

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|----------------------------|--------------------------------|--|---|-------------|---------------|------------|-----------------|-------|---|--|
| Arts, Community and Events | | | | | | | | | | |
| 2171 | CS: ACE: Advisory | Community Response Fund - Albert-Eden | Discretionary fund to respond to community issues as they arise during the year | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 20,000 | In progress | Green | No allocations in Q1 | 22nd Nov - 10K for mural on toilet block - Eric Armishaw Reserve - AE/2017/177 Balance: \$10,000 |
| 208 | CS: ACE: Arts & Culture | Community Arts Programmes- Arts Broker Programme | Administer a three year services agreement with Too Bee Ltd to develop strategic relationships and contacts, and raise budget to add to local board budgets for innovative local arts and culture programmes, temporary street projects and activations with the aim of enabling community-led arts activity. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 85,000 | In progress | Green | A three year agreement was executed with Too Bee Ltd to deliver the Albert-Eden Community Arts Programme. Too Bee Ltd met with the local board in Q1 to present their three year vision and work programme for delivery. | In Q2, the Albert-Eden Community Arts Broker programme supported five projects/events in which 12 artists participated and there were 65 active participants and 500 audience members or viewers. A particular highlight was the Out of Time performances by The Creative Souls Project: a free theatre show for children, performed at Owairaka, Waterview, and Windmill Reserves, and created and performed by a group of recent Pacific Institute of Performing Arts (PIPA) graduates. |
| 264 | CS: ACE: Community Empowerment | Neighbours Day Grants - Albert Eden | Grants to support community led Neighbours Day activities | Q3 | LDI: Opex | \$ 5,000 | In progress | Green | Staff met with Neighbourhood Support and Albert Eden Local Board Services to map the strengths and weaknesses of previous Neighbours Day and grants processes and to develop a delivery model for the March 2018 allocations. A completed project plan will be discussed with key stakeholders early in Q2 to fine-tune the final new expression of interest and allocation process. An update on the final model will be presented at a local board workshop in Q2. | Staff completed the project plan summarising a new partnership approach to Neighbours Day in 2018. Local board services will run the expression of interest with staff reporting on applications to the elected members. Neighbourhood Support will allocate vouchers for the approved activities enabling them to connect with local communities. Applications opened in Q2 and allocation and events will occur in Q3. |
| 442 | CS: ACE: Community Empowerment | Community grants (AE) | Funding to support local community groups through contestable grants. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 108,000 | In progress | Green | The Albert-Eden Local Board had one quick response round allocating \$14,052.00. A further \$4,000 was allocated to one early local grant application. | The Albert-Eden Local Board had one quick response round allocating \$18,343 and one local grants round allocating a total of \$30,000. Leaving a remaining amount of \$41,605 to spend this financial year. |
| 443 | CS: ACE: Community Empowerment | Accommodation grants (AE) | Funding to support local community groups through accommodation grant funding. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 160,000 | In progress | Green | No funding rounds took place in quarter one. | No funding rounds took place in Q2. |
| 564 | CS: ACE: Community Empowerment | Build capacity: Western Springs Community recycling centre and network development | Engage with community groups to develop the Western Springs Community Recycling Centre. Connect community with social procurement opportunities. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 5,000 | In progress | Green | EnvisionNZ are involved in the planning for the Central Community Recycling Centre (CCRC), have been funded to coordinate a series of community activities. These are intended to promote skill sharing, build relationships, and raise awareness of the CCRC in Western Springs among current and potential groups engaged in the CCRC. The first activation series starts with a repair café in Q2, managed by the Chinese Conservation Education Trust. Additional community workshops to increase knowledge and build community capacity in the sector are being planned and will be delivered across the financial year. | Through partnering with community groups in the local board area, Envision NZ have completed three events (a repair café, a zero waste talk, a reduce waste wise women event). The events were attended by a diverse range of community. The events were used as an opportunity to develop and grow a network of community recyclers and inform them on the development of the Community Recycling Centre in Western Springs. Another repair café at the Western Springs Hall is being planned by various partners for Q3. |

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| 565 | CS: ACE: Community Empowerment | Capacity building: Local economic development in town centres | - Facilitate connections between business associations and council to increase the use and vibrancy of local town centres- facilitate an annual Expression of Interest process for Albert-Eden business associations and Business Improvements Districts for local events and activities - develop capacity of local migrant businesses in Albert-Eden that are less well connected. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 60,000 | In progress | Green | Staff are progressing a joint approach with ATEED, the Business Improvement Districts and other council departments to achieve local economic development outcomes for the local board. Business associations are designing and developing projects and events approved during the expression of interest process for economic development funding. The Chinese New Settlers Services Trust (CNSST) has delivered three workshops as part of the Migrant Business Support programme and had around 25 attendees in each workshop from the local Chinese business community. CNSST are compiling a report based on participant feedback received, summarising key themes and providing recommendations for future workshops. | Staff are progressing a joint approach with ATEED, the Business Improvement Districts (BIDs) and other council departments to achieve local economic development outcomes for the local board. All of the business associations or BIDs are utilising their funding and are on track with their projects. Two among the seven recipients have successfully completed their events and are currently finalising their report for submission. The Chinese New Settlers Services Trust (CNSST) completed all the workshops series and submitted their findings through to CEU and ATEED. The report will be discussed in detail with the local board in Q3. |
| 566 | CS: ACE: Community Empowerment | Capacity Building - Diverse community groups | Facilitate opportunities for diverse community groups to share expertise and information, and develop their individual and collective capacity. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 5,000 | In progress | Green | Staff commissioned research to map key issues and themes for community groups working in the inclusion and diversity space in the local board area. This report was completed by LOCIS consultants in September 2017 and includes recommendations for key projects and programmes as identified by community groups. Staff will assess several options for capacity building activities outlined in the report and will complete a funding agreement to enable the delivery of this work in Q2. | Staff considered the recommendations from the LOCIS research, and selected two of the most significant ones to start the project: "get to know you local boards" and "cultural exchange". In Q3, staff will complete a funding agreement for \$5,000 with The Asian Network Incorporated (TANI) to organise two workshops, introducing the local board's role and also what council services are on offer. TANI will also operate two bus tours, raising awareness of the rich cultural diversity in the Albert-Eden Local Board area. |
| 567 | CS: ACE: Community Empowerment | Increase diverse community participation: Responsive programming for identified communities | Fund diverse community organisations to deliver responsive programmes for Māori, seniors and migrant communities* to increase their sense of connection, safety and wellbeing. *(Direction for the work with migrant communities is informed by priorities and gaps identified in the 2016/2017 community review). Facilitate the delivery of a safety focussed forum for migrant communities in the Balmoral area. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 40,000 | In progress | Green | Staff worked with LOCIS to develop an engagement process with community groups working in the area of inclusion and diversity in the board area. A report mapping key issues and themes for local community groups was completed in Q1. Staff will present the report to the local board in Q2, with projects likely to commence in Q3. The series of guided walks/Hiko on Maungawhau, led by Mana Whenua (Ngati Whatua O Orakei), to explore the cultural significance of the Maunga was completed in Q1. An evaluation of participant feedback will be completed in Q2. At the Safe and Resilient Communities Forum in July, the NZ Police asian liaison officer approached staff with a proposal for a community leader's forum to bring together community leaders from a cross-section of Asian communities. The project commenced in September with 48 community leaders attending the first meeting at the Fickling Centre. | In Q2 staff had discussions on developing a women's small business mentoring project and provision of an intercultural and wellbeing workshop for the community. Applications have been received that respond to some of the findings in the LOCIS report. These will be assessed and progressed in Q3. Staff have also been working with local artists developing a project that aims to increase awareness of the diverse experiences of mental health. Potential outcomes could include exhibitions across the local board area and great opportunities to partner with local mental health providers and users to raise awareness of prevalent issues. |

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| 568 | CS: ACE: Community Empowerment | Children and Young People: Youth Voice and Youth Initiatives | Fund work that will: <ul style="list-style-type: none"> • support young people to provide input into local board decision-making on issues that affect young people • implement youth-led projects and events • scope opportunities for programming with the focus on children. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 20,000 | In progress | Green | Delivery of youth-focused events and activities from the 2016/1717 work programme continued into Q1, with the coordinator of the Youth Board supporting the local board in planning an engagement event for local young people. The event sought to encourage civic engagement by presenting a range of current issues of importance to young people with a debate involving high profile speakers. The event was attended by 100-120 young people and resulted in many inquiries to join the youth board. Also completed in Q1 was engagement with local young people and schools on the draft local board plan, which generated 380 responses from young people, the highest number across the region. Staff worked with the youth board coordinator on an evaluation of activities from 2016/2017 to inform the development of priorities for work with young people for the remainder of 2017/2018. A draft contract and set of priorities have been completed and will be presented to the local board in Q2. | In Q2, the Albert-Eden Youth Board participated in the Albert-Eden Schools' Cultural Festival by being the announcers throughout the day. They also worked with Parks, Sports and Recreation staff to design and deliver a postcard campaign to seek young people's ideas for the Out and About programme for the Albert-Eden Local Board area. Further discussions regarding the role and aim of the youth board coordinator this financial year were held in Q2. The completion of the procurement process has been postponed to Q3. |
| 569 | CS: ACE: Community Empowerment | Community-led placemaking: Community Gardens | Fund a community organisation (e.g. Gardens for Health) to <ul style="list-style-type: none"> • maintain and coordinate a network of community gardens • provide seed funding to members of the network for enhancement of gardens through materials or sharing expertise • report outcomes and issues with community gardens in Albert-Eden • foster relationships with eco-neighbourhoods, low carbon initiatives and ecological restoration projects. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 10,000 | In progress | Green | A funding agreement for \$5000 has been prepared for Gardens for Health (G4H) to provide mentoring and coaching support to local gardening activity for the 2017/2018 year. This will be completed once signed by G4H in Q2 and will support the following: <ul style="list-style-type: none"> - Abbeyfield Seniors Home Garden - Bharatiya Mandir Temple Garden - Dignan Community garden - Sanctuary Organic Community garden | <p>Funding for Gardens for Health (G4H) was completed in Q2.</p> <p>Abbeyfield Seniors Home was supplied with organic seedlings and garden mix for their monthly garden sessions and supported to plant additional cooking herbs.</p> <p>Bharatiya Mandir Temple was assisted in seeking more participants. Two composting and garden sessions were held with volunteers. Support was provided to plant vegetables and herbs. Waste Management provided two composting bins.</p> <p>The Auckland Rugby Squad volunteered to move eight cubic metres of mulch at the Kingsland Community Orchard.</p> <p>The G4H partner meeting was held in October with 16 attendees.</p> <p>A working bee at the Dignan Community garden helped prepare ground for asparagus and a mulching/wash station construction. They were supplied with fruit trees for a mini food forest.</p> |

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| 570 | CS: ACE: Community Empowerment | Community-led Placemaking: Point Chevalier town centre | Facilitate and implement a collective response with key stakeholders to make the town centre vibrant and inclusive. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 5,000 | In progress | Green | A coordinator/facilitator has been contracted and initiated planning meetings with key community members. Three meetings have already been held to develop a vision, purpose statement and to map key issues and assets, including people and infrastructure. Staff have worked with the council's planning team who have started work to scope the locality, and to establish connections between an area planning process and placemaking projects. In Q2, the contractor will present an update of completed and proposed work and milestones to the local board. | There has been progress on the project with connections extended to local partners through the council's graffiti team and local businesses. The Point Chevalier placemaking project has created a platform to connect communities, groups and other funded initiatives and assist them in identifying opportunities to improve the experience of living, working and utilising the Point Chevalier town centre for community benefit. The group involved are planning activation of the square by placing play equipment for communities to engage with and to gain their views on how they would like to see the town centre square being utilised. The feedback collated through these activations will assist the community, local groups, businesses and council to be better informed about the wider community's ideas on the area and how to take a lead on progressing these. The series of activations will be completed mid-Jan 2018, reviewed and next steps determined. |
| 647 | CS: ACE: Community Empowerment | Apply the empowered communities approach – connecting communities (AE) | <p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes three key activity areas:</p> <ol style="list-style-type: none"> 1. Engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion. 2. Enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment. 3. Reporting back - to local board members on progress in activity areas 1 and 2. <p>Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.</p> <p>Note: this activity includes a community engagement budget (\$20k)</p> | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 20,000 | In progress | Green | <p>The strategic broker activity highlights for Q1 include: - working with NZ Police, Puketapapa and Albert-Eden Local Boards to set up a migrant community leaders' forum focusing on safety and community resilience. -development of coordination models for Neighbours Day 2018 with Neighbourhood Support - Planning for potential collaboration with other local boards and ATEED for the Kai Festival. - increase participation of migrant businesses in the local boards, business awards. - an engagement approach for parks in Albert-Eden on thematic areas: accessibility, migrant communities and older people. - Youth Board: 308 Local Board Plan submissions and 'speakers corner' engagement event attended by 100 young participants and providing an opportunity to learn key skills.</p> | <p>The strategic broker activity highlights for Q2 include:</p> <ul style="list-style-type: none"> - connection made with the new community engagement adviser for the libraries in Albert-Eden on opportunities for libraries to connect with local communities, especially through community facilities - including a joint planning session with the new Epsom Community Centre programme coordinator - connection of inclusion and diversity researcher to parks team to help plan approach to inclusion and diversity in parks and civic spaces, leading to new recommendations and opportunities for collaboration - reviewing options for the development of the Marist Rugby Club in Murray Halberg Park as a potential community facility for the new SHA with the club president - ongoing mentoring and introduction to key community groups and services for new Epsom Community Centre programme coordinator - connecting Bhartiya Mandir Temple and Gribblehirst Hub and Central Community Shed and Te Atatu Community Centre to negotiate possible storage of a community stage until the Hub/Shed groups are able to repair this for community use. |

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| 719 | CS: ACE: Community Empowerment | Local Māori Responsiveness Action Plan (AE) | Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following:• key aspirations and priorities for Māori in the area• opportunities to work together• a plan for building strong relationships and sharing information with Māori. Note: any required expenditure for this activity to be sourced from budget relating to line item 567 - increase diverse participation - responsiveness programming. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ - | In progress | Green | Discussions have commenced between staff and the Kura Kaupapa Maori O Nga Maungarongo on potential ways to support the upcoming Kai Festival at the Kura in Q2. The Kura have identified key items that staff have explored with internal departments and will report back to the Kura on several promising leads early in Q2. The Mana Whenua guided cultural walks on Maungawhau coordinated by Ngati Whatua O Orakei have concluded in Q1. Following an evaluation process, discussions will commence early in Q3 on whether Ngati Whatua O Orakei would like to continue with this or another programme that expresses their aspirations for the area. Staff working across several local board areas have formed a network to map mana whenua and mataawaka networks and relationships to see where duplication can be avoided and collaboration enhanced. This work will guide the development of approaches in Q3 and Q4. | Puketapapa and Albert-Eden strategic brokers worked with the Kura Kaupapa Maori O Nga Maungarongo to support for the Kai Festival at the Kura on 4 November. This support included arts funding for workshops, supply of waste bins and 100 chairs and 10 tables and an easy-up. Guided cultural walks by mana whenua on Maungawhau, to be coordinated by Ngati Whatua O Orakei, were not able to be completed in Q1 due to heavy rain on two of the last walks. After a delay through an internal reorganisation at Ngati Whatua O Orakei, staff have been able to connect with a new coordinator and the final two walks will be held in Q3. These will be followed by an evaluation process to determine whether to continue with this activity or another programme that expresses Maori aspirations for the area. A grant funding application for work with diverse communities by a Maori organisation working from a kaupapa Maori framework will be explored further in Q3. Staff will engage with the elected members to determine if there is opportunity for the board to fund the programme. |
| 750 | CS: ACE: Community Empowerment | Community-led placemaking: (Inner West Triangle) Spatial Priority Area (AE) | Engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation. Strengthen community-led placemaking and planning initiatives within the SPA. Develop innovative ways to engage with communities that have not traditionally participated in council decision-making. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ - | In progress | Green | No activity occurred during Q1, update to be provided in Q2. | Activity during Q2: Review of SPA website and content to be completed to ensure all project information is correct and up to date.SPA leads proposed digitising all projects in GIS to enable better tracking of project progress. This was supported by the group and respective representatives will provide support and relevant project information.SPA meeting frequency to be quarterly, with the next meeting in late January 2018. |
| 104 | CS: ACE: Community Places | Venue Hire Service Delivery - AE | Provide and manage venues for hire and the activities and opportunities they offer by; - managing the customer centric booking and access process - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups and whether participants are charged \$10 or more for activities. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | During Q1 staff have identified the need and value of understanding hirer satisfaction and experiences. A survey has been developed and will be sent out monthly to both casual and regular hirers from Q2 to gain insights from customers' experience with council managed venues. Q1 statistics are based on the first 2 months of FY18 and one month of estimates. Participant numbers are steady compared to last year. | During Q2 monthly hirer surveys were sent out to all casual hirers and a selection of regulars. Staff will be able to share results in Q3. Q2 statistics are based on the first 5 months of FY18 and one month estimate. Visitor numbers slightly increased compared to last year. |

