

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
Arts, Community and Events									
157	CS: ACE: Events	Anzac Services - Rodney	Support and/or deliver Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 18,000	Approved	Green	Scheduled for Q4. Staff will commence planning will in Q2.
2028	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (RD)	Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. Engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion 2. Enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. Reporting back - to local board members on progress in activity areas 1 and 2. Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.	Q1;#Q2;#Q3;#Q4	LDI: Opex	\$ -	In progress	Green	Warkworth Town Hall Governance: staff are assisting the Restoration Trust with the transition to a community governance group to manage Warkworth Town Hall in the future. Staff held a workshop to meet and brief prospective trustees. Further work identifying the roles and responsibilities will be undertaken in Q2. Mahurangi River: The Warkworth community has identified an accessible clean healthy river as their number one priority. Staff have begun discussions with the environmental teams on how we might encourage more community support in caring for the river.
301	CS: ACE: Arts & Culture	Arts Facility grants-LDI Helensville Art Centre Operational Grant	Administer a funding agreement with Art Kaipara Trust for operational support of the Helensville Arts Centre.	Q1;#Q2;#Q3;#Q4	LDI: Opex	\$ 20,000	In progress	Green	Staff executed the FY2018 funding agreement with Art Kaipara Inc. In Q1 Helensville Arts Centre had a total of 1437 visitors and delivered 62 programmes to 600 participants. Highlights included Filani Macassey's solo exhibit Earth Day Continuum, a Maori Arts Exhibition with 65 exhibits including carving from Taniwha Tales Whanau and the Art Kaipara Members Exhibition with 106 artworks.
302	CS: ACE: Arts & Culture	Arts Facility grants-LDI Kumeu Arts Centre Operational Support Grant	Administer a funding agreement with Kumeu Arts Centre for operational support.	Q1;#Q2;#Q3;#Q4	LDI: Opex	\$ 40,000	In progress	Green	Staff executed the FY2018 funding agreement with Kumeu Arts Centre Inc. In Q1 Kumeu Arts Centre had a total of 3057 visitors, delivered 154 programme activities with 1787 participants. The centre held its annual Arts in Action day with 500 participants. The centre staged a Kumeu Live performance by Miss Peach for an audience of 100 people.
623	CS: ACE: Community Empowerment	Build community capacity: Old Wellsford Library Community Hub	a) build the capacity of local residents to operate and manage the Old Wellsford Library (OWL) space as a community hub through training and mentoring in governance, employment, financial accountability, health and safety, community engagement and accountability b) engage with mana whenua and ensure that iwi aspirations are reflected in the OWL Hub c) ensure that robust community engagement and participation processes, guidelines and practices are used so that a diverse cross section of the community become involved with the hub.	Q1;#Q2;#Q3;#Q4	LDI: Opex	\$ -	In progress	Green	Staff assisted the community governance group overseeing the OWL Hub to develop a strategic plan setting out priorities and actions for the next three years. A community competition to design a logo for the OWL Hub attracted good local sponsorship support and over 45 entries. Staff are planning a governance training workshop for the wider community in the next quarter. Staff have initiated discussions about the future of the OWL Hub co-ordinator role which finishes in November 2017.
156	CS: ACE: Events	Citizenship Ceremonies - Rodney	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;#Q2;#Q3;#Q4	ABS: Opex	\$ 15,993	In progress	Green	Staff delivered a combined Northern Cluster citizenship ceremonies on two occasions during Q1 with 463 people becoming new citizens.
2183	CS: ACE: Advisory	Community Response Fund - Rodney	Discretionary fund to respond to community issues as they arise during the year	Q1;#Q2;#Q3;#Q4	LDI: Opex	\$ 10,000	In progress	Green	No allocations in Q1

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430	CS: ACE: Community Places	Community Venues RD - participation increase	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;#Q3;#Q4	ABS: Opex	\$ -	In progress	Green	Staff considered insights from research undertaken on non-users of venues for hire across the network. Key opportunities for further investigation include: -Capitalise on strengths in positioning – family friendly, local and convenient, affordable - Improve the condition and amenities of venues to meet expectations - Develop our offer and tailor to meet distinct interests - Provide event package options -Improve visibility of centre activities that will enable participation - Develop a digital solution to promote both venues and activities - Drive repeat business, share experiences, satisfaction and reach new customers. Staff will develop an improvement plan in Q2 and Q3.
624	CS: ACE: Community Empowerment	Community-led placemaking: Town centre developments	<p>1. Kumeu/Huapai Centre Plan – continue to work with the Plans and Places team and the community to develop a community-led centre plan and identify potential projects for implementation</p> <p>2. partner on Helensville, Warkworth and Wellsford town centre visioning, planning and implementation – develop and facilitate community led planning and placemaking processes in each area that will build consensus and assist these communities to identify priorities for town centre development and expenditure of the Local Planning and Development LDI 2017/2018 capital budget (\$650k)</p> <p>3. provide support and resourcing for communities to undertake their own projects and reduce barriers to community-led projects</p> <p>4. deliver skills-based learning to community groups and residents to strengthen the ability of the community to manage their own resources.</p>	Q1;#Q2;#Q3;#Q4	LDI: Opex	\$ 20,000	In progress	Green	<p>a) Huapai Hub: Staff assisted the Huapai Hub Convening Group in presenting its concept plan for the community gathering space to the local board. The group also held a workshop to seek approval of the design from the wider community. The detailed design for the space will now be developed and an application for landowner approval made in the next quarter. The convening group members will work with Resilio Studio to attract local investment of materials and skills through the build process. b) Warkworth Community Aspirations Report: The community ideas on what people would like to see for the town and river have been compiled into a draft document outlining key themes and action areas. Once finalised, this will be a guide for future planning and projects in Warkworth. c) Helensville Town Centre: Staff have assisted the North West Business Improvement District (BID) to identify a suitable town centre improvement project. A process was agreed to and a streetscape improvement project identified that the BID will bring to the local board in the next quarter.</p>
3387	CS: ACE: Arts & Culture	Feasibility study for the expansion of Kumeu Arts Centre	As per ACE Work Programme 2016/17 There was \$15,686 carried forward from FY17.	Q1;#Q2	LDI: Opex	\$ 15,686	Approved	Green	Carry-forward of \$15,686 was confirmed at the end of Q4 Y17. After costs from that quarter were paid in July there is \$11,069 in the budget. A service engineering report has been costed at \$9,000 and is on hold until the project is able to commence.
625	CS: ACE: Community Empowerment	Increase diverse participation: Community engagement and partnering	<p>1. Implement the Rodney Youth Voice Plan - regular youth forums, resourcing for youth-led projects, engagement on local projects</p> <p>2. Work with mana whenua and mataawaka to develop and implement an iwi relationship and engagement plan which includes the following - key aspirations and priorities for Maori in the area, opportunities to work together, a plan for building relationships and sharing information</p> <p>3. identify and develop new community engagement and partnering opportunities - build community capability for running community recycling centres in Snells Beach and Wellsford, support communities and other council teams with community engagement and consultation (Puhoi Village, playspaces, skateparks).</p>	Q1;#Q2;#Q3;#Q4	LDI: Opex	\$ 15,000	In progress	Green	<p>a) Youth Voices: Staff have met with youth providers and young people in Helensville to identify a potential youth-led placemaking project for the area. Discussion will be further progressed in Q2. b) A meeting has been held with Te Uri o Hau staff at Te Arai to discuss their aspirations and explore opportunities for working together. Discussion will be further progressed in Q2. c) Preliminary discussions have also been held with Ngati Manuheri on Warkworth town centre and river bank work and how they may be involved in the project moving forward.</p>

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1038	CS: ACE: Community Places	Local Board subsidies for halls fees and charges LDI \$15k - RD	Administer further fee subsidy of hire fee to hirers with special legacy arrangements funded by LDI to December 2017. Includes \$13,500 for the extension of the transitional fees for regular users through to December 2017 and \$1500 for any other potential fee waivers.	Q1;#Q2	LDI: Opex	\$ 15,000	In progress	Green	Staff have administered the additional subsidised rates as approved by the board. Each group has been notified and are aware of their charges for this financial year.
158	CS: ACE: Events	Local Civic Events - Rodney	Deliver and/or support civic events within the local board area such as: - Snells Beach Skatepark renewal - Muriwai Playground opening/open day - Wellsford Skatepark opening/open day - Planning Open Days (Kumeu/Huapai and Warkworth)	Q1;#Q2;#Q3	LDI: Opex	\$ 18,000	In progress	Green	Volunteer Awards were held on 4 July 2017 at the Kaukapakapa Hall with over 75 people attended the event.
358	CS: ACE: Community Places	Rural Halls Rodney	- provide ongoing development, support and advice for each hall committee, with the Rural Hall Advisor being the primary point of contact between rural hall committees and council - implement either the community-led or partnership model for each hall committee.	Q1;#Q2;#Q3;#Q4	ABS: Opex	\$ -	In progress	Amber	The delay in the completion of the MOU and the Operation Manual is due to the necessary checks required for these documents The operations manual and the Memorandum of Understanding are in the final stages of development and will be completed in Q2. The Rodney Local Board has resolved to move Coatesville and Point Wells Community Halls to a community led operating model. An update of the remaining halls will be provided in Q2.
182	CS: ACE: Events	Targeted Events - Rodney	Funding to support community events through a non-contestable process. This is an opportunity for the local board to work in partnership with local event organisers by providing core funding to selected events as follows: - Kowhai Festival - A&P Shows - Christmas Parades	Q1;#Q2;#Q3;#Q4	LDI: Opex	\$ 30,000	In progress	Green	Six grant recipients were contacted in Q1 and one grant totalling \$2,000 has been paid out. In Q2 staff will work develop an options paper for the local board to discuss the allocation of the \$28,000 set aside for new local event opportunities.
