

Local Board Work Programme Update 2016/2017 Q4

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Arts, Community and Events											
2597	CS: ACE: Arts & Culture	3 Ponsonby Road Feasibility Study- LDI	Scope a contract to conduct a feasibility study on the options for use of 3 Ponsonby Road in FY17/18.	Q4	LDI: Opex	\$ -	Completed	Green	In Q4 staff begun preliminary work and will consult the local board regarding the scope of the review in Q1 of FY17/18.	No	Preliminary work is scheduled for Q4.
2596	CS: ACE: Arts & Culture	Community Arts Programmes- LDI Pop	Deliver projects for the 'pop' temporary arts activations series in the Waitemata Local Board area.	Q2; Q3; Q4	LDI: Opex	\$ 75,000	Completed	Green	The delivery of Pop 2017 has been completed. It included nine Pop projects from 1 April – 31 May 2017. An evaluation of the 2017 programme is now underway and the board will receive a project evaluation report in July. A workshop will be held with the local board in August which will inform the planning for Pop 2018.	No	In Q3 staff undertook developed and detailed design of projects for implementation within the Pop 2017 programme, which will take place in Q4.
2777	CS: ACE: Arts & Culture	Hauora Gardens Stage Two	Contract a supplier to deliver StageTwo of the Hauora Gardens project at Studio One Toi Tū.	Q1; Q2	LDI: Capex	\$ 14,000	Completed	Green	Hauora Gardens is an ecological sculpture and community garden created by local artist A.D Schierning and Richard Orjis based at Studio One Toi Tū, Ponsonby Rd. The garden is a resource for education, focusing on endangered natives and the historic and contemporary use of native and exotic plants for wellbeing. Stage 2 of the project created seating along with a table and and an outdoor information stand where the public can learn about the project and gain knowledge about the plants utilised in the garden. The project was completed in May 2017.	No	Work commenced in Q3 and is on schedule to be completed before the end of Q4.
2702	CS: ACE: Arts & Culture	Regional Work Programme Information and Updates	Provide timely information on regionally funded Arts and Culture projects, programmes and initiatives that have an impact or occur in the local board area.	Q1; Q2; Q3; Q4	External funding	\$ -	Completed	Green	The local board have been updated through the arts workshop meetings.	No	The local board have been updated through the arts workshop meetings.
2595	CS: ACE: Arts & Culture	Studio one- ABS Studio One Toi Tu Operational Expenses	Provide a diverse programme of art classes, workshops and events for adults and children. Provide an affordable hiring space for artists to exhibit their work. Provide shared studio spaces and makers space. Provide spaces for event and workshop hireage.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 351,171	Completed	Green	In Q4, Studio One Toi Tu had a total of 3,645 visitors, delivered 120 programmes with 443 participants which is an increase in all three categories from Q3. They also had one performance which attracted 50 attendees and had 10 outreach programme participants. Highlights included the completion of stage two of the Hauora Garden, the Ata Te Tangata exhibition as part of the Auckland Festival of Photography and the Matariki exhibition.	No	In Q3, Studio One Toi Tu had a total of 3,486 visitors, delivered 94 activities with 94 participants. White Night at Studio One Toi Tu included a range of exhibitions, screenings and activities for all ages including Scribble AKL who brought along their giant interactive kaleidoscope and ran an Over Head Projector drawing activity on the walls of the buildings in the carpark. The first ever public screenings from Loading Docs top pics were showing in the first floor multi-use space making use of the recently installed HD projector. Over 200 people came through the facility on the night.
2643	CS: ACE: Community Empowerment	Spatial Priority Area - City Centre	Participate in inter- departmental planning for the spatial priority area. Influence coordinated engagement with mana whenua and "hard to reach" diverse communities As required: - Identify opportunities for community led or co designed projects - Identify local community outcomes aligned with social wellbeing, social procurement/social enterprise/employment and training - Identify connection pathways with community and council stakeholders.	Q1; Q2; Q3; Q4	LDI: Opex; Currently unfunded	\$ -	In progress	Green	The strategic broker has been working with the Development Project Office on the City Centre Master Plan review.	No	The strategic broker supported the Plans and Places Department to review and monitor the area plan implementation actions in the Waitematā Local Board area.

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2394	CS: ACE: Community Empowerment	Accessibility Action Plan	Implement the Waitemata Accessibility Action Plan. Budget: - Waitemata Local Board Accessibility Plan \$5,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	Completed	Green	Feedback from a sector/stakeholder workshop was incorporated into the draft Waitemata accessibility action plan. Community Empowerment Unit (CEU) staff have worked with the local board's community leads to finalise the plan. The final version will be provided to the local board during Q1 2017/2018. Expenditure during 2016/2017 includes: -\$2,000 - spent on accessibility activity for Myers Park Medley event in February. -\$3,000 - spent on be-lite accessibility audits of two business precincts in the local board area (Uptown and Grey Lynn) and the Plunket/be stickers awareness for Heart of the City.	No	A new access plan was workshopped with the local board. The plan will be presented to the board for approval in Q4.
2887	CS: ACE: Community Empowerment	Accommodation grants	Funding to support local community groups through accommodation grant funding. Budget: - Community group assistance - Accommodation grants \$125,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 125,000	Completed	Green	Waitemata has now completed the accommodation grants round allocating the entire budget (\$125,000). A further \$12,054.00 was allocated from other budgets.	No	This grant round will run from 6 March 2017 to 7 April 2017 with decisions to be made in June 2017.
2417	CS: ACE: Community Empowerment	Capacity Building - Inner City Network	Fund Auckland District Council Of Social Services (ADCROSS) to facilitate the inner city network steering group. Budget: - Support an inner-city community group network \$5,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	Completed	Green	Inner City Network: At the advisory panel meeting, themes were identified for future bi-monthly meetings: - Civil Defence - Communication - Intensification - Access to space in the Inner City - Diverse communities - Homelessness The ADCROSS Community Coordinator's contract ended on 28 February 2017. They are currently recruiting for a new Community Coordinator.	No	Two monthly Inner City Network meetings have been held with a focus on "City Centre Living: the Vertical Neighbourhood" and pre-engagement for the Local Board Plan. The contract for the ADCROSS coordinator position concluded at the end of February. ADCROSS is in the process of recruiting a new person to facilitate the inner city network.
2423	CS: ACE: Community Empowerment	Central community recycling centre	Partner with Waste Solutions to build capacity of community groups involved with the plan to establish the Resource Recovery Network. For example, in relation to the Great North Road site, facilitate, mediate and build capacity of community groups that could tender for the future operation of the facility.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	The specialist advisor has kept community groups in the area informed and engaged towards the development of the Community Recycling Centre development at 956- 990 Great North Road in Western Springs through an integrated design process lead by the Waste Solutions Unit. Through discussions with various stakeholders, staff identified potential collaborative opportunities that might involve local community and students in the development of the recycling centre. Workshops will begin from July to provide a platform for local community groups to connect and initiate projects. Groups like Grey Lynn 2030 will be supporting the workshops and development of the Community Recycling Centre.	No	The specialist advisor liaised with various community groups and the Community Recycling Centre project steering group, to ensure previously identified community aspirations were well reflected through the draft design of the site. The Albert Eden local board approved the 'high-level' site design for the Community Recycling Centre. The specialist advisor and strategic broker have supported the Waste Solutions Unit with communication and relationship management with current site users and the three local boards involved in the project. Through discussion with various stakeholders, staff identified potential collaborative opportunities for design, construction, landscape or environmental projects that may involve local community and students in the area. In Q4, these local initiatives will be further developed.

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2419	CS: ACE: Community Empowerment	Child and Youth Friendly Accreditation	Co-design a Waitemata child and youth friendly Action Plan and Toolkit for child friendly processes. Achieve Child and Youth Friendly City Accreditation.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	Completed	Green	Specialist advisors finalised the Child and Youth Friendly stocktake report, including recommendations and have provided this to the local board for consideration. The local board has been offered a follow up workshop to discuss further if required.	No	Specialist advisors have been working to ensure the Child and Youth Friendly stocktake report covers all necessary information and provides quality and feasible recommendations to the local board. The final report with recommendations will be presented to the local board in Q4. In Q4, an action plan and toolkit will be developed to assist the local board to continue its advocacy for children and young people.
2416	CS: ACE: Community Empowerment	Community Empowerment Fund - Community led initiatives	Develop an agreed programme of work for community-led planning and place making initiatives. Support, guidance, capacity and capability building for communities to lead their own planning process. Budget: - Community Empowerment Fund \$30,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 30,000	In progress	Green	The CEU specialist advisor presented options for funding to the local board. Three projects were resolved to be funded (Newmarket Station Square activation \$9000, community-led vision for Grafton \$10,000 and up to \$1000 for improvements to the Ponsonby community noticeboards) with the fourth (weed management in St Mary's Bay \$10,000) resolved to be deferred to 2017/2018 for further scoping. Work has begun to fund the three agreed projects scope the options for weed management in St Mary's Bay. Great North Road community-led vision: The Grey Lynn Residents Association had some significant delays in their project to develop a community-led vision for Great North Road. The group asked for an extension until December 2017 to complete the work. The group will have preliminary findings from community engagement in August 2017. 254 Ponsonby Rd: The community facilitation group presented learnings from the community-led design process to the local board and staff. Next steps are being coordinated by Local Board Services, Arts, Community and Events (CEU), Auckland Transport, Panuku Development Auckland, Financial Advisory, Parks, Sport and Recreation, Community Facilities and Plans and Places. This project has been identified as a priority project for future funding as part of the Long- Term Plan.	No	Staff have scoped options for funding community initiatives. These initiatives include: - improving community access to the Ponsonby community noticeboards - supporting the Grafton Residents Association to identify and work towards community aspirations - empowering St Mary's Bay residents to control weeds in their area - funding community-led activation of the Newmarket Station Square. Staff will present final budget options to the board in Q4. The 254 Ponsonby Road community-led design group received 11 concept site designs from the Auckland University of Technology, design students. The group hosted a public and online exhibition enabling the community to vote on their preferred concept. Voting was open until 19 March. The winning design was presented back to the community in late March. The group will present the final concept to the board in Q4.
2314	CS: ACE: Community Empowerment	Community grants (WTM)	Funding to support local community groups through contestable grant funding. Budget: - Local discretionary community grants \$125,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 125,000	Completed	Green	Waitemata has now completed two local grant rounds and four quick response rounds allocating the entire community grants budget (\$125,000). a further \$3,810.00 was allocated form other budgets in the final quick response grant round	No	Waitemata has completed one of two local grants rounds and three of four quick response rounds, allocating a further \$7,291 leaving a total of \$49,657 for the remaining grant rounds.

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2413	CS: ACE: Community Empowerment	Implementation of the empowered communities approach (WTM)	The strategic broker and practice hub staff provide strategic and local brokering advice to connect the community to council activities. e.g. connecting community to Spatial Priority Areas planning.	Q1; Q2; Q3; Q4	LDI: Opex	\$ -	In progress	Green	The strategic broker: - supported cross council collaboration with the food system network across council - supported community groups and individuals with local board plan submissions and supported the local board plan engagement events. - worked with the Auckland Council Development Project Office on the City Centre Master Plan review. - participated in the Western Springs Stakeholders Meeting - supported cross council collaboration projects in the local board area including the Heard Park Project, 254 Ponsonby Park (LTP business case), and Central Resource Recovery Centre CEU staff updated the local board on the regional homelessness work programme and local initiatives in the local board area.	No	The strategic broker: - supported cross council collaboration with Compost Collective, Love Food Hate Waste, Kai Auckland, Enviro schools and "for the love of bees collective". - continued to support the community-led approach within the low carbon network. - supported community groups with the annual budget consultation and pre-engagement of Local Board Plan. The specialist advisor updated the local board on the regional homelessness work programme, and local initiatives to pilot in the local board area.
2390	CS: ACE: Community Empowerment	Neighbourhood Development - Gardens, Food and Sustainability	Establish a network of community/groups with an interest in community gardens, food production and sustainability initiatives. Budget: - Community Gardens \$6,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 6,000	Completed	Green	The strategic broker continues to support cross council collaboration: - Working with "For the love of bees" project team, supporting activities that cannot be supported through the Central City project scope, including scoping a project at Highwic House gardens - Meeting with Kelmarna Gardens group and council lease team regarding upgrades to the entrance into Kelmarna and a proposal for new signage. - Involvement in the C40 - Auckland Council food systems network. - Supporting and attending the Low Carbon Network - led by the council's environmental team - Gardens 4 Health (G4H) to provide support to the garden network through a community gardening newsletter, advice, attending community garden meetings, coordinating working bees and facilitating a range of workshops. G4H have focused their efforts in Q4 on supporting the Junction garden, Hauora Garden (stage 2 development), St Matthews Community Garden, and Kelmarna Gardens redevelopment plan. G4H end of year report will be available for the Board at the end of July in line with the funding agreement timelines.	No	The strategic broker continues to support cross council collaboration between Compost Collective, Love Food Hate Waste, Kai Auckland, Enviro schools and the 'for the love of bees collective'. Gardens 4 Health provide support to the garden network through a community gardening newsletter, advice, attending community garden meetings, coordinating working bees and facilitating a range of workshops. They have focused their efforts this quarter on supporting the Junction garden, Darby Street garden and Kelmarna with their Autumn Festival and redevelopment plan.

