

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
Arts, Community and Events									
1903	CS: ACE: Arts & Culture	3 Ponsonby Road Feasibility Study- LDI	Conduct a feasibility study on the options for use of 3 Ponsonby Road.	Q1	LDI: Opex	\$ 20,000	In progress	Amber	This project has been delayed because at a workshop in Q1 staff advised the board that before conducting a feasibility study staff should complete a needs assessment. The local board has expressed concerns about this approach. Staff will be providing advice on how to proceed in Q2. Staff discussed the feasibility study with the local board at a workshop in Q1 and will present options to the board in Q2.
770	CS: ACE: Community Empowerment	Accommodation grants	Funding to support local community groups through accommodation grant funding. Budget: - accommodation grants \$125,000.	Q4	LDI: Opex	\$ 125,000	In progress	Green	No funding rounds took place in quarter one.
327	CS: ACE: Events	Anzac Services - Waitemata	Support and/or deliver Anzac services and parades within the local board area.	Q3;Q4	LDI: Opex	\$ 5,000	Approved	Green	This is scheduled for Q4. Staff will commence planning in Q2.
690	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (WTM)	Broker strategic collaborative relationships and resources within the community: This includes three key activity areas: 1. engaging communities - reaching out to the less accessible and diverse groups - focussing on capacity building and inclusion 2. enabling council - ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. reporting back - reporting back to local board members on progress in activity areas one and two. Includes responding to the aspirations of mana whenua, matawaaka, marae and Māori organisations.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Ponsonby Park - staff continue to be the key contact for the community-led group as the project moves into the local board advocacy stage. Staff attended two meetings with the group this quarter. Heard Park - Staff have been meeting with the other council teams and community to realise the community and business aspirations for the park and community facility building.
636	CS: ACE: Community Empowerment	Build capacity: Inner City Network	Fund the inner-city network to increase community connectedness in the central city.	Q1; Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	Auckland District Council of Social Services organised three Inner City network meetings that focused on emergency preparedness, homelessness and intensification in the inner city. Local board members and network members shared information relevant to their communities at all meetings.
2806	CS: ACE: Community Places	Build Ellen Melville Centre website	Build website for the Ellen Melville Centre to build brand and identity.	Q1	LDI: Opex	\$ 15,000	Completed	Green	During Q1 the website was completed and is now live. Further editing improvements are being undertaken as images and text are being added. This initiative is now completed.
330	CS: ACE: Events	Citizenship Ceremonies - Waitemata	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 19,316	In progress	Green	The Civic Events team delivered two citizenship ceremonies in one day during Q1.
496	CS: ACE: Community Places	Commence development of the Ellen Melville Centre's transition plan to community led management & operation by 2020.	Commence planning for the community-led operational management model of the Ellen Melville Community Centre	Q4	ABS: Opex	\$ -	Approved	Green	No update to report on until Q4. In Q4, staff will start initial conversations with the local board on transitioning the centre to a community-led model. Because it is a significant piece of work, staff will begin conversations in Q4.

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245	CS: ACE: Arts & Culture	Community Arts Programmes- LDI Pop	Deliver projects for the 'Pop' temporary art activation series in the local board area.	Q4	LDI: Opex	\$ 65,000	In progress	Green	Staff presented the Pop 2017 report to the local board and the board provided feedback to inform the planning for Pop 2018. Staff will present programming options and a draft marketing, communications and PR plan to the local board in Q2.
323	CS: ACE: Events	Community Christmas Event Fund - Waitematā	Funding to enable the community to deliver a safe and free event to celebrate Christmas.	Q2	LDI: Opex	\$ 7,000	In progress	Green	This fund has been allocated to the Franklin Road Christmas Lights. A funding agreement has been completed and payment is in progress.
769	CS: ACE: Community Empowerment	Community grants (WTM)	Funding to support local community groups through contestable grant funding. Budget: - Local discretionary community grants \$125,000.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 125,000	In progress	Green	The Waitematā Local Board had one quick response round allocating \$16,812.77 and one local grants round allocating \$43,095.00.
2186	CS: ACE: Advisory	Community Response Fund - Waitematā	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$ 13,000	In progress	Green	No allocations in Q1
408	CS: ACE: Community Places	Community Venues WTM - participation increase	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Staff considered insights from research undertaken on non-users of venues for hire across the network. Key opportunities for further investigation include: -Capitalise on strengths in positioning – family friendly, local and convenient, affordable - Improve the condition and amenities of venues to meet expectations - Develop our offer and tailor to meet distinct interests - Provide event package options -Improve visibility of centre activities that will enable participation - Develop a digital solution to promote both venues and activities - Drive repeat business, share experiences, satisfaction and reach new customers. Staff will develop an improvement plan in Q2 and Q3.
756	CS: ACE: Community Empowerment	Community-led placemaking: (City Centre) Spatial Priority Area	- engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation - strengthen community-led placemaking and planning initiatives within the SPA area - develop innovative ways to engage with communities that have not traditionally participated in council decision-making.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	During Q1, staff: -participated in the cross council working groups on the refresh of the City Centre Master Plan and the Waterfront Plan, highlighting the community feedback and survey work. -continued to work on the Albert Park Safer Route project, meeting with local business and attending learning quarter meetings -connected community groups and individuals to Libraries and Community Places teams for activation and programming of the upgraded Ellen Melville Centre and Central Library.
637	CS: ACE: Community Empowerment	Community-led placemaking: gardens, food and sustainability	Fund, facilitate and grow the network of local community/groups with an interest in local community gardens, food production and sustainability initiatives by: 1. funding Gardens 4 Health to provide capacity building through education and maintenance of the local community garden network 2. strengthening connections between council projects to increase cross-council collaboration e.g. Waitemata Low Carbon Action, Waste Minimisation, the Compost Collective, Civil Defence community-led pollinator paths, Resilient Communities and implementation of local area plans.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 6,000	In progress	Green	Gardens for Health (G4H) have met all accountability requirements from the 2016/2017 funding agreement. A funding agreement with Gardens for Health for 2017/2018 is awaiting confirmation from the Diabetes Auckland Projects Trust (G4H). G4H will commit additional staff resource from July 2017 to projects in the Waitematā area. G4H are currently active across 13 projects in the area and provide regular updates on activity on a bi-monthly basis.

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640	CS: ACE: Community Empowerment	Community-led placemaking: Waitemata community empowerment initiatives	<ul style="list-style-type: none"> - fund local community-led planning and placemaking projects - provide advice, guidance and capacity building for communities to lead their own projects - develop a process to ensure that Māori aspirations are addressed. <p>Note: the 2017/2018 budget figure shown for this activity line item includes an additional \$11k deferral from 2016/2017.</p>	Q2;Q3;Q4	LDI: Opex	\$ 41,000	In progress	Green	Staff identified community potential projects for consideration through the local board plan consultation process. Options will be workshopped with the board in Q2. Great North Road community-led vision – community consultation is underway, and the project is on track to be completed for the extended completion date of December 2017. Grafton Residents Association – the funding agreement is complete. Staff are working with the group to finalise the project plan details.
513	CS: ACE: Community Places	Ellen Melville Community Centre programme delivery	Deliver the work programme for the Ellen Melville Centre.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Programmes with partners Youth town, Circability, Plunket, Splice and Artweek are ready to commence in October. Future partnerships and profile building events are in development. Community Open day planning underway for Q2.
515	CS: ACE: Community Places	Evaluation of Ellen Melville Centre work programme	Evaluate Ellen Melville Centre's work programme to understand if the local board outcomes are being met, as well as what other impacts the programmes might be having.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Programmes yet to commence. Evaluation will start in Q2.
322	CS: ACE: Events	Event Partnership Fund - Waitemata	This non-contestable fund allows the local board to partner with local groups on community-led events. It allows the local board to support and develop the events, establishing these as signature events for the area. 2017/2018 is the first year for new three year partnerships to commence. For events to be considered for this fund they are required to apply for the Local Events Support Fund which opens in May 2017.	Q1	LDI: Opex	\$ 85,000	In progress	Green	This fund has been allocated and funding agreements have been sent out to recipients; Festival Italiano, West End Cup, Grey Lynn Park Festival and Artweek. This is the first of a three-year partnership commitment for these events.
3393	CS: ACE: Events	Good Citizens Awards - Waitemata	Deliver the Good Citizens Awards event within the local board area.	Q2	LDI: Opex	\$ 4,500	In progress	Green	The Good Citizens Awards are scheduled to be held on 13 October 2017.
1980	CS: ACE: Community Places	Grey Lynn community centre portfolio increase	- investigate the opportunity to increase Grey Lynn Community Centres management portfolio by transferring the operational management of the Grey Lynn Library Hall from Auckland Council to the Grey Lynn Community Centre Society.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	A workshop is scheduled with the local board for 24 October to present some options to progress this initiative.
