

Whau Local Board Workshop Record

Record of the Whau Local Board workshop held 29 November 2017 at Whau Local Board boardroom, 31 Totara Avenue, New Lynn, Auckland 0600

PRESENT

Members: Duncan Macdonald; David Whitley; Catherine Farmer; Deputy Chair Susan Zhu (Chaired meeting)

Apology: Tracy Mulholland, Derek Battersby, Te'eva Matafai

Also Present: AC Officers: Mark Allen, Antonina Georgetti, Riya Seth, Pepe Sapolu-Reweti

Meeting opened by Chair at 10.45 am.

Workshop Item	Summary of discussion
<p>1. Administration</p>	<ul style="list-style-type: none"> • Service Pro Network Upgrade – Members asked to bring laptops to next week's workshop on 6 Dec, drop off with Kate prior to workshop for update and testing (approx. 2 hrs) returned to members after meeting. • Reminder to members not to print party political material on council printer • Next week's workshop: draft agenda shared – no conflict of interest identified for coming items. Will be final workshop of the year. • Previous workshop notes shared. • Final board meeting on 13 December – board to adopt LBP • Meeting informed that planning started at direction of Chair to deliver a Whau Seniors' Event March 2018.
<p>2. Elected Member - Health & Safety training</p> <p>Governance Role: Keeping Informed</p> <p><u>Presenters:</u> Oliver Sanandres, Head of Health, Safety and Wellbeing Alice McCarthy, Solicitor Inger – Oli's PA</p>	<p>Develops knowledge and understanding of an elected member's duties and obligations under the Health and Safety at Work Act 2015.</p> <p>Law:</p> <ul style="list-style-type: none"> • Act in place to ensure workers get home to their families at end of day • Members should take responsibility for health and safety of all staff under their direction – ask robust questions when work being undertaken on behalf of board <p>Business:</p> <ul style="list-style-type: none"> • Set a vision that everyone can buy into • Qtr Reports coming to Gov Body/local boards in future • Run a EM site visit programme to see safety mechanisms in practice • Training sessions for all EMs – will include training to utilise Risk Manager - an inhouse programme that records relative info • Address Risk vs Hazard • If a budget is being cut on any project – ask what the H&S implications are from that decision • Volunteers working on community projects – council responsible for their safety – board needs to be mindful

Workshop Item	Summary of discussion
	<ul style="list-style-type: none"> Members invited to email any questions.
<p>3. Farewell Finn McCahon Jones</p> <p>Recognition certificate presentation</p> <p><u>Presenters:</u> Philippa Wilkinson Finn McCahon Jones</p>	<ul style="list-style-type: none"> Board invited Finn who has resigned as Director of Te Toi Uku to further Arts History degree. Members presented gift & certificate - farewell and thanks for energy in the role and successfully involving surrounding community in museum presence plus increased number of visitors. Also acknowledged enhanced delivery and recognised support for Local Board Plans outcome: “ensure that the Whau’s heritage is known, protected and our stories are shared”.
<p>4. Home Energy Advice</p> <p>Governance Role: Engagement</p> <p><u>Presenters:</u> Jaimee Maha Robbie Sutherland Bill Smit</p>	<p>To discuss the report on the Home Energy Advice project, delivered as part of the 2016/2017 local environment work programme.</p> <ul style="list-style-type: none"> 2016 Home energy advice. 2017 Home energy + transport advice (AT funded) Part of Low Carbon Initiative – to change homeowner behaviours - evidence of real life effect on homes and families in the test area (Fruitvale) Study results will be share with other boards Solar Energy – difficult to address solar energy instalment with rental homes & if in lower demographic area. Potential for future 2018: extend the project scale and area –into Avondale; investigate AT involvement; expand to include food/waste; consider CO2 data collection. If more boards participate, possibly move into a regional programme – Other related programmes exist in Whau Working with the DHBs on the healthy home initiative and leveraging external funding; also working closely with EcoMatters. Dissemination of information – last year’s information was used to inform council’s submission to Residential Tenancy Act. <p>Board feedback:</p> <ul style="list-style-type: none"> Board consider work with comms team to do media release about project. Board support extending any future project into Avondale <p>Meeting closed 12:30 pm</p>