

## Papakura Local Board Workshop Record

Workshop record of the Papakura Local Board held in the Papakura Local Board Chambers, Papakura Service Centre, 35 Coles Crescent on Wednesday, 1 November 2017, commencing at 12.00 pm.

### PRESENT

**Chairperson:** Brent Catchpole  
**Members:** Felicity Auva'a  
Bill McEntee  
Michael Turner  
Katrina Winn

**Apologies:** George Hawkins

**Also present:** Madelon De Jongh (Senior Local Board Advisor)  
Lee Manaia (Local Board Advisor)  
Trish Wayper (Democracy Advisor)

Workshop Item	Governance role	Summary of Discussions
<b>Art Facilities</b> <b>Sarah Edwards</b> Arts and Culture Advisor (1 hour)	Oversight and monitoring	The board visited the Art Gallery, Library and Hawkins Theatre for their six monthly inspection and update.
<b>Kura Kawana</b> <b>Maureen Glassey</b> Senior Investigation Advisor, Internal Audit (1 hour, 30 minutes)	Briefing	<p>Maureen Glassey gave an overview of the integrity unit and their functions. Their main functions being – managing the prevention, detection and investigation of unethical behaviour at Auckland Council.</p> <p>Conflict of interest policy looks at both financial and non-financial matters. Maureen outlined the perceived versus actual conflicts. Members need to consider how does this look to the media or a ratepayer.</p> <p>“If in doubt stay out”. Members are responsible for making the decision on whether they have a conflict of interest or not.</p> <p>Methods on how to “balance the risks” were outlined to the board.</p> <p>Ensure that your declaration and abstention are recorded in the minutes when the item that you</p>

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		<p>have an interest in is discussed.</p> <p>Carols in the Park – funded by the board, member of the board is the conductor of the show. This interest should be declared.</p> <p>Maureen outlined four Scenarios to the board to consider and decide whether a declaration is required or not.</p>
<p><b>Manukau Beautification Trust</b></p> <p><b>Barbara Carney</b></p> <p><b>Graeme Bakker Chief Executive</b></p> <p>(30 mins)</p>	<p>Engagement</p>	<p>Barbara outlined the functions and projects undertaken by the Manukau Beautification Trust.</p> <p>1,229 volunteers have helped the Trust undertake these projects over the last 12 months.</p> <p>Graffiti – large increase in the 2015/2016 year from 3,407 to 2016/17 year 3,729.</p> <p>Regulation of spray cans and also instant removal of graffiti have certainly helped with reducing the amount of graffiti in communities.</p> <p>60% reduction in contract from Auckland Transport to Manukau Beautification Trust on the KiwiRail FY 2017/18 year.</p> <p>Eye on Nature – Fantastic, successful event. 12,000 people attended the family day. Seven Papakura primary schools attended.</p> <p>Wearable Arts – very successful. Three Papakura schools entered in 2017. This will not be held in 2018 but will be held in 2019.</p> <p>Tiaki – is focused on creating future ‘guardians of the environment’ in a project based competition. In 2017 ten schools took part including Papakura High and Rosehill College.</p> <p>Boomer Business – Offers a space for baby boomers on individual or community projects up to four days a week at the Trust’s HQ in Manurewa. Could our senior scholarships be used in this space. Average visit numbers per month is 300 – 350. Consider establishing this venture in Papakura?</p>

