

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
Arts, Community and Events									
332	CS: ACE: Events	Anzac Services - Waiheke	Support Anzac services and parades within the local board area. - \$1000 Waiheke RSA (Grant)	Q4	LDI: Opex	\$ 1,000	Approved	Green	Scheduled for Q4. Planning will commence in Q2.
695	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (WHK)	Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion 2. enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. reporting back - reporting to local board members on progress in activity areas one and two. Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	A new strategic broker is now in place for Waiheke and will be seeking opportunities to apply the Empowered Communities Approach from Q2 onwards.
1989	CS: ACE: Arts & Culture	Arts and Culture Needs Assessment - LDI	To conduct an arts and culture needs assessment to identify the needs of the Waiheke community in relation to the arts, and to analyse the degree to which community facility provision at the Artworks Precinct is meeting this need.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	The scope of the arts and culture needs assessment was approved by the local board. A service agreement has been executed for the assessment to be conducted in Q2. The final report presented to the local board in Q3.
256	CS: ACE: Arts & Culture	Artworks Theatre - ABS Artworks Theatre Operational Support Grant	Administer a funding agreement with the Artworks Theatre for operational support.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 10,675	In progress	Green	The funding agreement with Artworks Theatre was executed Q1. There were 22 performances staged at the theatre in Q1, including Waiheke Theatre Company's production of 'Pin-Up Boys' by Mark Rayner, and 'Lights Out!' by Kaleidoscope Performing Arts. The theatre also held a five-day school holiday programme in circus skills, as well as their regular acting classes for adults and teenagers. During Q1 the theatre attracted 2,986 visitors.
594	CS: ACE: Community Empowerment	Build capacity: community and social economic development	Fund community group/s to facilitate local community economic development, through social enterprise and entrepreneurship. This includes: • creating opportunities to upskill local youth and residents • creating sustainable social enterprises.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	The local board allocated part of the fund for community and social economic development to cover training costs for the four Waiheke-based contractors supporting Project 17 requirements: building, electrical, plumbing and water blasting. Funding agreements will be completed in Q2. Further options for delivery will be scoped in Q2.
2041	CS: ACE: Community Empowerment	Build capacity: community-led housing improvement project	Fund assessments of health and safety hazards in the homes of Waiheke Health Trust clients, principally seniors, to: - gather data on need - provide self-help information/advice - investigate options for retrofitting and repairing homes with owner-occupiers and landlords, including utilising voluntary support or obtaining funding from public sector or philanthropic foundations.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	A funding agreement with Waiheke Island Council of Social Services (WICOSS) for a market research study on the need for rest home and associated residential level care services is complete. WICOSS will provide a report to the local board with findings and recommendations in November 2017. Funds were also granted to Waiheke Community Housing Trust for the advertising and marketing of their upcoming work.

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595	CS: ACE: Community Empowerment	Capacity building: Youth (WHK)	Fund a local organisation to develop, support and mentor Waiheke youth to have influence in local board decision-making, activities and meet local youth needs.	Q1	LDI: Opex	\$ 15,000	In progress	Green	The funding agreement with Waiheke Adult Literacy (WAL) for the mentoring and logistical support for Waiheke Youth Voice is complete. WAL developed a plan of youth-led initiatives, including a youth cinema during school holidays, a kapa haka programme, an event in collaboration with Piritahi Marae Hau Ora to raise awareness about drug use, a mental health awareness campaign, and workshops targeted at at-risk and low income youth.
331	CS: ACE: Events	Christmas Events - Waiheke	Funding to deliver the Waiheke Christmas events.	Q2	LDI: Opex	\$ 17,000	In progress	Green	Planning is underway for the annual Christmas Parade which is scheduled to be delivered on Saturday 9 December. The possibility of night markets and/or additional event elements are currently being scoped however are in still the feasibility stage.
336	CS: ACE: Events	Citizenship Ceremonies - Waiheke	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 5,509	In progress	Green	The Civic Events team delivered two citizenship ceremonies on one occasion during Q1.
