

I hereby give notice that an ordinary meeting of the Manukau Harbour Forum will be held on:

**Date:** Friday, 20 October 2017  
**Time:** 12:00pm  
**Meeting Room:** Māngere-Otāhuhu Local Board Office  
**Venue:** Shop 17  
 93 Bader Drive  
 Māngere Town Centre

## Manukau Harbour Forum

### OPEN AGENDA

#### MEMBERSHIP

**Chairperson**

Saffron Toms

*Waitakere Ranges Local Board*

**Deputy Chairperson**

David Holm

*Puketapapa Local Board*

**Members**

Alan Cole

*Franklin Local Board*

Carrol Elliott, JP

*Mangere-Otahuhu Local Board*

Joseph Allan

*Manurewa Local Board*

Josephine Bartley

*Maungakiekie-Tamaki Local Board*

Dawn Trenberth

*Otara-Papatoetoe Local Board*

Bill McEntee

*Papakura Local Board*

Tracy Mulholland

*Whau Local Board*

**Alternate Members**

Sharlene Druyven

*Franklin Local Board*

Togiatolu Walter Togiamua

*Mangere-Otahuhu Local Board*

Angela Cunningham-Marino

*Manurewa Local Board*

Debbie Burrows

*Maungakiekie-Tamaki Local Board*

Nerissa Henry

*Maungakiekie-Tamaki Local Board*

Chris Makoare

*Maungakiekie-Tamaki Local Board*

Apulu Reece Autagavaia

*Otara-Papatoetoe Local Board*

Michael Turner

*Papakura Local Board*

Julie Fairey

*Puketapapa Local Board*

David Whitley

*Whau Local Board*

Neil Henderson

*Waitakere Ranges Local Board*

Denise Yates, JP

*Waitakere Ranges Local Board*

Steve Tollestrup

*Waitakere Ranges Local Board*

(Quorum 5 members)

**Riya Seth**  
**Democracy Advisor**

**16 October 2017**

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**1 Welcome**

**2 Apologies**

At the close of the agenda no apologies had been received.

**3 Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

**4 Confirmation of Minutes**

That the Manukau Harbour Forum:

- a) confirm the ordinary minutes of its meeting, held on Friday, 18 August 2017, as a true and correct record.

**5 Leave of Absence**

At the close of the agenda no requests for leave of absence had been received.

**6 Acknowledgements**

At the close of the agenda no requests for acknowledgements had been received.

**7 Petitions**

At the close of the agenda no requests to present petitions had been received.

**8 Deputations**

Standing Order 3.20 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Manukau Harbour Forum. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

**9 Public Forum**

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

**10 Extraordinary Business**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

## 11 Notices of Motion

There were no notices of motion.

## Approval of Manukau Harbour Forum work programme

File No.: CP2017/19854

### Purpose

1. To approve funding for the Young Leaders marine education programme, and to address the request for information on funding Seaweek or similar marine organisations.

### Executive summary

2. The forum terms of reference notes its purpose as 'strategic, not operational'. However, alongside its strategic advocacy work programme, the forum oversees a small operational work programme. This work programme focuses on programmes that cross over board areas, and are not already receiving local or regional funding.
3. A total of \$25,000 of the \$69,000 funding of for the Manukau Harbour Forum work programme is allocated to the communications programme, and a review of the flagship sites, business to business education programme. The Manukau Harbour Forum (the forum) reserved its decision on the remaining \$44,000 until receipt of advice on funding a marine education programme, and community organisations delivering environmental projects focused on improving the Manukau Harbour (resolution MHF/2017/11). This report addresses the request for funding of Sea Week and similar organisations, and a marine education programme.
4. Establishing a forum grants programme is not recommended. Such a programme risks duplication and confusion with existing local grants programme. It is also not recommended to directly grant funds to selected organisations without providing the opportunity for other organisations to request funding, or without receipt of a specific project proposal.
5. The report recommends the forum fund a revised marine education programme for secondary school students. Support for the programme will increase the profile, and knowledge and understanding, of the Manukau Harbour. The report also recommends continuing to work with industry to educate them on how they can support improvements to water quality in catchment streams and the wider Manukau Harbour.

### Recommendations

That the Manukau Harbour Forum:

- a) approve funding of \$15,000 for the Young Leaders education programme, noting that funding will support young people from around the Manukau Harbour to lead environmental action.
- b) approve funding of \$29,000 to enable the development and delivery of an industry education programmes.
- c) note that funding for community groups is available through existing regional and local grants programmes.

### Comments

#### Funding of Seaweek and other similar community organisations

6. The forum requested advice on funding Seaweek as part of its work programme. Seaweek is a nationwide event designed to connect New Zealanders with the issues impacting on the marine environment.

7. It is not recommended that the forum fund organisations directly, or set up a grants funding programme at this time. Sea Week, and similar organisations, are eligible to apply to local and regional grant funds. Sea Week has received funding from two member boards in the past. Other organisations, such as Sustainable Coastlines, have received funding from the Regional Environment and Natural Heritage Fund.
8. The forum terms of reference notes that the forum will not duplicate “what already exists”. Local grant programmes already welcome applications from groups and organisations committed to projects to improve the Manukau Harbour and its catchment streams.
9. If the forum decided to pursue funding of organisations, the preferred option is to establish a grants programme rather than directly targeting organisations. Organisations would be required to submit specific proposals outlining how their projects supports the forum’s vision and objectives. A grants funding programme enables transparent decisions on public expenditure.
10. Assessment criteria and appropriate collateral would need to be developed for a grants programme. It is unlikely that any grants programme could be established, and applications approved, before the end of the calendar year. This may be too late for organisations hosting events over Summer 2017/2018.
11. While the forum decided not to host a symposium as part of its 2017/2018 work programme, the forum could demonstrate its support of the organisation and event by scheduling future symposiums to coincide with Sea Week. As noted in paragraph 14 below, one of the objectives of the proposed Young Leaders programme is to develop events and activities for SeaWeek.