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| 105 | CS: ACE: Community Places | Community Venues AE - participation increase | Develop a network wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research. | Q1;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | Staff have been discussing and considering insights from research undertaken around non users of venues for hire. Key opportunities for further investigation include:-Capitalise on strengths in positioning – family friendly, local and convenient, affordable-Improve the condition and amenity to meet expectations-Develop our offer and tailor to meet distinct interests-Provide simple package options-Develop a digital solution to promote both venues and activities- Drive repeat business, share experiences, satisfaction and reach new customersStaff will start to develop improvement plan in Q2 and Q3. | During Q2, staff continued to work through key research insights and developing actions against these. Community Places held two workshops with internal stakeholders to identify and confirm a main business objective "to create greater reach and relevance for Aucklanders so they feel connected locally". Six main focus areas remain as: - capitalise on strengths in positioning – family friendly, local and convenient, affordable- improve the condition and amenity to meet expectations- develop our offer and tailor to meet distinct interests- provide simple package options- develop a digital solution to promote both venues and activities- drive repeat business, share experiences, satisfaction and reach new customers Action planning will continue in Q3. |
| 108 | CS: ACE: Community Places | Funding Agreement - Epsom Community Centre | <p>A one year term agreement with Epsom Community Centre Incorporated, to facilitate and deliver work plan outcomes, including activities and programmes at Epsom Community Centre in 2017/2018 year, commencing on 1 July 2017 and terminating on 30 June 2018.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p> | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 22,055 | In progress | Green | During Q1 payment was made for Epsom Community Centre and planning for the twice yearly regional hui will commence in Q2 | <p>The bi-annual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. Staff from the Epsom Community Centre attended. The hui focussed on providing partners with business updates, in particular new local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered key areas of concern for not for profit organisations including changes in the legal environment, volunteer accountability and committee dynamics.</p> <p>Six hui were held across the region to test the vision "more successful and sustainable community led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "roadmap that enables more community led places".</p> <p>Epsom Community Centre's annual presentation to be scheduled in Q3.</p> |

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| 339 | CS: ACE: Community Places | Pt Chevalier and Sandringham Community Centre programme delivery | Deliver the work programme of activities at the Pt Chevalier and Sandringham Community Centres with a focus on building proud, connected and secure communities, providing recreational experiences, building a community that values its environment and engaging target populations – youth, elderly and migrant communities. | Q1;Q2;Q3;Q4;Not scheduled | ABS: Opex | \$ 49,411 | In progress | Green | Work programmes for Sandringham and Pt Chevalier Community Centres are being delivered as planned. The highlight for this quarter from the Sandringham Community Centre has been the Technology for Older People programme. Students are learning how to connect with friends and family online via Facebook and have learnt to pay bills on their laptops and mobile phones. The feedback has been the classes are really useful and the tutor makes things easy. One of the highlights from the Pt Chevalier Community Centre was the Kids Only Market programme. The market moved to a larger all weather venue from its previous location at the community centre. There was an increase in customers and feedback from stallholders was that it was a great space. | Work programmes for Sandringham and Pt Chevalier Community Centres are being delivered as planned. The highlight for this quarter from the Sandringham Community Centre has been the return of Sia Weaving. The tutor encourages students to incorporate their own stories into the work through the use of colour, different weaves and images. Feedback from the class is positive. The highlight for this quarter from the Pt Chevalier Community Centre is the increased demand and expansion of the English class. One tutor teaches a beginner's conversational class and the other an intermediate class that focuses on grammar and International English Language Testing System (IELTS) preparation. The majority of the students live locally and the tutors encourage them to attend other community events at the centre like the Kaitahi Community Meal. In Q2 the programme coordinators of the Sandringham, Epsom, Mt Albert and Pt Chevalier community centres met. They have agreed to a regular meeting to share ideas and programmes across the Albert-Eden area. |
| 349 | CS: ACE: Community Places | Evaluation of Pt Chevalier and Sandringham Community Centres work programmes | Evaluate the work programmes of Pt Chevalier and Sandringham Community Centres to understand whether the centres are delivering the outcomes agreed, and what other impacts the programmes might be having. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | The evaluation process in Q1 has been used for the Technology for Older People programme at the Sandringham Community Centre and the Beginners Weaving course at the Pt Chevalier Community Centre. Evaluations will be collated and feedback actioned in early Q2. Further information will be provided in the Q2 update. | In Q2 the Albert-Eden team received their first reports using the evaluation tool, with some positive feedback about Smart Technology for Older People and the Pt Chevalier Kids Market. The feedback received forms part of the discussion around how these programmes can be improved in 2018 and will help with the planning for 2018/2019. As the team become more familiar with the evaluation tool in Q3 more programmes will be evaluated. |
| 353 | CS: ACE: Community Places | Licence to Occupy and Manage - Epsom Community Centre | A one year term with Epsom Community Centre Inc. for the operation of Epsom Community Centre: 202 Gillies Ave, Epsom, being Pt Lot 3 DP 24459 for the 2017/2018 year, commencing 1 July 2017 and terminating on 30 June 2018. i) Rent- \$1.00 plus GST per term if requested. ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012. | Q2;Q3 | ABS: Opex | \$ - | In progress | Green | No update is required for Q1; to be provided in Q2. | In Q2 the Licence to Occupy and Manage for Epsom Community Centre was agreed and signed. Workshop scheduled in Q3 to discuss term for 2018/2019. |

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| 354 | CS: ACE: Community Places | Funding Agreement - Mt Albert Community Centre | A three year term agreement with Young Men's Christian Association of Auckland Incorporated (YMCA Inc.) to facilitate and deliver work plan outcomes, including activities and programmes at Mt Albert Community Centre for the years 2017-2020, commencing 1 July 2017 and terminating on 30 June 2020. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 11,028 | In progress | Green | During Q1 payment was made to Mt Albert Community Centre. Planning for regional hui to commence in Q2. | The biannual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. Staff from the Mt Albert Community Centre attended. The hui focussed on providing partners with business updates, in particular new local board plans, long term plan work and funding agreements. Guest speaker Carol Scholes covered key areas of concern for not for profit organisations including changes in the legal environment, volunteer accountability and committee dynamics. Six hui were held across the region to test the vision "more successful and sustainable community led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "roadmap that enables more community led places". Mt Albert Community Centre's annual presentation to be scheduled in Q3. |
| 232 | CS: ACE: Events | Christmas at Potters Park | Delivery of the annual Christmas at Potters Park event. | Q2 | LDI: Opex | \$ 18,000 | Completed | Green | The event is to be held on Sunday 3 December 2017, 5-7.30pm. An external organiser has been contracted and programming is complete. Increased operational costs have resulted in fewer programmed activities onsite. | Christmas at Potters Park was delivered on Sunday 3 December at Potters Park by an external contractor. The event attracted an estimated 800-1000 attendees. Children's activities included roving entertainers and Santa's grotto. The new splash-pad was very popular and added to the overall family atmosphere of the event. Stage entertainment was provided by local Dominion Road Tongan Methodist Church, Greater Auckland Choir, Maunugawhau School, Mt Albert Grammar Schools and Laughs Unlimited. A debrief workshop is scheduled for Q3. |
| 236 | CS: ACE: Events | Bungalow Festival | An event celebrating the heritage and bungalows in the Albert Eden Community. (Not being held in 2017/2018 budget moved to 150th Anniversary of Mt Albert) | Not scheduled | LDI: Opex | \$ - | Deferred | Green | This event is not being held in the 2017/2018 year due to budget being redistributed for the 150th Anniversary of Mt Albert. | This event is not being held in the 2017/2018 year due to budget being redistributed for the 150th Anniversary of Mt Albert. |

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| 240 | CS: ACE: Events | 150th Anniversary of Mt Albert | An event celebrating the 150th Anniversary of Mt Albert. | Not scheduled | LDI: Opex | \$ 15,000 | Completed | Green | An external organiser has been contracted for the 150th Anniversary of Mt Albert and programming is underway for a photo display, lecture/talks evening and an afternoon tea party. Ferndale House will host all events. | An external organiser delivered a photo display and afternoon tea at Ferndale House on Saturday 11 November to recognise the 150th anniversary of local government in Mt Albert. This was a challenging concept to develop into an event that would inspire stakeholder involvement and community participation. The local communications team had issues marketing the activities and the organiser was unable to find speakers for a talk series on local government history. Staff have debriefed with the local board and discussed how the Events Unit can improve developing local board ideas into strong event concepts in the future. |
| 244 | CS: ACE: Events | ANZAC Services - Albert Eden | Supporting and/or delivering Anzac services and parades within the local board area. This includes the following: - \$1,250 ANZAC Epsom, Marivare Reserve (grant) - \$1,500 ANZAC Mt. Eden (grant) - \$1,500 ANZAC Pt. Chevalier (grant) - \$7,500 ANZAC Mt. Albert (delivered) - \$250 ANZAC Coyle Park (delivered) \$3,000 unallocated | Q4 | LDI: Opex | \$ 15,000 | In progress | Green | Scheduled for Q4, planning will occur during Q2/3. | Event permit submitted in Q2. Planning to start in Q3. |
| 247 | CS: ACE: Events | Citizenship Ceremonies - Albert- Eden | Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 19,316 | In progress | Green | The Civic Events team delivered two citizenship ceremonies on one occasion during Q1. | The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q2. |
| 254 | CS: ACE: Events | Chamberlain Park Event - Albert-Eden | Delivery of an event at Chamberlain Park. | Not scheduled | LDI: Opex | \$ 25,000 | Cancelled | Red | Planning for an event at Chamberlain Park will commence in Q3. | The Chamberlain Park event was cancelled prior to planning commencing at the request of the local board due to construction activities occurring on the site. The Chamberlain Park event was cancelled prior to planning commencing at the request of the local board due to construction activities occurring on the site. |
| 255 | CS: ACE: Events | Local Civic Events - Albert Eden | Delivering and/or supporting civic events within the local board area.- \$1,500 Community Grants Recipient Event (Delivered)- \$5,000 WWI Commemorations 2016/17 (Delivered)- \$4,000 Parks Civic Events Programming (Delivered)- \$3,000 Community Volunteer Awards- \$5,500 Albert-Eden Sports AwardsTOTAL - \$19,000 \$4,000 unallocated | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 23,000 | In progress | Green | The Justice of the Peace Appreciation Evening was held on 31 July with 80 people attending for the board to show the appreciation of the work they provided to the local community. | WWI Commemorations 2016/17 - deferred until Oct 2018 as part of Heritage Month Parks Civic Events Programming - Eric Armshaw Reserve opened 3 Nov 2017Community Volunteer Awards - to be decided who will deliver - awards night in will occur in Q4Albert-Eden Sports Awards - decided not to deliver in 17/18 financial year, to be deferred to 18/19 |
| 263 | CS: ACE: Events | Event Advertising Budget | Support the promotion and marketing of local events, including the utilisation of community notice boards. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 4,000 | In progress | Green | Planning has commenced for promotional material for Christmas Carols and the Mt Albert Anniversary. Further summer events programme is to be developed in Q2. | Carols at Potters Park advertising was delivered before the event on 3 December. Flyers are being designed to promote the Summer of Events programme and planning is underway for support for local events for the remainder of FY18. |