167	CS: ACE: Community Empowerment	Community grants (WHK)	Support local community groups through contestable grant funding. Budget: local discretionary grants \$60,000.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 60,000	In progress	Green	The Waiheke Local Board had one quick response round and allocated \$11,485.00 of the total fund, with \$48,515 remaining.
2184	CS: ACE: Advisory	Community Response Fund - Waiheke	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$ 39,300	In progress	Green	WHK/2017/77 - Coastal assessment for wildlife on coastal walkway - stage two(N.007197.01) - \$4,500 Balance - \$34,800
419	CS: ACE: Community Places	Community Venues WHK - participation increase	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Staff are been discussing and considering insights from research undertaken around non users of venues for hire. Key opportunities for further investigation include: -Capitalise on strengths in positioning – family friendly, local and convenient, affordable -Improve the condition and amenity to meet expectations -Develop our offer and tailor to meet distinct interests -Provide simple package options -Develop a digital solution to promote both venues and activities -Drive repeat business, share experiences, satisfaction and reach new customers Staff will start to develop improvement plan in Q2 and Q3.
333	CS: ACE: Events	Local Civic Events - Waiheke	Deliver and/or support civic events within the local board area.	Not scheduled	LDI: Opex	\$ 3,000	Approved	Green	No local civic events were delivered in Q1.
744	CS: ACE: Community Empowerment	Local Māori Responsiveness Action Plan (WHK)	Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following: • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	Progress on the Local Māori Responsiveness Action Plan is awaiting further direction from the local board. The board will be discussing this at an upcoming workshop in Q2.
417	CS: ACE: Community Places	Venue Hire Service Delivery - WHK	Provide and manage venues for hire and the activities and opportunities they offer by: - managing the customer centric booking and the access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During Q1 staff have identified the need and value of understanding hirer satisfaction and experiences. A survey has been developed and will be sent out monthly to both casual and regular hirers from Q2 to gain insights from customers experience with council managed venues. Q1 statistics are based on the first 2 months of FY18 and one month of estimates. Visitor numbers are steady compared to last year.

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1910	CS: ACE: Events	Volunteer Day / Community Service Award - Waiheke	Support the delivery of a Volunteer Day event within the local board area. (To be delivered by Local Board Services team with support from Civic Events team as required)	Not scheduled	LDI: Opex	\$ 2,000	Approved	Green	Planning for the event will commence in Q3 or Q4.
229	CS: ACE: Arts & Culture	Waiheke Community Art Gallery - ABS Waiheke Community Art Gallery Operational Support Grant	Administer a funding agreement with Waiheke Community Art Gallery (Artworks Gallery) for operational support.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 10,675	In progress	Green	The funding agreement with the Waiheke Community Art Gallery has been executed. The gallery hosted eleven exhibitions, including the annual members' show, and 'A Celebration' an exhibition of estate works by the textile artist Malcolm Harrison. During Q1 the gallery attracted 13,708 visitors.
335	CS: ACE: Events	Waiheke Events Partnership Fund	Funding to support signature community events through a non-contestable process. Debriefing will take place for the 2016/2017 season following the completion of all events. Following which officers will work with members around the process for the allocation of the 2017/2018 fund.	Not scheduled	LDI: Opex	\$ 15,000	In progress	Green	Funding allocations were approved in Q1 totalling \$15,000 across five events. Funding agreements and payments are in progress. Subsequently the Playwrights Festival have advised they will not be delivering an event within the 2017/2018 financial year and will not be uplifting the grant allocation. Staff will recommend this be transferred to the contestable grant rounds.
Community Facilities: Build Maintain Renew									
2919	CF: Project Delivery	Artworks Building - reroof main building and renew HVAC systems	Reroof main building and replacing all existing old HVAC units This project is carried forward from the 2016/2017 work programme, previous ID 373	Q1	ABS: Capex	\$ 25,000	Completed	Green	Current Status: Project complete Next Steps:None
2106	CF: Investigation and Design	Artworks Theatre - renew ventilation	Renew ventilation system	Q2;Q3;Q4	ABS: Capex	\$ 50,000	Approved	Green	Current status:The business case is being worked on. Next steps: The planning phase which will include the creation of a project plan.
