

## **Papakura Local Board OPEN MINUTES**

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Minutes of a meeting of the Papakura Local Board held in the Local Board Chambers, Papakura Service Centre, 35 Coles Crescent, Papakura on Wednesday, 13 December 2017 at 4.30pm.

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### **PRESENT**

<b>Chairperson</b>	Brent Catchpole
<b>Deputy Chairperson</b>	Felicity Auva'a
<b>Members</b>	Hon George Hawkins, QSO (until 6.19; from 6.29pm)
	Bill McEntee
	Michael Turner
	Katrina Winn

### **ABSENT**

Councillor	Sir John Walker, KNZM, CBE
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### **ALSO PRESENT**

Councillor	Daniel Newman, JP (until 6.19 pm)
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## 1 Welcome

The Deputy Chair, Felicity Auva'a led the meeting in prayer (English and Samoan).

## 2 Apologies

Resolution number PPK/2017/263

MOVED by Chairperson B Catchpole, seconded by Member K Winn:

**That the Papakura Local Board:**

- a) accept the apology from Cr Sir John Walker, KNZM, CBE, for absence.

**CARRIED**

## 3 Declaration of Interest

There were no declarations of interest.

## 4 Confirmation of Minutes

Resolution number PPK/2017/264

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- a) confirm the ordinary minutes of its meeting, held on Wednesday, 22 November 2017, as a true and correct record.

**CARRIED**

## 5 Leave of Absence

There were no requests for leave of absence.

## 6 Acknowledgements

There were no acknowledgements.

## 7 Petitions

There were no petitions.

## 8 Deputations

### 8.1 Deputation - Awhi House - Violet Slade

**No representative from Awhi House attended the meeting.**

## 8.2 Deputation - Pahurehure Protection Society (Pips) - Richard Archer and Glenn Archibald

Glenn Archibald on behalf of the Pahurehure Protection Society gave a presentation on proposals in relation to pontoons for the Greenway route #12 and further links from Longford Park to Conifer Grove.

A copy of this presentation is publicly available as an attachment to the minutes on the Auckland Council website.

Resolution number PPK/2017/265

MOVED by Member MV Turner, seconded by Member W McEntee:

**That the Papakura Local Board:**

- a) **thank Glenn Archibald from the Pahurehure Protection Society (PIPS) for presenting the following proposal:**
  - i) **Greenway route #12 – Elliott Street to Freelance Terrace becoming an 80 metre three metre wide straight line pontoon path with hand rails**
  - ii) **Additionally linking Greenway route #12 through to Conifer Grove as follows:**
    - **65 metre boardwalk - Conifer Grove**
    - **35 metre floating pontoon under the new southern motorway bridge**
    - **150 metre boardwalk – Longford Park.**

**CARRIED**

Resolution number PPK/2017/266

MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- b) **request Auckland Transport to investigate the viability of the Pahurehure Protection Society (PIPS) proposal as part of the development of the detailed design for the Greenways project #12.**

**CARRIED**

## 9 Public Forum

### 9.1 Public Forum - May Norris

Resolution number PPK/2017/267

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- a) **thank May Norris for her questions regarding:**
  - **the closing off of Great South Road from Averill Street, down to the BNZ and part of Broadway.**
  - **parking area down O'Shannessey Street, Papakura.**
- b) **request a copy of the Papakura town centre concept plan to be sent to May Norris when made publicly available in March or April 2018.**

**CARRIED**

## 10 Extraordinary Business

There was no extraordinary business.

## 11 Notices of Motion

There were no notices of motion.

## 12 Councillors' Update

Resolution number PPK/2017/268

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

**That the Papakura Local Board:**

- a) receive the verbal update from Cr Daniel Newman regarding:
- the increase of traffic
  - the Interim transport levy funding maintenance of the road network
  - fuel tax and the fairness across the region
  - the delivery of the Papakura park and ride
  - the purchase of more electric trains and the electrification of the Pukekohe line
  - Panuku's work programme in relation to the Papakura town centre's Metropolitan centre status
  - working through the Long-term Plan process to waive the fee for the cremation of babies
  - lobbying for the fee for burial plots for babies to be waived.