Work Programme 2017/2018 Q2 Report

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|---|------------------------------|---|--|---------------|---------------|-----------|-----------------|-------|--|---|---------|----|-------|-------|-------|--|---------|---------|---------|----|-------|-------|-------|--|---------|---------|---------|-------------|-----------|-----------|-------------|-------|---|---|
| 269 | CS: ACE: Events | Albert Eden Event Partnership Fund | <p>This non contestable fund allows the local board to partner with community led events to support and develop the events, establishing these as signature events for the area. The 2017/2018 financial year is the first year of three year funding commitments:</p> <p>Morningside-Crave Café Street Party (Kingsland Business Society Inc.)</p> <table border="1"> <tr> <td>FY</td> <td>17/18</td> <td>18/19</td> <td>19/20</td> </tr> <tr> <td></td> <td>\$3,000</td> <td>\$3,000</td> <td>\$3,000</td> </tr> </table> <p>Brazilian Day (Brasileirinho: musicas e brincadeiras)</p> <table border="1"> <tr> <td>FY</td> <td>17/18</td> <td>18/19</td> <td>19/20</td> </tr> <tr> <td></td> <td>\$5,000</td> <td>\$5,000</td> <td>\$5,000</td> </tr> </table> <p>Youth with Disabilities Event</p> <table border="1"> <tr> <td>FY</td> <td>17/18</td> <td>18/19</td> <td>19/20</td> </tr> <tr> <td></td> <td>\$4,000</td> <td>\$4,000</td> <td>\$4,000</td> </tr> </table> <p>\$9,000 unallocated</p> | FY | 17/18 | 18/19 | 19/20 | | \$3,000 | \$3,000 | \$3,000 | FY | 17/18 | 18/19 | 19/20 | | \$5,000 | \$5,000 | \$5,000 | FY | 17/18 | 18/19 | 19/20 | | \$4,000 | \$4,000 | \$4,000 | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 21,000 | In progress | Green | Funding agreement has been completed for Brazilian Day, payment is in progress. Funding agreement is being processed for Morningside-Crave Café Street Party. The local board has confirmed allocation of the \$4,000 for the Youth with Disabilities Event. Funding will go towards the purchase of Zoo passes to be given to families with disabled youth. Work is being carried out to determine how the allocations will be made. | Payment has been made to Brazilian Day. Funding agreement is currently being processed for Morningside-Crave Street Party. Accountability documentation to be provided in Q4. Confirmation has been received in November via resolution AE/2017/177 of the reallocation of Youth with Disabilities event funding to acquiring Zoo passes for families with disabilities. Work is being carried out to determine how the allocations will be made in Q4. |
| FY | 17/18 | 18/19 | 19/20 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | \$3,000 | \$3,000 | \$3,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FY | 17/18 | 18/19 | 19/20 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | \$5,000 | \$5,000 | \$5,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FY | 17/18 | 18/19 | 19/20 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | \$4,000 | \$4,000 | \$4,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 272 | CS: ACE: Events | Albert Eden Movies in Parks | Programming and delivery of two Regional Movies in Parks series event at \$12,000 per event | Q3 | LDI: Opex | \$ 24,000 | In progress | Green | Planning for the Movies in Parks series is on track with parks booked: Tahaki Reserve for Wednesday 14 February (Valentines Special) and Coyle Park for Friday 2 March. Public screening licences for "When Harry Met Sally" and "Back to the Future" have been approved. Regional sponsorship will be confirmed in October and marketing to commence in November. | Planning for Movies in Parks is on track with pre-entertainment booked and event permits issued for Tahaki Reserve for Wednesday 14 February and Coyle Park for Friday 2 March. Public screening licences for "When Harry Met Sally" and "Back to the Future" have been approved. Specific event marketing starts three weeks prior to each event. Tūpuna Maunga Authority will be recognised as a supporting partner for the Tahaki event. The event will also include a powhiri and the Authority will have an onsite activation. Movies in Parks is zero waste, smoke and alcohol free. Series sponsors are nib health cover, Te Wananga o Aotearoa, NZ Home Loans, MenuLog, Pop n Good and More FM. | | | | | | | | | | | | | | | | | | | | | | | | |
| 274 | CS: ACE: Events | Albert Eden Contracted Events | <p>Contracting to support and deliver community events through a non-contestable process.</p> <p>- \$ 20,000 Albert-Eden Schools Cultural Festival (YMCA)</p> | Not scheduled | LDI: Opex | \$ 20,000 | In progress | Green | Funding agreement has been completed and funds transferred to the YMCA in Q1. | The Albert-Eden Schools Cultural Festival occurred on Saturday 25th November 2017. Accountability documentation to be provided in Q4. | | | | | | | | | | | | | | | | | | | | | | | | |
| Community Facilities: Build Maintain Renew | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1146 | CF: Investigation and Design | Windmill Park: Review the use and need for buildings | Review the need for buildings at Windmill Park and provide clear direction for future building development to service the needs of sport. This review should recognise the opportunity for change as a result of the recent fire and demolition of the stand/storage. | Q1;Q2 | ABS: Opex | \$ - | In progress | Green | Needs analysis has been completed with Auckland Tennis, Futsal and Netball and workshopped with the local board in September. | Investigation and Design will assess the recommendations and communicate options with the local board. | | | | | | | | | | | | | | | | | | | | | | | | |
| 2414 | CF: Investigation and Design | 27 Poronui St, Mt Eden - renew toilet including ventilation | Replace the toilet and address the lack of ventilation. Occupier: NZ Fellowship of Artists | Q3;Q4 | ABS: Capex | \$ 2,000 | In progress | Green | Current status: Scoping is underway. Next steps: Procurement works could be started upon completion of scoping. | <p>Current status: Currently reviewing requirements and getting scoping underway. Site visit is now completed.</p> <p>Next steps: Confirm scope and cost breakdown. Condition assessment is also underway for the building.</p> | | | | | | | | | | | | | | | | | | | | | | | | |

Work Programme 2017/2018 Q2 Report

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|------|------------------------------|---|--|-----------|---------------|-----------|-----------------|------------------|---|---|
| 2415 | CF: Investigation and Design | 990 Great North Road, Western Springs - refurbish interior and exterior | Refurbish exterior to align with Waste Solutions outcomes on the site. Occupier: Horticultural Society | Q2;Q3;Q4 | ABS: Capex | \$ 25,000 | On Hold | Amber - At Risk | <p>Current Status: This project has been assigned to a project manager. Scoping is now underway.</p> <p>Next Steps: Scope project and make recommendations.</p> | <p>Risk/Issues Project placed on hold until further scoping is complete for Waste Solutions projects to ensure the two projects have or have not any conflicts.</p> <p>Current Status: This renewal project conflicts with another project approved for scoping at this facility. Staff have recommended to put this project on hold due to Waste Solutions project scoping being currently underway.</p> <p>Next Steps: The project is on hold until further scoping is complete for Waste Solutions projects to ensure the two projects have or have not any conflicts.</p> |
| 2416 | CF: Investigation and Design | Gribblehirst ex Bowling Club - renew fire egress | Renew the fire egress at the facility | Q2;Q3;Q4 | ABS: Capex | \$ 25,000 | In progress | Green - On Track | <p>Current status: Preparing to engage a fire consultant to examine the fire egress Next steps: Engage consultant to carry out assessment.</p> | <p>Current status: Fire assessment is now complete. The Community Facilities Quantity Surveyor has completed the estimate for this work. Next steps: Project has been handed over to project delivery for consenting and delivery of the works.</p> |
| 2417 | CF: Investigation and Design | Pt Chevalier Community Centre - refurbish exterior | The exterior require refurbishment - repainting all surfaces, roof replacement, installation of insulation where possible. | Q2;Q3;Q4 | ABS: Capex | \$ 60,250 | In progress | Amber - At Risk | <p>Current status: Investigation is underway by the main contractor.</p> <p>Next steps: Review investigation and award contract for the works based on the findings and proposal.</p> | <p>Risk/Issues There has been a variation to the scope of the project to include additional painting and exterior maintenance of the building.</p> <p>Current status: Works to start over summer period starting in December and to be completed late January.</p> <p>Next steps: Staff are examining the possibility of coinciding this work with the replacement of roof project.</p> |
| 2418 | CF: Investigation and Design | Pt Chevalier Community Centre - replace playground safety matting | Safety surface requires cleaning underneath and relaying | Q2;Q3;Q4 | ABS: Capex | \$ 13,714 | Cancelled | Red | <p>Current Status: The project is being scoped.</p> <p>Next Steps: Once the costings have been received they will be assessed.</p> | <p>Risk/Issues Project record has been cancelled as the matting is being removed as part of an Locally Driven Initiative project.</p> <p>Current Status: Project to be cancelled as the matting is being removed as part of an Locally Driven Initiative project.</p> |
| 2419 | CF: Investigation and Design | Pt Chevalier Community Centre - replace roof | The concrete tile roof on the centre requires replacement | Q2;Q3;Q4 | ABS: Capex | \$ 40,425 | In progress | Green - On Track | <p>Current Status: A consultant for the works has been appointed</p> <p>Next Step: Investigation to begin for design and consent phase.</p> | <p>Current Status: Waiting on a submission for the work from the contractor.</p> <p>Next Step: Set date for works</p> |
| 2420 | CF: Investigation and Design | Epsom Library - replace fire sensors | Fire system upgrade including sensors | Q2;Q3;Q4 | ABS: Capex | \$ 12,750 | In progress | Green - On Track | <p>Current Status: This project has been assigned to a project manager. Scoping is now underway.</p> <p>Next Steps: Scope project and recommend project works to be completed.</p> | <p>Current Status: This project has been assigned to a project manager for delivery.</p> <p>Next Steps: Project works are now underway.</p> |
| 2421 | CF: Investigation and Design | Mt Albert Library - comprehensive renewal | Replace carpet, line walls, repaint, replace vinyl & tiles | Q2;Q3;Q4 | ABS: Capex | \$ 76,610 | In progress | Green - On Track | <p>Current Status: This project has been assigned to a project manager. Scoping is now underway.</p> <p>Next Steps: Scope project and recommend project works to be completed.</p> | <p>Current Status: An architect has been engaged for the renewal of the Mt Albert Library building including the Citizens Advice Bureau.</p> <p>Next Steps: Prepare a preliminary design for approval.</p> |

Work Programme 2017/2018 Q2 Report

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| 2422 | CF: Investigation and Design | Pt Chevalier Library - replace security camera | Security camera upgrade. The last upgrade was 2006, CCTV cameras are due for an upgrade. Condition of current CCTV system is declining, shelf life is 10 years. | Q2;Q3;Q4 | ABS: Capex | \$ 22,115 | In progress | Green - On Track | Current Status: This project has been assigned to a project manager. Scoping is now underway. Next Steps: Scope project and recommend project works to be completed. | Current status: Works currently ongoing and specialised council staff will be assisting with the installation of the ordered equipment for contractor Next steps: Inspect installation |
| 2423 | CF: Investigation and Design | Mt Albert Recreation Centre - renew minor assets | Renew acoustic panels, carpet reception, install air conditioning unit in reception and office areas, replace air-conditioning unit in aerobics room, replace window louvres in fitness centre, replace vinyl flooring, upgrade kitchen, internal repaint, recoat stadium floor. This project has received a \$75,000 contribution from YMCA. This project also includes opex \$72,340. Therefore we request approval on the ABS Capex \$100,000. | Q2;Q3;Q4 | ABS: Capex;#External funding | \$ 100,000 | In progress | Green - On Track | Current status: The project is in the planning phase. A project plan will be created Next steps: To execute and deliver the project. | Current status: The project is in the planning phase. Next steps: To execute and deliver the project. |
| 2433 | CF: Investigation and Design | Albert-Eden discretionary budget for minor projects | Various works in Albert-Eden including signage. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 2832). Previously sought 2017/18 funding increased from \$105,000 to \$145,000, reallocated from Nixon Park project. Minor projects include Harbutt Reserve - new seating and signage. Louis Adolphus Durieu Reserve - as per the action plan (seating, pathways, gardens). Windmill Reserve - basketball hoop, drinking fountain, seating. Walker Park - new seating. Murray Halberg - drinking fountain and basketball hoop. Potters Park playground - safety improvements (top of main module). | Q2;Q3;Q4 | LDI: Capex | \$ 145,000 | In progress | Green - On Track | Current status: Undertake scoping of new minor capex projects as and when identified by the local board. At Community Facilities monthly workshops it is raised that this budget is available and proposals can be progressed once they are identified. Next steps: Report back on projects undertaken and remaining budget as the 2017/2018 financial year progresses. | Current status: Undertake scoping of new minor capex projects as and when identified by the local board. A number have been identified in November for scoping with new additional ones expected to be added in December. Next steps : Undertake scoping of new minor capex projects in December and January 2018 and report back to the board in February for approval of budget to progress delivery. Report back on projects undertaken and remaining budget as the 2017/18 financial year progresses. |
| 2437 | CF: Investigation and Design | Gribblehirst Park - renew park assets | Renewal contribution to complete Gribblehirst projects | Q2;Q3;Q4 | ABS: Capex | \$ 17,000 | In progress | Green - On Track | Current status: Currently reviewing the requirements of the project. Next steps: Confirm scope and budget. | Current Status: Consultant is currently working through scoping and design of new car park, park assets for renewal, entry solution and playground renewal solutions. Next Steps: Ensure stakeholders and local board are briefed on planning. Complete scoping and determine the elemental cost breakdown. Hand over to staff for delivery. |
| 2443 | CF: Investigation and Design | Kerr-Taylor Park - renew park assets | Renew park assets | Q2;Q3;Q4 | ABS: Capex | \$ 20,000 | In progress | Green - On Track | Current Status: This project has been assigned to aa renewals project managerr. Scoping is now underway. Next Steps: Scope project and recommend project works to be completed. | Current Status: Site visit completed. Vehicle bridge to be renewed, engineering consultants have now provided proposal to design new bridge. Next Steps: Consultants to complete design and consenting. Hand over to staff for delivery. |
| 2445 | CF: Investigation and Design | Melville Park - renew rock wall | Renew wall and install handrail | Q2;Q3;Q4 | ABS: Capex | \$ 75,000 | In progress | Green - On Track | Current status: The panning phase is being undertaken. A project plan will be created. Next steps: To execute and deliver the project. | Current Status: Confirmation of extent of works due to health and safety risks associated with the works. Next Steps: Confirmation of pricing and contract award. |
| 2448 | CF: Investigation and Design | Nixon Park - new changing rooms and toilets | Two new changing rooms and two new toilets | Q2;Q3;Q4 | Growth | \$ 1,350,000 | Cancelled | Red - Critical | Current Status: This project is cancelled as Auckland Rugby Union have withdrawn their proposal. Next steps: None | Risk/Issues This project is cancelled as Auckland Rugby Union have withdrawn their proposal. This project is cancelled as Auckland Rugby Union have withdrawn their proposal. |

Work Programme 2017/2018 Q2 Report

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| 2449 | CF: Investigation and Design | Potters Park- develop learn to ride area | Develop a 'learn to ride' within the park. Budget to be reallocated from Nixon Park project. | Q2;Q3;Q4 | LDI: Capex | \$ 80,000 | In progress | Amber - At Risk | <p>Current Status : Delays with procurement to approve the contract.</p> <p>Next Steps : Establish the physical works on site to commence construction in mid-late October 2017. This timeframe will ensure the bike pathway is constructed and ready to be opened for the summer period.</p> | <p>Risk/Issues Delays with procurement to approve the contract.</p> <p>Current Status : Delays with procurement to approve the contract.</p> <p>Next Steps : Progress procurement</p> |
| 2450 | CF: Investigation and Design | Oakley Creek - development plan improvements | Improvements at Oakley Creek as per the development plan. | Q2;Q3;Q4 | LDI: Capex | \$ 250,000 | In progress | Green - On Track | <p>Current status: Scoping of specific works incorporating the planned renewals for the site. Site visits conducted on 28 September.</p> <p>Next steps: Identification of priority projects from the development plan that can be achieved, given other works involving other parties on site. These will be further scoped and a budget estimated for design, consent and construction to be obtained by end of November for reporting back to the local board, seeking approval to proceed and for programming delivery of works.</p> | <p>Current status: Landscape Architect has been engaged to further develop the master plan design and resolve specific design sections. Path width and surface material will require careful consideration due to flood hazard. Design options for the northern sector were presented to local board on 29 November 2017 .</p> <p>Next steps: design solutions to include interpretative signage and way finding, waterfall area upgrade and connecting paths.</p> |
| 2454 | CF: Investigation and Design | Albert-Eden - top up for Phyllis Reserve, Anderson Park and Murray Halberg projects | Budget for contributions to SH20 funded projects in Phyllis Reserve, Anderson Park, and Murray Halberg Park. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 464). | Q2;Q3;Q4 | LDI: Capex | \$ 75,000 | In progress | Green - On Track | <p>Current status : This is under scoping with the local board. Once the scope is defined, design and consent can be obtained if required. This funding may potentially be used to top up existing projects planned for delivery this year in these parks.</p> <p>Next steps: Confirm the scope to enable next steps.</p> | <p>Current status : This is under scoping with the local board. Once the scope is defined, design and consent if required can be obtained. This funding may potentially be used to top up existing projects planned for delivery this year in these parks.</p> <p>Next steps: Confirm the scope to enable next steps.</p> |
| 2458 | CF: Investigation and Design | Western Springs Gardens - renew car park and paths | Renew car park and paths. | Q2;Q3;Q4 | ABS: Capex | \$ 10,000 | On Hold | Amber - At Risk | <p>Current Status: This project has been assigned to a project manager. Scoping is now underway. Next Steps: Scope project and recommend project works to be completed.</p> | <p>Risk/Issues Put Project on hold until further scoping is complete for Waste Solutions projects to ensure the two projects have or have not any conflicts. Current Status: This renewal project conflicts with another project approved for scoping at this facility. Have recommended to put this project on hold due to Waste Solutions project scoping being currently underway. Next Steps: Staff have put project on hold until further scoping is complete for Waste Solutions projects to ensure the two projects do not have any conflicts.</p> |
| 2459 | CF: Investigation and Design | Windmill Reserve - signage and hill trace | Signage and hill trace project. | Q2;Q3;Q4 | LDI: Capex | \$ 65,000 | In progress | Green - On Track | <p>Current status : Site visit complete. Historical research for the interpretive signage and resource consent requirements review are underway. Engineer investigations to form part of design have progressed.</p> <p>Next steps: When a concept design has been produced, this will be presented to the local board for review and approval.</p> | <p>Current status : Site visit complete. Historical research for the interpretive signage and resource consent requirements review are underway. Engineer investigations to form part of design have progressed.</p> <p>Next steps : When a concept design has been produced, this will be presented to the local board for review and approval.</p> |

