

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
Arts, Community and Events									
470	CS: ACE: Arts & Culture	Local Arts Grants- LDI Otara Cube	Curate a programme of art exhibitions in the pop up Otara cube via an EOI process for artists.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 8,000	In progress	Green	The service agreement was executed with ManaRewa Collective for the curation of four exhibitions at Otara Cube from July to October 2017. Highlights from Q1 included Pascal Atiga-Bridger's activation of the Cube with a live demonstration and flag making workshop, John Crouch's installation of paintings, and MIT student Teaui Wichman-Rairoa's use of digital and screen printing to create prints and t-shirts. The final exhibition showcased local artist Ropati Perry Ah Chong's "Land of Milk and Money" that made a bold statement by utilising the Cube and the three windows on the side of the medical centre to illustrate the power of money in society.
462	CS: ACE: Events	Anzac Services - Otara-Papatoetoe	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 25,000	Approved	Green	Scheduled for Q4. Planning will commence in Q2.
706	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (OP)	Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. Engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion. 2. Enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment. 3. Reporting back - to local board members on progress in activity areas 1 and 2. Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Activity highlights included attendance at project meetings including: Mangere Communities' Initiatives working party, Manukau Sports Bowl redevelopment working group, Thriving Otara Collective, Social Services Directory and the Pasifika Memorial working group.
1974	CS: ACE: Community Places	Boundary Road (Skills Shed) funding agreement / licence to occupy	To explore options for Boundary Road Skills shed. The options include: - funding agreement - Licence to Occupy for identified group - Expressions of interest process for funding agreement - Licence to Occupy for Skill Shed operator - Eol for community lease of house and/or Skill Shed.	Q1	LDI: Opex	\$ 49,000	Completed	Green	A report on the future of community buildings at Manukau Sports Bowl, 19R Boundary Rd, Otara presented to the local board on 19 September 2017. Recommendations were adopted: a) approve property to be used as a skills shed b) approve property operate under a community lease c) approve a closed tender process to select a single community lease tenant. This initiative will be transferred from Community Places in Q2 with future actions to be undertaken by Community Lease Team, and removed from Community Places work programme.
620	CS: ACE: Community Empowerment	Build capacity – Neighbourhood development	Fund community organisations and networks to: • develop their capacity and capability to respond to identified local needs and aspirations • promote neighbourhood development • co-ordinate community-led solutions to local needs and aspirations.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 36,000	In progress	Green	Following a local board workshop in September, staff met or corresponded with preferred and other potential capability and development providers to investigate options for community-led solutions, community networks, capacity building workshops. One initiative looked at was community resilience training in collaboration with Auckland Council Emergency Services (ACES) and Red Cross. Staff will present an implementation plan to the local board on 3 October.

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621	CS: ACE: Community Empowerment	Build Capacity: Business Improvement Districts safety activities	<p>Fund activities for three business associations operating Business Improvement Districts (BIDs) in the Otago-Papatoetoe:</p> <ul style="list-style-type: none"> - \$120,000 (net payment \$103,000 after deducting CCTV value) to Hunters Corner Town Centre Society Incorporated, Papatoetoe Main Street Society Incorporated, and Otago Business Association Incorporated and to be used only for these community safety and economic development activities: - operation and maintenance of CCTV systems - part funding of ambassador programme - part funding of crime prevention officers - community events - street decoration - public services and facilities - activities benefiting the public identified in current BID strategic plan - activities in partnership with the board that further the outcomes of the local board plan. <p>Note: Funding is subject to criteria outlined in resolution number OP/2017/98.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 360,000	In progress	Green	Accountability reports for 2016/2017 funded activities have been received from Hunters Corner and Otago Town Centre . A report regarding allocation of 2017/2018 funded activities for business improvement districts will be presented to the local board for decision in Q2. A highlight in Q1 was notification to the Otago Town Centre Management team from the Counties Manukau East Police Area Commander that Otago Town Centre is now the safest in South Auckland (based on police intelligence). This is attributed to active CCTV monitoring, the ambassador programme and the efforts of the Otago Town Centre management team in actively addressing local safety issues.
2030	CS: ACE: Community Empowerment	Build capacity: community-led response to alcohol licensing and advertising	<p>Provides policy support and advice to members of the community engaged in alcohol licensing advocacy and objections.</p> <p>The project is implemented under a contract negotiated in 2014 and managed by Local Board Services Department.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	This work is delivered by a specialist contractor who responds to and supports community requests for information and mentoring to help them make appropriate submissions or objections to applications for liquor licences in their communities. Community groups were assisted to present to a once-off licence application by Countdown Hunters Corner. Two other applications have been researched with a view to lodging formal objections.
619	CS: ACE: Community Empowerment	Build capacity: Empowering migrant communities	<ol style="list-style-type: none"> 1) Fund Ngāti Ōtago Marae to collaborate with community partners e.g. English Language Partners and Whaiora Marae, to build social connections and learning opportunities between local host communities, mana whenua and maatawaka communities, and diverse migrant communities - \$19,000. 2) Fund the Asian Council on Reducing Crime to enhance understanding of civic responsibilities and local decision making processes - \$6,000. 3) Fund diversity forum - to meet three times per year. The forum is intended as an inclusive platform that seeks to bring diverse community leaders together to identify, share and plan with council to address common aspirations and to participate in council decisions that affect them \$5,000. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	Staff completed a \$19,000 funding agreement with Ngati Otago Marae Society Incorporated to build the capacity and capability of the komiti, host Maori culture sessions and other community activities to connect new migrants. A \$6000 funding agreement was also completed with the Asian Council on Reducing Crime (ACRC) to continue coordinating intercultural tours and educational bylaw trips for migrant communities.

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2005	CS: ACE: Community Empowerment	Build capacity: sale of alcohol harm reduction forum (OP)	Fund a community organisation to facilitate a forum to build community capacity to understand issues relating to the establishment of outlets selling alcohol. The forum will seek to empower the community to input into the decision-making processes around alcohol licensing.	Q1;Q2;Q3;Q4	Currently unfunded	\$ -	In progress	Green	Staff commenced planning to consider how community groups could deliver capacity building work going forward. This includes working with Community Action for Youth and Drugs (CAYAD) to support the work. Planning will be finalised in Q2.
618	CS: ACE: Community Empowerment	Build Capacity: Seniors	Fund Vaka Tautua to work collaboratively with other community partners to facilitate increased community connectedness across diverse senior groups, including offering activities that encourage intergenerational and diverse participation in civic life.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	Staff reviewed the 2016/2017 accountability report from Vaka Tautua and provided feedback to improve and build on intergenerational and diverse participation of seniors. Staff met with Vaka Tautua's manager to discuss plans for how to facilitate and increase community connectedness across the diverse senior groups for 2017/2018 work programme. A funding agreement has been drafted for 2017/2018 funded activity and this will be finalised in Q2.
456	CS: ACE: Events	Citizenship Ceremonies - Otago-Papatoetoe	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 13,994	In progress	Green	The Civic Events team delivered citizenship ceremonies on three occasions during Q1.
342	CS: ACE: Community Empowerment	Community grants (OP)	Funding to support local community groups through contestable grant funding. Note: the 2017/2018 budget figure shown for this activity line item includes Pursuit of Excellence Awards (\$28,702 - made up of \$15,000 from 2017/18 and an additional \$13,702 deferral from 2016/2017).	Q1;Q2;Q3;Q4	LDI: Opex	\$ 217,702	In progress	Green	Pursuit of Excellence Awards: the local board approved the criteria for applying for the awards through the SmartyGrants process, which will enable the public to apply for them on-line for the first time. The process will be trialled in Q1-2, with a further update provided in Q2 to the local board. A total of \$30,670 was allocated under quick response round one with a total of \$173,080 remaining to be allocated.
2181	CS: ACE: Advisory	Community Response Fund - Ōtago-Papatoetoe	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$ 161,000	In progress	Green	OP/2017/86 \$20,000 WP1950 PSR OP/2017/86 \$20,000 WP1951 PSR OP/2017/99 \$17,500 WP IES increase Balance \$103,500
418	CS: ACE: Community Places	Community Venues OP - participation increase	Develop a network wide marketing strategy to increase participation within community venues in the Local Board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Staff are been discussing and considering insights from research undertaken around non users of venues for hire. Key opportunities for further investigation include: -Capitalise on strengths in positioning – family friendly, local and convenient, affordable -Improve the condition and amenity to meet expectations -Develop our offer and tailor to meet distinct interests -Provide simple package options -Develop a digital solution to promote both venues and activities -Drive repeat business, share experiences, satisfaction and reach new customers Staff will start to develop improvement plan in Q2 and Q3.
