
Papakura Local Board

OPEN MINUTES

Minutes of a meeting of the Papakura Local Board held in the Local Board Chambers, Papakura Service Centre, 35 Coles Crescent, Papakura on Wednesday, 25 October 2017 at 4.30pm.

PRESENT

Chairperson	Brent Catchpole
Deputy Chairperson	Felicity Auva'a
Members	Hon George Hawkins, QSO
	Bill McEntee
	Michael Turner
	Katrina Winn

ABSENT

Councillor	Daniel Newman (with apology)
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ALSO PRESENT

Councillor	Sir John Walker, KNZM, CBE
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1 Welcome

Members Auva'a led the meeting in prayer.

2 Apologies

Resolution number PPK/2017/221

MOVED by Chairperson B Catchpole, seconded by Member W McEntee:

That the Papakura Local Board:

- a) **accept the apology from Councillor Daniel Newman for absence.**

CARRIED

3 Declaration of Interest

Board Member Katrina Winn declared an interest in Item 14 - Papakura Local Grant Round One 2017/2018 grant applications concerning "Auckland Kids Achievement Trust" and "Elvis in the Gardens", "NZ Women Limited".

Board Member Bill McEntee declared an interest in Item 14 - Papakura Local Grant Round One 2017/2018 grant applications concerning the "Papakura Sea Eagles Rugby League and Sports Club Inc".

4 Confirmation of Minutes

Resolution number PPK/2017/222

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

That the Papakura Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Wednesday, 27 September 2017, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Councillors' Update

Resolution number PPK/2017/223

MOVED by Chairperson B Catchpole, seconded by Member W McEntee:

That the Papakura Local Board:

a) receive the Ward Councillors update from:

i) Cr Sir John Walker regarding:

- Promoting Auckland as a Smokefree City
- Discussion on Maori seats
- The Governing Body did not adopt the name change from local board members to local board councillors.

CARRIED

13 Auckland Transport Update - October 2017 to the Papakura Local Board

Resolution number PPK/2017/224

MOVED by Member G Hawkins, seconded by Member MV Turner:

That the Papakura Local Board:

- a) receive the report entitled "Auckland Transport Update – October 2017 to the Papakura Local Board".**
- b) request that Auckland Transport prioritise the installation of footpaths and speed limits on Walters Road and Airfield Road to give safe access to Kauri Flats and Holy Trinity School students.**
- c) request Auckland Transport to proceed with obtaining the firm estimates of costs for the Priority Greenway Project 12 from the Papakura Greenways Plan – Elliot Street to Freelance Terrace.**
- d) request an immediate update on the progress and confirmation of site location and funding for the Papakura Park and Ride which was due to be reported back to the board by 30 October 2017.**

- e) request Auckland Transport provide an explanation on the length of time it is taking to action current urgent projects identified by the local board and outlined in the Auckland Transport Report for October 2017.
- f) request an explanation from Auckland Transport as to the rationale for why rough order of costs are required for the relocation of the existing cycleway on Great South Road, Takanini, as the current cycleway was not requested nor sought by the local board. The cost of relocation should therefore be met by Auckland Transport who installed the cycleway in the current location despite the local board's opposition.

CARRIED

14 Papakura Town Centre Safety Review and Analysis

Resolution number PPK/2017/225

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

That the Papakura Local Board:

- a) receive the Papakura Town Centre Safety Review by Beca Ltd 2017.
- b) endorse handover of responsibility for recommendations relating to lighting and roadwork, in particular alleyways, pavement demarcation and signage to Auckland Transport.
- c) request staff undertake more work in relation to CCTV in Papakura as highlighted in the Papakura Town Centre Safety Review by Beca Limited 2017.
- d) approve the allocation of the remaining budget of \$49,372.74 as follows :
 - i) \$10,000 to the Papakura Business Association for maintenance and beautifying the town centre.
 - ii) \$29,372.74 to Auckland Transport for lighting improvements, road maintenance, alleyways, gates, pavement demarcation and signage. (\$11,142.02 to be reimbursed from Auckland Transport for railway guards for August 2017).
 - iii) \$10,000 to extend the contract for guards in the town centre until the end of December 2017.

