

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
Arts, Community and Events									
519	CS: ACE: Community Places	Albany Hub Establishment and Management	Open the newly established facility. Develop programmes and activities, facilitating a sense of community for locals to meet and connect, and reflect the community in the fabric (look and feel) of the Hub.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 51,000	In progress	Green	Albany Hub had an official blessing and sod return in July and officially opened on the 18 August. During Q1 staff also met with the local board to give an update on progress. Bookings are steadily increasing and to date over 20 regular and casual bookings have been made with over 200 people visiting the centre. During Q2 operational plan will be finalised.
84	CS: ACE: Events	Anzac Services - Upper Harbour	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 10,000	Approved	Green	Scheduled for Q4. Staff will commence planning in Q2.
698	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (UH)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes three key activity areas:</p> <ol style="list-style-type: none"> 1. Engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion. 2. Enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment. 3. Reporting back - to local board members on progress in activity areas 1 and 2. <p>Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Staff attended community network meetings and specific project meetings, and maintained contact with diverse community groups. Staff also provided information and advice to support the NZ Armenian Society, who wants to place a 'friendship stone' on the grounds of the Meadowood Community House.
83	CS: ACE: Events	Citizenship Ceremonies - Upper Harbour	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 14,216	In progress	Green	Staff delivered a combined North Cluster citizenship ceremonies on two occasions during Q1 with 698 people becoming new citizens.
187	CS: ACE: Community Empowerment	Community grants (UH)	<p>Funding to support local community groups through contestable grant funding.</p> <p>Local discretionary grants \$155,000</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 155,000	In progress	Green	Upper Harbour Local Board approved \$600 to Hobsonville Herb Group outside of round (UH/2017/127). The \$600 was transferred to Parks. There were no grant rounds completed in Q1. Remaining budget \$154,400.
603	CS: ACE: Community Empowerment	Community led place-making: Greenhithe Community Trust programme	<p>Fund Greenhithe Community Trust to:</p> <ul style="list-style-type: none"> • deliver a range of neighbourhood-based, community wide programmes, events and activities • partner with mana whenua to support greater understanding about areas of historic and cultural importance • engage local community to help shape plans and policies so they reflect community aspirations. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 40,000	In progress	Green	Staff are working with Greenhithe Community Trust to finalise a work schedule for 2017/2018. The funding agreement will be completed in Q2.

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604	CS: ACE: Community Empowerment	Community led place-making: Whenuapai	Facilitate and broker opportunities for the local community to: <ul style="list-style-type: none"> organise, plan, and effectively contribute to the proposed development in their local area, as outlined in the Whenuapai Structure Plan (WSP) support local residents with activities and initiatives identified by the community to develop momentum around local engagement, decision making and participation engage with mana whenua to identify Māori history and culture in Whenuapai increase knowledge amongst the community regarding the process of local government including how residents can engage in the process, such as through Local Board Plan consultation. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 8,000	In progress	Green	No community-led activity in this quarter. Staff continue to identify and scope opportunities to support feasible community-led placemaking activities as they arise.
425	CS: ACE: Community Places	Community Venues UH - participation increase	Develop a network wide marketing strategy to increase participation within community venues in the Local Board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Staff considered insights from research undertaken on non-users of venues for hire across the network. Key opportunities for further investigation include: -Capitalise on strengths in positioning – family friendly, local and convenient, affordable - Improve the condition and amenities of venues to meet expectations - Develop our offer and tailor to meet distinct interests - Provide event package options -Improve visibility of centre activities that will enable participation - Develop a digital solution to promote both venues and activities - Drive repeat business, share experiences, satisfaction and reach new customers. Staff will develop an improvement plan in Q2 and Q3.
602	CS: ACE: Community Empowerment	Community-led placemaking- Albany CoCo Inc. Programme	Fund Albany CoCo Inc. to: <ul style="list-style-type: none"> deliver a range of neighbourhood-based, community wide programmes, events and activities partner with mana whenua to support greater understanding about areas of historic and cultural importance engage local community to help shape plans and policies so they reflect community aspirations. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 60,000	In progress	Green	Throughout Q1 the Albany CoCo Inc has not had a full-time co-ordinator in the role, and admin staffing changed again. Staff are working with the agreed contractor to assist with 2016/2017 end of year reporting and developing a schedule of work for 2017/2018.
727	CS: ACE: Community Empowerment	Community-led placemaking: (NorthWest (NorSGA)) Spatial Priority Area	Engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation. Strengthen community-led placemaking and planning initiatives within the SPA area. Develop innovative ways to engage with communities that have not traditionally participated in council decision-making.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	No significant opportunities for engagement or community-led development in this quarter. Staff will continue to explore opportunities to support community-led development and engagement as housing developments progress in the Spatial Priority Area.

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605	CS: ACE: Community Empowerment	Community-led placemaking: Hobsonville Point Community Trust programme	Fund Hobsonville Point Community Trust to: <ul style="list-style-type: none"> • deliver a range of neighbourhood-based, community wide programmes, events and activities • partner with mana whenua to support greater understanding about areas of historic and cultural importance • engage local community to help shape plans and policies so they reflect community aspirations. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 40,000	In progress	Green	Staff worked with Hobsonville Community Trust to finalise a work schedule for 2017/2018. The funding agreement will be completed in Q2.
606	CS: ACE: Community Empowerment	Community-led placemaking: management of Albany House	Fund Albany Coco Inc. to manage Albany House to: <ul style="list-style-type: none"> - use the facilities for programmes, events and activities - provide access for meetings, group activities, workshops, training and classes for community groups, organisations and the general public. 	Q1;Q2;Q3;Q4	ABS: Opex	\$ 20,000	In progress	Green	There were further changes in the house manager's role throughout Q1. A new staff member has been appointed and will begin in Q2. The funding agreement for this role will be completed in Q2. Staff are supporting the Albany CoCo Inc committee, with the opening of the new Albany Community Hub and working through the termination of their lease arrangements at the end of the 2017/2018.
86	CS: ACE: Events	Event Partnership Fund - Upper Harbour	Funding to support community events through a non-contestable process. This provides an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events. <ul style="list-style-type: none"> - Mud Rush (Sport North Harbour) \$3,000 - Greenhithe Christmas Parade (Harcourts Cooper & Co) \$3,500 - Pascoe NZ Tennis Open (Tennis Northern) \$6,000 - Albany Lakes Summer Series (Running Events) \$6,000 Total = \$18,500 	Q2;Q3	LDI: Opex	\$ 18,500	In progress	Green	All funding grants, totalling \$18,500, were paid out in Q1. Reporting back to the local board on these grants will occur in Q4. Mud Rush, one of the activities supported, occurred on 9 and 10 September and 2,330 participants took part, despite the challenging weather conditions. Some 80+ local people volunteered.
