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## Howick Local Board

### OPEN MINUTES

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Minutes of a meeting of the Howick Local Board held in the Howick Local Board Meeting Room, Pakuranga Library Complex, 7 Aylesbury Street, Pakuranga on Monday, 11 December 2017 at 6.00pm.

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#### **PRESENT**

<b>Chairperson</b>	David Collings
<b>Deputy Chairperson</b>	Katrina Bungard
<b>Members</b>	Garry Boles
	Jim Donald, JP
	John Spiller
	Mike Turinsky
	Adele White
	Bob Wichman
	Peter Young, JP

#### **ABSENT**

#### **ALSO PRESENT**

#### **IN ATTENDANCE**

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**1 Welcome**

The Chair opened the meeting and welcomed everyone.

**2 Apologies**

There were no apologies.

**Secretarial note:** *Apology from Councillor Quax and Councillor Stewart for absence on Council business.*

**3 Declaration of Interest**

Member Turinsky declared a conflict of interest in his association with the Cession Community Trust Item 15 – Howick Local Grant Round Two and Quick Response Round One 2016/17 and took no part in the discussion or voting on the matter.

**4 Confirmation of Minutes**

Resolution number HW/2017/201

MOVED by Chairperson D Collings, seconded by Member A White:

**That the Howick Local Board:**

- a) **confirm the ordinary minutes of its meeting, held on Monday, 20 November 2017, as a true and correct record.**

**CARRIED**

**5 Leave of Absence**

There were no leaves of absence.

**6 Acknowledgements**

There were no acknowledgements.

**7 Petitions**

There were no petitions.

**8 Deputations**

There were no deputations.

**9 Public Forum**

**9.1 Public Forum - Transport**

Dorothy Brockett was in attendance to speak to the board about transport.

Resolution number HW/2017/202

MOVED by Chairperson D Collings, seconded by Member A White:

**That the Howick Local Board:**

**thank Dorothy Brockett for her attendance.**

**CARRIED**

**9.2 Public Forum - Pakurange Counselling Centre**

Ken Fraser was in attendance to thank the board.

Resolution number HW/2017/203

MOVED by Chairperson D Collings, seconded by Member J Donald:

**That the Howick Local Board:**

**thank Ken Fraser for his attendance.**

**CARRIED**

**10 Extraordinary Business**

There was no extraordinary business.

**11 Notices of Motion**

There were no notices of motion.

**12 Chairperson's Report**

Resolution number HW/2017/204

MOVED by Member J Spiller, seconded by Deputy Chairperson K Bungard:

**That the Howick Local Board:**

- a) **delegate authority for the urgent decision-making process to cover the absence of the Deputy Chair, to Member Adele White for the month of January 2018.**

**CARRIED**

**13 Councillor Update**

There were no Councillor Update's.

**14 Auckland Transport Update - December 2017**

Resolution number HW/2017/205

MOVED by Member J Donald, seconded by Member B Wichman:

**That the Howick Local Board:**

- a) **note the Auckland Transport Update – November 2017 report.**
- b) **request Auckland Transport provide an update on poor quality road sealing on Kilkenny Drive.**
- c) **request Auckland Transport an update on the enforcement plan on Cascades Road from Botany Road to Aviemore Drive.**

**CARRIED**

**15 Howick Quick Response Round One 2017/2018 grant applications**

Member Turinsky declared a conflict of interest in his association with the Cession Community Trust, Item 15 – Howick Local Grant Round Two and Quick Response Round One 2016/17, application QR1807-120 and QR1807-129, and took no part in the discussion or voting on the matter.

Resolution number HW/2017/206

MOVED by Chairperson D Collings, seconded by Member A White:

**That the Howick Local Board:**

- a) **agree to fund, part-fund or decline each application in this round, listed in Table One below:**

