

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
Arts, Community and Events									
458	CS: ACE: Events	Anzac Services - Franklin	Support and/or deliver Anzac services and parades within the local board area. Support traffic management plan for Amistice Day commemoration.	Q4	LDI: Opex	\$ 35,000	Approved	Green	Scheduled for Q4. Planning will commence in Q2.
654	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (FR)	Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. engage communities – reach out to less accessible and diverse groups. Focus on capacity building and inclusion. 2. enabling council – ensure that groups have access to operational and technical expertise. Identify and address barriers to community empowerment. 3. report back - to local board members on progress in activity areas one and two. Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Staff have facilitated representatives of Citizens Advice Bureaux and Pukekohe Pythons League club to attend local board workshops and business meetings. Staff will continue to respond to public enquiries, connecting with various council departments to enable local activity.
573	CS: ACE: Community Empowerment	Build capacity: community participation	Develop community groups to be effective and sustainable. Support organisations to develop young Māori leaders as follows: - work with local organisations to identify their aspirations and specific capacity requirements to achieve them - increase participation in established capacity building programmes - work with partners to provide capacity building opportunities locally.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Staff have been working with Franklin Council of Social Services (FRANCOSS) to plan capacity building workshops for local community organisations. The first workshop delivered by FRANCOSS, supported by council's Community Empowerment Unit staff, was a workshop on 27 September to identify FRANCOSS members' training needs and opportunities for collaboration. The results will inform future capacity building workshops' content and delivery.
451	CS: ACE: Events	Citizenship Ceremonies - Franklin	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 9,330	In progress	Green	The Civic Events team delivered citizenship ceremonies once during Q1, with 131 people receiving citizenship.
504	CS: ACE: Arts & Culture	Community Arts Initiatives- Arts Broker Programme	Engage an arts broker to develop strategic relationships and contacts, and raise budget to add to board budgets for innovative local art and culture programmes, temporary street projects and activations with the aim of enabling community-led arts activity.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 80,000	In progress	Green	The services agreement with Too Bee Ltd, as brokers for 2017/2018, has been executed and the work programme approved. The Arts Brokers delivered five artist network meetings across the local board area in Q1. Feedback from these meetings was provided to the local board.
347	CS: ACE: Community Empowerment	Community grants (FR)	Provide community grants consistent with the board's community grants programme 2017/18 as follows: -Local community grants - \$181,000 -School pool community grants - \$25,000 - Coastal sea rescue grants - \$45,000.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 251,000	In progress	Green	The local board has completed round one local grants and the quick response round one and allocated a total of \$43,147.90, leaving a total of \$137,852 for the remaining grant rounds. \$12,949 of the school pool community grant was allocated to the Franklin School Swimming Pool, leaving a total of \$12,051.00 of the fund.

Work Programme 2017/2018 Q1 Report

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2173	CS: ACE: Advisory	Community Response Fund - Franklin	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$ 129,000	In progress	Green	<p>6 June 2017: \$30,000 to ID 504 of the 17/18 Arts, Community and Events work programme to retain the same level of service for an arts broker and local arts.</p> <p>6 June 2017: \$15,000 to ID of the 17/18 Infrastructure and Environmental Services work programme to give a total budget of \$84,000.</p> <p>28 September - FR/2017/161 - \$5,000 to Waiuku Business Association, from the 2017/2018 Franklin Local Board community response fund, for costs associated with running the Waiuku Information Centre over the summer 2017/2018 period.</p> <p>Remaining: \$79,000</p>
382	CS: ACE: Community Places	Community Venues FR- participation increase	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$ -	In progress	Green	<p>Staff are been discussing and considering insights from research undertaken around non users of venues for hire. Key opportunities for further investigation include: -Capitalise on strengths in positioning – family friendly, local and convenient, affordable -Improve the condition and amenity to meet expectations -Develop our offer and tailor to meet distinct interests -Provide simple package options -Develop a digital solution to promote both venues and activities -Drive repeat business, share experiences, satisfaction and reach new customers Staff will start to develop improvement plan in Q2 and Q3.</p>
655	CS: ACE: Community Empowerment	Community-led placemaking: (Pukekohe) Spatial Priority Area	<ul style="list-style-type: none"> - Engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation. - strengthen community-led placemaking and planning initiatives within the SPA area. - develop innovative ways to engage with communities that have not traditionally participated in council decision-making. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	<p>With housing and infrastructure development programmes across Franklin now more visible on the ground, staff have attended consultation and community open days held on infrastructure or development projects, and are encouraging community participation as and when appropriate in any of these events. The strategic broker organised two physical information tours for key community empowerment unit managers to demonstrate the scale of development in the Franklin area.</p>
571	CS: ACE: Community Empowerment	Community-led placemaking: community gardens (FR)	<p>Fund community organisations to develop community groups' infrastructure and capacity, so they can sustain existing gardens. To include:</p> <ul style="list-style-type: none"> - identify and engage a garden mentoring and development organisation to upskill groups - build community connections through growing, harvesting and sharing locally produced kai - work within council to enable lease agreements for sites to be put in place - identify future development opportunities for Franklin's community gardens and food systems. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	<p>All three community gardens in the area continue to deliver on their 2016/2017 funding agreements and accountability reporting for funding received is due at the end of Q2. Gardens for Health (G4H) continued to contribute to support community garden and health outcomes from 2016/2017 funding for Birdwood and Kayes Road: - supporting gardening activities, preparation and planting - G4H facilitator is working alongside Franklin Tongan Community Garden and offered to organise training sessions for youth and encouraged an organic approach to crop management - G4H assisted the Waiuku Community Garden coordinator to complete construction of four of eight moveable garden beds. - a funding agreement for \$5000 has been prepared for G4H to provide mentoring support for gardens during the 2017/2018 year and will be finalised in Q2. - project allocations from 2017/2018 funding will be decided in Q2. - initiatives being scoped includeresources for Birdwood community - \$2000 to G4H to administer and provide resources as required - Brookby School has been allocated \$5000 for establishment of a fruit forest at the school - staff met with school representatives and have connected them with council's Waste Minimisation team. \$3000 is currently unallocated for 2017/2018.</p>

Work Programme 2017/2018 Q1 Report

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575	CS: ACE: Community Empowerment	Community-led placemaking: heritage and identity	Make Franklin's heritage and identity more visible in the community by: - enabling communities to lead placemaking activities which demonstrate Franklin's diversity, culture and identity - encouraging community collaboration to make local heritage and identity visible; particularly raising the profile of Māori.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	Staff finalised 2016/2017 funded work for this activity line. This included Pukekohe Pythons rugby league juniors who made a presentation to the local board at their business meeting in September, providing feedback on how young people in the area identify and link with the club and the changes they have achieved through their activities with the club. Staff facilitated the opportunity for the club to present to the local board, and connected the club with parks, sport and recreation.
576	CS: ACE: Community Empowerment	Community-led placemaking: strengthening neighbourhoods and town centres	Fund and partner with local community organisations and business associations to make Franklin a safe, vibrant and prosperous community. Fund local organisations to make their own decisions on safety and economic development that meet local board outcomes. Note: the 2017/2018 budget figure shown for this activity line item includes an additional \$30k deferral from 2016/2017.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 120,000	In progress	Amber	There have been issues/delays in the transition of the Pukekohe public safety camera system to the Pukekohe Business Association. The transition work has required a significant installation process, provision of new broadband services and equipment. A server breakdown was also experienced and repaired in Q1. Staff continue to work with the business association and have made provision for additional training hours with the business association staff. Work continues with public safety camera installers to finish installation and scope a viewing link to the Pukekohe Police Station. The Pukekohe Business Association has now been given live viewing capability of council's safety camera system in Pukekohe town centre. Additional work is ongoing to provide Community Facilities staff with the capability to download Police footage requests remotely from Auckland city centre, instead of having to send technicians to the physical site in Pukekohe. This work will be completed and tested in Q2. In Q2 staff will discuss options with the local board for initiatives to utilise remaining unallocated funding. Note an additional \$30k deferral from 2016/2017 was included in this activity line item in Q1.

Work Programme 2017/2018 Q1 Report

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211	CS: ACE: Events	Event Partnership Fund - Franklin (Externally Delivered Events)	<p>Funding to support community events through a non-contestable process.</p> <ul style="list-style-type: none"> - Clevedon A&P Show \$20,000 (Clevedon A&P Association) - Franklin A&P Show \$20,000 (Franklin A&P Association) - Children's Day \$5,000 (Franklin Family Support) - subject to confirmation from event organiser - Franklin Primary Schools Triathlon \$2,000 (Franklin Primary Schools Triathlon Committee) - Blast to the Past \$5,000 (WBDA) - Steel N Wheels \$10,000 (WBDA) - Beachlands Trolley Derby \$5,000 (Beachlands Community Trust) - Franklin Positive Aging Expo \$7,000 (Franklin Integration Project Positive Ageing Group) - Franklin Children's Art Festival \$7,300 (Young at Art, subject to confirmation) - Karaka Vintage Day (bi-annual event) \$10,000 (Karaka Sports Ground Society) - Waiuku Duck Boat Derby \$700 (Franklin Young Mariners) - Waiuku Lions Sand to Mud Fun Run and Family Day \$500 (Waiuku Lions Club) <p>Total \$92,500</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 93,000	In progress	Green	Funding agreements have been completed for eight events in this fund, with \$74,000 either been paid out or currently awaiting payment. The remaining five agreements and \$18,500 is expected to be completed and paid out in Q2.
218	CS: ACE: Events	Event Partnership Fund - Franklin (Movies in Halls)	<p>Funding to support locally-developed and delivered Movies in Halls events.</p> <p>Strategic broker to identify the communities and work alongside them to ensure there is capability and capacity for delivery.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 3,000	In progress	Green	The strategic broker for Franklin is working alongside the newly appointed Rural Halls Advisor who is leading the Movies in Halls project.
212	CS: ACE: Events	Event Partnership Fund - Franklin (Movies in Parks)	Programme and deliver two regional Movies in Parks series events.	Q3;Q4	LDI: Opex	\$ 27,000	In progress	Green	Planning for the Movies in Parks series is on track. Massey Park, Waiuku is to be held Saturday 13 January and the Ppublic screening licence applied for "Boy" has been approved. Beachlands Domain is to be held Saturday 24 February with a public screening licence has been approved however the film name is currently embargoed with a full advertising embargo condition on the licence until after 1 Feb 2018. Regional sponsorship is to be confirmed in October. Regional marketing to commence in November with specific event advertising starting three weeks prior to each event.

