

## Albert-Eden Local Board Workshop Record

Workshop record of the Albert-Eden Local Board held in the board office on Wednesday, 1 November 2017, commencing at 9.03am.

### PRESENT

**Chairperson:** Peter Haynes (arrived at 9.22am)

**Members:** Lee Corrick, Graeme Easte (arrived at 9.22am), Glenda Fryer (arrived at 12.40pm), Jessica Rose (arrived at 9.14am; returned at 1.55pm, after lunch), Benjamin Lee (arrived at 10.29am), Margi Watson.

**Apologies:** Rachel Langton

Workshop Item	Governance role	Summary of Discussions
<u>Item 1</u> Economic Development and BID Work Programme Updates	What is the local board's governance role with regards to the item being workshopped: <ul style="list-style-type: none"> <li>Oversight and monitoring</li> <li>Keeping informed.</li> </ul>	<ul style="list-style-type: none"> <li>The following work programme staff &amp; personnel were attendance to present their respective work project updates to the local board: <ul style="list-style-type: none"> <li>2018 Albert-Eden Local Business Awards project update; 9.00am – 9.30am; Mark Scherer – Contract Organiser, and Luo Lei – Local Economic Development Advisor</li> <li>Balmoral business stocktake update; 9.30am – 10.00am; Claire Siddons - BID Growth Specialist, Sunita Kashyap – Specialist Advisor, and Detlev Jackson – Strategic Broker.</li> </ul> </li> </ul>
<b>10.00am – 10.15am</b>	<b>Morning tea at the local board office</b>	
<u>Item 2</u> <i>Long-term Plan (LTP) 2017 – 2027 / Annual Plan 2018/2019 Workshop 2</i>	What is the local board's governance role with regards to the item being workshopped: <ul style="list-style-type: none"> <li>Oversight and monitoring</li> <li>Keeping informed</li> <li>Setting direction / priorities.</li> </ul>	<ul style="list-style-type: none"> <li>The following department and subject-matter expert staff were in attendance to facilitate the board's second of four 'Long-term plan / Local Board Agreement 2018-2019 workshops. <ul style="list-style-type: none"> <li>Audrey Gan – Lead Financial Advisor</li> <li>Marcel Morgan – Community Facilities Lead</li> <li>Alison Dobbie – Customer Services Lead</li> <li>Philippa Geere-Watson – Stakeholder Advisor</li> <li>Antoine Nia – Senior Asset Information Advisor</li> <li>Michael Ng - Manager Asset Decision Support</li> <li>Deb Evans - Senior Renewals Coordinator.</li> </ul> </li> </ul>
<b>12.30pm – 1.10pm</b>	<b>Lunch at the local board office</b>	
<u>Item 3</u> <b>Arts &amp; Culture and Events Work Programme Updates</b>	What is the local board's governance role with regards to the item being workshopped: <ul style="list-style-type: none"> <li>Oversight and monitoring</li> <li>Keeping informed</li> <li>Setting direction / priorities.</li> </ul>	<ul style="list-style-type: none"> <li>David Hebenton – Arts and Culture Advisor, and Sally Bent – Arts Broker, were in attendance to provide the board an update on the Arts Broker work programme.</li> </ul>
<u>Item 4</u> <b>Arts, Culture and Events Work Programme Updates;</b>	What is the local board's governance role with regards to the item being workshopped: <ul style="list-style-type: none"> <li>Oversight and monitoring</li> <li>Keeping informed</li> <li>Setting direction / priorities.</li> </ul>	<ul style="list-style-type: none"> <li>Mike Banks – Event Facilitator, was in attendance to lead the following events staff in their respective work programme updates; <ul style="list-style-type: none"> <li>Mark Scherer – Contractor Organiser</li> <li>Genieve Abrahams – Event Organiser (Civic)</li> <li>Robyn Henry – Team Leader Event Delivery (Civic)</li> <li>Kaiya Irvine – Event Organiser</li> <li>Bella Irving – Contractor.</li> </ul> </li> </ul>

The workshop concluded at 3.37pm.