

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
Arts, Community and Events									
240	CS: ACE: Events	150th Anniversary of Mt Albert	An event celebrating the 150th Anniversary of Mt Albert.	Not scheduled	LDI: Opex	\$ 15,000	In progress	Green	An external organiser has been contracted for the 150th Anniversary of Mt Albert and programming is underway for a photo display, lecture/talks evening and an afternoon tea party. Ferndale House will host all events.
443	CS: ACE: Community Empowerment	Accommodation grants (AE)	Funding to support local community groups through accommodation grant funding.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 160,000	In progress	Green	No funding rounds took place in Q1.
274	CS: ACE: Events	Albert Eden Contracted Events	Contracting to support and deliver community events through a non-contestable process. - \$ 20,000 Albert-Eden Schools Cultural Festival (YMCA)	Not scheduled	LDI: Opex	\$ 20,000	In progress	Green	Funding agreement has been completed and funds transferred to the YMCA in Q1.
269	CS: ACE: Events	Albert Eden Event Partnership Fund	This non contestable fund allows the local board to partner with community led events to support and develop the events, establishing these as signature events for the area. The 2017/2018 financial year is the first year of three year funding commitments: Morningside-Crave Café Street Party (Kingsland Business Society Inc.) FY 17/18 18/19 19/20 \$3,000 \$3,000 \$3,000 Brazillian Day (Brasileirinho: musicas e brincadeiras) FY 17/18 18/19 19/20 \$5,000 \$5,000 \$5,000 Youth with Disabilities Event FY 17/18 18/19 19/20 \$4,000 \$4,000 \$4,000 \$9,000 unallocated	Q1;Q2;Q3;Q4	LDI: Opex	\$ 21,000	In progress	Green	Funding agreement has been completed for Brazilian Day, payment is in progress. Funding agreement is being processed for Morningside-Crave Café Street Party. The local board has confirmed allocation of the \$4,000 for the Youth with Disabilities Event. Funding will go towards the purchase of Zoo passes to be given to families with disabled youth. Work is being carried out to determine how the allocations will be made.
272	CS: ACE: Events	Albert Eden Movies in Parks	Programing and delivery of two Regional Movies in Parks series event at \$12,000 per event	Q3	LDI: Opex	\$ 24,000	In progress	Green	Planning for the Movies in Parks series is on track with parks booked: Tahaki Reserve for Wednesday 14 February (Valentines Special) and Coyle Park for Friday 2 March. Public screening licences for "When Harry Met Sally" and "Back to the Future" have been approved. Regional sponsorship will be confirmed in October and marketing to commence in November.
244	CS: ACE: Events	ANZAC Services - Albert Eden	Supporting and/or delivering Anzac services and parades within the local board area. This includes the following: - \$1,250 ANZAC Epsom, Marivare Reserve (grant) - \$1,500 ANZAC Mt. Eden (grant) - \$1,500 ANZAC Pt. Chevalier (grant) - \$7,500 ANZAC Mt. Albert (delivered) - \$250 ANZAC Coyle Park (delivered) \$3,000 unallocated	Q4	LDI: Opex	\$ 15,000	Approved	Green	Scheduled for Q4, planning will occur during Q2/3.

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647	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (AE)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes three key activity areas:</p> <ol style="list-style-type: none"> 1. Engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion. 2. Enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment. 3. Reporting back - to local board members on progress in activity areas 1 and 2. <p>Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.</p> <p>Note: this activity includes a community engagement budget (\$20k)</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	The strategic broker activity highlights for Q1 include: - working with NZ Police, Puketapapa and Albert-Eden Local Boards to set up a migrant community leaders' forum focusing on safety and community resilience. -development of coordination models for Neighbours Day 2018 with Neighbourhood Support - Planning for potential collaboration with other local boards and ATEED for the Kai Festival. - increase participation of migrant businesses in the local boards, business awards. - an engagement approach for parks in Albert-Eden on thematic areas: accessibility, migrant communities and older people. - Youth Board: 308 Local Board Plan submissions and 'speakers corner' engagement event attended by 100 young participants and providing an opportunity to learn key skills.
564	CS: ACE: Community Empowerment	Build capacity: Western Springs Community recycling centre and network development	Engage with community groups to develop the Western Springs Community Recycling Centre. Connect community with social procurement opportunities.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	EnvisionNZ are involved in the planning for the Central Community Recycling Centre (CCRC), have been funded to coordinate a series of community activities. These are intended to promote skill sharing, build relationships, and raise awareness of the CCRC in Western Springs among current and potential groups engaged in the CCRC. The first activation series starts with a repair café in Q2, managed by the Chinese Conservation Education Trust. Additional community workshops to increase knowledge and build community capacity in the sector are being planned and will be delivered across the financial year.
236	CS: ACE: Events	Bungalow Festival	An event celebrating the heritage and bungalows in the Albert Eden Community. (Not being held in 2017/2018 budget moved to 150th Anniversary of Mt Albert)	Not scheduled	LDI: Opex	\$ -	Approved	Green	This event is not being held in the 2017/2018 year due to budget being redistributed for the 150th Anniversary of Mt Albert.
566	CS: ACE: Community Empowerment	Capacity Building - Diverse community groups	Facilitate opportunities for diverse community groups to share expertise and information, and develop their individual and collective capacity.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	Staff commissioned research to map key issues and themes for community groups working in the inclusion and diversity space in the local board area. This report was completed by LOCIS consultants in September 2017 and includes recommendations for key projects and programmes as identified by community groups. Staff will assess several options for capacity building activities outlined in the report and will complete a funding agreement to enable the delivery of this work in Q2.
565	CS: ACE: Community Empowerment	Capacity building: Local economic development in town centres	<ul style="list-style-type: none"> - Facilitate connections between business associations and council to increase the use and vibrancy of local town centres - facilitate an annual Expression of Interest process for Albert-Eden business associations and Business Improvements Districts for local events and activities - develop capacity of local migrant businesses in Albert-Eden that are less well connected. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 60,000	In progress	Green	Staff are progressing a joint approach with ATEED, the Business Improvement Districts and other council departments to achieve local economic development outcomes for the local board. Business associations are designing and developing projects and events approved during the expression of interest process for economic development funding. The Chinese New Settlers Services Trust (CNSST) has delivered three workshops as part of the Migrant Business Support programme and had around 25 attendees in each workshop from the local Chinese business community. CNSST are compiling a report based on participant feedback received, summarising key themes and providing recommendations for future workshops.

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254	CS: ACE: Events	Chamberlain Park Event - Albert-Eden	Delivery of an event at Chamberlain Park.	Not scheduled	LDI: Opex	\$ 25,000	Approved	Green	Planning for an event at Chamberlain Park will commence in Q3.
568	CS: ACE: Community Empowerment	Children and Young People: Youth Voice and Youth Initiatives	<p>Fund work that will:</p> <ul style="list-style-type: none"> • support young people to provide input into local board decision-making on issues that affect young people • implement youth-led projects and events • scope opportunities for programming with the focus on children. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Delivery of youth-focused events and activities from the 2016/1717 work programme continued into Q1, with the coordinator of the Youth Board supporting the local board in planning an engagement event for local young people. The event sought to encourage civic engagement by presenting a range of current issues of importance to young people with a debate involving high profile speakers. The event was attended by 100-120 young people and resulted in many inquiries to join the youth board. Also completed in Q1 was engagement with local young people and schools on the draft local board plan, which generated 380 responses from young people, the highest number across the region. Staff worked with the youth board coordinator on an evaluation of activities from 2016/2017 to inform the development of priorities for work with young people for the remainder of 2017/2018. A draft contract and set of priorities have been completed and will be presented to the local board in Q2.
232	CS: ACE: Events	Christmas at Potters Park	Delivery of the annual Christmas at Potters Park event.	Q2	LDI: Opex	\$ 18,000	In progress	Green	The event is to be held on Sunday 3 December 2017, 5-7.30pm. An external organiser has been contracted and programming is complete. Increased operational costs have resulted in fewer programmed activities onsite.
247	CS: ACE: Events	Citizenship Ceremonies - Albert-Eden	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 19,316	In progress	Green	The Civic Events team delivered two citizenship ceremonies on one occasion during Q1.
208	CS: ACE: Arts & Culture	Community Arts Programmes- Arts Broker Programme	Administer a three year services agreement with Too Bee Ltd to develop strategic relationships and contacts, and raise budget to add to local board budgets for innovative local arts and culture programmes, temporary street projects and activations with the aim of enabling community-led arts activity.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 85,000	In progress	Green	A three year agreement was executed with Too Bee Ltd to deliver the Albert-Eden Community Arts Programme. Too Bee Ltd met with the local board in Q1 to present their three year vision and work programme for delivery.
442	CS: ACE: Community Empowerment	Community grants (AE)	Funding to support local community groups through contestable grants.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 108,000	In progress	Green	The Albert-Eden Local Board had one response round and allocated \$14,052.00. A further \$4,000 was allocated to one early local grant application.
2171	CS: ACE: Advisory	Community Response Fund - Albert-Eden	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	No allocations in Q1
105	CS: ACE: Community Places	Community Venues AE - participation increase	Develop a network wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$ -	In progress	Green	<p>Staff are been discussing and considering insights from research undertaken around non users of venues for hire. Key opportunities for further investigation include:</p> <ul style="list-style-type: none"> -Capitalise on strengths in positioning – family friendly, local and convenient, affordable -Improve the condition and amenity to meet expectations -Develop our offer and tailor to meet distinct interests -Provide simple package options -Develop a digital solution to promote both venues and activities -Drive repeat business, share experiences, satisfaction and reach new customers <p>Staff will start to develop improvement plan in Q2 and Q3.</p>

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750	CS: ACE: Community Empowerment	Community-led placemaking: (Inner West Triangle) Spatial Priority Area (AE)	Engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation. Strengthen community-led placemaking and planning initiatives within the SPA. Develop innovative ways to engage with communities that have not traditionally participated in council decision-making.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	No activity occurred during Q1, update to be provided in Q2.
569	CS: ACE: Community Empowerment	Community-led placemaking: Community Gardens	Fund a community organisation (e.g. Gardens for Health) to <ul style="list-style-type: none"> maintain and coordinate a network of community gardens provide seed funding to members of the network for enhancement of gardens through materials or sharing expertise report outcomes and issues with community gardens in Albert-Eden foster relationships with eco-neighbourhoods, low carbon initiatives and ecological restoration projects. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	A funding agreement for \$5000 has been prepared for Gardens for Health (G4H) to provide mentoring and coaching support to local gardening activity for the 2017/2018 year. This will be completed once signed by G4H in Q2 and will support the following: - Abbeyfield Seniors Home Garden - Bharatiya Mandir Temple Garden - Dignan Community garden - Sanctuary Organic Community garden
570	CS: ACE: Community Empowerment	Community-led Placemaking: Point Chevalier town centre	Facilitate and implement a collective response with key stakeholders to make the town centre vibrant and inclusive.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	A coordinator/facilitator has been contracted and initiated planning meetings with key community members. Three meetings have already been held to develop a vision, purpose statement and to map key issues and assets, including people and infrastructure. Staff have worked with the council's planning team who have started work to scope the locality, and to establish connections between an area planning process and placemaking projects. In Q2, the contractor will present an update of completed and proposed work and milestones to the local board.
349	CS: ACE: Community Places	Evaluation of Pt Chevalier and Sandringham Community Centres work programmes	Evaluate the work programmes of Pt Chevalier and Sandringham Community Centres to understand whether the centres are delivering the outcomes agreed, and what other impacts the programmes might be having.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The evaluation process in Q1 has been used for the Technology for Older People programme at the Sandringham Community Centre and the Beginners Weaving course at the Pt Chevalier Community Centre. Evaluations will be collated and feedback actioned in early Q2. Further information will be provided in the Q2 update.