Work Programme 2017/2018 Q2 Report

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| 2460 | CF: Investigation and Design | Albert-Eden - LDI - upgrade of community facilities | Point Chevalier Community Centre, Epsom Community Centre and Sandringham Hall upgrades. | Q2;Q3;Q4 | LDI: Capex | \$ 450,000 | In progress | Green - On Track | Current status: Staff have met with centre managers and reviewed the proposed scope of works at each centre. Point Chevalier community centre: Immediate works have commenced to upgrade the main room (painting, fixing the wall, storage), signage improvements, new blinds, with design underway to reconfigure the outside area with a new shed, hard stand area and decking to resolve crime prevention through environmental design issues identified in partnership with the police. As well as the front centre area (fencing, gardens and shade sail). Epsom Community centre: As a heritage building there are challenges to achieve the main priorities of another toilet, increased storage and commercial kitchen. These are being worked through with a planner and designer. Immediate works include painting, curtains, carpet and improved Wi-Fi. Outside improvements include more visible signage, visible access to the centre and an improved secure outdoor area that can then be hired out for parties. Sandringham hall: Heat pumps are now installed to deal with immediate cold issues. Other improvements include the front windows. | Current status: Point Chevalier community centre - Immediate works have now completed. These include upgrade the main room (painting, fixing the wall, storage, re-furbish the kitchenette) painting and new blinds. Signage improvements are still underway - the design phase is complete and endorsed by centre management. Building consent should be received by late February. Physical works for the upgrade of the landscape area is programmed to happen after the external painting and re-roofing of the building. New decking and building code compliant disability access will be built (budget dependant) along with storage and some minor soft landscaping. Epsom Community centre - Immediate improvements ready to progress awaiting on the centre to provide site access include painting, curtains, carpet and improved Wi-Fi. Internal refurbishment is programmed for January/February 2018. Outside improvements requested by the centre are in design phase, these include more visible signage, improved visible access to the centre and an improved secure outdoor area that can then be hired out for parties. Heritage assessment has been completed. These design options and costings will also come to the local board for review and approval to proceed. |
| 2589 | CF: Investigation and Design | Albert-Eden - produce heritage brochures | Manage the review and publication of heritage brochures | Q2;Q3;Q4 | LDI: Opex | \$ 10,000 | In progress | Green - On Track | Current status - Heritage review completed. In discussion with Mana Whenua. Their input will be sought for the text at the start of the heritage brochure and their feedback on the text written for the historical sites. Next steps: Complete consultation and provide the local board with a draft brochure for review and approval. When it is completed it will be printed and then the sets delivered to the local board office for distribution. | Current status - Heritage review completed. In discussion with mana whenua and will seek their input for the text at the start of the brochure and their feedback on the text written for the historical sites. Next steps: Complete consultation and provide the local board with a draft brochure for review and approval. Printing of the brochures. |
| 2590 | CF: Investigation and Design | Albert-Eden - maintain heritage rock walls | Repair and maintain heritage rock walls as identified by Heritage department | Q2;Q3;Q4 | LDI: Opex | \$ 60,000 | Completed | Green - On Track | Current status : Full maintenance and repointing works have been undertaken with the stone walls in Bellevue Park. Weed control works on the walls at Nicholson park has been completed. Next steps : Await for the completion of the stone wall study report being undertaken by Heritage team. This will define if any further rock wall restoration works need to be undertaken. | Current status : Full maintenance and repointing works have been undertaken with the stone walls in Bellevue Park. Weed control works on the walls at Nicholson park has been completed. Next steps : Await for the completion of the stone wall study report being undertaken by Heritage team. This will define if any further rock wall restoration works need to be undertaken. |
| 2870 | CF: Investigation and Design | Pt Chevalier Community Centre - refurbish interior | The interior requires refurbishment - repainting all surfaces, heating system and providing an internal storage facility | Q1;Q2;Q3 | ABS: Capex | \$ 50,000 | In progress | Green - On Track | Current status: The interior renewal refurbishment will be undertaking as part of the Community Facilities Locally Driven Initiative funded upgrade works, which is in progress currently (see line item 2460). Next steps: Continue with the planned program of works. | Current status: Site visit to be planned. Scoping underway. Next Steps: Complete scoping and finish investigation documentation ready for hand over to project delivery. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|------------------------------|---|---|-------------|---------------|------------|-----------------|------------------|--|--|
| 2913 | CF: Investigation and Design | Anderson Park - landscape improvements - stage 2 | Landscape Improvements - Stage 2 This project is carried forward from the 2016/2017 work programme, previous ID 4388 | Q1;Q2;Q3;Q4 | LDI: Capex | \$ 278,117 | Completed | Green - On Track | <p>Current status: Detailed design for the car park is complete. Physical works contract for the car park has been awarded and the pre-start meeting was held 19 June 2017. Resource consent for the removal of one poplar tree and for the storm water design has been approved. Works for the car park are programmed to take up to 12-14 weeks depending on weather and works are well underway.</p> <p>Completed works include the furniture, entrance signage and the ball fence behind the eastern goal line has been repaired.</p> <p>Next steps: The planned completion date is 20 September 2017 depending on weather conditions. When the car park is completed landscaping around this area will be able to be undertaken. The potential removal of the privet hedges and replacement with a fence is being investigated and will be discussed with the local board at the next Community Facilities workshop. The permanent removal of the power station and re siting of the seat in front of the tennis club is also being investigated. Both of these items will require financial year 2018 funding. The tennis court renewals and planned for renewal in financial year 2018.</p> | <p>Current status: The car park and stormwater drainage works are complete. Other completed works include the furniture, entrance signage and the ball fence behind the eastern goal line has been repaired. The works for the renewal/upgrade of the playground were completed in November 2017.</p> <p>Next steps: Community Services are undertaking a strategic assessment for the proposed toilet within the club building, this will be reviewed with the local board upon completion and the next steps agreed to. The removal of the privet hedges and replace with a fence are being investigated and will be updated through to the local board at the next Community Facilities workshop. Both of these items will require 2018 funding. The tennis court renewals and planned for renewal in 2018.</p> |
| 2945 | CF: Investigation and Design | Chamberlain Park - install artificial fields and lights - stage 5 | Stage 5 artificial fields and lights. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3355). This project is carried forward from the 2016/2017 work programme, previous ID 3355 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 40,000 | In progress | Green - On Track | <p>Current status: Further investigation into sports field design and construction in the preferred location has identified a cost increase as a result of having to import significant amounts of fill due to underlying substrate. As a result the Albert-Eden Local Board's one local initiative has been modified to now include the costs involved to construct two artificial sports fields as well as the costs involved to reconfigure the Chamberlain Park Golf Course from 18 holes to 9 holes.</p> <p>Next Steps: Await outcome of the Long Term Plan decision to provide funding to realign the golf course and construct sports fields.</p> | <p>Staff are still awaiting the outcome of Long Term Plan decision to provide funding to realign golf course and construct sports fields.</p> |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|------------------------------|-------------------------------|---|-------------|---------------|------------|-----------------|------------------|---|---|
| 2978 | CF: Investigation and Design | Fowlds Park - install toilet | Supply and install of a double pan toilet, auto locking doors. This project is carried forward from the 2016/2017 work programme, previous ID 448 | Q1;Q2;Q3;Q4 | LDI: Capex | \$ 169,300 | In progress | Amber - At Risk | <p>Current Status: This project did not progress in financial year 2016 due to pending sports field consent decision. Agreed to locate the toilet outside of the area affected by the Sportsfield consent decision, close to the playground and the sports amenities, at the end of the carpark. Toilet installation confirmed compliant with Unitary Plan. On site investigations then proved this location to be cost prohibitive with drainage and fall issues. The revised location proposed, back up by the club and the fields was approved by the council landscape and sports team. The local board were advised of the revised location due to 'fall' challenges. Site location then communicated with the sports club and Friends of Fowlds Park group. The group advise they wish to consult further on where or whether a toilet is required. The sports club wish to reengage with the local board in terms of partnership approach to new toilets beneath the existing club building; this agreement was previously arranged four years prior, however didn't progress for financial and other challenges relating to the building. Next Steps: Seek guidance and direction from the local board to either continue with the toilet location as agreed to by all parties or to re engage with the sports club for the public toilet access to be located beneath their club for shared use.</p> | <p>Risk/Issues Budget top up was always required for utility connections, this will be funded as greed through sports development budget. Ongoing delays experienced with error by the manufacturer in toilet supply ,environment court issues around the sports fields, re engagement by Sports club to locate the toilet within the existing footprint. Current Status: The site location was communicated to the Friends of Fowlds and the group requested to consult further on where or whether a toilet is required. In the last quarter, the sports club wish to reengage with the local board in terms of partnership approach to new toilets beneath the existing club building; this agreement was previously arranged four years prior, however didn't progress for financial and other challenges relating to the building. The local board confirmed in November that they supported the location between the playground and the carpark. Design and resource consent for this location is underway. Next Steps: Completion of design and resource consent. Hand over to project delivery for installation towards the end of quarter three.</p> |
| 3003 | CF: Investigation and Design | Gribblehirst Park Action Plan | This project is carried forward from the 2016/2017 work programme, previous ID 462 | Q1;Q2;Q3;Q4 | LDI: Capex | \$ 258,525 | In progress | Green - On Track | <p>Current Status: Items within the Gribblehirst Action Plan are currently being scoped and costs determined. The wall removal, heritage table works and rubbish bin removal are scheduled for the end of November. The path work is to be realigned to allow the track to be widened by the rose garden</p> <p>Next Steps: Based on the scope of the works, benefits and costs, the items in the Gribblehirst Action Plan will be prioritised. Contractors will be procured and physical works will commence.</p> | <p>Current Status: A scoping document along with budget estimates for the action plan items was presented to the local board workshop on 29 November 2017 for discussion.</p> <p>Next Steps: Local board members are meeting with council staff on site at Gribblehirst Park on 13 February 2018 to discuss the scope of the action plan items, determine priorities and initiate works.</p> |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|------------------------------|---|--|---------------|---------------|-----------|-----------------|------------------|--|--|
| 3174 | CF: Investigation and Design | Rocket Park - install drainage and paving | This project is carried forward from the 2016/2017 work programme, previous ID 461 | Q1;Q2;Q3;Q4 | LDI: Capex | \$ 99,720 | In progress | Green - On Track | Current status - Investigation phase complete. Current on site soakage is very poor with estimates for a formal pipe connection into road catchment connection high. Alternative solutions investigated to allow for water drainage combined with toilet roof run off have been presented to the local board. The local board have requested that the budget be spent on the formal drainage connection and extend the hard stand area behind the toilet facility. Next steps - Complete the detailed design and confirm the physical works estimate for the drainage and the pathways. Complete the detailed design in October/ November to enable lodgement of resource consent (earth works, tree dripline) and building consent (stormwater) prior to Christmas 2017. Tender early 2018 , physical works planned to commence on site early 2018 once resource consent has been obtained. | Current status - Staff have completed the detailed design and confirmed the physical works estimate for the drainage and the pathways. Next steps - Lodgement of Resource Consent (earth works, tree dripline) and building consent (stormwater) January 2018 . Physical works planned to commence on site in quarter three once the resource consent has been obtained. |
| 3256 | CF: Investigation and Design | Watea Reserve - development - stage 4 pathway and seating | Completion of pathway network as per the concept plan, plus additional seating and picnic sets. This project is carried forward from the 2016/2017 work programme, previous ID 2830 | Q1;Q2;Q3;Q4 | LDI: Capex | \$ 49,876 | In progress | Green - On Track | Current Status: Stage one of the pathway (between the existing boardwalks) is completed. Progression for the stage between the playground and the existing boardwalk is weather dependent due to very poor site access. Delayed to October / November 2017. At the same time the furniture will be installed that is funded from 17/18 Locally Driven Initiative capex. Next Steps: Physical works progression for the pathway between the playground and the existing boardwalk, inclusive of the furniture installation. This is weather dependent due to very poor site access. | Current Status: Delayed to early 2018 due to onsite conditions. Next Steps: Physical works progression once the weather conditions improve. |
| 3371 | CF: Investigation and Design | Albert-Eden - P&P Led - develop town centre revitalisation planning | Create a concept plan for the town centre revitalisation | Not scheduled | LDI: Opex | \$ - | Cancelled | Red | Current status: Next steps: | Risk/Issues This project record has been cancelled, project is being led by Plans and Places Department. Current status: This project is cancelled as it is being led by Plans and Places. Next steps: None |
| 3410 | CF: Investigation and Design | Nicholson Park - renew general assets | Renewal of retaining walls and furniture | Q3;Q4 | ABS: Capex | \$ - | In progress | Amber - At Risk | Current Status: Site visit completed. Condition assessment to be carried out by asset management team to identify what assets need renewal. Next Steps: Complete scoping of works, elemental cost breakdown and hand over to project delivery. | Risk/Issues Retaining walls that are heritage may require extended timeline and budget. Current Status: Site visit completed. Condition assessment to be carried out by asset management team to identify what assets need renewal. Next Steps: Complete scoping of works, elemental cost breakdown and hand over to project delivery. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|-----------------------|--|--|-------------|-----------------------|------------|-----------------|------------------|--|--|
| 1553 | CF: Operations | Albert-Eden Maintenance Contracts | The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | The new full facilities contract started on 1 July. The contractor has been proactive in edging pathways, maintaining playgrounds and mowing sports fields. The relatively high rainfall (e.g. July 120-149 per cent of norm) has presented some challenges, including preparing for the summer sports season. There has also been some ongoing challenges with security gates and litter bins, which staff are focusing on resolving. No significant operational building issues. Arboriculture: The beginning of the first quarter saw mobilisation of new contracts. A priority was ensuring requests for service were effectively managed, particularly afterhours emergency response. Replacement tree planting was completed over July/August. Annual inspections of street and park trees has commenced which will inform proactive programmes of tree maintenance. Ecological Restoration: A key focus of the first quarter has been the commencement of site assessments and the preparation of restoration plans for sites of ecological high value, working with other council departments and understanding volunteer activity on sites. | Full facility contractors were challenged by the spring growth flush in quarter two. This was exacerbated due to the exceptionally wet ground conditions of the previous quarter. Our contractor was able to rise to the challenge and on a whole, mowing was completed within specification. Summer sports field preparation were completed. Building maintenance has improved due to additional personnel being employed by the contractor. Litter and public toilet cleanliness will be key areas of focus in the next quarter. Ecological Restoration: All site assessment reports completed, commencement of plant pest control in High Value and General sites and close to the completion of the first round of animal pest control. |
| 1984 | CF: Operations | Albert-Eden: Future Giants Tree Programme | The strategic planting of large specimen trees in local parks and reserves. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 20,000 | In progress | Green | Programme of tree planting sites has been drafted and workshopped with the board. The programme has been provided to Community Facilities for delivery. | Project transferred from Community Services to Community Facilities during the quarter. Review of proposal undertaken and further planning underway towards delivery. Planting scheduled for May-June |
| 783 | CF: Project Delivery | Waterview reserves: Developing improvements to parks (SH16/20) | Developing improvements to parks in Waterview affected by the SH16/20 connections project. Draft programme includes: Tutuki Reserve: upgrade New signage in local parks Heron Park | Q1;Q2;Q3;Q4 | ABS: Capex;#ABS: Opex | \$ 57,679 | Completed | Green | Project completed in 2016/17 | Project completed |
| 2424 | CF: Project Delivery | Murray Halberg - restore steps & paving | General park restoration as part of the SH16/20 project. | Q1 | ABS: Capex | \$ 158,154 | Completed | Green - On Track | Current status: Works completed | Works completed |
| 2425 | CF: Project Delivery | Albert Eden - renew paving and structures FY17-18 | Renewal of paving and structures at Bond Reserve, Centennial Park, Coyle Park, Harwood Reserve, Melville Park, Pollard Park, School Reserve. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3717). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 280,000 | In progress | Green - On Track | Current status: The tender process is now complete and a few clarifications are required from a contractor before further progress can be made. Next steps: Awarding the physical works contract to the chosen contractor. Works include renewal of paving and structures at Bond Reserve, Centennial Park, Coyle Park, Harwood Reserve, Melville Park, Pollard Park, School Reserve. | Current status: Physical works for Bond Reserve have been completed, Harwood Reserve is expected to be completed before Christmas, and Pollard Park is still to be assessed. Next steps: Hand over Harwood to maintenance and assess the Pollard Park design. |