427	CS: ACE: Community Places	Venue Hire Service Delivery - RD	Provide and manage venues for hire and the activities and opportunities they offer by; - managing the customer centric booking and access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups.	Q1;#Q2;#Q3;#Q4	ABS: Opex	\$ -	In progress	Green	Staff identified the need and value of understanding hirer satisfaction and experiences. Staff developed a survey on customers experience with council-managed venues which will be sent out monthly to casual and regular hirers in Q2. Visitor numbers are steady compared to last year.
Community Facilities: Build Maintain Renew									
2910	CF: Project Delivery	Algies Bay Reserve - renew south-eastern seawalls	Investigate options and implement works for the re-build of sea wall and landward treatment This project is carried forward from the 2016/2017 work programme, previous ID 3713	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 850,000	In progress	Green	Current status: Completing design and preparing resource consent application Next steps:Lodge consent application (non-notified), early October 2017. Prepare for physical works to commence late Summer (March/April) 2018

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2933	CF: Project Delivery	Bourne Dean Recreation Reserve - renew cricket practice wickets	Replacement of existing 2 bay cricket practice nets at Bourne Dean Reserve, Kaipara Flats Planning and Physical works 16/17, one year project: Procurement-professional services Design Phase/cost estimates Consultation/ approvals Tender Documentation Procurement- Physical works Contract Communication with stakeholders Project management of construction processes This project is carried forward from the 2016/2017 work programme, previous ID 3011	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 116,500	In progress	Green	Current status: Contract awarded and contract prestart meeting held 18 September 2017. Next steps:Receive construction programme and contract documentation including health and safety plan. Commence physical works once current wet ground conditions have improved.
2623	CF: Investigation and Design	Helensville Library - comprehensive renewal	Full building refit.	Q2;#Q3;#Q4	ABS: Capex	\$ 65,000	In progress	Green	Current status: Investigation is underway to determine project requirements.
2625	CF: Investigation and Design	Helensville Library - remedial works from structural review	Necessary physical works following structural review	Q2;#Q3;#Q4	ABS: Capex	\$ 150,000	Approved	Green	Current Status: Currently reviewing structural report to determine project requirements. Next Steps: Begin design phase.
2624	CF: Investigation and Design	Helensville Library - renew car park drainage	Renew drainage in the library carpark to eliminate flooding and reduce maintenance costs.	Q2;#Q3;#Q4	ABS: Capex	\$ 25,000	Approved	Green	Seeking healthy waters support and advice to redesign elements of the car park and footpaths to redirect storm water. Engaged specialist to undertake topographical survey Next steps: Awaiting outcome of healthy waters workshop with Rodney Local Board to determine direction.
2626	CF: Project Delivery	Helensville River Walkway - renew seawall	Renewal of the seawall walkway. This project is a continuation from the 2016/2017 programme (previous ID 3012)	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 34,000	In progress	Green	Current status: Review comments forwarded to the consultant for finalising draft feasibility report and design of the proposed seawall. Next steps: Finalise feasibility report and proceed with detailed design and resource consent.
2627	CF: Investigation and Design	Helensville War Memorial Hall - replace extractor system in toilets	Replacement of the extractor system in the toilets	Q2;#Q3;#Q4	ABS: Capex	\$ 44,100	In progress	Green	Current Status: Discuss project requirements with the contractor to determine project requirements.Next Steps: Complete project scope and move to delivery phase.
3016	CF: Project Delivery	Horseshoe Bay Reserve - renew walkways	Renewal of structures, furniture & walkways in Horseshoe Bay Reserve This project is carried forward from the 2016/2017 work programme, previous ID 3013.	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 5,000	In progress	Green	Current Status: Archaeological survey completed and Archaeological Assessment Report received. This report ascertained a resource consent is not required. Application to Heritage New Zealand for an authority to work close to a recorded midden site has been submitted. Drawings, specifications and schedules received for tender package Next steps:Programmed to be fast tracked to deliver 2017/18. Prepare tender package for tender release.
2818	CF: Project Delivery	Huapai Domain Development	Installation of irrigation and sand slits on field 4. Installation of lighting on field 4 and development of new field and lights. This item replaces items 2628, 2629, 2630 and 2631.	Q1;#Q2;#Q3;#Q4	Growth	\$ 672,000	In progress	Green	Current status: The tender documentation is complete and out for tender. Next steps:Receive physical works tenders, evaluation and award of construction contract.
3023	CF: Project Delivery	Huapai Domain Walkway	Develop a network of 1.8m wide concrete paths throughout the reserve, to provide all weather access. This project is carried forward from the 2016/2017 work programme, previous ID 4221	Q1	ABS: Capex	\$ 3,000	Completed	Green	Current Status: The project has been completed.

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3024	CF: Project Delivery	Huapai Reserve, water supply connection, irrigation & toilet	Connection of public toilet block to public water and wastewater town reticulation. This project is carried forward from the 2016/2017 work programme, previous ID 4223	Q1	ABS: Capex	\$ 500	Completed	Green	Current Status: The project has been completed.
3026	CF: Project Delivery	Jamieson Bay - investigate track	Investigation into feasibility of constructing a track to Jamieson Bay as a result of Environment Court ruling. This project is carried forward from the 2016/2017 work programme, previous ID 4224	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 1,000	In progress	Green	Current Status: Feasibility, design and consultation is complete and some of the community have requested closing the track. Project was discussed with the Rodney Local Board in August 2017. Next steps: Check all necessary steps have been taken with the legal team.
2632	CF: Investigation and Design	Kaipara RSA - replace roof	Replace iron roof, butynol, replace internal gutter, replace downpipe, remove and reinstatement air-conditioning units and ducts. Occupier: Kaipara Memorial RSA	Q2;#Q3;#Q4	ABS: Capex	\$ 15,000	Approved	Green	Current Status: Investigation is underway to determine project requirements. Next Steps: Complete project scope.
3043	CF: Project Delivery	Kowhai Park - renew walkway, car park and toilet	Renewal of car park and landscaping in conjunction with toilet block at Kowhai Park. Also completion of renewal of bush walking tracks footbridges and signage from Financial Year 2016, and replacement of main steel girder footbridge with public water line attached to it that suddenly became urgent as a result of a condition rating undertaken in error by Auckland Transport. - Like for like renewal (replacement) of car park, public toilets, campervan dump station, and pedestrian footbridge based on Option 5 of Feasibility Report. New layout to take into account NZTA Notice of Requirement for future state highway widening, heritage considerations, landscaping and gateway entrance for Warkworth and Kowhai Coast. This project is carried forward from the 2016/2017 work programme, previous ID 3005	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 511,019	In progress	Green	Current Status: Physical works for the car park civil works, install of Exeloo toilet and footbridge is nearing completion. Delays were incurred but are now resolved to enable works to recommence for a completion by the end of September 2017 for the car park, toilet and footbridge. The removal of the old footbridge will occur at a later stage when a power shutdown is arranged by Vector during the off-peak load time. Next steps: Complete construction works to enable the park to be open for public use again. Receive Vector's programme and cost for the power shutdown.
3297	CF: Investigation and Design	Kumeu Arts Centre - LDI capital grant - improve assets	Improve assets	Q1;#Q2;#Q3;#Q4	LDI: Capex	\$ 300,000	On Hold	Red	Risks/issues The project is currently on hold pending KAC Inc raising the amount needed to cover the shortfall in the project. Costs were received late June 2017 for feasibility development. In the last quarter of 2016/2017, staff reviewed costs based on the design endorsed by KAC Inc for an 87sq metre main building and an 18sq metre link that would connect the new and existing arts centre buildings. The full cost estimated for the project has been provided to KAC Inc. who have promoted a plan to raise funds to cover the shortfall required to proceed. Costs are estimates only and risk and build inflation have been explained.
3044	CF: Investigation and Design	Kumeu Library - replace roof, external walls & ceiling	Kumeu Library interior space requires walls and ceilings to be re-lined with plasterboard and painted due to the water damage that had occurred because all of the roof profiles leak. Roof replacement and external wall renewal. This project is a continuation from the 2016/2017 programme (previous ID 343).	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 142,857	In progress	Green	Current status: Investigation and assessment of future work requirements is underway. Reviewing reports and investigating alternatives. Next steps: Planning.

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3051	CF: Project Delivery	Leigh Hall - underpin foundations	Underpin foundations This project is carried forward from the 2016/2017 work programme, previous ID 342	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 30,000	In progress	Green	Current status: Physical works are currently underway. Next Steps:Complete physical works. Inspect and handover.
3052	CF: Project Delivery	Leigh Hall Public Toilet Renewal	a) Upgrade of water supply as a priority to improve pressure for cleaning & refilling of cisterns; b) Refurbish of interior and improve access paths in FY 17 This project is carried forward from the 2016/2017 work programme, previous ID 4228	Q1	ABS: Capex	\$ 1,000	Completed	Green	Current status: Completed 22 June 2017. Next Steps:12 months defects period ends June 2018.
3053	CF: Project Delivery	Leigh Recreation Reserve (Goat Island) - install retaining wall around tree	This project is carried forward from the 2016/2017 work programme, previous ID 4454	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 60,060	In progress	Green	Current status: Met with engineer on site early June 2017, concept designs under review. Next steps:Prepare concept design and consent application. Hope to achieve planting of unstable slope this spring.
