

Upper Harbour Local Board Workshop Record

Workshop record of the Upper Harbour Local Board held in the Upper Harbour Local Board office, Kell Drive, Albany Village, on 10 August 2017, commencing at 9:30 am.

Chairperson: Lisa Whyte
Deputy Chairperson: Margaret Miles
Members: Uzra Casuri Balouch (*by teleconference due to illness*),
 Nicholas Mayne, John McLean, Brian Neeson.

Workshop Item	Governance role	Summary of Discussions
<p><i>PSR work programme</i></p> <p>Presenters:</p> <ul style="list-style-type: none"> • Mark Maxlow PSR Portfolio Manager • Jeff Lyford Parks & Places Specialist 	<ul style="list-style-type: none"> • Local initiatives / specific decisions • Setting direction / priorities / budget • Oversight and monitoring 	<p>The Portfolio Manager and Parks and Places Specialist – Parks, Sport and Recreation, were in attendance to discuss the work programme.</p> <p>Guidance was sought from members on specific projects and a further update will be presented to the board in early October.</p>
<p><i>Community Facilities work programme (operations)</i></p> <p>Presenters:</p> <ul style="list-style-type: none"> • Rodney Klaassen Stakeholder Advisor • Paul Cliffe Maintenance Delivery Coordinator 	<ul style="list-style-type: none"> • Local initiatives / specific decisions • Setting direction / priorities / budget • Oversight and monitoring 	<p>Community Facilities staff were in attendance to provide members with an update on operational maintenance in the area, particularly in light of the contract change-over.</p> <p>A further update will be provided on operational issues in mid-September.</p>
<p><i>Libraries work programme</i></p> <p>Presenters:</p> <ul style="list-style-type: none"> • Fiona Martin Library Manager 	<ul style="list-style-type: none"> • Local initiatives / specific decisions • Setting direction / priorities / budget • Oversight and monitoring 	<p>The Library Manager, Albany, was in attendance to discuss current programmes and activities.</p> <p>Current staffing levels were also highlighted.</p> <p>A further update will be provided in November 2017.</p>
<p><i>Local Board Plan consultation feedback</i></p> <p>Presenters:</p> <ul style="list-style-type: none"> • Karen Marais Senior Advisor • Daniel Han Advisor 	<ul style="list-style-type: none"> • Local initiatives / specific decisions • Setting direction / priorities / budget • Oversight and monitoring 	<p>The Senior Advisor and Advisor were in attendance to discuss the analysis of the Local Board Plan consultation feedback.</p> <p>The Advisor was asked to include further detail on demographics and pest management in the analysis, for inclusion with the report to the business meeting on 17 August 2017.</p>
<p><i>Governance Framework Review draft resolutions</i></p> <p>Presenters:</p> <ul style="list-style-type: none"> • Eric Perry Relationship Manager 	<ul style="list-style-type: none"> • Input into regional decision making • Setting direction / priorities / budget 	<p>The Relationship Manager was in attendance to discuss the draft resolutions for the Governance Framework Review.</p> <p>Members' feedback will be incorporated into the report to the business meeting on 17 August 2017.</p>

The workshop concluded at 2.45pm