Work Programme 2017/2018 Q1 Report

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503	CS: ACE: Arts & Culture	Franklin Arts Centre operations-ABS Operational Expenses	<ul style="list-style-type: none"> - curate exhibitions in the NZ Steel Gallery, and in the Community Gallery - develop public programming-based on themes of the exhibitions - provide a programme of art classes and workshops for adults and children. - focus on bringing exhibitions from outside of the local board area to the arts centre. 	Q1;Q2;Q3;Q4	ABS: Opex	\$ 122,027	In progress	Green	The gallery received 5,500 visitors during Q1, and delivered 6 programmes to a total of 170 attendees. Highlights included the migration of Lost Vessels exhibition that was co-curated by three local artists and received a total of 2,000 visitors.
357	CS: ACE: Community Places	Franklin Rural Halls	<ul style="list-style-type: none"> - Provide ongoing development, support and advice for each hall committee, with the rural hall advisor being the primary point of contact between rural hall committees and council - advise and inform rural hall committees, including those transitioning into the phase two of the Franklin Rural Hall model. 	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The Franklin Local Board has received an update on key issues relating to rural halls at a workshop in Q1. The Franklin Rural Halls Advisor started on 4 September and has been attending Annual General Meetings to establish relationships with hall committees and discuss the community-led operating model. At the September business meeting the local board resolved to grant a licence to occupy and manage the Kawakawa Bay Community Association for the community hall using the new operating model. In Q2 staff will be working with hall committees to ensure satisfactory legal status and relevant insurance is in place e.g. incorporated society and public liability insurance being in place with the respective halls.
1912	CS: ACE: Events	Franklin's Finest (Volunteer Awards)	Contribute funding to a community volunteer awards event (Franklin's Finest) within the local board area.	Q2	LDI: Opex	\$ 3,000	In progress	Green	Planning for Franklin's Finest commenced in Q1 for delivery of the event in Q2.
374	CS: ACE: Community Places	Hire fee subsidy (individual groups) LDI \$20,838 - FR	<p>Provide a 100% discount for the following groups to use council-run venues, underwritten using \$20,838 LDI</p> <ul style="list-style-type: none"> - FRANCOSS (Franklin Council of Social Services) – Pukekohe Concert Chamber - Pukekohe Senior Citizens Club – Franklin:The Centre (Stevenson Room) - Franklin Heritage Forum – Pukekohe Old Borough Building - Communicare – Pukekohe Old Borough Building - Franklin Youth Advisory Board – Franklin:The Centre - Well Women – Pukekohe Concert Chamber - 60s Up Movement – Pukekohe Concert Chamber - Mudlarks - Franklin Arts Festival – Pukekohe Town Hall and Concert Chamber - Clevedon RoundUp – Clevedon District Centre - Clevedon Business Association – to open the Clevedon District Centre to local businesses each Friday - Keep Franklin Beautiful - Franklin District JP Association - Clevedon District Centre (2 hours per week) 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,838	In progress	Green	Staff have administered the additional subsidised rates as approved by the local board. Each group has been notified and are aware of their charges for this financial year.
373	CS: ACE: Community Places	Hire fee subsidy (off peak) LDI \$13,000 - FR	Administer further subsidy of hire fee for specific groups and specific off peak times through LDI.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 13,000	In progress	Green	Q1 statistics are based on the first 2 months of 2017/2018 and one month of estimates and show that Off Peak utilisation has increased compared to last year.

Work Programme 2017/2018 Q1 Report

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572	CS: ACE: Community Empowerment	Increase diverse participation: Franklin Youth	Enable Franklin youth to influence local board decision-making regarding youth activities and meeting local youth needs. Identify and fund a local organisation to develop, support and mentor Franklin youth, raise their profile in the community, and collaborate with other youth voice groups, including the southern cluster. Create engagement opportunities with local Māori youth over the year to understand their aspirations around inclusion and equity and deliver initiatives that support these aspirations.	Not scheduled	LDI: Opex	\$ 12,000	In progress	Green	Youthtown have utilised budget from the 2016/2017 funded activity line to assist with recruitment of new members for the youth board during Q1. A funding agreement for Youthtown for 2017/2018 activities will be finalised in Q2. This will include activities to develop youth-led capacity, leadership and assist with youth-led events.
483	CS: ACE: Events	Local Civic Events - Franklin	Deliver and/or support civic events within the local board area. Potential events include: - Waiuku Sports Park - Pukekohe Skate Park (Stadium Road) - Sandspit Seawall - Tamakae Wharf - Armistice Day	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	Approved	Green	No civic events were delivered in Q1.
659	CS: ACE: Community Empowerment	Local Māori Responsiveness Action Plan (FR)	Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following: • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	An initial outline has been developed for the Maori Responsiveness Action Plan with the Strategic Broker scheduling meetings with local board members in the first instance to understand the relationships already in place between Maori and LB across Franklin.
376	CS: ACE: Community Places	Venue Hire Service Delivery - FR	Provide and manage venues for hire and the activities and opportunities they offer by: - managing the customer centric booking and access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Staff have identified the need and value of understanding hirer satisfaction and experiences. Staff developed a survey which will be sent out monthly to both casual and regular hirers from Q2 to gain insights from customers' experience with council-managed venues. Q1 statistics are based on the first two months of FY2018 and one month of estimates. Visitor numbers have decreased slightly compared to last year.

Work Programme 2017/2018 Q1 Report

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574	CS: ACE: Community Empowerment	Youth Connections (FR)	<p>Collaborate with multiple sectors to support youth from secondary education through pathways to employment and or entrepreneurships.</p> <p>Closing the gap between youth and business, through work readiness with local Rangitahi and sharing learnings and insights to enable youth ready business.</p> <p>Providing local opportunities to improve social and economic outcomes for the Franklin Local Board area. Aiming for all youth to be meaningfully engaged in education, employment or training and have clear and viable employment pathways.</p> <p>Continue to hold careers insight days and investigate the use of Youth Connections to facilitate the Franklin skills cluster group.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	The Future Ready Summit was held in July with over 200 business representatives across Auckland attending. The summit provided a great opportunity to educate business about the benefits and savings from investing in youth as the future workforce. The Youth Employer Pledge now has 70 business partners, with the Waitemata, Auckland and Counties-Manukau District Health Boards being the most recent to commit to the pledge. In partnership with Auckland Transport (who fully funded the course) an Road to Work, an online course on driver licensing, was launched on the YouthFull website. Youth Connections are now facilitating the Franklin Skills Cluster Network to collaborate with local secondary schools, industry training organisations, private training providers and other stakeholders on opportunities for youth on the pathway to further education and employment. JobFest was held on 11 October in West Auckland. Youth Connections have developed a pilot programme with Te Ara Rangatahi, Waiuku, to engage, train and support young people, so that they are best placed to benefit from all of the opportunities JobFest has to offer.
Community Facilities: Build Maintain Renew									
2197	CF: Investigation and Design	Beachlands Domain - renew toilet and fence	Renew toilet block and fencing	Q2;Q3;Q4	ABS: Capex	\$ 20,000	In progress	Green	Current status: Scope and technical investigation complete. Next steps: Stakeholder consultation.
3328	CF: Project Delivery	Beachlands Log Cabin - replace lighting and hanging rails	Replace hanging rails and spot lights for exhibits. Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme. Project will commence January 2018.	Q3	ABS: Capex	\$ -	In progress	Green	Current status: Scope and costing being finalised. Next steps: Issue contract and monitor project to completion.
2867	CF: Investigation and Design	Cape Hill Reserve - install memorial seat	Installation of memorial seat.	Q1;Q2;Q3;Q4	LDI: Capex	\$ 5,000	Completed	Green	Current status: Project completed.
2198	CF: Project Delivery	Centennial Park - renew Waiuku western car park	Centennial Park - Waiuku car park renewal. This project is carried-over from the 2016/2017 programme (previous ID 3440).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 450,000	In progress	Green	Current status: Tender. Next steps: Physical works.
2199	CF: Project Delivery	Clarks Beach - consent and plan for replacement of spit	Clarks Beach boat ramp seawall renewal. This project is carried-over from the 2016/2017 programme (previous ID 3441).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 285,000	In progress	Green	Current status: Consenting of preferred option. Next steps: Detailed design and tender for physical works.
2949	CF: Investigation and Design	Clarks Beach - renew boat ramp access way	Renewal of access way to boat ramp. This project is carried forward from the 2016/2017 work programme, previous ID 3442	Q1;Q2;Q3;Q4	ABS: Capex	\$ 40,000	Completed	Green	Current status: Project completed.
2200	CF: Project Delivery	Clarks Beach Recreation Reserve and Golf Club - renew western car park	Clarks Beach Recreation Reserve and Golf Club car park renewal. This project is carried-over from the 2016/2017 programme (previous ID 3443).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 500,000	In progress	Green	Current status: Tender. Next steps: Physical works.