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2420	CS: ACE: Community Empowerment	Youth Hub Investigation	Investigate the feasibility of establishing a youth hub in the city centre in partnership with others. Budget: - Youth Council - Investigate the feasibility of establishing a youth hub \$15,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 15,000	In progress	Green	Visitor Solutions were contracted for this feasibility study to determine the youth-friendly places and spaces in the central city. Street intercept interviews and workshops with youth service providers and young people have been held. There have been delays in meeting with the Youth Collective to review the findings due to member availability and exams. CEU will support this to occur as soon as possible in July 2017. In the meantime, members of the collective have been assisting with intercept interviewing and promoting the online youth survey. The results of the study will be reported to the local board in Q1 2017/2018. \$12k has been paid for the study during 2016/2017 with the remaining \$3k to be paid (16/17 carry forward) once the study is completed in Q1 2017/2018.	No	Four proposals have been received from organisations interested in completing the Waitemata Youth Hub feasibility study. CEU staff and the Youth Collective have reviewed the proposals. The preferred supplier will be confirmed in Q4.
2421	CS: ACE: Community Empowerment	Youth Voice and Youth-Led Initiatives	Develop and support young people to have their voice heard and provide input into local board decision-making on issues that affect young people. Implement youth-led projects and events such as Youth Week and activities to support the Waitemata Youth Collective Action Plan. Budget: - Youth Council - supporting youth collective \$10,000	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Completed	Green	The specialist advisor worked alongside the Waitematā Youth Collective (WYC) on supporting their goals. Highlights include: - Finalising the agreement with JCI (Junior Chamber International) for Aotearoa New Zealand Incorporated to be the collective's fund holder - Building an app to provide a map of the central city showing youth-friendly practical and novel places for young people in the city centre. Completion date is August 2017 - Delivering an event for key youth organisations to capture feedback for The Auckland Plan refresh - Offering five Festival for the Future 2017 tickets to local high school students; - Providing support for the youth hub feasibility study e.g. delivery of pop up interviews in central city, sharing the online survey version through networks - Mapping skills and strengths of WYC members for more effective project delivery The collective are preparing a submission on the draft Waitemata Local Board Plan based on feedback received to date. Note: 2016/2017 budget all spent.	No	CEU staff continued to support the Waitematā Youth Collective to deliver on their action plan. This has included: - developing a memorandum of understanding with JCI Aotearoa New Zealand Incorporated (Junior Chamber International) to hold and administer their budget. The funding agreement will be completed in Q4 - developing a financial policy to ensure appropriate financial accountability processes are in place - engaging with youth on the local board plan annual budget at the Myers Park Medley event, the University of Auckland and a youth specific event at the Town Hall - presenting at the local board Annual Budget hearings - developing an online map platform/application that will assist youth to identify youth friendly spaces in the central city. This work will begin in Q4. - The youth collective met with the local board 23 February 2017.

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2337	CS: ACE: Community Empowerment	REGIONAL: Graffiti Vandalism Prevention (WTM)	Delivery on the Auckland Council graffiti vandalism prevention plan by providing high quality prevention, education, enforcement and education services.	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	There were 18,746 graffiti incidents in the Waitemata Local Board area between 1 July 2016 to 30 June 2017. This is a 23 per cent decrease compared to the number of incidents recorded in 2015/2016. The number of RFS (Requests for Service) graffiti decreased by 32 per cent, with all 370 being removed within the 24 hour target time (KPI). Waitemata achieved 90 out of 100 in the March ambient survey, which measures how much of the city is graffiti free. This represents an impressive seven points increase on the previous September 2016 survey and is the highest score recorded for Waitemata since September 2015. The average final score for the local board for 2016/17 was 86.5 which is below the overall Council average of 94 per cent. The score is attributed to graffiti vandalism of assets that are not within the remit of our eradication service contract. As a result, our service providers are unable to remove graffiti from these assets. However, our staff are working with the asset owners to address the vandalism their property more effectively. The average final score for the local board for 2016/2017 was 86.5 which remains below the overall Council average of 94 per cent, however the results are all tracking in a positive direction.	No	There were 13,862 graffiti incidents in the Waitemata Local Board area between 1 July 2016 to 31 March 2017. This is a 28 per cent decrease compared to the same period last year. The number of RFS (Requests for Service) graffiti decreased by 34 per cent, with all 277 being removed within the 24 hour target time (KPI). The graffiti prevention team continue to monitor trends in the local board area.
2794	CS: ACE: Community Places	Grey Lynn Community Centre additional funding	Administer and support Grey Lynn Community Centre to deliver funding agreement requirements.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Completed	Green	The Grey Lynn Community Centre funding agreement is yet to be signed by the committee. Staff are currently working through the terms of the agreement with the organisation. It is expected that this will be completed by early Q2. Funding Agreement for Grey Lynn Community Centre signed and paid in Q2	No	Funding Agreement for Grey Lynn Community Centre signed and paid in Q2.
2714	CS: ACE: Community Places	Grey Lynn community centre portfolio increase	Investigate the opportunity to increase Grey Lynn Community Centres management portfolio by transferring the operational management of the Grey Lynn Library Hall from Auckland council to the Grey Lynn Community Centre Society.	Q1; Q2; Q3	LDI: Opex	\$ -	In progress	Red	Staff provided information regarding the current operation of Grey Lynn Library Hall and Community Centre in Q1. Pending the local board decision to progress, staff advised engaging an external resource to undertake the work. This option was not approved by the board during the 2016/2017 work programme cycle. Staff will arrange to meet with Grey Lynn Community Centre operator to discuss this project and confirm next steps. An update will be provided to the Local Board at a work shop in October 2017.	No	Pending the local board decision to progress, staff will engage an external resource to undertake the work.

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2157	CS: ACE: Community Places	Ellen Melville Centre operational plan	Develop an operational plan for the Ellen Melville Centre to guide service provision for when the facility opens.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 165,981	Deferred	Red	Due to the rebuild programme delaying the centre's opening, staff will now report in July 2017 to request approval for the centre's audience, programme focus, endorsement of the Centre's operational plan and noting information on branding and marketing, sponsorship and community open day. Staff were to report back to the local board in May 2017 for endorsement of the Centre's operational plan. Due to the rebuild programme delaying the centre's opening, staff will now report in July 2017 to request approval for the centre's audience, programme focus, endorsement of the Centre's operational plan and noting information on branding and marketing, sponsorship and community open day.	No	During Q3 staff have contacted inner city service providers/community groups by email and phone seeking responses to expressions of interest for the Centre's programming. A total of nine written applications have been received to date. Further phone/face-to-face contact is underway to a) generate further interest and b) discuss detail with groups on the applications received.
1993	CS: ACE: Community Places	Funding agreement - Grey Lynn, Parnell and Ponsonby community centres	Support and administer the funding agreements for Grey Lynn (\$45,807), Parnell (\$54,701) and Ponsonby (\$47,164) Community Centres.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 147,672	Completed	Green	The Ponsonby Community Centre and Parnell Trust funding agreements are yet to be completed. Staff are currently working through the terms of the agreement with the organisations. It is expected that this will be completed by early Q2. The bi-annual Community-led hui/mix n mingle with our community partners was held at the Mt. Albert War Memorial Hall (2 June 2017). Approximately 60 centre/houses/hubs representatives from across the region were in attendance. Topic's covered included; From rural halls to urban counterparts; What you need to know about event facilitation; Empowered communities approach; Funding agreement update and more. The next hui is scheduled for Q2/2017.	No	During Q3 staff met with each community centre to provide support in the development of their 2017/2018 work programme, ensuring that it continues to align to local board outcomes.
2038	CS: ACE: Community Places	Venue hire service delivery - WTM	Provide and manage (directly and indirectly) venues for hire and the activities and opportunities they offer by: - Implementing a customer-centric booking and access process including online booking - Aligning activity to local board priorities through management of the fees and charges framework	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	In Q4 staff have begun to look into 'real time' survey options that will give hirers the ability to comment about their experience of our service. This 'real time' feedback will allow staff to investigate improvement opportunities for all who hire and experience programmes and activities at our community venues. Staff have also been promoting community venues through increased online channels which has been a contributor to an increase in online traffic.	No	During Q3 staff have improved amendment and cancellation self-service capabilities of the online booking system. Staff held community sessions in Q3 to make sure the transition from facilitated to self-made bookings was seamless for customers. Over 50 groups attended these sessions. The 2017/2018 season was opened on 1 March and by the end of the day, there were over 12,000 online bookings from regular customers. The network wide awareness campaign came to a conclusion on the 31 March. Findings and evaluation of campaign to be made available in Q4.
1396	CS: ACE: Events	Anzac Services - Waitematā	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 5,000	Completed	Green	Anzac Day services, both dawn and civic this year received a huge increase in attendees.	No	Plans and requirements for Anzac services have been confirmed. Activity is currently focussed on operational arrangements for the day.

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1392	CS: ACE: Events	Community Christmas Event Fund - Waitematā	Funding to enable the community to deliver a safe and free event to celebrate Christmas.	Q2	LDI: Opex	\$ 7,000	Completed	Green	This fund has been fully allocated and all funds have been paid out to the Franklin Road Christmas Lights.	No	This fund has been fully allocated and all funds have been paid out to the organisation.
936	CS: ACE: Events	Event Partnership Fund - Waitematā	This non contestable fund allows the local board to partner with community led events to support and develop the events, establishing these as signature events for the area. The 2016/2017 financial year is the third year of three year funding commitments: - Festival Italiano \$20,000 - Art Week Auckland \$18,000 - Grey Lynn Park Festival \$25,000 - to be allocated \$20,000 TOTAL \$83,000	Q1	LDI: Opex	\$ 83,000	Completed	Green	Payment for this third and final year of the current round of agreements has been made. Applicants were advised to apply to the Local Events Development Fund opening May 2017 to be considered for this fund in 2017/2018. \$20,000 of unallocated budget was moved to the Local Event Partnership Fund for applications received through the grant round.	No	Payment for this third and final year of the current round of agreements has been made. Applicants will need to apply for the next round through the Local Events Development Fund opening May 2017 to be considered for this fund in 2017/2018. \$20,000 of unallocated budget was moved to the Local Event Partnership Fund for applications received through the grant round.
1983	CS: ACE: Events	Good Citizens Award - Waitematā	Deliver the Good Citizens Awards event within the local board area	Q4	LDI: Opex	\$ 5,000	Deferred	Red	The Good Citizen Awards have been deferred due to time constraints. The Good Citizens Awards have been deferred to financial year 2017/2018.	No	The Good Citizens Awards have been deferred to Q1 2017/2018.
1394	CS: ACE: Events	Local Civic Events - Waitematā	Deliver and/or support civic events within the local board area.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	Completed	Green	The Foreshore Heritage Walk panels unveiling was postponed due to the passing of Dame Nganeko Minhinnick. - a new date will now be set in the 2017/2018 year. Local civic events held for the 2016/2017 year were: 9 Jul 16 - Grey Lynn Park Greenways opening 11 Aug 16 - Freyberg Place upgrade blessing 19 Sep 16 - Te Ha o Hine renaming ceremony for Lower Khartoum Place 30 Nov 16 - Western Park Playground opening 17 Dec 16 - Weona Walkway opening Expenses incurred totalled \$1,743 from a annual budget of \$8,000.	No	No local civic events were delivered during Q3.
1982	CS: ACE: Events	Local Event Development Fund - Waitematā	Support local community events through contestable grants.	Q1; Q2	LDI: Opex	\$ 25,000	Completed	Green	This fund has been fully allocated and all funds have been paid out to the respective organisations.	No	This fund has been fully allocated and all funds have been paid out to the respective organisations.