641	CS: ACE: Community Empowerment	Increase diverse community participation : youth voice (WTM)	<ul style="list-style-type: none"> - develop, support and mentor youth to have influence local board decision-making and activities - partner with local youth to serve their needs. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	<p>The Waitemata Youth Collective presented a summary of their 2016/2017 activity and a proposed new model for more inclusive youth participation to the local board at the workshop in Q1.</p> <p>The collective has started discussions about the best time to launch the new model.</p>
324	CS: ACE: Events	Local Civic Events - Waitemata	Deliver and/or support civic events within the local board area.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 8,000	In progress	Green	<p>The Fukuoka Japanese Garden opening was held on 17 July 2017 at Western Springs. The opening of the redesigned Freyberg Place and refurbished Ellen Melville Centre was held on 15 September 2017.</p> <p>The Coxs Bay Playground opening has been deferred from 9 September 2017 to 12 October 2017.</p>

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328	CS: ACE: Events	Local Event Development Fund - Waitematā	Support local community events through contestable grants as part of the Waitematā Community Grants Policy.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	This fund has been allocated and funding agreements have been sent out to the successful recipients. \$32,000 allocated across; Franklin Road Christmas Lights Opening Night \$1,891.60 Auckland International Buskers Festival \$15,000 Lightpath Festival – Te Ara I Whiti Festival \$9,108.40 The 17th Japan Day 2018 \$6,000
745	CS: ACE: Community Empowerment	Local Māori Responsiveness Action Plan (WTM)	Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following: • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	Staff have begun identifying/mapping Maori organisations and agencies working in the local board area, as well as partnering with staff within council's Te Waka Angamua Department, to support the local board members visit to Ngāti Whātua Ōrākei marae at the end of October. This visit will help provide direction for the plan.
329	CS: ACE: Events	Myers Park Medley	Deliver the Myers Park Medley.	Q3	LDI: Opex	\$ 20,000	In progress	Green	Myers Park booked for the event on 18 February. In keeping with the medley theme, the event will feature many community activations and performance spaces but this year will have more of a focus on engaging young children and encouraging the use of the splashpad and playground within the event design. Majority of planning for this event to take place in Q2.
325	CS: ACE: Events	Parnell Festival of Roses - Waitematā	Deliver a community event when the roses are in bloom at the Parnell Rose Gardens.	Q2	LDI: Opex	\$ 35,000	In progress	Green	The event to be held at Dove-Myer Robinson Park on Sunday 19 November. Entertainment programming will feature two stage areas, and a series of talks based around the roses theme. Sixty-four stalls / activity sites have been booked including 29 food/beverage, 15 community and 20 craft. The event being both accessible and zero waste. Marketing will commence in October.
246	CS: ACE: Arts & Culture	Regional Work Programme Information and Updates	Provide timely information on regionally funded Arts and Culture projects, programmes and initiatives that have an impact or occur in the local board area.	Q1;Q2;Q3;Q4	Regional	\$ -	In progress	Green	The following are updates on regional work programme items: - Rainbow Machine – ongoing -Myers Park underpass – ongoing -City Rail Link precinct plan and Lower Queen Street (Design programme) – ongoing -O for O'Connell Street (Scoping programme) – Due for completion early 2018 -Taurarua Judges Bay (Advisory programme) – Due for completion December 2017 -Wynyard Quarter public art plan implementation (endorsed FY17, working with Panuku Development on an ongoing delivery programme from FY18) (Advisory programme) – ongoing
242	CS: ACE: Arts & Culture	Studio One - ABS Studio One Toi Tu Operational Expenses	- provide a diverse programme of art classes, workshops and events for adults and children - provide an affordable hiring space for artists to exhibit their work - provide shared studio spaces and makers space - provide spaces for event and workshop hireage.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 353,475	In progress	Green	Studio One Toi Tu had a total of 5901 visitors, delivered 65 programmes with 1411 participants. They also had one performance which attracted 50 attendees and had 595 outreach programme participants.

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405	CS: ACE: Community Places	Venue Hire Service Delivery - WTM	<p>Provide and manage venues for hire and the activities and opportunities the venues offer by:</p> <ul style="list-style-type: none"> - managing the customer centric booking and the access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups. 	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	<p>Staff identified the need and value of understanding hirer satisfaction and experiences. Staff have developed a survey that will be sent out monthly to both casual and regular hirers from Q2 to gain insights from customers' experience with council-managed venues. Q1 statistics are based on the first two months of FY2018 and one month of estimates. Visitor numbers have decreased slightly compared to last year.</p> <p>Freemans Bay Community Hall – visits are down mainly due to "Auckland Rock and Roll Club Incorporated" changing number of expected attendees from 300 to 100 per session (3900 attendees for first four months). Also due to some regular hirers no longer booking the venue ("Kingdom Pillars"-Church activity and "Pocket Pixies"-Dance activity).</p> <p>Grey Lynn Library Hall - visits are down mainly due to some regular hirers no longer booking the venue ("Auckland Dancing fans Incorporated"-Dance activity, "Pocket Pixies"-Dance activity, "No Lights No Lycra Auckland" – Arts and Culture Activity).</p> <p>Outhwaite Hall – visits are down mainly due to the regular hirer "Thursday Night Meeting" no longer booking the venue.</p> <p>Parnell Community Centre and Leys Institute Gym are community-led facilities and decrease in visits aren't significant compared to the same period last year, therefore staff did not requested an explanation from this centre.</p>
391	CS: ACE: Community Places	Year 2 of 3 year term grant: Funding Agreement & Licence to Occupy and Manage - Grey Lynn Community Centre	<p>Funding Agreement: Grey Lynn Community Centre Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Grey Lynn Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>Licence to Occupy and Manage: Grey Lynn Community Centre Incorporated to operate the Grey Lynn Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 45,807	In progress	Green	<p>Funding Agreement: During Q1 payment was made on year two of the three-year agreement to the Grey Lynn Community Centre. Staff will commence planning for the regional hui in Q2. The purpose of the hui is to: connect with groups, maintain that relationship enable groups to network with other groups/ share information Share/communicate relevant information to all groups.</p> <p>Licence to Occupy and Manage: Grey Lynn Community Centre is on year two of a three-year licence to occupy and manage agreement. No milestones are required this year.</p>

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434	CS: ACE: Community Places	Year 2 of 3-year term grant: Funding agreement & Licence to Occupy and Manage - Ponsonby Community Centre including Leys Gymnasium	<p>Funding Agreement: Ponsonby Community Centre Incorporated to facilitate and deliver its work plan outcomes including programmes and activities at Ponsonby Community Centre including Leys Gymnasium for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>Licence to Occupy and Manage: Ponsonby Community Centre Incorporated to operate the Ponsonby Community Centre and Leys Institute Gymnasium for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 47,164	In progress	Green	<p>Funding Agreement: Payment to be made on year two of the three-year agreement to Ponsonby Community Centre and Leys Gymnasium in early Q2.</p> <p>Staff will commence planning for the regional hui in Q2</p> <p>Licence to Occupy and Manage: Ponsonby Community Centre and Leys Gymnasium is on year two of a three-year licence to occupy and manage agreement. No milestones required this year.</p>
431	CS: ACE: Community Places	Year 2 of 3 year term grant: Funding Agreement & Licence to Occupy and Manage -Parnell Community Centre	<p>Funding Agreement: Parnell Community Trust to facilitate and deliver work plan outcomes including activities and programmes at Parnell Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>Licence to Occupy and Manage: Parnell Community Trust to operate the Parnell Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 54,701	In progress	Green	<p>Funding Agreement: Payment was made on year two of the three-year agreement to the Parnell Community Centre.</p> <p>Stall will commence planning for the regional hui to commence in Q2.</p> <p>Licence to Occupy and Manage: Parnell Community Centre is on year two of a three-year licence to occupy and manage agreement. No milestones required this year.</p>
395	CS: ACE: Community Places	Year 2 of 3 year term grant: Grey Lynn Community Centre - LDI Additional Funds	Additional funds to assist Grey Lynn Community Centre Incorporated to deliver on its funding agreement.	Not scheduled	LDI: Opex	\$ 20,000	Completed	Green	No update is scheduled or required; additional funding was made in conjunction with funding agreement payment in Q1.
Community Facilities: Build Maintain Renew									
2892	CF: Project Delivery	313 Queen Street - renew vacant space	<p>Renew kitchen, windows, bathroom facilities, & hot water capacity to enable reactivation of leasable space</p> <p>This project is carried forward from the 2016/2017 work programme, previous ID 4283</p>	Q1;Q2;Q3;Q4	ABS: Capex	\$ 71,000	In progress	Green	<p>Current status: Physical work has been scheduled. These works include dry wall work, lighting, painting and plumbing. This space is currently being used as a theatre rehearsal area.</p> <p>Next steps: Physical work to be carried out as per the work program. Once renovations are completed a community lease will be progressed for this space.</p>
2904	CF: Project Delivery	Albert Park - development - stage 4	<p>Renewal of asphalt paths within Albert Park. This is the final stage of path renewals within the park and will complete all remaining sections.</p> <p>This project is carried forward from the 2016/2017 work programme, previous ID 3046</p>	Q1;Q2;Q3;Q4	ABS: Capex	\$ 22,258	In progress	Green	<p>Current status: Planning is currently underway for the removal of a small section of path above Kitchener Street. All other work has been completed.</p> <p>Next steps: The project should be completed by the end of the calendar year.</p>

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2157	CF: Investigation and Design	Albert Park - reinstate Zig Zag track FY17	Reinstatement and completion of zig zag track at Albert Park	Q2;Q3;Q4	ABS: Capex	\$ 30,000	In progress	Green	Current status: Design and consent for the zig zag track works is underway. Next steps: Once the works have resource consent approved the physical reinstatement and extension works will be planned for delivery during summer and a date confirmed with the local board.
2154	CF: Project Delivery	Albert Park - renew band rotunda	Albert Park Band Rotunda renewal. This project is carried-over from the 2016/2017 programme (previous ID 3059).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 10,000	In progress	Green	Current status: Progressing procurement prior to going out to tender. The Development Programme Office will provide funding for this project. Next steps: Award work to a contractor. This project will be delivered at the same time as the renewal of the Keepers cottage. The work is scheduled to commence in late October 2017.