751	CS: ACE: Community Empowerment	Community-led placemaking: (Manukau CBD) Spatial Priority Area	Engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation. Strengthen community-led placemaking and planning initiatives within the SPA area. Develop innovative ways to engage with communities that have not traditionally participated in council decision-making.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Ongoing staff participation in meetings, networks and working groups that relate to this Manukau Spatial Priority Area: - the Manutahi working group that coordinates the programme of activities to promote and engage with communities into both the Manukau Civic Square and Hayman Park precinct. -the PowWow think-tank that works to socialise council colleagues about emerging trends and issues in accordance with a 'no-surprises' and collective accountability way of working. -the Manukau Sports Bowl redevelopment and the Te Papa i Manukau project groups.

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1997	CS: ACE: Community Empowerment	Community-led placemaking: teaching gardens	Fund Auckland Teaching Gardens Trust to provide on-site educational programme for imparting gardening skills to assist in meeting Auckland Council's vision of healthy communities. Programme delivered under three-year funding agreement \$60k pa ending 30 June 2018 (Resolution OP/2014/203). The programme for following financial years will be considered during 2017/18.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 60,000	In progress	Green	A funding agreement of \$60,000 for Auckland Teaching Gardens will be prepared in Q2. Allocation of funding will to provide an on-site educational programme for teaching gardening skills to assist in meeting Auckland Council's vision of healthy communities: - Maich Rd : \$20,000 - East Tamaki: \$20,000 - Old Papatoetoe: \$20,000
450	CS: ACE: Community Places	Evaluation of Te Puke o Tara Community Centre work programme	Evaluate the work programme of Te Puke o Tara Community Centre to understand whether the centres are delivering the outcomes agreed, and what other impacts the programmes might be having.	Q3;Q4	ABS: Opex	\$ -	In progress	Green	The evaluation of programmes commenced in Q1 with programme partners. In Q2, staff will evaluate the free community lunch programme to gain insights and understanding of the impact this programme has for the community.
250	CS: ACE: Events	Event Partnership Fund - Otara-Papatoetoe (Empowered Events Workshops)	Delivery of a community focused programme of activities to support capacity and capability of community groups and organisations in the events space. Deliver at least two empowered event workshops with local event organisers to assist them in up-skilling in delivery of their events Funding to support this programme is a line item taken from Event Partnerships Fund (non-contestable) for up to \$5,000.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	Approved	Green	Scheduling of this activity is yet to be confirmed.
248	CS: ACE: Events	Event Partnership Fund - Otara-Papatoetoe (Signature Event)	Funding to support community events through a non-contestable process. - Signature Cultural Event (Event deliverer to be confirmed) \$30,000 (Ōtara Christmas Parade and Papatoetoe Christmas Parade funding now moved to contestable grants - budget of \$44,000 to be moved)	Q2	LDI: Opex	\$ 30,000	In progress	Green	Event delivery proposals have been presented to the local board and are awaiting grant recipient confirmation. Once received, grant payments will be made.
251	CS: ACE: Events	Event Partnership Fund (Movies in Parks)	Programming and delivery of a Regional Movies in Parks series event. Funded as a line item from Events Partnership fund (non-contestable) up to \$12,000.	Q2;Q3	LDI: Opex	\$ 12,000	In progress	Green	Planning for the Movies in Parks series is on track. Hayman Park has been booked for Saturday 10 March with the public screening licence for "Moana" has been approved. Regional sponsorship will be confirmed in October. Regional marketing will commence in November with specific event advertising starting three weeks prior to each event.
306	CS: ACE: Community Places	Funding Agreement: Clover Park Community House	A one year term agreement with Clover Park Community House Incorporated to facilitate and deliver work plan outcomes including activities and programmes at Clover Park Community House for the 2017/2018 year, commencing 1 July 2017 and terminating on 30 June 2018. <i>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</i>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 44,909	In progress	Green	Payment was made to Clover Park Community House. Planning for the regional hui will commence in Q2.

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305	CS: ACE: Community Places	Funding Agreement: Friendship House	<p>A one year term agreement with Friendship House Trust to facilitate and deliver work plan outcomes, including activities and programmes at Friendship House for the 2017/2018 year, commencing 1 July 2017 and terminating on 30 June 2018.</p> <p><i>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</i></p> <p><i>*Quarter 4 update to local board regarding funding level in Community House(s) as part of the Levels of service framework feedback</i></p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 114,434	In progress	Green	Payment was made to Friendship House. They have reported that there has been a noticeable increase in the number of local people enquiring about emergency housing, a sharp increase in the number of homeless men in the town square. The house has responded with providing free hot drinks and meals. There has also been an increase for emergency funding mainly for bus fares and accommodation. Clients approach the house for help filling out IRD and WINZ forms and; the numbers are increasing as they have been referred by IRD and WINZ. Planning for the regional hui will commence in Q2.
622	CS: ACE: Community Empowerment	Increase diverse community participation in council decision-making: Youth-led initiatives	<p>Fund a community organisation to facilitate local youth led initiatives to increase youth participation in council decision making and local matters.</p> <p>Note budget breakdown as follows:</p> <p>civic leadership awards (including awards dinner) - \$5k youth council - \$15k Signature youth event - \$10k.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	Staff organised a co-design workshop with 3rdAve productions to develop their capacity to deliver outcomes for youth in Otara-Papatoetoe. The workshop discussions focussed on support needed by the group to deliver more intentionally i.e a series of smaller youth-led events. Staff organised a follow up meeting to respond to changes suggested and finalise the objectives and measures. The funding agreement has been signed, with local board agreement to holding smaller events. Details of the events will be reported back in Q2. Staff are currently completing a funding agreement for the Civic Leadership (CL) Awards events. A meeting with the teachers and previous recipients of the programme was organised for 27 September to get feedback on what has worked and what needs improvement. This is also an opportunity to introduce the schools to 3rdAve Productions. The outcome is for all recipients of the CL awards to join The Otara Papatoetoe Squad (TOPS) Youth council and engage in the youth development opportunities offered to the group. More details will be reported in Q2.
337	CS: ACE: Community Places	Licence to Occupy and Manage: Clover Park Community House	<p>A one year term with Clover Park Community House Incorporated for the operation of the Clover Park Community House:16A Israel Avenue, Clover Park, Part of Lot 295 DP 82025, contained in NA38D/23 for the 2017/2018 year, commencing 1 July 2017 and terminating on 30 June 2018.</p> <p>i) Rent- \$1.00 plus GST per term if requested. ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.</p>	Q2;Q3	ABS: Opex	\$ -	Completed	Green	During Q1 the licence to occupy and manage was executed; a quarter earlier than anticipated.
3386	CS: ACE: Arts & Culture	Local Arts Grants - Fresh Gallery Otara Business Plan Initiatives	As per ACE Work Programme 2016/17 Includes carry-forward \$14,996 from FY17	Q1;Q2;Q3;Q4	LDI: Opex	\$ 14,996	Approved	Green	Carry-forward was confirmed in September 2017
474	CS: ACE: Arts & Culture	Local Arts Grants- LDI Sistema Operational Support Grant	Administer a funding agreement with Sistema Aotearoa for operational support.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 11,000	In progress	Green	The funding agreement with Sistema Aotearoa for 2017/2018 has been executed. 88 after-school programmes were attended by 311 children, 172 children took part in 8 school holiday programmes, and 1,131 people attended 4 performances. The key highlight during Q1 was the group's performance at the Auckland Philharmonia Orchestra Adventures South event in August.

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488	CS: ACE: Events	Local Civic Events - Otara-Papatoetoe	Delivering and/or supporting civic events within the local board area	Q1;Q2;Q3;Q4	LDI: Opex	\$ 8,000	Approved	Green	No local civic events were delivered in Q1.
471	CS: ACE: Arts & Culture	Otara Fresh Gallery operations	Curate exhibitions and public programming based on themes of the exhibitions.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 125,518	In progress	Green	The gallery received 1,589 visitors and delivered 23 programmes to 612 participants, 23 of which had Maori outcomes. Highlights included a Korowai weaving workshop held by Kimberley Inoca during Matariki festival, a month long school holiday arts workshop, and a VIP event for the Pacific Fusion Fashion Show.
