

Manurewa Local Board Workshop Record

Date of Workshop: Thursday, 05 October 2017

Time: 4.30pm

Venue: Manurewa Local Board Office meeting room, Shop 3-5, 7 Hill Road, Manurewa

Present: Angela Cunningham-Marino
Joseph Allan
Ken Penney

Apologies: Angela Dalton (on leave)
Rangi McLean
Sarah Colcord
Simeon Brown (leave of absence)
Stella Cattle

Time	Workshop item / attachments / presenters	Governance role What is the local boards governance role with regards to the item being workshopped: <ul style="list-style-type: none"> ▪ Briefing ▪ Engagement ▪ Oversight and monitoring ▪ Input into regional decision making ▪ Local initiatives / specific decisions ▪ Setting direction / priorities / budget 	Proposed outcome(s) Where do you want to be at the end of the workshop? e.g. <ul style="list-style-type: none"> ▪ Inform ▪ Socialise business meeting report ▪ Seek views and preferences on different options
<p>Item 01</p> <p>10 mins</p> <p>4.30pm – 4.40pm</p>	<p>Community Empowerment and Civil Defence Emergency Management Work Programme Monthly Update</p> <p>Attachment:</p> <p>01A Manurewa Community Empowerment and Civil Defence Emergency Management Work Programme Update</p>	<p>Oversight and Monitoring</p>	<p>Jane Friend provided an update on the Manurewa 2017/2018 Community Empowerment work programme including Civil Defence Preparedness.</p> <p><i>Line 557 –Manurewa community expo</i></p> <ul style="list-style-type: none"> • Thursday 12 October at 10.00am to 1.00pm at Southmall • Joseph Allan will represent the board to welcome / open expo. <p><i>Line 558 – Clendon Pride</i></p> <ul style="list-style-type: none"> • business planning support is being provided to Clendon Pride for the development of their business plan

	<p>Presenter: Jane Friend, Strategic Broker</p>		<ul style="list-style-type: none"> the approved Clendon Pride business plan will be included in the funding agreement. <p><i>Line 560 – Senior scholarships</i></p> <ul style="list-style-type: none"> the board asked if the senior scholarships could be promoted through the residents and ratepayers groups? <p>A. Yes.</p> <p><i>Line 561 – Rangatahi youth scholarships</i></p> <ul style="list-style-type: none"> Papakura scholarship recipient who is studying design and computing marketing is working with the Comms team on the development of marketing material for the next round of both Manurewa and Papakura scholarships. <p><i>Line 562 – Maori input into local board decision making</i></p> <ul style="list-style-type: none"> the Tikanga 101 toolkit research is now completed the next step is the development of the toolkit.
<p>Item 02 20 mins 4.40pm – 5.00pm</p>	<p>Events Work Programme Monthly Update</p> <p>Attachment: 02A Manurewa Events Work Programme Update</p> <p>Presenters: Chade Julie, Team Leader Event Facilitation (South)</p>	<p>Oversight and Monitoring</p>	<p>Chade Julie provided an update on the Manurewa 2017/2018 Events work programme.</p> <p>Introduction of Lee Winterstein, new Event Facilitator.</p> <p>The board has asked that the Events monthly update include the dates of each event.</p> <p>Most of the approved funding is in the process of being paid out or has already been paid out.</p> <p>The next update will be the Q1 report.</p> <p><i>Movies in parks</i></p> <ul style="list-style-type: none"> the licence for the movie “Cars”

has now been approved

- previous years there have been 1-2 complaints about parking in and around Keith Park
- there are concerns internally around size and ability for the event to be held at Keith Park due to increasing number of attendees
- the board agreed for the event to be surveyed in relation to the location, size and ability for Keith Park to hold the event in the future – feedback will be shared with the board.

Music in parks – jazz at Nathan Homestead

- in regional programme for event to be held 17 March 2018
- the board have contributed \$7k towards the event with additional funding from the regional events budget
- programming of event still in discussion stage
- the board was asked if it had any preferences / ideas for performances / artists – Manurewa High school jazz band was suggested.