**CARRIED**

## 13 Auckland Transport Update - December 2017 to the Papakura Local Board

Resolution number PPK/2017/269

MOVED by Member G Hawkins, seconded by Member W McEntee:

**That the Papakura Local Board:**

- a) receive the report entitled "Auckland Transport Update – December 2017 to the Papakura Local Board."
- b) reiterate its concern at the ongoing delays being experienced in relation to Auckland Transport's lodgement of the business case to the New Zealand Transport Agency (NZTA) for funding for the multi-storey park and ride facility at the Papakura train station and urgently request confirmed timeframes for lodgement.
- c) request an update on the timeframe for the replacement of the covered walkway panels at the corner of Averill Street and Railway Street West.
- d) request Auckland Transport to undertake an investigation into the Pararekau Road drainage project and provide an explanation for the length of time it has taken to complete the project and report this back to the board at the 28

February 2018 business meeting.

- e) request Auckland Transport to investigate the cost of removing the cycleway along the Great South Road altogether.
- f) request Auckland Transport to reduce the speed limit on Airfield Road outside the Holy Trinity School to 40 kph.
- g) request a meeting to be organised with board members, the ward councillors and Auckland Transport's Chief Executive to discuss the the application of the policy around speed limits outside schools and other transport related matters in the Papakura area.

**CARRIED**

#### 14 Papakura Local Board Quick Response Round Two 2017/2018 grant applications

Resolution number PPK/2017/270

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- a) agree to fund, part-fund or decline the 2017/2018 Papakura quick response round two applications listed below:

Application number Applicant Name	Requesting funding for	Amount requested	Amount Granted
QR1814-201 New Foundations Trust	Towards costs of a mentor to run "Lead the way programme" for 10 weeks for young people at risk from Papakura Intermediate School	\$1,550	\$1,550
QR1814-205 Connect the Dots Charitable Trust	Towards costs of cards for artistic work to be created by participants and those affected by dementia at Papakura Art Gallery from March to May 2018	\$378	\$378
QR1814-209 The Conifer Grove Residents Association	Towards supporting programme costs for the residents association	\$900	\$500
QR1814-212 Papakura Business Association	Towards costs of putting ANZAC Day flags up and removing them on Great South Road and at Railway Street to celebrate 2018 ANZAC Day in Papakura	\$2,000	\$2,000
QR1814-213 Te Whanau Hapori Charitable Trust	Towards costs of the school holiday programme from January to February 2018 at Smiths Avenue Community Centre.	\$2,000	\$500 Provided accountability forms are furnished

QR1814-214 Johnny Jack	Towards costs of a boot camp programme including advertisements and costs of new equipment.	\$1,000	\$500
QR1814-215 Tai Brown	Towards costs related to Papakura Family Fun Day on 13 January 2018 at Papakura Central Park	\$1,000	\$1,000
QR1814-216 Raewyne Stewart	Towards costs associated with the "Legacy Sisterhood Empowerment" programme; including costs of venue hire, promotional materials, funding for stationary, catering and t-shirts for women completing the 15 week programme.	\$1,000	\$1,000
QR1814-217 Papakura City Football Club	Towards costs associated with the Oceania football team coach license for the upcoming football premier league season	\$1,750	\$1,750
QR1814-218 Papakura Returned Services Association Gymnastics	Towards hall hire costs for community focused gymnastics programme for three to 16 year olds at Papakura Recreation Centre	\$1,000	\$1,000
QR1814-221 Life Education Trust Counties Manukau	Towards costs of purchasing workbooks for students taught in the mobile classrooms.	\$2,000	\$2,000
	<b>Total</b>	<b>\$14,578</b>	<b>\$12,178</b>