3082	CF: Project Delivery	Matakana Diamond Jubilee Park hard-court renewal	This project is carried forward from the 2016/2017 work programme, previous ID 3009	Q1	ABS: Capex	\$ 1,200	Completed	Green	Current Status: complete.
3086	CF: Project Delivery	Matheson Bay Reserve - renew seawall	Renewal of small section of sea wall at road access This project is carried forward from the 2016/2017 work programme, previous ID 3008	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 40,000	In progress	Green	Current Status: Small section of sea wall in need of renewal. Consent has been granted. April Road section collapse above sea wall has been repaired. Tendering is underway. Next steps:Construction of sea wall is planned for late 2017
2633	CF: Project Delivery	Omaha Groyne - renewal - stage 3	Renewal of the Omaha groyne seawall. This project is a continuation from the 2016/2017 programme (previous ID 4456)	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 600,000	Completed	Green	Current Status: Project completed 18 August 2017.
2634	CF: Project Delivery	Omaha Residential - renew walkways	Blue Bell-Thistle-Day Dawn walkway, Day Dawn-Blue Bell walkway, Dungarvon-Blue Bell walkway, Jane Gifford-Meiklejohn walkway, Success-Dungarvon-Dorine walkway, William Fraser Reserve paths renewal. This project is a continuation from the 2016/2017 programme (previous ID 3014)	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 284,000	In progress	Green	Current Status: Playground construction has commenced. Boardwalk detail being confirmed with arborist for path renewal under Norfolk Pines. Next steps:Completion
2635	CF: Investigation and Design	Pakiri Hall - refurbish toilets	Refurbish mens and ladies toilets including vanities, toilet suites, paint and flooring	Q2;#Q3;#Q4	ABS: Capex	\$ 3,500	Approved	Green	Current Status: Project investigation will be underway shortly.
2787	CF: Operations	Plants trees and improve arboriculture	Tree planting and arboriculture improvements throughout Rodney	Not scheduled	LDI: Opex	\$ 40,000	Approved	Green	First quarter: The first three months were dedicated to researching and scoping potential planting sites throughout the Rodney area and getting a figure for actual tree numbers to be planted Second quarter: Site specific visits and planting plans have and are being created. Further research and scoping will continue into more potential sites for tree enhancement planting with a local board workshop being held in October 2017.

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2636	CF: Project Delivery	Rautawhiri Park - renew courts	Rautawhiri Park court renewals. This project is a continuation from the 2016/2017 programme (previous ID 3016). This is a carryover project.	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 1,000,000	In progress	Amber	<p>Risks/issues Potential geotechnical issues, ground water issue.</p> <p>Current Status: Forecasted budget for carrying out both tennis and netball court renewal project in the 2017/2018 financial year was approved as a part of risk adjusted work programme. Preparation of tender documentation for renewal of both tennis and netball courts.</p> <p>Next Steps:Request for tender price and award the contract.</p>
2637	CF: Project Delivery	Riverhead Historic Mill Reserve - renew seawall	Riverhead Historic Mill Esplanade Reserve seawall renewal. This project is a continuation from the 2016/2017 programme (previous ID 3017)	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 50,000	Approved	Green	<p>Current Status: Finalising the scope of works.</p> <p>Next Steps:Reviewing the scope of works and assign a project manager for the delivery.</p>
2639	CF: Project Delivery	Riverhead War Memorial Park - renew field 1 sand field	Riverhead War Memorial Park sand sportsfield renewal. This project is a continuation from the 2016/2017 programme (previous ID 3421)	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 20,000	In progress	Green	<p>Current Status: Contract documentation is finalised, health and safety documents received from the contractor. Physical works have now commenced.</p> <p>Next Steps:Progress construction work to completion.</p>
2638	CF: Project Delivery	Riverhead War Memorial Park - upgrade fields 2, 3 & DTA sand fields and irrigation	Develop a new sand field. This project is a continuation from the 2016/2017 programme (previous ID 3421)	Q1;#Q2;#Q3;#Q4	Growth	\$ 120,000	In progress	Amber	<p>Current Status: Wet weather has seriously impacted completion for handover. The number two field and designated training area was handed over for limited winter use. Site fencing around the number three field has been removed. Fertilising, weed spraying and other minor works to complete for opening of fields for summer touch commencing 12 October 2017. Sand slits to be installed during December 2017. Arrangements already made for fields to be temporarily out of use from December 2017 - January 2018 for sand slitting and then returned to play by the end of January 2018.</p> <p>Next Steps:Complete spring works to prepare for summer use commencing the second week of October 2017. Install the athletics long jump run-up. Install the slit drains in December 2017.</p>
2622	CF: Project Delivery	Rodney - Challenging Play Spaces Project	Increase the level of service in playgrounds around Rodney to provide challenging and youth focused play experiences. This project is a continuation from the 2016/2017 programme (previous ID 615)	Q1;#Q2;#Q3;#Q4	LDI: Capex	\$ 170,000	In progress	Green	<p>Current Status: Wellsford and Muriwai sites approved by the local board and the design is underway. Consultation with local schools and community groups have commenced.</p> <p>Next steps:Detailed design. Construction is planned for May 2018.</p>
2846	CF: Investigation and Design	Rodney - create active recreation spaces	Create active recreation spaces	Q2;#Q3;#Q4	LDI: Capex	\$ 50,000	Approved	Green	<p>Current Status: Consultation with the local board, Auckland Council staff are planning planned to define the service level and scope of this proposal.</p> <p>Next Steps: Define scope of investigation and location of assets to meet the requirements of the local board and community requests.</p>
3375	CF: Investigation and Design	Rodney - improve town centre	Improvements in the town centre yet to be scoped and decided	Q3;#Q4	LDI: Capex	\$ 650,000	Approved	Green	<p>Local board are awaiting the outcome of CEU town centre work to determine the allocation of this budget to specific projects.</p> <p>Next steps: Deferral of the capital LDI funding in 2018/2019 pending the outcome of theCommunity Empowerment Unitiled public engagement works</p>

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2847	CF: Investigation and Design	Rodney - plan and design town centre improvements	Plan and design town centre improvements	Q2;#Q3;#Q4	LDI: Opex	\$ 100,000	Approved	Green	Current status : Engaging with stakeholders and the public to initiate the concept design process. The capital works for Community Facilities Investigation and Design are on hold pending the outcome of the works led by the Community Empowerment Unit and confirmed direction from the local board.
2640	CF: Project Delivery	Rodney - Recreational walkways and bike trails	Walkway and cycleway development, Te Whau Esplanade walkway completion, Huapai Domain perimeter walkway, Jamieson Bay walking access, Rautawhiri perimeter path planning, Kowhai Park to Warkworth Showgrounds link, Greenways delivery Wellsford-Warkworth-Waimauku-Kumeu-Huapai and Riverhead. This project is a continuation from the 2016/2017 programme (previous ID 624)	Q1;#Q2;#Q3;#Q4	Growth	\$ 218,841	In progress	Green	Current Status: Second round of tendering is underway and prices are being evaluated. Next steps: Award tender and commence path construction.
2641	CF: Investigation and Design	Rodney - renew coastal assets 2018-19	Warkworth River Bank-Town Walkway, Leigh Wharf Reserve	Q2;#Q3;#Q4	ABS: Capex	\$ 92,000	Approved	Green	Current status: Investigation is underway to determine project requirements. Next step:write business case.
3175	CF: Project Delivery	Rodney - renew furniture and equipment	Renewal of various park furniture assets throughout the year This project is carried forward from the 2016/2017 work programme, previous ID 3019	Q1	ABS: Capex	\$ 30,000	Completed	Green	Current Status: Complete
2642	CF: Investigation and Design	Rodney - renew minor park buildings 2017/18	Matheson Bay, Big Omaha Wharf	Q2;#Q3;#Q4	ABS: Capex	\$ 125,000	Approved	Green	Current status: Investigation of design options for the replacement of the toilet at Big Omaha Wharf Reserve are underway.Members would like the exterior of the building to remain the same as it is considered historic by the locals and used for wedding photos. Next steps: Provide options at a workshop with the local board.
2643	CF: Investigation and Design	Rodney - renew minor park buildings 2017/18 - 2018/19	Snells Beach (Sunrise Boulevard), Sandspit Rec Reserve, Parakai Recreation Reserve, Huapai Riverbank Service Centre, 118 Rodney Street - Wellsford	Q2;#Q3;#Q4	ABS: Capex	\$ 31,000	Approved	Green	Current status:Investigation is underway to determine project requirements. Next step:write business case.
3176	CF: Project Delivery	Rodney - renew minor play space	Minor equipment renewals. Point Wells equipment, Warkworth Riverbank seesaw & toddler swings, Helensville surfacing, edging, furniture. Snells Beach & Point Wells community funded additional equipment installation. Various nets This project is carried forward from the 2016/2017 work programme, previous ID 3015	Q1	ABS: Capex	\$ 25,000	Completed	Green	Current Status: Complete
2644	CF: Investigation and Design	Rodney - renew park fencing 2017/18 - 2018/19	Wonderview Rd/Cotterell St Esplande, Ti Point Road Reserve, Tabora Recreation Reserve, Riverhead War Memorial Park, Port Albert Wharf Reserve, Lucy Moore Memorial Park, Huapai Recreation Reserve, Helensville River Walkway, Glasgow Park, Bourne Dean Recreation Reserve, Arika Reserve	Q2;#Q3;#Q4	ABS: Capex	\$ 136,500	In progress	Green	Current Status: Project requirements have been scoped and work is ready for delivery. Next Steps: Tender process and delivery of physical works.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2645	CF: Investigation and Design	Rodney - renew park furniture 2017/18	Wellsford South Entrance Reserve Layby, Warkworth River Bank-Town Walkway, Tapora Recreation Reserve, Sunburst Reserve and Tamatea Esplanade, Snells Beach (Sunrise Boulevard), Sesquicentennial Walkway, Riverhead War Memorial Park, Rautawhiri Park, Port Albert Rec Reserve, Parry Kauri Park, Matakana Wharf Reserve, Kings Farm (Wainui), Huapai Riverbank, Huapai Service Centre, Huapai Recreation Reserve, Goodall Reserve, Cement Works, Birds Beach Recreation Reserve, Ariki Reserve	Q2;#Q3;#Q4	ABS: Capex	\$ 106,330	In progress	Green	Current status: Project scope under review and tender documentation being prepared. Next steps: Initiate procurement process for physical works.