2107	CF: Investigation and Design	Artworks Theatre - renew waterproofing	Renew building waterproofing	Q2;Q3;Q4	ABS: Capex	\$ 220,000	In progress	Green	Current steps: Initial site visit has been completed. Next steps: Arrange quotes and assessments from waterproofing specialists.
3293	CF: Investigation and Design	Catherine Mitchell Cultural Society - install drainage	Install drainage. This is a carried forward project (previous SP ID 3732).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 10,000	Approved	Green	Current Status : Final scoping of the project is yet to be done Next Steps : Start procurement documentation upon formalisation of project scope
2110	CF: Project Delivery	Little Oneroa - renew playground	Little Oneroa Whole Playground Renewal. This project is carried-over from the 2016/17 programme (previous ID 3545).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 36,000	Approved	Green	Current Status: Discussions are continuing with Auckland Transport Next Steps: Business case creation.
2111	CF: Project Delivery	Local Parks Walkways & Cycleways Renewals - Waiheke - FY15 Walkway Design	Glen Brook Reserve, Goodwin South Reserve, Hunterville Reserve, Newton Reserve Valley Track, Omiha Beach Reserve, Onetangi Beach Strand - Onetangi Boardwalk, Onetangi Beach Strand - steps to beach by BBQ, Onetangi Sports Park - Gordon's Road Bridle, Owhanake Matiatia Walkway - Delamore Drive to Cable Bay, Owhanake Matiatia Walkway - Ocean View Rd garages to Delamore Drive, Putiki Reserve, Surfdale Reserve Accessway, Victoria Reserve, Glen Brook Reserve, Matapana Reserve Walkway Renewals. This project is carried-over from the 2016/17 programme (previous ID 3541).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 113,229	Cancelled	Green	Risks/ issues This project has been merged with Waiheke Walkway and Track renewals project, please refer to Sharepoint ID 3542 for an update/ commentary. Current status: This project has been merged with Waiheke walkway and track renewals project, please refer to Sharepoint ID 3542 for an update/ commentary. Next steps: None

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2112	CF: Project Delivery	Onetangi Domain - develop lighting on field 2	Install lighting. This project is carried-over from the 2016/17 programme (previous ID 3427).	Q1;Q2;Q3;Q4	Growth	\$ 200,000	On Hold	Amber	<p>Risks/Issues Strategic needs analysis confirming the requirement for the increased capacity on Waiheke is yet to be developed. Due to lit fields not being able to realise their full capacity until they have been sand carpeted, it is likely that the design for the sand carpet and lights will be done in FY2018/19 and the physical works be completed in FY2019/20.</p> <p>Current Status: Project is in the investigation stage for the sport park advisor to decide if we proceed with the project. Next Steps: The project is on-hold until the investigation is complete.</p>
3217	CF: Investigation and Design	Te Ara Hura - Pearl Bay to Orapiu Road - improve tracks - stage 1	<p>Design and consent for new walking track at Pearl Bay/Te Ara Hura - further improvement of Te Ara Hura walkway experience including four projects: 1) Design and consent for new shared use path between Pearl Bay and Orapiu Road, 2) Re-commission Days Grave walkway on easement between Cowes Bay Road and Pakihi Bay, 3) Additional interpretation on the route and 4) additional directional signage to make it easier for visitors to explore the island on foot or by bike.</p> <p>This project is carried forward from the 2016/2017 work programme, previous ID 3426</p>	Q1;Q2;Q3;Q4	LDI: Capex	\$ 13,910	On Hold	Red	<p>Risks/ issues Project has been placed on hold as the legal issues with proposed easement are unresolved.</p> <p>Current status: Project has been placed on hold as the legal issues with the proposed easement remain unresolved.</p> <p>Next steps: Project cannot be progressed until the legal issue has been resolved.</p>
