

Hibiscus and Bays Local Board Workshop Record

Workshop record of the Hibiscus and Bays Local Board held in the local board office, 2 Glen Road, Browns Bay, on Thursday, 26 October 2017 at 3.30pm.

PRESENT

Chairperson: Julia Parfitt
Members: Chris Bettany
 David Cooper
 Janet Fitzgerald
 Caitlin Watson
 Mike Williamson (until 5.45pm)

Also Present: Lesley Jenkins, Relationship Manager
 Michelle Sanderson, Senior Local Board Advisor
 Vivienne Sullivan, Democracy Advisor

Apologies: Gary Holmes, Vicki Watson

Workshop Item	Governance role	Summary of Discussions
Conflict of Interest Maureen Glassey (Senior Investigation Advisor)	Keeping informed	Maureen Glassey gave a presentation for local board members on conflicts of interest and sought feedback on various scenarios in which conflicts of interest can occur. Ms Glassey advised that conflicts of interest can be either financial or non-financial and public perception needs to be taken into account.
Local Board Agreement and Work programmes Workshop No 2 Welcome and Purpose Michelle Sanderson (Senior Local Board Advisor)		Michelle Sanderson introduced the officers in attendance and outlined the purpose of Workshop 2 of the Long-term Plan 2018-2028.
Topic 1: community assets and plans for improvements Heidi Walkley – CF Strategic Lead (Head of Contracts and Supplier Management) Darryl Soljan - CS Strategic Lead (Head of Community)		The purpose of this workshop, was to discuss high level direction setting in regard to community assets and plans for improvements in 2018/2019.

Workshop Item	Governance role	Summary of Discussions
<p>Libraries North and West)</p> <p>Mark Culpan (Manager Project Delivery)</p> <p>Mark Maxlow (Parks Sports and Recreation Project Manager)</p> <p>Rodney Klaassen (Stakeholder Advisor)</p> <p>Mark Purdie (Planning Lead Local Board)</p> <p>Elliot Egan (Senior Asset Information Advisor)</p>		
<p>Topic 2: fees and charges</p> <p>Mark Purdie (Planning Lead Local Board)</p>		<p>Mark Purdie discussed the proposed changes to fees and charges for community facilities for 2018/2019.</p>
<p>Topic 3: advocacy on regional topics</p> <p>Michelle Sanderson (Senior Local Board Advisor)</p> <p>Mark Purdie (Planning Lead Local Board)</p>		<p>Michelle Sanderson introduced this item and advised the purpose of this was for local boards to agree on any informal feedback on any Long-term Plan 2018-2028 regional topics.</p>
<p>Summary</p> <p>Michelle Sanderson (Senior Local Board Advisor)</p>		<p>Michelle Sanderson advised that at workshop 3 on 23 November 2017, officers will come back with answers to local boards questions from workshop 1.</p>

The workshop closed at 8.05pm