2646	CF: Investigation and Design	Rodney - renew park lighting 2017/18 - 2018/19	Port Albert Rec Reserve, Algies Bay Reserve	Q2;#Q3;#Q4	ABS: Capex	\$ 6,000	Approved	Green	Current status: Investigation is underway to determine project requirements. Next step:write business case.
2652	CF: Investigation and Design	Rodney - renew park playspaces 2017/18 - 2018/19	Tuna Place Reserve, Shoesmith Domain Recreation Reserve, Point Wells Community Centre, Huapai Recreation Reserve	Q2;#Q3;#Q4	ABS: Capex	\$ 21,000	Approved	Green	Current status: Investigation is underway to determine project requirements. Next step:write business case.
2647	CF: Investigation and Design	Rodney - renew park roading and car parks 2017/18 - 2018/19	Car park next to Old Masonic Hall, Matheson Bay Reserve, Tomarata Dune Lakes Reserve, Shelly Beach Reserve, Riverhead War Memorial Park, Port Albert Wharf Reserve, Huapai Recreation Reserve, Harry James Reserve, Currys Bush Reserve, Bourne Dean Recreation Reserve, Algies Bay Reserve	Q2;#Q3;#Q4	ABS: Capex	\$ 174,252	Approved	Green	Current status: Investigation is underway to determine project requirements. Next step:write business case.
2648	CF: Investigation and Design	Rodney - renew park signage 2017/18	Shelly Beach Reserve, Port Albert Wharf Reserve, Mosquito Bay, Leigh Harbour Cove walkway, Helensville River walkway, Glorit Cemetery	Q2;#Q3;#Q4	ABS: Capex	\$ 12,400	In progress	Green	Current status: Investigation is underway to determine project requirements. Next step:write business case.
2649	CF: Investigation and Design	Rodney - renew park structures 2017/18 - 2018/19	Wonderview Rd/Cotterell St Esplanade, Wellsford War Memorial Park, Wellsford Community Centre Grounds, Ti Point Walkway, Snells Beach Esplanade, Shoesmith Domain Recreation Reserve, Pigeon Place accessway, Parry Kauri Park, Omaha Beach Boat Launching and Wharf, Matheson Bay Reserve, Martins Bay, Mangakura Reserve, Leigh Harbour Cove Walkway, Highfield Garden and The Glade Reserve, Harbour View Road Coastal Reserve, Buckleton Beach Reserve	Q2;#Q3;#Q4	ABS: Capex	\$ 235,200	Approved	Green	Current status: Investigation is underway to determine project requirements. Next step:write business case.
2650	CF: Investigation and Design	Rodney - renew park walkway and paths 2017/18 - 2018/19	Worthington Road Reserve, Whangateau Harbour Esplanade Reserve, Wellsford War Memorial Park, Shelly Beach Reserve, Port Albert Recreation Reserve, Pigeon Place accessway, Omaha South Quarry Reserve, Goodall Reserve, Fidelis Avenue Reserve, Elizabeth Street Reserve, Currys Bush Reserve	Q2;#Q3;#Q4	ABS: Capex	\$ 128,000	Approved	Green	Current status: Investigation is underway to determine project requirements. Next step:write business case.
2651	CF: Investigation and Design	Rodney - renew parks utilities 2017/18 - 2018-19	Waimauku War Memorial Hall, Te Moau Reserve and River Esplanade, Helensville River Reserve, Harry James Reserve	Q2;#Q3;#Q4	ABS: Capex	\$ 16,300	Approved	Green	Current status: Investigation is underway to determine project requirements. Next step:write business case.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
3177	CF: Project Delivery	Rodney - renew signage	Renewal of various park signs throughout the year This project is carried forward from the 2016/2017 work programme, previous ID 3020	Q1	ABS: Capex	\$ 1,200	Completed	Green	Current Status: Complete
1728	CF: Operations	Rodney Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;#Q2;#Q3;#Q4	ABS: Opex	\$ -	Approved	Green	The new full facilities contract started on 1 July. Higher than normal precipitation has resulted in saturated ground conditions, which has presented a challenge for mower operations, including preparing for the summer sports season. There have also been some ongoing challenges with security gates and loose litter, which staff are focusing on resolving. In the building space, the main challenge has been the response timeframes for reactive maintenance, this will be addressed by increasing trades personnel by the contractor and the implementation of planned preventative maintenance. Highlights have been improved garden maintenance outcomes and the trial of bin sensors, which could potentially result in more efficient and improved on the ground service delivery. Arboriculture: The beginning of the first quarter saw mobilisation of new contracts. A priority was ensuring requests for service were effectively managed, particularly after hours emergency response. Replacement tree planting was completed over July/August. Annual inspections of street and park trees has commenced which will inform proactive programmes of tree maintenance. Ecological Restoration: A key focus of the first quarter has been the commencement of site assessments and the preparation of restoration plans for sites of ecological high value, working with other council departments and understanding volunteer activity on sites.
3178	CF Investigation and Design	Rodney Recreational Walkways - Kowhai Park Reserve - develop design	Design of a walkway/cycleway development, linking Warkworth Showgrounds to Kowhai Park Reserve This project is carried forward from the 2016/2017 work programme, previous ID 4533	Q1;#Q2;#Q3;#Q4	Growth	\$ 78,470	Approved	Green	Current status: Preliminary site investigation works have commenced, including surveying of the proposed suspension bridge location. Next steps: Complete site investigation works including arboricultural and ecological investigations.
3179	CF Investigation and Design	Rodney Recreational Walkways - Rautawhiri Park - develop design and planning	Design of a walkway and fitness trail, around the perimeter of Rautawhiri Park This project is carried forward from the 2016/2017 work programme, previous ID 4534	Q1;#Q2;#Q3;#Q4	Growth	\$ 55,000	Approved	Green	Current status: Engagement with local sports groups, the community and iwi has begun, to share the concept design. Flyers will be distributed as part of this process and a billboard positioned on the park. Next steps:The resource consent application will be lodged in October 2017 and the construction tender documents prepared.
2653	CF: Project Delivery	Shelly Beach - renew coastal structure	Shelly Beach Reserve seawall and wharf renewals. This project is a continuation from the 2016/2017 programme (previous ID 3006)	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 950,000	In progress	Green	Current Status: Resource consent granted June 2017. Next steps:Tendering planned for late September 2017; physical works intended to start October/November 2017. Wharf repairs completed.
2654	CF: Investigation and Design	South Head Hall - renew toilets	Renew toilets	Q2;#Q3;#Q4	ABS: Capex	\$ 4,000	Approved	Green	Current status: Investigation is underway to determine project requirements. Next step:write business case.
3216	CF: Project Delivery	Tapora Reserve - renew car park	Car park renewal This project is carried forward from the 2016/2017 work programme, previous ID 3021.	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 2,000	In progress	Green	Current Status: Design options report received. preferred option identified. Programmed to be fast tracked to deliver 2017/2018. Next Steps:Receive design drawings, schedules and specifications for tender package

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2655	CF: Investigation and Design	Tauhoa Hall - renew kitchen	Renew kitchen including the hot water system.	Q2;#Q3;#Q4	ABS: Capex	\$ 3,000	Approved	Green	Current status: Investigation is underway to determine project requirements. As discussed at the LTP workshop two, members would like the school and users of the hall to be consulted prior to any works going ahead. Next step: Write business case and consult with the school and users prior to any works going ahead.
3222	CF: Project Delivery	Te Whau Esplanade Walkway	Develop a 2m wide walking track from Goodall Reserve to Dawson Road, and upgrade existing structures This project is carried forward from the 2016/2017 work programme, previous ID 4238	Q1	ABS: Capex	\$ 1,000	Completed	Green	Current Status: Complete.
2656	CF: Investigation and Design	Warkworth Masonic Hall - underpin main entrance stairs	Underpin main entrance stairs	Q2;#Q3;#Q4	ABS: Capex	\$ 5,000	Approved	Green	Current status: Investigation is underway to determine project requirements. Next step: write business case.
3251	CF: Project Delivery	Warkworth Public Toilets	Description Refurbishment of Warkworth Public Toilets adjoining service centre, I-site & library Paint internal toilet walls. Replace existing toilet partitions with compact laminate partitions. Remove existing splash-backs above basins and replace with tiles. Female; new basins, new baby change, new toilets and cisterns, must be dual flush. Male; new DB panel, new toilets and cisterns, re-surface floor coating, change urinal to two wall hung type with small partition between, check lighting. Disabled; re-surface floor coating, new toilet(to code) cistern and basin, repaint. Repaint exterior cladding(new colour scheme to be agreed to) including pergola. This project is carried forward from the 2016/2017 work programme, previous ID 4241	Q1	ABS: Capex	\$ 31,000	Completed	Green	Current status: Completed. Handover to Operations and Maintenance 10 July 2017. Toilets reopened for public use Wednesday 12 July. Second defects site meeting 2 November 2017 to discuss issue of blocked waste pipe for one of the ladies hand basins currently temporarily removed. Builder's plumber to camera pipeline during weekend to ascertain reason for blockage that maintenance contractor has not be able to clear. Next steps: Receive programme for defects repairs to floor surfaces and damaged wall linings caused by waste water leak. 12 months defects maintenance period ends July 2018.