263	CS: ACE: Events	Event Advertising Budget	Support the promotion and marketing of local events, including the utilisation of community notice boards.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 4,000	In progress	Green	Planning has commenced for promotional material for Christmas Carols and the Mt Albert Anniversary. Further summer events programme is to be developed in Q2.
108	CS: ACE: Community Places	Funding Agreement - Epsom Community Centre	A one year term agreement with Epsom Community Centre Incorporated, to facilitate and deliver work plan outcomes, including activities and programmes at Epsom Community Centre in 2017/2018 year, commencing on 1 July 2017 and terminating on 30 June 2018. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 22,055	In progress	Green	During Q1 payment was made for Epsom Community Centre and planning for the twice yearly regional hui will commence in Q2

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354	CS: ACE: Community Places	Funding Agreement - Mt Albert Community Centre	<p>A three year term agreement with Young Men's Christian Association of Auckland Incorporated (YMCA Inc.) to facilitate and deliver work plan outcomes, including activities and programmes at Mt Albert Community Centre for the years 2017-2020, commencing 1 July 2017 and terminating on 30 June 2020.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 11,028	In progress	Green	During Q1 payment was made to Mt Albert Community Centre. Planning for regional hui to commence in Q2.
567	CS: ACE: Community Empowerment	Increase diverse community participation: Responsive programming for identified communities	<p>Fund diverse community organisations to deliver responsive programmes for Māori, seniors and migrant communities* to increase their sense of connection, safety and wellbeing.</p> <p>*(Direction for the work with migrant communities is informed by priorities and gaps identified in the 2016/2017 community review).</p> <p>Facilitate the delivery of a safety focussed forum for migrant communities in the Balmoral area.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 40,000	In progress	Green	Staff worked with LOCIS to develop an engagement process with community groups working in the area of inclusion and diversity in the board area. A report mapping key issues and themes for local community groups was completed in Q1. Staff will present the report to the local board in Q2, with projects likely to commence in Q3. The series of guided walks/Hikoi on Maungawhau, led by Mana Whenua (Ngati Whatua O Orakei), to explore the cultural significance of the Maunga was completed in Q1. An evaluation of participant feedback will be completed in Q2. At the Safe and Resilient Communities Forum in July, the NZ Police asian liaison officer approached staff with a proposal for a community leader's forum to bring together community leaders from a cross-section of Asian communities. The project commenced in September with 48 community leaders attending the first meeting at the Fickling Centre.
353	CS: ACE: Community Places	Licence to Occupy and Manage - Epsom Community Centre	<p>A one year term with Epsom Community Centre Inc. for the operation of Epsom Community Centre: 202 Gillies Ave, Epsom, being Pt Lot 3 DP 24459 for the 2017/2018 year, commencing 1 July 2017 and terminating on 30 June 2018.</p> <p>i) Rent- \$1.00 plus GST per term if requested. ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.</p>	Q2;Q3	ABS: Opex	\$ -	In progress	Green	No update is required for Q1; to be provided in Q2.
255	CS: ACE: Events	Local Civic Events - Albert Eden	<p>Delivering and/or supporting civic events within the local board area.</p> <p>- \$1,500 Community Grants Recipient Event (Delivered) - \$5,000 WWI Commemorations 2016/17 (Delivered) - \$4,000 Parks Civic Events Programming (Delivered) - \$3,000 Community Volunteer Awards - \$5,500 Albert-Eden Sports Awards TOTAL - \$19,000</p> <p>\$4,000 unallocated</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 23,000	In progress	Green	The Justice of the Peace Appreciation Evening was held on 31 July with 80 people attending for the board to show the appreciation of the work they provided to the local community.

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719	CS: ACE: Community Empowerment	Local Māori Responsiveness Action Plan (AE)	Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following: <ul style="list-style-type: none"> • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori. <p>Note: any required expenditure for this activity to be sourced from budget relating to line item 567 - increase diverse participation - responsiveness programming.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Discussions have commenced between staff and the Kura Kaupapa Maori O Nga Maungarongo on potential ways to support the upcoming Kai Festival at the Kura in Q2. The Kura have identified key items that staff have explored with internal departments and will report back to the Kura on several promising leads early in Q2. The Mana Whenua guided cultural walks on Maungawhau coordinated by Ngati Whatua O Orakei have concluded in Q1. Following an evaluation process, discussions will commence early in Q3 on whether Ngati Whatua O Orakei would like to continue with this or another programme that expresses their aspirations for the area. Staff working across several local board areas have formed a network to map mana whenua and mataawaka networks and relationships to see where duplication can be avoided and collaboration enhanced. This work will guide the development of approaches in Q3 and Q4.
264	CS: ACE: Community Empowerment	Neighbours Day Grants - Albert Eden	Grants to support community led Neighbours Day activities	Q3	LDI: Opex	\$ 5,000	In progress	Green	Staff met with Neighbourhood Support and Albert Eden Local Board Services to map the strengths and weaknesses of previous Neighbours Day and grants processes and to develop a delivery model for the March 2018 allocations. A completed project plan will be discussed with key stakeholders early in Q2 to fine-tune the final new expression of interest and allocation process. An update on the final model will be presented at a local board workshop in Q2.
339	CS: ACE: Community Places	Pt Chevalier and Sandringham Community Centre programme delivery	Deliver the work programme of activities at the Pt Chevalier and Sandringham Community Centres with a focus on building proud, connected and secure communities, providing recreational experiences, building a community that values its environment and engaging target populations – youth, elderly and migrant communities.	Q1;Q2;Q3;Q4; Not scheduled	ABS: Opex	\$ 49,411	In progress	Green	Work programmes for Sandringham and Pt Chevalier Community Centres are being delivered as planned. The highlight for this quarter from the Sandringham Community Centre has been the Technology for Older People programme. Students are learning how to connect with friends and family online via Facebook and have learnt to pay bills on their laptops and mobile phones. The feedback has been the classes are really useful and the tutor makes things easy. One of the highlights from the Pt Chevalier Community Centre was the Kids Only Market programme. The market moved to a larger all weather venue from its previous location at the community centre. There was an increase in customers and feedback from stallholders was that it was a great space.
104	CS: ACE: Community Places	Venue Hire Service Delivery - AE	Provide and manage venues for hire and the activities and opportunities they offer by; <ul style="list-style-type: none"> - managing the customer centric booking and access process - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups and whether participants are charged \$10 or more for activities. 	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During Q1 staff have identified the need and value of understanding hirer satisfaction and experiences. A survey has been developed and will be sent out monthly to both casual and regular hirers from Q2 to gain insights from customers' experience with council managed venues. Q1 statistics are based on the first 2 months of FY18 and one month of estimates. Visitor numbers are steady compared to last year.
Community Facilities: Build Maintain Renew									
2414	CF: Investigation and Design	27 Poronui St, Mt Eden - renew toilet including ventilation	Replace the toilet and address the lack of ventilation. Occupier: NZ Fellowship of Artists	Q3;Q4	ABS: Capex	\$ 2,000	Approved	Green	Current status: Scoping is underway. Next steps: Procurement works could be started upon completion of scoping.
2415	CF: Investigation and Design	990 Great North Road, Western Springs - refurbish interior and exterior	Refurbish exterior to align with Waste Solutions outcomes on the site. Occupier: Horticultural Society	Q2;Q3;Q4	ABS: Capex	\$ 25,000	Approved	Green	Current Status: This project has been assigned to a project manager. Scoping is now underway. Next Steps: Scope project and make recommendations.

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3306	CF: Project Delivery	Alan Wood Reserve - renew play equipment and seating	Renew play equipment and seating. This is a carry forward project, previous ID - FY17 - 3710	Q1;Q2	ABS: Capex	\$ 33,730	In progress	Green	Current Status: Approved resource consent has been received. Tenders have been called and tender negotiation is in progress due to the shortfall of the budget against the tendered price Next Steps: Appoint the contractor and commence physical work
2900	CF: Investigation and Design	Albert Eden - (AT funded) Anderson Park Amenity Lighting	This project is carried forward from the 2016/2017 work programme, previous ID 3867	Q1	LDI: Capex	\$ 3,307	Completed	Green	Current Status: Physical works are complete. Reinstatement has been completed, practical completion has been issued and operational handover has been done
2901	CF: Investigation and Design	Albert Eden - renew furniture FY17	Renewals of seats, tables, bins, bbq and bike stands This project is carried forward from the 2016/2017 work programme, previous ID 3512	Q1	LDI: Capex	\$ 47,945	Completed	Green	Current status: Physical works completed. Next steps: None
2902	CF: Project Delivery	Albert Eden - renew paving and structures FY17	This project is carried forward from the 2016/2017 work programme, previous ID 3716	Q1;Q2;Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green	Current status: Physical works contract awarded. Next steps: Commence works on site.
2425	CF: Project Delivery	Albert Eden - renew paving and structures FY17-18	Renewal of paving and structures at Bond Reserve, Centennial Park, Coyle Park, Harwood Reserve, Melville Park, Pollard Park, School Reserve. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3717).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 280,000	In progress	Green	Current status: The tender process is now complete and a few clarifications are required from a contractor before further progress can be made. Next steps: Awarding the physical works contract to the chosen contractor. Works include renewal of paving and structures at Bond Reserve, Centennial Park, Coyle Park, Harwood Reserve, Melville Park, Pollard Park, School Reserve.
2426	CF: Project Delivery	Albert Eden - renew playgrounds FY17-19	Health and Safety urgent renewals addition (T-Bar swings): Anderson Park, Bannerman Reserve, Coyle Park, Harbutt Reserve, Moa Reserve, Nicholson Park, Owairaka Reserve, Sandringham Community Centre, Virginia Reserve. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3515).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 160,000	In progress	Green	Current status: Undertaking procurement of professional services. Health and Safety urgent renewals addition (T-Bar swings): Anderson Park, Bannerman Reserve, Coyle Park, Harbutt Reserve, Moa Reserve, Nicholson Park, Owairaka Reserve, Sandringham Community Centre, Virginia Reserve. Next Steps: Commence design works.
2427	CF: Project Delivery	Albert Eden - renew signage FY17-19	Alan Wood Reserve A, Anderson Park, Centennial Park, Coyle Park, Fowlds Park, Griffin Reserve, Heron Park, Marivare Reserve, Melville Park, Mt Albert War Memorial Reserve, Murray Halberg Park, Nicholson Park, Pollard Park, Raymond Reserve, Roy Clements Treeway, Warren Freer Park, Watling Reserve, Windmill Park, Withiel Thomas signage renewals (19 signs and 6 plaques). This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3501).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 60,000	In progress	Green	Current status: The draft designs are with the project manager for initial review. List includes: Alan Wood Reserve A, Anderson Park, Centennial Park, Coyle Park, Fowlds Park, Griffin Reserve, Heron Park, Marivare Reserve, Melville Park, Mt Albert War Memorial Reserve, Murray Halberg Park, Nicholson Park, Pollard Park, Raymond Reserve, Roy Clements Treeway, Warren Freer Park, Watling Reserve, Windmill Park, Withiel Thomas signage renewals (19 signs and six plaques). Next steps: Any necessary amendments will be made and the details given to the contractor so that the signage can be produced.
