

Waitākere Ranges Local Board OPEN MINUTES

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitākere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 14 December 2017 at 6.00pm.

PRESENT

Chairperson	Greg Presland
Deputy Chairperson	Saffron Toms
Members	Sandra Coney, QSO Neil Henderson Steve Tollestrup Denise Yates, JP

ALSO PRESENT

Councillors	Penny Hulse Linda Cooper
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1 Welcome

The Chairperson opened the meeting and welcome those present.

2 Apologies

There were no apologies.

3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Waitakere Ranges Local Board.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none"> • Waitemata District Health Board – <i>Elected Member</i> • Women’s Health Action Trust – <i>Patron</i> • New Zealand Society of Genealogists – <i>Member</i> • New Zealand Military Defence Society – <i>Member</i> • Cartwright Collective – <i>Member</i> • Titirangi RSA – <i>Member</i> • Portage Trust – <i>Member</i> • West Auckland Trust Services - <i>Director</i>
Neil Henderson	<ul style="list-style-type: none"> • Portage Trust – <i>Elected Member</i> • West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> • Whau River Catchment Trust - <i>Employee</i>
Greg Presland	<ul style="list-style-type: none"> • Lopdell House Development Trust – <i>Trustee</i> • Whau Coastal Walkway Environmental Trust – <i>Trustee</i> • Combined Youth Services Trust – <i>Trustee</i> • Glen Eden Bid - <i>Member</i>
Steve Tollestrup	<ul style="list-style-type: none"> • Waitakere Licensing Trust – <i>Elected Member</i> • Waitakere Task force on Family Violence – <i>Appointee</i>
Saffron Toms	NIL
Denise Yates	<ul style="list-style-type: none"> • Friends of Arataki Incorporated – <i>Committee member</i> • EcoMatters Environment Trust – <i>Trustee</i>

Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council.

Board Member	Organisation / Position
Sandra Coney	<ul style="list-style-type: none">Friends of Arataki Incorporated – <i>Trustee</i>
Neil Henderson	<ul style="list-style-type: none">Friends of Arataki Incorporated – <i>Trustee</i>Rural Advisory Panel - <i>Member</i>
Steve Tollestrup	<ul style="list-style-type: none">Glen Eden Business Improvement District
Greg Presland	<ul style="list-style-type: none">Glen Eden Business Improvement District (alternate)
Saffron Toms	<ul style="list-style-type: none">Ark in the Park

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number WTK/2017/168

MOVED by Member S Tollestrup, seconded by Member D Yates:

That the Waitākere Ranges Local Board:

- confirm the ordinary minutes of its meeting, held on Thursday, 23 November 2017, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

The Waitakere Ranges Local Board acknowledged Sharon Davies for her work as a Local Board PA/Liaison-Waitakere Ranges and congratulate her on her 10th year anniversary with Auckland Council.

7 Update from Ward Councillors

Councillors Linda Cooper and Penny Hulse provided the members with matters being addressed by Governing Body including:

- Rahui/Kauri dieback update
- Marae at Te Henga update

8 Deputations

8.1 Deputation: Te Henga Quarry park and its visitor management

Mark Allen from Bethells Valley Volunteer Rural Fire spoke to the board regarding the Te Henga Quarry park and its visitor management and their concerned at the number of visitors to the Waitakere Quarry Scenic Reserve parking on Te Henga Road.

A presentation was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as minutes attachment.

Resolution number WTK/2017/169

MOVED by Member S Coney, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

- a) **receive the deputation submission from Mark Allen, Bethells Valley Volunteer Rural Fire representative.**

CARRIED

Attachments

- A BVVRFF presentation to Waitakere Ranges Local Board

8.2 Deputation: Friends of Armour Bay

Friends of Armour Bay updated the Local Board on their progress and formally request that the Local board support their proposal for the chemical-free management of Armour Bay Reserve.

Resolution number WTK/2017/170

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **receive the deputation submission from the Friends of Armour Bay and thank her for attending the Waitakere Ranges Local Board meeting.**
- b) **request that staff investigate and report back to the local board on how the goal of community-management or contract-management of Armour Bay Reserve without chemical maintenance can be progressed to agreement.**
- c) **Urgently progresses the signing of an MOU with the Friends of Armour Bay.**

CARRIED

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

Under Standing Order 2.5.1 (LBS 3.11.1) or Standing Order 1.9.1 (LBS 3.10.17) (revoke or alter a previous resolution) a Notice of Motion has been received from Member Sandra Coney for consideration under item 12.