3252	CF: Project Delivery	Warkworth Showgrounds - implement civil works - stage 6	Design and construction for:- the last car park area to a formed and sealed finish being the existing car park next the rugby clubrooms- forming the adjoining building platform for the future proposed multisport complex- lighting and hot mix sealing for all the parks and access roads- revisit previous design of perimeter walkway track to reduce its cost and include in Stage 6 works to be tendered Note: Resource consent already obtained for the multi-staged development. Minor engineering consent may be required for certain components of the physical works. This project is carried forward from the 2016/2017 work programme, previous ID 3700	Q1	ABS: Capex	\$ 34,679	Completed	Green	Current Status: Complete

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
3253	CF: Project Delivery	Warkworth Showgrounds - install lighting on fields 1 and 2	Project has been chosen as a pilot project to trial LED technology for sports lighting of rugby sand fields No. 1 & 2 and the proposed new netball courts. Revised budget forecast \$600K. Includes upgrade of existing Vector transformer next the main distribution switchboard. This project is carried forward from the 2016/2017 work programme, previous ID 3698	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 105,000	In progress	Green	Current Status: Installation of LED lighting for the rugby fields and the netball courts completed and lights going. Pre-handover meeting held evening of 10 April 2017. Master switchboard upgraded and IRRInet controller installed. Undergrounding of overhead lines from State Highway 1 entrance to the rodeo arena completed. Next steps: Complete all works including re-aiming of lights and fitting of glare shields. Hold final handover and receive operation manual and as-builts.
3254	CF: Project Delivery	Warkworth Showgrounds - planting	Landscape planting to occur over 3 planting seasons in 3 stages under one contract with Stage 1 commencing 2014 planting season with 24 mth contract maintenance period for each stage before handed over to LSP. This project is carried forward from the 2016/2017 work programme, previous ID 3701	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 10,250	In progress	Green	Current Status: Replacement planting completed. Next steps:12 month contract maintenance of stage three quarterly visits ends June 2018.
3255	CF: Project Delivery	Warkworth Town Hall Restoration	refurbishment and seismic upgrade of the existing town hall, new amenity block This project is carried forward from the 2016/2017 work programme, previous ID 1490	Q1	ABS: Capex	\$ 150,000	Completed	Green	Current status: complete. Next steps: defects maintenance period.
3259	CF: Project Delivery	Wellsford - renew skate park	Renewal of Wellsford skate park, design & consent Financial Year 17, construction Financial Year 18 This project is carried forward from the 2016/2017 work programme, previous ID 3023	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 210,000	In progress	Green	Current Status: Consultation with local schools and community groups has commenced. Next steps: Detailed design. Construction is planned to start in April 2018.
2657	CF: Investigation and Design	Wellsford Centennial Park - renew sand field on field 2	Renew the sand slits. drainage and irrigation	Q2;#Q3;#Q4	Growth	\$ 270,000	In progress	Green	Current Status: Drainage and irrigation design is in progress. Next steps:Complete design and receive tender package. Obtain price from existing contractor completing works on the number one field and arrange a variation to the existing contract.
3260	CF: Project Delivery	Wellsford Centennial Park - replace cricket wicket and sand carpet on field 1	Renewal of No.1 sand carpet field with new irrigation (currently non-irrigated) and renewal of artificial cricket wicket This project is carried forward from the 2016/2017 work programme, previous ID 3022	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 110,000	In progress	Green	Current Status: New lateral drains installed in designated training area and at southern end of field. A new collector drain and manhole installed for 2016/2017. Part of open drain cleaned out to complete summer 2016/2017 works. Next Steps:Next stage of works programmed for January 2018 start to include installing irrigation and connecting to new water supply, and sand top dressings.
2658	CF: Investigation and Design	Wellsford Community Centre - renew stage	Stage renewal required	Q2;#Q3;#Q4	ABS: Capex	\$ 7,508	Approved	Green	Current status: Investigation is underway to determine project requirements. Next step:write business case.
2659	CF: Investigation and Design	Wellsford Community Centre - replace part of roof	Partial roof replacement required, new internal gutter and repair work, replacement of membrane.	Q2;#Q3;#Q4	ABS: Capex	\$ 30,000	Approved	Green	Current status: Investigation is underway to determine project requirements. Next step:write business case.
2660	CF: Investigation and Design	Wellsford War Memorial Library - renew furniture, fittings and equipment	Renew furniture, fittings and equipment	Q2;#Q3;#Q4	ABS: Capex	\$ 64,710	In progress	Green	Current status: Planning has begun to scope the library's requirements. Next steps: Confirm and finalise what the library requires for their refurbishment and engage consultants for the preliminary design.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
3266	CF: Project Delivery	Whangateau Harbour - renew coastal structures	Omaha sand cliffs (north of wharf) - construction 2017/18; Renewal of Point Wells boat ramp - construction 2018. Whangateau Holiday Park seawall - construction 2017/18; Point Wells seawall & steps - construction 2018/19; Omaha seawall south of wharf - construction 2019/20 all deferred to be re-prioritised against regional coastal priorities This project is carried forward from the 2016/2017 work programme, previous ID 3024	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 40,000	In progress	Green	Current Status: Planning with the coastal team is complete. Design tendering for Point Wells boat ramp is under way. Omaha sand cliffs planting is complete. Next Steps:Design, consenting and construction of boat ramp.
3267	CF Investigation and Design	Whangateau Reserve - renew toilet waste water system	Waste water system renewal This project is carried forward from the 2016/2017 work programme, previous ID 3026	Q1;#Q2;#Q3;#Q4	AB Capex	\$ 650,000	Approved	Green	Current Status: Currently under review by the healthy waters team.
3268	CF: Project Delivery	Whangateau Reserve No 3 Floodlighting Renewal	Renewal of the No. 3 sports field floodlighting This project is carried forward from the 2016/2017 work programme, previous ID 3025	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 10,000	Completed	Green	Current status: New lights install completed. Asbuilt plan and operations and maintenance manual received. Remaining back-light shields to be installed in spring along with final re-aiming of lights when ground conditions are firm for mobile platform equipment. Next steps:Complete final testing and re-aiming in September - October 2017 and close project.
3272	CF: Project Delivery	William Fraser Reserve - renew playground	Renewal of play equipment, surfacing & edging This project is carried forward from the 2016/2017 work programme, previous ID 3706	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 100,000	In progress	Green	Current Status: Construction is under way Next steps: Completion
3273	CF: Project Delivery	Wilson Cement Works - renew seawall	Repair/stabilise section where a portion of the historic seawall fell out This project is carried forward from the 2016/2017 work programme, previous ID 4244	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 70,000	In progress	Green	Current Status: Physical works commenced late August 2017 and in progress. Next steps:Complete physical works and hand over to the operations and maintenance team.
3276	CF: Project Delivery	WSF - Rodney - Warkworth Showgrounds waste water	Design, consenting and construction of Stage 1 of on-site wastewater treatment system for proposed upgraded rugby clubrooms changing facilities in the short term and the future multisports complex in the longer term This project is carried forward from the 2016/2017 work programme, previous ID 3702	Q1;#Q2;#Q3;#Q4	ABS: Capex	\$ 5,200	Completed	Green	Current Status: Project completed in May 2017. Next steps:12 month service agreement for quality servicing ends 30 June 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
Infrastructure and Environmental Services									
773	I&ES: Engineering and Technical Services	Mahurangi River Restoration Trust - Grant	To support the Mahurangi River Restoration Trust for its 'targeted dredging' project' through a non-contestable grant. This is the final year of funding as agreed by the Rodney Local Board to be used to assemble reports and data required for the detailed design and consenting requirements. Infrastructure and Environmental Services staff provide technical support to assist the trust. A funding agreement will be created for the Mahurangi River Restoration Trust to enable the utilisation of the funds for their community led project.	Q1;#Q2;#Q3;#Q4	LDI: Opex	\$ 20,000	In progress	Green	The funding agreement for the Mahurangi River Restoration Trust was signed in August 2017. The funding agreement set out the terms for the grant including reporting the project to the local board with key project outcomes and photos and recognition of the local board in any advertising material distributed for the project.
563	I&ES: Healthy Waters	Rodney Drainage Districts	A workshop was held with the Rodney Local Board 9 March 2017 to agree a process for the management of the Okahukura, Te Arai, and Glorit drainage districts (the districts) and the budget allocated to these districts. It was agreed that Healthy Waters staff will establish stakeholder liaison groups for each district and assist in identifying local concerns and issues within the districts. These issues will then be prioritised and maintenance works implemented by Healthy Waters within the budget available.	Q1;#Q2;#Q3;#Q4	ABS: Opex	\$ 26,348	In progress	Green	Due to the winter period not being conducive to physical works, most drain clearance works will occur over summer. Some limited weed clearance was undertaken in Okahukura to mitigate an urgent issue which had a significant impact on water levels. Meetings with the various drainage districts are being arranged for mid to late October to discuss summer works. The assessment of the assets in the district is underway. It has begun in the Okahukura drainage district and will continue into quarter two.
