

Waitākere Ranges Local Board OPEN MINUTES

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitākere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 24 August 2017 at 6.00pm.

PRESENT

Chairperson	Greg Presland
Deputy Chairperson	Saffron Toms
Members	Neil Henderson Steve Tollestrup

ABSENT

Member	Sandra Coney	for absence
	Denise Yates, JP	for absence
Councillor	Linda Cooper	for absence
	Penny Hulse	For absence

1 Welcome

The Chairperson opened the meeting and welcome those present.

2 Apologies

Resolution number WTK/2017/101

MOVED by Deputy Chairperson S Toms, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

- a) **accept the apologies from Member Denise Yates and Sandra Coney for absence.**

CARRIED

3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Waitakere Ranges Local Board.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"> • Waitemata District Health Board – <i>Elected Member</i> • Women’s Health Action Trust – <i>Patron</i> • New Zealand Society of Genealogists – <i>Member</i> • New Zealand Military Defence Society – <i>Member</i> • Cartwright Collective – <i>Member</i> • Titirangi RSA – <i>Member</i> • Portage Trust – <i>Member</i> • West Auckland Trust Services - <i>Director</i>
Neil Henderson	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • Whau River Catchment Trust - <i>Employee</i>
Greg Presland	<ul style="list-style-type: none"> • Lopdell House Development Trust – <i>Trustee</i> • Titirangi Residents & Ratepayers Group – <i>Committee Member</i> • Whau Coastal Walkway Environmental Trust – <i>Trustee</i> • Combined Youth Services Trust – <i>Trustee</i> • Glen Eden Bid - <i>Member</i>
Steve Tollestrup	<ul style="list-style-type: none"> • Waitakere Licensing Trust – <i>Elected Member</i> • Waitakere Task force on Family Violence – <i>Appointee</i>
Saffron Toms	NIL
Denise Yates	<ul style="list-style-type: none"> • Friends of Arataki Incorporated – <i>Committee</i>

	<p><i>member</i></p> <ul style="list-style-type: none"> EcoMatters Environment Trust – <i>Trustee</i>
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Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"> Friends of Arataki Incorporated – <i>Trustee</i>
Neil Henderson	<ul style="list-style-type: none"> Friends of Arataki Incorporated – <i>Trustee</i> Rural Advisory Panel - <i>Member</i>
Steve Tollestrup	<ul style="list-style-type: none"> Glen Eden Business Improvement District
Greg Presland	<ul style="list-style-type: none"> Glen Eden Business Improvement District (alternate)
Saffron Toms	<ul style="list-style-type: none"> Ark in the Park

4 Confirmation of Minutes

Resolution number WTK/2017/102

MOVED by Member S Tollestrup, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Thursday, 10 August 2017, as a true and correct record.**
- b) **note the correction to the 10 August 2017 minutes to state that Member Steve Tollestrup was present at the Waitakere Ranges Local Board meeting, held on Thursday, 10 August 2017.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Ward Councillors update

Apologies from Councillor Penny Hulse and Linda Cooper were noted.

8 Deputations

8.1 Deputation: Seaweed 2017 funding report

Mels Barton acknowledged the members for the funding received towards the Seaweed event and provided a detailed update.

Resolution number WTK/2017/103

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) receive the deputation from Mels Barton on the Seaweed 2017 funding report and thank her for attending the Waitakere Ranges Local Board meeting.

CARRIED

8.2 Deputation: Proposal for Pump Park/Bike Park in Parrs Park on the Albionvale Road side of the Park

Heather Tanguay from the Glen Eden Residents Association was in attendance and spoke on their Proposal for a Pump Park/Bike Park in Parrs Park on the Albionvale Road side of the Park and are open to any other areas suitable.

A powerpoint presentation was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2017/104

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) receive the deputation from Heather Tanguay, Glen Eden Residents Association and thank her for attending the Waitakere Ranges Local Board meeting.

