

## **Howick Local Board - Local Grants Programme 2017/18**

Our Local Grants Programme aims to provide contestable community grants to local communities.

### **Outcomes sought by the Howick Local Board**

Our grants programme will be targeted towards supporting the following outcomes, as outlined in our local board plan:

- An involved and connected community
- Howick's future growth is managed effectively
- Valuing our cultural diversity
- We all treasure and enjoy our environment
- Our community is active and healthy
- A prosperous local economy

### **Our priorities sought from grant applications**

The Howick Local Board welcomes grant applications that align with the following local board plan priorities:

- People are supported to lead and develop projects and create opportunities for young people
- Share and celebrate our culture through events
- Grow our arts, culture and music
- Ensuring our natural and built environment and coastline are well-managed
- Protection of identified geological and archaeological sites and important local heritage sites
- Increased participation of people in sport, leisure and recreation activities

### **Higher priorities:**

The Howick Local Board will prioritise applications which:

- align with the SmokeFree policy
- request match funding. Match funding is where grants are provided in exchange for the community's 'match' of an equal value in volunteer labour, cash or donated goods and services. Applications for match funding will be assessed under the same criteria as other grants and will be prioritised.

### **Lower Priorities:**

The Howick Local Board has identified the following as lower priorities:

- Projects with no contribution from applicant organisation or consideration for alternative funding sources

- Fundraising events or activities, unless the activity or event has a wider community benefit beyond its primary purpose as a fundraiser
- Ongoing operational costs including wages and salaries, with the exception of fees for professional services
- Catering
- Purchase of gear, assets, and/or equipment with limited future usage

### Ineligibility

In addition to the eligibility criteria outlined the Community Grants Policy, the Howick Local Board will not fund:

- gratuity for volunteers e.g. petrol vouchers
- applicants who have failed to complete or provide a satisfactory accountability form from previous grants

### Investment approach

The Howick Local Board has allocated budgets to support the local grants programme as follows:

- a) **Quick Response Grants**
  - Minimum amount per grant: \$ 250
  - Maximum amount per grant: \$ 3,000
- b) **Local Grants**
  - Minimum amount per grant: \$3,000

### Application date

Grant rounds for 2017/2018 will be as follows:

#### a) Quick Response

2017/2018 grant rounds	Opens	Closes	Decision made	Projects to occur after
Round One	16 October 2017	10 November 2017	11 December 2017	1 January 2018
Round Two	23 April 2018	18 May 2018	18 June 2018	1 July 2018

#### b) Local Grants

2017/2018 grant rounds	Opens	Closes	Decision made	Projects to occur after
Round one	29 May 2017	7 July 2017	21 August 2017	1 September 2017
Round two	28 August 2017	6 October 2017	20 November 2017	1 December 2017
Round three	12 February 2018	23 March 2018	21 May 2018	1 June 2018

**Multi-board funding**

The Howick Local Board welcomes multi-board funding applications. However, the activity or initiative will need to clearly benefit Howick community.

**Accountability measures**

The Howick Local Board requires recipients of community grants to satisfactorily fulfil the accountability requirements set by council.