2156	CF: Project Delivery	Albert Park - renew structures and utilities	Albert Park handrail, lighting and step renewals. This project is carried-over from the 2016/2017 programme (previous ID 3064).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 26,218	In progress	Green	Current status: Prices for wall and step plastering received. Refining design for balustrade in line with heritage advice. Next steps: Seek approval for wall and step plastering renewal for physical works in September / October 2017.
3296	CF: Investigation and Design	Albert Park - replace storm water man hole covers	Production of storm water covers, with an inlaid heritage design, via a Computer Numeric Control (CNC) machining process.	Q1;Q2;Q3;Q4	LDI: Capex	\$ 15,000	Completed	Green	Project completed.
2155	CF: Project Delivery	Albert Park Cottage - renew building	Structural review, seismic strengthening, exterior and interior upgrade of the Albert Park caretaker's cottage. This project is carried-over from the 2016/2017 programme (previous ID 3069).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 95,000	In progress	Green	Current status: In the process of going out to tender for the works. The Development Programme Office is supplying the funding for the delivery of this renewal. Next steps: Award a contractor the contract to carry out the work. This is scheduled to commence in late October 2017 and be completed by December 2017.
2916	CF: Investigation and Design	Arch Hill Reserve - (half field) sand carpet + lights	Sand slits drainage irrigation and lights in the dedicated training area. This project is carried-over from the 2016/2017 programme (previous ID 3428).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 38,091	Approved	Green	Current status: Scoping of this project is intended to begin this financial year and construction is planned in financial year 2020. The noise report has been received from a specialist and has advised that the noise that will be created from the upgrade to Arch Hill Reserve will exceed the limits in the Unitary Plan, however the noise created by the motorway exceeds the sports field noise, so any upgrade may still be granted a resource consent. Next steps: Request for tender for professional services
2144	CF: Project Delivery	Auckland Central Library Refurbishment Customer Experience	Continuation of project from the 2016/2017 work programme. Improve the customer experience currently offered by the Auckland Central Library which encompasses completing an interior fit-out of the ground floor using new and existing furniture and fittings.	Q1	ABS: Capex	\$ 1,288,247	In progress	Green	Current status: Delivery phase with construction just completed on level one and two. Next steps: Progressing with construction of physical works on ground floor, with estimated completion end October 2017 or earlier.
2924	CF: Project Delivery	Basement Theatre - upgrade toilet	Toilet upgrade to accommodate an accessible toilet and providing access to the building This project is carried forward from the 2016/2017 work programme, previous ID 4285	Q1;Q2;Q3;Q4	ABS: Capex	\$ 95,000	In progress	Green	Current status: Consent was resubmitted, confirmation of the consent being granted has been received, awaiting formal letter. Next steps: Review drawings and make any changes if required, go out for tender if no changes are required.

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2145	CF: Project Delivery	Central Library - renew roof & cladding	Continuation of project from the 2016/2017 work programme funded through regional budget. Stage 2 of the works will include the renewal of the roof and cladding.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 476,190	In progress	Green	Current status: Professional services consultants for the investigation, documentation and supervision are appointed. Preliminary design for the saw tooth roof lights is complete. Further investigation works and preparation of a report is underway. Roof envelope inspection report complete. Next steps: Options report for additional stories on top of the existing library building is underway and a draft will be available in March for review and feedback.
2146	CF: Project Delivery	Central Library - replace air handling units	Continuation of project from the 2016/2017 work programme funded through regional budget. Replace air handling units with two separate smaller units. Replace air handling unit plug fans in local board serviced areas/plant rooms.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 300,000	In progress	Green	Current status: Execution and Delivery phase, with work completed for Stage 1. Next steps: Planning for next stage 2 to follow with expected completion end June 2018.
2944	CF: Project Delivery	Central Library - replace water cooled radiator for standby generator	This project is carried forward from the 2016/2017 work programme	Q1;Q2;Q3;Q4	ABS: Capex	\$ 162,000	In progress	Green	Current status: Delivery phase, with work in progress. Next steps: Awaiting equipment delivery for installation with expected completion end October 2017 or earlier.
2955	CF: Project Delivery	Cox's Bay - renew playground	Renew and upgrade playground This project is carried forward from the 2016/2017 work programme, previous ID 3051	Q1;Q2;Q3;Q4	ABS: Capex	\$ 120,000	Completed	Green	Current status: Physical works completed. Next steps: Finalise project closure.
2956	CF: Investigation and Design	Coxs Bay - reinstate pathway - stage 3 - Parawai Crescent section	Renewal of the final section of the greenway path at Cox's Bay Reserve running parallel to Parawai Crescent. Path to be realigned and retained to bring it back within the park boundary. Timeframe approximately 6 months This project is carried forward from the 2016/2017 work programme, previous ID 4289	Q1;Q2;Q3;Q4	ABS: Capex	\$ 124,481	In progress	Green	Current status: Developed design complete. Review of design for consent queries underway. Next steps: Consent due for approval in late-October 2017. Works to be planned for post-October 2017.
2160	CF: Project Delivery	Dove Myer Robinson Park - renew pathway	Dove Myer Robinson Park, bollard, handrail, paths and seats renewals. This project is carried-over from the 2016/2017 programme (previous ID 3049).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 130,000	In progress	Green	Current status: Tender documents have been prepared and staff are currently going out to tender for the works. Next steps: Appoint a contractor to carry out the works. Estimated to be completed before the end of December 2017.
3309	CF: Investigation and Design	Elam Street - renew walkway	Renew walkway	Q1;Q2;Q3;Q4	ABS: Capex	\$ 265,535	Approved	Green	Current status: Business case is underway. Next steps: Planning phase which includes creating a project plan.
2988	CF: Project Delivery	Freemans Bay Community Centre - renew assets	Resealing of existing carparks including foot path, upgrading of drainage system and installation of boardwalk including installation of iron fence around children's playground This project is carried forward from the 2016/2017 work programme, previous ID 4431	Q1;Q2;Q3;Q4	ABS: Capex	\$ 370,000	Completed	Green	Project completed.
2989	CF: Project Delivery	Freemans Bay Community Centre - replace hall exit doors and upgrade toilets	Replace hall exit doors and upgrade toilets This project is carried forward from the 2016/2017 work programme, previous ID 393	Q1;Q2;Q3;Q4	ABS: Capex	\$ 80,108	Completed	Green	Project completed.
2990	CF: Project Delivery	Fukuoka Garden - reinstate local and sport park facilities	1. Professional services 2. Physical works This project is carried forward from the 2016/2017 work programme, previous ID 1473	Q1;Q2;Q3;Q4	ABS: Capex	\$ 486,706	In progress	Green	Current status: Fukuoka friendship garden is mostly complete, with only minor practical completion items to be completed. Next steps: Complete practical completion.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
3002	CF: Project Delivery	Grey Lynn Library - replace HVAC system	Replacement of existing HVAC air handling units due to age and frequent problems. This project is carried forward from the 2016/2017 work programme, previous ID 3750	Q1;Q2;Q3;Q4	ABS: Capex	\$ 16,510	In progress	Green	Current status: Execution phase with installation of new air conditioning units completed and operational. Next steps: Handover and closure.
2148	CF: Investigation and Design	Grey Lynn Paddle Pool - refurbish building	Renew all interior finishes, doors, floor coverings. Upgrade electrical fittings including distribution board.	Q3;Q4	ABS: Capex	\$ 11,905	Approved	Green	Current status: Consultants will be engaged to design and apply for consent if required . Next steps: Business case will be initiated.
2149	CF: Investigation and Design	Grey Lynn Paddle Pool - replace security fence	Repair and replace security fence	Q3;Q4	ABS: Capex	\$ 15,000	Approved	Green	Current status: Business case underway. Next steps: Site visit organised to assess the work to be undertaken.
2150	CF: Investigation and Design	Grey Lynn Paddle Pool - retile pool tank	Retiling the pool tank	Q3;Q4	ABS: Capex	\$ 14,286	Approved	Green	Current status: Business case underway. Next steps: Site visit organised to assess the work to be undertaken.
2158	CF: Project Delivery	Grey Lynn Park - develop new changing rooms	Develop the changing rooms x 4 and toilets x 4 including demolition of old athletics building. This project is carried-over from the 2016/2017 programme (previous ID 3430).	Q1;Q2;Q3;Q4	Growth	\$ 50,000	In progress	Green	Current status: Due to the club not having sufficient funding to build their preferred clubroom option, staff are now investigating options for how the project can proceed. A briefing note updating the local board was sent on 28 September 2017. Consultation between the rugby league club, local board and council staff is to continue until an agreed option is found. Next steps: Complete agreed option concept design and start consent process.
2560	CF: Operations	Grey Lynn Park - hire portacabin	Hire portacabin while changing rooms are unavailable	Q1;Q2;Q3;Q4	LDI: Opex	\$ 6,000	Approved	Green	Grey Lynn Park historically has three Porticos installed, normally around April, prior to the winter playing season. They are installed on the northern end of the #1 field as alternative changing rooms as the park is lacking facilities. The Waitemata Local Board agreed to fund these. They were removed for this season on 6 October.
3299	CF: Investigation and Design	Hauora Gardens - stage 2	Stage 2 project	Q2;Q3;Q4	LDI: Capex	\$ 14,000	Completed	Green	Current status: discovery and investigation prior to writing business case. Next step: Write business case.
2383	CF: Investigation and Design	Heritage Foreshore - interpretation panels	Digitisation of Heritage Foreshore Trail interpretation signs	Q2;Q3;Q4	LDI: Capex	\$ 15,000	Approved	Green	Current status: Existing heritage signage will be enabled with technology to allow public to easily access the heritage information on the internet via their smartphones. QR codes are to be created and applied to the signage. People will be able to access this on line heritage information via scanning their smart phones over the QR codes. Next steps: Once the specifics are confirmed, the local board will be provided with an update before progressing.