370	CS: ACE: Community Places	Funding Agreement: Meadowood Community House	A three year term agreement to Meadowood House Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Meadowood Community House for the years 2017-2020, commencing 1 July 2017 and terminating on 30 June 2020. <i>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</i>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 52,657	In progress	Green	During Q1 payment was made on year one of a three-year funding agreement for Meadowood Community House. Key highlights from the house includes being overwhelmed by the response from the community after they asked for donations of goods for a family in need. It has also helped them build their relationship with the community constable. The house's hours booked went up to 115 in August 2017 and numbers of visitors increasing by 1405 when compared to August 2016. Planning for the regional hui will commence in Q2
498	CS: ACE: Community Places	Hobsonville Headquarters operational plan	Develop an operational plan for the Hobsonville Headquarters to guide service provision for when the facility re-opens.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Staff were involved in the procurement process to appoint a contractor to undertake the redevelopment works at the Hobsonville Headquarters building. As a result of this Legacy Construction was appointed and the first site meeting was held on 9 August 2017. Work is now being progressed with the current aim of physical works completion by 25 December 2017. Furniture for the facility has been ordered and staff are supporting the finalisation of an Infrastructure Funding Agreement to build a new car park to service the redeveloped Headquarters building and the Sunderland Lounge.

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608	CS: ACE: Community Empowerment	Increase diverse participation: Age Friendly Upper Harbour	Engage with older people in Upper Harbour to ensure their aspirations and needs are embedded and visible in decision-making. This includes the implementation of recommendations made during the recent co-design process.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	Staff and project partner Age Concern Northshore analysed the Upper Harbour Age Friendly survey results. The survey was completed by 136 seniors residing in Upper Harbour, with 92 per cent of participants rating their suburbs good, very good and excellent, as a place for people to live as they age. Areas for improvement referred to accessible footpaths, lack of toilets, difficult transport and lack of parking spaces, and low general acknowledgement and celebration of the contribution that seniors make in their community. Detailed information will be shared with the local board in Q2. Currently Age Concern Northshore and staff are identifying possible projects that will improve seniors' experiences within the Upper Harbour Local Board area.
607	CS: ACE: Community Empowerment	Increase diverse participation: newcomers network	<p>Fund the newcomers network to:</p> <ul style="list-style-type: none"> • identify the social, professional and recreational needs of the local newcomer communities in Upper Harbour • develop a programme to meet these identified needs: <ul style="list-style-type: none"> - encourage participation of the diverse migrant communities - engage with local mana whenua to foster cross-cultural connection - actively encourage and promote opportunities for employment skills and social enterprise development, partnering with relevant training providers and sub-regional organisations. <p>Support capacity building and organisational development for the Newcomers Network to:</p> <ul style="list-style-type: none"> • take a lead role in the co-ordination and delivery of relevant programmes • support greater cross-regional engagement and collaboration with other migrant service providers, newcomer networks and social support agencies. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	The newcomers network coordinator is supporting the delivery of the 2017/2018 work schedule. The funding agreement for the Abany CoCo will be completed in Q2. This will enable the CoCo to provide support to the network.
609	CS: ACE: Community Empowerment	Increase diverse participation: support youth voice and youth initiatives	<p>Partner with community organisations and iwi to increase participation of young people in shaping places, plans and programmes in Upper Harbour to:</p> <ul style="list-style-type: none"> • support the Upper Harbour Youth Caucus (UHYC) to provide youth engagement on council decision-making, and to deliver youth-led activities, in the local board area - \$5,000 • progress the development of a youth recreational strategy - \$5,000 • develop and implement youth-led initiatives and enterprise - \$10,000 • facilitate youth employment initiatives and opportunities by working with community partners e.g. Sustainable Paremoremo - \$5,000. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 25,000	In progress	Green	Staff have been working with Youthline to negotiate the funding arrangements and expectations for 2017/2018 to enable continued support to the Upper Harbour Youth Caucus. This includes a greater focus on youth input in local board activity and on measuring impact and outcomes. The local board funded a pilot youth-led leadership course at Albany Senior High School and will report on the outcomes of this in Q2. Other youth-related opportunities will be further scoped in Q2.

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2035	CS: ACE: Events	Local Civic Events - Upper Harbour	<p>Deliver and/or support civic events within the local board area.</p> <p>Opening of the Headquarters Building</p> <p>Opening of the Albany Coco (2016/2017 carry forward of \$13,702 included in budget)</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 23,702	In progress	Green	The Albany Community Hub was opened on Thursday 6 July 2017 with an attendance of around 40 people.
724	CS: ACE: Community Empowerment	Local Māori Responsiveness Action Plan (UH)	<p>Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following:</p> <ul style="list-style-type: none"> • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	Staff continued to seek opportunities for local engagement with mana whenua. A lack of marae or active roopu in the area has limited gaining traction in this work. Staff met with other key community groups supported by the local board to look at improving cultural connections across other ethnic communities. This will continue in Q2.
85	CS: ACE: Events	Movies in Parks - Upper Harbour	Programming and delivery of three regional Movies in Parks series events.	Q3	LDI: Opex	\$ 36,000	In progress	Green	<p>Planning for the Movies in Parks series is on track. Parks have been booked: Luckens Reserve for Saturday 20 January, Rosedale Park for Saturday 3 March and Collins Reserve for Friday 16 March. Public screening licence for "Pork Pie - 2017" (Rosedale) has been approved. Licences for "Sing Street" (Luckens), and "Fantastic Beasts and Where to Find Them" (Collins) have been submitted, approval/rejection due mid-October 2017. Regional sponsorship will be confirmed in October 2017. Regional marketing will commence in November with specific event advertising starting three weeks prior to each event.</p> <p>Staff worked with suppliers to tighten up costings and as a result of this additional security and operational needs can be achieved within original resolved budget.</p>
423	CS: ACE: Community Places	Venue Hire Service Delivery - UH	<p>Provide and manage venues for hire and the activities and opportunities they offer by:</p> <ul style="list-style-type: none"> - managing the customer centric booking and access process - aligning activity to local board priorities through management of the fees and charges framework. 	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Staff identified the need and value of understanding hirer satisfaction and experiences. Staff developed a survey on customers experience with council-managed venues which will be sent out monthly to casual and regular hirers in Q2. Visitor numbers are steady compared to last year.