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1984	CS: ACE: Events	Myers Park Festival	Deliver the Myers Park Festival event. The event for 2016/2017 is proposed to be delivered in conjunction with a concert of the Music in Parks programme.	Q3	LDI: Opex	\$ 15,000	Completed	Green	Myers Park Medley was delivered in Q3.	No	Myers Park Medley was delivered on Sunday 26 Feb and attracted approximately 4000 attendees. The event was successful in engaging local residents, artists and businesses both in participation and attendance. Post- event comments on social media have been positive. The regional Music in Parks budget was utilised to secure artists, this is the final year of the 2-year arrangement. The newly installed splash pad was well used and enjoyed by children on the day.
1395	CS: ACE: Events	Parnell Festival of Roses - Waitematā	Deliver a community event when the roses are in bloom at the Parnell Rose Gardens.	Q2	LDI: Opex	\$ 33,000	Completed	Green	The 2016 event was held in Q2. Planning for the 2017 will commence in August once budget has been resolved and Event Organisers can attend a pre-event workshop.	No	Planning for Parnell Festival of Roses will commence in August once budget has been resolved and Event Organisers can attend a pre-event workshop.
2061	CS: ACE: Events	Citizenship Ceremonies - Waitematā	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1; Q2; Q3; Q4	ABS: Opex	\$ 34,966	Completed	Green	The Civic Events team delivered citizenship ceremonies twice during Q4	No	The Civic Events team delivered citizenship ceremonies once during Q3.
Libraries											
911	CS: Lib & Info	Library hours of service - Waitematā	Provide library service at Central City Library for 67 hours over 7 days per week. (\$897,304 - FY16/17) Provide library service at Grey Lynn Library for 48 hours over 6 days per week - Monday to Saturday. (\$285,914 - FY16/17) Provide library service at Leys Institute Library for 52 hours over 6 days per week, Monday to Saturday. (\$349,899 - FY16/17) Provide library service at Parnell Library for 52 hours over 6 days per week, Monday to Saturday. (\$316,886 - FY16/17)	Q1; Q2; Q3; Q4	ABS: Opex	\$ 1,850,003	Completed	Green	Library visits in Waitematā have decreased by 1 per cent as compared to same time last year. Visits for Leys Institute have increased significantly by 50 per cent as they were closed for refurbishment during this quarter last year. Parnell, Central & Grey Lynn have seen a slight decrease. Grey Lynn Library has begun a layout change as part of a Furniture, Fittings and Equipment refresh; Central City Library refurbishment began on 8 June with the level 2 closure, work programme on schedule, work staged over 3 floors June-September 2017.	No	Library visits in Waitematā have increased by one per cent compared to the same quarter last year. Parnell had an increase overall of 7 per cent.
912	CS: Lib & Info	Extended hours - Waitematā	0.5 additional opening hours at Grey Lynn Library.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 3,000	Completed	Green	The Grey Lynn Library has been open an extra half hour each Saturday	No	The Grey Lynn Library has been open an extra half hour each Saturday
922	CS: Lib & Info	Celebrating cultural diversity - Waitematā	Celebrate cultural diversity with displays and events including regionally coordinated and promoted programmes: Diwali, Lunar New Year, Waitangi, Māori Language Week, Matariki, Pasifika, Pacific Language Weeks, Bastille Day. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Central Library celebrated the beginning of Matariki with various waiata performances from our very own waiata group as well as a performance from the Auckland Street Choir which is a diverse group of residents who come together in song. Central Library also used technology to call attention to the recent race relations programme 'Dont give anything to racism', and hosted an artist capturing portraits of all the diversity that sits under the term 'Aucklander'.	No	The libraries celebrated Lunar New Year with Parnell Library delivering a tri-lingual storytime in English, Mandarin and Japanese, with 25 attendees on Saturday 11th February. Central Library also delivered calligraphy workshops on Thursday 2 February 2017 and a special Chinese language book chat on Thursday 26 January 2017. Pasifika was celebrated at all libraries, with Pasifika rhymetimes and storytimes on Thursday 16 and Saturday 18 March 2017 in Central City Library. At Grey Lynn Library a Pasifika rhymetime was held on 20 March 2017, and a Pasifika storytime was held on 23 March 2017. Grey Lynn also delivered a Pasifika Wriggle & Rhyme and a Pasifika storytime at the Grey Lynn Kindercare on 29 March 2017.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
921	CS: Lib & Info	Celebrating local places and people - Waitemata	Celebrate local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Family History Month, Heritage Festival, Parnell Festival of Roses, Local Board events. The regionally supported Auckland Research Centre celebrates the local area and history with exhibitions, oral histories and events. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1; Q2; Q3; Q4	ABS: Opex	\$	- Completed	Green	Grey Lynn Library supported the Grey Lynn Street Carnival in April, organised in collaboration with the Grey Lynn Business Association. The Library delivered storytimes, assisted with crafts and promoted the library. As part of the World War 1 Centennial celebrations, Leys Institute Library hosted Auckland Museum's Cenotaph mobile PC which allowed visitors to log into World War 1 Army records, view the service information for New Zealand soldiers and contribute missing information about any past family members who served overseas. The unit attracted considerable interest with many users unaware of the amount of information that was available.	No	Leys Institute Library has exhibited heritage images of the local area to inspire customers to learn more about local history and help promote Auckland Libraries Heritage Images database. Central Library hosted a successful workshop about Genetic Communities & DNA-'How you think about your origins' with Brad Argent. Work is underway preparing for Family History month.
920	CS: Lib & Info	Digital literacy support - Waitemata	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1; Q2; Q3; Q4	ABS: Opex	\$	- Completed	Green	Wifi and PC usage has a slight decrease of 4 per cent, with sessions at Leys Institute rising by 53 per cent which reflects the closure last year. Waitemata libraries have the highest use of this service in the network- with more than double the number of sessions than the nearest other local board area.	No	Our wifi and computer offer continues to be popular, and we are a high use local board when compared to others. Grey Lynn and Leys libraries saw more than 20% increase compared to the same period last year.
913	CS: Lib & Info	Information and lending services - Waitemata	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1; Q2; Q3; Q4	ABS: Opex	\$	- Completed	Green	Physical book issues by libraries in Waitemata are down by 10% this is following the trend in all local board areas. Issues in Leys Institute has increased significantly by 41 per cent. The overall trend for eBook and eMagazines continues to increase.	No	Physical book issues by libraries in Waitemata are down ten per cent from the same quarter last year - this is following the trend in almost all local board areas.
919	CS: Lib & Info	Learning and Literacy programming - Waitemata	Provide learning programmes and events throughout the year including: Book a Librarian sessions, Makerspace, Children's Book Awards, Comic Book Month, Writers & Readers Festival, NZ Sign Language Week. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1; Q2; Q3; Q4	ABS: Opex	\$	- Completed	Green	Book a Librarian sessions continue to be popular in Waitemata libraries reaching 77 lifelong learners. 3D printing continues to be popular with 70 3D printing sessions booked in Central. Central also held a book launch as an event in the Writers Festival- over 100 attendees joined us to celebrate Apirana Taylor's latest book in audience with Witi Ihimaera.	No	We delivered 93 Book a librarian sessions 67 of which were at Central Library. 60 people booked to use the 3D Printer including children leaning to use it for the first time. We continue to support the Any Questions service with six operators across the libraries rostered once a week. Libraries continue to support the Love Food, Hate Waste campaign with 14 people attending a workshop at Parnell Library.
914	CS: Lib & Info	Preschool programming - Waitemata	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and Bilingual programmes. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1; Q2; Q3; Q4	ABS: Opex	\$	- Completed	Green	Waitemata Libraries' vibrant offer to preschoolers reached over 6,671 participants in Q4. Central Library strengthened its preschooling programme by extending outreach visits to Early Childhood Education centres with 14 visits reaching 435 children and ECE staff this quarter. This has helped to connect new families and groups with local services in their area.	No	This quarter we delivered 105 sessions with 4543 participants. This is usually lower than other quarters due to a break over the holidays. Waitemata library staff supported Wriggle and Rhyme and Rhymetime at the Auckland Zoo. This programme works with the Auckland Zoo to bring Auckland Libraries programme of active movement and early literacy to a wider Auckland audience.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
917	CS: Lib & Info	School engagement and Afterschool programming - Waitemata	Engage directly with local schools in the board area Provide creative learning opportunities for children in afterschool hours. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Waitemata Libraries now support 10 students with the Duke of Edinburgh programme. Two classes from St Marys School and one class from Ponsy Kids visited Leys Institute Library as part of the Auckland War Memorial Museum Maori and Pasifika Outreach programme. Central Library continues to be the regional destination for schools with two schools visiting in Q4: Kadimah (112 participants) and Bayley Road School (99 participants) - these experiences increase students confidence as independent learners, they learn effective information literacy skills. 16 Central Library tours reached 409 international tertiary students in their first few days in Auckland positively enhancing their first experience of Auckland.	No	Over this quarter the central library has given tours or visited 7 inner city tertiary institutes with 293 total participants, as well as 10 Early Childhood education centres. Grey Lynn and Leys Institute libraries continue to support two local high school students in completing their Duke of Edinburgh Award.
915	CS: Lib & Info	School holiday programming - Waitemata	Provide children's activities and programming in the holidays during the school year. Delivered locally under a regional theme, with activities developed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	A programme of events was run in all libraries for the April School Holidays- with a theme of 'Construction Wizards'. Parnell Library and Leys Institute Library partnered with Robogals to deliver a robotics based event specifically targeted to girls in order to inspire interest in engineering. Both Leys Institute and Parnell's events were booked out with up to 25 girls attending each.	No	Planning for the April School Holidays started with the theme Construction Wizards where the offer will include STEM workshops (science, technology, engineering and mathematics). Central City Library continues to offer varied creative learning opportunities for children including its fortnightly tinker club for children and youth aged 8-13, and offered a special youth event with author Zee Southcomb leading a young writers discussion panel on 4 March; over 35 attendees got involved into a discussion on literacy, creativity and writing.
916	CS: Lib & Info	Summer reading programme - Waitemata	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	"A regional evaluation of Dare to Explore - Kia Maia Te Whai has taken place in Q4. Planning is under way for this year's summer reading adventure.	No	Waitemata libraries delivered a successful Dare to Explore- Kia Maia te Whai programme with 444 local children registering for the programme. Grey Lynn and Leys Institute libraries collaborated with a shared calendar of events for Dare to Explore (D2E). Across the two libraries, there were activities five days of the week. Parnell, Grey Lynn and Leys Institute libraries had a shared party at the Grey Lynn Community Hall. Over 100 participants enjoyed the celebration. Central Library offered 23 D2E activities attended by 743 registered and casual participants enhancing the City experience for families and learning outside the classroom for the kids.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
918	CS: Lib & Info	Supporting customer and community connection - Waitemata	Provide programmes that facilitate customer connection with the library and community including themed clubs and special events, PRIDE NZ Music Month, Language Conversation groups, Book clubs, French Conversation Group, Star War Reads Day, Author and community talks. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	Leys Institute Library and Central Library hosted a month long exhibition on behalf of Rainbow Youth. NZ Music month was celebrated in May with Waitemata staff again leading the regional planning. Grey Lynn Library hosted the John Key Trio jazz band for a special performance in June with 39 people attending. Parnell Library hosted the variety voices children's choir in May with 58 people attending. The annual piano on the Central Library concourse contributed to the local place- making and provided many casual piano players with a tool to express their creativity. Inclusive clubs such as Reading Revolution, Monday Movies and our Te Reo club attract a regular audience creating a sense of belonging in the local community.	No	All libraries celebrated PRIDE by delivering Rainbow Storytimes with 200 families attending, popping up at the Big Gay Out reaching over 350 people, and hosting a successful festival poetry speakeasy at Leys Institute Library. Waitemata libraries have delivered a number of author talks, providing a space for the local community to celebrate their achievements, such as the recent Jonathan Cullinane book launch at Grey Lynn, which is set in Grey Lynn. Central Library delivered a series of fully booked workshops including a Treaty of Waitangi introductory course , and a crafting resistance workshop - which explored the ways in which communities use arts and crafts to resist injustice. The central Library has also worked towards uplifting the construction hoardings out front through a series of well received art projects involving local and international artists and community groups. This work will continue throughout the year
Local Parks											
4497	CF: Investigation and Design	Albert Park Zig Zag Track Financial Year 2017	Reinstatement of the zig zag track in Albert Park.	Q3; Q4	ABS: Capex	\$ -	In progress	Green	Current status: Detailed design and cost estimate issued. Final approval in process. Confirmation of consenting requirements in process. Next steps: Design and consenting approval June 2017. Budget allocation for physical works. This is a multiyear project to be delivered in the 17/18 work programme.	No	Current Status: Next Steps:
4560	CF: Investigation and Design	Seddon Fields, Western Springs - Renew two light poles and six lighting heads	Renew two light poles and six lighting heads	Q4	ABS: Capex	\$ -	In progress	Green	Current steps: The site has been made safe by operations. Electrical engineers are assessing the options for the replacement poles. Next steps: Geotech assessment to determine the exact specifications for the new pole foundations.	No	NA
2510	CF: Operations	Deliver local restoration projects to restore the urban forest	Top up to the ecological contract for several priority sites.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 70,000	In progress	Green	Sites included in the 2016-17 ecological restoration projects are: <ul style="list-style-type: none"> •1Alberon Reserve •1Arch Hill Scenic reserve •1Coxs Bay (Hukanui Reserve, Cox's Reserve and Bayfield Park) •1Jagers Bush •1Lemington Reserve •1Meola Reef Reserve •1Motions Rd Reserve North •1Wellpark Reserve Pest plant control has been completed to enhance these reserves through planting. New projects have been put forward for local board's consideration for the upcoming financial year.	No	Programme on track