Puhinui stream challenge

- budget \$25k
- Sammy Johnston is yet to hear back from the Manukau Harbour Forum on if they will contribute to or participate in the event
- after the event the board will receive a full event debrief
- the marketing material being developed to promote future events coming up in Manurewa will include music in parks and movies in parks events – the material will be ready to be distributed at the Puhinui stream challenge event

			<ul style="list-style-type: none"> • due to the Southern motorway roadworks taking place the route has changed slightly and NZTA will be providing its own traffic team to manage the traffic / walkers on the day • the board agreed for the #Our Puhinui to be used for all marketing of the event. <p><i>Action</i> Chade Julie</p> <ol style="list-style-type: none"> 1. to contact Victoria Villaraza to see how the Manukau Harbour Forum may like to contribute to the event 2. to provide feedback to the board on how many registrations for the event have been received to date. <p><i>Armistice day</i></p> <ul style="list-style-type: none"> • board has contributed \$2k towards this year's event • RSA has an underspend of \$5k from last year's WW1 events budget which will contribute to the Armistice day event.
<p>Item 03 30 mins 5.00pm – 5.30pm</p>	<p>Parks Sports and Recreation Work Programme Monthly Update</p> <p>Attachment: 03A Manurewa Parks Sports and Recreation Work Programme Update</p> <p>Presenter: Debra Langton, PSR Portfolio Manager</p>	<p>Oversight and Monitoring</p>	<p>Debra Langton provided an update on the Manurewa 2017/2018 Parks Sports and Recreation work programme.</p> <p><i>Line 957</i></p> <ul style="list-style-type: none"> • grant agreements for custodian services to be signed off by the end of October • working on schedule of programmes for the first three months of 2018. <p><i>Line 1539</i></p> <ul style="list-style-type: none"> • funding agreement in process of being finalised. <p><i>Line 2006</i></p> <ul style="list-style-type: none"> • app now live for magical park experience • the magical park experience will

			<p>continue at either Randwick Park or Mountfort Park depending on user numbers for each site</p> <ul style="list-style-type: none"> • app can be accessed on Manurewa facebook page and through the Neighbourly site. <p><i>Line 2007</i></p> <ul style="list-style-type: none"> • in process of finalising draft management plan • coming to board in November for formal adoption so consultation can start in November • under Reserves Act must consult for two months • if submissions are received the board will need to consider– if it would like a hearing with the full board or the workstream leads. <p><i>Line 2012</i></p> <ul style="list-style-type: none"> • Greg Lowe is in discussions with the Manurewa Marae around its capacity to deliver the mangrove removal programme • the work programme line item will be updated to reflect the change to mangrove removal by Manurewa Marae as a community led initiative (from Heron Place) once it has been approved by the board. <p><i>Line 1534</i></p> <ul style="list-style-type: none"> • in discussions with MBCT for clean up at Foxlaw Park. <p><i>Line 2042</i></p> <ul style="list-style-type: none"> • \$20k budget not needed by teaching gardens at this stage – does the board wish to consider other options for the funds e.g. Maori naming of reserves project (signage). <p><i>Manurewa Pool and Leisure Centre</i></p> <ul style="list-style-type: none"> • the council has trialled a new
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			<p>regional membership structure across Auckland Council operated / managed pools and leisure centres</p> <ul style="list-style-type: none"> • following this, the new proposal is for members of these centres to be able to access council operated / managed pools and leisure centres across the region, not just the one they are a member of • for Manurewa Pool and Leisure centre members who take advantage of this option, the weekly fee will be \$16 for full membership, it is currently \$15.70 • this is not compulsory for existing members. <p><i>Action</i> The board will endorse this membership structure and approve the new membership charges at its November business meeting.</p> <p><i>Transform Manukau</i></p> <ul style="list-style-type: none"> • Puhinui stream through DHB land for stage 1 needs easement to build pathway / boardwalk for which easement terms were agreed today between council and CMDHB • it is a 3-4 year build • can access land without having to purchase it • there is \$4M in Transform Manukau budget to build • this will be a council asset and therefore council maintained. <p><i>Actions</i> Debra Langton 1. to email concept designs to the board.</p>
<p>Item 04 45 mins 5.30pm –</p>	<p>Community Facilities Work Programme Monthly Update</p>	<p>Oversight and Monitoring</p>	<p>Jessica Morris and Gwyn De-Arth provided an update on the Manurewa 2017/2018 Community Facilities work programme.</p>

6.15pm

Attachment:
04A Manurewa
Community
Facilities Work
Programme Update

Presenters:
Jessica Morris,
Stakeholder Advisor

Gwyn De-Arth, Area
Manager
Operations
Management and
Maintenance

Monthly work programme update

- moving forward the monthly snapshot will still be provided for inclusion on the workshop agenda
- Community Facilities and Parks Sports and Recreation board workstreams will now be meeting monthly with the department as from 06 November.

Waimahia jetty

- still finalising funding proposal.

Keith park playground

- has not yet started
- discussed as part of site visit that will take place on 27 October
- board indicated that it may be able to contribute some LDI
- next step is a concept design including toilets.

Weymouth boat ramp

- contractor is engaged and therefore the physical works can start this year.

Action

Jessica Morris

1. to send the boat ramp plan to the board members.

CAB

- Gwyn De-Arth advised that the internal door into the CAB office has been widened
- there is a full report coming to the board on options, costs, images and art work for the exterior entrance doors including:
 - \$25k cost approx. for glass automated doors, or,
 - \$9k for galvanised gates at each end that are non-climbable, powder coated with art design.

			<p><i>Action</i> Gwyn De-Arth</p> <ol style="list-style-type: none">1. to send to the board options, costings, art work and images for feedback. <p><i>Manurewa AFC</i></p> <ul style="list-style-type: none">• club has been asked to complete a fire report. <p><i>Waimahia ECE</i></p> <ul style="list-style-type: none">• attending Manurewa workshop on 11 October to present memo to board for approval to lease, and lease to Waimahia ECE Incorporated Society. <p><i>Gallaher park</i></p> <ul style="list-style-type: none">• further fire damage repairs including carpeting, speakers and door have started. <p><i>Waimahia jetty</i></p> <ul style="list-style-type: none">• the developer - New Zealand Housing Foundation have offered to contribute a third of the cost• working on where the other two thirds of the project can be funded from within the council. <p><i>Totara Park</i></p> <ul style="list-style-type: none">• board member Joseph Allan walked around Totara Park with Friends of the Gardens community group and noted:<ul style="list-style-type: none">○ the killer steps (100 steps) seem to be in good order at the top○ the steps lower down are uneven and each step need to be filled up with metal○ there have been past issues with vandalism of the toilets in the park on Tuakura Place. Now the area is built up can the toilets be cleaned up and unlocked for public use?
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		<p><i>Action</i> Gwyn De-Arth</p> <ol style="list-style-type: none"> 1. to investigate if the public toilets on Turakura Place can be unlocked and cleaned for use by the public. <p><i>Halver Road toilets</i></p> <ul style="list-style-type: none"> • the toilets have been permanently locked now for a couple of weeks due to issues with mattresses, sleeping in the toilets etc. Toilets were locked once the police were called to remove the people sleeping there. <p><i>Action</i> Gwyn De-Arth</p> <ol style="list-style-type: none"> 1. to investigate with contractor why the toilets are not being unlocked during the date for public use. (NB following this workshop, this issue was resolved) <p><i>City Care general update</i></p> <ol style="list-style-type: none"> 1. the cricket pitch will be ready on time despite the bad weather 2. general litter sits with City Care under Gwyn De-Arth's team and illegal dumping sits with the Solid Waste team 3. Gwyn gave approval last week for the vehicle to be removed from the harbour at the end of Pitt Street. <p><i>Action</i> Gwyn De-Arth</p> <ol style="list-style-type: none"> 1. to follow up the Northcrest carpark lights that still have not been fixed 2. to follow up with City Care the lawns along Puhinui stream that have not been mowed due to wet weather. <p><i>Action</i> Fraser Park</p> <ol style="list-style-type: none"> 1. will be attending a workshop to
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			<p>review the data to be received shortly on the pesticide use.</p> <p><i>Action</i> Jessica Morris</p> <ol style="list-style-type: none"> 1. to start the process of reviewing the City Care contract for Manurewa targets and measures that the board resolved on in June 2016 – which were due for a review in six month’s time.
<p>Item 05 20 mins 6.15pm – 6.35pm</p>	<p>Auckland Transport Work Programme Monthly Update</p> <p>Attachments: 05A Manurewa Auckland Transport Work Programme Update 05B Manurewa Bus Interchange Facility Ops Site Visit 05C Minutes and Action Points Accessibility in Manurewa</p> <p>Presenter: Jenni Wild, Elected Member Relationship Manager (South)</p>	<p>Oversight and Monitoring</p>	<p>Jenni Wild provided an update on the Manurewa:</p> <ul style="list-style-type: none"> • 2017/2018 Auckland Transport work programme • bus interchange facility ops site visit • accessibility in Manurewa meeting and actions. <p><i>353 Hill road pedestrian link</i></p> <ul style="list-style-type: none"> • a project update letter sent to surrounding registered property owners last Friday. <p><i>354 Manurewa covered walkway</i></p> <ul style="list-style-type: none"> • Mark Osborne from Public Arts team has been working with Iwi on the mesh design and is attending Manurewa Town Centre steering group meeting next week. <p><i>512 RSA mobility parking</i></p> <ul style="list-style-type: none"> • project completed. <p><i>545 Wattle Farm Road new pedestrian refuge</i></p> <ul style="list-style-type: none"> • site visit with Bupa now completed • formal plans being drawn up hopefully within the next two weeks • in discussions with footpath design team. <p><i>546 Te Mahia station upgrade</i></p> <ul style="list-style-type: none"> • AT public transport / infrastructure team attending Manurewa Town

Centre steering group meeting next week.

Pedestrian level crossing at Homai train station

- Homai crossing upgrade not yet confirmed
- could be in the 2018/2019 financial year
- the college for the blind is being kept fully informed and involved in discussions on the crossing upgrade project
- the board is to be kept updated on this project.

Manurewa rail station

- electronic ticket gates being installed this month but probably not operational until November.

Hill Road

- in the process of getting quotes for painting of yellow hatching lines
- Michael, AT engineer advised project could be in jeopardy due to cost of traffic management plans costing more than actual project
- this will be a trial only – however no difference to project cost or traffic management plan costs
- Hill Road, near Botanic Gardens - recommend P180 restrictions, not clearway as concerns raised by AT internally that clearway may impinge on legitimate users e.g. joggers who park for short amount of time
- if board feel strongly about wanting clearway, then Jenni will feed that back to AT engineer for 7.00am to 9.00am clearway.

Action

Jenni Wild

1. to email the board with AT plan for P180 restriction vs clearway.

			<p><i>Manurewa Local Board</i></p> <p>1. are to provide strong feedback on their preferred option.</p> <p><i>Wattle Down residents meeting</i></p> <ul style="list-style-type: none"> • Jenni to attend the residents meeting on 25 October with an AT traffic engineer as the residents have raised issues around: <ul style="list-style-type: none"> ○ traffic flow ○ bus services ○ wattle farm crossing ○ future plans for Great South Road. <p><i>Manurewa bus change interchange – facility ops site visit</i></p> <ul style="list-style-type: none"> • exeloo facilities for bus drivers <ul style="list-style-type: none"> ○ the board preferred option two - install exeloo on vacant grassed area north of pedestrian overbridge ○ but further away from bus station ○ easier access for infrastructure e.g. water and power ○ AT will be responsible for cleaning and maintenance ○ toilets will be locked at night or on 24/7 access to avoid unlawful activity ○ the bike racks will need to be removed. • portacom facility for bus drivers <ul style="list-style-type: none"> ○ board preferred option one – lower impact operationally, near power supply, existing concrete hardstand, backs against wall so not visually prominent ○ to avoid portacom being jumped on or tagged need to ensure that portacom is as far back along the wall as it can go ○ will it be covered by CCTV and will have netting to avoid people jumping from ramp onto the roof of
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			portacom.
Item 06	<p>Economic Development and Manurewa Town Centre Work Programme Monthly Update</p> <p>Attachment: 06A Manurewa Economic Development Work Programme Update</p>	Oversight and Monitoring	Manurewa 2017/2018 Economic Development work programme and Manurewa Town Centre project written update provided.
Item 07	<p>Community Places Work Programme Monthly Update</p> <p>Attachment: 07A Manurewa Community Places Work Programme Monthly Update</p>	Oversight and Monitoring	Manurewa 2017/2018 Community Places work programme written update provided.
Item 08	<p>Libraries Work Programme Monthly Update</p> <p>Attachment: 08A Manurewa Libraries Work Programme Monthly Update</p>	Oversight and Monitoring	Manurewa 2017/2018 Libraries work programme written update provided.
Item 09	<p>No work programme monthly update from:</p> <ul style="list-style-type: none"> • Arts and Culture • Infrastructure and Environmental Services 	Oversight and Monitoring	<p>No update for Manurewa 2017/2018</p> <ul style="list-style-type: none"> • Arts and Culture • Infrastructure and Environmental Services.
Item 10 30 mins 6.35pm – 7.05pm	Local Board Business	N/a	Local board catch up / check in with board members and local board staff.

Workshop finished at 6.55pm.

Next workshop: Wednesday, 11 October and Thursday, 12 October 2017

Role of Workshop:

- a) Workshops do not have decision-making authority.
- b) Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
- c) Workshops are not open to the public as decisions will be made at a formal, public local board business meeting.
- d) Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
- e) Workshops for groups of local boards can be held giving local boards the chance to work together on common interests or topics.