

## Papakura Local Board Workshop Record

---

Workshop record of the Papakura Local Board held in the Papakura Local Board Chambers, Papakura Service Centre, 35 Coles Crescent on Wednesday, 18 October 2017, commencing at 12.30pm.

---

### PRESENT

**Chairperson:** Brent Catchpole  
**Members:** Felicity Auva'a  
 George Hawkins (from 12.49pm)  
 Bill McEntee (from 1.14pm)  
 Katrina Winn (from 1.04pm)

**Apologies:** George Hawkins (for lateness)  
 Michael Turner  
 Katrina Winn (for lateness)  
 Bill McEntee (for lateness)

**Also present:** Rex Hewitt (Relationship Manager)  
 Lee Manaia (Local Board Advisor)

Workshop Item	Governance role	Summary of Discussions
<b>Local Board Agreement – Workshop 2</b>  <b>Faithe Smith</b> Lead Financial Advisor  <b>Gwyn De-Arth</b> Area Manager Operational Management & Maintenance  <b>Rob McGee</b> Head of Active Recreation Active Recreation Parks, Sport and Recreation  <b>Tracy Massam</b> Principal Facility Management Advisor  <b>Dolly Shah</b> Senior Asset	Setting direction / priorities / budget	<b>Community assets</b>  Staff advised boards will receive facility management information summarising the asset, identifying what condition they are in, and an analysis of the risks associated with the site.  The asset list includes green space and buildings.  Renewals are undertaken on assets that a categorised as 4 and 5 condition.  The board gave feedback on the proposed renewals programme as follows: <ul style="list-style-type: none"> <li>• Will dual language be used when replacing the signage. Staff advised that if there was dual language on the original sign it would be replaced like with like, however, where there isn't it will be an extra process.</li> <li>• The Smith Ave project is not a growth project. The assets are old and not fit for purpose as a community facility.</li> </ul> The sports needs analysis will help inform decisions on the Smiths Ave Reserve.  The board did not want to demolish existing facilities without replacing it with something

Workshop Item	Governance role	Summary of Discussions
<p>Information Advisor</p> <p><b>Road Sheridan</b> General Manager Community Facilities</p>		<p>for the community.</p> <p>The board flagged that the asset required renewal.</p> <p>Rod Sheridan advised the service need drove the requirement for renewal.</p> <ul style="list-style-type: none"> <li>The board asked how they could get something in the capital works programme in 2019/2020 and 2020/2021 financial years.</li> </ul> <p>Rod Sheridan explained that the capital works programme is over ten years. There is an opportunity to pull something forward and push other things out.</p> <p><b>Fees and Charges</b></p> <p>A conversation is required with the community places team to see if community groups and school groups qualify for receiving the 50% discount as a local board priority activity and core business hire of arts facilities.</p> <p>The board's philosophy was that it was better for a facility to be used than not been used.</p> <p>The board questioned whether the schools know they can apply to get the sound gear covered through the community grant process.</p> <p>A further discussion to be had to explore what the policy is trying to achieve.</p> <p><b>Regional Funding</b></p> <p>The board gave the following feedback:</p> <ul style="list-style-type: none"> <li>The board want assurance that if a targeted rate is set it should be used for what it is raised for.</li> <li>Waterfront and city centre masterplan (\$900m - \$1.6b) is a want and not a need.</li> <li>Transport is the most important infrastructure for Auckland Council.</li> <li>Infrastructure development is always city focussed. Where is the Mill Road extension, the third rail line from the south to the CBD.</li> <li>The board believe billions is needed not millions.</li> <li>Infrastructure development is also required</li> </ul>

Workshop Item	Governance role	Summary of Discussions
		<p>in the regions.</p> <p><b>Actions</b></p> <ul style="list-style-type: none"> <li>i) Gwyn to come back with the policy of sign upgrades in terms of dual language.</li> <li>ii) Staff to advise where the Smiths Ave Reserve and facilities sat on the asset register in terms of condition and renewals.</li> <li>iii) The board requested the Smiths Avenue project and the Papakura park and ride be added to the capital works programme.</li> <li>iv) Staff to arrange for the communities facilities asset management link to be optimised for tablets to allow members to see the information.</li> <li>v) Staff to advise: <ul style="list-style-type: none"> <li>• what the priority area rules were, and</li> <li>• how many groups used the Hawkins Theatre over the last 12 months.</li> </ul> </li> <li>vi) Staff to provide the list of all the users in all the Papakura Local Board facilities so that the board can understand who the users are. <ul style="list-style-type: none"> <li>• What has happened with the use of facilities compared to now.</li> <li>• Community places need to provide the information.</li> <li>• The board want to know what the impact of the charges going up has had on the use of the facilities.</li> <li>• The board want to know who the groups who have gone are and where they have gone to.</li> </ul> </li> <li>vii) Staff to provide information comparing rates charges by other similar sized cities.</li> <li>viii) The board requested a workshop with a subject matter expert to present the issues that had been talked about through the joint governing body workshops as no-one from the Papakura Local Board had been able to attend as it clashed with the board meetings.</li> </ul>