359	I&ES: Healthy Waters	Rodney Healthy Harbours Riparian Restoration Fund	A fund to provide landowners and community groups with financial assistance to protect and restore the riparian margins of waterways. Specific catchments are selected across the Rodney region; decisions are made by officers based on water quality and community engagement drivers. Letters are sent to all landowners in specific catchments who have streams, wetlands and or overland flow paths flowing through their property. Details of a contact person will be given in the letter to provide assistance. The delivery model requires the use of external contractors who are managed by the Waterways Planning Team within Council to assist with the delivery of the fund. The contractor ensures commitments described in the individual funding agreements are delivered as per agreement and on time and grants are paid once works complete, invoices provided and works inspected. They also assist landowners and community groups with applications for the fund. The cost is approximately \$40,000 for the contractor to deliver these works.	Q1;#Q2;#Q3;#Q4	LDI: Opex	\$ 290,000	In progress	Green	A contractor has been employed and has connected with landowners within the four targeted catchment areas. A meeting was held with Te Uri o Hau to discuss options regarding plants from the Te Arai Nursery. Te Uri o Hau are able to provide free plants to the local board which can be provided to fund applicants. This is in addition to the 50 per cent financial contribution from the fund. Currently there are over 20 interested applicants within the four targeted areas. The Forest Bridge Trust and Fonterra are working with potential applicants from the wider Rodney area who wish to apply for the fund. There are also a number of interested landowners outside of the targeted areas who have been advised that they will be eligible for tranche two if there is funding available.
Libraries									
1311	CS: Libraries & Information	Additional support for volunteer library - Rodney	Top-up of annual grant payment to Pt Wells Library.	Q1;#Q2;#Q3;#Q4	LDI: Opex	\$ 2,000	In progress	Green	This will be paid to Point Wells Library in Q2.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
1321	CS: Libraries & Information	Celebrating cultural diversity and local communities - Rodney	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Kowhai Festival and other local promotions, local history services and events, Heritage Week, Family History Month. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;#Q2;#Q3;#Q4	ABS: Opex	\$ -	In progress	Green	The Warkworth Library's relationship with the Kiribati community continues to be strengthened through regular support of the local Pacific Women's Group. The Tongan 3D Outreach Choir performed in the library for an audience of 50 and was live-streamed on the library's Facebook page. "The library staff succeed in making the facility feel as though it belongs to the community". "An invaluable resource in this community".
1319	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Rodney	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;#Q2;#Q3;#Q4	ABS: Opex	\$ -	In progress	Green	Te Wiki o te reo Māori was celebrated with displays and programmes including a visit by Wellsford Kindergarten to Wellsford Library to show their Maori language skills, a local Māori language nest visiting Mahurangi East Library and a request for ongoing Te Reo Māori lessons following a workshop at Mahurangi East Library.
1316	CS: Libraries & Information	Children and Youth engagement - Rodney	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;#Q2;#Q3;#Q4	ABS: Opex	\$ -	In progress	Green	The July School Holiday programme "What Lies Beneath" was very successful with 1,048 people (children and adults) engaging in 39 different activities ranging from dinosaur digs, tunnelling, worm farms, shipwrecks and tectonic plates. As well as hosting their popular annual soft toy sleepover, Helensville Library staff were involved in judging speech competitions, Book Week costumes and Science fair projects at Parakai, Waioneke and Waitoki Schools and at the Great Northern Science fair for homeschoolers. School visits this quarter included rural Ahuroa and Warkworth Primary visiting Warkworth Library fortnightly for 'Inquiry Learning' skills and borrowing.
1314	CS: Libraries & Information	Information and lending services - Rodney	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;#Q2;#Q3;#Q4	ABS: Opex	\$ -	In progress	Green	The number of items borrowed from Rodney's libraries this quarter has decreased by five per cent. E-book issues account for 12 per cent of the regional issue. Negative customer feedback about the size of the collection available at Warkworth Library is clearly evident from the data received through the Customer Radar Libraries' feedback channel. The new Auckland Libraries website was launched to provide improved access to resources and services
1320	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Rodney	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, CV services. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;#Q2;#Q3;#Q4	ABS: Opex	\$ -	In progress	Green	Wifi and PC session in Rodney's libraries numbered 60,647 this quarter a two per cent reduction for the same period last year. 105 Book a Librarian sessions were given in Rodney libraries this quarter for customers requiring assistance and learning for CV writing, online visa and passport applications, government forms (e.g. WINZ), technical assistance on a range of devices, E-books and printing. A flash-fiction writing workshop at Mahurangi East was popular and Make Build Do sessions at Kumeu (both after school and for home-schooled children) continued to be well attended.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
1310	CS: Libraries & Information	Library hours of service - Rodney	Provide library service at Helensville Library for 44 hours over 6 days per week, Monday to Saturday. (\$315,660 - FY17/18) Provide library service at Kumeu Library for 48 hours over 6 days per week, Monday to Saturday. (\$372,164 - FY17/18) Provide library service at Mahurangi East Library for 44 hours over 6 days per week, Monday to Saturday. (\$240,423 - FY17/18) Provide library service at Warkworth Library for 52 hours over 7 days per week. (\$416,933 - FY17/18) Provide library service at Wellsford Library for 44 hours over 6 days per week, Monday to Saturday. (\$253,293 - FY17/18)	Q1;#Q2;#Q3;#Q4	ABS: Opex	\$ 1,598,473	In progress	Green	Visits to Rodney 's libraries have decreased nine per cent compared to the same period last year notably in Wellsford and Helensville. Power cuts and a week of WIFI being unavailable in Helensville may have contributed to these lower figures.
1315	CS: Libraries & Information	Preschool programming - Rodney	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and outreach to local early education providers. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;#Q2;#Q3;#Q4	ABS: Opex	\$ -	In progress	Green	Our pre-school programme continues to thrive in Rodney with a total of 157 sessions (Storytime, Rhymetime, Wriggle and Rhyme) engaging 3,412 children and adults during this quarter. In addition 31 visits were made across the area to or by early childhood centres.
1317	CS: Libraries & Information	Summer reading programme - Rodney	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q2;#Q3	ABS: Opex	\$ -	In progress	Green	Promotion is currently being scheduled for the fourth term with local schools for the 2017 Kia Māia te Whai regional summer reading programme.
1313	CS: Libraries & Information	Support and encourage volunteers in our libraries - Rodney	Support volunteers to add value to the Helensville, Kumeu, Mahurangi East, Warkworth and Wellsford libraries within the Auckland Libraries Volunteer Framework. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;#Q2;#Q3;#Q4	ABS: Opex	\$ -	In progress	Green	Volunteers continue to be encouraged and utilised in our libraries which includes them hosting and supporting a range of events at Mahurangi East eg Comic Book month workshop for youth and Poetry evenings. They assist also with Housebound services and repair and maintenance of collections. The Wellsford Knitting Club (now 4 years old) and Kumeu ukulele lessons are hosted by volunteers.
1312	CS: Libraries & Information	Support communities running volunteer libraries in Leigh, Point Wells and Taporā - Rodney	Annual grants made to each of the three libraries that are operational (ABS opex element). In addition, Auckland Libraries continue to provide bulk loans of materials, and professional advice. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;#Q2;#Q3;#Q4	ABS: Opex	\$ -	In progress	Green	Staff are facilitating the relationship between volunteer libraries and new Rural Libraries Co-ordinator for Auckland Libraries. Bulk loans from Auckland Libraries are continuing to supplement collections for the voluntary libraries. New Leigh Library chair and committee welcomed. Grants to be paid in Q2.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
1318	CS: Libraries & Information	Supporting customer and community connection - Rodney	Provide programmes that facilitate customer connection with the library and community including Book clubs, Friends of the Library Groups. Provide community space for hire at Wellsford Library. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;#Q2;#Q3;#Q4	ABS: Opex	\$ -	In progress	Green	Helensville Library staff continue to visit Craigwell House to offer a programme using music, songs, poetry, books and more to engage the range of elderly people there including dementia patients. A similar programme is soon to be trialled from the Kumeu Library for a local care facility. Housebound Services continue to meet the needs of individuals who are unable to visit a library in the Rodney area. Events were held to celebrate Family History Month in Warkworth, Wellsford and Mahurangi East involving local community groups in planning and delivery to target the learning outcomes wanted by participants. Warkworth Library hosted Robert Howell former CEO of Napier who spoke about his book 'Investing in People and the Planet'.
Local Economic Development: ATEED									
2834	ATEED: Local Economic Growth	Rodney Local Economic Development	<p>1.Support North West District Business Association for development of a mobile-app to promote the business association area and local businesses .</p> <p>2. Purchase Marketview retail reports to assist local town centres including North West District area and Warkworth area with their strategic planning</p>	Q2;#Q3	LDI: Opex	\$ 19,000	In progress	Green	1.Staff are preparing a Funding Agreement with North West District Business Association , and will be arranging grant payment in Q2. 2. The September quarter Marketview retail reports will be released in October. Staff will distribute the reports to North West District Business Association, One Warkworth Business Association and the local board.