12 Notice of Motion: Member Sandra Coney - Reserve revocation 240a Bethells Road, Te Henga

Resolution number WTK/2017/171

MOVED by Member S Coney, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) request that Auckland Council undertakes the process to transfer the land at 240a Bethells Road, Te Henga, to Te Kawerau a Maki Tribal Trust to enable the iwi to establish a marae and papakainga
- b) that processes in a) include consideration of lifting the Reserve Act status on the land to enable transfer.

CARRIED

13 New community lease to The West Coast Community Arts Trust, 21 Seaview Road, Piha

Resolution number WTK/2017/172

MOVED by Member S Coney, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

- a) grant a new community lease to The West Coast Community Arts Trust for the Old Piha Fire Station located on Piha Domain, 21 Seaview Road, Piha (Attachment A) on the following terms and conditions:
 - i) term: five years commencing 1 February 2018 with one five-year right of renewal;
 - ii) rent: \$1.00 plus GST per annum if requested;
 - iii) maintenance fee: \$250.00 plus GST per annum;
 - iv) The West Coast Community Arts Trust has been made aware that there is a risk of the building being flooded by rising stream levels from time to time during the term. The arts trust accepts that it is taking on the new term of the lease on the basis that the building may be damaged by flooding and become uninhabitable. If it floods to the point where it is no longer possible for occupation of the building by the arts trust to continue, council may terminate the lease immediately without financial compensation to the Trust for early termination the lease;
 - v) in the event of forced temporary or permanent vacation, as set out in 'iv)', the Waitākere Ranges Local Board and/or Auckland Council shall be under no obligation to provide substitute premises to the Trust under a replacement lease;
 - vi) The West Coast Community Arts Trust indemnifies Auckland Council against any and all claims for damage or loss caused to the arts trust's fixtures, fittings, chattels and items held in its possession on trust (artworks owned by third parties on temporary loan or display);
 - vii) Auckland Council to have access through the lease area to the Piha Stream so it can maintain, mitigate or undertake any works including additional planting to prevent further erosion;
 - viii) The West Coast Community Arts Trust Community Outcomes Plan as approved be attached to the community lease document (Attachment B);
- b) agree all other terms and conditions in accordance with the Reserves Act 1977

and the Auckland Council Community Occupancy Guidelines July 2012.

CARRIED

14 Waitakere Ranges Heritage Area Local Parks Design Guidelines Consultation

A copy of the Waitakere Ranges Heritage Area Local Parks Design Guidelines Consultation report and attachments A – draft Waitakere Ranges Heritage Area Local Parks Design Guidelines, attachment B – Consultation Display Boards, attachment C – Feedback forms and attachment D – WRLB Community Groups WRHA DesGuide were tabled at the meeting. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachments.

Resolution number WTK/2017/173

MOVED by Member S Coney, seconded by Member N Henderson:

That the Waitakere Ranges Local Board:

- a) **approve consultation for the draft Waitakere Ranges Heritage Area Local Parks Design Guidelines.**
- b) **delegate authority to the Waitakere Ranges Local Board Parks Portfolio holder for final approval of consultation material for open days.**

CARRIED

Attachments

- A WRHA Local Parks Design Guidelines Consultation report
- B Draft Waitakere Ranges Heritage Area Local Parks Design Guidelines
- C Consultation Display Boards
- D Feedback forms
- E WRLB Community Groups WRHA DesGuide

Deputy Chairperson S Toms left the meeting at 7.52 pm.

15 Waitākere Ranges, Quick Response Grants, Round Two 2017/2018

Resolution number WTK/2017/174

MOVED by Member S Tollestrup, seconded by Member D Yates:

That the Waitākere Ranges Local Board:

- a) **agree to the following allocations for Round Two of 2017-18 Waitākere Ranges Quick Response Grants applications as listed in Table One below:**

Table One: Waitākere Ranges Quick Response Grants: Round Two Applications

Applicant	Project	Amount allocated
Waitakere Japanese Supplementary School (trading as WJSS after-school program)	Towards venue hire for Waitakere Japanese Supplementary School after-school program for the second term of 2018.	\$600
Glen Eden Community Patrol	Towards Glen Eden Community Patrol first aid training.	\$1200

