

Manurewa Local Board Workshop Record

Workshop record of the Manurewa Local Board held in the Manurewa Local Board Office meeting room, Shop 3-5, 7 Hill Road, Manurewa on Thursday 7 September 2017 commencing at 4.30pm.

PRESENT

Chairperson:

Members: Rangī McLean (Deputy Chairperson) From 7.10pm)
Joseph Allan
Stella Cattle
Angela Cunningham-Marino
Ken Penney

Apologies: Angela Dalton (Chairperson)
Sarah Colcord
Simeon Brown (leave of absence)

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Item 01 15 mins	<p>Events Work Programme Monthly Update</p> <p>Attachment: 01A Manurewa Events Work Programme Update</p> <p>Presenters: Leanne Roche, Team Leader Event Delivery Sammy Johnston, Events Organiser</p>	Oversight and Monitoring	<p>Leanne Roche and Sammy Johnston gave some background on the Puhinui Stream Challenge held in 2016 and provided an overview of the event being held on Saturday 28 October 2017.</p> <p>The board agreed that:</p> <ul style="list-style-type: none"> • Joseph as events lead / board member will act as spokesperson on behalf of the board which would include welcoming participants / opening the event (Angela will be away) • board members would give out refreshments at the start / during the event. <p>Marketing of the Puhinui Stream Challenge: Local board comms team are responsible for marketing of the event and are to ensure that:</p> <ul style="list-style-type: none"> • pamphlets are distributed • posters are put onto shop windows around Manurewa

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			<ul style="list-style-type: none"> • Ken is to promote the event on the Manurewa Business Association facebook. <p>The Puhinui Stream Challenge could be used to promote other community events coming up in Manurewa with flyers promoting events being handed out at the end of the walk. This could include:</p> <ul style="list-style-type: none"> • Christmas festival / parade • Movies in Parks • Jazz in the Gardensl <p>Event budget:</p> <ul style="list-style-type: none"> • currently event is under budget • board directed the underspend to be used to further promote the event to try and encourage more participants. <p>The Puhinui Stream Challenge will be used:</p> <ul style="list-style-type: none"> • to showcase / promote areas that are available to everyone for leisure and exercise • for environmental education purposes including awareness • for marketing for community groups • for environment clean up as gloves, rubbish bags and bins will be provided so participants can pick up litter along the way. <p>Actions <i>Sammy Johnston</i></p> <ol style="list-style-type: none"> 1. to contact the Manukau Harbour forum to see if they are participating / contributing to the Puhinui Stream clean-up for 2017 2. to look at any Puhinui event surplus budget to see if signage for Manurewa that is being created for use at Puhinui event can be generic so it can be used at other Manurewa events

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			<p>3. confirm with the board what the event budget underspend is to be utilised for including additional promotion of events and possibly giveaways.</p> <p>Actions <i>Lisah Henry and Shelvin Munif-Imo</i></p> <ol style="list-style-type: none"> 1. to ensure that all marketing / promotion mentioned in these workshop notes are completed. <p>Actions <i>Shelvin Munif-Imo</i></p> <ol style="list-style-type: none"> 1. work with events team to arrange a stall and information material on the annual agreement at the event. <p>Actions <i>Sue Jordan</i></p> <ol style="list-style-type: none"> 1. to ensure the event is in board members diaries with supporting documentation.
Item 02 30 mins	Parks, Sports and Recreation Work Programme Monthly Update <p>Attachment: 02A Manurewa Parks, Sports and Recreation Work Programme Update</p> <p>Presenter: Debra Langton, PSR Portfolio Manager</p>	Oversight and Monitoring	No verbal update. Debra Langton was absent due to illness. Debra Langton provided the following by email: <ul style="list-style-type: none"> • held a workshop last week with community groups to update them on the feedback and the direction given by the board on mangrove removal project. • there is a workshop coming up on the David Nathan Park.
Item 03 45 mins	Community Facilities Work Programme Monthly Update <p>Attachment:</p>	Oversight and Monitoring	Jessica Morris and Gwyn De Arth provided an update on the Manurewa 2017/2018 Communities Facilities work programme.