CARRIED

Attachments

- A Parrs Park Pump Track presentation

9 Public Forum

9.1 Public Forum : Huriwai Paki from Waikato Tainui

- spoke on their submission to the draft Waitakere Ranges Local Board Plan 2017-2020

9.2 Public Forum: Erin E Ross

- Oppose the idea of a Pump Park – I am a stakeholder of Parrs Park and wish to remind the Local Board that they allocated (the land put forward for the Pump Park) as an off leash in Dog Control. Are local board going to renege on Dog area? Also concerned about Pump Park it will attract trail bikers, BMX's and trail bikers do not do a good mix with dogs

9.3 Public Forum: Mary Hancock and Gordon

- Need for a pedestrian crossing, lights or overbridge for Parrs Park playground and park

9.4 Public Forum: Ian Burkett

- Glen Eden Township Maintenance

Resolution number WTK/2017/105

MOVED by Member S Tollestrup, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

- a) receive the public forum presentations from Huriwai Paki, Erin E Ross, Mary Hancock and Ian Burkett and thank them for attending the Waitakere Ranges Local Board meeting.

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Accountability Report - Community Waitākere Work Programme 2016/2017

Resolution number WTK/2017/106

MOVED by Member S Tollestrup, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) note the accountability report for Community Waitākere's work in the Waitākere Ranges Local Board area in 2016/2017.

CARRIED

13 Capacity Building and Community-led Place Making- Community Waitākere work programme 2017-18

Resolution number WTK/2017/107

MOVED by Member N Henderson, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) approve Community Waitākere's work programme for 2017/2018.

CARRIED

14 Feedback on the proposed direction of the Auckland Regional Pest Management Plan

Resolution number WTK/2017/108

MOVED by Member S Tollestrup, seconded by Chairperson G Presland:

That the Waitākere Ranges Local Board:

- a) delegates to Deputy Chair Saffron Toms and Members Sandra Coney and Neil Henderson to provide feedback on the proposed direction of specific regional and local programmes being considered as part of the Auckland Regional Pest Management Plan review

CARRIED

15 Waitākere Ranges Heritage Area Implementation Programme - Report On 2016/2017 Programme

Resolution number WTK/2017/109

MOVED by Member N Henderson, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) note the outcomes and outputs from the 2016/2017 Waitākere Ranges Heritage Area Implementation Programme
- b) confirm the direction by the Chair of the Local Board to allocate an additional \$10,000 above the budget allocated to maintain the Community Weed Bin service for the whole of the 2016/2017 financial year
- c) confirm the direction by the Chair of the Local Board to allocate \$30,000 to commence the landscape assessment for the forthcoming Five Year Monitoring Report.

CARRIED

16 Draft Annual Report 2016/17 - Waitakere Ranges Local Board report

Resolution number WTK/2017/110

MOVED by Member N Henderson, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) note the monitoring and reporting requirements set out in the Local Government (Auckland Council) Act 2009 and the draft local board information proposed for the Auckland Council Annual Report 2016/2017.
- b) receive the draft local board report to be included in the Auckland Council Annual Report 2016/2017.
- c) approve the message from the chairperson, which provides the local board's comments on local board matters in the Annual Report 2016/2017.
- d) give authority to the chairperson and deputy chairperson to make typographical changes before submitting for final publication.

CARRIED

17 Auckland Council's Quarterly Performance Report: Waitākere Ranges Local Board for quarter four, 1 April - 30 June 2017

Resolution number WTK/2017/111

MOVED by Member S Tollestrup, seconded by Chairperson G Presland:

That the Waitākere Ranges Local Board:

- a) receive the performance report for the financial quarter ending 30 June 2017

CARRIED

18 Governance Framework Review recommendations

Resolution number WTK/2017/112

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) supports the following draft positions and recommendations of the Political Working Party, and provides other feedback as follows:

Regional policy and decision-making

- i. Agree that council should implement new mechanisms that ensure effective local board input to regional policy decisions, via a framework that sets out, at a minimum:
 - A process for involving local boards in the development of a jointly agreed regional work programmes at the beginning of each term and in an annual refresh;
 - Earlier and more joint engagement between local boards and the governing body in regional decision-making processes
 - Requirements for analysis of local impacts and local interest of regional decisions and options, and reporting of this to local boards and the governing body
 - Specified criteria for categorising the potential local impact and local board interest of regional decisions
 - Processes and methods for tailoring local board engagement in line with the local impact and local interest of regional decisions e.g. high categorisation requiring more specific local engagement and analysis, low categorisation requiring more cluster joint local board workshop sessions and less in depth analysis.
 - Specified methods for engagement and communication with local boards at all stages of the decision-making process, noting that some timeframes such as central government submissions are outside council's control and the methods may not be able to be implemented in all cases
- ii. Direct that local boards will be consulted on the details of these mechanisms prior to implementation.
- iii. Requests sufficient capacity for development of policy that is a priority for multiple local boards.
- iv. Note that the Quality Advice programme is continuing to be implemented in order to improve the quality of advice provided to elected members for decision-making, in line with the recommendations of the Governance Framework Review.
- v. Agree not to implement any formal policies or procedures that control when and how local boards may procure external or contestable advice, but note that, in principle, the Auckland Council organisation should be the first provider of advice to local boards.
- vi. Agree not to implement any policy or procedure that would limit local boards' ability to advocate to the governing body on regional issues.

Local decisions that may have regional impacts (development of a 'call-in' right)

- vii. Note that an explicit call-in right is not possible under the Local Government (Auckland Council) Act.
- viii. Agree not to implement any mechanism that would have the effect of 'calling in' or allocating decision-making to the governing body for otherwise local activities or decisions that have regional implications.
- ix. Direct officers that, whenever a local board is to make a decision that has potential impacts beyond the immediate local board area e.g. a sub-regional impact or an impact on regional networks, advice on those potential impacts is to be provided to the local board as a matter of course (for example through a regional impact statement).

Allocations and delegations

- x. Agree that the governing body delegates, subject to the necessary statutory tests being met, the following Reserves Act 1977 decision-making functions for local reserves to local boards:
 - declaration
 - classification
 - reclassification
 - application for revocation of reserve status (limited to when there is a desire by a local board to manage open space under the LGA)
- xi. Note that officers' advice on decision-making for exchanges of reserve land was that it should remain with the governing body, with the relevant local board consulted on these decisions
- xii. Note that the working party did not reach consensus on this issue, and will consider the feedback of local boards before making a recommendation
- xiii. Agree that the Minister of Conservation's supervisory powers remain delegated to staff, but where there is likely to be significant public interest, an independent commissioner should be engaged.

The role of Auckland Transport and local boards

- xiv. Note the role of local boards in place-making and that /Auckland Transport should be guided by and responsive to local boards acting in this role to enable them to give effect to this role.
- xv. Note that placemaking does not just have to have an urban focus but may include rural and natural environments.
- xvi. Note the critical interface between the local place-shaping role of local boards and Auckland Transport's jurisdiction over the road corridor and transport networks.
- xvii. Requests that Auckland transport seek local board endorsement for projects where there are place-making outcomes before proceeding to delivery.
- xviii. Requests that Auckland Transport provide local boards with the opportunity to influence the prioritisation of projects in the local work programme prior to its finalisation.
- xix. Requests Auckland Transport formally provide local boards with a local work programme for each financial year (prior to the commencement of the year) with regular formal updates on any changes to the programme.