CARRIED

15 Papakura Local Grant Round One 2017/2018 grant applications

Secretarial Note:

Member Katrina Winn declared a conflict of interest in relation to the Auckland Kids Achievement Trust (LG1814-113) application and did not speak or vote on this application.

Member Bill McEntee declared a conflict of interest in relation to the Papakura Sea Eagles Rugby League and Sports Club Incorporated (LG1814-118) and did not speak or vote on this application.

Resolution number PPK/2017/226

MOVED by Member G Hawkins, seconded by Deputy Chairperson F Auva'a:

That the Papakura Local Board:

- a) agree to fund, part-fund or decline the 2017/2018 Papakura local grant round one applications as follows:

Applicant Application ID	Requesting funding for	Amount requested	Amount Granted
Papakura City Highland and National Dancing umbrella'ed by The Piping And Dancing Association Of New Zealand (Incorporated) Dominion Council Trust Board	Towards the costs of holding two dancing competitions in Papakura including; judges fees, hall hire sashes, medals and fares.	\$1,500.00	\$1,500.00
LG1803-105 Auckland Basketball Services Limited	Towards the costs of hall hire at the Bruce Pulman Park Centre for the community basketball programme.	\$10,000.00	\$0.00
LG1814-101 Southside	Towards costs of the "Off Broadway Theatre" hire and fees for training of young people in theatre production for Southside Drama.	\$5,000.00	\$2,000.00
LG1814-102 Gateway Community Trust	Towards costs of the sound equipment hire for the Link Festival on 25 November 2017.	\$5,000.00	\$3,500.00
LG1814-103 Papakura Playcentre	Towards costs for a zip installation and new outdoor toys for Papakura Play Center.	\$4,610.00	\$2,000.00
LG1814-106 Papakura and Districts Historical Society Incorporated.	Towards a contribution for costs for the contracting expertise and skills in researching the historical content of the book, assistance with writing, and collating the book material into a final manuscript from 1 November 2017 to December 2018.	\$5,000.00	\$5,000.00
LG1814-108 Parent to Parent Auckland	Towards costs associated with a renewal training course for Parent to Parent programmes in Papakura.	\$2,000.00	\$2,000.00
LG1814-109 Youthline Auckland Charitable Trust	Towards a salary contribution for the youth development worker for Papakura.	\$10,000.00	\$0.00
LG1814-110 Papakura Business Association	Towards costs of purchasing the stars for the Christmas tree for Christmas 2017 in the Papakura town center.	\$3,542.00	\$3,000.00
LG1814-111 The Rising Foundation Trust	Towards operating costs for a programme coordinator based at Papakura High School	\$5,000.00	\$0.00
LG1814-112			

Auckland Kids Achievement Trust	Towards costs of purchasing two tablets for Kiwi Can staff at Park Estate and Papakura Intermediate School	\$2,116.00	\$2,116.00
LG1814-113 Mercy Missions Trust	Towards the Mercy Trust rates rebate for the 4.4 hectare land that is used for the helping families	\$2,000.00	\$0.00
LG1814-114			
Environmental Education for Resource Sustainability Trust	Towards the purchase and delivery of 855 native trees to Papakura schools and preschools participating in the Paper4trees programme.	\$4,489.00	\$2,500.00
LG1814-115			
New Foundations Trust	Towards covering the mentor, resource and report costs to run a 10 week "Lead the Way" Programme for at-risk young people at Papakura Intermediate School.	\$3,340.00	\$0.00
LG1814-116			
Life Education Trust Counties Manukau	Towards costs of delivering of a preventative health programme including costs of the mobile classroom, educational resources, insurances, salary and professional development for the educators.	\$5,000.00	\$5,000.00
LG1814-117			
Papakura Sea Eagles Rugby League and Sports Club Incorporated	Toward costs of purchasing the teams water bottles with carriers and team gear bags for the Papakura Sea Eagles Rugby League and Sports Club members.	\$2,443.00	\$2,000.00
LG1814-118			
Hunua Pony Club Incorporated	Towards costs of replacing jumping equipment, a trailer and other items for the Hunua Pony Club	\$5,000.00	\$0.00
LG1814-120			
Loabay Pasefika Productions and Events Promotion Limited	Towards costs of event coordination and implementation for the Loabay Samoa television and Samoa radio corporate and community show.	\$5,000.00	\$0.00
LG1814-121			
Papakura Pottery Club	Towards the costs of lease maintenance payment (\$1,600 per year) for Central Park Reserve, 57R Wood Street	\$1,600.00	\$1,600.00
	Total amount request	\$82,640.00	\$32,216.00

b) agree to fund, part-fund or decline the 2017/2018 Papakura local grant multi-board applications as follows:

Applicant Application ID	Requesting funding for	Amount requested	Amount Granted
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LifeKidz Trust LG1807-105	Towards costs for the after school and school holiday programme and community participation programme, specifically the wages of youth workers, and activity resources, from October 2017 to January 2018.	\$2,000.00	\$0.00
Royal New Zealand Foundation of the Blind LG1807-111	Towards the purchase of multi-licence digital talking books for people affected by blindness and low-vision in Papakura areas.	\$2,000.00	\$2,000.00
OneTree House Limited LG1811-111	Towards costs of development of translations and the design requirements for print ready artwork for multilingual children's books.	\$2,000.00	\$0.00
OKE Charity LG1803-106	Towards costs associated with the 2017 OKE Head2Head Walk from Orua Bay to Huia on 11 November 2017.	\$1,500.00	\$0.00
NZ Women Limited trading as Elvis in the Gardens LG1803-124	Towards costs of performer's fees, advertising, equipment and operational costs for Elvis in the Gardens 2018 event at the Auckland Botanical Garden on 3 April 2018.	\$2,000.00	\$1,000.00
New Zealand Dance Advancement Trust LG1806-138	Towards costs to create, rehearse and deliver the "Youth Engagement" performances and workshops delivery, dancer's salaries, artistic teams' salaries, transport to schools and	\$5,000.00	\$0.00
Salvation Army Manukau LG1809-121	Towards costs of trophies for the new music competitions, trophies for the winning students, gifts for the judges for the "White Ribbon" event to be held on the 25 November 2017.	\$2,000.00	\$1,000.00
	Total amount requested	\$16,500.00	\$4,000.00
			<u>CARRIED</u>

16 Renewal of community leases at 214 Great South Road, Drury and 57R Wood Street, Papakura

Resolution number PPK/2017/227

MOVED by Member K Winn, seconded by Member MV Turner:

That the Papakura Local Board:

- a) **approve a renewal of the community ground lease to Drury and Districts Rugby Football and Recreation Club Incorporated, for the land encompassing the clubrooms at Drury Domain Reserve, 214R Great South Road, Drury (outlined in blue in Attachment A of the report entitled “Renewal of community leases at 214 Great South Road, Drury and 57R Wood Street, Papakura”) under the following terms and conditions:**
 - i) **Term – 25 years commencing 1 August 2016**
 - ii) **Rent to remain at \$10.00 (+ GST) per annum if demanded.**
- b) **approve a renewal of the community ground lease to Papakura Support and Counselling Centre Incorporated, for the land encompassing the building at 57R Wood Street, Papakura (outlined in blue in Attachment B of the report entitled “Renewal of community leases at 214 Great South Road, Drury and 57R Wood Street, Papakura”) under the following terms and conditions:**
 - i) **Term – 10 years commencing 1 July 2017**
 - ii) **Rent to remain at \$1.00 (incl. GST) per annum.**

CARRIED

17 Licence to occupy for community garden at Keri Downs Park, 200R Dominion Road, Papakura

Resolution number PPK/2017/228

MOVED by Deputy Chairperson F Auva'a, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) **grant a licence to occupy, under the Local Government Act 2002, to Umataha Papakura Tongan Community Association Incorporated, for the land at Keri Downs Park, 200R Dominion Road, Papakura (outlined in yellow in Attachment B to the report entitled “Licence to occupy for community garden at Keri Downs Park, 200R Dominion Road, Papakura”) under the following terms and conditions:**
 - i) **Term – one (1) years commencing 1 October 2017, with one one (1) year right-of-renewal;**
 - ii) **Rent - \$1.00 (plus GST) per annum, if demanded.**
- b) **grant a licence to occupy, under the Local Government Act 2002, to the Papakura Tongan Community Association Incorporated, for the land at Keri Downs Park, 200R Dominion Road, Papakura (outlined in blue in Attachment B to the report entitled “Licence to occupy for community garden at Keri Downs Park, 200R Dominion Road, Papakura”) under the following terms and conditions:**
 - i) **Term – one (1) year commencing 1 October 2017, with one, one (1) year right-of-renewal upon re-registration with the New Zealand Companies Office;**

- ii) Rent - \$1.00 (plus GST) per annum, if demanded.