2109	CF: Project Delivery	Waiheke - renew walkway and track	Fisher Road, Makora Reserve Accessway, Newton Reserve, Onetangi Sports Park (Rangihoua), Piritaha Esplanade Reserve, Te Uri Karaka Te Waera Reserve, Te Whau Esplanade Reserve 1, Hekerua Bay Reserve, Wharf Road Wilma Road Walkway Structures Renewals. This project is carried-over from the 2016/17 programme (previous ID 3542).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 75,000	In progress	Green	<p>Current Status: The contract has been awarded</p> <p>Next Steps: Pre-construction meeting is to be held upon completion of the signing of the contract</p>
3236	CF: Investigation and Design	Waiheke - install water supply in 4 Waiheke parks	This project is carried forward from the 2016/2017 work programme, previous ID 4264	Q1	LDI: Capex	\$ 21,374	Completed	Green	<p>Current Status: Project completed</p> <p>Next Steps: None</p>

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2113	CF: Project Delivery	Waiheke - renew path and structures FY17-18	Hekerua Bay Reserve, Kuakarau Bay Forest, Musson Track, Omiha Tennis, Onetangi Beach Strand, Onetangi Sports Park (Rangihoua), Ostend Domain, Te Aroha Reserve Accessway, Te Matuku Stockyard Reserve, Te Whau Esplanade Reserve 1, Tin Boat Reserve, Trig Hill Farm Reserve, Trig Hill Walkways, Waikare Accessway Oneroa Beach Reserve, Waikare Reserve Accessway, Wharf Road Walkway Path and structure renewals. This project is carried-over from the 2016/17 programme (previous ID 3546).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 178,217	In progress	Green	<p>Current Status:</p> <p>Kuakarau Bay Forest - paths - Undertaking design and consents.</p> <p>Musson Track - pedestrian bridge and paths - Undertaking design and consents.</p> <p>Onetangi Beach Strand - retaining wall - Physical works complete.</p> <p>Onetangi Sports Park (Rangihoua) - pedestrian bridge, paths and fence - Physical works complete.</p> <p>Ostend Domain - fence bollard- Physical works complete.</p> <p>Te Matuku Stockyard Reserve - fences - Physical works complete.</p> <p>Tin Boat Reserve - paths - Undertaking design and consents.</p> <p>Trig Hill Farm Reserve - fence - Physical works complete.</p> <p>Waikare Access way Oneroa Beach Reserve -paths - Physical works complete.</p> <p>Waikare Reserve Access way - paths and handrails- Physical works complete.</p> <p>Wharf Road Walkway- paths - Currently in planning phase.</p> <p>Little Oneroa Bridge- Physical works complete. Code of Construction Compliance pending.</p>
3237	CF: Investigation and Design	Waiheke - Te Ara Hura - install directional signage	New directional signage to route out the Te Ara Hura trail This project is carried forward from the 2016/2017 work programme, previous ID 4382	Q1	LDI: Capex	\$ 3,664	Completed	Green	<p>Current status: Physical works were completed in June 2017</p> <p>Next steps:None</p>
3238	CF: Investigation and Design	Waiheke - Te Ara Hura - install interpretation signage	This project is carried forward from the 2016/2017 work programme, previous ID 4381	Q1;Q2;Q3;Q4	LDI: Capex	\$ 58,200	In progress	Green	<p>Current status: Meetings with iwi at various sites have been completed. Stories to be told have been agreed on. Background and detail underway.</p> <p>Next steps: Draft outlines will be presented to the local board for agreement and approval to proceed to detailed design and manufacture.</p>
3239	CF: Investigation and Design	Waiheke Croquet Club - renew green irrigation system	This project is carried forward from the 2016/2017 work programme, previous ID 4440	Q1;Q2;Q3;Q4	LDI: Capex	\$ 31,220	Approved	Green	<p>Current status : Initial site investigations show the bore was concreted over but can be restored.</p> <p>Next Steps: Further site investigations have been completed to confirm the costs to the local board for decision making and budget approval.</p>
2868	CF: Investigation and Design	Waiheke Island - parks quick response fund	Funding for miscellaneous parks items.	Q1;Q2;Q3;Q4	LDI: Capex	\$ 20,000	Approved	Green	<p>Current status: Minor capital projects are to be scoped.</p> <p>Next steps: Confirm with the local board a prioritised list of proposals to progress.</p>

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2114	CF: Investigation and Design	Waiheke Island Sports Club - renew play space	Renew playspace	Q2;Q3;Q4	ABS: Capex	\$ 7,000	Approved	Green	Current Status: The business case is underway. Next steps: Planning phase which will include the creation of a project plan.