2903	CF: Project Delivery	Albert Eden - renew utilities FY17	This project is carried forward from the 2016/2017 work programme, previous ID 3516	Q1;Q2;Q3;Q4	ABS: Capex	\$ 47,740	In progress	Green	Current status: Professional services proceeding, Working with staff in Parks, Sports and Recreation to establish if the irrigation system at Melville Park is in need of an upgrade. Next step: Designs for lighting installation will be procured.
3371	CF: Investigation and Design	Albert-Eden - develop town centre revitalisation concept plan	Create a concept plan for the town centre revitalisation	Q3;Q4	LDI: Opex	\$ -	Proposed	Green	Current status: Next steps:

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2520	CF: Investigation and Design	Albert-Eden - identify and design upgrades to community facilities	Identify and design upgrades to community facilities to improve the level of service provided to customers within the network of places.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	Cancelled	Red	<p>This is a confirmed duplicate of Albert-Eden Upgrade of community facilities (SharePoint ID 2460).</p> <p>This is a confirmed duplicate of Albert-Eden Upgrade of community facilities line (SharePoint ID 2460).</p>
2460	CF: Investigation and Design	Albert-Eden - LDI - upgrade of community facilities	Point Chevalier Community Centre, Epsom Community Centre and Sandringham Hall upgrades.	Q2;Q3;Q4	LDI: Capex	\$ 450,000	In progress	Green	<p>Current status: Staff have met with centre managers and reviewed the proposed scope of works at each centre. Point Chevalier community centre: Immediate works have commenced to upgrade the main room (painting, fixing the wall, storage), signage improvements, new blinds, with design underway to re configure the outside area with a new shed , hard stand area and decking to resolve crime prevention through environmental design issues identified in partnership with the police. As well as the front centre area (fencing, gardens and shade sail). Epsom Community centre: As a heritage building there are challenges to achieve the main priorities of another toilet, increased storage and commercial kitchen. These are being worked through with a planner and designer. Immediate works include painting, curtains, carpet and improved Wi-Fi. Outside improvements include more visible signage, visible access to the centre and an improved secure outdoor area that can then be hired out for parties Sandringham hall: Heat pumps are now installed to deal with immediate cold issues. Other improvements include the front windows.</p>
2444	CF: Project Delivery	Albert-Eden - Local Parks and Reserves - install signage	New signage, including interpretation for Withiel Reserve, Oakley Creek and other general park signage. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 2831).	Q1;Q2;Q3;Q4	LDI: Capex	\$ 80,000	In progress	Green	<p>Current status: Content for Withiel Thomas Reserve interpretive signage is underway. Additional text reviews by stakeholders are being undertaken. Alice Wyllie Reserve and Athol Morris Walkway signage has been completed.</p> <p>Next step: Commence works on site and install the Withiel Thomas Reserve interpretive signage. Undertake scoping of new signage as and when identified by the local board.</p>
2590	CF: Investigation and Design	Albert-Eden - maintain heritage rock walls	Repair and maintain heritage rock walls as identified by Heritage department	Q2;Q3;Q4	LDI: Opex	\$ 60,000	Completed	Green	<p>Current status : Full maintenance and repointing works have been undertaken with the stone walls in Bellevue Park. Weed control works on the walls at Nicholson park has been completed.</p> <p>Next steps : Await for the completion of the stone wall study report being undertaken by Heritage team. This will define if any further rock wall restoration works need to be undertaken.</p>
2589	CF: Investigation and Design	Albert-Eden - produce heritage brochures	Manage the review and publication of heritage brochures	Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	<p>Current status - Heritage review completed. In discussion with Mana Whenua. Their input will be sought for the text at the start of the heritage brochure and their feedback on the text written for the historical sites.</p> <p>Next steps:Complete consultation and provide the local board with a draft brochure for review and approval. When it is completed it will be printed and then the sets delivered to the local board office for distribution.</p>
2454	CF: Investigation and Design	Albert-Eden - top up for Phyllis Reserve, Anderson Park and Murray Halberg projects	Budget for contributions to SH20 funded projects in Phyllis Reserve, Anderson Park, and Murray Halberg Park. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 464).	Q2;Q3;Q4	LDI: Capex	\$ 75,000	In progress	Green	<p>Current status : This is under scoping with the local board. Once the scope is defined, design and consent can be obtained if required. This funding may potentially be used to top up existing projects planned for delivery this year in these parks.</p> <p>Next steps:Confirm the scope to enable next steps.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2905	CF: Project Delivery	Albert-Eden - upgrade electrical & fire system	Upgrade fire systems for compliance purposes and fire safety as a priority requirement. This project is carried forward from the 2016/2017 work programme, previous ID 3871	Q1;Q2;Q3;Q4	ABS: Capex	\$ 57,400	In progress	Green	Current Status: This project is in the delivery phase, with installation expected to be completed by the end of August 2017 or earlier. Next Steps:Handover and closure
2906	CF: Project Delivery	Albert-Eden - upgrade fire system and electrical switchboard upgrade - community halls & centres	Upgrade fire system and electrical switchboards, including remedial building work relating to fire safety. This project is carried forward from the 2016/2017 work programme, previous ID 3873	Q1;Q2;Q3;Q4	ABS: Capex	\$ 46,734	In progress	Green	Current Status: In delivery phase with installation expected to be completed by end August 2017. Next Steps:Handover and closure
2433	CF: Investigation and Design	Albert-Eden discretionary budget for minor projects	Various works in Albert-Eden including signage. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 2832). Previously sought 2017/18 funding increased from \$105,000 to \$145,000, reallocated from Nixon Park project.	Q2;Q3;Q4	LDI: Capex	\$ 145,000	Approved	Green	Current status: Undertake scoping of new minor capex projects as and when identified by the local board. At Community Facilities monthly workshops it is raised that this budget is available and proposals can be progressed once they are identified. Next steps: Report back on projects undertaken and remaining budget as the 2017/2018 financial year progresses.
2907	CF: Project Delivery	Albert-Eden FY17 Libraries FF&E renewals	Mt Albert Library furniture fixtures and equipment renewal: Change in shelving layout to create more areas for seating. Replace armchairs, study chairs and event chairs. Provision of study desks with access to power points. Focus on the improving the children`s area This project is carried forward from the 2016/2017 work programme, previous ID 122	Q1;Q2;Q3;Q4	ABS: Capex	\$ 90,000	Cancelled	Amber	Risks/issues: This project record has been cancelled, the project was merged with Mount Albert Library comprehensive renewal, please refer to SharePoint ID 2421 for an update. Current status: This project record has been cancelled.The project was merged with Mount Albert Library comprehensive renewal, please refer to SharePoint ID 2421 for an update. Next steps: None
1553	CF: Operations	Albert-Eden Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	Approved	Green	The new full facilities contract started on 1 July. The contractor has been proactive in edging pathways, maintaining playgrounds and mowing sports fields. The relatively high rainfall (e.g. July 120-149 per cent of norm) has presented some challenges, including preparing for the summer sports season. There has also been some ongoing challenges with security gates and litter bins, which staff are focusing on resolving. No significant operational building issues. Arboriculture: The beginning of the first quarter saw mobilisation of new contracts. A priority was ensuring requests for service were effectively managed, particularly afterhours emergency response. Replacement tree planting was completed over July/August. Annual inspections of street and park trees has commenced which will inform proactive programmes of tree maintenance. Ecological Restoration: A key focus of the first quarter has been the commencement of site assessments and the preparation of restoration plans for sites of ecological high value, working with other council departments and understanding volunteer activity on sites.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2913	CF: Investigation and Design	Anderson Park - landscape improvements - stage 2	Landscape Improvements - Stage 2 This project is carried forward from the 2016/2017 work programme, previous ID 4388	Q1;Q2;Q3;Q4	LDI: Capex	\$ 278,117	In progress	Green	<p>Current status: Detailed design for the car park is complete. Physical works contract for the car park has been awarded and the pre-start meeting was held 19 June 2017. Resource consent for the removal of one poplar tree and for the storm water design has been approved. Works for the car park are programmed to take up to 12-14 weeks depending on weather and works are well underway.</p> <p>Completed works include the furniture, entrance signage and the ball fence behind the eastern goal line has been repaired.</p> <p>Next steps: The planned completion date is 20 September 2017 depending on weather conditions. When the car park is completed landscaping around this area will be able to be undertaken. The potential removal of the privet hedges and replacement with a fence is being investigated and will be discussed with the local board at the next Community Facilities workshop. The permanent removal of the power station and re siting of the seat in front of the tennis club is also being investigated. Both of these items will require financial year 2018 funding. The tennis court renewals and planned for renewal in financial year 2018.</p>
2914	CF: Project Delivery	Anderson Park - renew general assets	Various asset renewals across Anderson Park This project is carried forward from the 2016/2017 work programme, previous ID 3502	Q1;Q2;Q3;Q4	ABS: Capex	\$ 35,000	In progress	Green	<p>Current status: New entrance signs have been installed. Mesh fencing has been replaced. Furniture items have been installed. Playground module has been procured.</p> <p>Next steps: Install playground module and swings late October 2017.</p>
2429	CF: Project Delivery	Anderson Park - renew tennis court	Anderson Park tennis court renewal. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3597).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 185,000	In progress	Green	<p>Current Steps: An engineer has been engaged to provide an assessment of the hard surface and a high level cost estimate.</p> <p>Next Steps: Confirm the consent requirements. Confirm the design/layout for the line marking for various activities</p>
3307	CF: Project Delivery	Begbie Place (Gribblehirst) Entrance - Widen and improve access, safety of southern park entrance	Widen and improve access, safety of southern park entrance. This is a carry forward project.	Q1;Q2;Q3;Q4	ABS: Capex;#L DI: Capex	\$ 151,600	In progress	Green	<p>Current Status: Physical works is underway and on programme.</p> <p>Next Steps: Carrying on with physical works as scheduled and handing over in November.</p>
2430	CF: Project Delivery	Centennial Park - renew playground	Centennial Park - renew whole playground. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3491).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 120,000	In progress	Green	<p>Current status: Design complete and approved by the local board. The tree consent has been approved. Tendering is in progress</p> <p>Next steps:Start physical works.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2945	CF: Investigation and Design	Chamberlain Park - install artificial fields and lights - stage 5	<p>Stage 5 artificial fields and lights. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3355).</p> <p>This project is carried forward from the 2016/2017 work programme, previous ID 3355</p>	Q1;Q2;Q3;Q4	ABS: Capex	\$ 40,000	In progress	Green	<p>Current status: Further investigation into sports field design and construction in the preferred location has identified a cost increase as a result of having to import significant amounts of fill due to underlying substrate. As a result the Albert-Eden Local Board's one local initiative has been modified to now include the costs involved to construct two artificial sports fields as well as the costs involved to reconfigure the Chamberlain Park Golf Course from 18 holes to 9 holes.</p> <p>Next Steps: Await outcome of the Long Term Plan decision to provide funding to realign the golf course and construct sports fields.</p>