475	CS: ACE: Arts & Culture	Otara Music Arts Centre (OMAC) operations	Provide music lessons for children and adults, SoundHouse classes, Recording Studio programmes and music based events. Foster and grow partnerships with external industry programmes such as Sistema Aotearoa and music education providers.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 313,893	In progress	Green	OMAC received a total of 13,091 visitors, delivered 94 programmes with 1,754 participants and staged 1 performance to 100 attendees. Q1 highlights included the Stand Up Stand Out heats and semi-finals that were hosted at OMAC.
476	CS: ACE: Arts & Culture	Papatoetoe Historical Society- LDI Papatoetoe Historical Society Operational Support Grant	Administer a funding agreement with Papatoetoe Historical Society to provide a research facility, education outreach and six public or special events per year.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	The funding agreement with the Papatoetoe Historical Society for 2017/2018 has been executed. During Q1, 942 people participated in 27 programmes delivered by the society, 1 of which had a Maori outcome. They received a total of 219 visitors, and recorded 333 hours of volunteer hours. Highlights in Q1 included a visit from 112 students from Papatoetoe West School, and a tour of the historic Papatoetoe Fire Brigade and photographic exhibition that was attended by 75 visitors. The society hosted the NZ History Federation annual Regional Day.
2001	CS: ACE: Community Empowerment	Respond to Maori aspirations - Maori responsiveness (OP)	Engage with the Mana Whenua, Mataawaka and local board members to identify appropriate projects that respond to Māori aspirations in a practical and effective way. Align with the Māori Input Into Local Board Decision Making Group (multi-board Māori decision making group) and recommendations that the group have made. This includes work to finalise 2017 local board plans to set and agree expectations, identify common ground and opportunities for ongoing collaborative support and partnership, Engage with Mataawaka groups to identify needs of urban Māori.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	Representatives from Ngati Otara and Whaiora marae komiti, Ngati Tamaoho trust and Otara Network Action Committee have discussed delivery to this kaupapa. Resources have been allocated to Ngati Otara marae in Q1 to build their capacities: design and deliver to their Marae Whakawhanaungtanga Mai Tauwi programme, actively participate in the design and development of the Ngati Otara multi-purpose complex, actively engage in community resilience workshops. Q2 conversations will focus on identifying other local and current Maori aspirations and priorities, and ways to progress the same.
449	CS: ACE: Community Places	Te Puke o Tara Community Centre work plan	Deliver Te Puke o Tara Community Centre work programme of activities with a focus on thriving communities where all generations are celebrated, included and involved; health and wellbeing.	Q3;Q4	ABS: Opex	\$ -	In progress	Green	Te Puke o Tara programmes are continuing at the facility such as the school holiday activities and free community lunches. The health and wellbeing and diversity programmes are still ongoing at other local council facilities.Q2 will focus on community consultation for room names of the newly refurbished centre due to open in February 2018 with a report tabled at the December local board meeting for a decision, including hireage rates and charges.
497	CS: ACE: Community Places	Te Puke o Tara operational plan	Develop an operational plan for the Te Puke o Tara Community Centre to guide service provision for when the facility reopens.	Q1;Q2	ABS: Opex	\$ -	In progress	Green	Community Places and and Leisure Services staff have met in Q1 to look at opportunities to provide a more integrated service to our customers when the facility reopens in 2018. In Q2 staff will investigate the feasibility of these opportunities.

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420	CS: ACE: Community Places	Venue Hire Service Delivery - OP	Provide and manage venues for hire and the activities and opportunities they offer by; - managing the customer centric booking and access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups and whether participants are charged \$5 or more for activities.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Staff have identified the need and value of understanding hirer satisfaction and experiences. Staff developed a survey which will be sent out monthly to both casual and regular hirers from Q2 to gain insights from customers experience with council-managed venues. Q1 statistics are based on the first two months of FY2018 and one month of estimates. Visitor numbers have decreased slightly compared to last year.
790	CS: ACE: Community Empowerment	Youth Connections (OP)	Collaborate with multiple sectors to support youth from secondary education through pathways to employment and or entrepreneurship. Closing the gap between youth and business, through work readiness with local Rangitahi and sharing learnings and insights to enable youth ready business. Providing local opportunities to improve social and economic outcomes for the Ōtara-Papatoetoe Local Board area. Aiming for all youth to be meaningfully engaged in education, employment or training and have clear and viable employment pathways. Tindall Foundation budgets to be confirmed.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 60,000	In progress	Green	The Youth Employer Pledge now has 70 business partners, with the Waitemata, Auckland and Counties-Manukau District Health Boards being the most recent to commit to the pledge. In partnership with Auckland Transport (who fully funded the course) an online course on driver licensing (Road to Work) was launched on the YouthFull website. The Ministry of Pacific People introduced Youth Connections to four youth service providers with Pacific Employment Support Services (PESS) contracts. Youth Connections presented to the PESS Governance Group meeting on 16 August an agreement was reached to collaborate on employment outcomes for Maori and Pasifika youth regionally. This will likely provide benefits to youth in Māngere-Ōtāhuhu and Ōtara-Papatoetoe local board areas in particular. JobFest was held on 11 October in West Auckland. Youth Connections have developed a pilot programme to engage, train and support young people so that they are best placed to benefit from all of the opportunities JobFest has to offer. Youth in the Passion to Profession programme are collaborating with Panuku to activate previously unused space behind Westfield Manukau, which facilitates youth gaining work experience by performing live music fortnightly for the remainder of the year.
Community Facilities: Build Maintain Renew									
2265	CF: Investigation and Design	244R East Tamaki Rd, Otara - refurbish all rooms	This project will include replacing carpet and vinyl throughout the building; repainting previously painted surfaces; replacing window coverings with Holland blinds; replacing the under bench hot cylinder; replacing old hand basin, cistern, seat and toilet pan. Occupier: Manukau Pacific Island Trust	Q2;Q3;Q4	ABS: Capex	\$ 60,000	In progress	Green	Current status: Scope of works has been determined. Next steps: Handover for project execution.
2275	CF: Investigation and Design	Allan Brewster Recreation Centre - comprehensive renewal	Comprehensive upgrade including kitchen, fitness area air-conditioning, fitness area changing room, full refit and paint throughout, lunch room, roof, stadium air-conditioning, stadium changing rooms, staff shower, storeroom roller door, committee rooms, offices, and lift if needed.	Q2;Q3;Q4	ABS: Capex	\$ 200,000	Approved	Green	Current status: Scope of works being determined and refined. Next steps: Develop business case for project execution.
3327	CF: Project Delivery	Allan Brewster Recreation Centre - relamp stadium lighting with light-emitting diode (LED)	Re-lamp stadium with light-emitting diode (LED). Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme. Project will commence in February 2018.	Q3	ABS: Capex	\$ -	In progress	Green	Current status: Scope and costing being finalised. Next steps: Issue contract and monitor project to completion.

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2940	CF: Project Delivery	Cambria House - upgrade	replacement and reinstatement of damaged exterior cladding and paint finishes. This project is carried forward from the 2016/2017 work programme, previous ID 3777	Q1;Q2;Q3;Q4	ABS: Capex	\$ 24,000	Completed	Green	Project completed.
2953	CF: Project Delivery	Colin Dale Motorsports Development	Bulk earthworks, car park, driveway, storm water, limited infrastructure to create platforms for future development This project is carried forward from the 2016/2017 work programme, previous ID 4186	Q1;Q2;Q3;Q4	ABS: Capex	\$ 93,800	Completed	Green	Project completed.
2278	CF: Project Delivery	Coombe Avenue - renew playspace	Coombe Avenue Reserve whole playground renewal. This project is carried-over from the 2016/2017 programme (previous ID 3160).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 141,200	In progress	Green	Current status: Tendering documentation for physical works has been released to contractors. Next steps: Award physical works to contractor.
2279	CF: Project Delivery	East Tamaki Reserve - renew assets	East Tamaki Reserve courts, car park, paths, playground, rubbish bins and seats renewals. This project is carried-over from the 2016/2017 programme (previous ID 3161).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 192,200	In progress	Green	Current status: Physical works in progress. Next step: Handover.
2280	CF: Project Delivery	Hayman Park - renew assets	Hayman Park retaining wall, rubbish bin, seats and signs renewals. This project is carried-over from the 2016/2017 programme (previous ID 3162).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 174,000	On Hold	Red	Risks/Issues On hold pending timeframe for development of wider playspace. Current status: Items to be renewed have been identified. Next steps: The scope of work will take into account the staged development of Hayman Park.