#### **Young Leaders marine education programme**

12. Funding of up to \$15,000 from the forum will support students from each of the nine board areas to attend the first workshop in the revised Young Leaders marine education and sustainability project. As part of a recent review of council’s education programme, the MAD (Make a Difference) Marine programme and Green Jam targeting secondary school students were consolidated into the Young Leaders project.
13. The objective of the three year Young Leaders project is to empower young people to lead the actions required to shift the world towards a sustainable and resilient path. The focus of year one will be a series of workshops to build competency, leadership capability and champion action for the United Nations Sustainable Development Goals.
14. The first workshop will be a three-day leadership lab focusing on sustainable development goal 14: Life below Water. It is planned to link this workshop to the Seaweek education programme, enabling participants to undertake actions during Seaweek 2019 as well as grow their understanding of sustainability issues, and tools to take action for the Manukau.
15. Intended outcomes are to develop;
  - students with increased action competency and leadership for sustainability capability
  - five community coastal clean-up events as part of Love Your Coast Tāmaki Makaurau (10,000 litres of marine debris removed)
  - five solutions in development to take action for sustainability
16. Students participating in the programme will increase their knowledge of the Manukau Harbour, and be encouraged to lead projects that support improvements to water quality and the marine environment.

#### **Industry education programme**

17. Some member boards fund industry pollution prevention programmes as part of their local environment work programmes. This programme addresses potential pollution of waterways at source through a proactive education programme. However, this programme does not address the impact of sedimentation, runoff, and litter from business and industry in the Manukau Harbour watershed.

18. Funding of \$29,000 will engage an ambassador to work with the developers of small sites to educate them on appropriate sediment control measures. Small site construction is often poorly run by people who are not experienced in this type of work and consequently the risk to the environment is high. (For the purposes of this project, a small site is defined as a residential or commercial site that does not require a regional consent. A small site may have a land use consent, building consent or be a permitted activity). This programme is currently being trialled in the Flat Bush (Howick Local Board) area.
19. A review of the flagship sites programme funded by the forum in the past term is already approved as part the 2017/2018 work programme.
20. Funding a site ambassador aligns with the forum objective to ensure appropriate resourcing to deliver on its vision of a Manukau Harbour that is “recognised and valued as a significant cultural, ecological, social and economic treasure/taonga”. Industry education programmes that address sediment runoff support integrated management of the harbour.

#### Other options

21. Other options investigated include graduate scholarships to encourage further research on the Manukau Harbour, or supporting council’s research and monitoring unit to undertake additional bird monitoring. These options are not recommended at this time. Similar to the above discussion on direct funding of organisations, providing scholarships directly to students raises issues of transparency and accountability.
22. Further information is required to determine the benefit of additional seabird monitoring. However, in general, the forum should have a role in addressing gaps in research in order to achieve its objective of ensuring a robust knowledge base. It is recommended that the board consider commissioning research to identify knowledge gaps as part of future work programmes.

### Consideration

#### Local board views and implications

23. The establishment of the forum recognises that improving the Manukau Harbour would benefit from joint advocacy of all nine local boards (Franklin, Papakura, Ōtara-Papatoetoe, Manurewa, Māngere-Ōtāhuhu, Maungakiekie-Tāmaki, Puketāpapa, Whau, and Waitākere Ranges) surrounding the harbour. The nine boards agreed to re-constitute the forum in early 2017, with funding approved in June 2017 as part of boards’ annual work programmes.
24. Individual boards fund projects impacting on the harbour through their local environment or parks work programmes. As noted above, funding stream restoration and water quality projects are criteria for local grant funding programmes. Draft local board plans continue to highlight the importance of water quality, and the Manukau Harbour, to local communities.
25. Local boards were asked to consider funding of Sea Week in developing their 2016/2017 environment work programmes. The Whau and Waitākere Ranges Local Boards agreed to funding the organisation and event. No consultation with Māori was undertaken for the purposes of this report.

#### Māori impact statement

26. Te Mānukanuka o Hoturoa, the Manukau Harbour is highly significant to mana whenua. Feedback from mana whenua received through previous council consultations is strongly supportive of improving water quality in the harbour and its catchment streams. This feedback also notes the importance of the harbour as a source of kai.
27. Recognising mana whenua interest in the harbour, in the last term the Manukau Harbour Forum sought advice on how to appropriately engage with mana whenua around issues impacting on the harbour. Advice was that co-option of mana whenua representatives on to the forum itself was not appropriate, noting that treaty settlement negotiations for the harbour are not yet complete. As such, the forum agreed to host up to three hui per year with mana whenua to discuss the mutual interest in improving the harbour.

28. As part of its governance and advocacy work programme, it is recommended that the forum investigate options to engage with mana whenua.

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## Implementation

29. If there are any further delays in approving a work programme, it is unlikely that all budget will be expended in the financial year.
30. Regular reporting on implementation of this work programme will be through the Infrastructure and Environmental Services' contribution to local boards' quarterly performance reports.

## Attachments

There are no attachments for this report.

## Signatories

Authors	Libby Caldwell – Senior Healthy Waters Specialist Bridget Glasgow – Sustainable Schools Team Manager (South) Dr Coral Grant – Principal: Integrated Catchments Emma Joyce - Relationship Advisor
Authorisers	Barry Potter - Director Infrastructure and Environmental Services Victoria Villaraza - Relationship Manager