Work Programme 2017/2018 Q2 Report

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|------|-----------------------|---|--|-------------|---------------|------------|-----------------|------------------|---|--|
| 2426 | CF: Project Delivery | Albert Eden - renew playgrounds FY17-19 | Health and Safety urgent renewals addition (T-Bar swings): Anderson Park, Bannerman Reserve, Coyle Park, Harbutt Reserve, Moa Reserve, Nicholson Park, Owairaka Reserve, Sandringham Community Centre, Virginia Reserve. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3515). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 160,000 | In progress | Green - On Track | Current status: Undertaking procurement of professional services. Health and Safety urgent renewals addition (T-Bar swings): Anderson Park, Bannerman Reserve, Coyle Park, Harbutt Reserve, Moa Reserve, Nicholson Park, Owairaka Reserve, Sandringham Community Centre, Virginia Reserve. Next Steps: Commence design works. | Current status: Currently working with consultant regarding scoping requirements as this project is for a number of playgrounds (Anderson Park, Bannerman Reserve, Coyle Park, Harbutt Reserve, Moa Reserve, Nicholson Park, Owairaka Reserve, Sandringham Community Centre, Virginia Reserve). Next Steps: Commence design works and determine what works are required for each playground |
| 2427 | CF: Project Delivery | Albert Eden - renew signage FY17-19 | Alan Wood Reserve A, Anderson Park, Centennial Park, Coyle Park, Fowlds Park, Griffin Reserve, Heron Park, Marivare Reserve, Melville Park, Mt Albert War Memorial Reserve, Murray Halberg Park, Nicholson Park, Pollard Park, Raymond Reserve, Roy Clements Treeway, Warren Freer Park, Watling Reserve, Windmill Park, Withiel Thomas signage renewals (19 signs and 6 plaques). This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3501). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 60,000 | In progress | Green - On Track | Current status:The draft designs are with the project manager for initial review. List includes: Alan Wood Reserve A, Anderson Park, Centennial Park, Coyle Park, Fowlds Park, Griffin Reserve, Heron Park, Marivare Reserve, Melville Park, Mt Albert War Memorial Reserve, Murray Halberg Park, Nicholson Park, Pollard Park, Raymond Reserve, Roy Clements Treeway, Warren Freer Park, Watling Reserve, Windmill Park, Withiel Thomas signage renewals (19 signs and six plaques). Next steps:Any necessary amendments will be made and the details given to the contractor so that the signage can be produced. | Current status: Second internal review raised more changes to be made before approval can be given to enable production. Next step: Complete review process and produce signage. |
| 2428 | CF: Project Delivery | Harbour View Reserve and Coyle Park - renew seawall | Coyle Park seawall renewals and Harbour View Reserve path and seawall renewals. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 125). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 120,000 | In progress | Green - On Track | Current Status: The foreshore wall renewal is currently being scoped and specification prepared for procurement. Next Steps: Complete scoping and specification, procure contractor and implement renewal works. The work is scheduled for completed by the end of June 2018. | Current Status: The foreshore wall renewal is currently being scoped and specification prepared for procurement. Next Steps: Complete scoping and specification, procure contractor and implement renewal works. The work is scheduled to begin March-April 2018 |
| 2429 | CF: Project Delivery | Anderson Park - renew tennis court | Anderson Park tennis court renewal. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3597). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 185,000 | In progress | Green - On Track | Current Steps: An engineer has been engaged to provide an assessment of the hard surface and a high level cost estimate. Next Steps: Confirm the consent requirements. Confirm the design/layout for the line marking for various activities | Current Steps: An engineer has been engaged to provide an assessment of the hard surface and a high level cost estimate Next Steps: Confirm the consent requirements. Confirm the design/layout for the linemarking for various activities |
| 2430 | CF: Project Delivery | Centennial Park - renew playground | Centennial Park - renew whole playground. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3491). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 120,000 | In progress | Green - On Track | Current status: Design complete and approved by the local board. The tree consent has been approved. Tendering is in progress Next steps:Start physical works. | Current status: Tendering of the contract in progress.Next steps: Once the selection and award of the contract is complete, then the Quantity Surveyor will analyse the project and physical works will commence. |

Work Programme 2017/2018 Q2 Report

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|------|-----------------------|---------------------------------|---|-------------|---------------|------------|-----------------|-----------------|---|---|
| 2431 | CF: Project Delivery | Chamberlain Park development | Stage 2 & 3 of masterplan delivery of western end neighbourhood park and restoration of Meola Creek. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 442). | Q1;Q2;Q3;Q4 | LDI: Capex | \$ 450,000 | In progress | Amber - At Risk | <p>Current Status:Partnering with the local board, community services, local iwi and key stakeholders as the design stage progresses.</p> <p>Priorities for the local park have been agreed and are in consultation with the local board, Iwi, and other key stakeholders. Detailed design for the local park works and draft design for the gold course relocation works is completed.</p> <p>Engagement with golf club as a key stakeholder continues as the design for the new relocated three holes is further detailed. Two review meetings with the Design Reference Group will be held in October to reach agreement on golf hole relocation's.</p> <p>Plan to finalise preparation and undertake lodgement of the resource consent in November 2017.A time efficient and cost effective procurement strategy is currently being worked through with the project delivery team.</p> <p>Tendering proposed during November / December 2017. Physical site works proposed to commence in February 2018 through to April / May 2018, weather dependent.</p> | <p>Risk/Issues Budget potentially insufficient to achieve all the key objectives from the master plan. Judicial review now delayed to February 2018, the outcome of the judicial review will determine if the project continues. If it is approved to continue, physical works would not commence until late 2018, through the summer period 2019.</p> <p>Current Status: Upon advice from the council legal and project team to the local board, the physical works stage of the project has been put on hold pending completion of the judicial review now delayed to February 2018.</p> <p>Next steps : Compile technical reports, specialist input and design documentation ready for the resource consent application to be lodged early in 2018. The outcome from the judicial review in February 2018 will determine the next steps.If the project is approved to continue, it is expected that physical works would not commence until late 2018, through the summer period 2019.</p> |
| 2432 | CF: Project Delivery | Coyle Park path and development | Development of all-weather coastal perimeter path. Planning and consenting in 2017/2018, construction 2018/2019. Budget includes \$75,000 of reallocated funds from Nicholson Park Stage 4 project to ensure completion of this project. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 444). | Q1;Q2;Q3;Q4 | LDI: Capex | \$ 275,000 | In progress | Amber - At Risk | <p>Current Status: Planning investigation as to requirements under the Unitary Plan complete. Concept design completed including arboriculture investigation relating to work in/under dripline. Local board requested all weather surfacing, concrete. Cost estimates were revised on this basis and the budget was increased to cover the additional funding required. Site meeting has been held with boards members on site to agree on the exact route of the pathway. The topographical survey is now complete and developed / detailed design is underway.Next Steps: Undertake mana whenua consultation and other key stakeholders ahead of the resource consent application. Proposed to lodge for resource consent prior to Christmas 2017/18 to enable physical works to commence mid/late March 2018. Expect to take 12 weeks on site. NOTE works cannot commence on site until the completion of the last major summer public event in the park in early March 2018.</p> | <p>Risk/IssuesPotential budget top up required once the tendering phase is completed. Local Board have indicated they will top up as required dependent upon cost.Current Status: Staff are undertaking mana whenua consultation and other key stakeholders ahead of the resource consent applicationNext Steps: Lodge for resource consent early 2018 to enable physical works to commence late March 2018. Staff expect the works to take 12 weeks on site. Works cannot commence on site until the completion of the last major summer public event in the park in early March 2018.</p> |

Work Programme 2017/2018 Q2 Report

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|------|-----------------------|--|--|-------------|---------------|------------|-----------------|------------------|---|---|
| 2434 | CF: Project Delivery | Fowlds Park - renew general assets | Fowlds Park - renew barbeque, fence, road and tables. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3504). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 152,755 | In progress | Green - On Track | Current Status:Physical works have been delayed due to resource consent. Works were expected to start in late September but this has now been delayed further due to high contaminates found during soil testing. Resource consent has been lodged and physical works will commence as soon as a consent has been approved. | Current Status: Fowlds park general renewals (including fitness stations, pathway renewal and bollards) - Resource consent has been approved and procurement for physical works is underway. Physical works was delayed due to high contaminates found during resource consenting stage. Works were expected to start in late September but construction is now programmed to start in March 2018. Next Steps: Complete procurement for physical works and get the works underway. |
| 2435 | CF: Project Delivery | Fowlds Park - develop field 3 artificial with lights | To install a 3G artificial sports surface on the site of the existing #3 league field at Fowlds Park. The facility is to incorporate a full-sized rugby league field and also make provision for a warm-up area and Softball diamond. The area should be lit to games standard for rugby league. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3350). | Q1;Q2;Q3;Q4 | Growth | \$ 50,000 | In progress | Green - On Track | Current status:A meeting has been held with user groups of Fowlds Park to discuss the local board resolution. Iwi have also been consulted with. This feedback has been captured and is being used to help inform a concept design. A professional services request for tender is currently out in the market. Next steps:Once the tender has been awarded, consultation with the stakeholder and user groups will continue until a concept design is agreed on and this will be presented to the local board for approval. | Current status: The tender for professional services has been awarded and a concept plan is currently being prepared. Next steps: Consultation with the stakeholder and user groups will continue until a concept design is agreed on and this will be presented to the local board for approval. |
| 2436 | CF: Project Delivery | Greater Oakley Creek - renewals | Improvement of Oakley Creek path network and associated facilities. Part of Albert-Eden SH16/20 general park restoration. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3506). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 150,000 | In progress | Green - On Track | Current Status: Clarifying scope to include all possible required renewals in this area.Next Steps: Planning checks. | Current Status: Landscaping consultant now engaged. Both renewals and Locally Driven Initiative projects will fall under this project number. Staff have attended a local board workshop and the design consultant is now underway.Next Steps: Continue scoping work, ensure all relevant stakeholders and the local board are informed of planning and design progress. Complete scoping, design, consents, identify staging and cost breakdown. |
| 2438 | CF: Project Delivery | Gribblehirst Park Bowling Green - investigate reuse | Investigation on reuse of the bowling green. Currently local board are in discussion with community leasing team regarding the surrounding facilities. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 4470). | Q1;Q2;Q3;Q4 | LDI: Capex | \$ 75,000 | In progress | Amber - At Risk | Current status: The expression of interest closed mid July. Ensure budget is deferred to Financial Year 2017/2018 Next steps:Await direction from the local board post the expression of interest process, in regards to progressing this project. | Risk/Issues Await direction from the Local Board post expression of interest (EOI) process, in regards to progressing this project. Current status: Expression of interest completed. Next steps : Await direction from the local board following the expression of interest (EOI) process, in regards to progressing this project through confirming the scope of works. Ensure the budget is deferred across into 2018/19. |
| 2439 | CF: Project Delivery | Gribblehirst Park - renew carpark | Investigation on reuse of the bowling green. Currently local board are in discussion with Community Leasing team regarding the surrounding facilities. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 4470). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 290,000 | In progress | Green - On Track | Current Status: The project scoping is being written. Next Steps: Assigning a project manager. | Current Status: Consultant is currently working through scoping and design of new car park, park assets for renewal, entry solution and playground renewal solutions. Next Steps: Ensure stakeholders and local board are briefed on planning. Complete scoping and determine the elemental cost breakdown. Hand over to staff for delivery. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|-----------------------|--|--|-------------|---------------|------------|-----------------|------------------|--|--|
| 2441 | CF: Project Delivery | Harwood Reserve - renew playground | Harwood Reserve playground renewal. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3495). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 75,000 | Completed | Green - On Track | Current status: Physical works price has been submitted and reviewed. Next steps: Physical works contract will be awarded shortly. | Current status: Physical works completed December 2017 Next steps: Awaiting final invoice |
| 2444 | CF: Project Delivery | Albert-Eden - Local Parks and Reserves - install signage | New signage, including interpretation for Withiel Reserve, Oakley Creek and other general park signage. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 2831). | Q1;Q2;Q3;Q4 | LDI: Capex | \$ 80,000 | In progress | Green - On Track | Current status: Content for Withiel Thomas Reserve interpretive signage is underway. Additional text reviews by stakeholders are being undertaken. Alice Wyllie Reserve and Athol Morris Walkway signage has been completed. Next step: Commence works on site and install the Withiel Thomas Reserve interpretive signage. Undertake scoping of new signage as and when identified by the local board. | Current status: The local board have provided a list of signage. The local board agreed in an October workshop which signs are to be included. Next steps: Further signs will be identified with the local board during February. Final signoff of the signs to proceed to production and installation. Identification of additional signage to be replaced or new signage as and when required by the local board. |
| 2446 | CF: Project Delivery | Motu Manawa Marine Reserve - develop coastal boardwalk | Develop a boardwalk from Heron Park to Howlett Esplanade. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3351). | Q1;Q2;Q3;Q4 | Growth | \$ 140,000 | In progress | Green - On Track | Current Status: Feasibility study now complete. It is to be used as reference document for stakeholder and public consultation. Initial meetings have been held with Department of Conservation as part of the project planning phase. Sub consultants have been contracted to provide initial planning, landscape, ecology and structural design advice. Staff have met with the council consents team to consider access opportunities over possible esplanade reserves adjacent to Motu Manawa which are being created as a result of subdivision. Next Steps: Public consultation plan being drafted ready for review by the local board in October. Continue ongoing engagement with key stakeholders Department of Conservation and Mana Whenua. | Current Status: Feasibility study now complete to be used as reference document for stakeholder and public consultation. Initial meetings have been held with Department of Conservation as part of the project planning phase. Sub consultants have been contracted to provide initial planning, landscape, ecology and structural design advice. Staff have met with the council consents team to consider access opportunities over possible esplanade reserves adjacent to Motu Manawa which are being created as a result of subdivision. Next Steps: Public consultation plan being drafted ready for review by the local board. Staff will continue ongoing engagement with key stakeholders, including Department of Conservation and Mana Whenua. |
| 2447 | CF: Project Delivery | Nicholson Park upgrade - Stage 2 (toilet), stage 3 & 4 | Stage 2 - Further development of Nicholson Park including toilets. Stage 3 - includes lights, signage, drinking fountain and rock walls. Stage 4 - includes redevelopment of the unused bowling green. This stage is currently on hold pending agreement on the future use, therefore previously sought 2017/2018 funding decreased from \$150,000 to \$25,000. Remaining \$125,000 to be reallocated to Coyle Park pathway, Watea Reserve furniture and further development at Potters Park. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 455). | Q1;Q2;Q3;Q4 | LDI: Capex | \$ 25,000 | In progress | Amber - At Risk | Current Status: Stage two - Double pan toilet has been produced and awaiting site installation. Building consent had been approved however due to late changes in toilet location the consent required a formal variation. Final location confirmed adjacent the playground, with the doors facing the playground on the other side of the access road. The tree consent has been approved, tree removal now complete and toilet to be installed. At this stage it is planned for October. Next Steps: Toilet installation to be completed. The stage four (old bowling green) scoping of works remain under local board discussion. The Financial Year 2017/2018 budget will be reallocated whilst discussions continue as to the best use for the unused bowling green. | Risk/Issues Delay with stage two works (due to internal staff approvals). Current Status: The stage four (old bowling green) scoping of works remain under local board discussion. The 2017/18 budget will be reallocated whilst discussions continue as to the best use for the unused bowling green. Next Steps: Toilet installation to be completed. The 2017/18 budget will be reallocated whilst discussions continue as to the best use for the unused bowling green. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|-----------------------|--|---|-------------|---------------|------------|-----------------|------------------|---|--|
| 2451 | CF: Project Delivery | Phyllis Reserve - earthworks to level cap and topsoil on field 3 | Stage 1 #3 - earthworks to level cap and topsoil. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 2928). | Q1;Q2;Q3;Q4 | Growth | \$ 500,000 | In progress | Green - On Track | Current Status: The capping works have been placed on hold until late October or when weather allows the capping contractor to go back in and finish the remainder of the works. Next Step:Project delivery will start the sand carpet and installation of the lights in late October or early November. this timeframe is subject to weather conditions. | Current Status: The remaining capping works had begun and will be completed December 2017 - January 2018.Next Step: Handover the project to Community Facilities for installation of new sports field. |
| 2461 | CF: Project Delivery | Windmill Reserve - north netball courts - increased capacity courts and lights | Improve the quality, capacity and use of the Windmill Netball Courts to meet the demand for outdoor courts in the central area and increase netball and multi-sport playing opportunities. This project is funded as follows: FY2017/2018 - Growth - \$100,000 FY2017/2018 - ABS Capex - \$4,800 FY2018/2019 - Growth - \$1,000,000 FY2018/2019 - ABS Capex - \$100,000 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 104,800 | In progress | Green - On Track | Current status:The contract for the works has been awarded. Next steps:Works commenced on site mid September. Completion is expected in mid February | Current status: Physical works are well underway and are on track Next steps: Physical works to continue and constant monitoring of programme required to keep to the completion date. |
| 2827 | CF: Project Delivery | Walker Park Development | Sand slits drainage and irrigation on field 1 and 5. Installation of lighting on field 5. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3662). This item replaces items 2455, 2456 and 2457. | Q1;Q2;Q3;Q4 | Growth | \$ 60,000 | Approved | Green - On Track | Current Status: Compile scope of works for professional services Next steps: Request for tender for professional services | Current Status: This project is currently being reviewed in light of new supply and demand capacity figures. Projected capacity in the Albert-Eden Local Board area has decreased and there are a number of other projects currently planned that will address the identified shortfalls. Next steps: Complete review and update the three year work programme for endorsement. |
| 2830 | CF: Project Delivery | Phyllis Reserve - Development Stage 2 | Car parking area. Two new changing rooms and three new toilets. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3660). This item replaces items 2452 and 2453. | Q1;Q2;Q3;Q4 | Growth | \$ 390,000 | On Hold | Amber | Current status: The capping of field three will commence as soon as the area has dried out sufficiently. Once complete the sand carpeting will commence. The resource consent application is underway for the car park and clubrooms. The consent needs to be completed by the beginning of December to enable the Club's to apply to the charitable trusts for grant funds to build their section of the building. Request for tender for professional services for the car park are about to be sent out. | A stormwater report is now required which will delay the consent process. Current status: The resource consent application is underway for the car park and clubrooms. Due to the location of the proposed clubrooms and carpark being in a flood zone, it has been highlighted that a stormwater report will be required before a consent can be obtained. This has caused the process to be delayed and the deadline of 6 December 2017was not be met. Consultation with the user groups has already commenced to discuss the outcome of this.Next steps: Obtain resource consent for the club rooms and carpark and tender for professional services for the carpark. |
| 2902 | CF: Project Delivery | Albert Eden - renew paving and structures FY17 | This project is carried forward from the 2016/2017 work programme, previous ID 3716 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 50,000 | Completed | Green - On Track | Current status: Physical works contract awarded. Next steps: Commence works on site. | Project completed November 2017 |