2431	CF: Project Delivery	Chamberlain Park development	<p>Stage 2 & 3 of masterplan delivery of western end neighbourhood park and restoration of Meola Creek. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 442).</p>	Q1;Q2;Q3;Q4	LDI: Capex	\$ 450,000	In progress	Amber	<p>Risks / Issues Budget potentially insufficient to achieve all the key objectives from the master plan. Potential delay exists in reaching agreement with the golf club as to the final design of the three relocated holes. Judicial review underway that may impact upon the physical works progressing, awaiting judicial review outcome. The delay will stall the whole project forcing it into Financial Year 2018/2019 for delivery.</p> <p>Current Status:Partnering with the local board, community services, local lwi and key stakeholders as the design stage progresses.</p> <p>Priorities for the local park have been agreed and are in consultation with the local board, lwi, and other key stakeholders. Detailed design for the local park works and draft design for the gold course relocation works is completed.</p> <p>Engagement with golf club as a key stakeholder continues as the design for the new relocated three holes is further detailed. Two review meetings with the Design Reference Group will be held in October to reach agreement on golf hole relocation's.</p> <p>Plan to finalise preparation and undertake lodgement of the resource consent in November 2017.A time efficient and cost effective procurement strategy is currently being worked through with the project delivery team.</p> <p>Tendering proposed during November / December 2017. Physical site works proposed to commence in February 2018 through to April / May 2018, weather dependent.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2432	CF: Project Delivery	Coyle Park path and development	Development of all-weather coastal perimeter path. Planning and consenting in 2017/2018, construction 2018/2019. Budget includes \$75,000 of reallocated funds from Nicholson Park Stage 4 project to ensure completion of this project. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 444).	Q1;Q2;Q3;Q4	LDI: Capex	\$ 275,000	In progress	Amber	<p>Risks / Issues Potential budget top up required once the tendering phase is completed. Local Board have indicated they will top up as required dependent upon cost.</p> <p>Current Status: Planning investigation as to requirements under the Unitary Plan complete. Concept design completed including arboriculture investigation relating to work in/under dripline. Local Board requested all weather surfacing, concrete. Cost estimates were revised on this basis and the budget was increased to cover the additional funding required. Site meeting has been held with Boards members on site to agree on the exact route of the pathway. The topographical survey is now complete and developed / detailed design is underway.</p> <p>Next Steps: Undertake Mana Whenua consultation and other key stakeholders ahead of the resource consent application. Proposed to lodge for resource consent prior to Christmas 2017/18 to enable physical works to commence mid/late March 2018. Expect to take 12 weeks on site. NOTE works cannot commence on site until the completion of the last major summer public event in the park in early March 2018.</p>
2420	CF: Investigation and Design	Epsom Library - replace fire sensors	Fire system upgrade including sensors	Q2;Q3;Q4	ABS: Capex	\$ 12,750	Approved	Green	<p>Current Status: This project has been assigned to a project manager. Scoping is now underway.</p> <p>Next Steps: Scope project and recommend project works to be completed.</p>
2968	CF: Project Delivery	Eric Armishaw Park - renew paving	Renew carpark and walking track at Eric Armshaw Park This project is carried forward from the 2016/2017 work programme, previous ID 3503	Q1;Q2;Q3;Q4	ABS: Capex	\$ 168,382	In progress	Green	<p>Current Status: The foreshore walkway upgrade is currently being scoped and the specification being prepared for the procurement of a contractor to carry out the work.</p> <p>Next Steps: Complete scoping and draft specification, seek Albert-Eden Local Board input and identify consenting requirements. The work is scheduled to be completed before the end of June 2018.</p>
2969	CF: Project Delivery	Eric Armishaw Park - renew playground	Renew and upgrade playground This project is carried forward from the 2016/2017 work programme, previous ID 3654	Q1;Q2;Q3;Q4	ABS: Capex	\$ 215,000	In progress	Green	<p>Current status: Physical works are currently underway.</p> <p>Next steps: Practical completion by end of September.</p>
2970	CF: Project Delivery	Ex Golf Club Rooms - renew hot water cylinder and toilet	Various internal upgrades within ex golf club rooms (hot water cylinder/ toilet) This project is carried forward from the 2016/2017 work programme, previous ID 3618	Q1	ABS: Capex	\$ 15,000	Completed	Green	<p>Current status: Works completed</p> <p>Next steps: None</p>
2973	CF: Project Delivery	Ferndale House - Kitchen Renewal	Complete upgrade of kitchen area. Including replacement of white ware items, floor vinyl and repainting This project is carried forward from the 2016/2017 work programme, previous ID 3877	Q1	ABS: Capex	\$ 6,000	Completed	Green	<p>Current status: Works completed</p> <p>Next Steps: None</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2435	CF: Project Delivery	Fowlds Park - develop field 3 artificial with lights	To install a 3G artificial sports surface on the site of the existing #3 league field at Fowlds Park. The facility is to incorporate a full-sized rugby league field and also make provision for a warm-up area and Softball diamond. The area should be lit to games standard for rugby league. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3350).	Q1;Q2;Q3;Q4	Growth	\$ 50,000	In progress	Green	Current status:A meeting has been held with user groups of Fowlds Park to discuss the local board resolution. Iwi have also been consulted with. This feedback has been captured and is being used to help inform a concept design. A professional services request for tender is currently out in the market. Next steps:Once the tender has been awarded, consultation with the stakeholder and user groups will continue until a concept design is agreed on and this will be presented to the local board for approval.
2978	CF: Investigation and Design	Fowlds Park - install toilet	Supply and install of a double pan toilet, auto locking doors. This project is carried forward from the 2016/2017 work programme, previous ID 448	Q1;Q2;Q3;Q4	LDI: Capex	\$ 169,300	On Hold	Amber	<p>Risks / Issues Budget top up was always required for utility connections. Delayed through error by the manufacturer in toilet supply and environment court issues around the sports fields. Sports club now wish to re engage in regards to the toilet location.</p> <p>Current Status: This project did not progress in financial year 2016 due to pending sports field consent decision. Agreed to locate the toilet outside of the area affected by the Sportsfield consent decision, close to the playground and the sports amenities, at the end of the carpark. Toilet installation confirmed compliant with Unitary Plan. On site investigations then proved this location to be cost prohibitive with drainage and fall issues. The revised location proposed, back up by the club and the fields was approved by the council landscape and sports team. The local board were advised of the revised location due to 'fall' challenges. Site location then communicated with the sports club and Friends of Fowlds Park group. The group advise they wish to consult further on where or whether a toilet is required. The sports club wish to reengage with the local board in terms of partnership approach to new toilets beneath the existing club building; this agreement was previously arranged four years prior, however didn't progress for financial and other challenges relating to the building.</p> <p>Next Steps:Seek guidance and direction from the local board to either continue with the toilet location as agreed to by all parties or to re engage with the sports club for the public toilet access to be located beneath their club for shared use.</p>
2979	CF: Project Delivery	Fowlds Park - renew fitness equipment and signage	Renewal of fitness equipment and related signs along the gravel park road. This project is carried forward from the 2016/2017 work programme, previous ID 3498	Q1;Q2;Q3;Q4	ABS: Capex	\$ 165,750	On Hold	Amber	Current Status: Physical works have been delayed due to resource consent. Works were expected to start in late September but this has now been delayed further due to high contaminates found during soil testing. Resource consent has been lodged and physical works will commence as soon as a consent has been approved.
2434	CF: Project Delivery	Fowlds Park - renew general assets	Fowlds Park - renew barbeque, fence, road and tables. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3504).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 152,755	On Hold	Amber	Current Status:Physical works have been delayed due to resource consent. Works were expected to start in late September but this has now been delayed further due to high contaminates found during soil testing. Resource consent has been lodged and physical works will commence as soon as a consent has been approved.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2980	CF: Project Delivery	Fowlds Park Action Plan - improve pedestrian safety and signage	Implementation recommendations from the Pedestrian safety report for Fowlds Park This project is carried forward from the 2016/2017 work programme, previous ID 3878	Q1;Q2;Q3;Q4	ABS: Capex	\$ 56,000	On Hold	Red	Project has been placed on hold pending the planning decision on the artificial sports fields Current Status: Project has been placed on hold pending the planning decision on the artificial sports fields Next Steps: Finalise design for pedestrian safety requirements including signage after the artificial sports fields have been developed and then complete physical works.
2436	CF: Project Delivery	Greater Oakley Creek - renewals	Improvement of Oakley Creek path network and associated facilities. Part of Albert-Eden SH16/20 general park restoration. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3506).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 150,000	In progress	Green	Current Status: Clarifying scope to include all possible required renewals in this area. Next Steps: Planning checks.
2416	CF: Investigation and Design	Gribblehirst ex Bowling Club - renew fire egress	Renew the fire egress at the facility	Q2;Q3;Q4	ABS: Capex	\$ 25,000	In progress	Green	Current status: Preparing to engage a fire consultant to examine the fire egress Next steps: Engage consultant to carry out assessment.
2439	CF: Project Delivery	Gribblehirst Park - renew carpark	Investigation on reuse of the bowling green. Currently local board are in discussion with Community Leasing team regarding the surrounding facilities. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 4470).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 290,000	In progress	Green	Current Status: The project scoping is being written. Next Steps: Assigning a project manager.
2437	CF: Investigation and Design	Gribblehirst Park - renew park assets	Renewal contribution to complete Gribblehirst projects	Q2;Q3;Q4	ABS: Capex	\$ 17,000	In progress	Green	Current status: Currently reviewing the requirements of the project. Next steps: Confirm scope and budget.
3003	CF: Investigation and Design	Gribblehirst Park Action Plan	This project is carried forward from the 2016/2017 work programme, previous ID 462	Q1;Q2;Q3;Q4	LDI: Capex	\$ 258,525	In progress	Green	Current Status: Items within the Gribblehirst Action Plan are currently being scoped and costs determined. The wall removal, heritage table works and rubbish bin removal are scheduled for the end of November. The path work is to be realigned to allow the track to be widened by the rose garden Next Steps: Based on the scope of the works, benefits and costs, the items in the Gribblehirst Action Plan will be prioritised. Contractors will be procured and physical works will commence.
2438	CF: Project Delivery	Gribblehirst Park Bowling Green - investigate reuse	Investigation on reuse of the bowling green. Currently local board are in discussion with community leasing team regarding the surrounding facilities. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 4470).	Q1;Q2;Q3;Q4	LDI: Capex	\$ 75,000	In progress	Amber	Risks/ issues Await direction from the local board post the expression of interest process, in regards to progressing this project. Current status: The expression of interest closed mid July. Ensure budget is deferred to Financial Year 2017/2018 Next steps: Await direction from the local board post the expression of interest process, in regards to progressing this project.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2428	CF: Project Delivery	Harbour View Reserve and Coyle Park - renew seawall	Coyle Park seawall renewals and Harbour View Reserve path and seawall renewals. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 125).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 120,000	In progress	Green	Current Status: The foreshore wall renewal is currently being scoped and specification prepared for procurement. Next Steps: Complete scoping and specification, procure contractor and implement renewal works. The work is scheduled for completed by the end of June 2018.
2441	CF: Project Delivery	Harwood Reserve - renew playground	Harwood Reserve playground renewal. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3495).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 75,000	In progress	Green	Current status: Physical works price has been submitted and reviewed. Next steps: Physical works contract will be awarded shortly.
2443	CF: Investigation and Design	Kerr-Taylor Park - renew park assets	Renew park assets	Q2;Q3;Q4	ABS: Capex	\$ 20,000	Approved	Green	Current Status: This project has been assigned to aa renewals project managerr. Scoping is now underway. Next Steps:Scope project and recommend project works to be completed.
3090	CF: Project Delivery	Melville Park - renew playground	Renew playground This project is carried forward from the 2016/2017 work programme, previous ID 3496	Q1;Q2;Q3;Q4	ABS: Capex	\$ 20,000	In progress	Green	Current status: Physical works currently underway. Next steps: Practical completion by end of September.
2445	CF: Investigation and Design	Melville Park - renew rock wall	Renew wall and install handrail	Q2;Q3;Q4	ABS: Capex	\$ 75,000	In progress	Green	Current status: The panning phase is being undertaken. A project plan will be created. Next steps:To execute and deliver the project.