3008	CF: Project Delivery	Herne Bay Petanque Club - renew roof	This project is carried forward from the 2016/2017 work programme, previous ID 4349	Q1;Q2;Q3;Q4	ABS: Capex	\$ 11,740	Completed	Green	Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
3009	CF: Project Delivery	Highwic House - renew roads and car parks	Renewal of the various pavement areas surrounding Highwic House. This project is carried forward from the 2016/2017 work programme, previous ID 3056	Q4	ABS: Capex	\$ 144,847	In progress	Amber	<p>Risks/issues There have been delays in identifying the scope of the pavement renewal works to fit Heritage New Zealand criteria.</p> <p>Current status: Currently awaiting input from Heritage New Zealand and the Highwic House advisory group on suitable pavement renewal options.</p> <p>Next steps: Liaise with Highwic House advisory group on progress and initiate consent processes.</p>
2159	CF: Project Delivery	Hobson Bay - renew pathways	Awatea Reserve, Hobson Bay Esplanade Reserve, Takutai Reserve path, bridge and retaining wall renewal. This project is carried-over from the 2016/2017 programme (previous ID 3063).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 197,484	Cancelled	Red	<p>Geotechnical issues that affect the long-term safety and maintenance of the track</p> <p>Current Status: Agreement to not renew the Hobson Bay walkway has been made due to erosion risks being identified through a geotechnical report. The damage created from the landslip is being managed operationally by a regional landslip specialist along with all other slips throughout the city.</p> <p>Next Steps: Planning for alternative coastal access may be developed at a later stage. This will be a new project which will require a strategic assessment and overall investigation to be considered for future years.</p>
3055	CF: Project Delivery	Leys Institute Gymnasium - replace guttering	This project is carried forward from the 2016/2017 work programme, previous ID 4510	Q1;Q2;Q3;Q4	ABS: Capex	\$ 3,940	In progress	Green	<p>Current status: Scope of works has been sent to contractor for pricing.</p> <p>Next steps: Appoint contractor and schedule physical works.</p>
2142	CF: Investigation and Design	Leys Institute Hall - renew security access	Renew security access	Q2;Q3;Q4	ABS: Capex	\$ 31,185	Approved	Green	<p>Current status: Scope of work is currently underway.</p> <p>Next step: Submit scope of works to be priced.</p>
2382	CF: Investigation and Design	Masonic Lodge Hall - demolish and remove	Demolish and remove Masonic Lodge Hall.	Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	<p>Current status: Tender for removal of Masonic Hall complete. Concept design for Salisbury Reserve underway</p> <p>Next steps: Workshop with board late November to confirm potential Masonic Hall removal and design for reserve reinstatement.</p>
3117	CF: Project Delivery	Myers Park - install splash pad	Splash play area- Professional services- Building Consent- Tender documentation- Physical works- Handover and closure This project is carried forward from the 2016/2017 work programme, previous ID 4417	Q1	ABS: Capex	\$ 14,000	Completed	Green	Project completed.
2840	CF: Investigation and Design	Myers Park Caretaker's Cottage - renew and restore	Renew and restore Myers Park Caretaker's Cottage to preserve heritage value	Q2;Q3;Q4	ABS: Capex	\$ -	Approved	Green	<p>Current status: Community Facilities are working with the Heritage Unit to define the level of restoration. Community Services are working to find a use for the facility.</p> <p>Next steps: Service owner to complete strategic assessment.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
3127	CF: Investigation and Design	Olympic Pool - Gas Pipe Line & Concrete spalling	Gas pipe leak is critical and was completed due to imminent danger... work for spalling concrete is planned... if not done than it will have detrimental effect on the structure of the building. This project is carried forward from the 2016/2017 work programme, previous ID 4488	Q1;Q2;Q3;Q4	ABS: Capex	\$ 26,651	Completed	Green	Project completed.
3128	CF: Project Delivery	Olympic Pool - improve acoustics in main pool	Acoustic improvements to main pool. Provide sound treatment panels to pool hall. Install suitable sound treatment to reduce levels of reverberations noise. This project is carried forward from the 2016/2017 work programme, previous ID 3760	Q1;Q2;Q3;Q4	ABS: Capex	\$ 90,000	In progress	Green	Current status: An acoustic assessment has been completed and staff are now finalising concepts for the acoustic panels. Next steps: Seek costing from acoustic panel suppliers.
2151	CF: Investigation and Design	Olympic Pool - replace main pool sparge line	Assess current line and consider the most appropriate method to renew line for future proofing	Q2;Q3;Q4	ABS: Capex	\$ 238,095	Approved	Green	Current status: Business case underway. Next steps: Site visit organised to assess the work to be undertaken and hand over to Aquatics team.
2161	CF: Investigation and Design	Outhwaite Park - renew playground	Renew playground	Q3;Q4	ABS: Capex	\$ 150,000	In progress	Green	Current status: Have engaged with the consultant, scope has been received. Next step: Awaiting for purchase order to be issued so this can be progressed.
2147	CF: Investigation and Design	Parnell Library - comprehensive renewal	Comprehensive building refit, including carpet, toilet, and interior repaint.	Q4	ABS: Capex	\$ 15,000	Approved	Green	Current status: This is not a council owned facility. It is owned by the lessor Royal NZ foundation for the Blind (Foundation). Council lease the building from the foundation and sub lease to other community groups who occupy the building together with providing space for service delivery (Library). The lease from the foundation to council expires 31 May 2019. The budget allocated to the project is for retuning the property to original state as the lease is expiring. However, no decision has been made as to what occurs at the expiry of the lease. In the absence of any investigation as to suitable alternatives for the occupants the most expedient solution may be to negotiate a new lease of the premises from 1 June 2019. This project will be pushed to financial year 2020 to allow time for the future of the library to be determined. Next steps: Consultation with the Heritage Department will be carried out as the facility has a heritage overlay. Scoping will be carried out once the future leasing arrangements are made clear.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
3155	CF: Project Delivery	Parnell Pool - comprehensive renewal	Comprehensive upgrade - encompassing pool tank recoating, plant maintenance, pool concourse and pipework replacement, structural works, refurbishment of building fabric and surfaces. This project is carried forward from the 2016/2017 work programme, previous ID 397	Q1;Q2;Q3;Q4	ABS: Capex	\$ 1,000,000	In progress	Amber	<p>Stage three work has been deferred to autumn 2018. Stage two work is on track for completion by the re-opening date of 4 November 2017. However some risks exist such as; Structural repairs required to the external stairs from the male changing room to the pool concourse; Structural repairs to the first floor foyer floor slab; Recommissioning of the pools (potential coordination issues and delays ordering filtration part parts).</p> <p>Current status: Stage two physical works are in progress and due to be completed by 20 October 2017 for re-opening of the facility on 4 November 2017. Works include: male changing rooms and foyer painting refurbishment; glazing replacement; play station pipework testing; terrazzo stair refurbishment; external stair maintenance; stage three exploratory work.</p> <p>Next steps: Continue physical works and plant maintenance/operator set-up through to 3 November 2017 for re-opening on 4 November 2017. Document and price work to be undertaken for stage three pool pipework and concourse.</p>
2143	CF: Investigation and Design	Ponsonby Community Centre - refurbish interior and exterior	Refurbish centre. The work will include building access, toilets, security access and acoustic panels	Q2;Q3;Q4	ABS: Capex	\$ 20,000	Approved	Green	<p>Current status: Have engaged with the consultant, scope has been received.</p> <p>Next step: Awaiting for purchase order to be issued so this can be progressed.</p>
2152	CF: Investigation and Design	Pt Erin Pool - comprehensive renewal	Investigation and design in year one (2017/2018), and physical works in year two (2018/2019)	Q3;Q4	ABS: Capex	\$ 200,000	Approved	Green	<p>Current status: The business case is underway. Next steps: Site visit organised to assess the work to be undertaken and hand over to the aquatics team.</p>
3161	CF: Project Delivery	Pt Erin Pool - renew car park and paths	Renewal works for car parks including drainage and foot paths This project is carried forward from the 2016/2017 work programme, previous ID 4419	Q1	ABS: Capex	\$ 55,000	Completed	Green	<p>Project completed.</p>
3162	CF: Project Delivery	Pt Erin Pool - replace entrance door controller, rebuild perimeter security fence	New entrance door controller, rebuild perimeter security fence This project is carried forward from the 2016/2017 work programme, previous ID 3764	Q1;Q2;Q3;Q4	ABS: Capex	\$ 89,973	In progress	Green	<p>Current status: New entrance sliding door completed.</p> <p>Next steps: Physical works of shelter renewal planned to commence on April 2018.</p>
2153	CF: Investigation and Design	Pt Erin Pool - replace playground	The existing playground equipment is old and needs new playground equipment.	Q3;Q4	ABS: Capex	\$ 110,000	Approved	Green	<p>Current status: The business case is underway. Next steps: Site visit organised to assess the work to be undertaken and hand over to the aquatics team.</p>
2163	CF: Project Delivery	Pt Resolution - renew upper stairs	Renew old wooden/concrete stairs in line with the development plan and other recently upgraded steps. Additional funding for 2017/2018 allocated from Point Resolution new mudcrete paths project. This project is carried-over from the 2016/2017 programme (previous ID 3774).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 360,000	Completed	Green	<p>Project completed.</p>
3163	CF: Project Delivery	Pt Resolution - renew paving	Renewal of the two paths at the open space on the top Pt Resolution. Paths are being renewed in line with the Pt Resolution Development Plan. Main path is concrete and the perimeter path is hoggin. This project is carried forward from the 2016/2017 work programme, previous ID 4423	Q1;Q2;Q3;Q4	ABS: Capex	\$ 145,000	In progress	Green	<p>Current status: Contractor has been appointed and currently scheduling physical works.</p> <p>Next steps: Complete physical works and close project.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
3185	CF: Investigation and Design	Seddon Fields, Western Springs - renew light poles and lighting heads	Renew two light poles and six lighting heads This project is carried forward from the 2016/2017 work programme, previous ID 4560	Q1;Q2;Q3;Q4	ABS: Capex	\$ 9,500	Approved	Amber	Risks/issues This is a closed landfill site. Replacing poles requires additional approvals/consents/ engineering input. Scope potentially increasing to remove and redesign all six light poles and light heads. Current status: Awaiting detailed design for lighting pole foundations. Next steps: Seek approval from the closed landfill team for physical works.