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		<p>Great Drain Game – Manukau Beautification Trust considering donating to Tread Lightly as this was a drain on their resources.</p> <p>Murals – Inserting murals in graffiti hot spots.</p> <p>Town Centre Clean-ups – Nine town centre clean-ups have been undertaken this year. 229 dedicated volunteers beautified Papakura early on Saturday morning on 6 May. They gave up to 916 volunteer hours – our largest clean up of the year.</p> <p>Eco Box – The Trust now has a second premises at the Momentum Hub in Manukau.</p> <p>Manukau Beautification Trust – cannot apply for Council grants so they now have to apply directly to the board annual events funding.</p> <p>Manukau Beautification Trust – have to apply for the graffiti contract. Board were concerned that they would not be involved in the discussion concerning the contract.</p> <p>The trust needs to retain the graffiti contracts in the six southern boards at the same or similar funding levels. Attempting to also get a contract for illegal dumping in the south. The Trust requested that the board continue to advocate for them.</p> <p><b>Actions:</b></p> <p>Accent Point Carpark – board to approach Auckland Council properties concerning Manukau Beautification Trust being allowed to remove graffiti.</p> <p>Board to consider the implications and provide the Trust with a letter of support if possible</p>
<p><b>Arts, Community and Events Work Programme Update</b></p> <p><b>Sarah Bramston</b> Strategic Broker</p> <p>(45 mins)</p>	<p>Oversight and monitoring</p>	<p>Sarah outlined the “Get Ready Papakura” civil defence and emergency management community meetings project.</p> <p>The Papakura Local Board to consider the opportunity to look at building community led centres capability in 2018/2019. This model had been trialled in Manurewa and proved successful.</p>

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		<p><b>Community Arts Programmes LDI FY 2017/18</b></p> <p><b>Action:</b>            Building Community Capacity – next hui, 30 November at 4.30 pm to be held at Boodles .            Invite comms officer to cover this event.</p> <p>Civil Defence - Next community leaders hui hosted by Papakura Radio Club in April 2018.</p> <p><b>Sarah Edwards</b> – to get an additional two quotes for the erection and installation of the coat of arms at the Hawkins Theatre.</p>
<p><b>Future of Outdoor Sport Facilities</b></p> <p><b>Debra Langton</b>            PSR Portfolio Manager - Parks, Sports and Recreation</p> <p><b>Paul Dabbs</b>            Strategic Specialist - Sport Parks            Park Services            Parks, Sports and Recreation</p> <p><b>Martin Devoy</b>            Sport &amp; Recreation Lead            Active Recreation            Parks, Sports and Recreation</p> <p>(45 mins)</p>	<p>Input into regional decision making</p>	<p>The assessment included:</p> <ul style="list-style-type: none"> <li>- Responding to growth through investment in parks.</li> <li>- Network planning SFCD</li> <li>- Network optimisation plan, analysis and recommendations.</li> <li>- Allocations and priorities</li> <li>- Sports field restrictions summer 17/18</li> <li>- Sustainability</li> </ul> <p>This programme will feed into the needs assessment study that is being managed by Martin Devoy.</p> <p>Target – 10% citywide weather related closures in 2017. Southern fields Papakura 16%, Manurewa 15%, Franklin 16%, Mangere-Otahuhu 14%, Otara-Papatoetoe 15%. Southern boards in catchup mode as far as sand carpeting fields. Focus will be placed on southern boards for field upgrades.</p> <p>Papakura looking towards 30 to 40% population growth between 2017 and 2028.</p> <p>Papakura has a surplus of sports fields. Closures of fields were having an impact on availability for clubs. Advocacy should be about upgrading existing fields so that the closures are reduced so that the fields can be used more frequently.</p> <p>Board Member McEntee questioned the amount of surplus hours. His example was that</p>

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		<p>Prince Edward no 1 field was not used for training even though it was lighted. This was to preserve the field for premier games on the weekend. He felt that this example would be valid for other fields such as McLennan Park so the figures would be skewed.</p> <p>This work would be undertaken in the project being managed by Martin for the Papakura Local Board and more detail would be considered.</p> <p>Bruce Pulman Park is included in the capacity sheet.</p> <p>Is the capacity of Opaheke Park compromised by the availability of the number of changing sheds.</p> <p>Debra and Martin to ensure that there is sufficient storage space planned for Opaheke to ensure the maximum the use of the fields.</p> <p>Drury Rugby's main field is prone to cutting p quickly and becoming unusable due to overuse for training. As they have only one field it puts a lot of pressure on number one field.</p> <p>The board saw the Drury sports complex as a complex that caters for more than one sport.</p> <p>Board wanted to know what fields were part of the 16% low usage because of wet weather.</p>

The workshop concluded at 4.50 pm.