Note that the Governance Manual for Substantive CCOs requires Auckland Transport, amongst other things, to:

- develop, with local boards, a shared understanding of local board views and CCO priorities to inform the following year's business planning, including through an annual interactive workshop 'where local boards communicate their local board priorities and the CCOs communicate how their current year work programme will contribute to local board priorities'.
- develop by 31 July each year an annual local board engagement plan, which includes a schedule 'clearly indicat[ing] for each board, the projects and/or activities that it expects to report on, and the projects and activities that it expects to consult on, for the following year. This should be updated annually or more frequently if required.'
- report against their local board engagement plan in their quarterly

- performance reports to the CCO Governance and Monitoring Committee.
- xx. Note that the CCO Governance Manual requires Auckland Transport to include in its engagement plan how it will give local boards an opportunity to influence or to respond to the following:
- Decisions affecting a local board's governance role;
 - Decisions having a significant local impact (including mitigation measures);
 - Decisions requiring a CCO to undertake community consultation (local or regional).
- xxi. Direct Auckland Transport to meet all requirements for local board engagement as set out in the Governance Manual for Substantive CCOs.
- xxii. Direct Auckland Council officers to monitor Auckland Transport's compliance with the requirements for local board engagement, as set out in the Governance Manual for Substantive CCOs, and to report this monitoring to the governing body at least annually.
- xxiii. Note that the Mayor's 2017 letter of expectation to Auckland Transport stipulated that council expects there to be:
- better and earlier engagement and communication between Auckland Transport and local boards;
 - active consideration by Auckland Transport of which of its decision-making powers it could delegate to local boards (within the constraints created by the regulatory environment, safety considerations, the needs of regional networks and the role played by NZTA in decision-making).
- xxiv. Note that the following activity statement has been included in Auckland Transport's 2017-2020 Statement of Intent:
- 'Participation in the governance review which is aimed at changing behaviours and processes across relevant Council family activities, including Auckland Transport, to enable local boards to give effect to their governance role, particularly around local place-shaping.'
- xxv. Note that the Governance Framework Review has investigated the potential delegation of a range of Auckland Transport powers and the working party recommends that additional work be undertaken to identify delegation opportunities
- xxvi. Direct Auckland Transport, in working with local boards, to:
- Ensure that local boards have a strong governance role in determining the 'look and feel' of town centres and streetscapes, in line with their allocation of non-regulatory decision-making
 - Improve co-ordination between local place-shaping projects, such as town centre upgrades, and its renewals programmes
 - Provide more opportunities for local board direction on the prioritisation of minor traffic safety projects, with the exception of those which Auckland Transport considers are of critical safety importance
 - Be more responsive to local place-shaping initiatives in non-transport parts of the road corridor, including reducing or removing barriers to community place-making initiatives e.g. looking at ways to reduce the costs of developing traffic management plans for community events
 - Take direction from local boards on how and where to implement

community-focused programmes

- xxvii. Direct Auckland Transport to report to the governing body annually on how it is meeting the directions given under recommendation xx.
- xxviii. Note that the Quality Advice programme has been working with Auckland Transport to improve the quality of advice to local boards and will shortly begin regular six monthly surveys of local board members' satisfaction with Auckland Transport advice, engagement and reporting to local boards.
- xxix. Note that the Local Board Transport Capital Fund is valued by local boards but that the level of funding means that some boards are not able to progress meaningful projects, and that improved local transport outcomes may be achieved if the size of the fund was significantly increased.
- xxx. Direct officers to report to the relevant governing body committee, through the Long Term Plan process, on options for significantly increasing the Local Board Transport Capital Fund and the method of allocation of the fund.
- xxxi. Direct Auckland Transport to implement a more systematic work programme approach to assist local boards to identify potential projects and make decisions.
- xxxii. Direct Auckland Transport to actively engage with governing body members (ward councillors) on transport projects and issues within their ward areas.