3202	CF: Investigation and Design	Studio One - Artstation - refurbish roof to fix leak	This project is carried forward from the 2016/2017 work programme	Q1;Q2;Q3;Q4	ABS: Capex	\$ 7,000	In progress	Green	Current status: Scope repair to leak. Next steps: Engage physical works to repair leak.
3209	CF: Project Delivery	Symonds St Cemetery Depot - upgrade depot	This project is carried forward from the 2016/2017 work programme	Q1;Q2;Q3;Q4	ABS: Capex	\$ 65,000	In progress	Green	Current Status: Physical work in progress for installation of the power cable. Next Steps: Practical completion by end of November.
3292	CF: Investigation and Design	Symonds St Cemetery West - install new pathway and new entranceway	Symonds Street Cemetery west - install new pathway from Upper Queen Street entrance to Karnataka Road entrance (following the rose trail route) and install a new entranceway near the Catholic Memorial to connect Grafton Gully Cycleway. A project (Waitemata - Symonds Street Cemetery west new pathway - detailed design and build) had previously existed with a different scope and evolved into this project. Budget had been re-allocated to this newly scoped project.	Q1;Q2;Q3;Q4	LDI: Capex	\$ 180,000	Approved	Green	Current steps: Concept design and confirmation of scope underway. Next steps: Prepare feasibility/design report with design plans and scope, cost estimates, planning assessment, programme and next steps.
3210	CF: Investigation and Design	Symonds Street Cemetery - renew west structures	The project scoping is being written This project is carried forward from the 2016/2017 work programme, previous ID 4310	Q1;Q2;Q3;Q4	ABS: Capex	\$ 89,315	In progress	Green	The structures have been assessed and it has been determined renewal is not required at this time. Current Status: Site visit complete. Project under investigation alongside other projects in the area of the Symonds Street Cemetery. Next Step: Identifying scope of works for renewals or repair and maintenance.
2164	CF: Project Delivery	Symonds Street Cemetery Signage Stage III CAPEX	Stage three of the design and installation of interpretation plan. Additional signage for entrances and botanical interpretation. This project is carried-over from the 2016/2017 programme (previous ID 663).	Q1;Q2;Q3;Q4	LDI: Capex	\$ 50,000	Cancelled	Red	This is a confirmed duplicate record. Please refer to Symonds St Cemetery signage Stage 2 & 3 design and installation, SharePoint ID 4424 for commentary. This is a confirmed duplicate record. Please refer to Symonds St Cemetery signage Stage 2 & 3 design and installation, SharePoint ID 4424 for commentary.
3225	CF: Project Delivery	Tirotai Reserve Playground Renewal	Renewal of playground This project is carried forward from the 2016/2017 work programme, previous ID 3050	Q1;Q2;Q3;Q4	ABS: Capex	\$ 5,000	Completed	Green	Project completed.
3243	CF: Investigation and Design	Waitemata - (Community Led) Grey Lynn Park Pump Track	This project is carried forward from the 2016/2017 work programme, previous ID 4311	Q1;Q2;Q3;Q4	LDI: Capex	\$ 3,394	In progress	Green	Current status: Minor works such as the installation of two seats and the installation of the front of the sign are still to be completed. All other works are complete. Next steps: Complete minor works and close project.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2162	CF: Project Delivery	Waitemata - Parks Improvement Projects - LDI	Small projects to upgrade park facilities and assets. This project is carried-over from the 2016/2017 programme (previous ID 654).	Q1;Q2;Q3;Q4	LDI: Capex	\$ 50,000	In progress	Green	<p>Current status: Completed works - Grey Lynn Park playground picnic tables and cycle stands; Francis and Moira Reserve entrance poles signs; Ernest Davis lookout signage. Current proposed works - 1. Auckland Domain signage - activation of the space from the Parnell railway station; 2. Victoria Park - cycleway improvements detailed design; 3. Grey Lynn Park - monkey bars; 4. Grey Lynn Park - pump track surround improvements; 5. Home Street playground upgrade; 6. Outwaite Park playground upgrade; and 7. Heard Park improvements.</p> <p>Next steps: Complete scoping and cost estimates of these proposed projects and present to the local board for formal approval of funding.</p>
3244	CF: Project Delivery	Waitemata - renew paving, courts and car park FY17	<p>There are five sub-projects under this project:1. Upgrading works at Myers Park access road. This includes upgrade road base, sub base and surfacing including drainage works and road markings2. Upgrade Victoria Park access road. This includes upgrade sub-base and surfacing including drainage works and road markings</p> <p>3. Upgrade Pomallier Reserve. This includes replacing the existing bricks foot path with similar materials 4. Replace damaged concrete foot path at Hukanui Crescent, Herne Bay. 5. Replace damaged concrete foot path at Jagers Bush Reserve at Meola Road, Western Springs</p> <p>This project is carried forward from the 2016/2017 work programme, previous ID 3062</p>	Q1;Q2;Q3;Q4	ABS: Capex	\$ 240,000	In progress	Green	<p>Current status: Work has been completed for Pomallier reserve, Hukanui Crescent and Jagers Bush Reserve. Engineering design works for Myers Park access road have been completed</p> <p>Next steps: Commence procurement work to appoint a physical works contractor.</p>
2166	CF: Project Delivery	Waitemata - renew playspace FY17-19	<p>Arch Hill Scenic Reserve, Brown Reserve, Francis Reserve, Freemans Bay Community Centre, Ireland Reserve, Outhwaite Park, Sackville Reserve, Vermont Reserve</p> <p>Playspace Renewals. Health and Safety Urgent renewals addition: Arch Hill Scenic Reserve, Francis Reserve, Moira Reserve, Pt Erin Park, St Marys Reserve, Vermont Reserve. This project is carried-over from the 2016/2017 programme (previous ID 3067).</p>	Q1;Q2;Q3;Q4	ABS: Capex	\$ 70,000	In progress	Green	<p>Current status: Design and consenting phase currently underway for playgrounds at Francis Reserve, Ireland Reserve, Sackville Reserve, and Vermont Reserve.</p> <p>Next steps: Complete design and engage contractor for physical works.</p>
3245	CF: Project Delivery	Waitemata - renew signage FY17	<p>Waitemata Signage Renewal.</p> <p>This project is carried forward from the 2016/2017 work programme, previous ID 3061</p>	Q1;Q2;Q3;Q4	ABS: Capex	\$ 33,000	In progress	Green	<p>Current status: Reviewed signage requirements with local board, now engaging design services.</p> <p>Next steps: Implement signage replacement November/December.</p>
3246	CF: Project Delivery	Waitemata - renew structures FY17	<p>Waitemata Structure Renewal for Bayfield Park & Grey Lynn Park</p> <p>This project is carried forward from the 2016/2017 work programme, previous ID 3065</p>	Q1;Q2;Q3;Q4	ABS: Capex	\$ 204,892	In progress	Green	<p>Current status: All works have been completed other than the Bayfield pedestrian bridge. Bayfield Park storm water issues have been found during the process of investigation and delivery of this project. Next steps: Investigate solutions to storm water issues at Bayfield Park to progress work on the pedestrian bridge.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
3247	CF: Project Delivery	Waitemata - renew utilities and furniture FY17	Waitemata utility and furniture renewal This project is carried forward from the 2016/2017 work programme, previous ID 3066	Q1;Q2;Q3;Q4	ABS: Capex	\$ 40,050	In progress	Green	Current Status: Complete scoping of utilities and furniture in western springs, Harry Dansey park and Wellpark reserve Next Steps: Implementation of furniture and utilities renewals in November/December.
2841	CF: Investigation and Design	Waitemata - Scope and cost various capital projects	Scope and cost the following capital projects: Install monkey bars in Grey Lynn Park; Upgrade Home Street playground; Upgrade Outhwaite Park playground; Improve entrance to Salisbury Reserve	Q3;Q4	ABS: Opex	\$ -	Approved	Green	Current status: Business case is underway. Next steps: Planning phase, creating a project plan.
2384	CF: Investigation and Design	Waitemata - Te Hā o Hine - install signage	Install sign at Te Hā o Hine	Q2;Q3;Q4	LDI: Capex	\$ 20,000	In progress	Green	Current status: Review of scope and research undertaken. Next steps: Meet on site with heritage advisor and the local board chair to confirm scope in regard to sign format, style and location. Engage specialist for design work.
2559	CF: Operations	Waitemata - urban forest restoration	Ecological restoration targeting selected sites as determined through the biodiversity Waitematā periodisation reports	Q1;Q2;Q3;Q4	LDI: Opex	\$ 65,000	Approved	Green	First quarter was focused on planning and timing of the proposed works. Warmer months (second and third quarter) with less rain were selected for the delivery of the actual weed control to ensure greater efficiency of the control.