Community Facilities: Build Maintain Renew									
2562	CF: Project Delivery	Albany Community Hub - development	Development of a 275 sq m single storey community building with hall, demonstration kitchen, small and large offices, kitchenette, entrance meeting space, ancillaries and toilets, extended car parking for 21 cars to add to the existing domain parking, rain water harvesting tanks. This project is a continuation of the 2016/2017 programme (previous ID 1488).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 596,622	Completed	Green	Project completed July 2017. Next steps: defects period.
2563	CF: Investigation and Design	Albany Coronation Hall - renew toilets	Renew the hall toilets	Q2;Q3;Q4	ABS: Capex	\$ 5,000	Approved	Green	<p>Current status: discovery and investigation prior to writing business case.</p> <p>Next steps: write business case.</p>
2564	CF: Investigation and Design	Albany Coronation Hall - restore chimney	Rebuild chimney	Q2;Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green	<p>Current status: resource consent granted. Chimney to be removed and not replaced as it is not related to the heritage aspects of the buildings.</p> <p>Next steps: assign to project delivery for physical works.</p>

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2565	CF: Project Delivery	Albany Domain - renew car park	Albany Domain car park renewal. This project is a continuation of the 2016/2017 programme (previous ID 3031).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 250,000	In progress	Green	Current status: tendering was delayed as a potential drainage issue was identified with the designs. This has now been resolved and final design changes are being made. Next steps: tender the physical works package and engage a contractor.
2566	CF: Project Delivery	Albany Domain - renew courts	Albany Domain Reserve court renewal. This project is a continuation of the 2016/2017 programme (previous ID 3044).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 180,000	In progress	Green	Current status: the contract for this project will be combined with the Albany Domain car park renewal. Tendering has been delayed while design issues were being clarified for the car park renewal. Next steps: tender the physical works package and engage a contractor once final designs for Albany Domain car park renewal are completed.
2899	CF: Project Delivery	Albany Village Hall - refurbishment	Polyurethane hall floor, install air conditioning solution and repaint inside of building. This project is carried forward from the 2016/2017 work programme, previous ID 3731	Q1;Q2;Q3;Q4	ABS: Capex	\$ 40,000	Completed	Green	Project completed July 2017.
2567	CF: Investigation and Design	Albany Village Library - refurbish interior	Interior refresh	Not scheduled	ABS: Capex	\$ 85,714	Cancelled	Red	Risks/ issues project cancelled. Minor maintenance work was completed by the operations team hence renewal is no longer required. Current status: project cancelled. Minor maintenance work was completed by the operations team hence renewal is no longer required.
2570	CF: Project Delivery	Attwood and Rame Esplanade - remove coastal assets	Attwood Reserve and Rame Esplanade Reserve seawall renewal. This project is a continuation of the 2016/2017 programme (previous ID 3033).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green	Current status: finalising the tender document for bundled project (Christmas Beach seawall renewal, Landing Reserve boat ramp renewal, Waimarie Beach seawall renewal and Attwood Reserve seawall removal) Next steps: request tender price for physical works as a bundled project.
3376	CF: Investigation and Design	Bay City Park - install spectator seating	Install spectator seating	Q3;Q4	LDI: Capex	\$ 70,000	Approved	Green	Current status: Next steps:
2568	CF: Project Delivery	Bay City Park - renew surface on field 1 - stage two	Bay City Park irrigation and signage renewals. This project is a continuation of the 2016/2017 programme (previous ID 3028).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 210,000	In progress	Green	Current status: tenders have been received and are currently reviewed. Next steps: award contract and commence physical works mid November 2017 with a forecast completion of late January 2018.
2569	CF: Project Delivery	Christmas Beach - renew seawall	Christmas Beach seawall renewal. This project is a continuation of the 2016/2017 programme (previous ID 3032).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 120,000	In progress	Green	Current status: finalising the tender document for bundled project (Christmas Beach seawall renewal, Landing Reserve boat ramp renewal, Waimarie Beach seawall renewal and Attwood Reserve seawall removal) Next steps: request tender price for physical works as a bundled project.
2571	CF: Investigation and Design	Community house development (Hobsonville Point)	Develop community centre	Not scheduled	ABS: Capex	\$ 1,900,204	Cancelled	Red	Risks/ issues this project was merged with Hobsonville Headquarters redevelopment, exterior landscaping and car park construction, please refer to SharePoint ID 3012 for an update/ commentary. Current status: this project was merged with Hobsonville Headquarters redevelopment, exterior landscaping and car park construction, please refer to SharePoint ID 3012 for an update/ commentary.

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2572	CF: Project Delivery	Connemara Reserve - renew courts	Connemara Reserve court renewal. This project is a continuation of the 2016/2017 programme (previous ID 3034).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 180,000	In progress	Green	Current status: the contract for this project will be combined with the Albany Domain car park renewal. Tendering has been delayed while design issues were being clarified for the car park renewal. Next steps: tender the physical works package and engage a contractor once final designs for Albany Domain car park renewal are completed.
3381	CF: Investigation and Design	Douglas Alexander Reserve - install picnic tables	Install picnic tables	Q3;Q4	LDI: Capex	\$ 15,000	Approved	Green	Current status: Next steps:
2991	CF: Investigation and Design	Gills Reserve - install concrete walkway	This project is carried forward from the 2016/2017 work programme, previous ID 4247	Q1;Q2;Q3;Q4	LDI: Capex	\$ 7,000	Approved	Amber	Risks/issues budget is very low, based on old unit rates. Current status: exact location of the proposed walkway has been confirmed. Next steps: site visit and consent assessment planned for October 2017.
2992	CF: Project Delivery	Gills Road Reserve - renew walkway	Renewal of 333lm of aggregate path; development of 105lm of aggregate path. This project is carried forward from the 2016/2017 work programme, previous ID 3029	Q1;Q2;Q3;Q4	ABS: Capex	\$ 110,523	In progress	Amber	Risks/issues the installation of the furniture is delayed due to manufacturer delivery issues. All other works on track. Current status: original scope completed, furniture installation due in October. A previously not included pedestrian bridge has now been included in scope and is currently being designed. Next steps: installation of furniture (seat and picnic table) and finalisation of pedestrian bridge design.