Waiheke Local Board pilot

- xxxiii. Agree that the governing body should endorse the Waiheke Local Board pilot project as set out in the Waiheke Local Board pilot project plan.
- xxxiv. Note that the Waiheke Local Board will maintain oversight of local implementation of the pilot.
- xxxv. Request that the evaluation of the pilot is reported back to all local boards

Local boards funding and finance

- xxxvi. Agree that the enhanced status quo model be moved to immediately, noting that further work can be progressed within this framework rather than waiting for further work before implementing the enhanced status quo.
- xxxvii. Rename the enhanced status quo to be called "local decision-making within a funding envelope."
- xxxviii. Provide additional decision-making to local boards by enabling them to increase or decrease service levels within and across ABS activities, provided that the impact is cost neutral, i.e. within the funding envelope
- xxxix. Agree that the additional work to support the Enhanced status quo model be undertaken – framework for service levels and local flexibility, options for addressing historical uneven funding, improving the information and advice that is provided to local boards.
- xxxx. Agree that further work on the implications of the local decision making model also be undertaken for further consideration - modelling of rates implication following the revaluation, costs to the organisation of supporting more local decision making etc.
- xxxxi. notes its concern that preliminary work on the implications of the local decision making model suggests that this model would have a disproportionately negative effect on the Waitakere Ranges Local Board

area, because it includes in its analysis spending on infrastructure and environmental services and the Waitakere Ranges Local Board has a significantly higher spend in this area because of Council's enhanced responsibility under the Waitakere Ranges Heritage Area Act.

The optimum number of local boards

- xxxxii. Agree that at this time there is no overwhelming need to change the current number of local boards.
- xxxxiii. Agree that any decision to review the numbers of local boards should not occur until after the Governance Framework Review is completed and implemented and the outcome of the re-organisation proposals of North Rodney and Waiheke are known.

Methods of electing governing body members

- xxxxiv. Agree that the election process for the number of governing body members and wards should remain unchanged as there is no identified need to change or undertake an in-depth review on the election of governing body members
- xxxxv. Note that the statutory review of representation arrangements for Auckland Council must be completed by September 2018.
- xxxxvi. Note that the Local Government Act Amendment Bill No. 2, which proposes a simplified process for local government-led reorganisation processes, is currently before Parliament.
- xxxxvii. Support Auckland Council advocating to central government for legislative amendments that would allow for future changes to the number of governing body members in line with population change and to simplify the process for changes to the numbers and boundaries of local boards and the creation of Maori wards in Auckland.
- xxxxviii. Support the following naming conventions for elected members of the Auckland Council as:

Councillor for Governing Body members and Local Councillor for Local Board members.

- b) Supports the status quo that decision-making on reserve exchanges remains with the governing body in line with decision-making for acquisition and disposal of non-reserve property.
- c) Supports the continuation of a joint local board/governing body political working party focusing on matters of governance impacting on both governance arms.
- d) Delegates to Chair Greg Presland and Deputy chair Saffron Toms to consider any additional information and Political Working Party positions that arise before the Governing Body makes the final decision in September and subject to consultation with other board members revise the board's agreed positions as appropriate.
- e) request the Governance Framework Review to investigate mechanisms that support the operations and governance roles of the Manukau Harbour Forum.

CARRIED

19 Governance Forward Work Calendar

Resolution number WTK/2017/113

MOVED by Member N Henderson, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) notes the updated Governance Forward Work Calendar for August 2017

CARRIED

20 Confirmation of Workshop Records

Resolution number WTK/2017/114

MOVED by Member S Tollestrup, seconded by Member N Henderson:

That the Waitakere Ranges Local Board:

- a) receive the workshop records held on 15 and 22 June, 06, 13, and 20 July, 10 and 17 August 2017.

CARRIED

21 Chairperson's report - August 2017

Resolution number WTK/2017/115

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) receive the Chairperson's report.

CARRIED

22 Portfolio Update Report: Member Sandra Coney

Resolution number WTK/2017/116

MOVED by Member N Henderson, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) receive the Portfolio Update from Member Sandra Coney.

CARRIED

23 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

8.15 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WAITĀKERE RANGES
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....