2170	CF: Project Delivery	Waitemata - Western Springs native bush restoration plan	Removal of the monterey pine trees that are in decline. Restoration of a native forest. This project is carried-over from the 2016/2017 programme (previous ID 669).	Q1;Q2;Q3;Q4	LDI: Opex	\$ 25,000	In progress	Amber	Risks/issues Noting the duty of care under the Health and Safety Act. Current status: Contractor tendering complete. Operations to lead and prepare a report of all options available, with supporting pros and cons for methodology approaches to achieve full tree removal. Next steps: This report and its recommendations on methodology approach for full removal will then be reviewed with key stakeholders, such as the local board, Zoo and Iwi. Once this is completed then public consultation and resource consent lodgement can progress.
3248	CF: Investigation and Design	Waitemata -install solar tables at various sites	Two solar tables for public places Aotea Square and Victoria Skate park. Aotea Square solar table to be installed in late May/early June. This project is carried forward from the 2016/2017 work programme, previous ID 4314	Q1	LDI: Capex	\$ 19,518	Completed	Green	Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
1657	CF: Operations	Waitematā Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	Approved	Green	The new full facilities contract started on 1 July. The contractor has been proactive in edging pathways, maintaining playgrounds and mowing sports fields. The relatively high rainfall (e.g. July 120-149 per cent of norm) has presented some challenges, including preparing for the summer sports season. There have also been some ongoing challenges with security gates and litter bins, which staff are focusing on resolving. No significant operational building issues. Arboriculture: The beginning of the first quarter saw mobilisation of new contracts. A priority was ensuring requests for service were effectively managed, particularly after hours emergency response. Replacement tree planting was completed over July/August. Annual inspections of street and park trees has commenced which will inform proactive programmes of tree maintenance. Ecological Restoration: A key focus of the first quarter has been the commencement of site assessments and the preparation of restoration plans for sites of ecological high value, working with other council departments and understanding volunteer activity on sites.
2167	CF: Project Delivery	Weona coastal walkway - implementation	Construction of a coastal walkway, associated esplanade reserve and ecological restoration of adjacent areas. This project is carried-over from the 2016/2017 programme (previous ID 2921).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 157,441	In progress	Green	Current status: Remedial work are currently underway. These works include repair of gate hinges and additional planting. Next steps: Close project.
2168	CF: Project Delivery	Western Park - renew boardwalk and paving	Western Park boardwalk, paths and stair renewals. Install bluestone edging to path renewals in line with development plan. This project is carried-over from the 2016/2017 programme (previous ID 3771). 2017/18 budget (\$221,000) is funded from renewals (\$166,000) and LDI CAPEX (\$55,000)	Q1;Q2;Q3;Q4	ABS: Capex;#L DI: Capex	\$ 221,000	In progress	Green	Current status: Central route and western ridge complete. Detail design phase completed and resource consent for stairway has been lodged. Procurement planning for physical works is currently underway. Next steps: Receive consents for boardwalk and stairs on eastern side of park. Complete physical works.
3314	CF: Project Delivery	Western Park - renew fitness stations	Renew fitness stations in Western Park as per the Western Park master plan. This project is carried-over from the 2016/17 programme (previous ID 3048).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 52,000	Completed	Green	Current status: complete
2169	CF: Investigation and Design	Western Springs Lakeside Park - renew playground	Renew playground	Q2;Q3;Q4	ABS: Capex	\$ 80,000	In progress	Green	Current status: Concept for playground will be undertaken once consultation on the Western Springs master plan design has been completed. Next steps: Commence concept design stage.
Infrastructure and Environmental Services									
732	I&ES: Environmental Services	Business Food Waste	Continue to support the reduction of cafe food waste through advice on composting and avoidance. Actions will include promotion of advice/guide for business waste reduction produced in 2016-17; provision of materials to help cafes encourage diversion of coffee grinds from landfill. Note: this could be a very small trial.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 12,000	In progress	Green	In quarter one a contractor was engaged to deliver the Business Food Waste initiative. As the contractor already has connections with community gardens, this project will work with existing community groups who utilise diverted coffee grinds. The capacity of community gardens to take coffee grinds is a risk. To mitigate this risk a backup coffee collection location has been identified. Cafés will be engaged in quarter two to get them onboard for a small scale collection trial and developing collateral for the project.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
726	I&ES: Environmental Services	Low Carbon Lifestyles	A project that supports and empowers householders to lead low carbon lifestyles. This could include targeted energy efficiency, water conservation, zero waste, smarter mobility and/or food security advice to residents.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	Approved	Green	The report from 2016/2017 financial year was presented to the local board in a workshop in quarter one. In quarter two, scoping and procurement will be completed, and the 2017/2018 project will start.
729	I&ES: Environmental Services	Low Carbon Multi-Unit Dwellings	Part one: Scoping study - how to best work with apartment managers and body corporates to support them to reduce their CO2 emissions in common areas. Identify needs, issues and ways to support. This would also include a review of some successful national and international exemplars. Part two: Trial delivery in at least one apartment block. This could include: - Match funded audit of the common areas - Provision of a report and advice for making changes - Provision of support to prioritise actions and make changes	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	A contractor has been engaged to implement the Low Carbon Multi Unit Dwellings project. Discussions with a number of built-environment stakeholders has identified a limited evidence base from which to identify opportunities to reduce carbon emissions in multi-unit dwellings. A stage one scoping study will start in September 2017, reviewing Australian and other international case studies to identify relevant opportunities for reducing carbon emissions. During quarter two, several multi-unit dwellings will be approached to participate in the project, with the aim of undertaking at least one low carbon assessment.
1948	I&ES: DPO	Newmarket Laneways Upgrade	Town Centre Upgrade - Construction of Teed Street Upgrade	Q1;Q2;Q3;Q4	ABS: Capex	\$ 1,831,604	In progress	Green	Teed Street upgrade construction works are progressing well with over 50 per cent of the works completed. All underground works are completed including rock breaking and utility relocation.
520	I&ES: Environmental Services	Newmarket Stream - Streamside Assistance Programme	An Auckland Council officer will project manage, along with technical contractor, to support volunteers to continue to protect, enhance and restore the ecological health of the Newmarket Park and Remuera Stream. This contract is for the delivery of a Streamside Assistance Programme providing a targeted biodiversity advisory and assistance service to residents aligning New Market Park and the upper reaches of Remuera Stream, to complement the stream restoration works in Newmarket Park. This project is part of a joint application that will also be submitted to Orakei Local Board because the focus area straddles both Waitemata and Orakei Local Board boundaries.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	A project initiation meeting was held with Auckland Council staff, members of From the Deck community group and Gecko Trust. Gecko has been contracted to facilitate the project and conduct a community impact assessment. They have organised a facilitator with ecological background to manage the project. A meeting to discuss the direction of the project has been planned for October 2017.
1949	I&ES: DPO	Re-development (Ellen Melville Centre)	Regeneration and redevelopment of Ellen Melville Centre - upgrade heritage building for community.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 59,191	In progress	Green	Construction works are now successfully complete. The regenerated building re opened to the public as a fully managed community centre on 15 September 2017. The defects stage is now in progress.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
308	I&ES: Environmental Services	Waipapa Stream Restoration Programme - Parnell	<p>This programme is a continuation of restoration works of pest plant control and replacement native planting along the open section of Waipapa Stream. This year the programme would also extend to increasing local community engagement to significant groups that are currently missing from the programme such as more direct neighbours, local schools and Mana Whenua.</p> <p>This is year 5 of a 10-year proposed restoration. Work for year 5 will be completed by July 2018.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	An initial site visit has been made with Kaipatiki Project and the community group leaders to discuss more community-led work and facilitation with neighbours in the Gibraltar Terrace area. Emergency work is being carried out to remove and chip a tree that has fallen across the stream in a recent storm. Planning is being carried out for the community day being held at the stream on 30 September 2017, as part of the Auckland Heritage Festival. The spring pest plant control is scheduled to be carried out in October 2017.
2011	I&ES: Environmental Services	Waitematā Urban Forest Framework	The purpose of the Waitemata Local Board Urban Forest Framework (UFF) is to improve the planning and management of the board's urban forest, and educate the community in order to maximise the benefits and protection of the urban vegetation.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	Approved	Green	This project is to compare urban forest canopy data derived from 2013 LiDAR with Urban Forest canopy from 2017 LiDAR. The 2017 LiDAR data is currently unavailable due to delays in region wide capture and quality assessments. Timeframes will be advised in quarter two once the 2017 dataset has been received. Following this will data processing, analysis and reporting will continue into quarter three.