Workshop Item	Governance role	Summary of Discussions
<p><b>Community Facilities Work Programme Update</b></p> <p><b>Jessica Morris</b> Stakeholder Advisor</p> <p><b>Gwyn De-Arth</b> Area Manager Operational Management &amp; Maintenance</p> <p><b>Jenny Young</b> Community Lease Advisor</p>	<p>Oversight and monitoring</p>	<p><b>Snapshot</b></p> <p>The board gave feedback that the snapshot tool document didn't give an indication of where the projects were at in real time. It was noted that the snapshot tool was not a public document.</p> <p><b>2017/2018 Renewals Work Programme</b></p> <p>#2707 – Bruce Pulman Park – renewals – The board stated the Q1 update didn't match up to the project.</p> <p>Members advised it was difficult to understand the timeframes associated with Q1, Q2, Q3 and Q4. The detail in the work programme update was not thorough enough.</p> <p>Members are observing a number of park rubbish bins overflowing, eg: bin in Kirk's Bush, a bin in the sports fields, a bin in the playground area in the playground adjacent to the council building.</p> <p>Carisbrook Park has not been mowed. Staff advised this has been addressed and action will be taken.</p> <p>Citycare will also be attending the next monthly snapshot update workshop.</p> <p><b>Actions</b></p> <p>i) Jessica to have a discussion with the team to ascertain what can be done to provide more real time work programme updates at the monthly workshop meetings that can be applied across the region.</p> <p>ii) Gwyn to log the following issues:</p> <ul style="list-style-type: none"> <li>• <b>Elizabeth Campbell Hall</b> - There is broken tarseal behind the Elizabeth Campbell Hall on the cemetery side.</li> <li>• <b>Beach Road and Manse Road Walkway</b> – The walkway between Beach Road and Manse Road (almost immediately opposite Papakura South School) a tree on private property has overgrown into the walkway. This walkway is an Auckland Transport</li> </ul>

Workshop Item	Governance role	Summary of Discussions
		<p>walkway.</p> <ul style="list-style-type: none"> <li>• <b>Settlement Road Extension</b> - Walkway at the top of Settlement Road Extension just before you climb up, there is a steep footpath, the trees have overgrown on to the footpath.</li> <li>• <b>Beach Road/Elliott Street corner</b> – some of the pine trees are encroaching onto the footpath.</li> <li>• <b>Bottletop Bay</b> – issues with locking the gate, freedom campers, unsavoury behaviour at 2am – 3am in the morning. A site visit with Gwyn and Brent to clarify the issues residents are having. The gate is not being locked and unlocked at the times stated on the sign. A solution is required for the residents.</li> </ul>
<p><b>Parks, Sports and Recreation Work Programme Update</b></p> <p><b>Debra Langton</b> PSR Portfolio Manager</p>	<p>Oversight and monitoring</p>	<p>Debra Langton gave an overview of the Parks, Sport and Recreation 2017/2018 work programmes.</p> <p>Amber alerts for quarter 1:</p> <p>#1092 – Massey Park Pool attendance numbers are down. Staff are investigating the reasons. The board queried what the 5% represented.</p> <p>#3339 – Airfield Village Reserve – project deferred from 2016/2017 financial year.</p> <p>#3340 – Bruce Pulman Park: develop a concept plan for playground – deferred from the 2016/2017 financial year - development of a concept plan.</p> <p>#3359 – Pahurehure inlet and Conifer Grove mangrove removal – deferred from the 2016/2017 financial year. This project will be managed by the community facilities team going forward.</p> <p><b>Action</b></p> <p>i) Debra to advise what the 5% was off in relation to #1092 – Massey Park Pool attendance numbers.</p>

Workshop Item	Governance role	Summary of Discussions
<b>Local Board General Business</b>	Engagement	The Chair, Deputy Chair, the chair of Maori Statutory Board, and iwi representatives attended a site visit and were briefed by representatives from the Office of Treaty Settlements on potential sites for settlement in the area.

The workshop concluded at 3.45pm.