Work Programme 2017/2018 Q2 Report

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|------|-----------------------|--|--|-------------|---------------|------------|-----------------|------------------|---|---|
| 2903 | CF: Project Delivery | Albert Eden - renew utilities FY17 | This project is carried forward from the 2016/2017 work programme, previous ID 3516 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 47,740 | In progress | Green - On Track | Current status: Professional services proceeding, Working with staff in Parks, Sports and Recreation to establish if the irrigation system at Melville Park is in need of an upgrade. Next step: Designs for lighting installation will be procured. | Current status: Professional services proceeding to finalise scope. Next step: Procurement of design and installation of lighting and water fountains. |
| 2905 | CF: Project Delivery | Albert-Eden - upgrade electrical & fire system | Upgrade fire systems for compliance purposes and fire safety as a priority requirement. This project is carried forward from the 2016/2017 work programme, previous ID 3871 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 57,400 | In progress | Green - On Track | Current Status: This project is in the delivery phase, with installation expected to be completed by the end of August 2017 or earlier. Next Steps:Handover and closure | Current Status: Expected to finish in January 2018 Next Steps: Handover and closure |
| 2906 | CF: Project Delivery | Albert-Eden - upgrade fire system and electrical switchboard upgrade - community halls & centres | Upgrade fire system and electrical switchboards, including remedial building work relating to fire safety. This project is carried forward from the 2016/2017 work programme, previous ID 3873 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 46,734 | In progress | Green - On Track | Current Status: In delivery phase with installation expected to be completed by end August 2017. Next Steps:Handover and closure | Current Status: Expected to finish in January 2018 Next Steps: Handover and closure |
| 2908 | CF: Project Delivery | Waterview Reserve - install improvement signage | his project is carried forward from the 2016/2017 work programme, previous ID 4483 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 6,535 | In progress | Green - On Track | Current status: Final graphics are being approved Next steps: Commence works on site | Current status: Final Graphics being approved Next steps: commence works on site |
| 2914 | CF: Project Delivery | Anderson Park - renew general assets | Various asset renewals across Anderson Park This project is carried forward from the 2016/2017 work programme, previous ID 3502 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 35,000 | Completed | Green - On Track | Current status: New entrance signs have been installed. Mesh fencing has been replaced. Furniture items have been installed. Playground module has been procured. Next steps: Install playground module and swings late October 2017. | Current status: New entrance signs have been installed. Mesh fencing has been replaced. Furniture items have been installed. New playground module has been installed.Next steps: Project complete |
| 2968 | CF: Project Delivery | Eric Armishaw Park - renew paving | Renew carpark and walking track at Eric Armshaw Park This project is carried forward from the 2016/2017 work programme, previous ID 3503 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 168,382 | In progress | Green - On Track | Current Status: The foreshore walkway upgrade is currently being scoped and the specification being prepared for the procurement of a contractor to carry out the work. Next Steps:Complete scoping and draft specification, seek Albert-Eden Local Board input and identify consenting requirements. The work is scheduled to be completed before the end of June 2018. | Current Status: The foreshore walkway upgrade currently being scoped and specification prepared for the procurement of a contractor to carry out the work. The coastal consenting will potentially be a time consuming process. Next Steps: Complete scoping and draft specification, seek Albert-Eden Local Board input and identify consenting requirements. |
| 2969 | CF: Project Delivery | Eric Armishaw Park - renew playground | Renew and upgrade playground This project is carried forward from the 2016/2017 work programme, previous ID 3654 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 215,000 | Completed | Green - On Track | Current status: Physical works are currently underway. Next steps:Practical completion by end of September. | Project completed |
| 2970 | CF: Project Delivery | Ex Golf Club Rooms - renew hot water cylinder and toilet | Various internal upgrades within ex golf club rooms (hot water cylinder/ toilet) This project is carried forward from the 2016/2017 work programme, previous ID 3618 | Q1 | ABS: Capex | \$ 15,000 | Completed | Green - On Track | Current status: Works completed Next steps:None | Works completed |

Work Programme 2017/2018 Q2 Report

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|------|-----------------------|--|---|---------------|---------------|------------|-----------------|------------------|---|--|
| 2979 | CF: Project Delivery | Fowlds Park - renew fitness equipment and signage | Renewal of fitness equipment and related signs along the gravel park road. This project is carried forward from the 2016/2017 work programme, previous ID 3498 | Not scheduled | ABS: Capex | \$ 165,750 | Cancelled | Red | Current Status: Physical works have been delayed due to resource consent. Works were expected to start in late September but this has now been delayed further due to high contaminates found during soil testing. Resource consent has been lodged and physical works will commence as soon as a consent has been approved. | Risk/Issues This project record is cancelled, project was merged with Fowlds Park renew general assets. Please refer to SharePoint ID 2434. Current status: This project was merged with Fowlds Park renew general assets project. |
| 2980 | CF: Project Delivery | Fowlds Park Action Plan - improve pedestrian safety and signage | Implementation recommendations from the Pedestrian safety report for Fowlds Park This project is carried forward from the 2016/2017 work programme, previous ID 3878 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 56,000 | On Hold | Red - Critical | Current Status: Project has been placed on hold pending the planning decision on the artificial sports fields Next Steps: Finalise design for pedestrian safety requirements including signage after the artificial sports fields have been developed and then complete physical works. | Risk/Issues Project has been placed on hold pending the planning decision on the artificial sports fields Current Status: Project has been placed on hold pending the planning decision on the artificial sports fields |
| 3090 | CF: Project Delivery | Melville Park - renew playground | Renew playground This project is carried forward from the 2016/2017 work programme, previous ID 3496 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 20,000 | Completed | Green - On Track | Current status: Physical works currently underway.Next steps: Practical completion by end of September. | Project completed |
| 3107 | CF: Project Delivery | Mt Albert War Memorial Hall - sand floor | Floor sanding This project is carried forward from the 2016/2017 work programme, previous ID 3623 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 50,000 | Completed | Green - On Track | Current status: Pre start meeting for physical works has taken place. Works are scheduled to start early October 2017 Next steps:Commence works on site. | Project completed |
| 3108 | CF: Project Delivery | Mt Eden War Memorial Hall - relay basement parquet floor and renew stormwater system | Mt Eden War Memorial Hall, remove and relay parquet floor in basement floor This project is carried forward from the 2016/2017 work programme, previous ID 4485 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 185,000 | In progress | Green - On Track | Current status: Project is on hold due to seepage of rainwater through the floor. However, floor polishing work for the entrance lobby has been completed. Next Steps: Address stormwater issue first and then start the floor preparation works | Current status: Currently finalising procurement of the contractor to carry out works on the stormwater issue. Next Steps: Set dates for works. |
| 3121 | CF: Project Delivery | Nixon Park Reserve - upgrade | Nixon Park - paving from playground to courts This project is carried forward from the 2016/2017 work programme, previous ID 456 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 260,000 | Completed | Green - On Track | Current status: The stage two works are underway. This is the pathway and the stair renewal closest to Bond Street in Kingsland. Stage one which is the pathway from the playground to the basketball courts is now open to the public. Next steps: Works are progressing on the new stairs at the bottom of the park that connect to the shared path close to the motorway. | Current status: All physical work is now complete and the area is being well utilized by the public Next steps: Project handed over to maintenance team, with minor adjustments to make. |
| 3183 | CF: Project Delivery | Sandringham Community Centre - redesign & build backyard area | Re-design work to include: storage, new turf and play equipment, improved drainage system This project is carried forward from the 2016/2017 work programme, previous ID 3894 | Q1 | ABS: Capex | \$ 41,640 | Completed | Green - On Track | Current Status: The works are completed. Next Steps:Close project and handover. | Project complete |
| 3187 | CF: Project Delivery | SH16/20 Heron Park Concept Plan Implementation (Stage 1 + 2) | Heron park pathways, stairs, improvements to drainage and natural play. Resource Consent for the upgrade projects identified in the eastern half of Heron Park. Physical works Stage I, including realignment and upgrade of footpaths. This project is carried forward from the 2016/2017 work programme, previous ID 3880 | Q1 | ABS: Capex | \$ 65,000 | Completed | Green - On Track | Current Status: Stair and paving works completed. Drainage works to occur in October when weather permits. Next Steps:Complete drainage works on site. | Project complete |

Work Programme 2017/2018 Q2 Report

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| 3249 | CF: Project Delivery | Walker Park - install sand field on fields 2 & 3 and install lights on field 2 | Sand carpet Walker Park Fields #2 and #3 and install lights on field #2 This project is carried forward from the 2016/2017 work programme, previous ID 3663 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 183,478 | Completed | Green - On Track | Current Status: Field number one is complete and in use. Works on fields two and three have been delayed due to wet weather conditions. Physical works are complete and the fence has been removed to allow for public use. Next Steps: Complete sand top-up and handover for operational maintenance. | Project complete |
| 3306 | CF: Project Delivery | Alan Wood Reserve - renew play equipment and seating | Renew play equipment and seating. This is a carry forward project, previous ID - FY17 - 3710 | Q1;Q2 | ABS: Capex | \$ 33,730 | In progress | Amber - At Risk | Current Status: Approved resource consent has been received. Tenders have been called and tender negotiation is in progress due to the shortfall of the budget against the tendered price Next Steps: Appoint the contractor and commence physical work | Risk/Issues The location of the seats and swings in an Ecological Sensitive Area has caused delays. Alternative locations were investigated, however these were not found to be appropriate. A Resource Consent is being progressed, which will cause further delays and increase costs. Current Status: Materials on order for installation in 2018. Next Steps: Works to be completed and handed over in early 2018. |
| 3307 | CF: Project Delivery | Begbie Place (Gribblehirst) Entrance - Widen and improve access, safety of southern park entrance | Widen and improve access, safety of southern park entrance. This is a carry forward project. | Q1;Q2;Q3;Q4 | ABS: Capex;#LDI: Capex | \$ 151,600 | Completed | Green - On Track | Current Status: Physical works is underway and on programme. Next Steps: Carrying on with physical works as scheduled and handing over in November. | Project complete |
| Infrastructure and Environmental Services | | | | | | | | | | |
| 639 | I&ES: DPO | Mount Albert town centre transformation | To upgrade the Mount Albert Town centre on New North Road. | Q1;Q2;Q3 | ABS: Capex | \$ 1,815,348 | In progress | Green | Construction works are in progress. Parking continues to be an issue during construction. Four weekly collaboration meetings with business community are on-going. The constrained environment is a focus for the team to ensure minimising impacts. The contractor is collaborating with plans for a business development event in mid-October 2017 to promote businesses in Mount Albert. | Project is progressing on target albeit with the challenges of working in a busy town centre. Stages 1 and 2 are substantially complete, stage 3 commenced in December 2017, and the final stage is anticipated to start in mid-January 2018. Works are subject to detailed planning to ensure all measures are taken to mitigate impact on businesses. Parking continues to be a key problem during and post completion. Council and Auckland Transport are looking at opportunities to rearrange parking and to manage through controlled parking measures. |
| 64 | I&ES: Environmental Services | Epsom Rock Forest Landowner Assistance Programme | A landowner assistance programme to support private landowners to care for and protect lava rock forests on their land. This will target 35 properties in the Epsom area. | Q2;Q3 | LDI: Opex | \$ 5,000 | In progress | Green | Additional regional budget has been allocated to expand this project to cover a greater number of properties than originally anticipated. This regional budget will provide a specialist contractor to survey the rock forest on private land and coordinate support provided by the local board budget. The survey project has been scoped and a contractor is being sought to carry out the work. Survey will be undertaken from September to November 2017. | Forty-eight landowners have been offered the opportunity to participate in the Epsom lava rock forest landowner assistance programme. All landowners received a letter outlining the programme, rock forest factsheet and the offer of a one on one site visit with a council ecologist. A total of 40 properties were visited in quarter two, and subsequently provided with biodiversity action plans. The action plans provide landowners with advice and support tools to undertake biodiversity action. Interest and uptake in the community has been generally positive. |