2993	CF: Project Delivery	Glen Bay Close Reserve - upgrade playground	Increase number and range of play equipment at Glen Bay Close Reserve This project is carried forward from the 2016/2017 work programme, previous ID 1370	Q1;Q2;Q3;Q4	ABS: Capex	\$ 69,226	In progress	Green	Current status: the detailed design is finalised and project is awaiting approval to move to tender. Next steps: presentation of the detailed design at the Upper Harbour Local Board and preparation of tender documentation.
3378	CF: Investigation and Design	Herald Island Domain - install basketball hoop	Install basketball hoop	Q3;Q4	LDI: Capex	\$ 5,000	Approved	Green	Current status: next steps:
3012	CF: Project Delivery	Hobsonville Headquarters - redevelopment, exterior landscaping and car park construction	Hobsonville Headquarters Redevelopment, construction of a car park and landscaping. Redevelopment of the Hobsonville HQ building to create a community hub that provides community focused activities, services and programmes, designed to promote the overall wellbeing and connectedness of Hobsonville Point and is associated with the outcomes of the Upper Harbour Local Board Plan. Development of a car park with 25 parking spaces. Landscaping in accordance with the plans to be developed through the Headquarters design process. Refurbishment construction, plus minor furniture and fittings. Includes Headquarters building (including asbestos removal and F&F, Carpark and Landscaping This project is carried forward from the 2016/2017 work programme, previous ID 1487	Q1;Q2;Q3;Q4	ABS: Capex	\$ 1,446,603	In progress	Green	Current status: physical works are underway and the contractor is currently undertaking demolition of unnecessary elements within the building. The anticipated completion date is February 2018. High risk activities of removing lead paint and asbestos in building. Agreement reached with Hobsonville Land Company for delivery of car park outside of Headquarters building, start date to be confirmed. Next steps: physical works continue within Headquarters building and construction works for the car park are to commence.
3013	CF: Project Delivery	Hobsonville Park - develop linear toilet	Develop an all-accessible unisex single pan toilet at Linear Park. This project is carried forward from the 2016/2017 work programme, previous ID 3424	Q1;Q2;Q3;Q4	ABS: Capex	\$ 128,359	In progress	Green	Current status: physical works are underway but have been slowed down by unsuitable weather conditions. Next steps: complete on site construction work.

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2826	CF: Project Delivery	Hobsonville Point-Scott's Road - develop sports field and develop local park	The provision of local parks amenity within Scott Point Park. This project is a continuation of the 2016/2017 programme (previous ID 3423). Sports field replacement and development at Hobsonville Point. This project is a continuation of the 2016/2017 programme (previous ID 634). The installation of four new changing rooms and four toilets. This project is a continuation of the 2016/2017 programme (previous ID 634). Develop pathways to connect the new sports fields, pedestrian and cycling linkages. This project is a continuation of the 2016/2017 programme (previous ID 634). This item replaces items 2579 and 2580.	Q1;Q2;Q3;Q4	Growth	\$ 570,000	In progress	Green	Current status: work continues on producing a detailed concept design and report for the Scott Point Sustainable Park. Next steps: workshop preferred option concept plan with local board and other stakeholders before a report is submitted to local board for a resolution. Once resolution received detailed design to commence.
3014	CF: Project Delivery	Hobsonville War Memorial Domain Grass Cricket Wicket	Installation of a 3-strip grass wicket at Hobsonville War Memorial Domain and associated irrigation This project is carried forward from the 2016/2017 work programme, previous ID 4250	Q1;Q2;Q3;Q4	ABS: Capex	\$ 4,500	Completed	Green	Current status: the project was completed in March and project closure process is underway. Next steps: no further physical works required.
3377	CF: Investigation and Design	Hobsonville War Memorial Park - install cricket nets	Install cricket nets	Q3;Q4	LDI: Capex	\$ 100,000	Approved	Green	Current status: Next steps:
3017	CF: Project Delivery	Hosking Reserve - demolish lower chicken shed	Remove the lower chicken shed from Hosking Reserve, along with all inorganic waste. This project is carried forward from the 2016/2017 work programme, previous ID 4251	Q1;Q2;Q3;Q4	ABS: Capex	\$ 47,403	In progress	Amber	Works on hold until ground conditions have improved. Current status: this project is on standby as the site is not accessible to machinery due to wet and soft soil. Works will commence once weather and ground conditions improve. Next steps: mitigation works to take place once site becomes accessible, this will likely be in December 2017.
3038	CF: Project Delivery	Kell Park - renew The Landing footbridge	Replace handrail base plates including works over approval through Watercare This project is carried forward from the 2016/2017 work programme, previous ID 4252	Q1;Q2;Q3;Q4	ABS: Capex	\$ 70,000	In progress	Green	Current status: tendering complete and contract awarded. Works scheduled to begin in January as access is limited due to wet ground conditions. Next steps: contract documentation processes.
2573	CF: Project Delivery	Landing Reserve - renew boat ramp and seawall	Renew boat ramp and seawall. This project is a continuation of the 2016/2017 programme (previous ID 3036).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green	Current status: finalising the tender document for bundled project (Christmas Beach seawall renewal, Landing Reserve boat ramp renewal, Waimarie Beach seawall renewal and Attwood Reserve seawall removal) Next steps: request tender price for physical works as a bundled project.
2574	CF: Project Delivery	Luckens Reserve - renew furniture	Luckens Reserve fence renewals. This project is a continuation of the 2016/2017 programme (previous ID 3037).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 90,000	Completed	Green	Current status: all works has been completed, including removal of bollards from gardens, and replacement of damaged bollards between the carpark and playground. Next steps: no further works required.
3380	CF: Investigation and Design	Malcolm Hanh Reserve - install basketball hoop	Install basketball hoop	Q3;Q4	LDI: Capex	\$ 5,000	Approved	Green	Current status: Next steps:
2576	CF: Investigation and Design	Meadowood Community House - renew heating system	Replace heating system with a ducted split type system complete with wall mounted controller.	Q2;Q3;Q4	ABS: Capex	\$ 19,294	In progress	Green	Current status: project planning to commence early in 2018, planned installation will be during April 2018 in time for winter. Next steps: start project in January 2018.

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2575	CF: Project Delivery	Meadowood Reserve - renew car park	Meadowood Reserve Road renewals. This project is a continuation of the 2016/2017 programme (previous ID 3038).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 250,000	In progress	Green	Current status: the contract for this project will be combined with the Albany Domain car park renewal. Tendering has been delayed while design issues were being clarified for the car park renewal. Next steps: tender the physical works package and engage a contractor once final designs for Albany Domain car park renewal are completed.
2577	CF: Project Delivery	Rame Reserve - renew seawall	Renew seawall. This project is a continuation of the 2016/2017 programme (previous ID 3039).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 10,000	In progress	Green	Current status: this project is on hold until financial year 2019 due to lack of available budget this year. Next steps: planned physical work on financial year 2019.
2578	CF: Project Delivery	Rosedale Park - renew sports fields 3 and 4	Renew sports fields #3 & #4. This project is a continuation of the 2016/2017 programme (previous ID 4254).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 20,000	In progress	Amber	Risks/issues project deferred. Current status: preparing professional service as scope for tender. Next steps: as above
3379	CF: Investigation and Design	Sanders Reserve - install dog bin	Install dog bin	Q3;Q4	LDI: Capex	\$ 1,500	Approved	Green	Current status: Next steps:
3188	CF: Project Delivery	Shelter Reserve Playground Renewals	Renew the existing playground to current play standards. This project is carried forward from the 2016/2017 work programme, previous ID 3027	Q1;Q2;Q3;Q4	ABS: Capex	\$ 2,000	Completed	Green	Current status: the works on the playground have been completed and the defects notification period has ended. Next steps: no more physical works scheduled.
3204	CF: Investigation and Design	Sunderland Lounge - exterior and interior renewal	Exterior & interior renewal - Stage I Refurbishment Project. Property only being purchased recently. No physical improvement works carried out as yet. Facility does not meet Council standards. This project is carried forward from the 2016/2017 work programme, previous ID 359	Q1;Q2;Q3;Q4	ABS: Capex	\$ 600,000	In progress	Green	Current status: detailed design for interior complete. Detailed design for exterior works underway. Next steps: engage quantity surveyor to undertake pricing of works. apply for building consents.
3382	CF: Investigation and Design	The Landing Reserve - install security measures	Install security measures	Q3;Q4	LDI: Capex	\$ 15,000	Approved	Green	Current status: Next steps:
2581	CF: Project Delivery	Tornado Reserve - renew playspace	Renew play space at Tornado Reserve. The investigation and design phase is almost complete for physical works in 2017/18. This project is a continuation of the 2016/2017 programme (previous ID 3041).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 100,000	In progress	Green	Current status: design is being finalised and tender documents are being prepared. Scope change request currently being processed to include furniture and signage at Tornado Reserve into this project. Next steps: undertake tender for physical works and evaluate submissions.
3232	CF: Investigation and Design	Unsworth Heights - install 3 on 3 basketball court	This project is carried forward from the 2016/2017 work programme, previous ID 1371	Q1;Q2;Q3;Q4	LDI: Capex	\$ 40,000	In progress	Green	Current status: design options and cost estimates have been investigated to provide the required scope. Local board have confirmed additional budget. Design option confirmed. Detailed design was completed in late September 2017. Next steps: confirmation of the best procurement process for works underway. Physical works planned for late November 2017.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2582	CF: Project Delivery	Unsworth Reserve - renew playspace	Renew play space at Unsworth Reserve. The investigation and design phase is almost complete for physical works in 2017/18. This project is a continuation of the 2016/2017 programme (previous ID 3042).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 100,000	In progress	Green	Current status: tender documentation is underway. Next steps: tender physical works, review submissions and award contract.
2845	CF: Operations	Upper Harbour - additional parks planting maintenance	Additional maintenance of reserve planting per annum	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	Approved	Green	Additional maintenance of the reserve spaces is underway.
2583	CF: Investigation and Design	Upper Harbour - FY19 renew walkways and paths	Churchouse Esplanade Reserve; Rame Reserve; Fernhill Escarpment; Paremoremo Scenic Reserve	Q2;Q3;Q4	ABS: Capex	\$ 15,000	Approved	Green	Current status: request for tender has been sent out to engage consultant to produce track concept for Fernhill Escarpment network, consultant has also been engaged to write up scopes and identify planning requirements for Paremoremo scenic reserve, Rame Reserve and Churchouse Reserve. Next steps: review scopes and write business cases.
2842	CF: Operations	Upper Harbour - local park art work maintenance	Local parks art work maintenance	Q1;Q2;Q3;Q4	LDI: Opex	\$ 8,000	Approved	Green	The original intention of this project was to employ the artist who has carried out the yearly preventative maintenance in the past. Unfortunately due to family bereavement he is not able to assist. Our full facility maintenance contractor, Ventia, will scope and carry out the work in the drier months of the year (Jan/Feb). In the first quarter, it was too wet and cold for the oil based product to adhere and cure to the wood surfaces
3315	CF: Project Delivery	Upper Harbour - renew fixtures and furniture	Fixture and Furniture Renewals at the following sites: Albany Cemetery, Albany Domain, Awatahi Reserve, Bass Reserve, Bay City Park, Centurion Reserve, Churchouse Esplanade Reserve, Clear Reserve, Crimson Park, Devonshire Reserve, Fairview Reserve, Gills Reserve, Greenhithe War Memorial Park, Herald Island Domain, Hobsonville War Memorial, Hooton Reserve, Kell Park, Lucas Esplanade Reserve, Malcolm Hahn Memorial Reserve, Marae Reserve, Marina Esplanade, Meadowood Reserve, Orchard Reserve - Greenhithe, Pahiki Reserve, Picasso Reserve, Rahui Reserve, Rame Esplanade Reserve, Rame Reserve, Redfern Nature Reserve, Remu Reserve, Saunders Reserve - Rosedale, Tawa Reserve, The Knoll, Wainoni Park North, Wharf Reserve - Albany, Windsor Park, Wiseley Reserve.	Q1;Q2;Q3;Q4	ABS: Capex	\$ -	In progress	Green	Current status: budget for this project was allocated in the 2018/2019 financial year. Approval has been granted to bring the budget forward to the 2017/2018 financial year, hence tendering for the works will commence. Next steps: procurement to engage a physical works contractor.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
1707	CF: Operations	Upper Harbour Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	Approved	Green	The new full facilities contract started on 1 July. The contractor has been proactive in edging pathways, maintaining playgrounds and mowing sports fields. The relatively high rainfall (e.g. July 120-149 per cent of norm) has presented some challenges, including preparing for the summer sports season. There has also been some ongoing challenges with security gates and litter bins, which staff are focusing on resolving. No significant operational building issues. Arboriculture: The beginning of the first quarter saw mobilisation of new contracts. A priority was ensuring requests for service were effectively managed, particularly after hours emergency response. Replacement tree planting was completed over July/August. Annual inspections of street and park trees has commenced which will inform proactive programmes of tree maintenance. Ecological Restoration: A key focus of the first quarter has been the commencement of site assessments and the preparation of restoration plans for sites of ecological high value, working with other council departments and understanding volunteer activity on sites.
2584	CF: Project Delivery	Waimarie Beach - renew seawall	Renew seawall. This project is a continuation of the 2016/2017 programme (previous ID 3043).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 15,000	In progress	Green	Current status: finalising tender document for bundled project (Christmas Beach seawall renewal, Landing Reserve boat ramp renewal, Waimarie Beach seawall renewal and Attwood Reserve seawall removal) Next steps: request tender price for physical works as a bundled project.
3383	CF: Investigation and Design	Wainoni Park - Install dog bin and signage	Install dog bin and signage	Q3;Q4	LDI: Capex	\$ 3,500	Approved	Green	Current status: Next steps:
3274	CF: Project Delivery	Windsor Park Cricket Block Renewal	Renewal of Cricket block. Construct a combined artificial and grass wicket at the No.1 field at Windsor Park. This project is carried forward from the 2016/2017 work programme, previous ID 4256	Q1;Q2;Q3;Q4	ABS: Capex	\$ 4,927	Completed	Green	Current status: defects liability period. Next steps: final inspection to be held on 23 September 2017.
Infrastructure and Environmental Services									
437	I&ES: Healthy Waters	Industrial Pollution Prevention Programme Waste Minimisation – Rosedale/Albany	This programme is primarily educational and aims to inform urban industry/business about the impacts their activities may be having on the environment. The programme includes a site inspection and discussion with the business owners about how they can reduce the amount of waste that is going to landfill. If changes are recommended, a report is sent to the business. The programme involves a GIS mapping exercise to ensure that commercial businesses understand the stormwater network connections in relation to local waterways.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	The contractor is liaising with the Business Association North Harbour prior to finalising details of the programme. It is intended that this project will commence in quarter two.
529	I&ES: DPO	Reserves one, two and three PC14 Hobsonville Corridor Rawiri Stream Restoration and reserve	Stream restoration, riparian planting and reserve development. Plus associated acquisitions.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 1,171,000	In progress	Green	Land acquisitions continue for Rawiri Stream and margins. The business case is in progress for the Rawiri Stream Restoration Project, however physical works are contingent on land ownership and access.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
399	I&ES: Healthy Waters	Septic Tank Pump Out Programme - Upper Harbour	To manage the pumpout of septic tanks within the Upper Harbour Local Board area.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 110,400	In progress	Green	There are approximately 4300 private on-site wastewater treatment systems serviced on a triennial cycle by the pump out programme across the Auckland region. The septic tanks are spread across various local boards on properties paying the targeted rural sewage rate (TAR). In the Upper Harbour Local Board area for the period from July to September 2017 there were 85 scheduled triennial pump outs of properties. There were also six unscheduled pump outs to mitigate risk of overflows, early pump outs or rescheduled pump outs.
610	I&ES: Environmental Services	Sustainable Schools Project - Our local streams	Engage schools in the Upper Harbour local board to 'adopt' one of their local streams to test and monitor the water quality.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Water testing equipment has been purchased. This equipment will be held in three locations or 'hubs' within the Upper Harbour local board area for access by the schools involved. A map has been created identifying the locations of schools and community groups currently undertaking water testing to gain an overview of activity in the area. All schools have been emailed to confirm their interest in the project.
1051	I&ES: Environmental Services	Upper Harbour North-West Wildlink Assistance Programme	Assist community initiatives and landowner contribution to safe, healthy and connected habitat in priority areas across the North West Wildlink. Provide technical advice, practical support and facilitation to private landowners and community groups to undertake restoration activity to improve biodiversity and native habitat linkages across the local board area. Feedback from the Upper Harbour Ecology Network and local board will continue to be used to shape the approach to delivery of this assistance programme. The assistance programme will continue to build on community-led restoration activities to engage and encourage more people and groups to take action across the whole local board area.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	Members of the Upper Harbour Ecology Network have tabled proposals for funding at their meeting on 13 September 2017. The network will collectively allocate funds at next meeting in October 2017.
Libraries									
1330	CS: Libraries & Information	Celebrating cultural diversity and local communities - Upper Harbour	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Family History Month, Auckland Heritage Festival, Lunar New Year, Diwali. (Funded within ABS Opex budget activity: "Library hours of service - Upper Harbour")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	A co-design workshop, led by local Mexican community members was held during Spanish Language Week. A group of 22 excited children and parents made piñatas and were invited to break one that was filled with candy. Lily, from The Asian Network, together with a local nutritionist, gave a bilingual health talk to 8 enthusiastic attendees. Preparations are being made for Diwali, with two events planned.
1328	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Upper Harbour	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Upper Harbour")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Māori Language Week was actively promoted with displays and a special "Birds of New Zealand" storytime. Matariki was also celebrated through our regular story time sessions. Our weekly staff briefings now include a karakia to increase our knowledge and competency using te reo.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
1325	CS: Libraries & Information	Children and Youth engagement - Upper Harbour	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Upper Harbour")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Browns Bay based author-songwriter Chris Saunders performed and talked about the inspiration behind his breakaway hit Angel Star. A record 55 people attended. The NZ Black Stacks gave an interactive demonstration which was attended by 34 people. Our movies and popcorn events are still proving popular, with 30 attendees at both July events. The Coding Club remains steady, with a total of 41 adults and 87 children and youth attending this quarter.
1323	CS: Libraries & Information	Information and lending services - Upper Harbour	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Upper Harbour")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Issues have increased by nine per cent this quarter, which is higher than the regional trend. The Community Language collections have been refreshed with more titles in Russian and Chinese. Three new Korean and several Chinese magazine titles have been added. Similarly the Teen magazine titles have been reviewed and four new titles added. Our book-a-librarian sessions continue to increase, especially with the introduction of RB Digital (eMagazines).
1329	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Upper Harbour	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, CV and employment workshops for skilled migrants. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Upper Harbour")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	A team member fluent in Hindi has taught six successful "book-a-librarian" sessions. We continue to host Ruby Baker from Work Connect with her skilled migrant workshops that she regularly holds in the library.
1322	CS: Libraries & Information	Library hours of service - Upper Harbour	Provide library service at Albany Village Library for 56 hours over 7 days per week.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 465,649	In progress	Green	Library visits have increased by three per cent compared to last year.
1324	CS: Libraries & Information	Preschool programming - Upper Harbour	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, and outreach to early childhood education providers. (Funded within ABS Opex budget activity: "Library hours of service - Upper Harbour")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	We collaborated with the local Russian preschool to deliver a Russian storytime outreach session which was attended by 13 families. By invitation, a special storytime session was delivered at the Bruce Mason Centre before the main play ("The very hungry caterpillar"), with great success. Our regular pre-school sessions remain well attended, with a total of 377 adults and 406 children attending all sessions this quarter. A co-design with Te Whanau Marama parenting resulted in an event for Mandarin speakers at Albany Library with 13 adults attending.
1326	CS: Libraries & Information	Summer reading programme - Upper Harbour	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Upper Harbour")	Q2;Q3	ABS: Opex	\$ -	In progress	Green	The Kia Māia te Whai / Dare to Explore Summer Reading Programme for 2017-2018 has been finalised and will commence in mid December. The programme will be promoted through our local primary schools in November.
1327	CS: Libraries & Information	Supporting customer and community connection - Upper Harbour	Provide programmes that facilitate customer connection with the library and community including active relationships with Albany House, Massey University, Albany Village Business Association, local resthomes. (Funded within ABS Opex budget activity: "Library hours of service - Upper Harbour")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Albany Library served as an early polling station for the general election which was highly successful with a steady number of voters arriving each day. We have commenced planning with Massey University to attend orientation in February 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
Local Economic Development: ATEED									
772	ATEED: Local Economic Growth	Support for international education providers	<p>Upper Harbour Local Board have pledged support for the sector in its LED action plan (3.2) Support for international education providers in Upper Harbour, including primary, secondary and tertiary. International education contributes a slightly greater share of income and employment in the local board area than it does regionally. Massey University's campus attracts students from around the world. The area also has outstanding sporting facilities, including national sporting assets at the QBE Stadium and the AUT Millennium Institute.</p> <p>These two strengths combine where international students attend the sports related programmes offered by institutions. There is scope to build on this strength further by helping the areas schools to promote the wealth of sporting opportunities available in the area for those students interested in not only elite sport's performance but also recreational and competitive sports participation.</p> <p>This project will assist providers that are wanting to promote their areas to promote the area's sports facilities to targeted overseas markets by helping produce the materials and develop channels to get the message to market. A financial contribution from the sector is recommended.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	Approved	Green	Study Auckland have had some contact with the international education providers and given consideration to an approach to the project that fits with their focus on developing the student experience. A meeting with Massey University, the area's largest international education provider is scheduled for 6th October to discuss options.
1037	ATEED: Local Economic Growth	Young Enterprise Scheme (UH)	<p>ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss.</p> <p>The funding from the local board will support the delivery of the Young Enterprise Scheme Enterprise-Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them.</p>	Q3	LDI: Opex	\$ 2,000	Approved	Green	The Young enterprise Scheme E (Enterprise) -days are scheduled for delivery in February 2018. The use of the funds will be drawn down in quarter three to support the E-days delivery. As a result there is no update for Q1 reporting as no activity has occurred.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
Parks, Sport and Recreation									
898	CS: PSR: Park Services	Hoskings Reserve: Develop open space: Feasibility and options assessment	<p>Feasibility and options assessment to develop a public open space at Hoskings Reserve.</p> <p>Hoskings Reserve consists of areas of secondary regenerating forest and shrubland and areas of open land. Areas of the reserve have been identified as having high ecological value.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	Strategic Work Programme Implementation Workshop held with local board in Q1. Feedback from the workshop has been included in the project scope. Professional services identified and the project is on track.
897	CS: PSR: Park Services	Rosedale Landfill: Activate the open space: Feasibility and options assessment	<p>Feasibility and options assessment for Rosedale Landfill activation for public open space and recreation purposes that will provide new recreation opportunities in the Upper Harbour area.</p> <p>The site does not currently provide for public access and is administered as a "closed landfill".</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	Strategic Work Programme Implementation Workshop held with Local Board in Q1. Feed back from the workshop has been included in the project scope. Professional services identified and the project is on track.
908	CS: PSR: Active Recreation	Sovereign Stadium: Community Access Grant 2017/18	<p>Provide a community access grant to the Millennium Institute of Sport and Health to support the operational cost of Sovereign Stadium (including athletics facilities and winter sport field provision). Funding determined by the Governing Body. Local Board responsible for setting and monitoring Key Performance Indicators.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 60,000	In progress	Green	2017/18 Funding Agreement being finalised with new KPI's. Will then be sent to group to be signed and grant paid out according to contract.
912	CS: PSR: Active Recreation	Tennis Charitable Trust: Facility Partnership Grant	<p>Support Tennis Charitable Trust to investigate multi-sport opportunities and the sustainable development of Albany Tennis Park. A Facility Partnership grant of \$240,000 was provided to Tennis Charitable Trust from the 2013/14 Facility Partnership Scheme, no additional 2017/18 budget required.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Final version of MOU and Project Plan drafted and being reviewed by Tennis Charitable Trust/Tennis Northern.
1394	CS: PSR: Active Recreation	Tennis Northern Operational Grant	<p>Provide operating grant to Tennis Northern for operation of Albany Tennis Park</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	Funding agreement currently being drafted.
989	CS: PSR: Park Services	UH local parks: Ecological volunteers and environmental programme FY17/18	<p>Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including:</p> <ul style="list-style-type: none"> •Community planting events \$20,000 •Plant and animal pest eradication \$12,000 •Rubbish removal \$3,000 Track repair \$2,000 •Support for volunteer programmes \$3,000 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 40,000	In progress	Green	On-going support provided to volunteers for ecological restoration projects including animal and plant pest mgmt, planting and waste removal. Total volunteer hours for this quarter: 2000 hours. Several volunteer groups have established animal pest control in their local parks this quarter. Newly established volunteer pest control sites include Kereru Reserve and Oratau Reserve The 2017 planting season is almost complete with a total of 4655 plants planted this season thus far. Community and school plantings took place at the following reserves this quarter: Waimarie Beach, Rosedale Park, Parkhead Reserve, Sanders Reserve, Herald Island Domain, Te Kawau Pass, Taihinui Historical Reserve, Alexandra Stream, Wainoni South Reserve, and Kowhai Beach Reserve.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
899	CS: PSR: Park Services	UH: Review service provision in reserves: Feasibility and options assessment	Feasibility and options assessment to:review "play (including playground) provision" across the Upper Harbour Local Board area,Provide new or improved play spaces in Wharapapa Reserve,Provide new or improved play spaces in Huntington reserve,Progress development of amenity within Luckens Reserve,Improve the site of the redundant tennis courts at Hooton Reserve,Improve connectivity (Greenways) Limburners Reserve, Marina ViewReserve and Parkwood Reserve,Develop a new public toilet facility in Unsworth Heights,Develop new reserve land acquired by Auckland Council through the housing developments in Whenuapai.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	Strategic Work Programme Implementation Workshop held with Local Board in Q1. Feedback from the workshop has been included in the scope of the projects. Feasibility and options assessments for improving the play provision and amenity are underway for Huntington, Wharepapa, and Luckens reserves. Professional services have been engaged to develop options and initial feasibility reports for a walkway from Limeburners Reserve to Marina View Reserve. Options for a toilet facility at Unsworth Heights are being considered. Ongoing work is being undertaken to identify options to develop new reserves acquired through housing developments in Upper Harbour. Further detailed investigation into options for the redundant courts at Hooton Reserve has been put on hold, following local board feedback.
1135	CS: PSR: Active Recreation	UH: Leisure facilities operation programme FY17/18	1. Operate in a safe and sustainable manner the Albany Stadium Pool. 2. Deliver a variety of accessible programmes and services that get the local community active. 3. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Albany Stadium Pool has experienced a good start to the year and is on track to achieve our business plan KPIs. Visitation for the quarter has been steady with aquatic visits of around 25,000 per month and an increase in fitness visits. Areas performing well include Learn-To-Swim, which has increased to 950 in term 3. We have grown memberships to 1400 from just over 300 when we first opened. Customer satisfaction (NPS score) is currently 38.1, all AKLC Pools and Leisure score is 28.1. Our main customer issues at present are lack of parking, to improve this we are working with stadium management to find a solution. Our main customer delighters are our friendly staff, play features and warm water. Currently planning for a site shutdown from Oct 2-28th to address building defects and faulty electrical wiring throughout the building.
914	CS: PSR: Active Recreation	UH: Provision of water sport facilities: Feasibility and options assessment:	Complete feasibility and options assessment examining provision of marine water sport facilities in the Upper Harbour area.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Engagement with water based sports clubs and desktop analysis underway. Options being developed including possibility of a grant to groups to complete feasibility work.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary
Community Facilities: Community Leases										
1443	CF: Community Leases	Albany Community Coordinator Inc.	New agreement for land and building 575 Albany Highway, Albany in conjunction with governance arrangements for new Albany Hub.	Q4	30/04/2018	\$ 1.00	\$ -	On Hold	Amber	<p>Future governance arrangements and occupation agreements will be linked with decisions regarding the new Albany Hub.</p> <p>Lessee has been involved in discussions regarding future options for tenure and management of premises in conjunction with the future use and management of the new community hub.</p> <p>Further detail and proposed timeframes for expression of interest process will be made available Q2/Q3.</p> <p>Report regarding accommodation of lessee will be prepared for consideration once more details are known regarding lessees intentions.</p>
1444	CF: Community Leases	Greenhithe Tennis Club Inc.	New lease for site at Greenhithe War Memorial Park, 10 Roland Road, Greenhithe.	Q3	2/03/2038	\$ 1.00	\$ -	In progress	Green	Application is currently being completed by the lessee. Site visit scheduled in quarter two with report to the local board being prepared in quarter three
1445	CF: Community Leases	Waitakere City Racquets Sports Trust	New lease and sub lease for site at Picasso Reserve, Picasso Drive, Waitakere	Q3		\$ 633.00	\$ -	Approved	Green	Lease application currently being completed by lessee. Site visit will be scheduled in quarter two with a report to the local board scheduled in quarter three.
1447	CF: Community Leases	Albany Fruitgrowers Association Inc.	New lease for 321 Library Lane, Albany	Q2	31/07/2027	\$ 1.00		Approved	Green	Lease application received and site visit done. Report will be prepared for consideration of local board Q2
1448	CF: Community Leases	North Shore Playcentre Association - Collins Park	New lease for 15A Greenhithe Road, Greenhithe	Q3	31/10/2037	\$ 1.00	\$ 1.00	In progress	Green	<p>Application received. Site visit completed.</p> <p>At its business meeting 21 September 2017 the local board approved public notification of the proposed lease.</p> <p>Proposal will be advertised in quarter two with a report scheduled for consideration by the local board in quarter three.</p>
1449	CF: Community Leases	East Coast Bays Association Football Club Inc.	New lease for 54 Andersons Road, Browns Bay	Q3	31/08/2036	\$ 1.00	\$ 1.00	In progress	Green	<p>Application received. Site visit completed.</p> <p>At its business meeting 21 September 2017 the local board approved public notification of the proposed lease.</p> <p>Proposal will be advertised in quarter two with a report scheduled for consideration by the local board in quarter three.</p>
1450	CF: Community Leases	Royal New Zealand Plunket Society Inc	Renewal of lease for Kells Park, 257 Diary Flat Highway, Albany	Q1	31/07/2019	\$ 1.00	\$ -	Completed	Green	An assignment of lease has been executed, assigning the lease from the Royal New Zealand Plunket Society Waitemata Area Inc. to the Royal New Zealand Plunket Society Inc., being the Plunket National Society. As such, the current lease will continue under the new entity.
1456	CF: Community Leases	Harbour Hockey Charitable Trust	Public notification proposed new lease at Rosedale Park, Albany.	Q2		\$ 1.00		In progress	Green	<p>Public notification period closed 24 August 2017.</p> <p>Hearing to consider submissions scheduled mid-October.</p>
1804	CF: Community Leases	RNZ Plunket Society - Albany	Multi premises lease	Not scheduled		\$ 1.00	\$ -	Cancelled	Red	<p>Cancelled as this lease is a duplicate entry.</p> <p>This is a duplicate entry. Please refer to ID 1450.</p>