Parks, Sport and Recreation									
892	CS: PSR: Active Recreation	Kumeu/Huapai/Helensville indoor sports investigation 2017/2018	<p>Complete a strategic assessment of indoor sports requirements in Kumeu/Huapai/Helensville including:defining the benefits the Rodney Local Board wants to achieve from the development of indoor sports facilities in the north-westensure the strategic alignment of the development of indoor sports facilities in the north-west with the Rodney Local Board Plan and Auckland Council plans and policiesWork with Kaipara College to improve security to allow community access.</p> <p>Prepare a business case based on the findings of the needs assessment completed in July 2016.</p> <p>Note is \$20k in LBP</p>	Q4	LDI: Opex	\$ 30,000	In progress	Green	Final feasibility study report received. Sport & Rec Lead to schedule report back to local board in Q2.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
884	CS: PSR: Park Services	RD parks: Strategic assessment programme 2017/2018	<p>Complete a strategic assessment of improving local active spaces in Rodney including: identifying options and feasibility for improving provision of play-spaces in the Riverhead(growth), Muriwai and Kaukapakapa areas</p> <p>Completing a concept plan for the Oaks site in Warkworth.</p> <p>Identifying gaps in the current play provision. Investigate the future requirements for the provision of public toilets on reserves in Rodney.</p> <p>Identifying options and undertaking feasibility to support the implementation of adopted Rodney Greenways plans.</p> <p>Identifying options and undertaking initial feasibility to create 'active zones' enhancing reserve space to make them more active and well used by a range of age groups.</p> <p>Complete a strategic assessment of the Atlas site at Warkworth.</p>	Q1;#Q2;#Q3;#Q4	LDI: Opex	\$ 70,000	In progress	Green	<p>Identifying options and feasibility for improving provision of play-spaces in: Huapai (growth), Riverhead (growth), Muriwai and Kaukapakapa. Huapai and Riverhead complete; Muriwai in project delivery stage; Kaukapakpa with Investigation and Design, Community Led team. Completing concept plan for the Oaks site in Warkworth. This project will be led by the Community Services; Parks Planning team. Identifying gaps in the current play provision. Mapping work underway to identify where gaps are. This is presently being done with the assistance of the Auckland Council Asset Management and Information Team. Investigate the future requirements for the provision of public toilets on reserves in Rodney. Mapping complete and potential options being investigated before draft feedback is presented to the Local Board in Q3. Identifying options and undertaking feasibility to support the implementation of adopted Rodney Greenways plans, this is duplicated in items 883 and 1115. Identifying options and undertaking initial feasibility to create 'active zones' enhancing reserve space to make them more active and well used by a range of age groups. This is linked to the play provision mapping work. Complete a strategic assessment of the Atlas site at Warkworth. Professional services identified and the project is on track. Draft material to be shared with the Local Board and Iwi in Q3.</p>
1115	CS: PSR: Park Services	RD: Plan for Greenways plan delivery	<p>The board investigates methods of delivering the Rodney Greenways plan taking into consideration funding, community involvement, technical feasibility and an operational model for the project.</p>	Q1;#Q2;#Q3;#Q4	LDI: Opex	\$ 250,000	In progress	Green	<p>Discussions are underway between Community Services and the Investigation and Design teams. Intention is to hand the budget for the project over to Investigation and Design team so detailed feasibility work can be undertaken on the trails identified as priorities by the project, ID 883 RD: Prioritising Greenways Plans for delivery. The feasibility work will be carried out in close partnership with identified community groups.</p>
885	CS: PSR: Park Services	RD: Prepare a consolidated Greenways Plan 2017/2018	<p>Prepare greenways plans for Dairy Flat/Coatesville, Helensville/ Kaukapakapa and consolidate all greenways plans into a Rodney Local Board Greenways Plan.</p>	Q1;#Q2;#Q3;#Q4	LDI: Opex	\$ 40,000	In progress	Green	<p>The two greenway plans for the named locations has started. Currently working through contract process with supplier recommended by David Little. Meeting with Coatesville community group during November to run through programme.</p> <p>LB Aug workshop to define methodology and criteria to determine prioritisation of greenway priorities for further assessment, investigation and design. Existing priority route data, included in adopted greenways plans, is centralised in one spreadsheet with links to maps. The spreadsheet provides scoring matrix for priorities to move forward for further assessment etc. Discussions underway between Community Services and Investigation and Design teams with intent for the project budget to enable I&D team to start detailed feasibility work can be undertaken on the identified priority routes. ID 883 RD: Prioritising Greenways Plans for delivery. The feasibility work will be carried out in close partnership with identified community groups.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
883	CS: PSR: Park Services	RD: Prioritising Greenways Plans for delivery	Prepare strategic assessments to assist the board to select projects from the Wellsford, Huapai/Kumeu and Warkworth Greenways Plans.	Q1;#Q2	LDI: Opex	\$ 20,000	In progress	Green	Workshop with Local Board in August to define methodology and criteria to determine prioritisation of greenway priorities for further assessment, investigation and design. All existing priority route data, included in adopted greenways plans, is centralised in one spreadsheet with links to maps. The spreadsheet provides the scoring matrix for determining which priorities are best placed to move forward for further assessment etc. Quarter two - the Rodney greenways prioritisation will be workshopped with Members on 12 October, followed by tabling a report in November to ratify the priority routes to proceed forward in 2017/2018 financial year.
3341	CS: PSR: Active Recreation	RD: Wellsford Sport and Recreation Plan	Engage a consultant to lead development of a Sport and Recreation Plan for the wider Wellsford community.	Q2;#Q3;#Q4	LDI: Opex	\$ 20,000	In progress	Green	Draft scope of report is being prepared in consultation with the Wellsford Sports Collective and will be complete by the end of October.
888	CS: PSR: Park Services	Rodney conservation volunteers programme 2017/2018	Restoration of ecological areas in Rodney Local Board including community planting programmes, plant and animal pest control, disposal of green waste, volunteer training including growsafe certificates and pest control methods, events and materials	Q1;#Q2;#Q3;#Q4	LDI: Opex	\$ 100,000	In progress	Green	Remaining planting days occurred for the end of the planting season. Plantings at Murray Jones reserve 50 people in attendance and large range of community participated, planting 100 trees/shrubs. Helensville Riverside Reserve, 30 local people participated in planting 300 plants. Kumeu Library and Hall reserve had a small group who managed to plant 300 plants. Starting planning for next year's community plantings, most plans to be finalised by later this year. Pest animal control activity interest starting, Highfield Garden Reserve at beginning planning stage.
2013	CS: PSR: Park Services	Rodney local active spaces planning 2017-2018	Funding of local community groups to facilitate the planning process for strategically supported, local active space projects in their community. This includes feasibility studies, detailed design plans, community consultation and obtaining resource consent.	Q1;#Q2;#Q3;#Q4	LDI: Opex	\$ 50,000	On Hold	Amber	DECISIONS REQUIRED Scope and intention of this project needs to be confirmed.
1140	CF: Operations	Rodney project response fund 2017/2018	Manage a fund to address cost escalation issues on parks projects	Q1;#Q2;#Q3;#Q4	LDI: Opex	\$ 5,000	In progress	Green	No comment required, the budget is not allocated. Allocation is delegated to Chairperson and Deputy Chairperson of the Rodney Local Board.
895	CS: PSR: Active Recreation	Warkworth: Planning for Swimming Pool Provision 2017/2018	Deferral from FY17. Progress planning for a swimming pool in Warkworth through further assessment of potential development partners and funding options for inclusion into a business case which the LB can use as part of the next LTP.	Q1;#Q2;#Q3;#Q4	ABS: Opex	\$ 56,837	In progress	Green	A local board workshop on 10 August 2017 outlined the results of the Expressions of Interest (EOI) process. A confidential report to the board 21 September 2017 and recommendations (RD/2017/161) on next steps were to: a). conclude EOI process noting the board is not going to pursue any specific partnership due to infrastructure requirements and costs. b) publicly confirm outcome of EOI noting commercial sensitivity. c) support development of the Northern Arena project adjacent to the Warkworth showgrounds and keep open opportunities for partnership in the future. d) thank Swimsation for their interest and flag investment opportunities from partnership discussions with local schools across the region. e) use LDI funding to investigate community access partnership opportunities with local schools for play and casual swimming provision, and investigate other water play opportunities not provided for in the Northern Arena business model.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
788	CS: PSR: Park Services	Whangateau Harbour: Stage 1: Identifying methods to address coastal erosion	Coastal management services team will identify the scope and methods to address coastal erosion to develop a coastal compartment management plan (a plan for an area of the coast that acts as a single system) for Whangateau Harbour.	Q3;#Q4	LDI: Opex	\$ 20,000	Approved	Green	Coastal Management team will lead the development of a Coastal Compartment Management Plan for the Whangateau Harbour in partnership with a cross council working group.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary
Community Facilities: Community Leases										
1407	CF: Community Leases	Coastguard Kaipara Inc	Process new agreement to lease and community lease at Springs Road Parakai	Q1		\$ 1.00	\$ -	Completed	Green	Agreement to lease and community lease signed and sealed by lessee and executed by council.
1411	CF: Community Leases	Helensville Enterprises Trust	Process new lease at 31 – 35 Mill Road, being Lot 2 DP 83926	Q4	30/09/2015	1.00	0.00	Approved	Green	This lease will be progressed in quarter four.
1427	CF: Community Leases	Kumeu Childrens' Art Club	Process new community lease for discrete area within Waimauku Hall	Not scheduled		1.00	25.00	Cancelled	Red	Lease no longer required. Staff have ascertained that the art club no longer utilise the premises and there is no need to process a lease.
1414	CF: Community Leases	Kumeu District Pony Club Inc	Process new lease at Lot 1 DP181222 CT112B/848 Part of Harry James Reserve - Taupaki Road, Kumeu	Not scheduled	30/04/2015	1.00	0.00	Approved	Green	Harry James Reserve requires classification under the requirements of the Reserves Act 1977 before any new lease may be processed.
1433	CF: Community Leases	Leigh Library (volunteer community library)	Process new community lease at Market Street, Leigh	Q4		1.00	250.00	Approved	Green	Lease will be progressed in quarter four.