**CARRIED**

**Secretarial Note:** Board Member George Hawkins and Councillor Daniel Newman left the meeting at 6.19 pm

**15 Proposed Papakura Business Association Inc. Business Improvement District (BID) Programme Boundary Expansion Map**

Resolution number PPK/2017/271

**MOVED by Member W McEntee, seconded by Member K Winn:**

**That the Papakura Local Board:**

- a) **approve the two Papakura Business Association Inc. proposed Business Improvement District expansion boundary maps being:**

- **Map 1 - Attachment A of the report entitled “Proposed Papakura Business Association Inc. Business Improvement District (BID) Programme Boundary Expansion Map” which includes businesses in the area defined by:**

- Coles Crescent
- Porchester Road
- Old Wairoa Road
- Prictor Street
- Vernon Street
- Ingram Street
- East Street
- part of Broadway
- Clevedon Road
- Ron Keat Drive
- Queen Street
- Green Street
- Elliot Street
- Union Street
- Wellington Street
- Great South Road
- Opaheke Road
- Chapel Street
- Onslow Road
- Settlement Road
- Alexander Street
- Liverpool Street
- Butterworth Avenue

- **Map 2 - Attachment B of the report entitled “Proposed Papakura Business Association Inc. Business Improvement District (BID) Programme Boundary Expansion Map” which include businesses in the area defined by:**

- Coles Crescent
  - Porchester Road
  - Old Wairoa Road
  - Prictor Street
  - Vernon Street
  - Ingram Street
  - East Street
  - part of Broadway
  - Clevedon Road
  - Ron Keat Drive
  - Queen Street
  - Green Street
  - Elliot Street
  - Union Street
  - Wellington Street
  - Great South Road
  - Opaheke Road
  - Chapel Street
  - Onslow Road
  - Settlement Road
  - Alexander Street
  - Liverpool Street
  - Butterworth Avenue.
- Plus businesses in the area defined by:
- Grove Road and
  - Beach Road.

- b) note that the Papakura Business Association’s preference is to expand the Business Improvement District (BID) programme into the area shown in Map 2 (Attachment B of the report entitled “Proposed Papakura Business Association Inc. Business Improvement District (BID) Programme Boundary Expansion Map”), but this is yet to be formally voted on by the BID programme members.

**CARRIED**

## 16 Papakura Town Centre Safety

Resolution number PPK/2017/272

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- a) **reallocate \$13,000 from the Community Empowerment Unit Community-Led Placemaking – mara kai project budget line (SharePoint ID#537 and**



N.002363.05) to the Papakura Business Association to extend the funding of the Papakura town centre security guards until 2 March 2018.

- b) request Auckland Transport to honour the negotiated agreement to fund the two Papakura Railway Station security guards plus the railway hut from 1 July 2017.
- c) support in principle, funding the Papakura town centre safety co-ordinator from the Community-led placemaking town centre initiatives and economic development Locally Driven Initiative operational expenditure budget (Sharepoint ID #535) until the end of the 2016-2019 political term.

**CARRIED**

#### 17 Opaheke Reserve changing rooms and toilet block

Resolution number PPK/2017/273

MOVED by Deputy Chairperson F Auva'a, seconded by Member K Winn:

**That the Papakura Local Board:**

- a) approve Attachment B (to the report entitled "Opaheke Reserve changing rooms and toilet block") being 'Option Two - Additional Public Toilets' Plan for construction at Opaheke Reserve.
- b) request that the \$80,000 required to incorporate the additional public toilets into the Opaheke Reserve changing rooms and toilet block be sourced from the Opaheke Park Encumbrance Fund.

**CARRIED**

**Secretarial Note:** Board Member George Hawkins returned to the meeting at 6.29 pm.

#### 18 Allocation of Locally Driven Initiative capital budget for the development of concept plans for Keri Downs Park and Carisbrook Reserve

Resolution number PPK/2017/274

MOVED by Deputy Chairperson F Auva'a, seconded by Member W McEntee:

**That the Papakura Local Board:**

- a) approve up to \$50,000 from the Locally Driven Initiative capital expenditure budget for the development of two concept plans, utilising a community led approach, for:
  - i. Keri Downs Park
  - ii. Carisbrook Reserve.

