

## Manurewa Local Board Workshop Record

**Date of Workshop:** **Thursday, 26 October 2017**

**Time:** **4.30pm**

**Venue:** Manurewa Local Board Office meeting room, Shop 3-5, 7 Hill Road, Manurewa

**Present:** Joseph Allan  
Stella Cattle  
Sarah Colcord (from 5.45pm)  
Angela Cunningham-Marino  
Rangi McLean

**Apologies:** Angela Dalton (on leave)  
Ken Penney

Time	Workshop item / attachments / presenters	<b>Governance role</b> What is the local boards governance role with regards to the item being workshopped: <ul style="list-style-type: none"> <li>▪ Briefing</li> <li>▪ Engagement</li> <li>▪ Oversight and Monitoring</li> <li>▪ Input into Regional Decision Making</li> <li>▪ Local Initiatives / Specific Decisions</li> <li>▪ Setting Direction / Priorities / Budget</li> </ul>	<b>Proposed outcome(s)</b> Where do you want to be at the end of the workshop? e.g. <ul style="list-style-type: none"> <li>▪ Inform</li> <li>▪ Socialise business meeting report</li> <li>▪ Seek views and preferences on different options</li> </ul>
<b>Item 01</b> 4 hrs 4.30pm – 8.30pm	Manurewa Local Board LTP Annual Agreement Workshop 2 – Community Assets, Fees and Charges and Local Board Feedback on Regional LTP Topics  <b>Attachments:</b> <b>01A</b> Powerpoint - Local Board Agreements and Work Programmes – Workshop 2: Community Assets, Fees and Charges	Setting Direction / Priorities / Budget	The purpose of the LTP workshop 2 was for the local board and council departments to discuss and review: <ul style="list-style-type: none"> <li>• the community assets and plans for improvement and for the local board to indicate any areas where they may look at allocating their LDI budget</li> <li>• to understand the adopted 2017 / 2018 fees and charges and to indicate any potential changes for the LTP year - 1 for further costing work</li> <li>• to agree on their informal feedback on regional LTP topics.</li> </ul> The board provided their strategic direction and feedback and areas of focus for consideration by departments for the 2018/2019 annual plan agreement for the 3 year proposed Capital Community Facilities

	<p>and Local Board Feedback on Regional LTP Topics Presentation</p> <p><b>01B</b> Parks, Community and Lifestyle Community Assets October 2017</p> <p><b>01C</b> Manurewa Local Board – Fees and Charges Information</p> <p><b>01D</b> Workshop 2 Direction Setting Template</p> <p><b>01E</b> 10 Year Budget 2018-2028 LTP Infrastructure Funding Presentation</p> <p><b>01F</b> 10 Year Budget 2018-2028 LTP Other Budget and Policy Issues Presentation</p> <p><b>Presenters:</b> Sarah McGhee, Senior Advisor</p> <p>Faithe Smith, Lead Financial Advisor</p> <p>Ian Maxwell, Community Services Strategic Lead</p> <p>Gwyn De-Arth, Community Facilities Strategic</p>		<p>Work Programme, fees and charges and regional issues.</p> <p>Link to AMIS sharepoint Facilities Management Plans for Manurewa is below:</p> <p><a href="http://shareit13/AMIS/DashboardWork/SitePages/LocalBoard/Manurewa.aspx">http://shareit13/AMIS/DashboardWork/SitePages/LocalBoard/Manurewa.aspx</a></p>
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	<p>Lead</p> <p>Jane Friend, Strategic Lead Support</p> <p>Dolly Shah, Senior Asset Information Officer</p> <p>Ricky Liu, Senior facility Performance Advisor</p>		
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Workshop finished at 7.15pm.

**Next workshop/s:** Thursday 2 November at 4.30pm, Thursday 9 November at 4.30pm, Wednesday 22 November at 5.00pm, Thursday 23 November at 4.30pm, Wednesday 29 November at 5.00pm, Thursday 30 November at 5.00pm with the business meeting on Thursday 16 November at 6.00pm.

**Role of Workshop:**

- a) Workshops do not have decision-making authority.
- b) Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
- c) Workshops are not open to the public as decisions will be made at a formal, public local board business meeting.
- d) Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
- e) Workshops for groups of local boards can be held giving local boards the chance to work together on common interests or topics.