2281	CF: Project Delivery	Hayman Park - renew skate park	Hayman Park Skate Park renewal. This project is carried-over from the 2016/2017 programme (previous ID 3163).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 245,000	On Hold	Red	Risks/Issues On hold pending timeframe for development of wider playspace. Current status: Physical works for renewal on hold pending timeframe for development of wider play space area. Next steps: Funding aligned with wider play space area to be confirmed.
2282	CF: Project Delivery	Hayman Park Stage 1 - develop park	Construction of new destination playground, paths, toilets and kiosk. This project is carried-over from the 2016/2017 programme (previous ID 3409).	Q1;Q2;Q3;Q4	Growth	\$ 1,000,000	In progress	Amber	Risks/issues Physical works budget to be confirmed, and reported back to the local board regarding the programme to commence. Current status: An audit has been completed to confirm the play scape design provides for as wide a range of people as possible with a particular focus on the elderly, families and those with accessibility issues. The audit identified a number of small issues to be addressed as the detailed design is finalised. Next steps: Finalise the design and confirm budget requirements. Present to local board for approval. Secure funding from Panuku.
3025	CF: Project Delivery	James Watson Park - install training lights	Installation of Field lighting at James Watson Park This project is carried forward from the 2016/2017 work programme, previous ID 4432	Q1;Q2;Q3;Q4	ABS: Capex	\$ 66,812	Completed	Green	Project completed.
2283	CF: Project Delivery	Kurt Elsa Park - renew playspace	Kurt-Elsa Park (Kurt Lane Reserve) whole playground renewal. This project is carried-over from the 2016/2017 programme (previous ID 3164).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 81,260	In progress	Green	Current status: Tendering documentation for physical works released Next steps: Award physical works.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2284	CF: Project Delivery	Manukau Sports Bowl - renewals	Manukau Sports Bowl car park, fence, path, retaining wall, rubbish bin and shelter renewals. This project is carried-over from the 2016/2017 programme (previous ID 3166).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 245,460	Approved	Red	<p>The renewal of the velodrome and future of the Manukau Sports Bowl is currently being reviewed by stakeholders and Panuku Development Auckland. Renewal to be programmed for future years.</p> <p>Current status: Minor renewals are mostly complete, with the retaining wall remaining. The renewal of the velodrome and future of the Manukau Sports Bowl is currently being reviewed by stakeholders and Panuku Development Auckland. Renewal to be programmed for future years. Next steps: Complete retaining wall renewal. Determine costs/feasibility if velodrome is to be replaced and defer out to future years.</p>
2285	CF: Project Delivery	Milton Park - renew playspace	Milton Park whole playground renewal. This project is carried-over from the 2016/2017 programme (previous ID 3167).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 138,000	In progress	Green	<p>Current status: Detailed design underway.</p> <p>Next steps: Start preparation of site work tender documentation.</p>
2270	CF: Investigation and Design	Ngati Otara Park - multi-purpose facility	Develop a multi-purpose facility at Ngati Otara Park	Q2;Q3;Q4	ABS: Capex	\$ 367,100	Approved	Green	<p>Current status: Consultants engaged for design and consultation with stakeholders is underway. Next steps: Development of concept design.</p>
2268	CF: Investigation and Design	OMAC - investigate feasibility of canopy replacement and subsequent physical works	Redesign and replace canopy if needed	Q2;Q3;Q4	ABS: Capex	\$ 25,000	Approved	Green	<p>Current status: Business case.</p> <p>Next steps: Planning.</p>
2269	CF: Investigation and Design	OMAC - renew co-located entrance and reception area	Renew co-located entrance and reception area	Q2;Q3;Q4	ABS: Capex	\$ 60,000	Approved	Green	<p>Current status: Scoping.</p> <p>Next steps: Planning checks.</p>
3146	CF: Project Delivery	Otamariki Park - develop toilet and drinking fountain	Design and build a fully accessible, robust, attractive single public toilet facility and an accessible drinking fountain on the route from the Otamariki Park playground to the on road parking . This project is carried forward from the 2016/2017 work programme, previous ID 2937	Q1;Q2;Q3;Q4	ABS: Capex	\$ 176,550	In progress	Green	<p>Current status: Detailed design underway.</p> <p>Next steps: Prepare site works tender documentation.</p>
2286	CF: Project Delivery	Otamariki Park - renew playground	Otamariki Park whole playground renewal. This project is carried-over from the 2016/2017 programme (previous ID 3168).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 5,500	In progress	Green	<p>Current status: Detailed design underway.</p> <p>Next steps: Start preparation of site work tender documentation.</p>
2266	CF: Investigation and Design	Otara Citizens Advice Bureau - replace roof	Full redesign and reroof due to continuing leaks	Q2;Q3;Q4	ABS: Capex	\$ 100,000	Approved	Green	<p>Current status: Scoping.</p> <p>Next steps: Business case.</p>
2287	CF: Project Delivery	Otara Creek Esplanade Path Network	Otara Creek Reserve and Otara Creek Reserve South path renewals. This project is carried-over from the 2016/2017 programme (previous ID 3169).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 220,000	In progress	Green	<p>Current status: Identifying the priority links to the Otara Creek bridge.</p> <p>Next steps: Detailed design of specific paths.</p>
3147	CF Investigation and Design	Otara Creek Reserve - renew pedestrian bridge and path	Otara Creek Reserve South, Pedestrian bridge renewals This project is carried forward from the 2016/2017 work programme, previous ID 4182	Q1;Q2;Q3;Q4	Growth	\$ 220,000	In progress	Green	<p>Current status: Resource consent application for the bridge has been lodged.</p> <p>Next steps: Review of construction drawings to identify detailed design required.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2288	CF: Project Delivery	Otara Papatoetoe - renew car parks FY17	Aorere Park, Papatoetoe Recreation Grounds, Robert White Park, Selfs Park, Waipapa Park (Electrocorp 2 & 3) car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3172).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green	Current status: Tender. Next steps: Physical works.
3148	CF: Project Delivery	Otara Papatoetoe - renew paving FY17	Design and build pathway network in Otara Creek Esplanade. This project is carried forward from the 2016/2017 work programme, previous ID 3178	Q1;Q2;Q3;Q4	ABS: Capex	\$ 22,000	On Hold	Red	This item has been bundled with Otara Creek Esplanade please refer to SharePoint ID 2287 for update. This item has been bundled with Otara Creek Esplanade please refer to SharePoint ID 2287 for update.
2289	CF: Project Delivery	Otara Papatoetoe - renew structures FY17-18	Aerovista Place Reserve, Gaye Crescent/Eccles Place Esp Reserve, Orlando 1,2,3,Papatoetoe Recreation Grounds bridge and retaining wall renewals. This project is carried-over from the 2016/2017 programme (previous ID 3181).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 19,500	In progress	Green	Current status: Physical works in progress. Next step: Handover.
2276	CF: Investigation and Design	Otara Recreation Centre - replace stadium fire doors	The stadium fire doors are starting to rot and need replacement.	Q2;Q3;Q4	ABS: Capex	\$ 15,000	In progress	Green	Current status: Scope and costing being finalised. Next steps: Issue contract and monitor project to completion.
3329	CF: Project Delivery	Otara Senior Citizens Lounge - refit facility	Reconfigure storage area including replacing shelving, painting and varnishing, replacement of window coverings with blinds, replacement of flooring. Replace old zip with boil and brew heating unit, replace old hot cylinder under bench (repeat). Replace old and swollen joinery around kitchen. Occupier: Otara Senior Citizens Club. Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme	Q2;Q3;Q4	ABS: Capex	\$ -	In progress	Green	Current status: Scope and costing being finalised. Next steps: Issue contract and monitor project to completion.
2290	CF: Investigation and Design	Otara-Papatoetoe - FY18 renew park signs	Renewal of park signs in Allenby Park - Manukau, Kohuora Park, Manukau Memorial Gardens, Middlemore Park, Murdoch Park	Not scheduled	ABS: Capex	\$ 14,040	Deferred	Red	Risks/issues This project has been deferred to future years as there was insufficient budget to deliver it within this financial year. Following the local board's approval of the work programme, all projects were assessed and re-prioritised to align within local board budget. Low priority projects have subsequently been deferred to next year's work programme. Staff will still try to deliver them earlier if it's possible under the risk adjusted programme. Current status: Scoping. Next steps: Business case.