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
1476	CF: Project Delivery	Rose Rd Gully weed clearance and replanting	Weed control and replanting at Rose Rd Gully, Grey Lynn Park	Q3; Q4	LDI: Opex	\$ 8,000	Completed	Green	Current status: Weeding works to be completed 27 June. Next Steps: 2017/2018 funding for preparation of a planting plan that can be used with volunteers to maintain the site. It will identify weeds, weed control methods, species for planting and where to plant.	No	Current Status: Working with operations to undertake a one off site visit using the same manual methodology to remove the identified weeds. This will be undertaken in April. Next Steps: Commence the weed control and planting plan for the area, which will outline an annual plan with priorities and recommendations. This plan will be reviewed with stakeholders before finalising. This report can then be shared with the council volunteers team and local community groups for on going progression.
669	CF: Project Delivery	Western Springs Native bush Restoration Plan	Removal of the monterey pine trees that are in decline. Restoration of a native forest	Q1; Q2; Q3; Q4	LDI: Opex	\$ 122,000	Deferred	Red	This project will not be completed by 30 June 2017. The Local Board have deferred \$186,000 to FY18. This was approved by the Finance and Performance Committee on 1 June 2017. Awaiting confirmation of tree removal methodology (either partial or full). Auckland Council has a duty of care under the Health and Safety Act. Written reports state there is a health and safety issue and the trees require removal dating back to 2004. Awaiting management direction. Current status: Contractor tendering complete. Confirmation of tree removal methodology is pending. This must align with all proposed resource consent conditions and the health and safety risk the trees pose to the existing track and neighbouring properties. Next steps: Lodgement of resource consent in August 2017. Physical works planned during summer months after the bird nesting season in conjunction with the Zoo. Ensure all stakeholders are fully informed of the revised programme dates and methodology to be used.	No	Current status: Contractor tendering complete. Confirmation of methodology and scope in order to meet all the resource consent conditions now complete. Next steps: Lodgement of resource consent is on hold pending agreement with Operations as to the safety of the track beneath the existing pines. Once resolved it is planned to then inform the public and lodge for resource consent in late April. Physical works tentatively planned for late May to July. Ensure all stakeholders are fully informed of the revised programme dates and methodology to be used. This is being progressed and expected to be resolved early April.
654	CF: Project Delivery	Parks Improvement Projects - Waitemata	Small projects to upgrade park facilities and assets	Q1; Q2; Q3; Q4	LDI: Capex	\$ 50,000	In progress	Green	Current status: Ernest Davis content approved and signage installer to be engaged. Next steps: Install Ernest Davis sign on site. Liaise with the Community Services Department for new Auckland Domain signage. Annual summary: completed in FY17, the Moira Reserve entrance sign, Francis Reserve entrance sign and completed the design of the Ernest Davis interpretation signage.	No	Current status: Francis Reserve and Moira Reserve signage installed. Ernest Davis interpretation sign location confirmed. Next steps: Ernest Davis interpretation sign to be installed by end of financial year. Scoping and design of next stage of projects to begin.
663	CF: Project Delivery	Symonds Street Cemetery Signage Stage III CAPEX	Stage design and installation of interpretation plan. Additional signage for entrances and botanical interpretation.	Q4	LDI: Capex	\$ -	Cancelled	Red	This is a confirmed duplicate record. Please refer to Symonds St Cemetery signage Stage 2 & 3 design and installation, SharePoint ID 4424 for commentary. Current Status: Scoping will progress upon handover from Community Services. Next Steps: Initiate project taking it through its planning phase ready for delivery.	No	Current Status: Continuation of the Symonds Street Cemetery signage project currently underway.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
4471	CF: Project Delivery	Symonds Street Cemetery West: install new pathway from Upper Queen St entrance to K Rd entrance (following the rose trail route) and install a new entranceway to Grafton Gully Cycleway.	Symonds St Cemetery west – install new pathway from Upper Queen St entrance to K Rd entrance (following the rose trail route) and create a new entranceway near the Catholic Memorial to connect to the Grafton Gully Cycleway.	Q3; Q4	LDI: Capex	\$ 180,000	Cancelled	Red	Project is cancelled because local board decided not to proceed with the original scope of works. The new project is under investigation and options will be presented to the local board. Project is cancelled because local board decided not to proceed with the original scope of works. A new project is under investigation and options will be presented to the local board.	No	Project is cancelled because local board decided not to proceed with the original scope of works. The new project is under investigation and options will be presented to the local board.
4472	CF: Project Delivery	Victoria Park west - upgrade path below viaduct	Upgrading existing hoggin path to concrete to improve accessibility.	Q4	ABS: Capex; External funding	\$ -	In progress	Green	Current status: Physical works is under way. Next Steps: Sign off and closure	No	Current Status: Detailed design Next Steps: Tender for physical works
2921	CF: Project Delivery	Coastal Walkway (Weona - Westmere)	Completion of Weona Walkway	Q1; Q2	ABS: Capex	\$ 353,186	Completed	Green	Current status: complete	No	Current Status: Stage 1: complete. Stage 2: complete
1473	CF: Project Delivery	Fukuoka Gardens	Fukuoka Gardens	Q1; Q2; Q3; Q4	ABS: Capex	\$ 35,770	In progress	Green	Current status: Pathways are in progress with tiling of the main feature walls mostly complete. The main gate and exit gate are being finalised and the soft landscaping nearing completion for the opening on 17 July 2017. Next steps: Final defects review and preparation for opening. Operational hand over in mid July 2017.	No	Current Status: Placement of feature rocks associated with the pond and water fall, Installation of precast concrete wall panels and pavement. Pagoda is nearing completion Next Steps: Pebble mulch in pond area, tree and shrubs planting in April, plastering of precast walls and building of bamboo gates.
645	CS: PSR: Local Parks	Complete a Development plan for Meola Reef	Produce, consult on and finalise a plan for the development of Meola Reef and environs	Q4	LDI: Opex	\$ -	In progress	Green	Consultants are completing the draft plan and it will be workshopped with the board in July. After the board has adopted the draft plan, it will be consulted on with the public	No	Consultants Appointed for development of Meola Reef Plan which will now be funded out of the internal Parks, Sport and Recreation budget. The 50,000 LDI Opex allocated, needs to be carried forward to FY17/18 for completion of Western Springs Plan. Consultation plan for Meola Reef to be discussed at workshop with Local Board.
647	CS: PSR: Local Parks	Friends of parks and Advisory Groups	PREVIOUSLY: To support Friends Groups and Advisory Groups - PO2311264	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	Cancelled	Red	Project Cancelled. Board reallocated funds to Salsbury Reserve Concept Plan, which will be reported on as its own project, in 17/18 Financial Year. NOTE this project was cancelled and the funding reallocated to SALSBUURY RESERVE CONCEPT PLAN. This project will be reported on by the INvestigation and DEsign Team in Community Facilities as part of FY17/18 reporting. The budget has been reallocated to Salisbury Reserve concept plan as no need was identified with the Friends of parks and Advisory Groups in FY 16/17.	Yes	Budget to support Parks Friends of and Advisory Groups. Allocation to occur throughout the year, as needs are identified. Confirmation of budget allocation or carry forward required.
660	CS: PSR: Local Parks	Symonds Street Cemetery - Conservation of monuments* (New)	Completing the condition database of cemetery monuments and linking it to the historic information held in the Auckland Library. Preparing a prioritised plan based on safety and asset condition to conserve the highest priority monuments.	Not scheduled	LDI: Opex	\$ -	Approved	Green	Project commences in FY17/18. Preparation of a programme has begun. The monument condition survey was completed in January. This identified that 39 monuments need to be made safe or removed.	No	Project commences in FY17/18.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
659	CS: PSR: Local Parks	Symonds Street Cemetery - Maintenance * (New)	Response fund to ensure to repair damage and graffiti vandalism to monuments and increased levels of service.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Completed	Green	- Lifted, recovered and repaired six damaged stones, repaired Costley monument. - DNA testing of a rare intact wooden marker by the Auckland University dendrology department. Identified as ancient Kauri wood up to 1,000 years old. - Rubbish and litter collections - Weeds and leaves cleared from gravetops.	No	Providing enhanced parks services - work completed this quarter: - removing summer growth of weeds from grave tops and removing colonising vegetation from the park. - repaired two damaged monuments; - removal of litter and rubbish created by vagrant camps.
661	CS: PSR: Local Parks	Symonds Street Cemetery (Parker Grave)	Conservation of a plot with several monuments identified as a health and safety issue	Q3; Q4	LDI: Opex	\$ 70,000	Completed	Green	Restoration complete 20 June 2017. Report will be completed by the archeologists on learnings from this conservation project that will provide learnings for future monument conservation in the cemetery. This is expected in July.	Yes	Restoration and conservation work on the Parker Grave commenced in March. Work is expected to be completed by May.
662	CS: PSR: Local Parks	Symonds Street Cemetery Interpretation Stage III - Opex	Stage III design and installation of interpretation plan. Install signs for trees, shrubs and roses. App hosting fee. Collecting and adding more stories on STQRY.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Completed	Green	Project complete. Three more stories added to the STQRY app. Final design of 20 tree information signs ready for production. Integrated the tree and rose information into a brochure. Produced a new version of the Rose Trail for soft and hard copy distribution. Interpretation signage will be installed in July using the Signage Stage III budget in FY17/18.	No	Final design of 20 tree information signs complete. Integrating the tree and rose information with the Rose Trail brochure for soft and hard copy distribution. Interpretation signage will be installed in July using the Signage Stage III budget in FY17/18.
666	CS: PSR: Local Parks	Volunteers local parks - Waitemata	Pest control, planting and restoration involving volunteers. -	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Completed	Green	"Volunteer activities this quarter include: • Weed control and planting at Wharua and Waitaramoa Reserves; • Church working bee at Symonds St Cemetery; • Corporate planting at Meola Reef Reserve; • Tree planting at Cox's Bay Reserve; • Ongoing animal pest control at Alberon Reserve, Auckland Domain, Newmarket Park, Lemington Reserve and Tirota Reserve." "	Yes	120 volunteer hours this quarter comprising: • Ongoing care of Lemington Reserve; • Ongoing animal pest control at Alberon Reserve, Auckland Domain, Lemington Reserve, Tirota Reserve and Newmarket Park.
664	CS: PSR: Local Parks	Symonds Street Cemetery west new pathway - detailed design and build	Project Cancelled - major scope change. New item entered (ID 4471). Connection from Karangahape Road to Grafton Gully Cycleway through the Catholic and Presbyterian sections	Not scheduled	ABS: Capex	\$ -	Cancelled	Red	Due to a significant change in scope a new project was created and this item cancelled. Project Cancelled - major scope change. New item entered (ID 4471). Connection from Karangahape Road to Grafton Gully Cycleway through the Catholic and Presbyterian sections	No	Current Status: A strategic assessment has been completed and passed onto Community Facilities for delivery. This SharePoint line been cancelled and a new line 4471 has been created.
665	I&ES: DPO	Myers Park upgrade stage II	Stage 2 of Myers Park Development plan	Q3; Q4	Targeted rates	\$ 3,264,703	Deferred	Red	This initiative was not completed in FY 16/17 and is not an activity that the Park, Sport and Recreation programme of works will capture in FY 2017/18. This project has been transferred to the DPO. The DPO will update the board in Quarter 1.	No	Project being managed by DPO who are updating on the progress.
Sports Parks											
648	CF: Project Delivery	Grey Lynn changing rooms(hireage of portacabin)	Design and build new changing rooms and pavilion building for Grey Lynn Park	Q1; Q2; Q3; Q4	LDI: Opex	\$ 6,000	In progress	Green	Current status: Awaiting a strategic assessment from Community Services due to the club not having enough funding to complete initial proposed option. Next steps: Complete options for concept design for local board and sports codes consultation.	No	Current status: Concept design phase underway Next steps: Complete options for concept design for local board and sports codes consultation.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3428	CF: Project Delivery	Arch Hill Reserve Sports Infrastructure Development	New sand carpet on the half field and new lighting at Arch Hill Reserve	Q1; Q2; Q3; Q4	Growth	\$ 30,500	Deferred	Red	Through investigation and needs analysis across the region this project has been put on hold and budget deferred to financial year 2019/2020. Current status: Full investigation and consultation to be undertaken. Physical works proposed to take place in financial year 2019. Next steps: Confirm scope of works.	No	Current status: Noise assessment underway Next steps: Prepare tender documents for professional services
3430	CF: Project Delivery	Grey Lynn Park (Sports Infrastructure Development)	New changing rooms, four toilets and four changing rooms possibly with club rooms.	Q1; Q2; Q3; Q4	Growth	\$ 110,000	In progress	Green	Current status: Awaiting a strategic assessment from Community Services due to the club not having enough funding to complete initial proposed option. Next Steps: Complete options for concept design for local board and sports codes consultation.	No	Current Status: Concept design phase underway Next Steps: Complete options for concept design for Local Board and sports codes consultation
3429	CF: Project Delivery	Victoria Park Sports Infrastructure Development	1, 2, 3 and 4 - installation of irrigation over total site	Q1; Q2; Q3; Q4	Growth	\$ 385,000	Completed	Green	Current status: complete	No	Current status: Complete
Leisure											
4488	CF: Project Delivery	Olympic Pool - Gas Pipe Line & Concrete spalling	Gas pipe leak was critical and completed due to imminent danger... work for spalling concrete is planned... if not done than it will have detrimental effect on the structure of the building.	Q4	ABS: Capex	\$ 34,650	Completed	Green	Current Status: complete	No	Current status: Gas pipe line works are complete. Next steps. Awaiting confirmation of concrete spalling works completion from Olympic Pool Management.
2733	CS: PSR: Leisure	Community Leisure Management (CLM) operators of Parnell Baths & Pt Erin Pool	Management Agreement ACPN_10790 - Supplier will provide a comprehensive range of programmes to meet the Council/LB objectives that reflect the local community demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	"Parnell Baths programming targets have met the local board objectives for the 2016/2017 financial year. Parnell Pool experienced a 28% decrease in visitor numbers this year. The key contributing factors were the delayed opening in November, to allow building works on the plant room, and poor attendance during planned events in January and February due to the wet weather. The season was extended through April which did help final visitor numbers and provided the World Masters Games participants a training venue. Point Erin Pool programming targets have met the local board objectives for the 2016/2017 financial year Visitor numbers were on par with last year (57,500), largely due to planned events attracting large participation on fine days during the summer." "	No	Q3 Highlights <ul style="list-style-type: none"> The 'Wet Hot Beauties' held a show every night from the 20 -26 February Orakei School attended Water Safety on Wednesdays and Fridays for 5 consecutive weeks – (GAAAP). Music at the Pools event on 19 February- DJ playing music. Children's Day event on the 5 March- with inflatables, games, prizes, competition, and music. Day Rave 25 March- inflatables, music, games, prizes and other competitions. - KPIs on track.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2753	CS: PSR: Leisure	Tepid Baths	Will provide a comprehensive range of programmes to meet council /LB objectives that reflect the local community/ demographics/ needs	Q1; Q2; Q3; Q4	ABS: Opex	\$ -	Completed	Green	"Tepid Baths programming targets have met the Local Board objective of 'Quality parks, open spaces and community facilities created for people to use and enjoy'. The facility has maintained its visitor numbers from last year, despite an extended closure during renewal works. Under 16 swimming visits have seen an increase of 18%. Swim squads have seen an increase this year. The fitness centre began the year with a decline in membership, however positive signs of sustained growth in Quarter 3 & 4. The growth has been driven through improved membership engagement, quality programming and focused membership acquisition. The swim school has had a decline of 4,000 children's visits in swimming lessons this year. In response new staffing resources have been developed to focus on programme quality, customer service and programme consistency. A positive trend of schools entering the Learn to Swim programme this year has been a highlight for the swim school - delivering over 10,000 children's swim lessons."	No	Tepid Baths Pool and Leisure Centre Business Plan – KPI programming targets are on track to meet the Local Board objectives year to date. Tepid Baths has seen lower numbers this quarter due to a programmed 2 week maintenance shut down in January year on last year we have experienced a decrease of 3% this is equated to our shut timing in different periods to last year. The decrease in visits has largely been experienced in fitness however. The fitness centre has seen an increase of 1% membership this quarter. The swim school has 2 schools utilising its services in this third quarter, delivering 5,000 lessons to local school students.
Sport and Recreation											
1462	CS: PSR: Sport & Rec	Boroughs Basketball Court (WTM)	Development of a new basketball court at Victoria Park. \$3000 LDI opex. (Remainder of this project is externally funded.)	Q1; Q2; Q3; Q4	LDI: Opex	\$ 3,000	Cancelled	Red	This budget is no longer required and was reallocated through the 2017/2018 Annual Budget process As explained in Quarter 3, this allocation of funding is no longer required, and reallocated through the 2017/2018 Annual Budget process	No	This budget is no longer required and can be reallocated.
646	CS: PSR: Sport & Rec	Sport & Recreation Facility Investigation Fund (WTM)	Supporting the completion of needs assessments, feasibility, and other investigations for sport and recreation facility developments to ensure robust decisions are made about future investment	Q1; Q2; Q3; Q4	LDI: Opex	\$ 20,000	Deferred	Red	Agreement with the Richmond Rovers Club has not been resolved due to concerns over funding. This project will not be completed by 30 June 2017. The Local Board have deferred \$20,000 to FY18. This was approved by the Finance and Performance Committee on 1 June 2017. Letter sent to club outlining the local board's position on the development of a multi-purpose facility at Grey Lynn Park. Local Board wish to continue progressing with new changing room and toilet facilities. Staff are preparing an options paper for the Local Board to consider ahead of re-emgaging with the club.	No	Design options for Grey Lynn multi-purpose facility has been tabled with the Club. The Club do not think that they can raise the estimated funding for the Club component. Staff are considering options for discussion with the local board in April 2017.
Development Projects											
4288	CF: Project Delivery	Cox's Bay BBQs	Cox's Bay BBQs	Q2	LDI: Capex	\$ -	Completed	Green	Current status: complete	No	Current status: Complete
4424	CF: Project Delivery	Symonds St Cemetery signage, Stage 2 and 3	Carry forward from FY16	Not scheduled	LDI: Capex	\$ 65,000	Proposed	Green	Current Status: Awaiting handover from Community Services Next Steps: Will assess scope and programme in delivery once handover is completed.	No	Current Status: Awaiting handover from Community Services Next Steps: Will assess scope and programme in delivery once handover is completed.