2115	CF: Investigation and Design	Waiheke Island Sports Club - upgrade courts	Upgrade the sports club courts to ensure they are fit for purpose for users	Q1	LDI: Capex	\$ 10,000	Completed	Green	Current Status: These works are physically complete. Next steps: None.
1742	CF: Operations	Waiheke Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	Approved	Green	The new full facilities contract started on 1 July. The contractor has been proactive in edging pathways, maintaining playgrounds and mowing sports fields. The relatively high rainfall (e.g. July 120-149 per cent of norm) has presented some challenges, including preparing for the summer sports season. There has also been some ongoing challenges with security gates and litter bins, which staff are focusing on resolving. No significant operational building issues. Arboriculture: The beginning of the first quarter saw mobilisation of new contracts. A priority was ensuring requests for service were effectively managed, particularly after hours emergency response. Replacement tree planting was completed over July/August. Annual inspections of street and park trees has commenced which will inform proactive programmes of tree maintenance. Ecological Restoration: A key focus of the first quarter has been the commencement of site assessments and the preparation of restoration plans for sites of ecological high value, working with other council departments and understanding volunteer activity on sites.
2116	CF: Project Delivery	Waiheke North - renew eastern trails FY17-18	Church Bay Esplanade Reserve, Owhanake Matiatia Walkway, Owhanake Matiatia Walkway - Ocean View to Delamore via treatment plant, Owhanake Matiatia Walkway - Cable Bay to Owhanake coastal walkway, Te Awaawa O Makoha Path Renewals. This project is carried-over from the 2016/17 programme (previous ID 3548).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 397,750	In progress	Green	Current Status: Resource consents for all paths have been lodged. Next Steps: Await the outcome of the resource consent application. Prepare the tender documentation.
3271	CF: Project Delivery	Whittaker's Musical Museum Waiheke Island - Artworks Centre - renew HVAC systems	Installation of HVAC units and dehumidifiers This project is carried forward from the 2016/2017 work programme, previous ID 4512	Q1	ABS: Capex	\$ 98,000	Completed	Green	Current Status: Project complete

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Infrastructure and Environmental Services									
2038	I&ES: Environmental Services	Coastal Bird Survey for Local Dog Access Review	Coastal bird surveys to increase current knowledge of wildlife values in known recreational areas. This work will build on the results of the coastal bird survey project delivered in 2016/2017 to address the gaps identified in the survey. These areas include: <ul style="list-style-type: none"> • From Piemelton Bay to the eastern end of Onetangi Beach (Belle Terrace Foreshore Reserve) • From Palm Beach to Enclosure Bay (Great Barrier Foreshore Reserve) • Western end of Oneroa Beach, the coastal area traversed by Te Ara Hura • The western end of Blackpool Beach southwards to coastline below Te Huruhi Bay Reserve • Parts of Kennedy Point Reserve and Kennedy Point itself • Anzac Bay Reserve • Te Whau Point from O'Brien Road causeway to Kuakarau Bay 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 4,500	In progress	Green	A contractor has been organised in quarter one, and the survey will be taking place in the second half of October 2017.
720	I&ES: Healthy Waters	Little Oneroa Project - Waiheke Resources Trust	To continue to implement the Little Oneroa Action Plan	Q1;Q2;Q3;Q4	LDI: Opex	\$ 24,000	In progress	Green	The funding agreement was awarded in September 2017 to the Waiheke Resources Trust. Reporting to be changed to quarterly. The Action Plan implementation is underway.
