Parks Management Plan / Taitomo Concept Plan
- b) note that the Kauri dieback report be sent as an attachment as referred to in paragraph 20

**CARRIED**

Member Sandra Coney noted that she resides next to the Regional Park and took no part in voting on this matter.

## 20 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

**21 Portfolio Update Report: Member Sandra Coney**

Resolution number WTK/2017/100

MOVED by Member N Henderson, seconded by Member D Yates:

**That the Waitākere Ranges Local Board:**

- a) receive the Portfolio Update from Member Sandra Coney.

**CARRIED**

7.52 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE WAITĀKERE RANGES  
LOCAL BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....