Work Programme 2017/2018 Q2 Report

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|----|------------------------------|---|--|-----------|---------------|----------|-----------------|-------|---|---|
| 66 | I&ES: Environmental Services | Almorah Rock Forest Restoration - Year Five | This is the final year of a five-year ecological restoration plan to restore the Almorah rock forest. An ecological management plan for the Almorah rock forest has been funded by Albert-Eden Local Board since the 2013/2014 financial year. This project allows for the control of pest plants and mammals within the Auckland Council managed areas of Almorah rock forest with the aim of protecting and enhancing the native biodiversity. As a part of the final year of the restoration plan, a review and summary of the project achievements is recommended, as well as recommendations for future management. The contractor will be asked to produce a five-year project summary report which will include: analyses of pest control results, resurveying the weed density to compare with the initial weed survey, project achievements and highlights, and recommendations for future ecological management. | Q2;Q3;Q4 | LDI: Opex | \$ 9,135 | In progress | Green | The year 5 work programme has been scoped and a contract is being coordinated with the ecological contractor. The first round of treatment is scheduled for November/December 2017. | Contractors have delivered the first round of pest plant and animal control for Almorah Reserve. The second round of treatment is scheduled for March 2018. |
| 71 | I&ES: Environmental Services | Bus subsidies for participation in education for sustainability - Albert-Eden | To provide bus subsidies for the 25 public schools within the Albert-Eden Local Board area to attend education for sustainability programmes at Arataki, Zero Waste Zone, Ambury, and other experience centres. The Sustainable Schools team operates six experience centres around Auckland which offer hands-on education for sustainability experiences, inspiring children to make a difference for their environment. Staff are aware, from direct teacher feedback, that the cost of buses is restricting students from being able to attend these experience centres. As a guide, \$1,500 would allow 10 schools to attend an experience centre. This activity will be a one-year pilot, with a report back to the board to evaluate the success of the initiative. The board has indicated a preference for schools to visit the zero waste site to align with the board's priorities, but schools ultimately choose experiences that best complement their teaching programmes. | Q2;Q3;Q4 | LDI: Opex | \$ 3,750 | In progress | Amber | In quarter one marketing collateral was produced and distributed via email to principals and/or key sustainability teachers at decile 1-7 schools in the local board area. Funds will be awarded on a first-come-first-served basis to up to 25 schools. Schools arrange their own transport and funds are paid directly to the school following their visit. | The Albert-Eden area has few low decile schools. This could be affecting the number of schools requiring a subsidy. This will be further investigated in quarter three. No schools took up the offer of a subsidy in quarter two. The opportunity has been re-advertised, and will be promoted in term one (quarter three). |

Work Programme 2017/2018 Q2 Report

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|-----|------------------------------|--|---|-------------|---------------|-----------|-----------------|-------|--|--|
| 76 | I&ES: Environmental Services | Lower Meola Creek community and school restoration - Albert Eden | To continue to undertake significant restoration of lower Meola Creek using the Wai Care programme as a vehicle for community and school group involvement in stream monitoring and restoration. The following groups are currently involved: <ul style="list-style-type: none"> • Rasheed Memorial Trust • Te Mahurehure Marae (Point Chevalier School) • The Bluegreens Community Group. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 20,000 | In progress | Green | A contract is in place for the coordination of restoration activities in 2017-18. During quarter one, eighty students from Pasadena Intermediate planted 287 trees on the Pasadena Walkway and 100 Students from Pt Chevalier School completed maintenance and water quality monitoring at Te Mahurehure Marae. The local board hosted the relaunch of the Lower Meola Community Meeting at Te Mahurehure Marae on 30 August. Twenty-one people representing ten organisations attended the meeting where each group had the opportunity to share their restoration activities to enhance collaboration between the groups. The maintenance contract will be confirmed in quarter two with the first round of maintenance undertaken by community and contractors at all sites. A second community meeting in quarter two will focus on developing a pest control plan. | In quarter two, all groups were involved in maintenance and some final planting was carried out. Additional maintenance and site preparation of all sites will be undertaken during quarter three. Site visits have been completed and planting plans will be finalised early quarter three. A second community meeting was held to focus on contributing to pest-free Point Chevalier with three groups committing to an initial pest monitoring programme. |
| 147 | I&ES: Environmental Services | Eco-Neighbourhoods | An Eco-Neighbourhood comprises of groups of six or more neighbours from different households within the board area, with an objective to adopt sustainable practices and increase resilience within their homes, lifestyles and neighbourhoods. An Eco-Neighbourhood group decides what sustainable living actions they wish to undertake and a project manager supports these groups to take action. Activities that groups have or will undertake include: <ul style="list-style-type: none"> • rain water collection; • food resilience; • waste minimisation; • bee keeping; • organic food growing; • home energy and water efficiency. Groups receive up to 20 hours of facilitation support from the project manager and can receive up to \$1,000 worth of support. This includes incentives, discounts and training to support behaviour change. | Q2;Q3;Q4 | LDI: Opex | \$ 30,000 | In progress | Green | In quarter one the following was achieved: <ul style="list-style-type: none"> • Two new Eco-Neighbourhoods formed in Sandringham and Kingsland (a total of 13 are now active) • A newsletter was sent out in September 2017 to 265 subscribers • 25 new Eco-Neighbourhood registrations were received • 216 Facebook likes received (up 12 this quarter) and 19 new followers Activities: <ul style="list-style-type: none"> - Mt Albert: electric vehicle workshop outside Sprout Cafe. - Owairaka: Extended their community chicken project by purchasing a second coop. Fresh eggs are being shared between neighbours who save their food scraps for the hens. Three working bees were held in August 2017 and three in September 2017 at Owairaka Park with students from the local primary school. - Owairaka Ratbaggers applied for funding from the Local Board to extend their rat catching efforts to increase bird life on Owairaka Maunga. Their mobile rat catching library is going around the neighbourhood increasing awareness and rat catching skills in the community. - Sandringham Playgroup purchased bins to set up a zero waste system, established a plastic bag awareness initiative, started planting fruit trees and are developing a vertical vegetable garden. - Sandringham's initial planning meeting was held with their first street group session to create bee and butterfly berm gardens. Future Plans: <ul style="list-style-type: none"> - Three groups have annual activity plans, with the remaining groups holding planning meetings in quarter two. | In quarter two the following was achieved: <ul style="list-style-type: none"> • 12 active groups • Christmas newsletter to 265 subscribers • 230 Facebook likes • highest Facebook reach – 1582 people • Article in December 'Our Auckland' • Ratbaggers granted local board funds to extend pest management on Owairaka Maunga • Five groups have Facebook pages, with members ranging from 23 to 190. Group activities included the following workshops or events: <ul style="list-style-type: none"> • Sandringham: rain water harvesting, excess food sharing • Malvern: pest free Inner West, and Friends of Fowlds Parks' first weed-buster, • Owairaka: orchard working bees and re-build of bug hotel with over 80 children, parents and teachers from the local community and school, chicken coop working bee • Torea: community gardens: herb, vegetables, butterflies and bees in conjunction with Housing NZ (14 households attended), Waterview Amazing Places event with activities for children • Mt Albert: local food • Kingsland: bee friendly and bee keeping, garden working bees • Balmoral: boomerang bags • Sandringham playgroup: beeswax wrap making Future plans include fruit orchards, bee and berm gardens, rat trap loan library, E-bike events, gardening for apartments, permaculture, school holidays at butterfly gardens, fruit tree care, making eco-cleaning products, clothes swap and learning to support native birds in the city. |