2446	CF: Project Delivery	Motu Manawa Marine Reserve - develop coastal boardwalk	Develop a boardwalk from Heron Park to Howlett Esplanade. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3351).	Q1;Q2;Q3;Q4	Growth	\$ 140,000	In progress	Green	Current Status: Feasibility study now complete. It is to be used as reference document for stakeholder and public consultation. Initial meetings have been held with Department of Conversation as part of the project planning phase. Sub consultants have been contracted to provide initial planning, landscape, ecology and structural design advice. Staff have met with the council consents team to consider access opportunities over possible esplanade reserves adjacent to Motu Manawa which are being created as a result of subdivision. Next Steps: Public consultation plan being drafted ready for review by the local board in October. Continue ongoing engagement with key stakeholders Department of Conservation and Mana Whenua.
2421	CF: Investigation and Design	Mt Albert Library - comprehensive renewal	Replace carpet, line walls, repaint, replace vinyl & tiles	Q2;Q3;Q4	ABS: Capex	\$ 76,610	Approved	Green	Current Status: This project has been assigned to a project manager. Scoping is now underway. Next Steps:Scope project and recommend project works to be completed.
3106	CF: Project Delivery	Mt Albert Library - HVAC replacement stage II	HVAC replacement stage II This project is carried forward from the 2016/2017 work programme, previous ID 3637	Q1	ABS: Capex	\$ 68,305	Completed	Green	Current Status: Heating, ventilation, and air conditioning upgrade stage two completed. Environmental conditions in library have been enhanced with improved heating, cooling and fresh air intake. Next Steps:Project closure

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2423	CF: Investigation and Design	Mt Albert Recreation Centre - renew minor assets	Renew acoustic panels, carpet reception, install air conditioning unit in reception and office areas, replace air-conditioning unit in aerobics room, replace window louvres in fitness centre, replace vinyl flooring, upgrade kitchen, internal repaint, recoat stadium floor. This project has received a \$75,000 contribution from YMCA. This project also includes opex \$72,340. Therefore we request approval on the ABS Capex \$100,000.	Q2;Q3;Q4	ABS: Capex;#External funding	\$ 100,000	In progress	Green	Current status: The project is in the planning phase. A project plan will be created Next steps:To execute and deliver the project.
3107	CF: Project Delivery	Mt Albert War Memorial Hall - sand floor	Floor sanding This project is carried forward from the 2016/2017 work programme, previous ID 3623	Q1;Q2;Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green	Current status: Pre start meeting for physical works has taken place. Works are scheduled to start early October 2017 Next steps:Commence works on site.
3108	CF: Project Delivery	Mt Eden War Memorial Hall - relay basement parquet floor and renew stormwater system	Mt Eden War Memorial Hall, remove and relay parquet floor in basement floor This project is carried forward from the 2016/2017 work programme, previous ID 4485	Q1;Q2;Q3;Q4	ABS: Capex	\$ 185,000	On Hold	Red	Risks/ issues Project is on hold due to seepage of rainwater through the floor. However, floor polishing work for the entrance lobby has been completed Current status: Project is on hold due to seepage of rainwater through the floor. However, floor polishing work for the entrance lobby has been completed Next Steps: Address stormwater issue first and then start the floor preparation works
2424	CF: Project Delivery	Murray Halberg - restore steps & paving	General park restoration as part of the SH16/20 project.	Q1	ABS: Capex	\$ 158,154	Completed	Green	Current status: Works completed
2447	CF: Project Delivery	Nicholson Park upgrade - Stage 2 (toilet), stage 3 & 4	Stage 2 - Further development of Nicholson Park including toilets. Stage 3 - includes lights, signage, drinking fountain and rock walls. Stage 4 - includes redevelopment of the unused bowling green. This stage is currently on hold pending agreement on the future use, therefore previously sought 2017/2018 funding decreased from \$150,000 to \$25,000. Remaining \$125,000 to be reallocated to Coyle Park pathway, Watea Reserve furniture and further development at Potters Park. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 455).	Q1;Q2;Q3;Q4	LDI: Capex	\$ 25,000	In progress	Amber	Risks/issues Delay with stage two works due to consents and the change in location Current Status: Stage two - Double pan toilet has been produced and awaiting site installation. Building consent had been approved however due to late changes in toilet location the consent required a formal variation. Final location confirmed adjacent the playground, with the doors facing the playground on the other side of the access road. The tree consent has been approved, tree removal now complete and toilet to be installed. At this stage it is planned for October. Next Steps:Toilet installation to be completed. The stage four (old bowling green) scoping of works remain under local board discussion. The Financial Year 2017/2018 budget will be reallocated whilst discussions continue as to the best use for the unused bowling green.
2448	CF: Investigation and Design	Nixon Park - new changing rooms and toilets	Two new changing rooms and two new toilets	Q2;Q3;Q4	Growth	\$ 1,350,000	Approved	Green	Current Status: Auckland Rugby Union are still working through lease arrangements before applying for resource consent. Auckland Council's financial contribution will be provided on completion of a funding agreement. Next Steps:Once lease arrangements have been agreed and consent has been awarded the physical works will commence.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
3121	CF: Project Delivery	Nixon Park Reserve - upgrade	Nixon Park - paving from playground to courts This project is carried forward from the 2016/2017 work programme, previous ID 456	Q1;Q2;Q3;Q4	ABS: Capex	\$ 260,000	In progress	Green	Current status: The stage two works are underway. This is the pathway and the stair renewal closest to Bond Street in Kingsland. Stage one which is the pathway from the playground to the basketball courts is now open to the public. Next steps: Works are progressing on the new stairs at the bottom of the park that connect to the shared path close to the motorway.
2450	CF: Investigation and Design	Oakley Creek - development plan improvements	Improvements at Oakley Creek as per the development plan.	Q2;Q3;Q4	LDI: Capex	\$ 250,000	Approved	Green	Current status: Scoping of specific works incorporating the planned renewals for the site. Site visits conducted on 28 September. Next steps: Identification of priority projects from the development plan that can be achieved, given other works involving other parties on site. These will be further scoped and a budget estimated for design, consent and construction to be obtained by end of November for reporting back to the local board, seeking approval to proceed and for programming delivery of works.
2830	CF: Project Delivery	Phyllis Reserve - Development Stage 2	Car parking area. Two new changing rooms and three new toilets. Hybrid irrigation and lights. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3660). This item replaces items 2452 and 2453.	Q4;Q3;Q2;Q1	Growth	\$ 390,000	On Hold	Amber	Current status: The capping of field three will commence as soon as the area has dried out sufficiently. Once complete the sand carpeting will commence. The resource consent application is underway for the car park and clubrooms. The consent needs to be completed by the beginning of December to enable the Club's to apply to the charitable trusts for grant funds to build their section of the building. Request for tender for professional services for the car park are about to be sent out. Next Step: Complete capping and sand carpet of field three. File for resource consent by 16 October 2017. Award professional services tender for car park.
2451	CF: Project Delivery	Phyllis Reserve - earthworks to level cap and topsoil on field 3	Stage 1 #3 - earthworks to level cap and topsoil. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 2928).	Q1;Q2;Q3;Q4	Growth	\$ 500,000	On Hold	Amber	Risks/issue The capping work has been placed on hold due to the weather. The sportsfield work will commence when the capping work has been completed. Current Status: The capping works have been placed on hold until late October or when weather allows the capping contractor to go back in and finish the remainder of the works. Next Step: Project delivery will start the sand carpet and installation of the lights in late October or early November. this timeframe is subject to weather conditions.
2449	CF: Investigation and Design	Potters Park- develop learn to ride area	Develop a 'learn to ride' within the park. Budget to be reallocated from Nixon Park project.	Q2;Q3;Q4	LDI: Capex	\$ 80,000	In progress	Amber	Risks/issues Delays with procurement to approve the contract. Current Status : Delays with procurement to approve the contract. Next Steps : Establish the physical works on site to commence construction in mid-late October 2017. This timeframe will ensure the bike pathway is constructed and ready to be opened for the summer period.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2417	CF: Investigation and Design	Pt Chevalier Community Centre - refurbish exterior	The exterior require refurbishment - repainting all surfaces, roof replacement, installation of insulation where possible.	Q2;Q3;Q4	ABS: Capex	\$ 60,250	In progress	Green	Current status: Investigation is underway by the main contractor. Next steps: Review investigation and award contract for the works based on the findings and proposal.
2870	CF: Investigation and Design	Pt Chevalier Community Centre - refurbish interior	The interior requires refurbishment - repainting all surfaces, heating system and providing an internal storage facility	Q1;Q2;Q3	ABS: Capex	\$ 50,000	Approved	Green	Current status: The interior renewal refurbishment will be undertaking as part of the Community Facilities Locally Driven Initiative funded upgrade works, which is in progress currently (see line item 2460). Next steps: Continue with the planned program of works.
2418	CF: Investigation and Design	Pt Chevalier Community Centre - replace playground safety matting	Safety surface requires cleaning underneath and relaying	Q2;Q3;Q4	ABS: Capex	\$ 13,714	Approved	Green	Current Status: The project is being scoped. Next Steps: Once the costings have been received they will be assessed.
2419	CF: Investigation and Design	Pt Chevalier Community Centre - replace roof	The concrete tile roof on the centre requires replacement	Q2;Q3;Q4	ABS: Capex	\$ 40,425	In progress	Green	Current Status: A consultant for the works has been appointed Next Step:Investigation to begin for design and consent phase.
2422	CF: Investigation and Design	Pt Chevalier Library - replace security camera	Security camera upgrade. The last upgrade was 2006, CCTV cameras are due for an upgrade. Condition of current CCTV system is declining, shelf life is 10 years.	Q2;Q3;Q4	ABS: Capex	\$ 22,115	Approved	Green	Current Status: This project has been assigned to a project manager. Scoping is now underway. Next Steps:Scope project and recommend project works to be completed.
3174	CF: Investigation and Design	Rocket Park - install drainage and paving	This project is carried forward from the 2016/2017 work programme, previous ID 461	Q1;Q2;Q3;Q4	LDI: Capex	\$ 99,720	In progress	Green	Current status - Investigation phase complete. Current on site soakage is very poor with estimates for a formal pipe connection into road catchment connection high. Alternative solutions investigated to allow for water drainage combined with toilet roof run off have been presented to the local board. The local board have requested that the budget be spent on the formal drainage connection and extend the hard stand area behind the toilet facility. Next steps - Complete the detailed design and confirm the physical works estimate for the drainage and the pathways. Complete the detailed design in October/ November to enable lodgement of resource consent (earth works, tree dripline) and building consent (stormwater) prior to Christmas 2017. Tender early 2018 , physical works planned to commence on site early 2018 once resource consent has been obtained.
3183	CF: Project Delivery	Sandringham Community Centre - redesign & build backyard area	Re-design work to include: storage, new turf and play equipment, improved drainage system This project is carried forward from the 2016/2017 work programme, previous ID 3894	Q1	ABS: Capex	\$ 41,640	Completed	Green	Current Status: The works are completed. Next Steps:Close project and handover.
3187	CF: Project Delivery	SH16/20 Heron Park Concept Plan Implementation (Stage 1 + 2)	Heron park pathways, stairs, improvements to drainage and natural play. Resource Consent for the upgrade projects identified in the eastern half of Heron Park. Physical works Stage I, including realignment and upgrade of footpaths. This project is carried forward from the 2016/2017 work programme, previous ID 3880	Q1	ABS: Capex	\$ 65,000	In progress	Green	Current Status: Stair and paving works completed. Drainage works to occur in October when weather permits. Next Steps:Complete drainage works on site.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
3249	CF: Project Delivery	Walker Park - install sand field on fields 2 & 3 and install lights on field 2	Sand carpet Walker Park Fields #2 and #3 and install lights on field #2 This project is carried forward from the 2016/2017 work programme, previous ID 3663	Q1;Q2;Q3;Q4	ABS: Capex	\$ 183,478	In progress	Green	Current Status: Field number one is complete and in use. Works on fields two and three have been delayed due to wet weather conditions. Physical works are complete and the fence has been removed to allow for public use. Next Steps: Complete sand top-up and handover for operational maintenance.