Work Programme 2017/2018 Q1 Report

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2950	CF: Investigation and Design	Clarks Beach, Franklin - design new skate park	This project is carried forward from the 2016/2017 work programme, previous ID 4503	Q1;Q2;Q3;Q4	LDI: Capex	\$ 25,000	Approved	Green	Current status: Project received from Community Services. Next steps: Define scope.
2201	CF: Project Delivery	Clarks Beach-Halls Beach Access - renew seawalls	Clarks Beach and Halls Beach access seawall renewal. This project is carried-over from the 2016/2017 programme (previous ID 3444).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 392,500	On Hold	Red	Risk/Issues Coastal process recommendations is not to renew sea wall and look at reducing car park to allow for dry beach. Project to be combined with Halls Avenue access carpark renewal and deferred out until FY 2020 to allow adequate timing for planning design and consent. Current status: On hold. To be combined with Halls Ave access carpark renewal and deferred out until FY 2020 to allow adequate timing for planning design and consent. Next steps: Community consultation and commencing design on both the carpark and seawall.
2188	CF: Investigation and Design	Clevedon Hall - renew entrance for mobility use	Renewal of entrance to the Clevedon Plunket Rooms to allow mobility access	Q2;Q3;Q4	ABS: Capex	\$ 15,000	In progress	Green	Current status: Business case approved and ready for delivery. Next steps: Handover for delivery.
2951	CF: Project Delivery	Clevedon Scenic Reserve - renew track	Renewal of Eastern Track at Clevedon Scenic Reserve. This project is carried forward from the 2016/2017 work programme, previous ID 3445	Q1;Q2;Q3;Q4	ABS: Capex	\$ 45,133	Completed	Green	Current status: Construction works on site completed and we have now entered into defect liability period. Next steps: Closure of project
2869	CF: Investigation and Design	Clevedon Showgrounds - renew drainage	Installation of drainage to ensure the facility remains functional during the wet months.	Q1	ABS: Capex	\$ 15,000	Completed	Green	Current status: Project completed
2202	CF: Project Delivery	Colin Lawrie - renew western car park	Colin Lawrie Fields car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3446).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 100,000	In progress	Green	Current status: Tender. Next steps: Physical works.
2203	CF: Project Delivery	Colin Lawrie Park - renew western field lights	Colin Lawrie fields car park, rubbish bin, seats and signs renewals. This project is carried-over from the 2016/2017 programme (previous ID 3447).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 198,200	Approved	Green	Current status: Project being re-scoped to include additional items such as park furniture. Next steps: Consultation with stakeholders.
2204	CF: Project Delivery	Constellation Drive - develop playground	Development of a new playground for a subdivision	Q1;Q2;Q3;Q4	Growth	\$ 25,000	In progress	Green	Current status: Handover for delivery. Next steps: Procurement for physical works.
2205	CF: Investigation and Design	Franklin - FY18-19 renew play grounds	Renew play grounds (detail to be provided by end of calendar year).	Not scheduled	ABS: Capex	\$ 55,000	Cancelled	Amber	Risks/issues This is ;a confirmed duplicate record. Project was merged with Franklin Play Equipment Renewals, this covers required play renewals in this local board area for the next 3 years. Please refer to SharePoint ID 2207 for an update/ commentary. Current status: This is a confirmed duplicate record. Project was merged with Franklin Play Equipment Renewals, this covers required play renewals in this local board area for the next 3 years. Please refer to SharePoint ID 2207 for an update/ commentary. Next steps: None

Work Programme 2017/2018 Q1 Report

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2981	CF: Project Delivery	Franklin - renew west paths FY17	Paving renewals - Multiple sites This project is carried forward from the 2016/2017 work programme, previous ID 3455	Q1;Q2;Q3;Q4	ABS: Capex	\$ 10,000	Completed	Green	Current status: Physical works in final stages. Next step: Handover.
2982	CF: Project Delivery	Franklin - renew east paths FY17	East Side of paving and hard surfaces. Beachlands Library, Green Bay Reserve, Omana Esplanade, Rautawa Place Reserve, Snapper Rock Reserve, Sunkist Bay Reserve, Te Pene Reserve (Aka Tracey's Walkway) Te Puru Park. This project is carried forward from the 2016/2017 work programme, previous ID 3454	Q1;Q2;Q3;Q4	ABS: Capex	\$ 91,000	In progress	Green	Current status: Physical works in progress. Next step: Handover
2983	CF: Project Delivery	Franklin - renew east signage FY17	Signage Renewals This project is carried forward from the 2016/2017 work programme, previous ID 3457	Q1;Q2;Q3;Q4	ABS: Capex	\$ 19,646	In progress	Green	Current status: Physical works in progress. Next step: Handover.
2207	CF: Project Delivery	Franklin - renew play equipment FY17-18	Growers Stadium & Stadium No. 2, North Road Reserve, Orere Point Beach Reserve, Pohutukawa Park (Whitford), Possum Bourne Reserve, Pukekohe Town Centre Grnds. Rautawa Place Reserve, Twomey Drive Reserve, Waitoa Reserve, Pukekohe, park play equipment renewal. This project is carried-over from the 2016/2017 programme (previous ID 3456).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 147,000	Approved	Green	Current status: The project is being re-scoped. Next steps: Consultation with community.
2984	CF: Project Delivery	Franklin - renew west sports assets FY17	Light renewal This project is carried forward from the 2016/2017 work programme, previous ID 3459	Q1;Q2;Q3;Q4	ABS: Capex	\$ 150,000	In progress	Green	Current status: Scoping. Next steps: Design.
2985	CF: Project Delivery	Franklin - renew west structures FY17	Structural Renewals . This project is carried forward from the 2016/2017 work programme, previous ID 3461	Q1;Q2;Q3;Q4	ABS: Capex	\$ 15,000	In progress	Green	Current status: Physical works in progress Next step: Handover.
2210	CF: Project Delivery	Franklin - renew western car parks FY17-18	Matakawau Point Reserve, Patumahoe Recreation Reserve, Puni Recreation Reserve, Waipipi Cemetery, Waiuku Service Centre car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3463).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 86,000	In progress	Green	Current Status: physical works underway. Next Steps: Completion.

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2206	CF: Project Delivery	Franklin - renew western furniture FY17	Big Bay Reserve, Bledisloe Park - Franklin, Brook Road Esplanade Reserve, Cape Hill Reserve- Upper, Clarks Beach Rec Res&Golf Club, Clive Howe Rd Recreation Reserve, Ernies Reserve / Brownlee Lake, Glenbrook Beach Beachfront, Goble/Channel View Rd Reserve, Growers Stadium & Stadium No. 2, Heights Park Cemetery, Hunua Hall, Tennis & Netball Courts, Kingseat Recreation Reserve, Lady Jane Franklin Botanical Reserve, Maraetai Foreshore, Massey Park - Waiuku, Patumahoe Recreation Reserve, Pollok Recreation Reserve, Pukekohe Cemetery, Pukekohe Service Centre, Riverside Drive Recreation Reserve, Roseville Park, Rosa Birch Park, Roulston Park & Pioneer Cottage, The Glade South Reserve, Waiuku Service Centre park furniture renewals. This project is carried-over from the 2016/2017 programme (previous ID 3453).	Q1	ABS: Capex	\$ 100,000	Completed	Green	Current status: Project completed.
2209	CF: Project Delivery	Franklin - renew western signage FY17	Bayview/Elsie Drive Esplanade Reserve, Big Bay Reserve, Cape Hill Reserve- Upper, Clarks Beach Boat Ramp, Clarks Beach-Bradley Beach Access, Clive Howe Rd Recreation Reserve, Cloverlea Recreation Reserve, Glenbrook Beach Boat Ramp Reserve, Hamilton Estate Recreation Reserve, Hamiltons Gap (West Coast Rd, Awhitu), Hickeys Recreation Reserve, Hudsons Beach Esplanade Reserve, Kawakawa Coast Rd Reserve, Lochview Recreation Reserve, Massey Park - Waiuku, Matakawau Point Reserve, Matakawau Recreation & Plantation Res, Nga Hau E Wha Marae, Patumahoe Recreation Reserve, Possum Bourne Reserve, Racecourse Road Esplanade Reserve, Rata Street Reserve, Riverside Drive Recreation Reserve, Roseville Park, Roulston Park & Pioneer Cottage, Sandspit Rd Esplanade Reserve, Shelly Bay Reserve, Tamakae Reserve, Waiuku Beach Boatramp Reserve, Waitangi Falls Esplanade Reserve, Waiuku Cemetery sign renewals. This project is carried-over from the 2016/2017 programme (previous ID 3458).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green	Current status: Physical works in progress. Next step: Handover.
2986	CF: Investigation and Design	Franklin Local Board - identify park run routes and install signage	Establish park run routes and install signage at Colin Lawrie Park, Te Puru Park, Waiuku Sports Park, Karioitahi Beach This project is carried forward from the 2016/2017 work programme, previous ID 4460	Q1;Q2;Q3;Q4	LDI: Capex	\$ 40,000	In progress	Green	Current status: Undertaking consultation with Te Puru Trust, Waiuku Sports Park user group. Initial track distance and route mapping is now completed. Initial survey of proposed sites suggests that not all locations will suit the park/run criteria. Investigation is ongoing. Next steps: Complete the investigation phase and provide an update to the local board.

