

**HAURAKI GULF FORUM FORWARD WORK PROGRAMME 2017/18**

The Forum's membership, functions and powers are proscribed by the Hauraki Marine Park Act 2000 (HGMPA 2000)

**Legislatively required activities of the Forum under the HGMPA 2000 include:**

1. Annual report to the Minister on Forum Activities for FY17 (due 31 August 2017)
2. Prepare a list of strategic issues, determine a priority for action on each issue, and regularly review the list
3. State of the Environment report on the Hauraki Gulf, including information on progress towards integrated management and responses to the issues identified in the Forum's List of Strategic Issues (Priority 2 above)

**Priorities for 2017 will be on initiatives which:**

4. Scoping project – resolution HGF/2017/18
5. Development of a work programme (this document)
6. Review of Standing orders and Governance Statement (TBC)
7. Holdaway Award

**In accordance with the HGMPA 2000, the work of the committee will:**

- facilitate and encourage co-ordinated financial planning, where possible, by the constituent parties:
- obtain, share, and monitor information on the state of the natural and physical resources:
- receive reports on the completion and implementation of deeds of recognition:
- require and receive reports from constituent parties on the development and implementation of policies and strategies to address the Forum's List of Strategic Issues (Priority 2)
- receive reports from the Tangata whenua of the Hauraki Gulf on the development and implementation of iwi management or development plans
- promote and advocate the integrated management and, where appropriate, the sustainable management of the Hauraki Gulf, its islands, and catchments
- encourage, share, co-ordinate where appropriate, and disseminate educational and promotional material
- liaise with, and receive reports from, persons and groups having an interest in the Hauraki Gulf and business and community interests to promote an interest in the purposes of the Forum
- commission research into matters relating to the functions of the Forum
- in performing the above, the Forum must have particular regard to the historic, traditional, cultural, and spiritual relationship of Tangata whenua with the natural, historic, and physical resources of the Hauraki Gulf, its islands, and catchments.

Priority #	Lead	Area of work	Reason for work	Committee role (decision or direction)	Budget/Funding	Expected timeframes			
						Highlight financial year quarter and state month if known			
						FY18		FY19	
Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun						
1.	Exec Officer	Annual report to the Minister on Forum Activities for FY17	Legislative requirement	Direction and Approval					June 2018 Draft for subsequent approval in August 2018
2.	Exec Officer	List of strategic issues	Legislative requirement	Direction and Approval				Feb 2018 – off site meeting and workshop	
3.	Exec Officer	State of the Environment Report	Legislative requirement	Direction and Approval			Nov 2017 draft/ approval		
4.	Exec Officer	Scoping Project	Resolution HGF/2017/18	Direction and Approval	\$40,000		Nov 2017 approval of procurement scope	February 2018 Engage consultants to consult with forum	June 2018 Approval of report

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6.	Governance Advisor	<b>Standing orders, Governance Statement and delegation policy (TBC)</b>	To update the forum's governance framework and related policies	Direction and Approval					June 2018 - Initiate review based on outcome of scoping project
7.	Exec Officer	<b>Holdaway Award</b>	Selection of the award winner in 2017 and planning for 2018	Direction and Approval					Nominations for 2018
8.	Deputy Chair	<b>Tangata whenua input</b>	Investigate options for improved tangata whenua input into the forum	Update		Nov 2017			