2015	I&ES: Environmental Services	Pest management - community delivered projects (align with regional priorities and national initiatives)	To coordinate pest management on Waiheke Island with the community to ensure biodiversity values are protected and enhanced. To support regional programmes and to support delivery of the Waiheke Island's community pest free aspirations.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	Staff have been working with Waiheke community groups to better understand the current ecological restoration gaps and to provide guidance to the local board on how they can better support community capacity building through delivery of this budget. A local board workshop was held on the 7 September 2017 to discuss funding allocations. Staff have also completed a mapping exercise on Waiheke ecological restoration activity to help inform related discussions. They are working with private landowners and Forest and Bird members to design a community-delivered pest control project for a giant kokopu protection project at Awaawaroa wetland. This work will continue in quarter two.
Libraries									
1339	CS: Libraries & Information	Celebrating cultural diversity and local communities - Waiheke	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Headland Sculpture on the Gulf collaboration, Waiheke Walking Festival, Hauraki Classroom and the Waiheke Local History project starting with Ostend. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Heritage month "From Waterways to Motorways" will include displays focussing on the ferry history of Waiheke and Waiheke street names. A continuous screen presentation and a workshop on "Finding family with DNA" were featured during family history month. New Zealand author Elspeth Sandys shared insight into her writing life. The event "Song and Poetry Love Jam" had close to 90 participants. Hauraki classroom had two events; Morehu Wilson spoke on "Breath of the North Wind - stories of the Hauraki Gulf" and Dr Mike Joy spoke on "The state of water in New Zealand", with 120 attendees over both events.

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1337	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Waiheke	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Māori Language week this year was celebrated with a bilingual storytime and a display.
1334	CS: Libraries & Information	Children and Youth engagement - Waiheke	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The July school holidays theme was "What Lies Beneath" and we had three events with 150 attendees and "do anytime" activities available at other times. Preparation is underway for the October holiday programme "Survive 24".
1332	CS: Libraries & Information	Information and lending services - Waiheke	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Borrowing of physical materials has decreased eight percent compared to the same quarter last year. Regionally electronic issues have grown making up 12 percent of items borrowed.
1338	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Waiheke	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, and Makerspace sessions. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Highlights include three Waiheke Island Coaches Collective workshops, a monthly library youth gaming club, the library teen photography club, a communication design workshop from Lisa Waldner. Tracey Sullivan overseas guest ran a poetry workshop "This island is made of voices". Regular Book a Librarian sessions included FindMyPast, Family history online, introduction to mobiles, One Touch, transferring photographs from a phone to computer and e-books.
1331	CS: Libraries & Information	Library hours of service - Waiheke	Provide library service at Waiheke Library for 56 hours over 7 days per week.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 328,892	In progress	Green	Library visits have decreased compared to the same quarter last year, inline with a decrease in borrowing.
1333	CS: Libraries & Information	Preschool programming - Waiheke	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, and outreach to the local Marae and early childhood education providers. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	We have delivered 25 Wriggle and Rhyme and Storytime sessions for 565 participants. Outreach visits have been made to 6 preschools, kohanga and early childhood centres with 140 children and teachers in attendance. On a monthly basis we provide books to Piritahi childcare and Beginnings Early Learning centre.
1335	CS: Libraries & Information	Summer reading programme - Waiheke	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q2;Q3	ABS: Opex	\$ -	In progress	Green	Planning for this year's summer reading programme Kia Māia te Whai / Dare to Explore is underway. The theme is "Get Wild About Reading" and builds on previous years' programming with strong bicultural and conservation themes. The programme will run from December 2017 to the end of January 2018.

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1336	CS: Libraries & Information	Supporting customer and community connection - Waiheke	Provide programmes that facilitate customer connection with the library and community including Wai Talk collaboration. Provide community space for use at Waiheke Library. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Use of the library has ranged from Advanced and Special voting for the General Election, to many community organizations including: a community life-saving group, the CNW, WISI, memory loss support group, two library book clubs, a craft group, hospice training, the Swimming Pool Committee held meetings and a public information evening, Waiheke chess club, the La Leche League, WAL Akina workshop for not for profits. Hinemoa Elder's book collection for Fijian schools generated a lot of public interest.