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
1609	CF: Operations	Franklin Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	Approved	Green	The new full facilities contract started on 1 July 2017. The contractor has been proactive in edging pathways, maintaining playgrounds and mowing sports fields. The relatively high rainfall (e.g. July 120-149 per cent of norm) has presented some challenges, including preparing for the summer sports season. There has also been some on-going challenges with security gates and litter bins, which staff are focusing on resolving. No significant operational building issues. Arboriculture: The beginning of the first quarter saw mobilisation of new contracts. A priority was ensuring requests for service were effectively managed, particularly after hours emergency response. Replacement tree planting was completed over July/August. Annual inspections of street and park trees has commenced which will inform proactive programmes of tree maintenance. Ecological Restoration: A key focus of the first quarter has been the commencement of site assessments and the preparation of restoration plans for sites of ecological high value, working with other council departments and understanding volunteer activity on sites.
2208	CF: Project Delivery	Franklin Road Recreation Reserve - renew carpar	Franklin Road Recreation Centre car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3483).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 465,000	Completed	Green	Current status: Project completed.
2193	CF: Project Delivery	Franklin Swim Sport and Fitness - comprehensive renewal	Comprehensive renewal includes: full standard annual shutdown including servicing to all plant, electrical and plumbing, etc; replacement of fabric ducting in the main pool hall and replacement of supply heating coil and supply and extract fans; LED upgrade replacing most of the lights throughout the facility; replacement of pool hall skylight, all fabricated steel downpipes, some lower vent flashings and roof and gutters; installation of a roof anchor system; replacement of all poolside doors and frames that are in poor condition; replacement of pool tiles and play matting in education pool; replacement of dosing pumps; replacement of air scourer; replacement of carpets and ceiling fans in gymnasium; insulation, wall cladding, and heating; recarpet offices 2 and 3 including corridor; repaint pools in main pool area. This project is carried-over from the 2016/2017 programme (previous ID 153).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 868,251	In progress	Green	Current status: Fitness suite tender, design of pool ceiling replacement. Next steps: Physical works painting and flooring, tender ceiling replacement.
2211	CF: Project Delivery	Glenbrook Beach Beachfront - renew coastal assets	Glenbrook Beach Beachfront boat ramp and seawall renewals. This project is carried-over from the 2016/2017 programme (previous ID 3464).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 72,192	Approved	Amber	Risks/issues Possible contamination in existing fill. Final solution likely to require significant financial investment. Current status: Amendment to original scope Next steps: High Level concept design
2212	CF: Project Delivery	Glenbrook Road Recreation Reserve - renew western car park	Glenbrook Road Recreation Reserve car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3465).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 100,000	In progress	Green	Current status: Tender. Next steps: Physical works.

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2999	CF: Project Delivery	Goble Channel - renew hard surfaces FY17	Renewal of hard surface at Goble channel. This project is carried forward from the 2016/2017 work programme, previous ID 3451	Q1;Q2;Q3;Q4	ABS: Capex	\$ 40,000	In progress	Green	Current status: Tender. Next steps: Physical works.
2213	CF: Project Delivery	Jack Lachlan Drive - develop playground	New playground for new subdivision.	Q1;Q2;Q3;Q4	Growth	\$ 585,000	In progress	Green	Current status: Concept development. Next steps: Detailed design.
2194	CF: Investigation and Design	Jubilee Pool - replace first aid room ceiling	Ceiling was removed a few years ago after serious damage occurred from water leaks and needs to be replaced.	Q2;Q3;Q4	ABS: Capex	\$ 6,064	Approved	Green	Current status: in scoping and design period Next steps: Construction works commencing
2195	CF: Investigation and Design	Jubilee Pool - replace main pool ladders	Replace main pool ladders	Q2;Q3;Q4	ABS: Capex	\$ 6,000	Approved	Green	Current status: in scoping and design phase Next steps: proceed with the work.
2196	CF: Investigation and Design	Jubilee Pool - replace pool side tiles	Replace tiles to side of pool	Q2;Q3;Q4	ABS: Capex	\$ 6,480	Approved	Green	Current status: In scoping phase. Next steps: Commencing of the physical work.
2214	CF: Project Delivery	Karaka Sports Park - renew car park	Karaka Sports Park car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3467).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 113,963	Completed	Green	Current status: Works complete.
2215	CF: Project Delivery	Kawakawa Bay - planning and protection	Kawakawa Bay planning and protection. This project is carried-over from the 2016/2017 programme (previous ID 3468).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 125,000	In progress	Green	Current status: Consultation. Next steps: Professional services and consent.
2216	CF: Project Delivery	Lady Jane Franklin Botanical Reserve - renew structure and paving	Lady Jane Franklin Botanical Reserve boardwalk, paths and step renewals. This project is carried-over from the 2016/2017 programme (previous ID 3469).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 80,000	In progress	Green	Current status: Scoping required. Next steps: Award consultancy services contract.
2217	CF: Project Delivery	Massey Park - renew Waiuku skate park	Massey Park - Waiuku skatepark renewal. This project is carried-over from the 2016/2017 programme (previous ID 3470).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 30,000	In progress	Green	Current status: Physical works for stage one completed. Next steps: Stage two section to commence November 2017.
2218	CF: Investigation and Design	Matakawau Beach - renew retaining wall	Following consent approval, review illegal retaining wall and undertake necessary physical works	Q2;Q3;Q4	ABS: Capex	\$ 60,000	Approved	Green	Current status: Scoping and design. Next steps: Commencing of the physical works.
3083	CF: Investigation and Design	Matakawau Point - develop playground	This project is carried forward from the 2016/2017 work programme, previous ID 4519	Q1;Q2;Q3;Q4	LDI: Capex	\$ 50,000	Approved	Green	Current status: Playground design under investigation in relation to existing assets. Current layout of paths is being assessed by internal design team to ensure the playground design is suitable. Next steps: Complete the investigation and present a concept design to the local board in early December 2017 for feedback.
3084	CF: Investigation and Design	Matakawau Point Reserve - renew wharf	Renew wharf at Matakawau Point reserve This project is carried forward from the 2016/2017 work programme, previous ID 4494	Q1;Q2;Q3;Q4	ABS: Capex	\$ 10,000	In progress	Green	Current status: Physical works to complete by end of October. Next steps: Project completion.
3085	CF: Investigation and Design	Matakawau Recreation & Plantation Reserve - renew retaining wall	Matakawau Recreation & Plantation Res retaining wall This project is carried forward from the 2016/2017 work programme, previous ID 3941	Q1;Q2;Q3;Q4	Growth	\$ 62,000	In progress	Green	Current status: Consenting of existing structure and additions as approved by the local board on 20 June. Next steps: Detailed design and tender for physical works.

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2189	CF: Investigation and Design	McNicol Homestead - Cottage - remove asbestos and replace roof	Remove the detected asbestos in the cottage and replace the roof.	Q2;Q3;Q4	ABS: Capex	\$ 15,000	In progress	Green	Current status: Planning the works, handover to the delivery team. Next steps: Construction works commencing.
2190	CF: Investigation and Design	McNicol Homestead - replace garage roof	Replace the garage roof.	Q2;Q3;Q4	ABS: Capex	\$ 2,000	In progress	Green	Current status: Scope and costing being finalised. Next steps: Issue contract and monitor project to completion.
2859	CF: Project Delivery	Ngakarua Reserve - renew structures	Renewal of Ibeam timber bridge - steel i-beam significant corrosion at the western end (railway end of bridge), surface corrosion through out i-beam. This project is a continuation from the 2016/2017 programme (previous ID 3261)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 49,000	On Hold	Red	Risks/Issues Applying for approval in October from Franklin Local Board, this project will be placed on hold until resolution. Applying for approval in October from Franklin Local Board, project placed on hold until resolution.
3129	CF: Project Delivery	Omana Esplanade - renew playground	Renewal of Playspace at Omana Esplanade This project is carried forward from the 2016/2017 work programme, previous ID 3478	Q1;Q2;Q3;Q4	ABS: Capex	\$ 189,109	In progress	Green	Current status: Detailed design underway Next steps:Tender for physical works.
3158	CF: Project Delivery	Pine Harbour Marina - install walkway lighting through to Green Bay	Installation of pedestrian walkway lighting connecting Pine Harbour to Beachlands along esplanade walkway. This project is carried forward from the 2016/2017 work programme, previous ID 3939	Q1;Q2;Q3;Q4	ABS: Capex	\$ 50,000	Completed	Green	Current status: Project completed.
2219	CF: Investigation and Design	Pollok School - renew grounds	Renew grounds following needs assessment	Q2;Q3;Q4	ABS: Capex	\$ 15,000	Approved	Green	Current status: Investigation and design work to be completed by the end of November. Next steps: Project commencing.
3160	CF: Investigation and Design	Prospect Terrace, Pukekohe - upgrade existing walkway	This project is carried forward from the 2016/2017 work programme, previous ID 4461	Q1;Q2;Q3;Q4	LDI: Capex	\$ 39,000	In progress	Green	Current status: Full costs received were over the allocated budget. The local board approved in August to fund an additional \$26,000 (FR/2017/138). Next steps: Award to contractor for physical works.
3164	CF: Project Delivery	Pukekohe East Hall - upgrade mens toilets	Alteration and redesign of the male toilets. This project is carried forward from the 2016/2017 work programme, previous ID 151	Q1;Q2;Q3;Q4	ABS: Capex	\$ 90,000	In progress	Green	Current status:Physical works. Next steps: Practical completion.
3322	CF: Investigation and Design	Pukekohe Old Borough Building - Plunket - renew flooring and repaint rooms	Renew carpet in group rooms and repaint the rooms	Q1;Q2;Q3;Q4	ABS: Capex	\$ 94,000	In progress	Green	Current status: Contractor has commenced work on site. Next steps: Monitor project to completion date.
2220	CF: Project Delivery	Rosa Birch Park - renew car park	Rosa Birch Park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3471).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 400,000	In progress	Green	Current status: Tender. Next steps: Physical works.
3181	CF: Investigation and Design	Roulston Park, Pukekohe - design plans	This project is carried forward from the 2016/2017 work programme, previous ID 4535	Q1;Q2;Q3;Q4	LDI: Capex	\$ 25,000	Approved	Amber	Issues/Risks Community Services to determine service needs for this project before anything can proceed. Potential for project scope to change. Current status: Service requirements are being defined. Next steps: Proceed with scoping and planning checks.
2221	CF: Project Delivery	Sandspit - renew sea wall	Sandspit Reserve Waiuku seawall renewal. This project is carried-over from the 2016/2017 programme (previous ID 3472).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 1,300,000	In progress	Green	Current status: Consenting for seawall renewal. Next steps: Detailed design; procurement for physical works.