**Table One: Howick Quick Response Round One 2017/2018 applications**

<b>Application No.</b>	<b>Organisation Name</b>	<b>Project</b>	<b>Total Requested</b>	<b>Fund, Part-Fund or Decline</b>
QR1807-101	Sunnyhills Primary School	Towards the maintenance costs for Sunnyhills School to open the pool for community usage outside of school hours.	\$3000.00	\$3000.00
QR1807-102	Howick College	Towards accommodation for Howick College rowers to attend the North Island championships at Lake Karapiro on 20 January 2018.	\$2280.00	Decline as insufficient evidence of benefits to the wider community
QR1807-104	Auckland Cambodian Youth and Recreation Trust	Towards volunteer costs for the Cambodian radio programme on Access Radio.	\$3000.00	\$1500.00
QR1807-105	Peniamina Faimasasa	Towards sport tournament supplies and prizes for the "Auckland Samoa Soccer 7s" tournament on 11 October 2017.	\$2000.00	Ineligible as event has already occurred
QR1807-106	Inner Wheel of Howick	Towards clothing, toiletries and other requirements for the children attending "STAND," previously named the Pakuranga Health Camp.	\$1000.00	\$629.00
QR1807-107	Mellons Bay School Board of Trustees	Towards general running and maintenance costs of water, chemicals and	\$2000.00	\$2000.00

		general maintenance costs for the school pool.		
QR1807-109	The Uxbridge Community Projects Incorporated	Towards technical support for the production, "Roots" including marketing, tutor fees and materials to support the celebration of Chinese New Year.	\$2868.00	\$1500.00
QR1807-111	The Friendly Bear Makers Club	Towards fur fabric and materials for the making of trauma teddys for children and elderly being transported in an ambulance.	\$1000.00	\$1000.00
QR1807-112	Multiple Sclerosis Society of Auckland and the North Shore Incorporated	Towards weekly hire of the Lloyd Elsmore Pool for hydrotherapy for people with Multiple Sclerosis living in the Howick area.	\$616.00	\$616.00
QR1807-113	Anchorage Park School	Towards the cost of the school pool to be open to the community for the period 1 January to 2 February 2018 (school holidays), weekends and after school hours (from 3 February to 13 April 2018).	\$1500.00	\$1500.00
QR1807-115	Pakuranga Baptist Church	Towards costs of equipment hire, free food for children and publicity for the Family Fun Day on 3 March 2018.	\$1700.00	\$1000.00
QR1807-118	Riverhills School Board of Trustees	Towards publicity and promotion, staging, lighting, sound, photographer fees, entertainment and activities for the "Riverhead 50th Jubilee" on 19 May 2018.	\$2576.00	\$1000.00
QR1807-119	Deaf Wellbeing Society Incorporated	Funding towards a coordinator for the art and craft lessons at the Deaf Wellbeing Centre in Epsom for deaf people living in	\$2800.00	\$1250.00

		Howick.		
QR1807-120	Cession Community Trust Board	Towards the Easter hunt, Halloween Carboot Party and Christmas on the Lawn events including advertising, supplies and staging in 2018.	\$2420.00	\$1500.00
QR1807-123	Youth and Community Development Trust	Towards a neighbours day event at Blundell Park in Howick on 25 March 2018.	\$1987.00	\$1500.00
QR1807-125	Macleans Primary School	Towards the running costs of the school pool to allow for community use.	\$3000.00	\$3000.00
QR1807-126	Dance Therapy New Zealand	Towards programme delivery costs including therapist and assistant fees, supervision, programme coordination and venue hire for children with autism at Te Tuhi from 21 February to 27 June 2018.	\$2992.00	\$2992.00
QR1807-127	Pakuranga Athletics Club Incorporated	Towards a junior athletics track and open field day at Lloyd Elsmore Park on 11 February 2018.	\$2711.00	\$1500.00
QR1807-129	Cession Community Trust	Towards hiring lights for the "Stations of the Cross" Easter Art Exhibition.	\$800.00	\$800.00
QR1807-130	Owairoa Primary School	Towards the development of a sensory room at the Owairoa Primary School, including furniture	\$4299.00	\$1000.00
QR1807-131	Life Education Trust Counties Manukau	To purchase take home workbooks for the Life Education programme in schools.	\$3000.00	Decline as project has already been funded this financial year.
QR1807-132	Auckland Seniors Support and Caring Group Incorporated	Towards performance fees, food and venue expenses for the Chinese Spring Festival on 15	\$1000.00	\$800.00