Bishop Stream Neighborhood Garden	Towards replacement of logs and topsoil in Bishop Stream Neighborhood Garden.	\$750
Glen Eden Baptist Church	Towards camp site hire, food and transportation for Youth Water Weekend 2018.	\$900
The Kindness Institute	Towards wages for a stress management coach to implement the stress management and well-being programme for marginalised youth.	0
Konini Primary School	Towards creating new pathways, maintenance of existing pathways and removal of three exotic trees.	0
Nandan (Indian Bengali Association) Incorporated.	Towards venue hire for Nandan Arts and Culture Festival.	\$1,000
Waitakere Hindi Language and Cultural School	Towards costs of hall hire, salaries for music and dance teachers, practice hall and musical instruments hire, food and prizes for the "Hindi Music and Dance Night."	0
Glenora Netball Club Incorporated	Towards a netball training kit, fitness training ladder, team kit bags, first aid kits, uniforms, umpire costs and competition entry fees to establish a youth netball squad.	\$1,000
Helen Fergusson	Towards venue hire and Instructor costs to implement a free well-being and movement based mindfulness workshop series for teenagers and adults.	\$0
	Total:	\$5,450

CARRIED

16 Ecological Volunteer and Environmental Programme FY 17-18

Resolution number WTK/2017/175

MOVED by Member N Henderson, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

- a) approve the following indicative allocations to projects in the Waitakere Ranges Local Parks Ecological Volunteer and Environmental Programme:

Proposed Waitakere Ranges 2017-2018 volunteer work programme			
Group	Activity	Park	Budget
Armour Bay Community Group	Planting Plant preparation	Armour Bay	\$550

South Titirangi Neighbourhood Network	Planting Plant preparation	5 reserves in South Titirangi	\$3,740
Local residents	Arundo donax Control	Little Muddy Creek	\$9,046
	Planting	As above	\$2,254
Local residents	Planting	Milan Reserve	\$2,000
Local residents	Planting Site prep – plan for prepping difficult bamboo area	Glucina Reserve	\$8,500
Community events	Guided walk programme	Various parks (TBC)	\$500
	Community Planting BBQ	As above	\$2,110
Miscellaneous expenditure	As documented above.	Various parks	\$4,300
Total:			\$33,000

- b) delegate authority to the Team Leader Volunteering and Programmes to approve variations to the Volunteer Programme up to the value of \$5,000, in consultation with the Local Board Chair and Parks Portfolio Holder, so that council can be responsive in its support of community volunteers over the year.

CARRIED

Deputy Chairperson S Toms returned to the meeting at 7.58 pm.

17 New Road Name Approval for the residential subdivision by Terra Consultants at 15 Burton's Drive, Swanson.

Resolution number WTK/2017/176

MOVED by Member S Coney, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) approves the proposed road names for the new JOAL's constructed within the subdivision being undertaken by Terra Consultants at 15 Burton's Drive, Swanson:
- JOAL 1 – Mara Waina Rise
 - JOAL 2 – Matatika Rise
 - JOAL 3 – Ani Rangitunoa Lane with Ani Lane being the alternate

CARRIED

18 Auckland Council's Quarterly Performance Report: Waitākere Ranges Local Board for quarter one, 1 July - 30 September 2017

Resolution number WTK/2017/177

MOVED by Deputy Chairperson S Toms, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) receive the performance report for the financial quarter ending 30 September 2017
- b) approves in principle funding of up to \$1500 per annum to the Piha Community Library Trust for insurance of the Piha Library building owned by Piha Ratepayers' and Residents Association Incorporated
 - i) approves in principle funding of \$1500 per annum to cover the costs of contents and public liability insurance for the Piha Community Library Trust
 - ii) payments of b) and b(i) are to commence from the signing of new lease agreements:
 - between Auckland Council landlord and Piha Ratepayers' and Residents Association Inc. as lessee
 - between Piha Ratepayers' and Residents Association Inc. as sublessor and Piha Community Library Trust sublessee
 - iii) that the insurance providers are to be approved by Auckland Council officers with a view to taking advantage of the rates that the council can obtain.

CARRIED

19 Draft Waitakere Ranges Greenways Plan

Resolution number WTK/2017/178

MOVED by Member N Henderson, seconded by Member D Yates:

That the Waitākere Ranges Local Board:

- a) endorse the draft Waitakere Ranges Greenways Plan in Attachment B for public consultation.
- b) approve the proposed consultation approach outlined in the report.
- c) delegate authority to the Local Board Chairperson and Sport and Recreation Portfolio Holder to approve minor editorial changes to the draft plan prior to consultation.
- d) approve an allocation of up to \$5000 to cover any additional costs associated with developing the Greenways Plan through to completion, with the Relationship Manager or Lead Financial Advisor, David Rose, authorised to identify an appropriate budget.