2827	CF: Project Delivery	Walker Park Development	Sand slits drainage and irrigation on field 1 and 5. Installation of lighting on field 5. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3662). This item replaces items 2455, 2456 and 2457.	Q1;Q2;Q3;Q4	Growth	\$ 60,000	Approved	Green	Current Status: Compile scope of works for professional services Next steps: Request for tender for professional services
3256	CF: Investigation and Design	Watea Reserve - development - stage 4 pathway and seating	Completion of pathway network as per the concept plan, plus additional seating and picnic sets. This project is carried forward from the 2016/2017 work programme, previous ID 2830	Q1;Q2;Q3;Q4	LDI: Capex	\$ 49,876	In progress	Green	Current Status: Stage one of the pathway (between the existing boardwalks) is completed. Progression for the stage between the playground and the existing boardwalk is weather dependent due to very poor site access. Delayed to October / November 2017. At the same time the furniture will be installed that is funded from 17/18 Locally Driven Initiative capex. Next Steps: Physical works progression for the pathway between the playground and the existing boardwalk, inclusive of the furniture installation. This is weather dependent due to very poor site access.
2586	CF: Investigation and Design	Watea Reserve - install additional furniture	Install additional seating and picnic set as per the concept plan	Not scheduled	LDI: Capex	\$ 25,000	Cancelled	Red	Risks/ issues This project was merged with Watea Reserve development stage 4 pathway and furniture , please refer to SharePoint ID 3256 for an update/ commentary. Current status: This project was merged with Watea Reserve development stage 4 pathway and furniture , please refer to SharePoint ID 3256 for an update/ commentary. Next steps: None
2908	CF: Project Delivery	Waterview Reserve - install improvement signage	his project is carried forward from the 2016/2017 work programme, previous ID 4483	Q1;Q2;Q3;Q4	ABS: Capex	\$ 6,535	In progress	Green	Current status: Final graphics are being approved Next steps: Commence works on site
2458	CF: Investigation and Design	Western Springs Gardens - renew car park and paths	Renew car park and paths.	Q2;Q3;Q4	ABS: Capex	\$ 10,000	Approved	Green	Current Status: This project has been assigned to a project manager. Scoping is now underway. Next Steps: Scope project and recommend project works to be completed.
2461	CF: Project Delivery	Windmill Reserve - north netball courts - increased capacity courts and lights	Improve the quality, capacity and use of the Windmill Netball Courts to meet the demand for outdoor courts in the central area and increase netball and multi-sport playing opportunities. This project is funded as follows: FY2017/2018 - Growth - \$100,000 FY2017/2018 - ABS Capex - \$4,800 FY2018/2019 - Growth - \$1,000,000 FY2018/2019 - ABS Capex - \$100,000	Q1;Q2;Q3;Q4	ABS: Capex	\$ 104,800	In progress	Green	Current status: The contract for the works has been awarded. Next steps: Works commenced on site mid September. Completion is expected in mid February

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2459	CF: Investigation and Design	Windmill Reserve - signage and hill trace	Signage and hill trace project.	Q2;Q3;Q4	LDI: Capex	\$ 65,000	In progress	Green	<p>Current status : Site visit complete. Historical research for the interpretive signage and resource consent requirements review are underway. Engineer investigations to form part of design have progressed.</p> <p>Next steps: When a concept design has been produced, this will be presented to the local board for review and approval.</p>
Infrastructure and Environmental Services									
66	I&ES: Environmental Services	Almorah Rock Forest Restoration - Year Five	<p>This is the final year of a five-year ecological restoration plan to restore the Almorah rock forest. An ecological management plan for the Almorah rock forest has been funded by Albert-Eden Local Board since the 2013/2014 financial year. This project allows for the control of pest plants and mammals within the Auckland Council managed areas of Almorah rock forest with the aim of protecting and enhancing the native biodiversity.</p> <p>As a part of the final year of the restoration plan, a review and summary of the project achievements is recommended, as well as recommendations for future management. The contractor will be asked to produce a five-year project summary report which will include: analyses of pest control results, resurveying the weed density to compare with the initial weed survey, project achievements and highlights, and recommendations for future ecological management.</p>	Q2;Q3;Q4	LDI: Opex	\$ 9,135	In progress	Green	The year 5 work programme has been scoped and a contract is being coordinated with the ecological contractor. The first round of treatment is scheduled for November/December 2017.
71	I&ES: Environmental Services	Bus subsidies for participation in education for sustainability - Albert-Eden	<p>To provide bus subsidies for the 25 public schools within the Albert-Eden Local Board area to attend education for sustainability programmes at Arataki, Zero Waste Zone, Ambury, and other experience centres. The Sustainable Schools team operates six experience centres around Auckland which offer hands-on education for sustainability experiences, inspiring children to make a difference for their environment. Staff are aware, from direct teacher feedback, that the cost of buses is restricting students from being able to attend these experience centres. As a guide, \$1,500 would allow 10 schools to attend an experience centre. This activity will be a one-year pilot, with a report back to the board to evaluate the success of the initiative.</p> <p>The board has indicated a preference for schools to visit the zero waste site to align with the board's priorities, but schools ultimately choose experiences that best complement their teaching programmes.</p>	Q2;Q3;Q4	LDI: Opex	\$ 3,750	In progress	Green	In quarter one marketing collateral was produced and distributed via email to principals and/or key sustainability teachers at decile 1-7 schools in the local board area. Funds will be awarded on a first-come-first-served basis to up to 25 schools. Schools arrange their own transport and funds are paid directly to the school following their visit.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
147	I&ES: Environmental Services	Eco-Neighbourhoods	<p>An Eco-Neighbourhood comprises of groups of six or more neighbours from different households within the board area, with an objective to adopt sustainable practices and increase resilience within their homes, lifestyles and neighbourhoods.</p> <p>An Eco-Neighbourhood group decides what sustainable living actions they wish to undertake and a project manager supports these groups to take action.</p> <p>Activities that groups have or will undertake include:</p> <ul style="list-style-type: none"> • rain water collection; • food resilience; • waste minimisation; • bee keeping; • organic food growing; • home energy and water efficiency. <p>Groups receive up to 20 hours of facilitation support from the project manager and can receive up to \$1,000 worth of support. This includes incentives, discounts and training to support behaviour change.</p>	Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	<p>In quarter one the following was achieved:</p> <ul style="list-style-type: none"> • Two new Eco-Neighbourhoods formed in Sandringham and Kingsland (a total of 13 are now active) • A newsletter was sent out in September 2017 to 265 subscribers • 25 new Eco-Neighbourhood registrations were received • 216 Facebook likes received (up 12 this quarter) and 19 new followers <p>Activities:-</p> <ul style="list-style-type: none"> - Mt Albert: electric vehicle workshop outside Sprout Cafe. - Owairaka: Extended their community chicken project by purchasing a second coop. Fresh eggs are being shared between neighbours who save their food scraps for the hens. Three working bees were held in August 2017 and three in September 2017 at Owairaka Park with students from the local primary school. - Owairaka Ratbaggers applied for funding from the Local Board to extend their rat catching efforts to increase bird life on Owairaka Maunga. Their mobile rat catching library is going around the neighbourhood increasing awareness and rat catching skills in the community. - Sandringham Playgroup purchased bins to set up a zero waste system, established a plastic bag awareness initiative, started planting fruit trees and are developing a vertical vegetable garden. - Sandringham's initial planning meeting was held with their first street group session to create bee and butterfly berm gardens. <p>Future Plans:-</p> <ul style="list-style-type: none"> - Three groups have annual activity plans, with the remaining groups holding planning meetings in quarter two.
64	I&ES: Environmental Services	Epsom Rock Forest Landowner Assistance Programme	A landowner assistance programme to support private landowners to care for and protect lava rock forests on their land. This will target 35 properties in the Epsom area.	Q2;Q3	LDI: Opex	\$ 5,000	In progress	Green	<p>Additional regional budget has been allocated to expand this project to cover a greater number of properties than originally anticipated. This regional budget will provide a specialist contractor to survey the rock forest on private land and coordinate support provided by the Local Board budget. The survey project has been scoped and a contractor is being sought to carry out the work. Survey will be undertaken from September to November 2017.</p>
76	I&ES: Environmental Services	Lower Meola Creek community and school restoration - Albert Eden	<p>To continue to undertake significant restoration of lower Meola Creek using the Wai Care programme as a vehicle for community and school group involvement in stream monitoring and restoration. The following groups are currently involved:</p> <ul style="list-style-type: none"> • Rasheed Memorial Trust • Te Mahurehure Marae (Point Chevalier School) • The Bluegreens Community Group. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	<p>A contract is in place for the coordination of restoration activities in 2017-18. During quarter one, eighty students from Pasadena Intermediate planted 287 trees on the Pasadena Walkway and 100 Students from Pt Chevalier School completed maintenance and water quality monitoring at Te Mahurehure Marae. The local board hosted the relaunch of the Lower Meola Community Meeting at Te Mahurehure Marae on 30 August. Twenty-one people representing ten organisations attended the meeting where each group had the opportunity to share their restoration activities to enhance collaboration between the groups. The maintenance contract will be confirmed in quarter two with the first round of maintenance undertaken by community and contractors at all sites. A second community meeting in quarter two will focus on developing a pest control plan.</p>
639	I&ES: DPO	Mount Albert town centre transformation	To upgrade the Mount Albert Town centre on New North Road.	Q1;Q2;Q3	ABS: Capex	\$ 1,815,348	In progress	Green	<p>Construction works are in progress. Parking continues to be an issue during construction. Four weekly collaboration meetings with business community are on-going. The constrained environment is a focus for the team to ensure minimising impacts. The contractor is collaborating with plans for a business development event in mid-October 2017 to promote businesses in Mount Albert.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
547	I&ES: Healthy Waters	Support for community-led streamside restoration	To support community-led streamside restoration projects around Meola and Oakley Creeks. This may involve grants to community groups such as the St Lukes Environmental Protection Society and Friends of Oakley Creek, or engaging a contractor to develop planting and weeding plans for the community groups. Delivery of this project will be led by the Community Park Rangers team in the 2017/2018 financial year. Staff recommend re-alignment of the \$13,000 budget to the local parks, sports and recreation work programme so there is clarity of who is responsible for delivery and performance reporting on this project.	Q2;Q3;Q4	LDI: Opex	\$ 13,000	In progress	Green	Meetings have been arranged with St Lukes Environmental Protection Society and Friends of Oakley creek to discuss planting options for next planting season (winter 2018). Weeding contracts being arranged to include three site visits to maintain old plantings.
2264	I&ES: Environmental Services	Weedfree Waterview	A one-off weed amnesty encouraging Waterview residents to remove pest plant species and in particular targeting Moth plant and Blue morning glory. The community campaign will be held over the course of a weekend or on a particular day, most likely in either Spring 2017 or Autumn 2018.	Q3;Q4	LDI: Opex	\$ 4,115	In progress	Green	A workshop was held with the board on 13 September 2017. to provide staff advice on the weed species, determine the Waterview target area, and clarify the scope of the project. Contract administration is due to start in January 2018 and the project itself will take place in March 2018.
Libraries									
1161	CS: Libraries & Information	Celebrating cultural diversity and local communities - Albert-Eden	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Moon Festival, Eid Breaking the Fast festival, Māori Language week, Matariki, Pasifika, Pacific Language weeks, Pride, ANZAC day, Heritage Festival, Community Days, Business Association events, Local Board events. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Planning is underway for Diwali celebrations next month. All three libraries will be running events to celebrate the festival of lights. In August Pt Chevalier Library held an author talk with Vasanti Unka, discussing the book she edited 'With a Suitcase of Saris'. Epsom Library ran a targeted campaign on Facebook for Family History Month, promoting our resources and are currently building a display of historical photographs and articles about Epsom's past for the Heritage Festival.
1158	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Albert-Eden	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Mount Albert celebrated Te Wiki o te Reo Māori by introducing the concept of Tī Rākau and Mahi Whai (Māori string games) to primary schools. They also ran preschool Te Reo storytime, rhymetime sessions and incorporated clay craft to make Māori āhua. Mount Albert also initiated a relationship with Te Kura Kaupapa Māori o Ngā Maungarongo . Library staff at Mt Albert were also introduced to Tī Rākau and learnt basic Te Reo to meet Our Promise to Auckland - Whakatipu i te Reo Māori. Epsom Library held Māori Language Week Storytime, Rhymetime and Wriggle and Rhyme programming with great feedback.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
1154	CS: Libraries & Information	Children and Youth engagement - Albert-Eden	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	All three libraries ran a programme of events for the July school holidays, the theme being 'What Lies beneath'. At Mount Albert Library a makerspace area was set up to encourage creativity and learning. Point Chevalier Library hosted several events, including an author talk for the book 'Tunnels in our Backyard', based on the Waterview tunnel and written by local resident Malcom Paterson. Point Chevalier Library also held a book launch for popular children's performer Kath Bee, promoting her latest book "Dragons Under my Bed". Epsom Library held a successful 'Science in Action' event with over 50 participants learning various science experiments. The new Children's Librarian at Mount Albert Library has visited five primary schools to develop relationships, build membership and promote library services.
1151	CS: Libraries & Information	Information and lending services - Albert-Eden	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Issues of library materials have decreased by three per cent when compared to the same period last year, although interest in joining the library has increased as residents become more aware that a membership card provides ease of access to both hard copy and digital collections as well as use of the public computers.
1159	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Albert-Eden	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, Adult Learners' Week, Poetry Week, NZ Sign Language Week and Youth week. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Pt Chevalier, Mt Albert and Epsom Libraries continue to deliver Book a Librarian sessions to support customer digital enquiries. These lessons include CVs, tablet use and cellphone help. Staff are supporting customers with use of the new library website, launched in August. General feedback on the new site has been positive. Epsom Library is starting a Chinese Digital Device drop-in session every Tuesday for our Chinese community.
1150	CS: Libraries & Information	Library hours of service - Albert-Eden	Provide library service at Epsom Library for 52 hours over 7 days per week. (\$572,323 - FY17/18) Provide library service at Mt Albert Library for 56 hours over 7 days per week. (\$669,274 - FY17/18) Provide library service at Pt Chevalier Library for 52 hours over 6 days per week, Monday to Saturday. (\$359,414 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$ 1,601,011	In progress	Green	Library visits have decreased by two per cent compared to the same quarter last year. This is comparable to the regional trend.
1152	CS: Libraries & Information	Preschool programming - Albert-Eden	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, Bilingual storytime. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Demand for preschool programming remains high. We have delivered 128 programmes to 6279 participants across the three libraries. Epsom Library has recently changed their bilingual Storytime to become a bilingual Rhymetime due to customer feedback.
1155	CS: Libraries & Information	Summer reading programme - Albert-Eden	Provide a language and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden")	Q2;Q3	ABS: Opex	\$ -	In progress	Green	Regional planning is on target for the 2017/2018 bi-lingual Kia Māia te Whai : Dare to Explore Summer Reading Programme and Albert-Eden children's librarians are planning a targeted promotion to all schools in the board area. Mount Albert & Pt Chevalier Libraries are currently promoting the "Hell's pizza wheel challenge" funded by Hell's Pizza. With the use of a pizza wheel and stamps the promotion encourages reading and literacy, with an incentive to get a free pizza.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
1156	CS: Libraries & Information	Supporting customer and community connection - Albert-Eden	Provide programmes that facilitate customer connection with the library and community including themed clubs, special events, Book Clubs, Chinese Calligraphy Club. Provide community space for hire at Point Chevalier Library. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The Auckland War Memorial Museum Online cenotaph is available at Mount Albert Library for customers to research and upload family records. The Electoral Commission used a room at Point Chevalier for advanced voting two weeks prior to the General Election. Two monthly book groups continue to meet at Point Chevalier. Senior staff at Epsom Library have been meeting with the Epsom Community Centre to establish a working relationship with mutual benefits for both the centre and the library.
Local Economic Development: ATEED									
676	ATEED: Local Economic Growth	Albert-Eden Business Award	A local business award programme to provide opportunities for all businesses to benchmark their success against other local businesses, including those outside of their own sector. The programme will be reviewed and a report will be prepared and presented to the board.	Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	The service provider was appointed by the local board in August for the 2017/18 Business Award programme. A project team has set up to provide oversight on the delivery of 2017/18 Business Award programme. The project team will meet with the service provider monthly to discuss the programme delivery. The service provider is currently in the process of drafting up a proposal for delivering this year's programme.
2801	ATEED: Local Economic Growth	Community Connect Project	On behalf of a number of Local Boards ATEED is coordinating a programme of migrant business development workshops. The Community Connect project would aim to provide workshops for migrant youth participants to develop entrepreneurial thinking and connect with employers and experts to help sharpen ideas.	Q2;Q3;Q4	LDI: Opex	\$ 5,000	Approved	Green	Staff recommend re-scoping this project given the results of the inclusion and diversity research recently completed in Albert-Eden. Project will be workshopped and re-scoped with the Board in Q2.
1981	ATEED: Local Economic Growth	Marketview Retail Spend Monitor	purchase retail spend data of town centres including Kingsland Mt Eden Dominion Road Greenwoods Corner Sandringham Mt Albert Point Chevalier The local board will purchase the Marketview report to a value of \$1500 which includes an annual report and an event report.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 18,000	In progress	Green	Project workshopped with the local board confirmed that data will be purchased for the following town centres: Kingsland, Mt Eden, Dominion Road, Greenwoods Corner, Sandringham, Mt Albert and Point Chevalier. Annual reports year ending June 2017 have been made available to Kingsland, Mt Eden, Dominion Road, Sandringham, Mt Albert and Point Chevalier in Q1.
Parks, Sport and Recreation									
1144	CS: PSR: Park Services	AE: Creating a Māori identity	Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage.	Not scheduled	LDI: Opex	\$ 10,000	In progress	Green	Eight Local boards have committed funding to Māori naming of parks and facilities this financial year. An assessment of the status and background to current names in each of the local board area is currently being undertaken and mana whenua are providing direction on the methodology for Māori naming. All participating local boards will be updated at workshops in Q2.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
728	CS: PSR: Park Services	AE: Delivering a Local Park Development Programme FY17/18	Discretionary funding for planning, planting and ecological projects in local parks.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 79,000	In progress	Green	The Local Board have agreed to use all of this budget for planning, and agreed the below projects to be delivered in FY17/18: Diversity in parks: the research completed on community needs in Albert-Eden has been extended to include investigation into the diversity of recreational needs for the parks network. Greenways review: Scope has been work shopped with the local board, and offers of service from specialists who are best placed to review the Greenways Plan are being reviewed. Benefits realisation: proposals for benefits realisation assessments of five park developments have been sought from specialists who will begin work in Quarter two. Fowlds Park restoration plan: Scope has been work shopped with the local board and scope has been sent to specialists. Offers of service are being reviewed.
1147	CS: PSR: Active Recreation	AE: Delivering an Out and About Programme FY17/18	Delivery of sport and recreation participation initiatives as part of the Out and About Programme.	Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	Active Recreation staff have drafted the FY17/18 Out and About programme and discussed the draft with the local board at two workshops. Next steps are that staff will finalise the schedule and seek final approval from the local board. Delivery of the programme will be scheduled for late January - March 2018.
923	CS: PSR: Park Services	AE: Ecological volunteers and environmental programme FY17/18	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events •Plant and animal pest eradication •Litter removal	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	Conservation Volunteers New Zealand have carried out a restoration planting at Eric Armishaw reserve. Plants were purchased for a planting day at the butterfly garden at Balmoral Heights Reserve planned for 1 October. Ongoing predator control programmes in various reserves are running smoothly. Planning for 2018 restoration is underway for Oakley Creek and Roy Clements Treeway.
3333	CS: PSR: Active Recreation	AE:Sports and recreation facility investigation fund	Supporting the completion of needs assessments, feasibility, and other investigations for sport and recreation facility developments to ensure robust decisions are made about future investment.	Q2;Q3;Q4	LDI: Opex	\$ 20,000	On hold	Red	This budget was not spent in 16/17 and was carried forward.
1986	CS: PSR: Active Recreation	Albert Eden: Learn to swim programme	Increasing recreation and leisure opportunities for targeted groups of people (i.e. youth, seniors) in the Albert-Eden local board area.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Active Recreation staff have discussed the Greater Auckland Aquatic Action Plan schools initiative with the local board, which involves accessing water safety lessons for children in years 3 - 6 in low decile schools. The local board have indicated they would like staff to investigate options for funding lessons for children in years 1 - 2.
1984	CF: Operations	Albert-Eden: Future Giants Tree Programme	The strategic planting of large specimen trees in local parks and reserves.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Programme of tree planting sites has been drafted and workshopped with the board. The programme has been provided to Community Facilities for delivery.
1987	CS: PSR: Active Recreation	Mount Albert Aquatic Centre: Safety Improvements	Safety improvements at the entrance to the Aquatic Centre.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	Completed	Green	Works have been completed. Confirmation has not yet been received from the school on receipt of grant payment.
1047	CS: PSR: Active Recreation	Mt Albert Leisure Centre & Mt Albert Aquatic Centre	1. Operate Mt Albert Leisure Centre & Mt Albert Aquatic Centre (through management agreements with YMCA & Belgravia Leisure Ltd). 2. Deliver a variety of accessible programmes and services that get the local community active. 3. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic services and recreation services. Along with core programmes that reflect the needs of the local community.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Amber	Mt Albert Aquatics Centre visitor numbers are down this quarter due to the boiler out of action causing cold pool and showers. This has been repaired. 1. Mt Albert Aquatics Centre programming targets Visitor numbers: 11% decrease in visits this quarter versus Q1 last year 10% decrease in Learn to Swim versus Q1 last year due to cold pools. Customer Satisfaction: Q1 NPS score = 12.5. This a 4.6 point score decrease on Q4 Awarded the Innovation Award at NZ Recreational annual awards in partnership with Aqua Artist, for developing a swimming programme for the Asian community. 2. Mt Albert Recreational Centre Visitor numbers: 5% growth in visits this quarter versus Q1 last year Customer Satisfaction: Q1 NPS score = 59.5. This is a 7.6 point score increase on Q4

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
3332	CS: PSR: Park Services	Pa Harakeke planting and maintenance at Walmer Reserve	Pa Harakeke planting and maintenance at Walmer Reserve deferred from FY17. Ongoing development of Walmer Reserve as a Pa Harakeke and educational venue	Q2;Q3;Q4	LDI: Opex	\$ 16,000	On Hold	Red	This budget was not spent in 16/17 and was carried forward.
783	CS: PSR: Park Services	Waterview reserves: Developing improvements to parks (SH16/20)	Developing improvements to parks in Waterview affected by the SH16/20 connections project. Draft programme includes: Tutuki Reserve: upgrade New signage in local parks Heron Park	Q1;Q2;Q3;Q4	ABS: Capex;#A BS: Opex	\$ 57,679	In progress	Amber	Heron Park final drainage works have not been completed due to wet conditions. Works are anticipated to be completed in Q2 Amendments to Waterview heritage trail signage are in planning, and will be delivered in quarter two.
1146	CS: PSR: Active Recreation	Windmill Park: Review the use and need for buildings	Review the need for buildings at Windmill Park and provide clear direction for future building development to service the needs of sport. This review should recognise the opportunity for change as a result of the recent fire and demolition of the stand/storage.	Q1;Q2	ABS: Opex	\$ -	In progress	Green	Needs analysis has been completed with Auckland Tennis, Futsal and Netball and workshopped with the local board in September.
Plans and Places									
3363	CPO: Plans and Places	Albert-Eden Transformation Programme	Programme includes Greenwoods Corner upgrade, Sandringham place audit actions, and Pt Chevalier centre planning and development.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 80,000	In progress	Green	In scoping the constraints and opportunities of these three centres, it has become apparent that the transformation for Sandringham and Greenwoods Corner will be focused on the rationalisation and beautification of the existing spaces. Point Chevalier poses a greater opportunity to transform the centre working with a number of collaborating departments and community groups.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary
CF: Community Leases										
1481	CF: Community Leases	Akarana Dog Obedience Association Inc - renewal lease	Renewal lease for 22A Phyllis St Mt Albert	Q1;Not scheduled	31/08/2006	\$ 0.10	\$ -	On Hold	Amber	Approval for a new lease is placed on hold due to the developments at Phyllis Reserve. This lease is on a month by month roll over due to the developments at Phyllis Reserve.
1203	CF: Community Leases	AMI Auckland Netball Centre Inc	Lease renewal first lease term expires 27 October 2017	Q2	31/03/2021	\$ 250.00	\$ -	In progress	Green	The renewal application has been forwarded to the AMI Auckland Netball Centre Inc. This will be progressed in quarter two.
1482	CF: Community Leases	Anderson Park Tennis Club Inc	Renewal lease for 1138A New North Road, Mt Albert.	Q1;Q2	30/09/2023	\$ 500.00	\$ -	In progress	Green	Site visit completed. Report for the renewal of lease will be brought to the next month's business meeting.
1483	CF: Community Leases	Auckland Horticultural Council Inc	Renewal lease for 990 Great North Road, Western Springs. The renewal will be completed in 2016/2017 workplan.	Q1	31/07/2019	\$ 500.00	\$ -	Completed	Green	Completed
1484	CF: Community Leases	Auckland Irish Society	Renewal lease for 50 Western Springs Road. Renewal due in 2015 - processing has been delayed while sublease and financial issues are discussed and resolved.	Q1;Q2	31/10/2025	\$ 500.00	\$ -	In progress	Green	Awaiting additional information from the society before progressing a report on the renewal of lease.
1485	CF: Community Leases	Auckland Kindergarten Association Inc - Eden/Epsom	New lease for 33 Kimberley Rd, Epsom. Lease expired 2014 and processing was delayed while redevelopment options proposed by Kindergarten were considered.	Q2			\$ -	In progress	Green	A new lease will be progressed in the coming months. An expression of interest will need to be undertaken.
1476	CF: Community Leases	Auckland Kindergarten Association Inc - Ferndale	New lease for 830 New North Rd, Mt Albert Lease finally expires 31 March 2017. Board omitted this lease from inclusion with the multi premises lease last year.	Q1	31/03/2017	\$ 250.00	\$ -	In progress	Green	An application form has been forwarded to Auckland Kindergarten Association Inc - Ferndale. Currently awaiting the return of completed application documents.
1488	CF: Community Leases	Auckland Playcentres Association Inc - Eden/Epsom	Renewal lease for 25 Poronui St, Mt Eden	Q2	29/09/2019	\$ 250.00		In progress	Green	The completed renewal application has been received and site visit completed. A report for the renewal of lease will be brought to the local board business meeting in the next two months.
1468	CF: Community Leases	Auckland Resettled Community Coalition Inc	Renewal of lease at New North Road. Lease start - 1 January 2017, renewal 1 January 2018, final expiry 31 December 2018.	Q2;Q3;Q4	31/12/2018	\$ 1.00	\$ 250.00	Approved	Green	The renewal of lease and the assessment process will commence in quarter two.
1499	CF: Community Leases	Auckland Rugby Union	New lease entered with Auckland Rugby Union at Nixon Park. This will be reported to the board once all arrangements have been finalised.	Q2				Approved	Green	Will be progressed following confirmation from local board on way forward.
1489	CF: Community Leases	Citizens Advice Bureau - St Lukes Rd Mt Albert	Renewal of lease for 82 St Lukes Rd, Mt Albert. Shown as not scheduled as board is still to consider report recommending new lease.	Not scheduled	30/06/2020	\$ 500.00	\$ -	Approved	Green	This is to be progressed as an individual lease. The lease advisor will meet with staff from other departments to receive background information before progressing this lease.
2862	CF: Community Leases	Gribblehirst Greens	New lease for the bowling green space	Q3				In progress	Green	A report on the expression of interest process is on the September business meeting for the local board to make a decision regarding a new community lease.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary
1475	CF: Community Leases	Mt Albert Ramblers Softball Club Inc	New lease at Warren Freer Park. This will be final expiry on 31 May 2018 and will require a new lease.	Q4	31/05/2018	\$ 250.00	\$ -	Approved	Green	The application and assessment for a new lease will be progressed in quarter four.
1469	CF: Community Leases	Mt Albert Rugby League Football Club Inc	Renewal of lease at Fowlds Park. Lease start - 1 April 2008, first renewal due 31 March 2018. final expiry 31 March 2023	Q3	31/03/2023	\$ 250.00	\$ -	Approved	Green	The renewal of the lease will be progressed in quarter three.
1478	CF: Community Leases	Mt Albert-Ponsonby Association Football Club Inc	New lease for 19A Preston Ave Mt Albert. Lease expired in 2000. Processing of the application for a new lease was delayed while alignment option for SH20 were considered.	Q2	30/09/2000	\$ 650.00	\$ -	Approved	Green	A new lease will be progressed in the next quarter.
1490	CF: Community Leases	Mt Eden Tennis Club Inc	Renewal lease for 25 Poronui St, Mt Eden	Q1	22/04/2020	\$ 250.00	\$ -	Completed	Green	Completed
1470	CF: Community Leases	New Zealand Choral Federation Inc (Auckland Region)	New lease at Epsom Community Centre. Final expiry 31 January 2018	Q2;Q3	31/01/2018	\$ 1.00	\$ -	Approved	Green	This will be progressed in quarter two. An expression of interest will need to be undertaken.
3317	CF: Community Leases	New Zealand Nepal Society Incorporated	Lease Renewal	Q2;Q3	30/09/2022	\$ 500.00		Approved	Green	The renewal of lease process will be progressed in the next quarter.
1471	CF: Community Leases	Northern Region Lacrosse Association Inc	Renewal of lease at Nixon Park. Lease start - 1 January 2013, renewal due 31 December 2017. Final expiry 31 December 2022	Q3	31/12/2023	\$ 1.00	\$ -	Approved	Green	The renewal of lease process and assessment will be progressed in quarter three.
1479	CF: Community Leases	Olympic Weightlifting Auckland Inc	New lease for 99 Gillies Avenue, Epsom	Q1	30/06/2011	\$ 0.10		In progress	Green	Staff are currently awaiting return of completed documents for the new lease at this site.
1472	CF: Community Leases	Recreate NZ	Renewal of lease at Windmill Park Reserve. First term of lease expires 27 October 17. Lease start - 28 October 2014, renewal due 27 October 2017, final expiry 27 October 2020.	Q2	27/10/2020		\$ -	In progress	Green	The renewal application has been forwarded to Recreate NZ. This will be progressed in quarter two.
1496	CF: Community Leases	RNZ Plunket Society - Sandringham	Renewal of lease for Sandringham Road	Q1	30/09/2024	\$ 250.00	\$ -	Completed	Green	An assignment of lease has been executed, assigning the lease from the Royal New Zealand Plunket Society Auckland City Area Inc. to the Royal New Zealand Plunket Society Inc., being the Plunket National Society. As such, the current lease will continue under the new entity.
1497	CF: Community Leases	RNZ Plunket Society Auckland City Area - Owairaka	New lease for Richardson Road	Not scheduled	31/03/2016	\$ 250.00	\$ -	Approved	Green	The lease has expired. An expression of interest process will need to be undertaken.
1498	CF: Community Leases	RNZ Plunket Society Auckland Suburbs Branch - Mt Albert	Renewal of lease for 5 Alexis Avenue, Mt Albert	Q1	31/10/2023	\$ 250.00	\$ -	Completed	Green	An assignment of lease has been executed, assigning the lease from the Royal New Zealand Plunket Society Auckland City Area Inc. to the Royal New Zealand Plunket Society Inc., being the Plunket National Society. As such, the current lease will continue under the new entity.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary
1491	CF: Community Leases	Sandringham Bowling Club Inc	Renewal lease for 64a Kiwitea St, Sandringham. Lease renewal - 1 November 2016, final expiry 31 October 2021	Q1	31/10/2021	\$ 500.00	\$ -	Completed	Green	Completed
1486	CF: Community Leases	Tennis Auckland	Renewal lease for 25 Poronui St, Mt Eden	Q1	9/07/2021	\$ 500.00	\$ -	Completed	Green	Completed
1492	CF: Community Leases	The Metro Mt Albert Sports Club Inc.	Renewal lease for 22A Phyllis Street, Mt Albert	Not scheduled	30/06/2024	\$ 500.00	\$ -	On Hold	Amber	Renewal of lease is placed on hold due to the developments at Phyllis Reserve. This lease is on a month by month roll over due to the developments at Phyllis Reserve.
1493	CF: Community Leases	The Scout Association of NZ - Balmoral Scout Group	Renewal lease for 1A Waitomo Ave	Q2	31/01/2022	\$ 250.00	\$ -	In progress	Amber	Council staff has not been able to secure a meeting with the new National Property Manager from Wellington while he is working on moving offices. Council staff will follow up with the new National Property Manager of The Scout association of New Zealand to enable the lease to be progressed in the next quarter.
1480	CF: Community Leases	The Scout Association of NZ - Epsom Scout Group Aberfoyle	New lease for Aberfoyle St Epsom	Q2	30/06/2013	\$ 500.00	\$ -	Approved	Green	A new lease will be progressed in the next quarter.
1466	CF: Community Leases	UMMA Trust	Renewal of lease at Ferndale Reserve. Last term of lease to commence 1 October 2017 with final expiry 2022.	Q3	30/09/2022	\$ 500.00		In progress	Green	The renewal application has been sent to the UMMA Trust to be completed. This will be progressed in quarter three.
1474	CF: Community Leases	Vacant Haemophilia Foundation of NZ	New lease at Ferndale Reserve. 2 x vacant rooms at Ferndale House to be awarded a new community lease on completion of the expression of interest process.	Q1		\$ 500.00	\$ -	In progress	Green	The report on the expression of interest process is on the September business meeting for the local board to make a decision regarding a new community lease.