		February 2018 at Te Tuhi in Pakuranga.		
QR1807-133	PF Bacino Moore	Towards materials for the #IAMREAL cabinet painting project 2018 for Chorus boxes in the Howick area.	\$2022.00	\$2022.00 To be reimbursed after completion of the project.
		<b>Total requested</b>	<b>\$50,571</b>	<b>\$30,109.00</b>

**CARRIED**

MOVED by Chairperson D Collings, seconded by Member A White:

**That the Howick Local Board:**

- b) agree to fund, part-fund or decline each application in this round, listed in Table Two below:

**Table Two: Howick Local Grants Round Two 2017/2018 deferred applications**

Application Number	Organisation Name	Project	Total Requested	Fund, Part-Fund or Decline
LG1807-212	The Uxbridge Community Projects Incorporated	Towards costs for an outdoor art installation in the Fencible Walk from 10 to 14 May 2018 for the Veronica Herber art installation.	\$4,300.00	\$1000.00 Pending land owner approval.
LG1807-221	Sunny Hills Tennis Club Incorporated	Towards the coaching fees for the junior coaching program for Term One 2018 for children aged five to 18 years.	\$5,000.00	Application withdrawn
LG1807-222	Howick and Districts Historical Society Incorporated	Towards replacement of the Pakuranga Highway signage for the Howick Historical Village.	\$16,556.00	Deferred
		<b>Total</b>	<b>\$25,856</b>	<b>\$1000.00</b>

**16 Howick Information Service Review 2017**

Resolution number HW/2017/207

MOVED by Member G Boles, seconded by Chairperson D Collings:

**That the Howick Local Board:**

- a) receive and support the findings of the Howick Information Centre Review and Community Needs Assessment Report, November 2017, completed by Mobius Research and Strategy (attachment A).
- b) support the continued delivery of current Howick Information Services pending receipt of a future options report in March 2018.

**CARRIED**



**17 New Road Name Approval for the residential subdivision by Jim Rolfe at 38 Colmar Road, Mellons Bay**

This report was withdrawn.

**18 New Road Name Approval for the residential subdivision by Leading Developments Limited at 443A Ormiston Road, Flat Bush.**

Resolution number HW/2017/208

MOVED by Chairperson D Collings, seconded by Member B Wichman:

**That the Howick Local Board:**

- a) **approve the road name 'Tamure Road' be applied to the extension of the existing 'Tamure Road'.**
- b) **pursuant to section 319(1)(j) of the Local Government Act 1974, approves the road names 'Hariata Street,' 'Arahanga Road' and 'Taketonga Road' proposed by the applicant, for the new roads created by way of subdivision at 443A Ormiston Road, Flat Bush.**

**CARRIED**

**19 Resolution number HW/2017/209**

MOVED by Chairperson D Collings, seconded by Member B Wichman:

**That the Howick Local Board:**

- a) **revoke 'Toetoe Lane' from resolution HW/2017/186a, from the 16 October 2017 meeting.**

**CARRIED**

MOVED by Chairperson D Collings, seconded by Member B Wichman:

- b) **pursuant to section 319(1)(j) of the Local Government Act 1974, approves the road name 'Taketake Lane' for the new road created by way of subdivision at 83 Thomas Road, Flat Bush.**

MOVED by Member J Spiller, seconded by Member A White:

Moved an amendment to the original recommendation as follows:

That the Howick Local Board:

- b) **pursuant to section 319(1)(j) of the Local Government Act 1974 approves the road name 'Tairanga Lane' for the new road created by way of subdivision at 83 Thomas Road, Flat Bush.**

The amendment was put and declared **CARRIED**

The Chairperson put the substantive motion:

Resolution number HW/2017/210

MOVED by Member J Spiller, seconded by Member A White:

**That the Howick Local Board:**

- b) **pursuant to section 319(1)(j) of the Local Government Act 1974 approve the road name 'Tairanga Lane' for the new road created by way of subdivision at 83 Thomas Road, Flat Bush.**

The substantive motion was declared **CARRIED**

**20 Mangemangeroa Reserve & Valley Walkway - Concept Plan Development**

Resolution number HW/2017/211

MOVED by Chairperson D Collings, seconded by Deputy Chairperson K Bungard:

**That the Howick Local Board:**

- a) **allocate \$55,000 of Locally Driven Initiatives opex funding to develop a strategic assessment and concept plan to guide development of Mangemangeroa Reserve and Valley Walkway.**

**CARRIED**

**21 Endorsement of the Howick Youth Spaces Feasibility Study**

Resolution number HW/2017/212

MOVED by Member M Turinsky, seconded by Member A White:

**That the Howick Local Board:**

- a) **endorse the Howick Youth Spaces Feasibility Study by Co-Creationz.**
- b) **note that the \$30,000 carried forward from the ‘youth participation in council decision making and youth-led initiatives’ 2016/2017 budget and the \$30,000 from the same budget for financial year 2017/2018 will be used to implement phase one of the study’s recommendations.**

**CARRIED**

**22 Revising the local board Standing Orders**

Resolution number HW/2017/213

MOVED by Chairperson D Collings, seconded by Member B Wichman:

**That the Howick Local Board:**

- a) **adopt the standing orders detailed in Attachment A to the agenda report, entitled “Auckland Council Standing Orders of the Local Board”, in replacement of its current standing orders.**

**CARRIED**

**23 Decision making allocation**

Resolution number HW/2017/214

MOVED by Chairperson D Collings, seconded by Deputy Chairperson K Bungard:

**That the Howick Local Board:**

- a) **endorse the proposed allocation of non-regulatory decision-making as attached to this report.**

**CARRIED**

**24 10-year Budget 2018-2028 consultation**

Resolution number HW/2017/215

MOVED by Member A White, seconded by Member M Turinsky:

**That the Howick Local Board:**

- a) agree, subject to approval by the governing body, to hold the following spoken interaction events during the consultation period:
  - i) Have Your Say, The Picton Centre, Howick - 15 March 2018 6-8pm
  - ii) Have Your Say, Kotahi Community Centre, Botany – 22 March 2018 6-8pm
  - iii) Have Your Say, Howick Local Board meeting room – 28 March 2018 6-8pm
- b) delegate to the following elected members and staff the power and responsibility to hear from the public through “spoken/NZ sign language interaction” in relation to the local board agreement at the council’s public engagement events during the consultation period for the 10-year Budget 2018-2028:
  - i) Local Board Members and Chair
  - ii) General Manager Local Board Services, Local Board Relationship Manager, Local Board Senior Advisor, Local Board Advisor
  - iii) any additional staff approved by the General Manager Local Board Services or the Chief Financial Officer
- c) adopts Attachment A local content for consultation and Attachment B local supporting information for consultation, including their key advocacy project (as attached).
- d) delegates authority to the local board chair to approve any final minor changes required following review by council’s legal team and/or Audit NZ, of the local consultation content for the 10-year Budget 2018-2028 prior to publication, including online consultation content, and should any changes be made they are to be reported to the next business meeting.

**CARRIED**

**Attachments**

- A Local content for consultation
- B Local supporting information for consultation

**25 Local board feedback on rates remission and postponement policy review**

Resolution number HW/2017/216

MOVED by Chairperson D Collings, seconded by Member M Turinsky:

**That the Howick Local Board:**

- a) resolve to retain the status quo (Option 2), that legacy remission and postponements schemes continue unchanged.

**CARRIED**

**26 Urgent Decisions - Howick Village Business Association and The Howick & District Historical Society Grant Applications and Amendment of the Auckland Transport Election Signs Bylaw**

Resolution number HW/2017/217

MOVED by Member B Wichman, seconded by Member M Turinsky:

**That the Howick Local Board:**

- a) **note the urgent decision made on 15 November 2017 (Attachment A), 17 November (Attachment B) and 6 November 2017 (Attachment C).**

**CARRIED**

**27 Governance Forward Work Calendar**

Resolution number HW/2017/218

MOVED by Chairperson D Collings, seconded by Member A White:

**That the Howick Local Board:**

- a) **note the Howick Local Board Governance Forward Work Calendar.**

**CARRIED**

**28 Workshop Records**

MOVED by Chairperson D Collings, seconded by Member A White:

**That the Howick Local Board:**

- a) **note the workshop records for workshops held on 8, 9, 15, 16, 22 & 23 November 2017.**

**29 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

7.00pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE HOWICK LOCAL BOARD  
HELD ON

**DATE:.....**

**CHAIRPERSON:.....**