2291	CF: Investigation and Design	Otara-Papatoetoe - FY18-20 renew car parks and roading	Renewal of car parks and roading in Aorere Park, Kohuora Park, Ngati Otara Park, Osterley Way 9 Grounds, Papatoetoe Recreation Grounds, Robert White Park, Murdoch Park	Q2;Q3;Q4	ABS: Capex	\$ 85,000	Approved	Green	Current status: Scoping. Next steps: Business case.
2292	CF: Investigation and Design	Otara-Papatoetoe - FY18-20 renew park buildings	Year one investigation; year two design; year three physical works (detail to be provided by end of calendar year).	Q2;Q3;Q4	ABS: Capex	\$ 35,000	Approved	Green	Current status: Business case is underway. Next steps: Planning phase, creating a project plan.
2293	CF: Investigation and Design	Otara-Papatoetoe - FY18-20 renew park structures	Year one investigation; year two design; year three physical works (detail to be provided by end of calendar year).	Q2;Q3;Q4	ABS: Capex	\$ 45,000	Approved	Green	Current status: Business case is underway. Next steps: Planning phase, creating a project plan.
2294	CF: Investigation and Design	Otara-Papatoetoe - FY18-20 renew walkways and paths	Year one investigation; year two design; year three physical works (detail to be provided by end of calendar year).	Q2;Q3;Q4	ABS: Capex	\$ 6,000	Approved	Green	Current status: Scoping. Next steps: Business case.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2273	CF: Investigation and Design	Otara-Papatoetoe - renew libraries furniture, fittings and equipment	This project will occur at the Manukau Library and Papatoetoe Library. This design of the project will occur in 2017/2018 and installation of the furniture, fittings and equipment in 2018/2019	Q3;Q4	ABS: Capex	\$ 40,000	Approved	Green	Current status: Business case is underway. Next steps: Consider the suite of furniture and equipment suitable for the site in collaboration with library staff.
3149	CF: Project Delivery	Otara-Papatoetoe - renew signage FY17	Otara-Papatoetoe Signs renewals This project is carried forward from the 2016/2017 work programme, previous ID 3182	Q1;Q2;Q3;Q4	ABS: Capex	\$ 45,000	In progress	Green	Current status: Physical works in progress. Next step: Handover.
1706	CF: Operations	Otara-Papatoetoe Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	Approved	Green	The new full facilities contract started on 1 July. The contractor has been proactive in edging pathways, maintaining playgrounds and mowing sports fields. The relatively high rainfall (e.g. July 120-149 per cent of norm) has presented some challenges, including preparing for the summer sports season. There has also been some ongoing challenges with security gates and litter bins, which staff are focusing on resolving. No significant operational building issues. Arboriculture: The beginning of the first quarter saw mobilisation of new contracts. A priority was ensuring requests for service were effectively managed, particularly after hours emergency response. Replacement tree planting was completed over July/August. Annual inspections of street and park trees has commenced which will inform proactive programmes of tree maintenance. Ecological Restoration: A key focus of the first quarter has been the commencement of site assessments and the preparation of restoration plans for sites of ecological high value, working with other council departments and understanding volunteer activity on sites.
2277	CF: Investigation and Design	Papatoetoe Centennial Pools - renew various major components throughout centre	Renew outdoor plant room roof; repaint indoor pool area, public changing rooms, reception, spa area; replace concourse; recarpet offices; replace poolside doors; retille family changing room and spa pool; and replace fencing.	Q2;Q3;Q4	ABS: Capex	\$ 50,000	Approved	Green	Current status: Business case. Next steps: Refining scope of works.
3153	CF: Investigation and Design	Papatoetoe Skills shed and Otara Skills shed - install fence	This project is carried forward from the 2016/2017 work programme, previous ID 4530	Q1;Q2;Q3;Q4	LDI: Capex	\$ 107,000	Approved	Amber	Risk/issues Delay due to service requirements needing to be defined. Current status: Service requirements are being defined by Community Services. Next steps: Once these are defined the project can progress with Community Facilities for scoping.
3208	CF: Investigation and Design	Sunnyside Domain - renew road and carpark	Car park reconfiguration This project is carried forward from the 2016/2017 work programme, previous ID 3185	Q1;Q2;Q3;Q4	ABS: Capex	\$ 30,000	Approved	Green	Current status: Community consultation. Next steps: Design stage.
2272	CF: Project Delivery	Te Puke O Tara Community Centre - refurbish centre	Renewal and redevelopment of centre. This project is carried-over from the 2016/2017 programme (previous ID 1486). 2017/18 budget is funded from \$500,000 renewals funding and \$1,064,350 LTP budget.	Q1;Q2;Q3	ABS: Capex	\$ 500,000	In progress	Green	Current status: Works continuing onsite with demolition works nearing completion. Preparation for the new layout of the building has commenced. Next steps: Continue with construction works.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
3221	CF: Investigation and Design	Te Puke o Tara Sports Park - develop change rooms	The project will install two new changing rooms and three new toilets. This project is carried-over from the 2016/2017 programme (previous ID 3408). This project is carried forward from the 2016/2017 work programme, previous ID 3408	Q1;Q2;Q3;Q4	ABS: Capex	\$ 20,000	Approved	Green	Current status: Scope of work being written. Next steps: Design phase, assign project manager.
2267	CF: Investigation and Design	Te Pupu Tahī Tanga Otara Wardens Building - refurbish building	Refurbish building interior	Q2;Q3;Q4	ABS: Capex	\$ 50,000	Approved	Green	Currentl under investigation and design. This portion of work is likely to go into early 2018.
3224	CF: Project Delivery	The Chambers - refurbish structurally	Refurbishment of the structural components of the building. This project is carried forward from the 2016/2017 work programme, previous ID 309	Q1;Q2;Q3;Q4	ABS: Capex	\$ 15,000	In progress	Green	Current status: Proceeding with project delivery in two overlapping stages. Stage one comprises the structural, services and cladding elements of the refurbishment and includes full engineering, architectural design and consenting for electrical services work, roof replacements, some cladding replacements, window and door replacements, and entry modifications. Stage two will comprise the design and consenting of alterations to interior layout, finishes and services. Next steps: Engage an architect and engineer, begin stage one design works.
2274	CF: Investigation and Design	Tupu Youth Library - replace roof	Full reroof due to continuing leaks	Q2;Q3;Q4	ABS: Capex	\$ 100,000	Approved	Green	Current status: Scoping. Next steps: Business case.
Infrastructure and Environmental Services									
14	I&ES: Healthy Waters	Adopt a Spot Project	Engagement of community/business groups to adopt their local creek to care and protect for it - with funding and support provided to allow for groups to undertake weed control, planting and rubbish removal. This proposal is for 5 new groups to be formed to continue on the work undertaken in 2016/2017 as well as providing some support the groups that are undertaking work.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,500	In progress	Green	Work on this project will commence in Quarter two. Contractor from 2016/2017 financial year has been approached and is keen to build on the work he has completed. A contract will be drawn up in Quarter two for this work.
15	I&ES: Healthy Waters	Industrial Pollution Prevention Programme (IPPP)	To support improvements to waterways through a proactive programme supporting and encouraging businesses to be more aware of how their practices can impact on local waterways	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	This project is scheduled to commence in Quarter three.
11	I&ES: Healthy Waters	Manukau Harbour Forum	The continued support for the Manukau Harbour Forum	Q1;Q2;Q3;Q4	LDI: Opex	\$ 8,000	In progress	Amber	The forum is yet to agree its full work programme. A further work programme allocation report will be considered by the forum at its meeting on 20 October 2017. The Manukau Harbour Forum considered its work programme at its August 2017 meeting. Funding was approved for a communications programme with the forum reserving its decision on \$30,000 of budget until receipt of a report on the marine education programmes and funding of external programmes. Local board services department will look to incorporate the governance review of the forum within the wider Governance Framework Review currently underway.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
12	I&ES: Healthy Waters	Ōtara Lakes and Waterways Project Co-ordinator	Continued engagement of the Ōtara Waterways and Lake Project Co-ordinator to provide coordination and management of all projects associated with the Ōtara Waterways and Lakes Trust.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	The contract has been finalised for the project coordinator and works have commenced on this project, due for completion in June 2018.
13	I&ES: Healthy Waters	Ōtara Litter Action Plan	Continued support of the Ōtara Litter Action Plan to allow continued implementation of actions.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Work on the Litter Action Plan is to be continued from the 2016/2017 financial year. This work will commence in Quarter two. Meetings have been undertaken with the Council Waste team to try and incorporate the red bin rollout into our programme also.
2516	I&ES: Healthy Waters	Ōtara Waterways and Lake Brand Development – Phase 2*	To continue engagement of Manukau Institute of Technology students to complete phase two of the brand development project for the Ōtara Waterways and Lakes vision.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 8,000	In progress	Green	Communication has been undertaken with Manukau Institute of Technology to continue the brand development which they worked on in 2016/2017 financial year. Works will recommence on this project in Quarter two and a contract will be finalised in Quarter two also.
20	I&ES: Healthy Waters	Ōtara-Papatoetoe Plant Maintenance	A contractor is to be engaged to maintain three areas where plantings have been undertaken to ensure that weeds are removed and trees are maintained on the sites.	Not scheduled	LDI: Opex	\$ 10,000	In progress	Green	Works to commence on this project in Quarter two.
2517	I&ES: Healthy Waters	Tāmaki Estuary Environmental Forum - (Ōtara-Papatoetoe)	To develop the Tāmaki Estuary Action Plan in collaboration with the Tāmaki Estuary Environmental Forum.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	The first meeting of the Tāmaki Estuary Environmental Forum is planned for 6 October 2017 at Anchorage Community Hall, Pakuranga. A facilitator has been hired for the first meeting to help identify direction of group and how best to use the local board funding to progressing their vision.
381	I&ES: Healthy Waters	Waste minimisation business education programme	The programme is primarily educational and aims to inform urban industry/business about the impacts their activities may be having on local waterways. The programme includes a site inspection and discussion with business owners about how they can reduce the amount of waste that is going to landfill. If changes are recommended, a report is sent to the business. The programme involves a GIS mapping exercise to ensure that commercial businesses understand the stormwater network connections in relation to local waterways. This programme is a follow up on as Phase 2 of the IPPP where the sites will be revisited after 6 months to check that the water pollution advice has been adopted on site and to provide further education on waste minimisation techniques.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 16,000	In progress	Green	This project is scheduled to commence in Quarter two.
Libraries									
1286	CS: Libraries & Information	Celebrating cultural diversity and local communities - Ōtara-Papatoetoe	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Language Weeks: Pasifika, Maori, Diwali and Chinese cultures are celebrated in the libraries with traditions and practises are implemented into our Story times, crafts sessions and programmes. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Papatoetoe partnered with Radio Spice to provide a poetry session in the Punjabi language with British poet Rajinderjeet and received a copy of his poetry book for the collection. Cook Islands Language Week was celebrated with stories, dancing and quizzes at Otara and Papatoetoe. Tupu held a book launch for Cook Islands Heroes, the fourth book in the Pasifika Heroes series by David Riley. During Tongan Language Week, Papatoetoe staff visited Agape A'oga Amata where the children learned basic Tongan vocabulary from stories and songs. Children at Otara made vesa, tekiteki and kahoa (Tongan dancing accessories) and then danced to traditional music.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
1284	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Ōtara-Papatoetoe	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The afterschool club from the Allan Brewster Leisure Centre took part in a waka making activity to celebrate Te Wiki o Te Reo Māori. The children enjoyed the variety of activities and some registered for a library card for the first time. A Matariki community event organised by staff from Tupu, Otara and Papatoetoe was held at Tupu. Local kura's and kohanga's performed Māori dances and waiata. Interactive stalls with virtual reality head sets, hair and make-up, and delicious Māori kai provided more entertainment. A special event for Manukau was a Tea and Topics morning discussing Rongoa Maori (Maori medicine) as customers learnt about using native plants as well as massage and spiritual healing.
1281	CS: Libraries & Information	Children and Youth engagement - Ōtara-Papatoetoe	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The four Local Board libraries worked together to deliver programmes for the July school holiday activities with the theme "What lies beneath". Highlights at Papatoetoe were an ocean treasure maze and a competition to create a volcano. The holiday programme for the Ōtara community was delivered as a collective with the co-located facilities (OMAC, Libraries, Fresh Gallery, Te Puke O Tara Community Centre, Otara Pool and Leisure centre) working together. Highlights at Manukau were: learning about healthy foods and making smoothies and secret codes and ciphers. Following on from a survey of local youth, Tupu has established a "GameXone" programme with gaming sessions every Tuesday and Thursday afternoons. These are proving very popular amongst male teens. Manukau Library has forged a relationship with three local schools with the children's librarian visiting for lunchtime storytimes. These are so popular with children, at times 120 plus, vying for places to attend. There are plans to encourage bulk registration for these children and their families to join the library.
1279	CS: Libraries & Information	Information and lending services - Ōtara-Papatoetoe	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Amber	The number of library items borrowed has decreased by 13 per cent. The number of eBook and eMagazine issues continue at a regional level of 11 per cent of items borrowed regionally. Children's fiction is well used now that the books are arranged in reading step levels. The levels provide a good readers' advisory guide for both the children and their caregivers.
1285	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Ōtara-Papatoetoe	Provide learning programmes and events throughout the year including: CV classes, Book a Librarian sessions. demonstration of eResources & databases.. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	A group of adults from Attainable Trust disability support group visit Papatoetoe each week. The group are provided with literacy activities and computer programmes. Book a Librarian sessions are steady with an average of 25 individuals per month - assistance required varying from help with smart phones to cv help.
1278	CS: Libraries & Information	Library hours of service - Ōtara-Papatoetoe	Provide library service at Manukau Library for 56 hours over 7 days per week. (\$548,508 - FY17/18) Provide library service at Ōtara Library for 48 hours over 6 days per week, Monday to Saturday. (\$428,856 - FY17/18) Provide library service at Papatoetoe Library for 48 hours over 6 days per week, Monday to Saturday. (\$538,636 - FY17/18) Provide library service at Tupu Library for 56 hours over 7 days per week. (\$366,664 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$ 1,882,664	In progress	Green	Manukau, Ōtara and Tupu were venues for polling stations for advanced voting, reinforcing the libraries' profile as a community space of worth and value to groups and individuals who may not be usual library customers.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
1287	CS: Libraries & Information	Ōtara Library Initiative - Ōtara-Papatoetoe	Develop a co-designed framework and implementation plan for library services at Ōtara Library that recognises and celebrates the predominantly Pasifika community. The initiative will support Te Kauhanganui, Auckland Libraries' Talanoa, Auckland Libraries universal access principles and Te Kaurua Auckland Libraries Future Directions. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Ōtara are currently undergoing a consultation which is near its final stages of reporting. Roots Collective are working with the Ōtara community to respond to Te Kaurua, Te Kauhanganui and Talanoa and its initiatives, have received an overwhelming response from the Pasifika community. The community have identified the need to apply Pasifika and Māori principles to library services and spaces, which will create a sense of ownership for the community.
1280	CS: Libraries & Information	Preschool programming - Ōtara-Papatoetoe	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	A Beatrix Potter storytime with local pre-schools was delivered at Tupu. Staff performed a Beatrix Potter story in puppet and person form to entertain approximately 70 pre-schoolers. Ōtara had 253 participants for Māori, Kuki Airani/Cook Island and Tongan language weeks, building culture and literacy skills within the community. Manukau is working on developing reciprocal relationships with preschools whereby they are visited once a month and the children visit the library once a month. This helps to develop confidence in these children to assist with the development of lifelong literacy and reading skills.
1282	CS: Libraries & Information	Summer reading programme - Ōtara-Papatoetoe	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q2;Q3	ABS: Opex	\$ -	In progress	Green	Planning for the delivery of Kia Māia te Whai Summer Reading Programme is underway. Ōtara, Papatoetoe and Tupu are a part of pilot project to work with neighbouring Leisure centres to deliver the programme this year. Manukau's developing relationship with schools offers an increased opportunity for leverage into the programme.
1283	CS: Libraries & Information	Supporting customer and community connection - Ōtara-Papatoetoe	Provide programmes that facilitate customer connection with the library and community including Free: Drivers Licensing Workshops. Provide community space for hire at Papatoetoe and Tupu Libraries. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The home schoolers group visit Papatoetoe each month to use lego for creativity and problem solving skills. A number of adult disability groups are joining in with weekly colouring- in and craft sessions at Manukau and Papatoetoe. In preparation for the Papatoetoe Town Hall Centenary in 2018, the Papatoetoe Historical Society held a drop- in session at the library for the community to share their stories and photographs to be collated into a book. For Family History month, local author Christine Liava'a talked about tracing your family tree. Children were given the chance to plot where their family members originally came from on maps of the Pacific. Ōtara supports community initiatives that use library spaces to meet such as the Walking Samoans group (who apply health programmes such as eating and exercises), interview techniques workshops and an after school homework programme. Staff from Manukau, Ōtara and Tupu shared their career experiences with students from Tangaroa College at their Careers event. Home schoolers meet weekly at Manukau with technology sessions with mBot and coding workshops delivered for the older children.
1288	CS: Libraries & Information	The Southern Initiative and Libraries - Ōtara-Papatoetoe	Continue to build an effective working relationship between The Southern Initiative and Libraries. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Manukau Library continues to build our relationship with The Southern Initiative and with Panuku as part of the Manukau Framework Plan.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
Local Economic Development: ATEED									
1928	ATEED: Local Economic Growth	Little India	The LB has identified an opportunity to establish the Papatoetoe town centre as a shopping and dining destination based on an authentic India theme. The concept seeks to leverage the area's dense Indian population and prevalence of Indian-themed businesses to offer a unique and authentic ethnic experience for Auckland residents and visitors. A two-stage feasibility study is proposed, commencing with survey of resident interest in the concept (2017/18) and options analysis study in 2017/18.	Q1;Q2;Q3	LDI: Opex	\$ 10,000	In progress	Green	Staff have completed the scoping study. Hunters Corner Business Association have confirmed that they will provide up to \$5,000 co-funding for the first stage of the feasibility study. Staff will have a research proposal developed in Q2.
1069	ATEED: Local Economic Growth	Migrant Business Support	The Board has identified an opportunity to support the development and growth of migrant businesses within the Otara/Papatoetoe Board area. Research suggests that migrant business communities within Auckland are not accessing the support and networks available to help them grow the businesses and meeting the legal obligations. Pending further problem analysis to identify the specific needs of migrant businesses in the area, the programme may deliver several strands of activity including raising awareness of local business associations and networks, training and provision of general business information and advice. The project would be informed by other similar initiatives underway in Auckland and may entail a multi-agency response involving relevant central and local government departments, private providers and ATEED. Following evaluation, the trial project's more successful elements would potentially look to be rolled into an ongoing support programme, possibly at a regional level.	Not scheduled	LDI: Opex	\$ 10,000	Approved	Green	Draft scope for the project has been developed and approval to proceed with the project is being sought from the local board.
1108	ATEED: Local Economic Growth	Young Enterprise Scheme (OP)	ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Enterprise-Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them.	Q3	LDI: Opex	\$ 3,000	Approved	Green	The Young enterprise Scheme E (Enterprise) -days are scheduled for delivery in February 2018. The use of the funds will be drawn down in quarter three to support the E-days delivery. As a result there is no update for Q1 reporting as no activity has occurred.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
Parks, Sport and Recreation									
1937	CS: PSR: Active Recreation	Colin Dale Park: Consequential operational costs	Fund the consequential operational expenses for the development of Colin Dale Park.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 280,000	In progress	Green	Nothing to report - funding is for consequential opex.
1951	CS: PSR: Park Services	Hayman Park: refresh masterplan	Refresh the masterplan for Hayman Park, to consider new issues such as the location of Te Papa and alignment with the Transform Manukau project.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	The refresh of the Hayman Park masterplan is pending the outcome of the playground assessment currently underway.
1950	CS: PSR: Park Services	Manukau Sports Bowl: investigate future options	Partnership approach with Panuku Development Auckland to the use and development of the Manukau Sports Bowl	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	Approved	Green	A working group has been established led by Panukua and Parks Services and includes a range of cross-council functions to progress the the Manukau Sports Bowl redevelopment project.
1473	CS: PSR: Active Recreation	Ngati Otara Park: Plan and develop multisport and Marae facility	Support the development of new multi-sport and marae facilities at Ngati Otara Park and the completion of:New concept planGovernance and managementOperational business planApplications for external funding This project has LTP funding of \$3.7million. The project is expected to receive approvals in 2017/2018 to commence construction and be completed in 2018/2019.	Q1;Q2;Q3;Q4	ABS: Capex;#External funding	\$ 921,398	In progress	Amber	The local board will be provide direction on a proposed change in the staging of the project. Timelines will be adjusted accordingly. The design contract has been awarded. Consultants have been engaged to review and recommend governance, operational and business models. In considering whether plans may be replicated, visits to existing multi-sport facilities will take place in October. Alternative options for staging the project will be reported to the local board in October.
1703	CS: PSR: Park Services	OP local parks: Ecological volunteers programme 2017-2018	Manage a programme of activity supporting volunteer groups to carry out ecological restoration and environmental programmes in local parks including:Manukau Institute of Technology - planting in ecologically important areas \$4,000Department of Corrections - maintenance \$3,000Community clean ups and plant pest control \$3,000	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	DHL planted 1600 plants in Puhinui Reserve on 9 August, plants paid for by Mayor's Million trees and supported by local board funding.
981	CS: PSR: Park Services	OP local parks: Tree planting programme	Develop and implement a programme of tree planting throughout the local board area.	Q1;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	A workshop is scheduled for the local board to provide direction on the criteria and preferred types of locations for planting.
2187	CS: PSR: Park Services	O-P: Grant to Auckland Teaching Gardens Trust 2017-2018	Provide funding to the Auckland Teaching Gardens Trust to operation a teaching garden for the community. To encourage and mentor people on growing their own food. East Tamaki ReserveMiddlemore ParkCharntay ParkStadium Reserve Papatoetoe	Q1;Q2;Q3;Q4	ABS: Opex	\$ 60,000	In progress	Green	2015-2018 Funding agreement is in its last year. Community Parks is currently working with the Legal Services and Community Facilities to arrange for formal leases for the teaching gardens sites in the local board area.
1088	CS: PSR: Active Recreation	OP: Leisure facilities operation programme	Operate Otara Pool &Leisure Centre; Papatoetoe Centennial Pool; Allan Brewster Leisure Centre Deliver a variety of accessible programmes and services that get the local community active including:fitness; group fitness;learn to swim;early childhood education;aquatic services;recreation services.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Amber	Otara Pool and Leisure Centre has experienced a 9.2% decrease in visitor numbers for Q1 in comparison to this time last year. There has been a decrease in fitness visits, recreation visits, aquatic visits. Customer satisfaction (NPS score) is unchanged at 50, across the Auckland region it is 28. Te Puke o Tara has closed for refurbishment and will reopen early 2018. This has meant less foot traffic in the centre and has impacted visitor numbers. There has also been a reduction in recreation programmes and pre-school swimming lessons due to a diarrhoea outbreak in the local area.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
1087	CS: PSR: Active Recreation	OP: Out and About active parks programme	Deliver a range of 'free to attend' programmes and events in local parks and spaces, for all ages. Activities to be provided include: Amazing Race; Art in the Park; Kite Day; Park Fun Days; Park Sport; Skate Park workshops; Story Time in the Park; Summer Skate Series; Toddlers in the Park; Wheels Day. Provide a magical park experience in Swaffield Park - this is a mixed reality adventure game played on smart devices.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 40,000	In progress	Green	Eleven activations delivered for Q1 (One Kite Day, One Park Fun Day, One Amazing Race, Eight Park Sport). Magical Parks II is now live and features bigger and better games and additional features. Milton Park and Pearl Baker Reserve are magical parks.
978	CS: PSR: Park Services	OP: Planting and education programmes 2017-2018.	Deliver a programme of planting programmes and education in local parks which will increase usage of the parks and provide information about the biodiversity in parks, particularly for local schools. Deliver 2 guided walks for the community.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Guided walk at Puhinui reserve for Keep NZ Beautiful week. Planning for Q4 planting
1495	CS: PSR: Active Recreation	Papatoetoe Sports Centre/Kolmar: provide community access funding	Provide a grant to Kolmar to assist with the operational costs of managing the Papatoetoe Sports Centre facility. Funding is confirmed through the Community Access Scheme by the Governing Body. The local board is responsible for setting and monitoring Key Performance Indicators.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 150,000	In progress	Green	Key performance indicators were approved by the local board and the grant was paid in August. Awaiting attendance progress report.