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
3196	CF: Project Delivery	Stadium Road - develop skate park	Construction of skate park facility with supporting amenities such as seating areas and drinking fountains. This project is carried forward from the 2016/2017 work programme, previous ID 3360	Q1;Q2;Q3;Q4	ABS: Capex	\$ 475,000	In progress	Green	Current status: Physical works in progress. Anticipated completion for November 2017. Next steps: Maintain current works programme.
3205	CF: Project Delivery	Sunkist Bay Reserve - renew retaining wall	Renewal of retaining wall at Sunkist Bay Reserve This project is carried forward from the 2016/2017 work programme, previous ID 3942	Q1;Q2;Q3;Q4	ABS: Capex	\$ 179,200	In progress	Green	Current status: Archaeological assessments underway. Next steps: Design work to start.
2222	CF: Project Delivery	Sunkist Bay Reserve - renew toilet and changing room	Sunkist Bay Reserve toilet renewal. This project is carried-over from the 2016/2017 programme (previous ID 3474).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 351,987	In progress	Amber	Risks/Issues Project timing dependent on local board confirmation of location for toilet block. Current status: Need to meet with the local board to confirm the location of this toilet block. Next steps: Commence detailed design.
2223	CF: Project Delivery	Tamakae Reserve - band rotunda and car park renewal	Tamakae Reserve Wharf across water band rotunda and car park renewal. This project is carried-over from the 2016/2017 programme (previous ID 3475).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 232,000	In progress	Green	Current status: Contractor for physical works has been engaged and work will be completed before the end of 2017. Tender for Tamakae car park reseal will go out in October Next steps: Physical works in progress.
2224	CF: Project Delivery	Tamakae Reserve wharf renewals (P1)	Tamakae Reserve lighting and wharf renewals. This project is carried-over from the 2016/2017 programme (previous ID 3476).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 1,120,000	In progress	Green	Current status: Piles have been installed, work started on lagging. Next steps: Physical works to install lagging and boardwalk.
2225	CF: Project Delivery	Te Toro Recreation Reserve - renew retaining wall	Te Toro Recreation Reserve seawalls renewals. This project is carried-over from the 2016/2017 programme (previous ID 3479).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 117,375	In progress	Green	Current status: Consent granted and handover for delivery underway. Next steps: Planning for physical works.
3231	CF: Project Delivery	Umupuia Coastal Reserve - renew playgrounds	Renewal of Umupuia Coastal Rsv Playground Renewals, Refer to Renewal Tracker TIDfrk1055 This project is carried forward from the 2016/2017 work programme, previous ID 3466	Q1;Q2;Q3;Q4	ABS: Capex	\$ 150,000	In progress	Green	Current status: Concept plan being revised. Next steps: Prepare detailed design.
3235	CF: Investigation and Design	Waiiau Pa - upgrade existing walkway	Waiiau Pa - upgrade existing walkway This project is carried forward from the 2016/2017 work programme, previous ID 4459	Q1;Q2;Q3;Q4	LDI: Capex	\$ 40,000	In progress	Green	Current status: Full costs received were over the allocated budget. The local board resolved in August to fund an additional \$20,000. (FR/2017/138) Next steps: Finalise design of kerbing before delivery to contractor. Proceed with detailed design and physical works. Walkway crosses over Auckland Transport land - may need approval by AT before progressing.
2192	CF: Investigation and Design	Waiuku Library and Service Centre - replace water main and water pipes	Install a new hot and cold reticulation system.	Q2;Q3;Q4	ABS: Capex	\$ 100,000	Approved	Green	Current status: Investigation and design to be completed mid-November. Next steps: Project commencing.
2191	CF: Investigation and Design	Waiuku Netball Centre - renew drainage	Renew drainage	Q2;Q3;Q4	ABS: Capex	\$ 55,000	In progress	Green	Current status: Business case. Next steps: Engage contractor.

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2226	CF: Investigation and Design	Waiuku Rugby Park - toilets and change rooms upgrade	Upgrade two changing rooms and three toilets at the Waiuku Rugby Park	Q2;Q3;Q4	ABS: Capex	\$ 100,000	Cancelled	Red	Risks/issues This project was completed and merged with Waiuku Rugby park. Please refer to SharePoint ID 2227 for an update/ commentary. This project was completed and merged with Waiuku Rugby park. Please refer to SharePoint ID 2227 for an update/commentary.
2228	CF: Investigation and Design	Waiuku Rugby Park - upgrade field 1	Upgrade sand slits drainage and irrigation	Q2;Q3;Q4	ABS: Capex	\$ 50,000	Cancelled	Red	Risks/ issues This project was completed and merged with Waiuku Rugby park. Please refer to SharePoint ID 2227 for an update/ commentary. This project was completed and merged with Waiuku Rugby park. Please refer to SharePoint ID 2227 for an update/ commentary.
2227	CF: Investigation and Design	Waiuku Rugby Park - upgrade sports facility	Replace field 1 sand carpet, irrigation and drainage. Upgrade training area lighting and upgrade 3 toilets and 2 changing rooms. This item replaces 2226 and 2228.	Q2;Q3;Q4	LDI: Capex;#Growth	\$ 754,000	In progress	Green	Current status: Irrigation, lighting, car park and changing room complete. Next steps: Final tweaking of light layout and reinstatement of work site.
3345	CF: Project Delivery	Waiuku War Memorial Town Hall - renew AV system	Renew sound and audio-video system. Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme. Project will commence January 2018.	Q3	ABS: Capex	\$ -	In progress	Green	Current status: Scope and costing being finalised. Next steps: Issue contract and monitor project to completion.
3346	CF: Project Delivery	Waiuku War Memorial Town Hall - replace mezzanine seating	Fixed seating requires replacing. Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme. Project will commence January 2018.	Q3	ABS: Capex	\$ -	In progress	Green	Current status: Scope and costing being finalised. Next steps: Issue contract and monitor project to completion.
3270	CF: Investigation and Design	Whiteside Pool, Franklin - thermal covers	This project is carried forward from the 2016/2017 work programme, previous ID 4540	Q1;Q2;Q3;Q4	LDI: Capex	\$ 24,000	Cancelled	Red	Issues/Risks Project has been rescinded. Subsequent advice to the local board states that the covers will not be effective in extending the swimming season without installation of either a heat pump and/or a cover for the pool. Project has been rescinded. Subsequent advice to the local board states that the covers will not be effective in extending the swimming season without installation of either a heat pump and/or a cover for the pool.
Infrastructure and Environmental Services									
33	I&ES: Environmental Services	Implementation of biodiversity management plan actions for high priority reserves	To implement selected, key management actions for protecting and enhancing the biodiversity values of Henry's Bush, Matakawau Recreation and Plantation Reserve, and Hunua Domain Recreation Reserve.	Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	Investigations are underway to more fully consider the costs and logistics of possible options following the board's feedback. The lease at Hunua Scenic Reserve allows fencing and planting to be undertaken so long as the lessee receives three months' notice. Council's arborist is investigating the costs of felling the Matakawau pines, including if there is any opportunity for cost recovery. Opportunities for community involvement in pest control and restoration work at Henry's Bush are being considered, noting this reserve is being managed through the new ecological restoration contract.