CARRIED

18 Manurewa Takanini Papakura Integrated Area Plan

Resolution number PPK/2017/229

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

That the Papakura Local Board:

- a) approve the Manurewa Takanini Papakura Integrated Area Plan as set out in Attachment A to the report entitled "Manurewa Takanini Papakura Integrated Area Plan".
- b) request staff to further develop an underling planning framework and a spatial action and implementation plan, aligned with the key outcomes as identified in the Manurewa Takanini Papakura Integrated Area Plan. This planning framework and spatial action and implementation plan to:
- i. identify short, medium and long term spatial objectives that will create a vibrant and prosperous metropolitan centre to enable people to lead active and healthy lives and create a strong local economy.
- ii. the Planning and Implementation Plan needs to recognise the significant housing growth on its way for the surrounding areas of Papakura (Drury, Takanini, Karaka). It is important that the Papakura Metropolitan Centre caters for people living within these planned developments.
- c) delegate to officers the ability to make any minor amendments to the Manurewa Takanini Papakura Integrated Area Plan, including finalisation of design, final ratification / sign off by the Planning Committee.

CARRIED

19 Feedback on draft Waste Management and Minimisation Plan

Resolution number PPK/2017/230

MOVED by Member K Winn, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) delegate to Members Michael Turner, Felicity Auva'a and Bill McEntee to provide feedback on the proposed direction of the draft Waste Management and Minimisation Plan by 10 November 2017.

CARRIED

20 Proposed Names for the Park and Wetland Developments Within the Waiata Shores Development, Great South Road, Takanini

Resolution number PPK/2017/231

MOVED by Member W McEntee, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) formally name the two parks and four wetlands located within the Waiata Shores Development as follows:

- i) Lot 500 – Papa Tākaro – Playground
- ii) Lot 501 – Papa Rēhia – Recreational Area
- iii) Lot 600 – Rohe Kōrepo Tuatahi – First Wetland
- iv) Lot 606 – Rohe Kōrepo Tuarua – Second Wetland
- v) Lot 605 – Rohe Kōrepo Tuatoru – Third Wetland
- vi) Lot 607 – Rohe Kōrepo Tuawhā – Fourth Wetland.

b) express a desire that the road signs appear in both te reo Māori and English.

CARRIED

21 New Road Name Approval for the residential subdivision by MJB Construction Limited at 3 Okawa Road, Ardmore

Resolution number PPK/2017/232

MOVED by Member W McEntee, seconded by Deputy Chairperson F Auva'a:

That the Papakura Local Board pursuant to section 319(1)(j) of the Local Government Act 1974:

- a) approve the road name 'Fermi Lane' proposed by the Applicant, for Lot 17 'Private Way' created by way of subdivision at 3 Okawa Avenue, Ardmore.

CARRIED

22 New Road Name Approval for the residential subdivision by Karaka Waters (2016) Limited at 55 Hayfield Way, Hingaia

Resolution number PPK/2017/233

MOVED by Member W McEntee, seconded by Member K Winn:

That the Papakura Local Board pursuant to section 319(1)(j) of the Local Government Act 1974:

- a) approve the road names 'Hayfield Way', 'Fort Lincoln Loop' and 'Vincent Mangano Road' proposed by the Applicant, for new Roads 1, 2 and 3 created by way of subdivision at 55 Hayfield Way, Hingaia.

