

## Upper Harbour Local Board Workshop Record

Workshop record of the Upper Harbour Local Board held in the Upper Harbour Local Board office, Kell Drive, Albany Village, on 24 August 2017, commencing at 10.00 am.

**Chairperson:** Lisa Whyte  
**Deputy Chairperson:** Margaret Miles  
**Members:** Uzra Casuri Balouch, Nicholas Mayne, John McLean, Brian Neeson

Workshop Item	Governance role	Summary of Discussions
<p><i>Community Places work programme</i></p> <p><b>Presenters:</b></p> <ul style="list-style-type: none"> <li>• <b>Marilyn Kelly</b> Programmes &amp; Partnerships Advisor</li> </ul>	<ul style="list-style-type: none"> <li>• Local initiatives / specific decisions</li> <li>• Setting direction / priorities / budget</li> <li>• Oversight and monitoring</li> </ul>	<p>The Programmes &amp; Partnership Advisor was in attendance to update members on the Headquarters Building and to request some guidance as to what type of management model is preferred once the re-fit is complete.</p> <p>Further workshop time was requested to discuss the detail of the expressions of interest process (scope, planning and engagement) for the community management of the Albany Hub.</p>
<p><i>Community Leasing work programme</i></p> <p><b>Presenters:</b></p> <ul style="list-style-type: none"> <li>• <b>Maureen Buchanan</b> Community Lease Advisor</li> </ul>	<ul style="list-style-type: none"> <li>• Local initiatives / specific decisions</li> <li>• Setting direction / priorities / budget</li> <li>• Oversight and monitoring</li> </ul>	<p>The Community Lease Advisor was in attendance to update board members on specific items of the work programme.</p> <p>A further update will be provided in November 2017.</p>
<p><i>Infrastructure &amp; Environmental Services work programme</i></p> <p><b>Presenters:</b></p> <ul style="list-style-type: none"> <li>• <b>Theresa Pearce</b> Relationship Advisor</li> <li>• <b>Terry Coe</b> Waste Enterprises &amp; Refuse Manager</li> <li>• <b>Dil Uppal</b> Business Development &amp; Market Strategist</li> </ul>	<ul style="list-style-type: none"> <li>• Local initiatives / specific decisions</li> <li>• Setting direction / priorities / budget</li> <li>• Oversight and monitoring</li> </ul>	<p>The Relationship Advisor was in attendance to provide a brief update on the work programme.</p> <p>The Waste Enterprises &amp; Refuse Manager and the Business Development &amp; Market Strategist were in attendance to give a detailed overview of the new waste management initiative, Pay As You Throw, which will be rolled out across west and north Auckland gradually over the next year.</p>

<p><i>Community Facilities work programme (renewals / project delivery)</i></p> <p><b>Presenters:</b></p> <ul style="list-style-type: none"> <li>• <b>Rodney Klaassen</b> Stakeholder Advisor</li> <li>• <b>Oliver Kunzendorff</b> Manager Project Delivery</li> </ul>	<ul style="list-style-type: none"> <li>• Local initiatives / specific decisions</li> <li>• Setting direction / priorities / budget</li> <li>• Oversight and monitoring</li> </ul>	<p>The Stakeholder Advisor and Manager of Project Delivery from Community Facilities were in attendance to provide an update on the delivery of projects and renewals in the area.</p> <p>The Chairperson asked officers to investigate whether they had access to previous concept plans for the playground at Glen Bay Close.</p> <p>Other projects on the work programme are expected to progress quickly once the weather improves.</p>
<p><i>ACE work programme</i></p> <p><b>Presenters:</b></p> <ul style="list-style-type: none"> <li>• <b>Lisa Howard-Smith</b> Strategic Advisor</li> <li>• <b>Barbara Cade</b> Team Leader Event Facilitation</li> <li>• <b>Marilyn Kelly</b> Programmes &amp; Partnership Advisor</li> </ul>	<ul style="list-style-type: none"> <li>• Local initiatives / specific decisions</li> <li>• Setting direction / priorities / budget</li> <li>• Oversight and monitoring</li> </ul>	<p>Staff from the Arts, Community and Events department were in attendance to give an update on individual aspects of the work programme.</p> <p>The Programmes &amp; Partnership Advisor was asked to provide further information around a requested installation at Meadowood Community House.</p> <p>A further update will be provided in early October.</p>
<p><i>Local Board advocacy – feedback</i></p> <p><b>Presenters:</b></p> <ul style="list-style-type: none"> <li>• <b>Alistair Falkner</b> Principal Advisor</li> <li>• <b>Michele Going</b> Lead Financial Advisor</li> <li>• <b>Mark Maxlow</b> PSR Portfolio Advisor</li> <li>• <b>Nick Harris</b> Sport &amp; Rec Active Lead</li> </ul>	<ul style="list-style-type: none"> <li>• Local initiatives / specific decisions</li> <li>• Setting direction / priorities / budget</li> </ul>	<p>Staff from Finance and Parks, Sport &amp; Recreation were in attendance to discuss options for the board's key initiative in the 10 year budget.</p> <p>Members provided feedback on the proposal which will be reviewed and incorporated into the Planning Investment summary.</p> <p>A further workshop will be organised to finalise feedback before presenting the outcome to the governing body.</p>
<p><i>Ngati Manuhiri relationship agreement</i></p> <p><b>Presenters:</b></p> <ul style="list-style-type: none"> <li>• <b>Dean Martin</b> Principal Advisor Māori Relations</li> </ul>	<ul style="list-style-type: none"> <li>• Local initiatives / specific decisions</li> </ul>	<p>The Principal Advisor Māori Relations was in attendance to finalise the relationship agreement with Ngati Manuhiri. This agreement had been discussed at a previous workshop and suggested changes were incorporated before being presented back to the board today.</p> <p>A celebratory event will be arranged to officially acknowledge the agreement over the next few weeks.</p>

The workshop concluded at 1.32pm