**CARRIED**

#### 19 Papakura Local Board views on the proposed private plan change 6: Auranga B1 Drury West

Resolution number PPK/2017/275

MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- a) endorse the Papakura Local Board's views on the proposed private plan change 6: Auranga B1 Drury West (Attachment A to the report entitled

“Papakura Local Board views on the proposed private plan change 6: Auranga B1 Drury West”).

**CARRIED**

**20 Papakura Local Board Appointment of an alternate representative to the Department of Corrections' Community Impact Forum**

Resolution number PPK/2017/276

MOVED by Chairperson B Catchpole, seconded by Member MV Turner:

**That the Papakura Local Board:**

- a) **appoint Member Felicity Auva'a as the Papakura Local Board alternate representative on the Kohuora Auckland South Corrections Facility Community Impact Forum.**

**CARRIED**

**21 10-year Budget 2018-2028 consultation**

**Attachment A - local content for consultation, and Attachment B - local supporting information for consultation, including the key advocacy project were circulated separately to elected members.**

**A copy of these documents is publicly available as an attachment to the minutes on the Auckland Council website.**

Resolution number PPK/2017/277

MOVED by Member K Winn, seconded by Member MV Turner:

**That the Papakura Local Board:**

- a) **agree, subject to approval by the governing body, to hold the following spoken interaction events during the consultation period:**
- i) **Drop in event, Saturday 3 March, 10am – 12pm, Takanini Village.**
  - ii) **Drop in event, Friday 16 March, 10am – 11.30am, Uenuku Room, Sir Edmund Hillary Library.**
  - iii) **Hearing style Have Your Say event, Wednesday 28 March, 10am -1pm, Papakura Local Board office.**
- b) **delegate to the following elected members and staff the power and responsibility to hear from the public through “spoken/NZ sign language interaction” in relation to the local board agreement at the council’s public engagement events during the consultation period for the 10-year Budget 2018-2028:**
- i) **Local Board Members and Chair;**
  - ii) **General Manager Local Board Services, Local Board Relationship Manager, Local Board Senior Advisor, Local Board Advisor; and**
  - iii) **any additional staff approved by the General Manager Local Board Services or the Chief Financial Officer.**
- c) **approve, for consultation, the Papakura Business Association’s proposed business improvement district (BID) boundary expansion, noting that if the expansion is successful the targeted rate will increase from \$173,475 to \$270,000 as of 1 July 2018.**

- d) adopt the following attachments to report entitled “10-year Budget 2018-2028 consultation”:
- Attachment A - local content for consultation, and
  - Attachment B - local supporting information for consultation, including the key advocacy project.
- e) delegate authority to the local board chair to approve any final minor changes required following review by council’s legal team and/or Audit NZ, of the local consultation content for the 10-year Budget 2018-2028 prior to publication, including online consultation content, and should any changes be made they are to be reported to the next business meeting.

**CARRIED**

## 22 Decision making allocation

Resolution number PPK/2017/278

MOVED by Deputy Chairperson F Auva'a, seconded by Member K Winn:

**That the Papakura Local Board:**

- a) endorse in part the proposed allocation of non-regulatory decision-making as attached to the report entitled “Decision making allocation”.
- b) does not support the catch-all phrase “all other non-regulatory activities of Auckland Council” defaulting to the Governing Body and request that this be referred to the Auckland Governance Political Working Party for review.

**CARRIED**

## 23 Revising the local board Standing Orders

Resolution number PPK/2017/279

MOVED by Member K Winn, seconded by Chairperson B Catchpole:

**That the Papakura Local Board:**

- a) adopt the standing orders detailed in Attachment A to the agenda report, entitled “Auckland Council Standing Orders of the Local Board”, in replacement of its current standing orders.

**CARRIED**

## 24 Regional Facilities Auckland first quarter report for 2017/2018 financial year

Resolution number PPK/2017/280

MOVED by Member W McEntee, seconded by Member MV Turner:

**That the Papakura Local Board:**

- a) note the Regional Facilities Auckland first quarter report for the 2017/2018 financial year.

**CARRIED**

**25 Local board feedback on rates remission and postponement policy review**

Resolution number PPK/2017/281

MOVED by Member G Hawkins, seconded by Member MV Turner:

**That the Papakura Local Board:**

- a) resolve to retain the status quo (option 2), that legacy council rates remission and postponement schemes continue unchanged.
- b) request staff to prepare a communication plan about any proposed changes to the rates remission and postponement schemes.

**CARRIED**

**26 Papakura Local Board feedback on the representation review process**

Resolution number PPK/2017/282

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

**That the Papakura Local Board:**

- a) endorse the Papakura Local Board feedback on the review of representation arrangement process.

**CARRIED**

**27 Changes required to triennial meeting schedule for Papakura Local Board January 2018 business meeting**

Resolution number PPK/2017/283

MOVED by Member G Hawkins, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- a) approve the cancellation of the meeting listed in the triennial business meeting schedule to be held on 24 January 2018.

**CARRIED**

**28 For Information: Reports and Information referred to the Papakura Local Board**

Resolution number PPK/2017/284

MOVED by Member W McEntee, seconded by Member G Hawkins:

**That the Papakura Local Board**

- a) note the following information was circulated to members:

No.	Report Title	Date sent to Members	Governing Body Committee or Forum or Local Board
16	Amendment of the Auckland Transport Election Signs Bylaw 2013 and its impact on local parks	Sent to members on 27 November 2017 via email	Ōrākei Local Board – 16 November 2017 business meeting

**CARRIED**

**29 Governance Forward Work Calendar**

Resolution number PPK/2017/285

MOVED by Member W McEntee, seconded by Member G Hawkins:

**That the Papakura Local Board:**

- a) **note the attached Governance Forward Work Calendar.**

**CARRIED**

**30 Papakura Local Board Achievements Register 2016-2019 Electoral Term**

Resolution number PPK/2017/286

MOVED by Deputy Chairperson F Auva'a, seconded by Chairperson B Catchpole:

**That the Papakura Local Board**

- a) **receive the report entitled "Papakura Local Board Achievements Register 2016-2019 Electoral Term".**
- b) **request council staff to write to the volunteers, which have helped at local board funded events, thanking them for their efforts.**

**CARRIED**

**31 Papakura Local Board Workshop Notes**

Resolution number PPK/2017/287

MOVED by Member K Winn, seconded by Member W McEntee:

**That the Papakura Local Board:**

- a) **receive the records for the Papakura Local Board workshops held on Wednesday, 15 and 22 November 2017.**

**CARRIED**

**32 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

**33 Procedural motion to exclude the public**

Resolution number PPK/2017/288

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- a) **exclude the public from the following part(s) of the proceedings of this meeting.**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.**

**This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by**

section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

**25 Local board feedback on rates remission and postponement policy review - Attachment D - All community and sporting remissions by local board area**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
In particular, the report contains information about arrears, remissions, or postponed rates that are not available for public inspection in accordance with the Local Government Rating Act 2002 Section 38(1)(e).	n/a	s48(1)(b) The public conduct of the part of the meeting would be likely to result in the disclosure of information which would be contrary to a specified enactment or constitute contempt of court or contempt of the House of Representatives.

**C1 Acquisition of land for open space - Manukau**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.  In particular, the developer requests that the report remains confidential as it identifies land on which it has yet to determine its development plans	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

**CARRIED**

6.50 pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

6.59 pm The public was re-admitted.

**RESTATEMENTS**

It was resolved while the public was excluded:

**C1 Acquisition of land for open space - Manukau**

Resolution number PPK/2017/289

MOVED by Chairperson B Catchpole, seconded by Member K Winn:

**That the Papakura Local Board:**

- a) confirm that there be no restatement of the urgent decision, associated reports, attachments or resolutions for the acquisition of land for open space in Manukau until settlement of any vesting and only then is the resolution to be restated.

**CARRIED**

7.01 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE PAPA KURA LOCAL BOARD  
HELD ON

**DATE:**.....

**CHAIRPERSON:**.....