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4311	CF: Project Delivery	Waitematā - (Community Led) Grey Lynn Park Pump Track	Waitematā - (Community Led) Grey Lynn Park Pump Track	Q1; Q2; Q3	LDI: Capex	\$ 30,000	Completed	Green	Current status: complete	No	Current Status: The pump track is under construction on site. Planting confirmed, signage being made, opening event currently being organised. Next Steps: Works due to be completed at the end of April with opening event to be confirmed shortly after. The installation of a plaque is under discussion with the local board.
4314	CF: Project Delivery	Waitemata -Solar tables for public places Aotea Square, Myers Park, Victoria Skate park, Albert Park	Waitemata -Solar tables for public places Aotea Square, Myers Park, Victoria Skate park, Albert Park	Q2; Q3; Q4	LDI: Capex	\$ 19,720	In progress	Green	Current status: Solar table in Aotea Square installed. Foundation for the solar table in Victoria park installed. Delays due to the completion of the temporary road reinstatement. Once concrete has hardened the table will be bolted down. Next steps: Financial settlement and asset settlement.	No	Current Status: Two solar tables for public places Aotea Square and Victoria Skate park Next Steps: Installation of the tables in April.
4299	CF: Project Delivery	LPFFR - Waitemata - Symonds Street Cemetery Signage	Local Park Fixture and Furniture Renewal - Waitemata - Symonds Street Cemetery Signage	Q2	ABS: Capex	\$ 67,717	Completed	Green	Current status: complete	No	Current status: Local park furniture and fixture renewal (LPFFR) is now complete.
Community Facilities: Renewals											
4420	CF: Project Delivery	Symonds St Cemetery signage Stage 1	New signage	Q3	LDI: Opex	\$ 20,000	Completed	Green	Current status: complete	No	Current status: complete
4423	CF: Project Delivery	Pt Resolution paving renewal	Improving of entrance way into Point Resolution Park.	Q3; Q4	LDI: Capex	\$ 50,000	In progress	Green	Current Status: Preliminary design complete and approved. Planning for resource consent has been received. Heritage NZ application to modify has been lodged and approved. Next Steps: Planning for works to be done in conjunction with the headland steps, the lower section of path between the two sets of steps and the main entrance path are being done at the same time as the stairs, with an estimated completion date of late August 2017. The aggregate perimeter path will be completed during the summer works season post October 2017.	No	Current status: preliminary design complete and approved. Planning for resource consent has been received. Heritage NZ application to modify has been lodged and approved. Next Steps: planning for works to be done in conjunction with the headland steps.
3051	CF: Project Delivery	Cox's Bay Playground Renewal	Cox's Bay Whole Playground Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex; LDI: Capex	\$ 226,760	In progress	Green	Current status: Physical works underway. Due to be complete late July 2017. Next steps: Complete physical works.	No	Current status: draft design options presented to local board and preferred option approved, to progress to developed design. Design, consenting and physical works to occur in 2017. Next steps: complete developed design and lodge for resource consent.
3774	CF: Project Delivery	Point Resolution Stairs and Paving Renewal & Concrete Upgrade	Renew old wooden/concrete stairs in line with the development plan and other recently upgraded steps. Additional funding for FY17 allocated from Point Resolution new mudcrete paths project. Note: This item replaces items 657 and 3057.	Q1; Q2; Q3; Q4	ABS: Capex; LDI: Capex	\$ 304,200	In progress	Green	Current status: Demolition of the stairs and removal of one tree has been completed. All piling foundations have been completed. Production of the steel and concrete stairs is underway and on schedule. The path below the stairs and the main entrance path have been added to the contract. There are significant geophysical problems for this site. Resource consent conditions are significant and have increased costs due to multiple monitoring requirements. Next steps: Complete the lower path, assembly of the stairs and construction of the new main path from the entrance. The addition of the paths has extended the timeline and the estimated completion date is now mid-August. Weather delays for concrete works may occur.	No	Current Status; Resource consent approval and Heritage New Zealand Authority to Modify have been received Building consent has been lodged pre-Xmas and received late February 2017.Tender has been completed and a preferred vendor has been recommended. Next Steps Award contract to preferred tenderer and undergo planning and communications for the commencement of works.

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3771	CF: Project Delivery	Western Park Boardwalk and Paving Renewal	Western Park Boardwalk, Paths and Stair renewals. Install bluestone edging to path renewals in line with development plan. Note this item replaces items 667 and 3054.	Q1; Q2; Q3; Q4	ABS: Capex; LDI: Capex	\$ 321,704	In progress	Green	Current status: central route and western ridge complete. Currently designing stairway. Next steps: consents and authorities for boardwalk and stairs on eastern side of park.	No	Current status: central route and western ridge complete. Currently designing stairway. Next steps: consents and authorities for boardwalk and stairs on eastern side of park. Staff are investigating options for the local board allocating discretionary funding towards a Heresford Street stairway. Staff are going to be meeting with the local board members in June to discuss this.
4283	CF: Project Delivery	313 Queen Street - vacant space renewals	Repaint interior, upgrade lighting, refurbish the floor, and minor kitchen works.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 71,000	In progress	Green	Current status: All tender documentation has been compiled. Next steps: Take tender out to market.	No	Current status: design complete and review of design underway. Next Steps: tender will close at the end of June 2017. Physical works will begin in the 2017/2018 financial year.
3059	CF: Project Delivery	Albert Park Band Rotunda Renewal	Albert Park Band Rotunda Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 30,000	In progress	Green	Current status: Detailed drawings have been received from the heritage architect. Next steps: Put together a work package to go out to tender. This will be delivered at the same time as the renewal of the Keepers Cottage. The work is schedule to commence October 2017. The Development Programme Office providing funding for this project.	No	Current status: we have engaged a heritage architect to produce a detailed document on what work is required. Next steps: create a works package to be sent out to potential contractors. Physical works to commence October 2017. The Development Programme Office are going to provide funding for this project so that it can be delivered to a suitable standard.
3069	CF: Project Delivery	Albert Park Cottage Building Renewal	Albert Park Cottage Building Renewal	Q4	ABS: Capex	\$ 40,000	In progress	Green	Current status: Archaeological authority has been granted. Documents are being prepared for tender process. The Development Programme Office is supplying the funding for the delivery of this renewal. Next steps: Award a contractor to carry out the work. This is scheduled to commence in October 2017 and completed by December 2017.	No	Current status: building consent has been granted. Staff are currently waiting for resource consent before the tender is put out for physical works. Next steps: tender for physical works. The Development Programme Office are going to provide funding for this project so that it can be delivered to a suitable standard.
4284	CF: Project Delivery	Albert Park man hole covers	Albert Park man hole covers	Q2; Q3; Q4	ABS: Capex	\$ -	In progress	Green	Current status: The man hole covers were not the correct size and a new set of heavy duty stormwater covers have been ordered. They will then be machined via a Computer Numeric Control process. Next steps: Installation the stormwater covers in Albert Park expected to be completed 30 June.	No	Current status: the man hole covers were not the correct size and a new set of heavy duty stormwater covers have been ordered. They will then be machined via a computer numeric control process in late March or early April. Next steps: installation the stormwater covers in Albert Park in April 2017.
3064	CF: Project Delivery	Albert Park Structures & Utilities FY17-18 Renewal	Albert Park Handrail, Lighting and Step Renewals	Q2; Q3; Q4	ABS: Capex	\$ 65,000	In progress	Green	Current status: Finalised concept for detailed design for balustrade, steps and wall plastering out for tender. Next steps: Design and consenting of balustrade. Tender for plastering walls extended due to existing commitments of specialist plasterers physical works to commence July and August. This is weather dependent. Partial footpath closure required,	No	Current status: Waiting for direction from the heritage team on balustrade redesign this will trigger a consent process. The steps for re-plastering have gone out for pricing. Next steps: Design and consenting of balustrade. Physical works for re-plastering steps in June.
4285	CF: Project Delivery	Basement Theatre - Toilet Upgrade	Basement Theatre - Toilet Upgrade	Q1; Q2; Q3; Q4	ABS: Capex	\$ 69,000	In progress	Green	Current Status: Project architect is working with a accessibility consultant in regards to proposing a suitable option for toilet access. Next Steps: The final drawings with accessible route is to be submitted for consent process.	No	Current status: planning phase. Next steps: scheduled for design and pricing, with installation start and completion during period of December 2017 as required by the client.
4287	CF: Project Delivery	Coxs Bay 3 field - lights	Coxs Bay 3 field - lights	Q1; Q2; Q3	ABS: Capex	\$ -	Completed	Green	Current status: complete	No	Current status: Complete

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4289	CF: Project Delivery	Cox's Bay Stage 3 (Parawai Crescent section)	Renewal of the final section of the greenway path at Cox's Bay Reserve. Path to be realigned and retained to bring it back within the park boundary. Timeframe for the project is approximately six months.	Q1; Q2; Q3; Q4	ABS: Capex	\$ -	In progress	Green	Current Status: Developed design complete. Review of design for consent queries underway Next Steps: Consent due for approval in late July/August 2017. Works to be planned for post October 2017.	No	Current status: preliminary design complete. Developed design and consent planning underway. Next step: consent application to be lodged and plan for physical works procurement.
3060	CF: Project Delivery	Ernest Davis Retaining Wall Renewal	Ernest Davis Retaining Wall Renewal. Existing Renewals Project	Q1; Q2	ABS: Capex	\$ 70,000	Completed	Green	Project complete	No	Current status: complete
4290	CF: Project Delivery	Ewelme Cottage - Renew Facility to Reach LOS - Stage I	Ewelme Cottage - Renew Facility to Reach Level Of Service - Stage I	Q4	ABS: Capex	\$ 22,084	In progress	Green	Current status: Conservation plan and condition report is being commissioned to inform the preservation works. Next steps: Development of design detail and New Zealand heritage approval. This is dependent on outcome of conservation and condition report recommendations.	No	Current status: The project is in its initial stage of planning and requires investigation to enable the scope to be defined for delivery. Next steps: Procurement documentation upon formalisation of project scope.
4291	CF: Project Delivery	Freemans Bay Community Centre - Replace Fire Protection System	Freemans Bay Community Centre - Replace Fire Protection System	Q1	ABS: Capex	\$ 7,000	Completed	Green	Current status: complete	No	Current status: complete
4344	CF: Project Delivery	Freemans Bay Community Centre - Stairs and Drain Replacement	This was a health and safety critical works. Installation of timber board walk over the maximum flood level. The demolition and disposal of the existing concrete steps as it creates a tripping hazard.	Q4	ABS: Capex	\$ 39,950	Completed	Green	Current status: complete	No	Current status: consultants have been engaged including arborist. Design works are in progress. Tender process complete. Next step: Physical works will begin on 22 May 2017.
4431	CF: Project Delivery	Freemans Bay Community Centre Renewals	Car park renewal Footpath renewal Playground renewal	Q4	ABS: Capex	\$ 220,839	In progress	Green	Current Status: Physical work has ben started. Next Steps: project completion	No	Current status: consultant has been engaged and design works are in progress. Next steps: call for tenders upon completion of design works.
4292	CF: Project Delivery	FY15 Structures	Renewal of existing assets - Alberton Reserve, Albert Oark, Arch Hill Scenic Reserve, Bayfield Park, Cox's Bay Reserve, Dove Myer Robinson Park, Grey Lynn Park, Harry Dansey Park, Mahuhu Reserve, Point Erin Park, Renall Reserve, Salisbury Reserve, Tirotai Reserve, Wairangi Reserve, Wellpark Reserve, Western Springs Lakeside Structures Renewal, Existing Renewals Project.	Q1	ABS: Capex	\$ -	Completed	Green	Current status: complete	No	Current status: complete
4294	CF: Project Delivery	Grey Lynn Park Greenways	Grey Lynn Park Greenways	Q1	ABS: Capex	\$ 20,300	Completed	Green	Current status: completed 1 August 2016	No	Current status: completed 1 August 2016
3766	CF: Project Delivery	Grey Lynn Park Playground Renewal & Upgrade	Grey Lynn Park Whole Playground Renewal. Existing Renewals Project. To upgrade the southern playground at Grey Lynn Park in conjunction with the renewals programme. Note this item replaces items 649 and 3045.	Q2; Q3	ABS: Capex	\$ 382,142	Completed	Green	Current status: complete	No	Current status: complete
4349	CF: Project Delivery	Herne Bay Petanque Club - Refurbish Existing Roof	Health & Safety Critical Works	Q4	ABS: Capex	\$ 31,421	In progress	Green	Current status: The reroofing is now mostly complete and will be finished by the end of June 2017. Next Steps: Complete and close the project.	No	Current status: scoping in early March. Next steps: request pricing in late March. Review building consent requirements.
3861	CF: Project Delivery	High Street - Public Toilet Renewals	Toilet to be refurbished throughout. Heritage aspects to this facility.	Q4	ABS: Capex	\$ 45,000	Completed	Green	Current status: complete	No	Current status: the works have gone out to tender. Next steps: appoint a main contractor. The project should be completed this financial year.