CARRIED

20 Revising the local board Standing Orders

Resolution number WTK/2017/179

MOVED by Member S Tollestrup, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

- a) **adopt the standing orders detailed in Attachment A to the agenda report, entitled “Auckland Council Standing Orders of the Local Board”, in replacement of its current standing orders.**

CARRIED

21 LB feedback on Rates remission and postponement policy review

Resolution number WTK/2017/180

MOVED by Member S Coney, seconded by Member D Yates:

That the Waitākere Ranges Local Board:

- a) **receive the LB feedback on Rates remission and postponement policy review report**
- b) **delegate to Deputy Chair and Member Coney for feedback**
- c) **agree that the confidential Attachment D remain confidential.**

CARRIED

22 10-year Budget 2018-2028 consultation

A copy of Attachment A – Local content for consultation and Attachment B – Local supporting information for consultation were tabled at the meeting. A copy has been placed on the official minutes and are available on the Auckland Council website as minutes attachment.

Resolution number WTK/2017/181

MOVED by Member N Henderson, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **agree, subject to approval by the governing body, to hold the following Have Your Say spoken interaction event during the consultation period**
 - i) **Glen Eden Recreation Hall Have Your Say event, Thursday 8 March at 6.00pm.**
- b) **Note the following additional information activities:**
 - i) **Titirangi Market drop in session, Sunday 25 March 10.00am**
- c) **delegate to the following elected members and staff the power and responsibility to hear from the public through “spoken/NZ sign language interaction” in relation to the local board agreement at the council’s public engagement events during the consultation period for the 10-year Budget 2018-2028:**
 - i) **Local Board Members and Chair**
 - ii) **General Manager Local Board Services, Local Board Relationship Manager, Local Board Senior Advisor, Local Board Advisor**

- iii) any additional staff approved by the General Manager Local Board Services or the Chief Financial Officer
- d) adopt local content for consultation and local supporting information for consultation, including their key advocacy project (tabled).
- e) delegate authority to the local board chair to approve any final minor changes required following review by council's legal team and/or Audit NZ, of the local consultation content for the 10-year Budget 2018-2028 prior to publication, including online consultation content, and should any changes be made they are to be reported to the next business meeting.

CARRIED

Attachments

- A Local content for consultation
- B Local supporting information for consultation

23 Decision-making allocation update

Resolution number WTK/2017/182

MOVED by Member S Coney, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) receive the decision-making allocation update report
- b) request that the decision making allocations acknowledges the requirement of the Governing Body to consult with Local Boards when developing regional policy and plans which effect Local Boards

CARRIED

Chair Presland voted against this motion.

24 Chairperson's report - December 2017

Resolution number WTK/2017/183

MOVED by Chairperson G Presland, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) receive the Chairperson's report.

CARRIED

25 Portfolio Update Report: Deputy Chair Saffron Toms

Resolution number WTK/2017/184

MOVED by Member N Henderson, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) receive the Deputy Chair Saffron Toms report.

CARRIED

Attachments

- A Portfolio Update report - Deputy Chair Saffron Toms

26 Portfolio Update Report: Member Sandra Coney

Resolution number WTK/2017/185

MOVED by Member S Coney, seconded by Chairperson G Presland:

That the Waitākere Ranges Local Board:

- a) receive the Portfolio Update from Member Sandra Coney.
- b) request that officers report back to the local board with urgency on:
 - i) which local parks contain kauri
 - ii) what signage and hygiene measures are in place at those parks
 - iii) whether any surveys or tests have been carried out in those parks to ascertain whether any trees are infected
 - iv) recommendations as to whether any tracks/parks should be closed.

CARRIED

27 Confirmation of Workshop Records

Resolution number WTK/2017/186

MOVED by Chairperson G Presland, seconded by Member N Henderson:

That the Waitakere Ranges Local Board:

- a) receive the workshop records held on 09, 16 and 23 November 2017

CARRIED

28 Governance Forward Work Calendar - December 2017

Resolution number WTK/2017/187

MOVED by Chairperson G Presland, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) note the updated Governance Forward Work Calendar for December 2017

CARRIED

29 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

9.52 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WAITĀKERE RANGES
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....