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
28	I&ES: Healthy Waters	Manukau Harbour Forum - Franklin	To continue support for the Manukau Harbour Forum.	Not scheduled	LDI: Opex	\$ 8,000	In progress	Amber	<p>The forum is yet to agree its full work programme. A further work programme allocation report will be considered by the forum at its meeting on 20 October 2017.</p> <p>The Manukau Harbour Forum considered its work programme at its August 2017 meeting. Funding was approved for a communications programme with the forum reserving its decision on \$44,000 of budget until receipt of a report on the marine education programmes and funding of external programmes. Local board services department will look to incorporate the governance review of the forum within the wider Governance Framework Review currently underway.</p>
25	I&ES: Healthy Waters	Wairoa River Action Plan implementation	To engage a co-ordinator and to support implementation of the Wairoa River Action Plan.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	<p>Meetings of the steering group continue with the group discussing the possible formation of a trust or incorporated society to enable the group to apply for external funding. The steering group is also keen to ensure any eventual trust or incorporated society appropriately represents the community. As such, a marketing and communications strategy is currently being prepared.</p>
29	I&ES: Healthy Waters	Waiuku Water Quality Monitoring	To continue water quality monitoring at Waiuku. This site is monitored to increase the number of sites around the Manukau Harbour monitored as part of the regional state of the environment monitoring programme.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 6,000	In progress	Amber	<p>The approved budget for this work is \$6,000. However, the monitoring will only cost \$4,000. Staff are developing options for allocating the \$2,000 to an additional water quality project.</p> <p>Monitoring is ongoing on a monthly basis.</p>
10	I&ES: Healthy Waters	Waterways Protection Fund - Mauku stream catchment	A grants programme to support community initiatives improving water quality in the Mauku Stream catchment. This follows on from the success of a similar fund in 2016/2017.	Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	<p>A total of five applications requesting \$49,593.30 of funding were received during the funding period (26 June 2017 to 4 August 2017). The board will consider the applications at its October 2017 meeting. Funding agreements with successful applicants will be developed next quarter.</p>
40	I&ES: Environmental Services	Weed control at Mayhead Esplanade Reserve	To control woolly nightshade and gorse on the esplanade reserve. This will improve biodiversity outcomes in the area, and support Ngāti te Ata to restore their local waterways. Ngāti te Ata are intending to progress restoration work along this stream as owners of adjacent land. To support Ngāti te Ata to undertake restoration of the Awakura awa, Waiuku. This project would include fencing, removal of invasive weeds, and re-planting on Māori land. The vision is to work with all landowners adjacent to this stream. A Memorandum of Understanding will be developed with Ngāti Te Ata for ongoing maintenance of the land adjacent to the reserve.	Not scheduled	LDI: Opex	\$ 10,000	In progress	Green	<p>Staff are working with mana whenua kaitiaki representatives and adjoining landowners to restore this culturally significant awa (stream). A site visit was carried out this quarter to audit weed control and re-vegetation work initiated last financial year. Further opportunities have been scoped and costed this quarter with the intention to engage a contractor to carry out further weed control over summer, and complete revegetation next autumn.</p>
Libraries									
1199	CS: Libraries & Information	Celebrating cultural diversity and local communities - Franklin	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes including: Pasifika, Diwali, Lunar New Year, Heritage Matters, local history groups, hosting the Franklin Genealogical Society and local board events.(Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	<p>Family History Month proved once again to be a highlight for Franklin. Pukekohe held several talks, including three delivered by staff members Waiuku held several very well-attended sessions, including a digital device session that has led to greater collaboration and sharing of expertise between the two libraries. Pukekohe held a 'Heritage Matters' talk on notable trees of Franklin with 20 attendees.</p>

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
1194	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Franklin	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Te Matariki and Māori Language Week were celebrated this month. Both libraries had displays and all children's programming featured Māori Language. A new local preschool, Scholars Preschool visited Pukekohe Library for Māori Language week storytime and have asked if they can visit regularly. Pukekohe also hosted a local Korowai weaving club and had 7 Korowai on display for a week with huge interest. County News featured a staff member and the exhibition on the front page.
1189	CS: Libraries & Information	Children and Youth engagement - Franklin	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools, pre schools and home school families to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	School Holiday programmes remain popular with Franklin families. The July school holiday programme "What lies beneath" was successful in both libraries with 13 events attended by 261 participants and caregivers. Both Waiuku and Pukekohe have hosted a Digital Painting Workshop for children and adults this month for Comic Book Month with great feedback. Pukekohe have also begun a 'Saturday Craft Hour' with a range of family activities with great success.
1185	CS: Libraries & Information	Information and lending services - Franklin	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The number of items borrowed this quarter have increased by xx% at Waiuku Library and decreased slightly at Pukekohe. The increase in items borrowed corresponds with the increase in visitor numbers at Waiuku Library.
1196	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Franklin	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, senior computer classes, iPad classes, CV and Jobseeker workshops, makerspace, device drop-in sessions. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Waiuku and Pukekohe continue to support customer digital literacy with 85 Book a Librarian Sessions being held this quarter including 6 family history and local history specialist sessions. Pukekohe staff have delivered another successful Digital U3A outreach programme on eBooks and eMagazines and Waiuku Library continue to see an increased interest in using our digital library and eBook platforms. Our new website has also launched with great feedback and digital learning opportunities for staff and customers.
1181	CS: Libraries & Information	Library hours of service - Franklin	Provide library service at Pukekohe Library for 52 hours over 6 days per week, Monday to Saturday. (\$633,346 - FY17/18) Provide library service at Waiuku Library for 48 hours over 6 days per week, Monday to Saturday. (\$359,318 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$ 992,664	In progress	Green	Visitor numbers at Waiuku Library have increased by two per cent. This can be attributed to an increased interest in adult programming and events.
2021	CS: Libraries & Information	Mobile Library outreach - Franklin	Mobile Library and library staff delivering library services and activities at Clevedon and Franklin A & P shows, Positive Aging, Movies in the Park, Children's Day, Beachlands Trolley Derby.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 2,500	In progress	Green	Auckland Libraries continue to provide collections loans and administration assistance to the Voluntary libraries in Franklin. A quote for Tomizone wifi and printers has been obtained and the libraries encouraged to apply for community or Local Board funding to add this to their services. Programmes such as storytime training and the delivery of wriggle and Rhyme is planned for 2018.
1187	CS: Libraries & Information	Preschool programming - Franklin	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and preschool, daycare and kindergarten outreach programmes. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Demand for preschool programming remains high within the Franklin area. A total of 857 children accompanied by 665 adults have attended wriggle and rhyme, storytime and rhymetime sessions over the past quarter.

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
1183	CS: Libraries & Information	Rural library review - Franklin	Investigate recommendations from the Rural library review including a Wifi offer and extending coverage of mobile library services to Franklin rural communities.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 2,500	In progress	Green	Auckland Libraries continue to provide collections loans and administration assistance to the Voluntary libraries in Franklin. A quote for Tomizone wifi and printers has been obtained and the libraries encouraged to apply for community or Local Board funding to add this to their services. Programmes such as storytime training and the delivery of wriggle and Rhyme is planned for 2018.
1191	CS: Libraries & Information	Summer reading programme - Franklin	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q2;Q3	ABS: Opex	\$ -	In progress	Green	Planning for Kia Māia te Whai/ Dare to Explore summer reading programme is underway. The programme begins in December 2017 and continues through into January 2018
1192	CS: Libraries & Information	Supporting customer and community connection - Franklin	Provide programmes that facilitate customer connection with the library and community including Bookchat, Waiuku social club, resthome visits, author talks, U3A outreach, enabling access to the Franklin Archive and Local History Collections. Provide community space for hire at Pukekohe Library. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Quality programming to support customer and community engagement continues to be delivered. Regular programmes include Bookchat, Rummicub club, and Heritage Matters. Following on from a succesful Family History Month programme, Waiuku Library held its first meeting of local genealogy enthusiasts. The group will meet monthly to share genealogy tips, tricks and learnings.
2023	CS: Libraries & Information	Wriggle and Rhyme outreach programme - Franklin	Provide weekly sessions of Wriggle & Rhyme during School term time, alternating between Maraetai and Beachlands.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	The weekly sessions of Wriggle and Rhyme at Beachlands and Maraetai continue to attract an enthusiastic group of mothers and babies.

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
Local Economic Development: ATEED									
669	ATEED: Local Economic Growth	Identifying the value of rural sector to Franklin	<p>Research to identify the value of the rural sector to the Franklin Local Board area to identify the value of the sector to the area and to the wider region.</p> <p>Horticulture and agriculture are important sectors in Franklin and is supported in the local board's LED Action Plan:</p> <p>1.8 Advocacy for management of impacts from residential and other uses' growth on land used for high-value horticulture.</p> <p>Undertaking this research will be useful information for the local board to support the sector as pressure on the area's land increases as Auckland's population grows and rural land is considered for release for housing.</p> <p>Collation of the information will also assist the local board and others tell the Franklin food story in connection to other economic development initiatives underway i.e. the value is of what is grown, the jobs, the R & D, the plants, equipment, the innovation and the facilities.</p> <p>An assessment of the future of the sector, employment and skills needs and the supply of appropriate labour can also be included.</p>	Q1;Q2	LDI: Opex	\$ 15,000	On Hold	Green	Circulated a memo to the local board outlining several options for this work. Have been trying to progress discussions with Hort NZ and am awaiting a response.
1976	ATEED: Local Economic Growth	Pukekohe Prospectus	Provide funding to the Pukekohe Business Association to assist them with the costs of printing and distribution of the Pukekohe Prospectus that has been developed in 2017.	Q1;Q2	LDI: Capex	\$ 2,000	Completed	Green	Printing has been completed. Payment is being arranged, just awaiting a transfer of funds from Plans and Places to ATEED.
851	ATEED: Local Economic Growth	Refresh Franklin LED Action Plan	The Franklin Local Economic Development (LED) Action Plan was produced in 2013 and has been implemented in part over the last 4 years. This project is to undertake a review of the Franklin LED Action Plan to ensure actions are aligned with the direction of the new Local Board Plan and is more focused on deliverable activities that the local board can focus on over the next three years.	Q2;Q3	LDI: Opex	\$ 12,000	Approved	Green	Scope for the project developed and circulated to local board for discussion at workshop on 10th October.