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	<p>03A Community Facilities Snapshot July</p> <p>Presenters: Jessica Morris, Stakeholder Advisor</p> <p>Gwyn De-Arth, Area Manager Operational Management and Maintenance</p>		<p>CAB Access and Security:</p> <ul style="list-style-type: none"> • investigation and assessment states that the exterior entrance doors into the foyer leading to the CAB office and the disability / wheelchair access into the actual CAB office and disabled toilets are compliant • the board was surprised with the compliance findings based on its experience of the building and has requested that Gwyn urgently provide the information supporting the compliance to allow the board to consider next steps • Gwyn will bring costings / proposals to the board for consideration for its LDI Capex. <p>Actions <i>Gwyn De Arth</i></p> <ul style="list-style-type: none"> • to urgently provide the CAB assessment report to the board <p>War Memorial Park:</p> <ul style="list-style-type: none"> • Angela to meet with MAFC and key stakeholders before 22 September 2017 to discuss next steps of process / project • Community Facilities are to ensure that the club are compliant within the terms of their lease. <p>War Memorial Playground:</p> <ul style="list-style-type: none"> • \$160k for playground surface in wind chip, extend path further out closer to the sports field area ensuring it does not impact on

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			<p>sports playing area.</p> <p>Mountfort Park Playground:</p> <ul style="list-style-type: none"> • \$257k for play space • no cycle track due to safety concerns • additional seats by swing area to create barrier • still needs to go out for tender. <p>Eugenia Rise Playground:</p> <ul style="list-style-type: none"> • at concept stage • Fletcher is contributing financially • still to go through the design process and to come back to the board for approval. <p>Maritime Fund:</p> <ul style="list-style-type: none"> • over \$500k to be used for coastal walkway to Wattle Downs with water fountains. <p>Weymouth Boat Ramp:</p> <ul style="list-style-type: none"> • Citycare are providing concept plan for maintenance as part of the current budget • project design happening this financial year • Jessica has updated the Commodore at the boat club. <p>Keith Park Commentary:</p> <ul style="list-style-type: none"> • to enhance for summer use • hard to use in winter. <p>Netball Manurewa:</p> <ul style="list-style-type: none"> • Tai Stirling has meet twice with Netball Manurewa

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			<ul style="list-style-type: none"> • the council is currently maintaining the buildings however it needs to be established if the council or Netball Manurewa owns the new buildings and who is actually responsible for maintenance. <p>Waimahia ECE:</p> <ol style="list-style-type: none"> 1. Tai Stirling working on progressing the lease to allow the ECE to be built 2. further conversation to be had with a mana whenua group. <p>Actions <i>Tai Stirling / Jacqueline Pryor</i></p> <ol style="list-style-type: none"> 1. to collate relevant information, reports, resolutions, presentations and workshop notes that relate to Waimahia ECE project.
Item 04 30 mins	<p>Community Empowerment and Civil Defence Emergency Management Work Programme Monthly Update</p> <p>Attachment: 04A Manurewa Community Empowerment and Civil Defence Emergency Management Work Programme Update</p> <p>Presenter: Jane Friend, Strategic Broker</p>	Oversight and Monitoring	<p>Jane Friend provided an update on the Manurewa 2017/2018 Community Empowerment work programme including Civil Defence Preparedness.</p> <p>Line 558 – Clendon Pride</p> <ul style="list-style-type: none"> • direction to focus on Clendon area and development of businesses in the area. <p>Line 559 Youth Initiatives</p> <ul style="list-style-type: none"> • clarified that focus is on youth employment / transitions rather than youth initiatives. <p>Line 560 Senior Scholarships</p> <ul style="list-style-type: none"> • process is to be modified / reviewed to see if any improvements can be

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			<p>made</p> <ul style="list-style-type: none"> • scheme to have a name change to “Seniors Lifelong Learning” • in future to include “face to face” workshops to help applicants complete the form / drop in days • age criteria to be changed to 55+ • partnership with Age Concern to continue for 2017/218. <p>Line 561 Rangatahi Scholarships</p> <ul style="list-style-type: none"> • applications open mid-October with a closing date of 8 December 2017.
Item 05 20 mins	<p>Auckland Transport Work Programme Monthly Update</p> <p>Attachment: 05A Manurewa Auckland Transport Work Programme Update</p> <p>Presenter: Jenni Wild, Elected Member Relationship Manager (South)</p>	Oversight and Monitoring	<p>Jenni Wild provided an update on the Manurewa 2017/2018 Auckland Transport work programme.</p> <p>Project 353 Hill Road Pedestrian Link</p> <ul style="list-style-type: none"> • Jenni is waiting for an update on this project and will now escalate this. <p>Project 354 Manurewa Covered Walkway</p> <p>Jenni met with members of the Manurewa disability community as they have raised some concerns:</p> <ul style="list-style-type: none"> • new canopy at the Manurewa train station did not include a canopy over the ramps • walkability around the town centres including at roundabouts • need to gather information relating to the project including scope, costings and decisions resolved by the board. <p>Actions</p>