CARRIED

23 For Information: Reports and Information referred to the Papakura Local Board

Resolution number PPK/2017/234

MOVED by Member K Winn, seconded by Member MV Turner:

That the Papakura Local Board:

- a) note the following information was circulated to members:

No.	Report Title	Date sent to Members	Governing Body Committee or Forum or Local Board
1.	Minutes	29 September 2017	Structure Planning Political Reference Group

CARRIED

24 Governance Forward Work Calendar

Resolution number PPK/2017/235

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

That the Papakura Local Board:

- a) **note the attached Governance Forward Work Calendar.**

CARRIED

25 Papakura Local Board Achievements Register 2016-2019 Electoral Term

Resolution number PPK/2017/236

MOVED by Deputy Chairperson F Auva'a, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) **receive the report entitled "Papakura Local Board Achievements Register 2016-2019 Electoral Term".**

CARRIED

26 Papakura Local Board Workshop Notes

Resolution number PPK/2017/237

MOVED by Member K Winn, seconded by Member MV Turner:

That the Papakura Local Board:

- a) **receive the records for the Papakura Local Board workshops held on Wednesday, 13 September, 20 September, 27 September, 4 October and 11 October 2017.**

CARRIED

27 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

Acknowledgement

The Chairperson, Brent Catchpole on behalf of the board thanked Rex Hewitt, Papakura Local Board Relationship Manager for his advice and support of the board for the last six years. He wished Mr Hewitt well for his future endeavours.

28 Procedural motion to exclude the public

Resolution number PPK/2017/238

MOVED by Member K Winn, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) exclude the public from the following part(s) of the proceedings of this meeting.
- b) agree that Councillor Sir John Walker be permitted to remain for Confidential Item C1, Acquisition of open space land – Hingaia, and C2, Acquisition of land for open space – Manukau after the public has been excluded, because of his knowledge of the local area, which will help the Papakura Local Board in its decision-making

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

14 Papakura Town Centre Safety Review and Analysis - Attachment A - Beca Ltd - Safety Review Papakura Town Centre

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. In particular, the attachment contains specific information about various business locations, that by making public, could potentially compromise the security of the businesses..	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

C1 Acquisition of land for open space - Hingaia

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. In particular, the report identifies land the council seeks to acquire for open space purposes. s7(2)(i) - The withholding of the	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

	<p>information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>In particular, the report identifies land the council seeks to acquire for open space purposes.</p>	
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C2 Acquisition of land for open space - Manukau

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
<p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	<p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>In particular, the report identifies land that council seeks to acquire for open space purposes.</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

CARRIED

5.37 pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

6.02 pm The public was re-admitted.

RESTATEMENTS

It was resolved while the public was excluded:

14 Papakura Town Centre Safety Review and Analysis

Resolution number PPK/2017/239

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

That the Papakura Local Board:

- a) receive the confidential BECA Papakura Town Centre Safety Review and Analysis report, attachment A (open agenda item 14, to the report entitled "Papakura Town Centre Safety Review and Analysis".
- b) request staff undertake an audit on the council owned facilities identified in the BECA report as areas of risk and prepare a programme to address and rectify these.

Restatement

- c) confirm that the resolutions a) and b) be restated in the open minutes of the meeting and that the BECA Papakura Town Centre Safety Analysis report remain in the confidential section.

CARRIED

C1 Acquisition of land for open space - Hingaia

Resolution number PPK/2017/240

MOVED by Member W McEntee, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) confirm that there be no restatement of the confidential report entitled “Acquisition of land for open space – Hingaia”, attachments or resolutions for the acquisition of land for public open space within the Hingaia 3 Precinct until settlement of the purchases, and only then is the resolution to be restated.

CARRIED

C2 Acquisition of land for open space - Manukau

Resolution number PPK/2017/241

MOVED by Deputy Chairperson F Auva'a, seconded by Member K Winn:

Resolution number PPK/2017/242

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

That the Papakura Local Board:

- a) confirm that there be no restatement of the confidential report entitled “Acquisition of land for open space - Manukau”, attachments or resolutions for the proposed vesting at no cost to council of four pocket parks, (Park 1: 1260m²; Park 2: 1775m²; Park 3: 1850m²; and Park 4: 1000m²); at 1V Great South Road, Manukau until the relevant stage of the development is completed and only then is the resolution to be restated.

CARRIED

6.05 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE PAKAKURA LOCAL BOARD
HELD ON

DATE:.....

CHAIRPERSON:.....