731	I&ES: Environmental Services	Waitemata Low Carbon Network	<p>Continue with the operation of the Low Carbon Network.</p> <p>The Low Carbon Network is a network of individuals, households, groups, businesses, etc operating within the local board area working together to promote, support and implement community level low carbon activities.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	<p>Activities undertaken in quarter one:</p> <ul style="list-style-type: none"> • Low Carbon Network 2016/2017 report finalised and presented to local board • Low Carbon Network database expanded from 170 to 180 members • Five Low Carbon Network newsletters sent out • One Low Carbon Network meeting (planning workshop) and one public event (Meet the Candidates event) held. 85-90 people attended, with seven candidates on the panel and facilitated by Rod Oram. • Low Carbon Network Facebook group increased from 49 to 57 members • The network prepared a submission to the Local Board on its proposed three year plan and made a presentation in support of this submission to the local board. <p>Activities planned for quarter two are to expand the database, send out regular newsletters, grow the Facebook group membership, plan and organise one or two Network meetings/events and continue the process around the joint submission to Auckland Council Environment and Community Committee (calling for council to take urgent action on climate change and commit the necessary resources through the LTP process). This is being prepared for presentation to the committee in November 2017.</p>

Libraries

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
1359	CS: Libraries & Information	Celebrating cultural diversity and local communities - Waitematā	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC Day, Aotearoa Neighbour's Day, heritage festival, local community and conversation groups, family history month, Parnell Festival of Roses, Lunar New Year, Pasifika, Diwali, Bastille Day. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Leys Institute Library has a weekly French conversation group that meet every Monday in the reading room. Parnell Library celebrated Adult Learners Week, by hosting a talk for 48 attendees on the history and science of volcanoes in Auckland. Book displays were created to mark Family History Month, Heritage Festival and National Poetry Day this quarter. Close to 230 poetry enthusiasts enjoyed 7 spoken word poetry events in Central City Library. The new events space artwork on the Ground Floor has made an interesting addition to the Central Library experience. Staff supplied Athfield Architects with names and portraits of people who have touched the library in some way through collections and their presence. This includes local authors and even represents one of our rough sleeping community. The far corner of the Ground Floor is now an exciting place to visit, and reflects our community.
1357	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Waitematā	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	We celebrated Matariki and Te Wiki o Te Reo Maori with a variety of events and displays as well as special preschool programming. Highlights include 76 students visiting Grey Lynn Library where we explained the meaning and significance of Matariki to 3 classes from Newton Central School. Central City Library presented a series of talks for adults and programming for children, and had more than 146 people join together to celebrate Te Ao and te reo Maori.
1354	CS: Libraries & Information	Children and Youth engagement - Waitematā	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The July school holidays were celebrated in all the Waitemata libraries with 19 activities and 522 participants. The What Lies Beneath theme enabled kids to be creative and imaginative. Parnell Library visited Parnell District School during term 3 to promote library services and encourage membership. We spoke to 164 students and had 60 new members come along to the library.
1351	CS: Libraries & Information	Extended hours - Waitematā	0.5 additional opening hours at Grey Lynn Library.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 3,000	In progress	Green	The Grey Lynn Library has been open an extra half hour each Saturday
1352	CS: Libraries & Information	Information and lending services - Waitematā	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Issues of physical material continue to be on trend with the region showing a small decline. The Central refurbishment meant that some items were unavailable for this period and so we experienced an overall 18 per cent decrease in issues. This is less than we expected, and we think reflects that customers visited other Waitemata libraries when Central was closed.
1358	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Waitematā	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, Makerspace programming and access, talks and lectures, NZ sign language support, local and family history sessions. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Waitemata Libraries ran 27 book a librarians sessions- helping customers with things from applying for jobs and CV support- right through to learning (and trying out) Karaoke software! In partnership with the developers Titan Ideas, Auckland Central Library delivered an opportunity for tamariki and their whanau to travel to another dimension through the power of cutting edge virtual reality headsets. With an audience of over 200 people, Zippyland was the perfect meld of storytelling and giving customers access to experimental technology.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
1350	CS: Libraries & Information	Library hours of service - Waitematā	Provide library service at Central City Library for 67 hours over 7 days per week. (\$3346382 - FY17/18) Provide library service at Grey Lynn Library for 48 hours over 6 days per week - Monday to Saturday. (\$288,234 - FY17/18) Provide library service at Leys Institute Library for 52 hours over 6 days per week, Monday to Saturday. (\$352,707 - FY17/18) Provide library service at Parnell Library for 52 hours over 6 days per week, Monday to Saturday. (\$319,461 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$ 4,306,785	In progress	Green	Central City Library refurbishment was officially completed 14 September. We are getting excellent feedback from customers about the new layout, but observed a decrease of eight per cent in visits during the disruption of the past 3 months.
1353	CS: Libraries & Information	Preschool programming - Waitematā	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and special storytimes to celebrate events such as Lunar New Year. Provide bilingual programmes, and deliver outreach to preschools to promote services and membership. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	All the Waitemata libraries continue to deliver popular programmes for preschoolers such as Rhymetime, Wriggle & Rhyme, and Storytime, with 132 sessions delivered to 5724 participants. All libraries have delivered outreach programmes to local preschools and early childhood education centres; 2 by Grey Lynn (25 Children), 6 visits by Leys Institute (120 children) Central Library made 15 visits (458 children). Parnell Library hosted Hazel the Pitbull for a special storytime to promote positive messages around animal care and treatment, 31 participants attended.
1355	CS: Libraries & Information	Summer reading programme - Waitematā	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q2;Q3	ABS: Opex	\$ -	In progress	Green	The Kia Māia te Whai / Dare to Explore Summer Reading Programme for 2017-2018 has been finalised and will commence in mid-December. The programme will be promoted through local primary schools in November.
1356	CS: Libraries & Information	Supporting customer and community connection - Waitematā	Provide programmes that facilitate customer connection with the library and community including targeted programming for diverse community groups, PRIDE, NZ Music Month, book clubs, author and community talks. Participate in local events and connect with other local agencies, for example business association, Splice, and Ponsonby Market Day. Provide community space for hire at Central City Library. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Leys Institute Library hosted a book launch for Frances and Max Harre's book - 'Work, Passion, Power: strategies for a working life you will love' with 100 attendees. The Waitemata libraries all host bookclubs which are well attended. Central Library programming for rough sleepers made the media (Newstalk ZB, Radio NZ) recently and was held up as nationally innovative library programming. Central City Library also celebrated International Zine Month this year by hosting a number of events and workshops. We welcomed patrons to join us in a game of 'zine bingo', to challenge themselves by furiously creating a zine in 48 hours, or have a go at drawing comics (no experience necessary). These events hosted at Central Library were run in partnership with Auckland Zinefest.
Local Economic Development: ATEED									
925	ATEED: Local Economic Growth	WMT Implementation of Economic Development Action Plan	Following the refresh of the City Fringe economic development action plan. The local board may need to fund actions identified. projects will be identified in consultation with the local board following completion of the refresh.	Q3;Q4	LDI: Opex	\$ 40,000	Approved	Green	The refresh of the City Fringe Economic Development Action Plan has been completed by the consultants. This is due to be reported to the Local Board in quarter two for approval. Identification of projects to be taken forward in the year will be identified and progressed in the following quarters.

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
1030	ATEED: Local Economic Growth	Young Enterprise Scheme (WTM)	<p>ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss.</p> <p>The funding from the local board will support the delivery of the Young Enterprise Scheme Enterprise-Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them.</p>	Q3	LDI: Opex	\$ 5,000	Approved	Green	The Young enterprise Scheme E (Enterprise) -days are scheduled for delivery in February 2018. The use of the funds will be drawn down in quarter three to support the E-days delivery. As a result, there is no update for Q1 reporting as no activity has occurred.
Parks, Sport and Recreation									
1143	CS: PSR: Park Services	Symonds Street Cemetery: Signage Stage III: Botanical & wayfinding	Stage III design and installation of SSC Interpretation Strategy. Additional signage for entrances and botanical interpretation.	Q1;Q2;Q3;Q4	LDI: Capex	\$ 50,000	In progress	Green	Tree Trail installed (23 pole signs) in September 2017. Identify remaining budget and allocate to signage projects.
2040	CF: Investigation and Design	254 Ponsonby Road: Review and planning	Complete a service review of the 254 Ponsonby Road - Community Led Design Project report from April 2017.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Amber	<p>Unfunded.</p> <p>This project is being progressed as a One Local Initiative, for a staged delivery are being considered. Staff will continue to lead this work and engage with the local board.</p>
2811	CS: PSR: Park Services	Heard Park: planning to improve park service outcomes	Options to be developed for improving the services outcomes in Heard park.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	A strategic assessment defining the desired service level outcomes for the park has been completed and handed over to Community Facilities Investigation & Design team to inform their design review of the site.
1125	CS: PSR: Active Recreation	Newmarket area: Play space needs assessment: scoping and design	Undertake a needs assessment and engage with youth to determine the needs, scope and design for an active recreation and youth space under the Newmarket Viaduct on land to be leased from NZTA.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Amber	<p>The project is ON HOLD until a decision about land allocation is made.</p> <p>Staff are still waiting for NZTA to resolve the land availability.</p>
1141	CS: PSR: Park Services	Symonds Street Cemetery: Conservation of monuments programme FY17/18	Making safe and undertaking conservation of monuments in the cemetery. A programme of monuments has been selected from the prioritised list using 2016 asset condition survey data, based on those most at risk. This budget is required to make these monuments safe and start the planning and consent process for any conservation work or removal of unsafe items.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 40,000	In progress	Green	FY18-21 conservation programme prepared and a prioritised three year plan was shared with the Local Board on 26 September. Work is prioritised based on health and safety risk, significance and heritage values. Physical works will start in November.
1142	CS: PSR: Park Services	Symonds Street Cemetery: Increased levels of service and maintenance FY17/18	A response fund to: provide specialist conservator services to repair or remove graffiti vandalism on monuments provide conservator advice to assist families prepare consents and undertake conservation work on family graves; provide increased levels of service and daily maintenance.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Maintenance programme underway to repair or make safe vandalised or unsafe monuments, prioritisation based on extreme or high safety risk or high significance.