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			<p><i>Trina Bishop</i></p> <ol style="list-style-type: none"> 1. to find workshop notes and business meeting resolutions relating the canopy at the train station 2. to liaise with the board chair to see if they wish to offer a deputation or public forum for this to be presented to the board. <p><i>Jenni Wild</i></p> <ol style="list-style-type: none"> 1. ensure AT undertakes an investigation on walkability around Manurewa including the town centre. <p>Project 545 Wattle Farm Road New Pedestrian Refuge</p> <ul style="list-style-type: none"> • consent shows Bupa to put in pram crossing however for safety reasons the board have requested a central refuge • Bupa are also required to put in footpath between Bupa and Acacia Cove Village • if Bupa and the board agree to sharing the costs of the central refuge then AT will be able to cover the costs of the footpath area needed. <p>Bollards in Weymouth</p> <ul style="list-style-type: none"> • estimated costs is \$1k as only one bollard is required at each end of the road-to- road walkway between Reremanu Place and Blanes Road to prevent vehicles accessing the path.

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			<p>Manurewa Train Station Bike storage</p> <ul style="list-style-type: none"> • will need to be funded through the LBTCF as AT don't have funds / scope / capacity. <p>Gating</p> <ul style="list-style-type: none"> • gating is safety / security, not under maintenance <p>Bus Station</p> <ul style="list-style-type: none"> • new bus station will include toilets; however Jenni is still researching options for exeloo's on site. <p>Te Mahia Train Station Upgrade</p> <ul style="list-style-type: none"> • \$2.5 million will bring existing train station up to standard • AT Metro team to draft a business case and secure estimates before coming to November town centre steering group meeting. <p>Hill Road Signage / Cars For sale</p> <ul style="list-style-type: none"> • as the board is asking for a control restricted parking bylaw change it will need to go through AT internal processes, including approval before it can out for public consultation with those mainly affected by the change e.g. neighbouring properties.
Item 06 20 mins	Arts and Culture Work Programme Monthly Update Attachment: 06A Manurewa Arts and Culture Work	Oversight and Monitoring	Echo Janman and Sarah Edwards provided an update on the Manurewa 2017/2018 Arts and Culture work programme. Updated proposed timeline for Nathan identity project:

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	<p>Programme Update</p> <p>Presenters: Echo Janman, Arts and Culture Facility Manager</p> <p>Sarah Edwards, Arts and Culture Advisor</p>		<ul style="list-style-type: none"> • board to engage with mana whenua before 22 September • by end September Arts and Culture to provide to the local board a summary of feedback received from mana whenua and the Nathan family • by 10 October the board is to provide direction on the signage and wayfinding concept • from 10 October onwards Arts and Culture to continue working with brand and Community Facilities for planning and implementation – timeframe to be advised • the completion date is to be advised as this is dependent on complexity of physical works etc. <p>Actions <i>Sue Jordan</i></p> <ol style="list-style-type: none"> 1. to arrange a stakeholder engagement meeting with mana whenua, the local board chair and Arts and Culture team to be held before 22 September 2017.
Item 07 30 mins	Local board business	N/A	<p>Local board catch up / check in with board members and local board staff.</p> <ul style="list-style-type: none"> • Board agreed to hold an additional four workshops on a Wednesday to replace the Thursday workshops that being used as annual agreement process workshops.
	<p>Other Departments Monthly Updates</p> <p>Attachment 08A: Manurewa Economic</p>	Oversight and Monitoring	<p>Other departments provided an electronic update of their Manurewa work programmes as follows:</p> <p>John Norman (Attachment 08A)</p>

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	<p>Development Work Programme Update</p> <p>Attachment 09A: Manurewa Infrastructure and Environmental Services Work Programme Update</p> <p>Attachment 10A: Manurewa Libraries Work Programme Update</p> <p>Item 11A: Manurewa Community Places Work Programme</p>		<p>Manurewa Economic Development Work Programme Update</p> <p>Emma Joyce (Attachment 09A) Manurewa Infrastructure and Environmental Services work programme update</p> <p>Gill Pannell (Attachment 10A) Manurewa Libraries work programme update</p> <p>Sharon McGinity (Item 11A) Manurewa Community Places work programme update</p>

The workshop concluded at 710pm.

Next workshop: Thursday, 14 September 2017

Role of Workshop:

- (a) Workshops do not have decision-making authority.
- (b) Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
- (c) Workshops are not open to the public as decisions will be made at a formal, public local board business meeting.
- (d) Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
- (e) Workshops for groups of local boards can be held giving local boards the chance to work together on common interests or topics.