Parks, Sport and Recreation									
789	CS: PSR: Park Services	Matiatia parks: Implementing a parks related Matiatia Gateway Masterplan	Parks related projects to be planned and delivered in the Matiatia area	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	Awaiting scope/documentation Survey results from engagement work completed have been compiled and summarised. Next steps will include progressing discussions with Ngati Paoa, identifying possible projects, developing business cases, engaging specialists and further public consultation.
793	CS: PSR: Park Services	Waiheke area: Parks strategic fund	Operational funding for parks related projects across Waiheke	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Options for projects to be delivered with this budget have been work shopped with the local board. Staff are refining options and seeking cost estimates for project discussed. Workshops seeking final board approval will be held in in Q2.
1397	CS: PSR: Active Recreation	Waiheke Recreation Centre: Community access grant 2017/2018	Providing community access grant to the Waiheke Recreation Centre Trust at Waiheke High School to enable community access to the Waiheke Recreation Centre and support maintenance of the facility. Funding will be determined by the Governing Body. The Local board will be responsible for setting and monitoring Key Performance Indicators.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 80,000	In progress	Green	Funding Agreements including the outcomes and KPIs defined by the relevant local boards will be drafted and sent to the Waiheke Recreation Centre for approval and signature before the release of the funding.
791	CS: PSR: Park Services	Waiheke: Ecological restoration community partnership programme	Volunteer management and motivation for wetland restoration at Rangihoua, Te Matuku, Te Whau and Matiatia aligned using a community empowered approach in partnership with community, schools and visitors. This will include the Beach Ambassador programme.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 150,000	In progress	Green	All projects in the funding agreement with the Waiheke Resources Trust (WRT) work plan has been reviewed and approved by Infrastructure and Environmental Services. Site visits have been made to Rangihoua, Te Whau, Matiatia and Te Matuku projects, with the current status of the projects reviewed and a project plan outlining what will be achieved in the work programme over the next 12 months developed. The WRT Service Agreement has been finalised was issued through the contract system in the last week of September.
1930	CS: PSR: Park Services	Waiheke: Ecological volunteers and environmental programme FY17/18	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events •Plant and animal pest eradication •Mangrove removal •Litter removal	Q1;Q2;Q3;Q4	LDI: Opex	\$ 8,000	In progress	Green	Onetangi Beach has been planted with dune plants (spinifex). Friends of McKenzie Reserve have been supported with the purchase of tools for their working bees. Planning is underway for a coordinated approach to weed control and reserve restoration with volunteers at Alison Park coordinated by a joint working group with Waiheke Resources Trust and Friends of Alison Park. Plants have been purchased for the Palm Beach dune planting scheduled for May/June 2018. Planning for planting and ecological restoration is underway with the Friends of Newton Reserve.
1947	CS: PSR: Active Recreation	Waiheke: Swimming pool contribution	Contribution towards the development of a swimming pool on Waiheke Island	Q1;Q2;Q3;Q4	LDI: Opex	\$ 100,000	In progress	Green	Sport and Recreation staff have been liaising with Local Board members and meetings held with Ministry Of Education to discuss potential location between primary and secondary schools. A meeting with architects is scheduled for 28 September to discuss options.
792	CS: PSR: Park Services	Waiheke: Walking and cycling promotion	Empowered communities approach delivering the promotion of walking and cycling on the island	Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Walking Festival planning work is underway. Options prepared and discussed with the local board on ideas for increasing opportunities for cycling on the island. Options to be refined and programme to be drafted in Q2.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary
Community Facilities: Community Leases										
1540	CF: Community Leases	Artworks Theatre Inc	Renewal of lease for 2 Korora Road, Oneroa. First renewal due 3 August 2017. One further renewal of five years	Q1	30/09/2022	\$ 1.00	\$ -	Completed	Green	Completed
1541	CF: Community Leases	Catherine Mitchell Arts Centre Inc	Renewal of lease for 32 Putiki Road, Ostend due 31 March 2018. One right of renewal final expiry 31 March 2023	Q4	31/03/2023	\$ 1.00	\$ -	Approved	Green	Renewal is not due until 31 March 2018. This will be addressed in quarter four
1542	CF: Community Leases	Waiheke Island Rugby Club Inc	Renewal of lease for 133-165 Onetangi Rd, Waiheke due 31 August 2017. One right of renewal of five years final expiry 31 August 2022.	Q2	31/08/2022	\$ 1.00	\$ -	Approved	Green	The renewal application is to be sent to the Waiheke Island Rugby Club and the renewal of lease progressed.