Work Programme 2017/2018 Q1 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary
2036	CS: PSR: Active Recreation	Waitemata: Leisure facilities operation programme 2017-2018	Operate pools and leisure facilities (through a management agreements) in a safe and sustainable manner: Parnell Baths and Point Erin Pool with CLM; Olympic Pool and Fitness Centre with Olympic Trust; Tepid Baths. 2. Deliver a variety of quality and accessible programmes and services that get the local community active. Along with core programmes that reflect the needs of the local community specific activities include programmes for: Fitness: Group fitness Learn to swim Aquatic,	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Tepid Baths is on track to meet local board objectives to increase visitation and customer satisfaction. Q1 visitor numbers increased 8% on last year to 57,491. Customer satisfaction (NPS score) increased slightly, by 0.3 points on prior quarter, to +31.4. Parnell Pool & Point Erin Pools are due to open for the summer in late November/early December. Parnell Pool is currently undergoing maintenance that will not affect the opening of the pool. Further work is due to commence after the summer season.
1101	CS: PSR: Park Services	Western Springs Lakeside Park: Waioera Development Plan	Create a development plan for Waioera - Western Springs Lakeside Park. To include a Community Consultation Plan.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	A strategic assessment, board workshop and pre-design consultation have been completed. Staff will be presenting a draft development plan to the board in Q2
991	CS: PSR: Park Services	WTM local parks: Ecological volunteers and environmental programme 2017-2018	Programme of activity supporting volunteer groups to carry out ecological restoration and environmental programmes in local parks including: •Community planting events •Plant and animal pest eradication •Litter removal	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Volunteer activities in Waitemata Local Parks this quarter: • Weed control at Wharua and Waitaramoa Reserves; • Planting at Point Resolution; • Weed control / grave maintenance at Symonds St Cemetery; • Ongoing animal pest control at Alberon Reserve, Auckland Domain, Newmarket Park, Lemington Reserve and Tirota Reserve.
2810	CS: PSR: Park Services	WTM: Parks response fund FY17/18	A discretionary response fund available to enable planning to occur throughout the year as matters arise.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 35,000	Approved	Green	Staff have been investigating opportunities to leverage planned work, and identify areas where there is the potential to improve or increase levels of services. This has been occurring in line with LTP planning Ideas will be workshopped with the Board in Q2.
1102	CS: PSR: Park Services	WTM: Public Open Space Naming Fund	Name two unnamed public open spaces at Freemans Bay and St Marys bay.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 7,000	In progress	Green	Staff will begin work gathering information regarding site history plus naming options and update the board in Q2.
3342	CS: PSR: Active Recreation	WTM: Sport & Recreations Facility partnership programme	Supporting the completion of needs assessments, feasibility, and other investigations for sport and recreation facility developments to ensure robust decisions are made about future investment	Q2;Q3;Q4	LDI: Opex	\$ 20,000	Approved	Green	Deferral from FY17. Presenting options in Q2.
Plans and Places									
3362	CPO: Plans and Places	Parnell Plan	A local spatial plan for Parnell	Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	The Plans and Places team is with the Waitemata Local Board to confirm scope and project execution plan (including engagement plans and setting up workshops / programme for Q3)

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary
Community Facilities: Community Leases										
1767	CF: Community Leases	Circability Trust	Lease renewal for 271 Victoria Street, Freemans Bay	Q4	30/06/2023	\$ 1.00	\$ -	Approved	Green	Lease renewal process to be progressed in quarter four.
1768	CF: Community Leases	Frank Sargeson Trust	Lease renewal for 25 Princes Street, Auckland	Q2	30/09/2022	\$ 500.00	\$ -	Approved	Red	Application for renewal of lease to be sent to group.
1769	CF: Community Leases	New lease Auckland Playcentres Association Inc - Franklin Road	New lease Auckland Playcentres Association Inc - Franklin Road	Q2	30/11/2017	\$ 250.00	\$ -	Approved	Green	Playcentre leases to be processed on an individual basis rather than as multi premises lease. Application to be sent to the association.
1770	CF: Community Leases	Renewal Citizens Advice Bureau - Grey Lynn	Multi-premises lease -Lease across region will be a single lease with each site/ board area identified in a schedule.	Q4	30/06/2024	\$ 500.00	\$ -	Approved	Green	Renewal due 30 June 2018. Multi premises lease has been drafted and provided to ACABx the umbrella for Citizen Advices Bureaus across the region. This was sent 11 July 2017 and is for their review and, if in order, execution. Staff are awaiting the response.
1771	CF: Community Leases	RNZ Plunket Society - Ponsonby	Multi-premises lease - Leases across region will be individual leases for each site/ board area, but with common terms and conditions.	Q2	1/07/2013	\$ 1.00	\$ -	Approved	Green	Discussions are occurring on the potential redevelopment of this site that may affect the configuration and use by tenants. Plunket have created a new national entity. Current leases to Plunket are being assigned to the new entity and new leases or renewals will be progressed subsequently. Leases across region will be individual lease but with common terms and conditions.
1772	CF: Community Leases	RNZ Plunket Society - 192 Parnell Rd, Parnell	Multi-premises lease -Leases across region will be individual leases for each site/ board area, but with common terms and conditions.	Q2	30/06/2013	\$ 250.00	\$ -	Approved	Red	Investigation of and internal reconfiguration to make the building more useable being considered along with proposed Heard Park improvements. Plunket have created a new national entity. Current leases to Plunket are being assigned to the new entity and new leases/renewal will be progressed subsequently. Leases across region will be individual leases for each site, but with common terms and conditions. Investigation of an internal reconfiguration to make the building more useable being considered along with proposed Heard Park improvements. Plunket have created a new national entity. Current leases to Plunket are being assigned to the new entity and new leases/renewal will be progressed subsequently. Leases across region will be individual leases, but with common terms and conditions.
1773	CF: Community Leases	New lease RNZ Plunket Society - 545 Parnell Rd, Parnell	Multi-premises lease- Leases across region will be individual leases for each site/ board area, but with common terms and conditions.	Q2	31/01/2016	\$ 250.00	\$ 936.00	Approved	Red	Plunket have created a new national entity. Current leases to Plunket are being assigned to the new entity and new leases and renewals will be progressed subsequently. Leases across region will be individual leases, but with common terms and conditions.
1774	CF: Community Leases	Renewal and variation Herne Bay Ponsonby Racquets Club Inc	Renewal lease 10 West End Road, Herne Bay	Q2	30/10/2016	\$ 150.00	\$ -	Approved	Red	Awaiting advice from club about the restructure of loans which may affect the lease term.
1775	CF: Community Leases	New lease West End Lawn Tennis Club Inc	New lease 44-66 West End Road, Cox's Bay	Q2	15/01/2017	\$ 250.00	\$ -	Approved	Red	Application received and site visit and inspection undertaken . Next step is to report to the board on new lease.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary
1776	CF: Community Leases	New lease Western Springs Association Football Club Inc	New lease at Seddon Fields, 180 Meola Road, Point Chevalier	Q2	30/11/2032	\$ 250.00	\$ -	Approved	Green	Discussions are underway with the club about outstanding issues to complete lease signing. Staff are seeking information from the commercial operator on site.
1777	CF: Community Leases	Lease Renewal Richmond Rovers Rugby League Club Inc	Renewal lease 55-61 Elgin Street, Grey Lynn	Q3	7/12/2020	\$ 500.00	\$ -	Approved	Red	Renewal application received. A site inspection and renewal report are to be processed
1778	CF: Community Leases	Lease Renewal Societa' Dante Alighieri (Italian Society)	Renewal lease 52 Hepburn St, Freemans Bay	Q3	30/09/2021	\$ 500.00	\$ -	Approved	Red	Site inspection and renewal application to be progressed with the group.
1779	CF: Community Leases	Lease Renewal The Children's Autism Foundation	Renewal lease 52 Hepburn St, Freemans Bay	Q2	31/12/2021	\$ 250.00	\$ -	Approved	Red	Renewal application to be sent to the group and site visit arranged.
1780	CF: Community Leases	Rent review Auckland Tennis Inc	Rent review 72 Stanley St, Parnell (aka 20 Park Road/1 Tennis Lane)	Q2	30/09/2023	\$ 15,750.00	\$ -	In progress	Green	Review of rental paid to council to be undertaken. Review criteria prescribed in the deed of lease. No reporting is required.
1781	CF: Community Leases	Lease Renewal Inner City Women's Group Inc	Renewal lease 4 Warnock St, Grey Lynn	Q1	31/07/2021	\$ 500.00	\$ -	Completed	Green	The local board have approved a renewal. The deed is to be drafted and sent to group for approval and execution.
2033	CF: Community Leases	Freemans Bay Community Centre 52 Hepburn St	Call for expressions of interest to occupy space vacated by Tamaki Adult Literacy	Q1				In progress	Green	Request for expressions of interest have been advertised and site visit with prospective tenants has taken place. Seven expressions of interest were received. Applications will be assessed and then workshopped with the local board.
2034	CF: Community Leases	Caretakers Cottage Albert Park 33-43 Princes St	Call for expressions of interest to occupy the former Caretakers Cottage Albert Park	Q3				Approved	Green	Renovation works are underway and due to be completed late 2017. Unable to call for expressions of interest until works are completed due to health and safety risks for site visits.
3316	CF: Community Leases	Renewal - CAB Central Library	Multi premises lease	Q4	30/06/2024	\$ 1.00		Approved	Amber	<p>The local board is to consider a report to grant a multi premises lease. This was deferred while the local board developed a relationship with local Citizen's Advice Bureaus.</p> <p>A multi premises lease has been drafted and provided to ACABx the umbrella for Citizen's Advice Bureaus across the region. This was sent 11 July 2017 and is for their review and, if in order, execution. Staff are awaiting their response.</p>