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
3369	ATEED: Local Economic Growth	Support Stage 2 of Development of Hunua Cycle Trail	Tourism development is a key focus of the Franklin Local Board Plan under its 'Thriving Local Economy' outcome. Stage 1 to develop Hunua Cycle Trail routes has recently been funded. This will confirm a route and outline funding requirements and sources and timelines. Stage 2 will be an Economic Impact Assessment that will progress the development of the trail to the next stage. The assessment will look specifically at the benefits that Franklin will experience from the opening up of the Hunua Ranges to visitors and identify any actions that the local board and local businesses and tourism operators can take to maximise the benefits to Franklin. Beyond this seed funding, national funding will be required to take develop the project fully. Central government has recently announced a fund of \$25 million for expanding or connecting Great Rides in New Zealand which will be sought.	Q3;Q4	LDI: Opex	\$ 25,000	Approved	Green	Stakeholders including AC Parks, Watercare, Mana Whenua, ATEED and Local Board have been meeting to progress this. An approach for development of the trails is agreed. This project will, support a next stage of development later in the year when the next stage is more fully scoped.
3370	ATEED: Local Economic Growth	Tongzhou Collaborativer Partnership	Tongzhou is a district of Beijing that shares some of the issues Franklin is facing in moving to a more urban form. An invitation has been made by Tongzhou to a delegation from Franklin to visit in 2016/17. This will require the Local Board to cover travel expenses for up to 3 delegates. Once there the Tongzhou local government will host the delegation. Other delegates such as Franklin businesses will cover their own travel expenses. The following activities have been proposed: <ul style="list-style-type: none"> • International trade - the delegation can allow leading local businesses to explore opportunities. A trade event could be established for the districts to display each others products. • Trade and tourism exchange - a cultural expo could be held in the counterpart district to promote Franklin firms & tourism. • Civic learning - Franklin Local Board has the opportunity to learn from Tongzhou's experience in moving to a more urban form e.g. infrastructure development, green space storm water. • International education exchange - a group of secondary students will represent their own district. • Hosting and showcasing Franklin - would require covering the costs of accommodating the delegation from Tongzhou. The delegation from Tongzhou can include business people and tour operators making links with Franklin businesses. 	Not scheduled	LDI: Opex	\$ 6,000	Approved	Amber	Local board chair responded to the invitation. Awaiting a response from Tongzhou before proceeding. Local Board Chair provided a response to the invitation.

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
1105	ATEED: Local Economic Growth	Young Enterprise Scheme (FR)	<p>ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss.</p> <p>The funding from the local board will support the delivery of the Young Enterprise Scheme Enterprise-Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them.</p>	Q3	LDI: Opex	\$ 2,000	Approved	Green	The Young enterprise Scheme E (Enterprise) -days are scheduled for delivery in February 2018. The use of the funds will be drawn down in quarter three to support the E-days delivery. As a result there is no update for Q1 reporting as no activity has occurred.
Parks, Sport and Recreation									
1398	CS: PSR: Active Recreation	FR: Out and About active parks programme 2017-2018	Deliver a range of 'free to attend' programmes and events in local parks and spaces, for all ages including the following activities: Beach Day, Kite Day, Art in the Park, Park Fun Day, Skate/Scooter events, Amazing Race (including as part of Children's Day), Toddlers in the Park.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	One event delivered - a kite day at Bledisloe Park, Pukekohe. Three activations scheduled for Q2: Park fun day; Art in the park,
938	CS: PSR: Park Services	Franklin local parks: Ecological volunteers programme 2017-2018	<p>Deliver a programme of activity supporting volunteer groups to carry out ecological restoration and environmental programmes in local parks including:</p> <ul style="list-style-type: none"> •Waiuku Mangrove seedling removal and clean up \$10,000 •Maraetai and Omana planting \$10,000 Coastal Pohutukawa Planting \$3,000 Community clean ups \$12,000 Hunua Triangle restoration \$5,000 Waiuku Estuary mangrove removal and mulching (Mudlarks) \$40,000 Whitford Estuary (Wades/Turanga and Porterfield walkways) \$5,000 Rooseville Reserve Planting \$4,000 Karioitahi Beach clean up \$1,000 Orere Beach planting and clean up \$1,000 Awhitu Landcare \$1,000 Whakaupoko Landcare \$5,000 Dept. of Corrections maintenance \$3,000 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 100,000	In progress	Green	Mudlarks continue to remove mangroves and undertake animal pest control in Waiuku Estuary. Community planting day at Tamakae Reserve, Waiuku - 800 plants put in. Community Planting behind the Hotrod club in Franklin Road, Pukekohe-1300 plants put in which were donated by Craig Prescott (local resident). Beach cleanup along eastern beaches by Matingarahi community. Mulched around fruit trees and new planting area by Corrections. Total volunteer hours 1532 and total plants 4800
1056	CS: PSR: Active Recreation	Franklin: Leisure facilities programme	<p>Operate Franklin Pool and Leisure Centre; Jubilee Pool, Pukekohe; and Whiteside Pool, Waiuku (through a management agreement with Belgravia Leisure Ltd).</p> <p>Deliver a variety of accessible programmes and services that get the local community active including: fitness; group fitness; learn to swim; early childhood education; aquatic services; recreation services.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Franklin Pool and Leisure Centre: There is a 4% growth in visits this quarter versus Q1 in 2016. 31% growth in fitness visits, by focusing on customer service improvements. Customer Satisfaction: there was a decrease in satisfaction from the previous quarter and this is largely due to ongoing problems with the pool heating. Satisfaction is measured by a Net Promotion Score (NPS) which shows how likely customers are to recommend the facility. The NPS for Q1 is -3.8 a 6.2 decrease on the previous quarter (+2.4). Operations & Facility Customers have highlighted issues with the pool temperature. This has been rectified by Community Facilities The new reception floor has been installed.

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
1395	CS: PSR: Park Services	Franklin: Coastal erosion planting programme	Develop a plan to plant areas of the coast which will help to protect it from erosion. Undertake the planting in the autumn season.	Q3;Q4	LDI: Opex	\$ 75,000	Approved	Green	Workshop is scheduled in Quarter 2 to confirm the scope of the planting.
813	CS: PSR: Park Services	Franklin: Develop a Greenways Plan for Beachlands/Maraetai; Waiuku; Pukekohe.	Develop greenways plans for Beachlands/Maraetai. Develop draft plans for Waiuku and Pukekohe.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 45,000	In progress	Green	Pohutukawa Coast Trails Plan - approved. Waiuku Trails Plan initiated and stakeholder group established. Pukekohe Trails Plan provisional start to this plan and workshop with the local board to be held in October.
1396	CS: PSR: Park Services	Franklin: Planting and educational programmes 2017-2018	Deliver planting programmes and education in local parks which will increase usage of the parks and provide information about the biodiversity in the parks, particularly for 1-2 local schools. Deliver four ranger walks in local parks, particularly those in areas of high growth including Henry's Scenic Reserve in Patumahoe.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Planting at Roosevill reserve with Valley School, 400 plants. Planting at Kayes Reserve with Pukekohe North school, 300 plants put in. Total plants 700
1405	CS: PSR: Active Recreation	Franklin: Provide grants to implement Sport and Active Recreation Facilities Plan	Provide grants to groups providing facilities which are identified as high or medium-high in the Franklin Sport and Active Recreation Facilities Plan. Continue to assess the following three projects/facilities for eligibility, in addition to other high priority projects: Karaka Sports Park Franklin Gymsports Clevedon Multisport	Q3;Q4	LDI: Opex	\$ 114,000	In progress	Green	Staff are meeting with the identified groups to discuss their projects and will workshop options with the local board prior to the end of 2017 and to discuss next steps. A further workshop will be held in Q3 and grants confirmed in Q4.
1403	CS: PSR: Active Recreation	Te Puru Community Centre: Community Access Grant	Provide a community access grant to the Te Puru Trust to enable community access to the Te Puru Community Centre. Funding to be determined by the Governing Body. The local board will be responsible for setting and monitoring key performance indicators.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 327,459	In progress	Green	The draft Key Performance Indicators (KPIs) and the funding agreement were workshopped with the local board on 29 August. These were formally approved by the local board on 26 September.
859	CS: PSR: Park Services	Waiomanu Reserve: Develop Wai o Maru Pa reserve management plan	Develop a management plan for the Wai o Maru Pa as part of the co-management agreement with Ngai Tai ki Tamaki. Prioritise and implement the actions to protect the site.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 54,000	In progress	Amber	Awaiting direction from the co-management committee. Co-management committee has not met since late 2016. The next step is to discuss visioning and possible concept plan with the committee. There may be a change from developing a reserve management plan to a concept plan.