1543	CF: Community Leases	Waiheke United Association Football Club Inc	Renewal of lease for 133-165 Onetangi Rd, Waiheke due 31 August 2017. One right or renewal final expiry 31 August 2022.	Q2	31/08/2022	\$ 1.00	\$ -	Approved	Green	The renewal application is to be sent to the Waiheke United Association Football Club Inc and the renewal of lease progressed.
1544	CF: Community Leases	Citizens Advice Bureau - Waiheke	Renewal of lease 141 Ocean View Road due 30 June 2018. Two rights of renewal of three years each to coincide with strategic relationship agreement and funding agreement.	Q4		\$ 500.00	\$ -	Approved	Green	Multi premises lease has been drafted and provided to Auckland Citizens Advice Bureaux the umbrella for Citizens Advice Bureaux's across the region. This was sent 11 July 2017 and is for their review and if in order, execution. We await their response.
1545	CF: Community Leases	Waiheke Sports Club	New lease for 43 Causeway Rd Ostend - final expiry 28 February 2018.	Q2	28/02/2018	\$ -	\$ -	Approved	Green	A new lease application is to be sent to the group. This will be done in quarter two
1546	CF: Community Leases	Waiheke Youth Centre Trust	Renewal lease at Surfdale Hall, 6 Hamilton Road, Waiheke due 31 January 2012 and 31 January 2017. Final expiry 31 January 2022	Q2	31/01/2022	\$ 250.00	\$ 250.00	Approved	Green	Site visit and contact with group to be arranged in quarter two.

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary
1547	CF: Community Leases	Piritahi Marae Trust	Renewal lease at Te Huruhi Bay Reserve, Tahatai Road, Blackpool due 1 July 2015. Two rights of renewal final expiry 1 July 2025.	Q1;Q2	30/06/2025	\$ 500.00	\$ 500.00	In progress	Green	Site visit and contact with the group to be arranged. Once completed a report on the renewal will follow.
1548	CF: Community Leases	Waiheke Island Riding Club Inc.	Lease renewal due 31 July 2014. One right of renewal final expiry 31 July 2019.	Q2	31/07/2019	\$ 500.00	\$ 500.00	Approved	Green	Discussions to be held with the group about renewing the lease.
1549	CF: Community Leases	The Scout Association of NZ - Waiheke Sea Scouts	Putiki Foreshore Reserve, Shelly Beach Road, Surfdale. Review of occupation agreement is required as the lease was issued in 2007. The status of the work needs additional work.	Q3		\$ 250.00	\$ 250.00	Approved	Green	The local board have approved the classification of part of the Putiki Foreshore Reserve to recreation. This will allow the lease to the Waiheke Sea Scouts to be progressed. Iwi consultation is underway. A lease report to the board will be progressed once this process is completed.
1550	CF: Community Leases	Waiheke Adult Literacy Inc	New lease to occupy 2 Korora Road, Oneroa. It is a priority issue for staff to complete the lease.	Q1	24/05/2016	\$ 1.00	\$ 25.00	Completed	Green	Completed
1551	CF: Community Leases	Waiheke Boating Club Inc	New lease Ostend Reserve Causeway Road. There is an issue with land classification to be resolved as part of process.	Q4		\$ 0.10	\$ 0.10	Approved	Green	The lease advisor has been in contact with the group. A site visit is to be arranged.
1552	CF: Community Leases	Waiheke Island Historical Society Inc	Renewal Lease at Onetangi Sports Park/Rangihoua Park due 3 June 2017. One right of renewal with final expiry 30 June 2022.	Q1	20/02/2023	\$ 1.00	\$ 1.00	Completed	Green	Completed.