1487	CS: PSR: Park Services	Puhinui Stream and Walkway: support volunteers	Support volunteer activity on parks and reserves in the Puhinui stream and walkway.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Preparation underway for planting with Rotary group in early October. Pest plant control behind Bunnings and Mitre 10 for Q4 planting. Military prep school planted 100 plants by the over bridge behind Harvey Norman and mulched the area.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary
Community Facilities: Community Leases										
47	CF: Community Leases	Papatoetoe Softball Club Inc.	Request from the softball club for variation of existing lease to allow for extended liquor licensing hours.	Q1	30/06/2021	\$ 0.10		In progress	Green	To be discussed at a board workshop in October 2017, prior to presentation of report for decision.
1834	CF: Community Leases	Chaldean Society Inc.	New lease for Milton Park, 23R Milton Road, Papatoetoe	Q3	31/01/2018	\$ 10.00	\$ -	Approved	Green	Application to be sent to group in quarter two.
1835	CF: Community Leases	Manukau Performing Arts Inc. (t/a Spotlight Theatre)	Renewal of lease for Stadium Reserve, 27 St George Street, Papatoetoe	Q2	31/10/2027	\$ 0.10	\$ -	Approved	Green	Application pack to be sent to group early in quarter two.
1836	CF: Community Leases	Ngati Otara Marae Society Inc.	New lease for Ngati Otara Park, 100R Otara Road, Otara	Q3	30/03/2051	\$ 0.10	\$ -	Approved	Green	Application pack to be sent to group early in quarter two.
1837	CF: Community Leases	Scout Association of NZ (Papatoetoe East)	New lease for Kimpton Park, 108R Kimpton Road, Papatoetoe	Q1	30/09/2017	\$ 10.00	\$ -	On Hold	Amber	On hold, until staff are able to meet with the new National Property Manager regarding a multi-premises lease Discussions are underway with The Scout Association of New Zealand with a view to standardising all of their leases.
1838	CF: Community Leases	Te Kohanga Reo National Trust Board - Ki Papatoetoe	New lease for 212 & 218 Puhinui Road, Papatoetoe	Q4	30/04/2018	\$ 10.00	\$ -	Approved	Green	Contact to be made with group regarding plans to demolish existing building and replace. Building consent has been issued 2017.
1839	CF: Community Leases	The Otara Rugby League Football Club Inc.	New lease for Ngati Otara Park, 95R Otara Road, Otara	Q4	31/05/2018	\$ 0.10	\$ 100.00	Approved	Green	Application pack to be sent to group early in quarter two.
1840	CF: Community Leases	41 Boundary Road - New property, to be advertised for expressions of interest	New lease to group following expressions of interest	Q2				Approved	Green	Public notice calling for expressions of interest booked for early October 2017.
1841	CF: Community Leases	Vacant Sandbrook Reserve building	New lease at Sandbrook Reserve for Feed the Need once formal proposal received.	Q2				Approved	Green	Group due to present proposal for the building by mid-October 2017.
1842	CF: Community Leases	Tennis Auckland Region Inc.	New lease for Manukau Sportsbowl, 19R Boundary Road, once ongoing funding is secured.	Q1	31/12/2012	\$ 0.10		In progress	Green	Application received, site visit done, community outcomes plan drafted. Awaiting meeting to discuss ongoing local board funding of the group.
1843	CF: Community Leases	Cycling New Zealand - Auckland Inc.	New lease for Manukau Sports Bowl, 19R Boundary Road, Otara	Q1		\$ 10.00		In progress	Green	Application received, site visit to be arranged. The group has agreed to surrender the open-ended Deed of Licence for the property and transfer to a community lease.
1844	CF: Community Leases	46 Fair Mall - Advertised for expressions of interest	New leases for Fair Mall. 46 Fair Mall, Otara: Otara Business Association, Otara Health Charitable Trust and The Brain Injury Association (Auckland) Inc.	Q1				In progress	Green	Local board workshop to discuss applications to be undertaken in quarter two, followed by report for lease decisions.
1845	CF: Community Leases	Niue Motu Maka Enterprises Inc.	New lease for Hunters Corner, 63 East Tamaki Road, Papatoetoe	Q1		\$ 868.30		In progress	Green	Application received and assessed. To be discussed at local board workshop, prior to reporting to the board for a decision.
1846	CF: Community Leases	Auckland Teaching Gardens Trust (Manukau Parks Garden, Laughter & Food Processing Club)	New lease for Stadium Reserve 27 St George Street	Q1	30/06/2018			Completed	Green	The Auckland Teaching Gardens Trust received a funding agreement and approval from the board to occupy land at Stadium Reserve, Papatoetoe for 1 July 2015 to 30 June 2018.

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary
1847	CF: Community Leases	Ōtara Senior Citizens Club Hall	New lease for Ōtara Senior Citizens Hall, 161 East Tāmaki Road, Ōtara.	Q1	31/03/2004	\$ 10.00	\$ 10.00	On Hold	Amber	On hold until renewal of the kitchen is completed this financial year. Contractor has viewed the property, discussed the scope of works and is working on costings for consideration. Due to the expiry of the lease and loss of legal status of the senior citizens' club, council has taken ownership of the building. Minor refurbishment of the kitchen area has been brought forward to this financial year and the works are being scoped and priced.
1848	CF: Community Leases	Papatoetoe Athletics Club Inc.	New lease for Omana Park, 23R Omana Road, Papatoetoe	Q1				In progress	Green	Further contact made with group requesting application for a lease for the clubrooms.
1849	CF: Community Leases	Puhinui Equestrian Trust	New Licence to Occupy for Puhinui Reserve, Prices Road, Manukau.	Q1	31/10/2016			In progress	Green	Application received, site visit to be arranged.
1850	CF: Community Leases	Papatoetoe Panthers Rugby League Football Club Inc.	New lease for Kohuora Park 44R Station Road, Papatoetoe	Q2	30/06/2016	\$ 0.10		Approved	Green	Application received, site visit to be booked for quarter two.
1851	CF: Community Leases	Royal NZ Plunket Society Inc. (Kolmar Road)	New lease for 25 Kolmar Road, Papatoetoe.	Not scheduled		\$ 0.10		In progress	Green	Report underway for presentation to the board in quarter two.
1852	CF: Community Leases	The Chambers, 35 St George Street, Papatoetoe - To be advertised for expressions of interest	New leases for The Chambers, 35 St George St, Papatoetoe. Hindu Heritage Research Foundation NZ - Community Budgeting Service, National Council of Women (Manukau Branch), Papatoetoe Central Mainstreet Society Inc. and Physically Handicapped and Able Bodied Association Inc.	Q1				On Hold	Amber	On hold awaiting completion of renewal works in 2018 when the building will be closed. Expression of interest process undertaken and initial assessments of applications done. Renewal project to be undertaken in 2018 so leasing of the spaces is now on hold.
1853	CF: Community Leases	The Depot, 91 Cambridge Terrace, Papatoetoe - expressions of interest called for	New leases for The Depot, 91 Cambridge Tce, Papatoetoe: SeniorNet Papatoetoe Inc. Papatoetoe Genealogy Inc. Papatoetoe Gymnastic Club Inc. Papatoetoe Historical Society Inc. Pasefika Mana Social Work Support Trust, Cambodian Youth and Recreation Trust	Q1				On Hold	Amber	The long-standing project to vacate this building to enable development of the site by Panukau Development Auckland remains on-hold. Therefore new leases for tenants have not been progressed. Local board direction on interim lease arrangements is requested.
1854	CF: Community Leases	Vaka Manu'kau Niue Community Trust	New agreement to lease for Aorere Park, 24R Skipton Street, Papatoetoe.	Q1				On Hold	Amber	On hold awaiting renewal of land owner approval for the proposed new community building. Land owner approval for the proposed community and sports complex expired June 2017, the group have re-applied for approval which is currently being progressed.
1855	CF: Community Leases	Congregational Christian Church of Samoa (Dawson Road, Ōtara) Trust Board	Renewal of lease for Fergusson Oaks Reserve, 102R Dawson Road, Ōtara	Q2	31/07/2023	\$ 0.10		Approved	Green	Application received, to be reported to the local board in quarter two.
1856	CF: Community Leases	Counties Manukau Sports Foundation	New lease for Manukau Sports Bowl, 19R Boundary Road, Ōtara	Q1				In progress	Green	Application sent to group for space on first floor of the velodrome building.
1857	CF: Community Leases	Manukau Central Toy Library Society Inc.	New lease for Allan Brewster Centre, Stadium Reserve, 27 St George Street, Papatoetoe	Q2	28/02/2009	\$ 1,716.00		Approved	Green	Further contact to be made with the group regarding the application.