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3056	CF: Project Delivery	Highwic House roads and carparks Renewal	Highwic House Roads, Carpark and Steps Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 10,000	Deferred	Red	Issues/ Risks: There have been delays in identifying the scope of the pavement renewal works to fit Heritage New Zealand criteria. Current Status: Awaiting input from Heritage New Zealand and the Highwic House Advisory Group on suitable pavement renewal options. Next Steps: Liaise with Highwic House Advisory Group on progress and initiate consent processes.	No	Current status: consultation with Heritage NZ underway to determine the scope of previous pavement types/layers in order to determine a renewal treatment. Consent planning underway in conjunction with consultation. Works to be planned for financial year 2017 construction season. Next Steps: confirm design and methodology. Lodge consent application. Procure physical works.
3063	CF: Project Delivery	Hobson Bay Pathway Renewal	Awatea Reserve, Hobson Bay Esplanade Reserve, Takutai Reserve Path, Bridge and Retaining Wall Renewal	Not scheduled	ABS: Capex	\$ 10,000	Deferred	Red	Issues/ Risks: Geo technical issues that effect the long term safety and maintenance of the track Current status: Report identifying slip and erosion effects on the track is complete and awaiting workshop with the local board in July to discuss future renewal approach. Next step: Awaiting direction from local board workshop in July.	No	Current Status: project scope reviewed on site. Issues with private water management and numerous slips require a review of the renewal approach. Next step: awaiting geo-tech report recommendations.
4295	CF: Project Delivery	Leys Institute Hall - Deconstruction of Double Skin Brick Wall	Leys Institute Hall - Deconstruction of Double Skin Brick Wall	Q1; Q2	ABS: Capex	\$ 43,000	Completed	Green	Current status: completed 22 Dec 2016	No	Current status: completed 22 Dec 2016
3049	CF: Project Delivery	LP WCR - Waitemata - Dove Myer Robinson Paving Renewal	Local Park Walkway and Cycleway Renewal - Dove Myer Robinson Park, Bollard, Handrail, Paths and Seats Renewals. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 80,000	Deferred	Red	Issues/ Risks: Delay in schedule due to contractor availability. Current status: The project was to occur in two stages, one to be delivered before July and one to commence in October. The tender for the first stage received no submission. Invited suppliers were unavailable to complete the work in the required time frame. As a result, both stages will be completed simultaneously. Documentation is being prepared for this to tender in late July. Estimated completion is in November. Next steps: Prepare the procurement documentation and appoint a contractor.	No	Current Status: Consents for the work have been approved. Next Steps: Physical works Procurement in progress. Work is scheduled to start July-August and be completed before the end of the calendar year.
3053	CF: Project Delivery	LP WCR - Waitemata - FY15 Path Renewals	Herne Bay Beach Reserve, Lemington Reserve, Meola Reef, Renall Reserve, Wellpark Reserve Path Renewals. Existing Renewals Project	Q3	ABS: Capex	\$ 25,000	Completed	Green	Current status: complete	No	Herne Bay Beach Reserve: Scope has been defined and completed, refer to SharePoint ID 4296. The following projects have been completed: Lemington Reserve, Meola Reef, Renall Reserve, Wellpark Reserve Path Renewals.
4296	CF: Project Delivery	LP WCR - Waitemata - Herne Bay Beach Reserve Road & Path	LP WCR - Waitemata - Herne Bay Beach Reserve Road & Path	Q1; Q2	ABS: Capex	\$ 64,937	Completed	Green	Current status: complete	No	Current status: complete
4297	CF: Project Delivery	LP WCR - Waitemata - St Stephens Cemetery	LP WCR - Waitemata - St Stephens Cemetery	Q1; Q2; Q3; Q4	ABS: Capex	\$ 4,280	On Hold	Red	Project on hold while awaiting decision and due to lack of budget. Renewal of paths are opposed by Heritage NZ and Council Heritage. Current budget allocation is insufficient for the required investigation and redesign. Current status: Footpath pavement renewal project on hold pending decision on storm water disposal options and Heritage New Zealand consent. Next Steps: Review storm water options and budget requirement.	No	Current status: stormwater engineer procured for detailed design to address water run off concerns. Significant consenting requirements including resource consent with Heritage New Zealand, environmental, coastal and lwi input. Engineering options to be compared to decide which is most appropriate. Next Steps: complete design, confirm with Heritage and others regarding new design. Lodge for consent.

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3046	CF: Project Delivery	LPWCR - Waitemata - Albert Park Stage 4	Local Park Walkway and Cycleway Renewal Albert Park Path Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 90,000	In progress	Green	Current status: Planning is currently underway for the removal of a small section of path above Kitchener Street. All other work has been completed. Next Steps: The project is expected to be completed by the end of the calendar year.	No	Current status: The final stage of asphalt path renewal within Albert Park has been completed, including the re- location of a commemorative plaque into the lawn area. Next Step - A section of path above Kitchener Street identified for removal due to low tree branches will be removed once a remedial planting plan has been developed.
4301	CF: Project Delivery	Myers Park - Upgrade of Public Toilet to Changing Room	Myers Park - Upgrade of Public Toilet to Changing Room	Q3	ABS: Capex	\$ -	Completed	Green	Current status: complete	No	Current status: complete
4302	CF: Project Delivery	Myers Park Manhole Covers	Myers Park Manhole Covers	Q3	ABS: Capex	\$ -	Completed	Green	Current status: complete	No	Current status: complete
4417	CF: Project Delivery	Myers Park splash pad	Design, documentation, consenting, tender and construction of a new zero depth splash pad in Myers Park	Q4	ABS: Capex	\$ 879,941	Completed	Green	Current status: Handover completed on February 2017. Next steps: Complete concrete wash on surrounding surface.	No	Current status: handover completed on 24 February 2017 Next steps: complete concrete wash on surrounding surface by the end of April.
4303	CF: Project Delivery	Old Mill Rd Playground Renewal	Old Mill Rd Playground Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 83,860	In progress	Green	Current status: Detailed design is complete. Physical works are complete. Safety inspection has been completed. Next Step: Minor items to be completed before 20 June 2017 including removal of woodchip and replacement of two timber edge boards.	No	Current status: project scope has been confirmed. Suggested components have been discussed. Design services have been procured. Works being planned for April/May 2017. Next step: confirm consent requirements and cost estimates.
4304	CF: Project Delivery	Olympic Pool Refurbish Air Shaft	The existing air shaft will be cleaned with wire brush, surface treated with anti rust oxide and covered with Noxyide rubber membrane to achieve 3.5 micoron coating.	Q3	ABS: Capex	\$ 28,500	Completed	Green	Current status: complete	No	Current status: complete
4305	CF: Project Delivery	Parnell Library - Upgrade heating and ventilation	Parnell Library - Upgrade heating and ventilation	Not scheduled	ABS: Capex	\$ -	Cancelled	Red	This project was cancelled as the Heritage Department did not support air conditioning in a heritage building. Staff are now investigating underfloor heating. Current status: It was determined that the installation of air conditioning at this facility will be very difficult. Next steps: Investigate the upgrading of the existing underfloor heating system.	No	This project has been cancelled as the Heritage Department is not in support of installing air conditioning in this heritage building.
4306	CF: Project Delivery	Parnell Pool - Replace main control switchboard	Parnell Pool - Replace main control switchboard	Q3	ABS: Capex	\$ 20,176	Completed	Green	Current status: complete	No	Current status: complete
4307	CF: Project Delivery	Parnell Pool - Replace walkway handrail	Parnell Pool - Replace walkway handrail	Q1; Q2; Q3; Q4	ABS: Capex	\$ 25,900	Cancelled	Red	Issues/ Risks: Cancelled project as this has been merged with Parnell Pools Comprehensive Upgrade, please refer to SharePoint record 397 for commentary. Cancelled project as this has been bundled into Sentient ID 15860.	No	Project has been cancelled and merged with Parnell Pools Comprehensive Upgrade Sharepoint ID 397
4308	CF: Project Delivery	Parnell Pool Replace concrete stairways	Parnell Pool - Replace concrete stairways	Q1; Q2; Q3; Q4	ABS: Capex	\$ 71,250	Cancelled	Red	Issues/ Risks: Cancelled project as this has been bundled into Sentient ID 15860. Cancelled project as this has been bundled into Sentient ID 15860.	No	this project has been cancelled and bundled with Sharepoint ID 4307.

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397	CF: Project Delivery	Parnell Pools Comprehensive Upgrade (Waitematā FY17 renewals)	Parnell Pools: Comprehensive upgrade. Parnell Pools: Replace concrete stairways. Parnell Pools: Renew poolside loungers, replace exit turnstile. Parnell Pools: Replace walkway handrail, the handrail along the public walkway requires replacement to bring it up to complying height.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 2,026,126	Deferred	Red	Design progress is behind schedule due to resource consent delays. These may affect the ability to deliver the pool pipework and concourse replacement before the 2018 season. Current status: Resource consent is required for the pool pipework and concourse replacement. Preparation of consent application is in progress. The structural integrity of the main plantroom building is being assessed. This will inform further recommendations regarding the strengthening or replacement of this building. Documentation of work not requiring building or resource consent is in progress. Next steps: Site establishment is planned to begin July 2017 for the commencement of work that does not require a building or resource consent. Replacement of pool pipework and concourse will commence once consents have been obtained.	No	Current status: A structural report is being prepared to establish the structural condition of the plantroom building, the main pool and main building. A priority list has been drafted to enable design to commence on stage physical works, structural repairs; lido and spa pool water supply and heating pipework replacement, concourse renewal, and then other works. Next steps: Review structural report while considering the future of facility. If the structural report does not raise any significant risks, proceed to stage 2 scope of works, structural repairs; lido and spa pool water supply and heating pipework replacement and concourse renewal.
4343	CF: Project Delivery	Ponsonby Community Centre-Acoustics Renewal	Installation of acoustic ceiling panels at the two small children's rooms at the Ponsonby Community Centre.	Q3	ABS: Capex	\$ 20,790	Completed	Green	Current Status: complete	No	Current status: complete
4419	CF: Project Delivery	Pt Erin Carpark & Path Renewal	Car park and path renewal	Q4	ABS: Capex	\$ 374,391	In progress	Green	Current Status: Physical work is in progress. Works within kerb and channel have been completed. Next Step: Construction monitoring and settle interim payments (if any).	No	Current status: design consultants have been appointed and design works are in progress Next step: call for tenders to appoint a physical works contractor upon completion of design documentation.
3052	CF: Project Delivery	Structures Renewal FY16	Alberon Reserve, Albert Park, Arch Hill Scenic Reserve, Bayfield Park, Cox's Bay Reserve, Dove Myer Robinson Park, Grey Lynn Park, Harry Dansey Park, Mahuhu Reserve, Pt Erin Park, Renall Reserve, Salisbury Reserve, Tirotai Reserve, Wairangi Reserve, Wellpark Reserve, Western Springs Lakeside Structure Renewals. Existing Renewals Project	Q3	ABS: Capex	\$ 25,000	Completed	Green	Current status: complete	No	Current status: complete
4310	CF: Project Delivery	Symonds Street Cemetery West Structure Renewal	Symonds Street Cemetery West Structure Renewal of the low retaining wall.	Not scheduled	ABS: Capex	\$ 20,000	Cancelled	Red	Issues/Risks: Project has been cancelled. Asset does not require renewal. Project has been cancelled. Asset does not require renewal.	No	Current Status: staff have assessed the site and found that the project is not necessary. Next Steps: project is no longer continuing.
4418	CF: Project Delivery	Tepid Baths Rebuild entrance ramp	Remove existing tiles to ramp/steps, repair substrate, lay new nonslip tiles. Consider extending ramp to meeting slope compliance	Q1; Q2	ABS: Capex	\$ 26,186	Completed	Green	Current status: complete	No	Current status: complete
3050	CF: Project Delivery	Tirotai Reserve Playground Renewal	Tirotai Reserve Whole Playground Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 85,000	Completed	Green	Project complete	No	Current status: construction complete pre-Christmas, except for installation of park furniture, which is to occur early March 2017. Playground open to public for use Next steps: install park furniture.
3068	CF: Project Delivery	Victoria Park Lighting No 1 Renewal	Victoria Park Lighting Renewal	Q1; Q2; Q3; Q4	ABS: Capex	\$ 44,000	In progress	Green	Current status : Lighting requirement is being assessed to ensure the asset is utilized to its fullest potential. Next Step : Project scoping to be completed.	No	Current status: following assessment scope re-defined and changed to removal instead of renewal. Next steps: procurement to remove lighting.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3058	CF: Project Delivery	Waitematā Advanced Pavements	Multiple Site Paving Renewals Project - Alberon Reserve, Arch Hill Scenic Reserve, Grey Lynn Park, Moira Reserve, Tole Reserve Path Renewals. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 18,578	In progress	Green	Current Status: The footpath and pavement renewals have been completed within Arch Hill, Tole and Moira Reserves and Grey Lynn Park. Next steps: Obtain tree resource consent for Alberon Reserve footpath pavement renewal. Procure a contractor and implement works in September 2017	No	Current status: works complete at Arch Hill, Tole Reserve, Moira reserve and Grey Lynn Park Next Steps: Obtain consent for works to happen in Alberon Reserve
392	CF: Project Delivery	Waitematā FY17 Arts Facility renewals	Studio One - renew power distribution board and redecoration	Q2	ABS: Capex	\$ 14,300	Completed	Green	Current status: complete	No	Current status: complete
393	CF: Project Delivery	Waitematā FY17 Community Centre & Hall renewals	Freemans Bay Community Centre - replace hall exit doors and upgrade toilets	Q4	ABS: Capex	\$ 92,400	In progress	Green	Current status: Works have been awarded and started. Completion is expected by the end of July. Next steps: Project completion end of July and hand over to operations staff.	No	Current status: prepare documentation for the proposed works. Next Steps: go out to tender for the physical works.
3750	CF: Project Delivery	Waitematā FY17 Grey Lynn Library renewal	Grey Lynn Library - air conditioning replacement. Note this item and item 3752 replace item 395.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 33,524	In progress	Green	Current status: Execution phase with installation of new air conditioning units completed and operational. Next steps: Handover and closure	No	Current status: execution phase. Next steps: pricing and start of physical works, with estimated completion by end June 2017 or sooner.
3752	CF: Project Delivery	Waitematā FY17 Leys Library renewal	Leys Library - Upgrade CCTV. Note this item and item 3750 replace item 395.	Q3	ABS: Capex	\$ 14,300	Completed	Green	Current status: complete	No	Current status: Complete
394	CF: Project Delivery	Waitematā FY17 Libraries FF&E renewals	Grey Lynn Library - Furniture, Fittings and Equipment renewals.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 72,818	In progress	Green	Current status: All the orders have been placed for the furniture items required by the library. They should be delivered by mid to late June 2017. Next Steps: Install the new furniture items and complete the project.	No	Current status: obtaining quotes Next steps: place orders
3760	CF: Project Delivery	Waitematā FY17 Olympic Pool renewal	Olympic Pool - Acoustic improvements to main pool. Note this item and items 3758 and 3764 replace item 396.	Q2; Q3; Q4	ABS: Capex	\$ 98,338	In progress	Green	Current status: An acoustic assessment is in progress with draft recommendations due 23 June 2017. Next steps: Review design options for procurement.	No	Current Status: Professional services out for tender for acoustic engineer input. Next Steps: Award professional services
3758	CF: Project Delivery	Waitematā FY17 Parnell Pool renewals	Parnell Pools - Renew poolside loungers and replace exit turnstile. Note this item and items 3760 and 3764 replace item 396.	Q1; Q2	ABS: Capex	\$ 65,476	Cancelled	Red	This project record was cancelled, project has been merged with Parnell Pools Comprehensive Upgrade project. Please refer to SharePoint ID 397 for commentary. Cancelled project as this has been bundled into Sentient ID 15860.	No	Current status: Refurbishment of 26 poolside sun- loungers has been completed. A further 10 sun- loungers have been found in storage and a price to refurbish these has been accepted. Next steps: The further 10 sun-loungers are to be refurbished and returned to site.
3764	CF: Project Delivery	Waitematā FY17 Pt Erin Pool renewals	Pt Erin Pool - New entrance door controller and rebuild perimeter fence. Note this item and items 3758 and 3760 replace item 396.	Q2; Q3; Q4	ABS: Capex	\$ 58,333	In progress	Green	Current status: New entrance sliding door completed. Next steps: Award physical works for fence renewal in early July 2017.	No	Current status: finalising scope of works. Next steps: award the physical works early April 2017.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3062	CF: Project Delivery	Waitematā Paving, Court and Carpark FY17-19 Renewal	There are five sub-projects under this project: 1. Upgrading works at Myers Park access road. This includes upgrade road base, sub base and surfacing including drainage works and road markings 2. Upgrade Victoria Park access road. This includes upgrade sub-base and surfacing including drainage works and road markings 3. Upgrade Pompallier Reserve. This includes replacing the existing bricks foot path with similar materials 4. Replace damaged concrete foot path at Hukanui Crescent, St. Mary's Bay 5. Replace damaged concrete foot path at Jagers Bush Reserve at Meola Road, Western Springs.	Q3; Q4	ABS: Capex	\$ 70,000	In progress	Green	Current status: Work has been completed for Pompallier Reserve, Hukanui Crescent and Jagers Bush Reserve. Engineering design works for Myers Park access road and Victoria Park access road are in progress. Next steps: Complete construction works for all foot paths and establish contracts for Myers and Victoria Park access roads.	No	Current Status: Contract has been established for Pompallier reserve, Hukanui Crescent and Jagers Bush Reserve. Tenders have been called for Myers Park access road and Victoria Park access road. Tender negotiation is in progress to determine the final contract sum. Next Steps: Start construction works for all foot path works and establish contracts for Myers and Victoria Parks Access roads
3067	CF: Project Delivery	Waitematā Playspace FY16-17 Renewal	Renewal of playground assets for various sites. Francis Reserve: Top up cushionfall woodchip, Ireland Reserve: Renewal of low retaining wall and play equipment. Sackville Reserve: Renewal of playground (Unit getting old due for replacement. Edge is okay but cushionfall woodchip low), Vermont Reserve: Renewal of playground (All play items have reached an unacceptable condition and age).	Q1; Q2; Q3; Q4	ABS: Capex	\$ 80,435	In progress	Green	Current status: Project scoping underway. Works programme to be confirmed once scoping and site visits are complete. Next steps: Finalise scope of works and assign to project manager for delivery.	No	Current status: project scoping underway, works programme to be confirmed once scoping and site visits are complete. Next steps: finalise scope of works and assign to project manager for delivery of works.
3061	CF: Project Delivery	Waitematā Signage FY17-19 Renewal	Albert Park, Bayfield Park, Coks Bay Reserve, Elam Street Walkway, Francis Reserve, Grey Lynn Park, Meola Reef Reserve, Tole Reserve Signage Renewal, 17 Signs and 2 Plaques	Q2; Q3; Q4	ABS: Capex	\$ 20,000	In progress	Green	Current status: Sign requirements for the various reserves are being reviewed. Design for the signs is being finalised. Next steps: Implement sign replacement July - August 2017.	No	Current status: Planning underway. Next Steps: compile signage information for tender.
3065	CF: Project Delivery	Waitematā Structure FY17-19 Renewal	Arch Hill Reserve, Ayr Reserve, Bayfield Park, Coks Bay Reserve, Dove Myer Robinson Park, Freda Kirkwood Walkway, Freemans Bay Community Centre, Grey Lynn Park, Hamilton Beach Reserve, Harry Dansey Park, Herne Bay Beach, Tole Reserve, Western Springs Lakeside Structure Renewals	Q2; Q3; Q4	ABS: Capex	\$ 80,000	In progress	Green	Current status: assessing project requirements. Next steps: professional services procurement.	No	Current status: assessing project requirements. Next steps: professional services procurement.
3066	CF: Project Delivery	Waitematā Utility and Furniture FY17 Renewal	Harry Dansey Park, Wellpark Reserve, Western Springs Lakeside BBQ, Lamp Post and Drinking Fountain Renewal	Q4	ABS: Capex	\$ 43,000	In progress	Green	Current status: Complete signage design details and seek approval for final design. Next steps: Implement renewal on reserves in July and August.	No	Current Status: Sites visited, compiling signage documentation for approval and tender. Next Steps: Communications to approve signage renewal and tender supply and installation.
3048	CF: Project Delivery	Western Park Fitness Stations Renewal	Western Park Fitness Station Renewal. Existing Renewals Project	Q1; Q2; Q3; Q4	ABS: Capex	\$ 23,000	Deferred	Red	Issues/ Risks: Construction works have been delayed due to wet weather conditions. Current status: Design and consent assessment complete. Physical works procurement is complete. Construction works have been delayed due to wet weather conditions. Next steps: Start physical works in early September 2017.	No	Current status: design and consent assessment complete. Procure physical works by April 2017. Next Steps: start physical works in early May 2017.
3055	CF: Project Delivery	Western Park Lighting Renewal	Western Park Sports Lighting Renewal. Existing Renewals Project	Q1	ABS: Capex	\$ 100,000	Completed	Green	Current status: complete	No	Current status: Complete

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3047	CF: Project Delivery	Western Park Playground Renewal	Western Park - Freemans Bay Whole Playground Renewals. Existing Renewals Project	Q1; Q2	ABS: Capex	\$ 220,000	Completed	Green	Current status: complete	No	Current status: complete
4315	CF: Project Delivery	Western Park signage	Western Park signage	Q1; Q2	ABS: Capex	\$ 6,189	Completed	Green	Current status: complete	No	Current status: complete
Community Facilities: Operational Management and Maintenance											
3851	CF: Operations	Waitematā Arboriculture Contracts	Covers tree maintenance	Q1; Q2; Q3; Q4	ABS: Opex	\$ 846,868	In progress	Green	Asplundh continue to perform well with a quarterly average of 99% for quality. The fourth quarter focus has been towards street tree maintenance and trimming for the clearance of electrical conductors with weather conditions limiting access to open space areas. There has also been an emphasis on ensuring customer responses are completed prior to the commencement of the new contracts on 1 July 2017. It is anticipated a small volume might need to be passed to the new contractor for the area where the scale of works has not allowed completion before contract end. The winter replacement planting programme is well under way. A focus has been on our street tree stock increasing the native diversity and overall tree cover with appropriate tree species.	No	Asplundh (contractor) continue to perform well with a quarterly average of 99.7% for quality In late January, there was a significant weather event that saw a spike in requests for service. This influx in requests resulted in disruption to scheduled street and park tree maintenance. Although most of the follow-up work has been completed, the impact of the storm did create a backlog in jobs. The deluge earlier in March provided additional challenges.
3850	CF: Operations	Waitematā Ecological Restoration Contracts	Covers areas of special ecological significance; and pest species control	Q1; Q2; Q3; Q4	ABS: Opex	\$ 151,755	In progress	Green	Te Ngahere continue to perform well with a quarterly average of 94% for quality. The fourth quarter has seen a continued focus on animal pest control of high value sites with moderate rat bait take across the region. A reduction in bait take towards the end of the baiting programme can be symptomatic of either success in the control programmes or a seasonal decrease in activity as animal pests are not as mobile or breeding. Plant pest control has focused on high value reserves with an emphasis on controlling seed source pest plants. All sites scheduled for planting have been scoped to ensure they are free of pest plants and ready for the planting. Selection of suitable plant species was undertaken factoring in conditions such as soil type, shade and moisture levels. Following on the trend from the third quarter, wasps continue to be reported in low numbers. Animal pest control has seen an increase in the amount of possums trapped. This is common at this time of year as animals become transient exploring new territory. This rise is associated with lack of food source available to possums forcing them to explore other options.	No	Te Ngahere has a quarterly average of 92% for quality leaving some room for improvement. The number of pest plant requests (RFS) have increased compared with last quarter which is expected for the season as reserves experience higher public use with good weather and also the holiday season. Requests for rat and possum control have been consistent with the previous quarter. Third quarter is typically the peak period for wasp control. Although still the busiest period, the presence of wasps have been markedly less than previous years.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
3849	CF: Operations	Waitematā Full Facilities Maintenance Contracts	Covers grounds and open spaces maintenance; and parks amenities maintenance; includes cleaning of public toilets on parks	Q1; Q2; Q3; Q4	ABS: Opex	\$ 5,767,959	In progress	Green	<p>City Parks Services have had an average performance of 96.5% this quarter</p> <p>This is a positive result given the challenges of recent wet weather conditions mixed with warmer days which has seen grass growth continue to occur at an above average rate for this time of year. These climate conditions, combined with the drop to three weekly mowing frequencies in winter has resulted in a few customer complaints. However, sports cancellations were kept to a minimum and the sports clubs overall have been very satisfied with our service delivery. All recent storm damage, particularly surrounding slips and erosion have been assessed by the coastal and geotechnical services team and Community Facilities has dedicated a senior project manager to ensure a consistent procurement approach to settling these regionally. Our operations team has been working hard with outgoing suppliers to ensure a smooth handover to incoming suppliers for the new contracts commencing 1 July.</p>	No	<p>City Parks Services had an average performance of 93.5% for quarter three. This was a good result for the busy summer period. The inclement weather of rain and sun has provided strong grass growth which has been challenging for our mowing contractors. Sports field preparation and allocations for the winter codes are underway. Our maintenance delivery coordinators have been working closely with the events team and contractors to ensure another successful commemoration for ANZAC day.</p>
Infrastructure and Environmental Services											
2234	I&ES: DPO	Newmarket Laneways Upgrade	Town Centre Upgrade - Construction of Teed Street Upgrade	Q1; Q2; Q3; Q4	ABS: Capex	\$ 1,399,804	In progress	Green	<p>The construction contract was awarded and work began on site in June 2017. Construction is progressing well and is on track. Positive feedback has been received from the NM business association with regards to Council's project management. Year - The project has successfully through all of the design phases, there is strong stakeholder support from local landowners, AT is supportive of the changes to parking. A project highlight has been the successful delivery of water sensitive design elements with the incorporation of the bio-retention tree pits. Iwi have been congratulatory about the improvements to stormwater and the incorporation of progeny seedlings from the original Te Ti Tutahi (cabbage trees) being re-planted into Teed Street.</p>	No	<p>Procurement for construction has been undertaken and tenders are being evaluated.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2235	I&ES: DPO	Re-development (Ellen Melville Centre)	Community facilities - upgrades and new facilities Regeneration and redevelopment of Ellen Melville Centre - upgrade heritage building for community.	Q1; Q2; Q3; Q4	ABS: Capex	\$ 3,270,400	In progress	Green	The project was delayed due to asbestos on the site. The project will continue into 2017/2018. Work is progressing on Ellen Melville Centre and Freyberg Place. Delays including asbestos and unplanned for conditions have affected both projects. The project will continue into 2017/2018.	No	Ellen Melville - Construction started August 2016 for 9- 12 months. The first find of asbestos has now been safely removed from the building and has resulted in a delay to the original proposed completion date. Current completion date is now July 2017. An application to the Central Risk Fund for additional funding is pending. Freyberg Square - Construction began on site in August 2016. Demolition is now underway. The removal of Coffee Kiosk completed and reused at Waiuku Recycling Centre. The Olive trees were removed and re-planted on Waiheke Island. The retaining wall completed on Metropolis land to protect the stability of the Phoenix Palms. Current completion date is now July 2017.
2114	I&ES: Environmental services	Low Carbon Lifestyles	A project that supports and empowers householders to lead low carbon lifestyles. This could include targeted energy efficiency, water conservation, zero waste, smarter mobility and/or food security advice to residents. This could be delivered through: - household visits - establishment of neighbourhood groups focussed on low carbon living - apartment and body corporate engagement	Q1; Q2; Q3; Q4	LDI: Opex	\$ 27,900	Completed	Green	In quarter four, 155 households (540 residents) were visited and given personalised advice on how they can reduce their home energy use. A total of 426 energy efficiency recommendations were made and residents committed to 339 actions. Follow-up phone calls will be made to residents to ascertain behaviour change and this will be provided in a report, alongside estimated CO2 emissions savings, to be presented at local board workshop in August 2017.	No	*The proposed approach of focusing the project on stand alone dwellings (instead of apartments) was supported by the local board at a workshop held in February 2017. * A contractor has now been appointed and the project details are being worked through. * Project delivery will take place during the final quarter.
2118	I&ES: Environmental services	Low Carbon Network	Continue with the establishment of the Low Carbon Network. The Low Carbon Network is a network of individuals, households, groups, businesses, etc operating within the local board area working together to promote, support and implement community level low carbon activities. Once the Committee is established, they will work to decide the direction the network will take. A network could comprise of the following elements: communicate and promote, low carbon related activities occurring in the local board area.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 10,000	Completed	Green	Quarter four work has included the following: • A Pecha kucha-style event – 5 April 2017 • A 'Choice Auckland' (low carbon auckland plan) presentation and consultation - 4 May 2017 • Network members surveyed – May-June 2017 • Network meeting and planning session – 22 June 2017	No	Quarter three work has included the following. *Network members were invited to the local board annual budget review consultation. *Interest in the network continues to grow with 140 people now registered in the network database and emailing list. * The Low Carbon Network Facebook page has 70 likes. *The next Pecha Kucha style event is scheduled for 5 April 2017 *The Low Carbon Network will be invited to engage in the local board planning process.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
2165	I&ES: Environmental services	Reducing food waste from business	This project is dependent on findings of reseach being undertaken into the feasibility of food waste collection service for businesses which was completed in June 2016.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	Completed	Green	Initial plans for this project were to hold a business-to- business event where cafes leading the way in diverting food waste from landfill would inform and support other café owners in how to do this. Stakeholder engagement revealed there was little interest in an event due to being time poor. For this reason there has been further investigation in quarter four into the feasibility of delivering a trial food waste collection service. This research has identified that coffee grounds is a viable first step in a trial as there is no contamination and little staff training required to implement. <ul style="list-style-type: none"> • Key deliverables provided to the local board by the end of June 2017 include: <ul style="list-style-type: none"> - A report on all research and findings - A communications plan for the trial - A trial outline - A draft factsheet and promotional poster The outcome of this financial year's project will be presented to the board in August 2017.	No	Engagement with stakeholders is now complete and has revealed there is little interest in attending an event. A communications plan has been developed and work has begun to develop promotional material.
2963	I&ES: Environmental services	Urban Forest Framework	In the 2015/16 year, council officers prepared an analysis of the urban forest using the 2013 LiDAR (Light Detection and Ranging) dataset. LiDAR is the current and most feasible way of assessing woody vegetation such as urban forest on a local board (or regional) scale. Results show that there is 12% tree cover for the CBD and 21% for the suburban parts of Waitemata Local Board. Analysis has been done on the cover on private vs public land and has analysed the levels of statutory protection in place for this tree cover. Auckland Council is re-flying the region to capture LiDAR data again in 2016. The 'Urban Forest Framework' funding for 2016/17 will take this regional dataset and undertake the analysis required to provide 2016 figures and compare these to the 2013 data. This will inform the development of objectives for the urban forest in Waitemata. For example if there is a decrease in cover on private land detected, then this may direct efforts towards advocacy or incentives for private land.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 5,000	In progress	Red	Parts of the LiDAR data have been rejected after quality checks, and staff advise that it is likely to be another three months before a full dataset of suitable quality is obtained for a report to the local board. Relocating and digitising the notable tree information for the Waitemata Local Board area complete, with the exception of a handful of larger sites with many scheduled trees. These sites will require a site visit with heritage team arborists, planned for August 2017. Unfortunately, the 2016 LiDAR data has been rejected by staff following quality checks, therefore staff have been unable to compare the 2013 and 2016 LiDAR data to get a measure of urban forest change. In the meantime, staff will assess urban vegetation change in the whole of the local board area – and for a sample of the wider Auckland metro area – using a comparison of 2011/2012 and 2015/2016 aerial photographs. This method has been tested on 10 randomly selected parts of the local board area. The test has revealed a loss of urban forest trees that would be significant if it was scaled across the whole local board area. Staff feel it is important to proceed with a more timely measurement of canopy change. The manual method has the additional benefit of allowing a comparison (using 2013 LiDAR data) of the rate of tree loss between 2011 – 2013 and 2013 – 2015. The manual measurement and	No	The LiDAR data collection and processing is due to be completed in March 2017. The analysis for the local board will therefore be completed between April and June 2017.
2112	I&ES: Environmental services	Waipapa Stream	To continue with the Waipapa Stream work especially the core removal of pest plants, stream cleaning, planting and community environmental action.	Q1; Q2; Q3; Q4	LDI: Opex	\$ 8,000	In progress	Green	Contractor pest plant control follow up, planting preparation and plantings are completed for 2017- 2018. 100 plants were being held for a community led planting day in July/August 2017. The community group are investigating interpretive signage, have met with community facilitators and are engaging more actively with direct neighbours.	No	Summer pest plant controlled continued as planned. Some mulching of plants was carried out. Scoping of 2017/2018 programme is in progress.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY16/17	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Local Economic Development: ATEED											
1951	CCO: ATEED	Uptown Innovation project (Activation)	To tenant buildings that will be demolished by the City Rail Link project on a short term basis, with innovation-related entities aimed at establishing an innovation community, or hub, and laying the foundations for longer term economic benefit for Uptown and wider Auckland. The activation options are being developed as part of the scoping study currently underway jointly commissioned by ATEED and the Local Board. Costs for activation will be split between the Local Board, ATEED, and the Uptown Business Association.	Q2	LDI: Opex	\$ 30,000	Completed	Green	The project has elicited widespread interest among BID members and, most importantly, catalysed a conversation about the area's potential, particularly with regard to development opportunities associated with the CRL project. An innovation seminar/networking event is scheduled to be held within the Hub on 7 July 2017 and regular Innovation Hub bulletins are distributed to BID members. The project has also faced some challenges which include limited insight to, and influence over, building vacancies in the hub area, the departure of the Lightning Lab programme and a timing mismatch with completion of the next stage GridAKL programme. The project is continuing to be managed by the Business Association, however as the funding provided by the Local Board has been utilised by the Business Association it's status for SharePoint reporting is considered to be completed.	Yes	The Hub Co-ordinator has organised a networking breakfast for early May 2017. A further breakfast is also planned for July 2017. the coordinator is in the process of surveying the business association members to identify topics of interest from an innovation perspective. Efforts are ongoing to attract innovative businesses into the hub and wider area. This has proven to be challenging due to the need to match business needs with the available space. The Uptown Innovation Hub Steering Group continues to meet to monitor progress with the next meeting planned in April. An emerging area of focus for the hub project and wider Business Association is developing an approach to working with stakeholders to influence a future vision and design of the redevelopment of the hub area.
1954	CCO: ATEED	World Masters Games - Lions Tour Leverage Initiative (WTM)	Work with City Fringe business associations to maximise the benefits of the high number of competitors and their families in Auckland for the 2017 World Masters Games, and the visitors to Auckland for the Lions tour. Activity could involve development of promotional offers to encourage competitors / visitors and their families to stay and eat in the City Fringe area and to visit local attractions. Activation / entertainment and short term visual improvements / artworks in local centres could be implemented to make centres more attractive and give visitors, competitors and their families a reason to visit, stay longer and spend in the City Fringe area. Local businesses will be expected to contribute to any prizes, incentives, discounts offered.	Q3	LDI: Opex	\$ 10,000	Completed	Green	The funds were granted to the relevant business associations for the delivery of events during the World Masters Games. Feedback on the success of the events was positive.	No	The Local Board has resolved to grant the available budget to Grey Lynn Business Association, Ponsonby Road Business Association and Karangahape Road Business Association for events. The relevant funding agreements have been signed and Purchase Orders raised to enable payment to the relevant business associations. In addition the Local Board has resolved to make available \$7,500 for the Business Associations to leverage off of the Lions Tour in June and July 2017.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
Community Facilities: Renewals												
1889	CF: Community Leases	Auckland Adult Literacy Centre Inc - Freemans Bay	Renewal lease 52 Hepburn St, Freemans Bay	Q3	30/04/2017	\$ -	\$ 1,000.00	In progress	Red	This item can be closed as the group is not renewing lease. Expressions of interest to be sought to occupy vacated space - see item in 17/18 workplan. Site inspection has been completed. Advertisement for expressions of interest to be completed.	No	Group have surrendered lease from 30 April 2017. Request for expressions of interest to be advertised .
1894	CF: Community Leases	Auckland Bowling Club Inc	New lease 100 Stanley St, Auckland	Q3	31/03/2012	\$ -	\$ 150.00	Completed	Green	Completed		Completed
1883	CF: Community Leases	Auckland Playcentres Association Inc - Franklin Road	Renewal lease 55 Franklin Road, Auckland Central	Q4	01/12/2012	\$ -	\$ 250.00	Not Delivered	Red	Staff are waiting for the application to be returned Application sent to group and site visit and meeting will be arranged once application is received back.	No	Renewal application will be requested from the tenant and background work will be undertaken to gather information for reporting renewal to the board
1895	CF: Community Leases	Auckland Tennis Inc	Rent review 72 Stanley St, Parnell (aka 20 Park Road/1 Tennis Lane)	Q4	30/11/2014	\$ -	\$ 15,750.00	Completed	Green	Completed	No	Rent review prepared in accord with lease provisions. Variation of lease to extend lease to 50 year term drafted and sent to Tennis Auckland for execution.
1890	CF: Community Leases	Citizens Advice Bureau - Grey Lynn	New lease 510 Richmond Road, Grey Lynn	Q4	30/06/2014	\$ -	\$ 500.00	On Hold	Red	On hold until further discussion between the CAB and local board can be held. Board decision on granting a lease deferred. Awaiting engagement between the CAB and local board to determine how the Strategic Relationship Agreement will work.	No	Awaiting engagement between the CAB and local board to determine how the Strategic Relationship Agreement will work.
1884	CF: Community Leases	Gladstone Tennis Club Inc	Transfer land and assest to new entity - Treaty Settlement 110 Gladstone Rd, Parnell	Not scheduled	28/02/2015	\$ -	\$ 500.00	Cancelled	Red	This has been cancelled. Cancelled for Treaty settlement.	No	Cancelled. This is now part of a Treaty settlement.
1885	CF: Community Leases	Herne Bay Ponsonby Racquets Club Inc	Renewal lease 10 West End Road, Herne Bay	Q4	31/10/2016	\$ -	\$ 150.00	Deferred	Red	Waiting on club to negotiate loan with their bank. Loan currently provided by council. May require variation of the lease to reflect the final outcome of loan negotiations. Loan negotiations are progressing slowly. Rather than wait for these to be completed (and a potential variation to accommodate extended payment period), renewal will be progressed separately.	No	Still to be progressed. The club needs to provide further information before a lease term can be determined.
1896	CF: Community Leases	Inner City Women's Group Inc	Renewal lease 4 Warnock St, Grey Lynn	Q4	30/07/2016	\$ -	\$ 500.00	Not Delivered	Red	This lease will be resolved at the July business meeting. To be reported to the board at the July 2017 business meeting.	No	Will be reported to the board at the May 2017 business meeting
1891	CF: Community Leases	Richmond Rovers Rugby League Club Inc	Renewal lease 55-61 Elgin Street, Grey Lynn	Q4	08/12/2015	\$ -	\$ 500.00	Not Delivered	Red	Staff have only recently received renewal application from club and they are now working on the application. Meeting and site visit to the club to be arranged	No	Application has now been received and can be progressed.
1886	CF: Community Leases	Royal NZ Plunket Society - Auckland Central Branch Inc. - 192 Parnell Rd	New lease 192 Parnell Rd, Parnell	Q4	30/06/2013	\$ -	\$ 250.00	On Hold	Red	Delayed while Plunket resolved governance issues and council determines need for facility in the area. Awaiting consideration of issue affecting the long term use of the building. Defer to 17/18 work plan	No	Not progressed. Assessment of community need by staff for facility still to be completed. Potential development options for Heard Park being considered by the local board. This may also be affected by Plunket request for multi premises lease for Plunket sites.

Local Board Work Programme Update 2016/2017 Q4

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Lease Expiry Date	CL: Annual Opex Fee (excluding GST)	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q4 Commentary	Q4 Highlight	Q3 Commentary
1899	CF: Community Leases	Royal NZ Plunket Society - Auckland Central Branch Inc. - Jubilee Building, 545 Parnell Rd	New sub-lease Jubilee Building, 545 Parnell Rd, Parnell	Q4	31/01/2016	\$ -	\$ 250.00	Not Delivered	Red	Staff have been waiting while Plunket resolve governance issues. Awaiting Plunket to complete transfer and assignment of its interests in the leases to its new entities.	No	Renewal application will be requested from the tenant and background work will be undertaken to gather information for reporting renewal to the Board. May be affected by the term of the head lease that expires in May 2019.
1892	CF: Community Leases	Societa' Dante Alighieri (Italian Society)	Renewal lease 52 Hepburn St, Freemans Bay	Q4	01/10/2016	\$ -	\$ 500.00	Not Delivered	Red	Staff are waiting for the meeting and site visit before progressing the application Application sent to group and site visit and meeting will be arranged once application is received back.	No	Renewal application will be requested from the tenant and background work will be undertaken to gather information for reporting renewal to the board
1893	CF: Community Leases	The Children's Autism Foundation	Renewal lease 52 Hepburn St, Freemans Bay	Q4	31/12/2016	\$ -	\$ 250.00	Not Delivered	Red	Staff are waiting for the meeting and site visit before progressing the application. Application sent to group and site visit and meeting will be arranged once application is received back.	No	Renewal application will be requested from the tenant and background work will be undertaken to gather information for reporting renewal to the board
1887	CF: Community Leases	West End Lawn Tennis Club Inc	New lease 44-66 West End Road, Cox's Bay	Q4	15/01/2017	\$ -	\$ 250.00	Not Delivered	Red	Staff are waiting for the meeting and site visit before progressing the application Meeting and site visit to the club to be arranged	No	Application received from club. Site visit and background work can proceed ahead of reporting to the board.
1888	CF: Community Leases	Western Springs Association Football Club Inc	New lease at Seddon Fields, 180 Meola Road, Point Chevalier	Q4	30/11/2012	\$ -	\$ 250.00	Deferred	Red	Staff have requested information from the club and have followed up those requests without success. Meeting has been held with the club to discuss outstanding issues holding up signing of the lease. Issues are continued access to the fields commercial activity and reserved al parking. Parks, Sport and Recreation to confirm access, rent to be set for Physiotherapist and parking to be discussed with board.	No	Awaiting information from the club on rent for commercial activity in the building. Surrender of existing lease to be replaced with new lease in accord with Facility Partnership Agreement.
4510	CF: Investigation and Design	Leys Institute Gymnasium - replace guttering	The existing guttering system is rusted and severely leaking on the foam pit area which is damaging the equipment. This is an unsafe area for users due to slip hazard.	Q3; Q4	ABS: Capex	\$3,940		In progress	Green	Current status: Business case and scope being written. Next steps: Plan and deliver physical works.	No	Current status: business case and scope being written. Next steps: Plan and deliver physical works.