1391	CF: Community Leases	Mahurangi Community Sport & Recreation Collective Inc	Process new community non-exclusive licences to occupy.	Q1	28/02/2018			Completed	Green	New licences to occupy (renewable on an annual basis). Completed for 2017.
1442	CF: Community Leases	Mahurangi East Tennis Club Inc	Process right of renewal of community lease at Goodall Reserve	Q4	30/06/2028	1.00		Approved	Green	Lease will be progressed in quarter four.
1393	CF: Community Leases	Matakana Branch Pony Club Inc (Licence to occupy, renewable on annual basis)	Process renewal of licence to occupy area for part of Matakana Diamond Jubilee Park	Q4	31/07/2017	\$ 1.00	\$ -	In progress	Green	Leasing staff are awaiting the completion of the Parks, Sports and Recreation needs assessment for park before processing the proposed renewal of licence.
1410	CF: Community Leases	Minister of Education: Tauhoa Primary School Board of Trustees	Process new community lease at Naumai Rec Reserve, being Part Allotment 47 Parish of Tauhoro CT 765/262 & 768/264	Q4	31/12/2013	\$ 10.00	\$ -	Approved	Green	This lease will be progressed in quarter four.
1392	CF: Community Leases	Moko Charitable Trust	Process new community lease.	Q3	30/05/2018	\$ 1.00	\$ -	Approved	Green	This lease will be progressed in quarter three.
1441	CF: Community Leases	New Zealand Scouts Association Inc	Process proposed new agreement to lease, community lease and non-exclusive licence to occupy to Scout Association of New Zealand (T/A Motuara Waimauku Scout Group) for a portion of Blomfield Reserve, Waimuku.	Q1		1.00		In progress	Green	Resolution number RODTP/2017/36 re grant of landowner approval, etc. deeds drafted for approval by management to send to The Scout Association of New Zealand for signing and sealing.
1424	CF: Community Leases	Norwest United Association Football & Sports Club Inc	Process new community lease for footprint of existing clubrooms. In addition, potential for Multi Sport Complex Huapai Reserve Previously reported in Work Plan Year 2015/2016	Q3	31/01/2016	10.00		Approved	Green	The proposed new lease will be progressed in quarter three.
1422	CF: Community Leases	Omaha Beach Bowling Club Inc	Process new community lease at Omaha Reserve - Previously reported in Work Plan Year 2013/2014	Q3	30/11/2012	1.00		Approved	Green	The proposed new lease will be progressed in quarter three.
1437	CF: Community Leases	Omaha Beach Community Inc	Process new community lease for the Omaha Beach Community Centre.	Q3	31/03/2018	1.00	0.00	Approved	Green	Preliminary meetings held with lessee. Lease will be progressed in quarter three.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary
1439	CF: Community Leases	Omaha Beach Golf Club Inc	Process new community lease for the existing golf greens and ancillary improvements. Lessee has requested proposed new lease to run concurrently with proposed new lease to the community centre.	Q3	30/11/2021	5.00		Approved	Green	Preliminary meeting held with lessee. Lease will be progressed in quarter three.
1438	CF: Community Leases	Omaha Beach Residents Society Inc	Process new community lease for the existing tennis courts. Two additional courts omitted from original deed of lease document.	Not scheduled	30/09/2021	10.00	0.00	Approved	Green	Land classifications throughout the region are prioritised as per risk and use. Therefore, due to the number of classifications yet to be completed there is no stated timeframe for the classification.
1423	CF: Community Leases	Omaha Tennis Club Inc	Process new community lease at Omaha Reserve - Previously reported in Work Plan Year 2014/2015	Q3	31/01/2015	1.00		Approved	Green	The proposed new lease will be progressed in quarter three.
1434	CF: Community Leases	Point Wells Library (volunteer community library)	Process new community lease at Point Wells Reserve	Q4		1.00	25.00	Approved	Green	Lease will be progressed in quarter four.
1400	CF: Community Leases	Riverhead Bowling Club Inc	Process new community lease at Riverhead Recreation Reserve, being Lot 2 DP 55325	Q3	31/12/2014	\$ 10.00	\$ -	Approved	Green	This lease will be progressed in quarter three.
1430	CF: Community Leases	Riverhead Playgroup	Process new community lease and licence to occupy at Riverhead Pavilion	Q2		1.00	500.00	In progress	Green	Public notification and engagement with iwi undertaken about the lease and licence to occupy proposals. Await further information from lessee before writing report to the local board to recommend a new community lease and licence to occupy.
1413	CF: Community Leases	Riverhead Scouts	Process new community lease at Murray Jones Reserve	Not scheduled				Approved	Green	This lease project has not commenced because of catalogued land reclamation and unclassified land. Land classifications throughout the region are prioritised as per risk and use. Therefore, due to the number of classifications yet to be completed there is no stated timeframe for the classification.
1435	CF: Community Leases	RNZ Plunket Society - Kumeu	Process new community lease for premises at Kumeu.	Not scheduled	31/03/2020	10.00	0.00	Approved	Green	Auckland Council and the Royal New Zealand Plunket Society negotiating a multi-premises lease.
1436	CF: Community Leases	RNZ Plunket Society - Rodney	Process new community lease for premises at Mill Lane, Warkworth.	Not scheduled	31/10/2021	10.00	0.00	Approved	Green	Auckland Council and the Royal New Zealand Plunket Society negotiating multi-premises lease.
1404	CF: Community Leases	RNZ Plunket Society Inc (River Valley Branch)	Process new lease at Corner of Commercial Road and Porter Crescent, Helensville	Not scheduled	31/10/2015	\$ 10.00	\$ -	In progress	Green	Auckland Council and the Royal New Zealand Plunket Society are currently negotiating a multi-premises lease.
1399	CF: Community Leases	Rodney Rams Rugby League and Sports Club Inc	Process deed of lease for additional premises at Whangateau Reserve	Q2	31/12/2036	\$ 1.00	\$ -	Approved	Green	The lease for the additional premises will be progressed in quarter two.
2861	CF: Community Leases	Sandspit Yacht Club Incorporated	Process renewal of lease to Sandspit Yacht Club Incorporated and in addition, a new community lease for area occupied and held by council under the Local Government Act 2002.	Q2	31/12/2050	10.00		In progress	Green	Undertook site visit on the 31 July 2017. Renewal of lease and land classification will be progressed in quarter two.
1401	CF: Community Leases	Scouts Association of New Zealand (Helensville Scouts)	Process new community lease at Porter Crescent, Helensville	Q2	31/03/2003	\$ 5.00	\$ -	Approved	Green	Awaiting additional information from the lessee. The lease will be progressed in quarter two.
1406	CF: Community Leases	Tapora Community Sports Centre Inc	Process new community lease at Tapora Domain Recreation Reserve, being Section 20 Town of Tapora	Q3	30/09/2014	\$ 10.00	\$ -	Approved	Green	This lease will be progressed in quarter three.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary
1415	CF: Community Leases	Te Akoranga Playcentre Association Inc - Glasgow Park	Process new community lease at Glasgow Park, being Part of Lot 2 DP46357	Q1	31/07/2037	1.00		Completed	Green	Lease completed.
1409	CF: Community Leases	The Kaipara Flats Sports Club Inc (tennis club)	Process new community lease at Bourne Dean Recreation Reserve	Q2	31/05/2012	1.00	0.00	Approved	Green	This lease will be progressed in quarter two.
1440	CF: Community Leases	The Puhoi Community Forum Inc	Process new licence to occupy with provision for sub-licence to occupy to grazier.	Q2	31/08/2009	1.00		In progress	Green	The processing of a new licence is underway and staff are preparing to bring a report to the local board in quarter two.
1417	CF: Community Leases	The Warkworth Agricultural & Pastoral Society	Process new lease at Warkworth Show Grounds Reserve	Q4		1.00		In progress	Green	Council staff have met with the society and will be working with them to formalise a lease agreement.
1419	CF: Community Leases	The Warkworth Pony Club Inc	Process new community lease at Warkworth Show Grounds Reserve	Q3				Approved	Green	The proposed new lease will be progressed in quarter three.
1418	CF: Community Leases	The Warkworth Rodeo Club Inc	Process new community lease at Warkworth Show Grounds Reserve	Q2				Approved	Green	The proposed new lease will be progressed in quarter two.
1402	CF: Community Leases	Warkworth Association Football & Sports Club Inc	Process new community lease at Shoemith Domain, being Lot 1 DP205450	Q3	30/04/2011	\$ 10.00	\$ -	Approved	Green	The proposed new lease will be progressed in quarter three.
1426	CF: Community Leases	Warkworth-Wellsford Pipe Band	Process new community lease at Shoemith Reserve	Q4		1.00		Approved	Green	The proposed new lease will be progressed in quarter four.
1421	CF: Community Leases	Wellsford Agricultural & Pastoral Society	Process new community lease at Wellsford Centennial Park - Corner of Centennial Park and Flagstaff Roads	Not scheduled		1.00		Approved	Green	The society and council have had discussions and have agreed to enter into a formal lease agreement. Council will draft the agreement and forward to the society for approval prior to executing the agreement.
1412	CF: Community Leases	Wellsford Rugby Football Club Inc	Process new community lease at Wellsford Centennial Park, being Part of Section 41 Block XV1 Otamatea Survey District	Q4	31/12/2014	10.00	0.00	Approved	Green	This lease will be progressed in quarter four.
1420	CF: Community Leases	Whangateau Traditional Boatyard Inc	Process new lease at Opango Creek Reserve, being Lot 186 Omaha Parish SO42813	Not scheduled	31/08/2008	1.00		Approved	Green	This lease project has not commenced because of catalogued land reclamation and unclassified land. Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification.