

## **Puketāpapa Local Board**

### **OPEN MINUTES**

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Minutes of a meeting of the Puketāpapa Local Board held in the Waikowhai Room, Fickling Convention Centre, 546 Mt Albert Road, Three Kings on Thursday, 14 December 2017 at 4.00pm.

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#### **PRESENT**

<b>Chairperson</b>	Harry Doig
<b>Deputy Chairperson</b>	Julie Fairey
<b>Members</b>	Anne-Marie Coury
	David Holm
	Shail Kaushal
	Ella Kumar, JP

#### **ALSO PRESENT**

Governing Body member	Clr Cathy Casey
Albert-Eden LB member	Lee Corrick

#### **ABSENT**

Governing Body Member	Clr Christine Fletcher	(with apology)
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**1 Welcome**

Chairperson, Harry Doig, delivered the welcome message.

**2 Apologies**

There were no apologies.

**3 Declaration of Interest**

There were no declarations of interest.

**4 Confirmation of Minutes**

Resolution number PKTPP/2017/209

MOVED by Chairperson H Doig, seconded by Member S Kaushal:

**That the Puketāpapa Local Board:**

- a) **confirm the ordinary minutes of its meeting, held on Thursday, 16 November 2017, as a true and correct.**

**CARRIED**

**5 Leave of Absence**

**5.1 Leave of Absence - Shail Kaushal**

Resolution number PKTPP/2017/210

MOVED by Chairperson H Doig, seconded by Member A-M Coury:

**That the Puketāpapa Local Board:**

- a) **approve a request for leave of absence for the period 5 February to 17 March 2018 from Member S Kaushal.**

**CARRIED**

**6 Acknowledgements**

**6.1 YMCA Lynfield Youth & Leisure Auckland - Community Excellence Award winner**

Resolution number PKTPP/2017/211

MOVED by Deputy Chairperson J Fairey, seconded by Member S Kaushal:

**That the Puketāpapa Local Board:**

- a) **acknowledge and congratulate the YMCA Lynfield for its Community Excellence Award in the New Zealand Exercise Industry Awards held on 25 November 2017. The award recognises the contribution it has made to the health and wellness of Auckland's Lynfield and Mt Roskill communities through exercise and fitness.**

**CARRIED**

## 6.2 Travelwise Awards

Resolution number PKTPP/2017/212

MOVED by Chairperson H Doig, seconded by Member E Kumar:

**That the Puketāpapa Local Board:**

- a) **acknowledge and congratulate the schools who received an award in Auckland Transport's annual Travelwise celebration held in November 2017 as follows:**

School	Award
Hillsborough School	Gold
Royal Oak School	Gold
May Road School	Silver
Mt Roskill Primary School	Silver
Waikowhai Intermediate 7 - 8	Silver
Waikowhai Primary School	Bronze
Wesley Intermediate 7 - 8	Bronze
Three Kings School	Bronze

**CARRIED**

## 7 Petitions

There were no petitions.

## 8 Deputations

There were no deputations.

## 9 Public Forum

### 9.1 Public Forum - Age Concern Auckland

Kevin Lamb, CEO, was in attendance to address the meeting regarding Age Concern Auckland services, issues and trends in the last year, with a focus of how it envisages working with the local board to empower vulnerable older Aucklanders.

(A powerpoint presentation was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.)

Resolution number PKTPP/2017/213

MOVED by Chairperson H Doig, seconded by Member D Holm:

**That the Puketāpapa Local Board:**

- a) **thank Kevin Lamb for his presentation regarding Age Concern Auckland services and receive the presentation.**

**CARRIED**

### Attachments

- A 14/12/2017 Puketāpapa Local Board meeting Item 9.1 Public Forum: Age Concern Auckland - presentation

## 10 Extraordinary Business

There was no extraordinary business.

**11 Notices of Motion**

There were no notices of motion.

*Secretarial Note: Item 12 was taken after Item 26 (5.50pm)*

**12 Albert-Eden-Roskill Governing Body Members Update**

Resolution number PKTPP/2017/214

MOVED by Deputy Chairperson J Fairey, seconded by Chairperson H Doig:

**That the Puketāpapa Local Board thank Governing Body Member Cathy Casey for her update.**

**CARRIED**

*The order of business resumed at Item 27: Consideration of Extraordinary Items*

**13 Chairperson's Report, December 2017**

Resolution number PKTPP/2017/215

MOVED by Chairperson H Doig, seconded by Deputy Chairperson J Fairey:

**That the Puketāpapa Local Board receive the Chair's Report for December 2017.**

**CARRIED**

**14 Board Member Reports**

**14.1 Ella Kumar**

Resolution number PKTPP/2017/216

MOVED by Member E Kumar, seconded by Chairperson H Doig:

**That the Puketāpapa Local Board receive the member report for December 2017.**

**CARRIED**

**14.2 David Holm**

Resolution number PKTPP/2017/217

MOVED by Member D Holm, seconded by Chairperson H Doig:

**That the Puketāpapa Local Board:**

- a) **receive the member report for December 2017.**
- b) **request Auckland Council seek input from local boards into any government review of deep sea oil exploration and production proposals in order to help prevent consequent risks of pollution of the Manukau Harbour, Hauraki Gulf and neighbouring coastlines.**

**CARRIED**

**14.3 Julie Fairey**

Resolution number PKTPP/2017/218

MOVED by Deputy Chairperson J Fairey, seconded by Chairperson H Doig:

**That the Puketāpapa Local Board receive the member report for December 2017.**

**CARRIED**

**14.4 Shail Kaushal**

Resolution number PKTPP/2017/219

MOVED by Member S Kaushal, seconded by Chairperson H Doig:

**That the Puketāpapa Local Board receive the member report for 13 September to 4 December 2017.**

**CARRIED**

**14.5 Anne-Marie Coury**

Resolution number PKTPP/2017/220

MOVED by Member A-M Coury, seconded by Chairperson H Doig:

**That the Puketāpapa Local Board receive the member report for December 2017.**

**CARRIED**

**15 Auckland Transport November 2017 Report**

Resolution number PKTPP/2017/221

MOVED by Member D Holm, seconded by Member A-M Coury:

**That the Puketāpapa Local Board:**

- a) receive the Auckland Transport Report for December 2017.
- b) request Auckland Transport to provide a rough order of costs for measures to improve the capacity and quality of bus shelter facilities on Mt Eden Road opposite Three Kings School prior to the installation of a neighbourhood interchange project.

**CARRIED**

**16 Puketāpapa Quick Response, Round One 2017/2018 Grant Applications**

Resolution number PKTPP/2017/222

MOVED by Chairperson H Doig, seconded by Member S Kaushal:

**That the Puketāpapa Local Board:**

- a) agree to fund, part-fund or decline each application in Puketāpapa Quick Response, Round One, listed in Table One.

Applicant	Main focus	Requesting funding for	Amount requested	Amount Granted
Mt Roskill Baptist Church (QR1815-101)	Events	Hiring of Bouncy Castles, Inflatable Boxing Ring, Preschool Ride On toys and Gazebos for Light Party	\$750.00	\$750.00
		<b>Total</b>	<b>\$750.00</b>	<b>\$750.00</b>

- b) decline the Auckland Somali Community Association Inc application, originally approved 15/06/17 for \$3,600 towards venue hire (PKT2017/109) and resubmitted to cover other costs due to unclear community benefits being identified. The

applicant is directed to work with officers to submit a well-developed grant application in 2018.

**CARRIED**

**17 Approval of the 'Becoming a Low Carbon Community: An Action Plan' for the Puketāpapa Local Board**

Rebecca Hayden, Low Carbon Specialist, Carolyn Cox, Senior Low Carbon Specialist, and Jaimee Maha, Team Leader Relationship Advisory, were in attendance to speak to this item.

Resolution number PKTPP/2017/223

MOVED by Deputy Chairperson J Fairey, seconded by Member D Holm:

**That the Puketāpapa Local Board:**

- a) **approve the 'Becoming a Low Carbon Community: An Action Plan for the Puketāpapa Local Board', subject to the amendments outlined in the version tabled at the meeting, and the addition of the chair's introductory message.**
- b) **note that the implementation and timing of projects described in the document is subject to further development and the availability of funding.**
- c) **approve \$10,000 currently allocated for low carbon plan implementation in the 2017/2018 budget for the establishment of a 'low carbon network' as outlined in the memo tabled.**
- d) **thank officers, Rebecca Hayden, Carolyn Cox and Jaimee Maha for their attendance.**

**CARRIED**

**Attachments**

- A 14/12/2017 Puketapapa Local Board meeting Item 17: Approval of the 'Becoming a Low Carbon Community: An Action Plan' for the Puketapapa Local Board - Memo dated 8 December 2017 from Infrastructure & Environmental Services

**18 10-year Budget 2018-2028 consultation**

**Mary Hay, senior local board advisor - Puketāpapa, was in attendance to speak to this item.**

The Chairperson put the substantive motion in parts

Resolution number PKTPP/2017/224

MOVED by Chairperson H Doig, seconded by Member A-M Coury:

**That the Puketāpapa Local Board:**

- a) **agree, subject to approval by the Governing Body, to hold the following spoken interaction event during the consultation period:**
  - i) **Drop-in Have Your Say event on Thursday 22 March 6-8pm (Lynfield Room, Fickling Centre)**
- b) **delegate to the following elected members and staff the power and responsibility to hear from the public through "spoken/NZ sign language interaction" in relation to the local board agreement at the council's public engagement events during the consultation period for the 10-year Budget 2018-2028:**

- i) **Local Board Members and Chair**
- ii) **General Manager Local Board Services, Local Board Relationship Manager, Local Board Senior Advisor, Local Board Advisor**
- iii) **any additional staff approved by the General Manager Local Board Services or the Chief Financial Officer.**

**CARRIED**

Resolution number PKTPP/2017/225

MOVED by Member D Holm, seconded by Member A-M Coury:

- c) **adopt Attachment A local content for consultation and Attachment B local supporting information as amended (e.g. halls for hire) after the words Community Facilities for consultation, including their key advocacy project.**
- d) **delegate authority to the local board chair to approve any final minor changes required following review by council's legal team and/or Audit NZ, of the local consultation content for the 10-year Budget 2018-2028 prior to publication, including online consultation content, and should any changes be made they are to be reported to the next business meeting.**
- e) **thank officer, Mary Hay, for her attendance.**

**CARRIED**

#### **Attachments**

- A 14/12/2017 Puketāpapa Local Board meeting Item 18: 10-year Budget 2018-2028 consultation - Local Content for consultation
- B 14/12/2017 Puketāpapa Local Board meeting Item 18: 10-year Budget 2018-2028 consultation - Local supporting information for consultation

#### **19 Landowner Approval for local parks affected by the Central Interceptor sewer tunnel**

Allan Walton, principal property advisor, and Peter Nicoll, Head of Property at Watercare, were in attendance to speak to this item.

Resolution number PKTPP/2017/226

MOVED by Member D Holm, seconded by Member S Kaushal:

**That the Puketāpapa Local Board:**

- a) **approve the landowner approval conditions for the Central Interceptor project works within Keith Hay Park and Walmsley Park as follows:**
  - i) **conditions for Keith Hay Park are:**
    - **the Grantee to submit a landscape plan (for land to be integrated with the Park) to Puketāpapa Local Board for approval.**
    - **maintenance of the site to be integrated with park maintenance standards.**
    - **the Grantee to maintain walking and cycling connection through the park and provide temporary access routes and temporary car parks to replace those lost for the duration of the works.**
    - **the Grantee to submit temporary park service provision plan for the duration of the Works to Puketāpapa Local Board for approval.**
    - **the Grantee to submit park reinstatement plans to Puketāpapa Local Board for approval.**
    - **vent and plant room to be designed as a sculptural feature by a suitably experienced artist(s) working with the project's architect and engineer, in keeping with the existing Keith Hay Park concept plan. Reasonable**



costs are to be met by Watercare. The public art team will lead the integrated art component and provide advice to the Grantee throughout the project to ensure a successful design outcome is achieved.

Design Process	Responsibility
Brief Creation	Public Art Team
Project Proposal	Public Art Team
Concept Development	Selected artist(s)
Developed Design	Selected artist(s), Public Art Team, the Grantee
Detailed Design	Selected artist(s), the Grantee
Manufacturing/Build	
Installation	The Grantee

ii) conditions for Walmsley Park are:

- the Grantee to reinstate the site in accordance with the Te Auaunga naturalisation design by Boffa Miskell, including the shared path.
- the Grantee to maintain walking and cycling connection through the park and provide temporary access routes for the duration of the works.
- the Grantee to submit temporary park service provision plan for the duration of the works to Puketāpapa Local Board for approval.
- the Grantee to submit park reinstatement plans to Puketāpapa Local Board for approval.
- vent to be designed as a sculptural feature by a suitably experienced artist(s) working with the Te Auaunga project's architect and engineer. Reasonable costs are to be met by the Grantee and the public art team will lead the integrated art component and provide advice to the Grantee throughout the project to ensure a successful design outcome is achieved.

Design Process	Responsibility
Brief Creation	Public Art Team
Project Proposal	Public Art Team
Concept Development	Selected artist(s)
Developed Design	Selected artist(s), Public Art Team, the Grantee
Detailed Design	Selected artist(s), the Grantee
Manufacturing/Build	
Installation	The Grantee

- b) grant landowner approval to Watercare Services Ltd for temporary occupation and any easements required for permanent infrastructure and future access for the Central Interceptor project works within Keith Hay Park and Walmsley Park, as set out on the plans appended to this report.
- c) thank officer Allan Walton and Watercare's Peter Nicoll for their attendance.

**CARRIED**

**20 Decision-making allocation update**

Victoria Villaraza, relationship manager Puketāpapa, was in attendance to speak to this item.

Resolution number PKTPP/2017/227

MOVED by Deputy Chairperson J Fairey, seconded by Member A-M Coury:

**That the Puketāpapa Local Board:**

- a) **note the proposed allocation of non-regulatory decision-making as attached to this report.**
- b) **thank officer, Victoria Villaraza, for her attendance.**

**CARRIED**

**21 Panuku Development Auckland Local Board Six-Monthly Update 1 May to 31 October 2017**

Resolution number PKTPP/2017/228

MOVED by Deputy Chairperson J Fairey, seconded by Member E Kumar:

**That the Puketāpapa Local Board:**

- a) **receive the Panuku Development Auckland Local Board update for 1 May to 31 October 2017.**

**CARRIED**

**22 LB feedback on Rates remission and postponement policy review**

Victoria Villaraza, relationship manager Puketāpapa, was in attendance to speak to this item.

Resolution number PKTPP/2017/229

MOVED by Deputy Chairperson J Fairey, seconded by Chairperson H Doig:

**That the Puketāpapa Local Board:**

- a) **in principle supports Option 1, pending further development of this option, in particular, an easy process for community organisations to apply for grants to cover the cost of rates and understanding how the remission funding will be integrated into the local board funding formula**
- b) **thank officer, Victoria Villaraza, for her attendance.**

**CARRIED**

**23 Revising the local board Standing Orders**

Brenda Railey, democracy advisor, was in attendance to speak to this item.

Resolution number PKTPP/2017/230

MOVED by Chairperson H Doig, seconded by Member S Kaushal:

**That the Puketāpapa Local Board:**

- a) **adopt the standing orders detailed in Attachment A to the agenda report, entitled “Auckland Council Standing Orders of the Local Board”, in replacement of its current standing orders.**
- b) **thank officer, Brenda Railey, for her attendance.**

**CARRIED**

**24 Governance Forward Work Calendar**

Resolution number PKTPP/2017/231

MOVED by Member A-M Coury, seconded by Member D Holm:

**That the Puketāpapa Local Board note the Governance Forward Work Calendar for December 2017.**

**CARRIED**

**25 Record of Puketāpapa Local Board Workshop Notes**

Resolution number PKTPP/2017/232

MOVED by Member E Kumar, seconded by Member S Kaushal:

**That the Puketāpapa Local Board receive the workshop notes for 2, 9, 23 and 30 November 2017.**

**CARRIED**

**26 Resolutions Pending Action Schedule**

Resolution number PKTPP/2017/233

MOVED by Member D Holm, seconded by Member S Kaushal:

**That the Puketāpapa Local Board receive the Resolutions Pending Action schedule for December 2017.**

**CARRIED**

*Secretarial Note: Item 12: Albert-Eden-Roskill Governing Body Members Update was taken after Item 26.*

**27 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

6.05 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE PUKETĀPAPA LOCAL  
BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....