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary
Community Facilities: Community Leases										
1871	CF: Community Leases	Hunua Tennis Club Inc	Renewal lease at Hunua Domain Recreation Reserve Hunua Road	Q2	31/08/2037	\$ 150.00		Approved	Green	Group have applied for renewal, staff are arranging a site visit.
1872	CF: Community Leases	Parkside School Board of Trustees	Renewal lease at Wellington Street Recreation Reserve 184 Wellington Street	Q4	19/03/2028	\$ 150.00		Approved	Green	Lease is due for renewal in March 2018. Staff will send an application pack to group in quarter two.
1873	CF: Community Leases	Puni Rugby Football Club Inc	Renewal lease at Puni Recreation Reserve Attewell Road, Puni	Q3	31/07/2027	\$ 150.00		Approved	Green	Lease renewal application pack sent to group who are working on completing it.
1874	CF: Community Leases	South Auckland Group Riding for the Disabled Association Inc	Renewal lease at Ngakaroa Reserve, 50R Karaka Road	Q2	31/10/2027	\$ 20.00		Approved	Green	The group have applied for renewal and a site visit has been completed. Report for renewal of lease on track for October local board meeting.
1875	CF: Community Leases	Charlotte Kelly - Pollok Pony Club	New lease at Te Toro Domain, Te Toro Road, Awhitu Peninsula	Q4	30/04/2018	\$ 1.00		Cancelled	Red	Item cancelled as it is not a community lease. This is a grazing licence which will be managed by Panuku Developments Ltd. Item is cancelled as the Pollok Pony Club are not an incorporated society or trust and are not eligible for a community lease. This grazing licence will be managed by Panuku Developments Ltd.
1876	CF: Community Leases	Counties Playcentre Association Inc - Bombay	New lease at Paparata Road Local Purpose Reserve (back part of their playground only) Paparata Road, Bombay	Q3	31/07/2017	\$ 1.00		Approved	Green	New lease application pack sent to group, staff are following up for application to be completed.
1877	CF: Community Leases	Clevedon Agricultural & Pastoral Association	New lease at Clevedon Showgrounds Reserve, Monument Road	Q1	10/10/2026	\$ 0.10		In progress	Amber	In discussions to see if a part fee for the commercial activity of the farmers market on the park is appropriate to be recommended to offset costs on the park. In discussions with the group to agree on the site plan and a possible charge to be recommended for the farmers market activity on the land.
1878	CF: Community Leases	Franklin County Archers Club	New lease at Stone Road Quarry Reserve, Bombay	Q1	31/07/2012	\$ 150.00		In progress	Amber	Staff are working though the processes to reclassify the reserve from quarry reserve to recreation reserve to suit the use. Staff are working though the processes to reclassify the reserve. Iwi consultation has been undertaken and a report is progressing for the reclassification. If reclassification is supported, a lease report to the local board will follow.
1879	CF: Community Leases	Manukau Trail Riders	New lease at 89 Ardmore Quarry Road	Q2	31/12/1995			Approved	Green	A site visit is to be set for local board members to view the activity of the group.
1880	CF: Community Leases	Maraetai Tennis Club Inc	New lease at Te Puru Park, Omana	Q2	31/07/2024	\$ 0.10		Approved	Green	The group have applied for renewal and a site visit has been completed. Report for renewal of lease on track for October local board meeting.
1881	CF: Community Leases	Pukekohe Light Opera Club	New lease at Stadium Drive	Q3	31/05/1991	\$ -		Approved	Green	New lease application pack sent to group. Staff are working with the group for the application to be completed or to explore any other locations that may suit the group's building in the future.
1882	CF: Community Leases	Scout Association of NZ – Te Puru Sea Scouts	New lease at Te Puru Park, Omana	Q3	30/06/2014	\$ 0.10		Approved	Green	The group have applied for a new lease and a site visit has been done. A report for a new lease will be done for quarter two.
1883	CF: Community Leases	Te Puru Community Charitable Trust	Renewal lease at Te Puru Park, Omana	Q1	30/11/2024			In progress	Green	The group have applied for renewal and a site visit has been completed. Report for renewal of lease on track for October local board meeting.
1884	CF: Community Leases	Whitford Pony Club Inc	New lease at Whitford Domain	Q3	30/06/2014	\$ 0.10		Approved	Green	New lease application pack sent to group, staff are following up for application to be completed.

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary
1885	CF: Community Leases	Counties Manukau Kindergarten Association - Glenbrook	New lease for additional premises at Glenbrook Reserve	Q1	31/12/2021	\$ 1.00		Cancelled	Red	Item cancelled as the site plan is best corrected when the new lease is developed. There is no negative impact on the group. Site plan is best corrected to show the actual fence line when the new lease is developed.
1886	CF: Community Leases	Franklin Historical Society	Renewal lease and lease for additional premises at Old Council Chambers, 22 Edinburgh St, Pukekohe	Q3	28/02/2037	\$ 200.00		Approved	Green	Group have applied for renewal and new lease for additional premises, and a site visit has been completed. A report for a new lease will be done for quarter two.
1887	CF: Community Leases	Vacancy at Waiau Pa Cricket Pavillion	New lease at Waiau Pa Domain Reserve (no previous lease)	Not scheduled				Cancelled	Red	Pavilion not to be leased out due to its state of repair. Due to be demolished. The local board has considered a report with options as to the future of the building in September. The pavilion is in a poor state of repair and would be costly to repair. It is not used at present by the park users. The building is to be demolished and will not be leased out.
1888	CF: Community Leases	Karaka Sports Ground Society	New lease for additional premises and land owner approval at 321 Linwood Road	Q4	30/10/2029	\$ 150.00		Approved	Green	The Society has a current lease until October 2019, and this has one 10 year right of renewal. This is on the workplan as plans the Society would like to carry out require land owner approval and potentially a lease for additional premises. This will be looked at once the development plans have been finalised.
1889	CF: Community Leases	Patumahoe Community Support Charitable Trust	New lease at Clive Howe Reserve (no previous lease)	Q2				Approved	Green	The group are working through the requirements of a certificate of code compliance for their building. Once this is in place, the report for a new lease will be done. Staff are following up with the group as to progress.
1890	CF: Community Leases	Royal NZ Plunket Society - Waiuku	New lease at Waiuku Service Centre, 10 King St (no previous lease)	Q4		\$ 924.36		Approved	Green	All expired Plunket leases will be put under the name of a new national Plunket entity. A multi-premise application is being filed and staff are working through the terms and conditions of new proposed leases with Plunket. Reports for new leases will then be done.
1891	CF: Community Leases	Royal NZ Plunket Society - Whitford	New lease at Whitford Memorial Park, Whitford-Maraetai Road (no previous lease)	Q4				Approved	Green	Expired Plunket leases will be under the name of a new national Plunket entity. A multi-premise application is being filed and reports for new proposed leases will be done.
1892	CF: Community Leases	Waiuku Search & Rescue	New lease at Massey Park, Belgium St (no previous lease)	Q2				Approved	Green	New lease application pack sent to group, staff are following up for application to be completed.
1893	CF: Community Leases	Waiuku Service Centre	Potential vacancies at 10 King Street	Q2				Approved	Green	Rooms available for community lease transferred to Community Facilities. Staff will place an advertisement for suitable groups to apply.
1894	CF: Community Leases	Bombay Rugby Football Club	New lease at 40 Papparata Road, Bombay	Q4	30/03/2017	\$ 150.00		Approved	Green	The group have applied for a new lease and a site visit has been completed. A report for a new lease will be done for quarter two.
1895	CF: Community Leases	Clarks Beach Bowling Club Inc	New lease at 40 Torkar Road, Clarks Beach	Q1	31/03/2017	\$ 307.20		In progress	Green	The group's application for a new lease has been received and a site visit is being set with the group.
1896	CF: Community Leases	Clarks Beach Golf Club Inc	New lease at Franklin Park Recreation Reserve, Torkar Road, Clarks Beach	Q1	31/03/2017	\$ 1,415.50		In progress	Green	The group's application for a new lease has been received and a site visit is being set with the group.
1897	CF: Community Leases	Clevedon Lawn Tennis Club Inc	New lease at Clevedon Showgrounds Reserve, 73R Monument Road	Q1	30/06/2017	\$ 0.10		In progress	Green	The group have applied for a renewal and a site visit has been completed. Report for renewal of lease on track for October local board meeting.
1898	CF: Community Leases	Counties Playcentre Association Inc - Manukau Peninsula	New lease at Matakawau Domain Recreation Reserve, Awhitu Road	Q3	31/10/2016			Approved	Green	New lease application pack sent to group, staff are following up for application to be completed.

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary
1899	CF: Community Leases	Morris Register of NZ Auckland Branch Inc	Renewal lease at Ngahere Road Scenic Reserve, Ngahere Road, Pukekohe	Q1	30/06/2020	\$ 1.00		In progress	Green	The group's application for a new lease has been received and a site visit is being set with the group.
1900	CF: Community Leases	Pukekohe Netball Assn Inc	Renewal of lease at Bledisloe Park, Harris Street	Q3	31/03/2038	\$ 150.00		Approved	Green	The group have applied for renewal and a site visit has been completed. Report for renewal of lease on track for October local board meeting.
1901	CF: Community Leases	RNZ Plunket Society Franklin Inc – Pukekohe	Renewal lease at Old Council Chambers, 22 Edinburgh Street, Pukekohe	Q2	28/02/2037	\$ 150.00		Approved	Green	Plunket has assigned its interest in the lease to the national Plunket entity. A workshop for the renewal of lease is planned for quarter two. Installation of a DVS ventilation system was completed in July 2017. Renewal works to re-carpet the nurses' office, parenting education group room and display room, and repainting are being undertaken and are due to be completed by the end of October 2017.
1902	CF: Community Leases	Scout Association of NZ - Bombay Scouts	New lease at 31 Papparata Road, Bombay	Q3	31/12/2016			Approved	Amber	Scouts have a new National Property Manager who is working through the expired leases. Council staff are working to secure a meeting to discuss multi-premises leases. Staff will follow up and schedule a meeting with the National Property Manager in quarter two.
1904	CF: Community Leases	Te Akonga Early Learning Centre Inc	Renewal lease at Franklin Road Reserve, Pukekohe	Q2	30/09/2026	\$ 150.00		Approved	Green	The group's application for a new lease has been received and a site visit is being set with the group.
1905	CF: Community Leases	Waiuku Bowling Club Inc	Renewal lease at Massey Park, Belgium Street	Q3	31/12/2036	\$ 150.00		Approved	Green	The group's application for a new lease has been received and a site visit is being set with the group.
1906	CF: Community Leases	Waiuku Golf & Squash Club Inc	New lease at Racecourse Recreation Reserve, Racecourse Road	Q3	27/02/2017	\$ 1,050.00		Approved	Green	The group's application for a new lease has been received and a site visit is being set with the group.
1907	CF: Community Leases	Sunset Coast Waiuku BMX Club Inc	Renewal lease at Puni Recreation Reserve, 80 Attewell Road, Puni	Q3	2/01/2023	\$ 1.00		Approved	Green	The group's application for a new lease has been received and a site visit is being set with the group.