Work Programme 2017/2018 Q2 Report

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|------------------|------------------------------|--|--|-------------|---------------|--------------|-----------------|-------|---|--|
| 2264 | I&ES: Environmental Services | Weedfree Waterview | A one-off weed amnesty encouraging Waterview residents to remove pest plant species and in particular targeting Moth plant and Blue morning glory. The community campaign will be held over the course of a weekend or on a particular day, most likely in either Spring 2017 or Autumn 2018. | Q3;Q4 | LDI: Opex | \$ 4,115 | In progress | Green | A workshop was held with the board on 13 September 2017. to provide staff advice on the weed species, determine the Waterview target area, and clarify the scope of the project. Contract administration is due to start in January 2018 and the project itself will take place in March 2018. | Project planning has continued through quarter two, with the project itself planned to take place in March 2018 (quarter three). |
| 547 | I&ES: Healthy Waters | Support for community-led streamside restoration | To support community-led streamside restoration projects around Meola and Oakley Creeks. This may involve grants to community groups such as the St Lukes Environmental Protection Society and Friends of Oakley Creek, or engaging a contractor to develop planting and weeding plans for the community groups. Delivery of this project will be led by the Community Park Rangers team in the 2017/2018 financial year. Staff recommend re-alignment of the \$13,000 budget to the local parks, sports and recreation work programme so there is clarity of who is responsible for delivery and performance reporting on this project. | Q2;Q3;Q4 | LDI: Opex | \$ 13,000 | In progress | Green | Meetings have been arranged with St Lukes Environmental Protection Society and Friends of Oakley creek to discuss planting options for next planting season (winter 2018). Weeding contracts being arranged to include three site visits to maintain old plantings. | A contractor has been appointed to carry out weed control and plant maintenance in sedge areas, and in the wetland unit. The meadow will be prepared for a community planting in Autumn/Winter 2018. Saint Lukes Environmental Protection Society has provided a planting plan for around 400 wetland plants for this area which is under consideration and spot spraying of emerging weeds is underway. Areas of Te Auaunga Oakley Creek have been identified for planting sites for Autumn/Winter 2018. Plant pest control and planting lists are being prepared by Friends of Oakley Creek to plant four areas of 350 to 500 plants. Quotes for weed control are being sought from local contractors. |
| Libraries | | | | | | | | | | |
| 1150 | CS: Libraries & Information | Library hours of service - Albert-Eden | Provide library service at Epsom Library for 52 hours over 7 days per week. (\$572,323 - FY17/18)Provide library service at Mt Albert Library for 56 hours over 7 days per week. (\$669,274 - FY17/18)Provide library service at Pt Chevalier Library for 52 hours over 6 days per week, Monday to Saturday. (\$359,414 - FY17/18) | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 1,601,011 | In progress | Green | Library visits have decreased by two per cent compared to the same quarter last year. This is comparable to the regional trend. | All three Albert-Eden libraries have been busy leading up to Christmas, despite the statistics showing a four per cent decrease in visits, comparable to the regional trend. Point Chevalier has had a 29 per cent increase of Wifi and PC users. |
| 1151 | CS: Libraries & Information | Information and lending services - Albert-Eden | Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | Issues of library materials have decreased by three per cent when compared to the same period last year, although interest in joining the library has increased as residents become more aware that a membership card provides ease of access to both hard copy and digital collections as well as use of the public computers. | Physical issues of library materials have decreased by five per cent when compared to the same period last year. However, demand for eResources remains high with an increase of 13 per cent in E-issues. The number of new library members continues to grow which is a direct result of our promotional campaign for Kia Māia te Whai - Dare to Explore 2017/2018 summer reading programme. |
| 1152 | CS: Libraries & Information | Preschool programming - Albert-Eden | Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, Bilingual storytime. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | Demand for preschool programming remains high. We have delivered 128 programmes to 6279 participants across the three libraries. Epsom Library has recently changed their bilingual Storytime to become a bilingual Rhymetime due to customer feedback. | Demand for preschool programming remains high with 105 programmes delivered to 4768 participants across the local board in the last quarter. Epsom Library has organised the popular 'Rhymetime in the Sunshine' programme which launched in December at Cornwall Park with great success. Mount Albert Library and Mount Roskill Library presented at AKA (Auckland Kindergarten Association) leadership breakfast hui to promote library services to early childhood. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|-----------------------------|---|---|-------------|---------------|---------|-----------------|-------|--|---|
| 1154 | CS: Libraries & Information | Children and Youth engagement - Albert-Eden | Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | All three libraries ran a programme of events for the July school holidays, the theme being 'What Lies beneath'. At Mount Albert Library a makerspace area was set up to encourage creativity and learning. Point Chevalier Library hosted several events, including an author talk for the book 'Tunnels in our Backyard', based on the Waterview tunnel and written by local resident Malcom Paterson. Point Chevalier Library also held a book launch for popular children's performer Kath Bee, promoting her latest book "Dragons Under my Bed". Epsom Library held a successful 'Science in Action' event with over 50 participants learning various science experiments. The new Children's Librarian at Mount Albert Library has visited five primary schools to develop relationships, build membership and promote library services. | The October school holiday theme 'Survive 24' was a great success with all three Albert-Eden libraries holding well supported events ranging from Zumba for kids to a zombie apocalypse event. Epsom Library hosted local author Adam Millen for a Storytime session focused on his works and received great feedback. Children's musician Kath Bee revisited Point Chevalier Library to present a singalong session for local families. She had been pleased with a book launch she held at the library earlier in the year and offered to return. |
| 1155 | CS: Libraries & Information | Summer reading programme - Albert-Eden | Provide a language and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden") | Q2;Q3 | ABS: Opex | \$ - | In progress | Green | Regional planning is on target for the 2017/2018 bi-lingual Kia Māia te Whai : Dare to Explore Summer Reading Programme and Albert-Eden children's librarians are planning a targeted promotion to all schools in the board area. Mount Albert & Pt Chevalier Libraries are currently promoting the "Hell's pizza wheel challenge" funded by Hell's Pizza. With the use of a pizza wheel and stamps the promotion encourages reading and literacy, with an incentive to get a free pizza. | Auckland Libraries bilingual 2017/2018 summer reading programme, Kia Māia te Whai - Dare to Explore launched in December with all three libraries promoting the programme by visiting local primary and intermediate schools throughout the Albert-Eden local board area. A total of 1339 children registered in the programme across the Albert-Eden local board libraries. Library staff attended the Albert-Eden Cultural festival to promote the programme with great success. |
| 1156 | CS: Libraries & Information | Supporting customer and community connection - Albert-Eden | Provide programmes that facilitate customer connection with the library and community including themed clubs, special events, Book Clubs, Chinese Calligraphy Club. Provide community space for hire at Point Chevalier Library. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | The Auckland War Memorial Museum Online cenotaph is available at Mount Albert Library for customers to research and upload family records. The Electoral Commission used a room at Point Chevalier for advanced voting two weeks prior to the General Election. Two monthly book groups continue to meet at Point Chevalier. Senior staff at Epsom Library have been meeting with the Epsom Community Centre to establish a working relationship with mutual benefits for both the centre and the library. | Epsom Library hosted Helene Wong for a talk on her best-selling memoir Being Chinese: A New Zealander's story in collaboration with the Greenwood's Corner Business Association and Epsom-Eden Rotary Clubs with over 80 attendees and great feedback. There have been regular weekly bookings of the community space for hire at Point Chevalier Library in the last quarter. |
| 1158 | CS: Libraries & Information | Celebrating Te Ao Māori and strengthening responsiveness to Māori - Albert-Eden | Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | Mount Albert celebrated Te Wiki o te Reo Māori by introducing the concept of Ti Rākau and Mahi Whai (Māori string games) to primary schools. They also ran preschool Te Reo storytime, rhymetime sessions and incorporated clay craft to make Māori āhua. Mount Albert also initiated a relationship with Te Kura Kaupapa Māori o Ngā Maungarongo . Library staff at Mt Albert were also introduced to Ti Rākau and learnt basic Te Reo to meet Our Promise to Auckland - Whakatipu i te Reo Māori. Epsom Library held Māori Language Week Storytime, Rhymetime and Wriggle and Rhyme programming with great feedback. | Epsom Library moved their Mātauranga Māori collection to a more prominent location after customer feedback. It now sits alongside the Local History collection and has more space and display area. Point Chevalier Library ran a Māori Myth trail as part of the Kia Māia te Whai/Dare to Explore programme. The clues for the trail began in the library square and encouraged children to enter the library and sign up for the Kia Māia te Whai/Dare to Explore summer reading programme. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|--|------------------------------|--|--|-------------|---------------|-----------|-----------------|-------|---|--|
| 1159 | CS: Libraries & Information | Learning and Literacy programming and digital literacy support - Albert-Eden | Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, Adult Learners' Week, Poetry Week, NZ Sign Language Week and Youth week. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | Pt Chevalier, Mt Albert and Epsom Libraries continue to deliver Book a Librarian sessions to support customer digital enquiries. These lessons include CVs, tablet use and cellphone help. Staff are supporting customers with use of the new library website, launched in August. General feedback on the new site has been positive. Epsom Library is starting a Chinese Digital Device drop-in session every Tuesday for our Chinese community. | Pt Chevalier, Mt Albert and Epsom Libraries continue to deliver Book a Librarian sessions to support customer digital enquiries. Point Chevalier ran eReader workshops to encourage summer reading by teaching customers to download eBooks and eAudiobooks. Mount Albert Library hosted a demonstration by U3A (University of the third age) on the art of book making. |
| 1161 | CS: Libraries & Information | Celebrating cultural diversity and local communities - Albert-Eden | Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Moon Festival, Eid Breaking the Fast festival, Māori Language week, Matariki, Pasifika, Pacific Language weeks, Pride, ANZAC day, Heritage Festival, Community Days, Business Association events, Local Board events. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | Planning is underway for Diwali celebrations next month. All three libraries will be running events to celebrate the festival of lights. In August Pt Chevalier Library held an author talk with Vasanti Unka, discussing the book she edited 'With a Suitcase of Saris'. Epsom Library ran a targeted campaign on Facebook for Family History Month, promoting our resources and are currently building a display of historical photographs and articles about Epsom's past for the Heritage Festival. | Point Chevalier and Avondale libraries had a stall at Our Amazing Place - Waterview Community Treasure Hunt organised by Violence Free Communities. For Heritage month, Epsom Library held a kid's heritage hunt and Lisa Truttman spoke about The Dazzling Dixieland: Point Chevalier's Jazz Centre by the sea at Pt Chevalier Library. All Albert-Eden Libraries celebrated Diwali with events that included cultural dancing, storytimes, singing and craft activities. Point Chevalier Library has been involved in the Point Chevalier Placemaking Project and are setting up regular games and activities outside of the library. They also hosted an exhibition, originating from the West Auckland Research Centre, which told the story of six remarkable NZ born Chinese people. One of the participants, Lily Lee talked about her experience of growing up in New Zealand. |
| Local Economic Development: ATEED | | | | | | | | | | |
| 676 | ATEED: Local Economic Growth | Albert-Eden Business Award | A local business award programme to provide opportunities for all businesses to benchmark their success against other local businesses, including those outside of their own sector. The programme will be reviewed and a report will be prepared and presented to the board. | Q3;Q4 | LDI: Opex | \$ 20,000 | In progress | Green | The service provider was appointed by the local board in August for the 2017/18 Business Award programme. A project team has set up to provide oversight on the delivery of 2017/18 Business Award programme. The project team will meet with the service provider monthly to discuss the programme delivery. The service provider is currently in the process of drafting up a proposal for delivering this year's programme. | The local board approved the 2018 Albert Eden Business Award proposal in November. The service provider is engaging various businesses to secure new sponsorships for 2018. Four new categories; Best New Business, Excellence in Marketing, Excellence in Innovation or Technology, Excellence in Environmental Sustainability, were created to encourage more businesses participate in this year's programme. The service provider and ATEED staff will be engaging local businesses to promote 2018 programme in February. |
| 1981 | ATEED: Local Economic Growth | Marketview Retail Spend Monitor | purchase retail spend data of town centres including Kingsland Mt Eden Dominion Road Greenwoods Corner Sandringham Mt Albert Point Chevalier The local board will purchase the Marketview report to a value of \$1500 which includes an annual report and an event report. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 18,000 | In progress | Green | Project workshopped with the local board confirmed that data will be purchased for the following town centres: Kingsland, Mt Eden, Dominion Road, Greenwoods Corner, Sandringham, Mt Albert and Point Chevalier. Annual reports year ending June 2017 have been made available to Kingsland, Mt Eden, Dominion Road, Sandringham, Mt Albert and Point Chevalier in Q1. | The year ending June 2017 reports were provided to the business associations. Two training sessions were held at Mt Albert and Sandringham to help local businesses better understand the reports. Feedback from attendees was very positive. ATEED staff will approach Greenwoods Corner and Point Chevalier Business Association and work with them to organise training sessions for local businesses to better understand the reports in Q3 and Q4. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------------------------------------|------------------------------|--|--|-------------|---------------|-----------|-----------------|-------|--|---|
| 2801 | ATEED: Local Economic Growth | Community Connect Project | On behalf of a number of Local Boards ATEED is coordinating a programme of migrant business development workshops. The Community Connect project would aim to provide workshops for migrant youth participants to develop entrepreneurial thinking and connect with employers and experts to help sharpen ideas. | Q3;Q4 | LDI: Opex | \$ 5,000 | Approved | Green | Staff recommend re-scoping this project given the results of the inclusion and diversity research recently completed in Albert-Eden. Project will be workshopped and re-scoped with the Board in Q2. | Strategic Broker for Albert-Eden has been in discussion with a potential delivery partner to deliver a project that implements recommendations of the inclusion and diversity research. |
| Parks, Sport and Recreation | | | | | | | | | | |
| 1047 | CS: PSR: Active Recreation | Mt Albert Leisure Centre & Mt Albert Aquatic Centre | 1. Operate Mt Albert Leisure Centre & Mt Albert Aquatic Centre (through management agreements with YMCA & Belgravia Leisure Ltd). 2. Deliver a variety of accessible programmes and services that get the local community active. 3. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic services and recreation services. Along with core programmes that reflect the needs of the local community. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | 1. Mt Albert Aquatics Centre programming targets Visitor numbers: 11% decrease in visits this quarter versus Q1 last year 10% decrease in Learn to Swim versus Q1 last year due to cold pools. Customer Satisfaction: Q1 NPS score = 12.5. This a 4.6 point score decrease on Q4 Awarded the Innovation Award at NZ Recreational annual awards in partnership with Aqua Artist, for developing a swimming programme for the Asian community. 2. Mt Albert Recreational Centre Visitor numbers: 5% growth in visits this quarter versus Q1 last year Customer Satisfaction: Q1 NPS score = 59.5. This is a 7.6 point score increase on Q4 | 1. Mt Albert Aquatics Centre Year to date visitor numbers: 15% decrease in visits (adult swims). 15% increase in under 16 swimming Customer Satisfaction: NPS score = 17.03, an increase from Q1. Mt Albert Aquatics Centre won the Outstanding Pool Award at the NZ Recreation Association Awards. 2. Mt Albert Recreational Centre Year to date visitor numbers: 9% increase in visits. This is due to the increase in fitness members and stadium visits. Customer Satisfaction: NPS score = 61.33, a slight increase on Q1. Mt Albert Recreation Centre was a merit award winner for Outstanding Recreation Facility at the NZ Recreation Association Awards. YMCA Auckland won the award for delivery of the AELB funded event Albert-Eden Schools Cultural Festival. |
| 1147 | CS: PSR: Active Recreation | AE: Delivering an Out and About Programme FY17/18 | Delivery of sport and recreation participation initiatives as part of the Out and About Programme. | Q2;Q3;Q4 | LDI: Opex | \$ 15,000 | In progress | Green | Active Recreation staff have drafted the FY17/18 Out and About programme and discussed the draft with the local board at two workshops. Next steps are that staff will finalise the schedule and seek final approval from the local board. Delivery of the programme will be scheduled for late January - March 2018. | The final Out and About schedule has now been confirmed and delivery partners engaged. Information on the program has been passed to the communication team to create some marketing and promotion material prior to Christmas. |
| 1986 | CS: PSR: Active Recreation | Albert Eden: Learn to swim programme | Increasing recreation and leisure opportunities for targeted groups of people (i.e. youth, seniors) in the Albert-Eden local board area. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 20,000 | In progress | Green | Active Recreation staff have discussed the Greater Auckland Aquatic Action Plan schools initiative with the local board, which involves accessing water safety lessons for children in years 3 - 6 in low decile schools. The local board have indicated they would like staff to investigate options for funding lessons for children in years 1 - 2. | Staff have investigated delivering lessons to year 1 and 2 students from low decile schools or schools with no pools in the Albert-Eden local board area. Communication will be made with schools and programme details confirmed in Q3. |
| 1987 | CS: PSR: Active Recreation | Mount Albert Aquatic Centre: Safety Improvements | Safety improvements at the entrance to the Aquatic Centre. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 15,000 | Completed | Green | Works have been completed. Confirmation has not yet been received from the school on receipt of grant payment. | Physical works completed and payment has been made to the school. Project complete. |
| 3333 | CS: PSR: Active Recreation | AE:Sports and recreation facility investigation fund | Supporting the completion of needs assessments, feasibility, and other investigations for sport and recreation facility developments to ensure robust decisions are made about future investment. | Q2;Q3;Q4 | LDI: Opex | \$ 20,000 | In progress | Green | This budget was not spent in 16/17 and was carried forward. | At a workshop on 13 December the local board requested that staff develop a scope for options discussed and seek final approval for allocation in Q3. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|------------------------|---|--|---------------|---------------|-----------|-----------------|-------|---|---|
| 728 | CS: PSR: Park Services | AE: Delivering a Local Park Development Programme FY17/18 | Discretionary funding for planning, planting and ecological projects in local parks. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 79,000 | In progress | Green | The Local Board have agreed to use all of this budget for planning, and agreed the below projects to be delivered in FY17/18: Diversity in parks: the research completed on community needs in Albert-Eden has been extended to include investigation into the diversity of recreational needs for the parks network. Greenways review: Scope has been work shopped with the local board, and offers of service from specialists who are best placed to review the Greenways Plan are being reviewed. Benefits realisation: proposals for benefits realisation assessments of five park developments have been sought from specialists who will begin work in Quarter two. Fowlds Park restoration plan: Scope has been work shopped with the local board and scope has been sent to specialists. Offers of service are being reviewed. | <p>Updates on projects being delivered with this budget:</p> <p>Diversity in parks: preliminary research has been completed identifying issues that should be responded to. Staff are developing strategic response options for workshopping with the board.</p> <p>Greenways review: A consultant has been engaged to undertake the review and staff have workshopped the scope with the board.</p> <p>Benefits realisation: A consultant has been engaged to undertake the benefits realisation analysis of recent park developments including Potters Park, Waterview Reserve, Heron Park, and Eric Armishaw Reserve.</p> <p>Fowlds Park restoration plan: A consultant has been engaged to develop the restoration plan. Staff will workshop their scope with the board and stakeholders in Q3.</p> |
| 923 | CS: PSR: Park Services | AE: Ecological volunteers and environmental programme FY17/18 | <p>Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including:</p> <ul style="list-style-type: none"> •Community planting events •Plant and animal pest eradication •Litter removal | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 30,000 | In progress | Green | Conservation Volunteers New Zealand have carried out a restoration planting at Eric Armishaw reserve. Plants were purchased for a planting day at the butterfly garden at Balmoral Heights Reserve planned for 1 October. Ongoing predator control programmes in various reserves are running smoothly. Planning for 2018 restoration is underway for Oakley Creek and Roy Clements Treeway. | <p>Quarter two updates:</p> <p>Conservation Volunteers New Zealand (CVNZ) have carried out a small wetland restoration planting at Eric Armishaw reserve, been maintaining Pa Harekeke at Walmer Reserve in collaboration with the Kahui Weaving group and have been working on weed control with the Friends of Oakely Creek.</p> <p>Plants were purchased for a further planting day and working bee at the butterfly garden at Balmoral Heights Reserve.</p> <p>Ongoing predator control programmes in various reserves are running smoothly.</p> <p>Planning for 2018 restoration is underway for Oakley Creek and Roy Clements Treeway, and maintenance programmes for previous volunteer planting sites have been put in place at Roy Clements Treeway.</p> |
| 1144 | CS: PSR: Park Services | AE: Creating a Māori identity | Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage. | Not scheduled | LDI: Opex | \$ 10,000 | In progress | Green | Eight Local boards have committed funding to Māori naming of parks and facilities this financial year. An assessment of the status and background to current names in each of the local board area is currently being undertaken and mana whenua are providing direction on the methodology for Māori naming. All participating local boards will be updated at workshops in Q2. | A workshop was held with the local board to discuss scope and direction for the project. Work is being done by the Libraries team to research historical information on park names in the local board area. Staff will be reviewing the scope and approach to the project following workshop feedback and will discuss a revised strategy with the board in Q3. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|-------------------------|------------------------|--|---|-------------|---------------|-----------|-----------------|-------|--|--|
| 3332 | CS: PSR: Park Services | Pa Harakeke planting and maintenance at Walmer Reserve | Pa Harakeke planting and maintenance at Walmer Reserve deferred from FY17. Ongoing development of Walmer Reserve as a Pa Harakeke and educational venue | Q2;Q3;Q4 | LDI: Opex | \$ 16,000 | In progress | Green | This budget was not spent in 16/17 and was carried forward. | Workshop held with the local board on 13 December to discuss reallocation of funding to the release of Tradescantia controlling beetle along Oakley and Meola Creeks. Staff will work with volunteer groups to agree locations to ensure areas the beetles are released are not disturbed. |
| Plans and Places | | | | | | | | | | |
| 3363 | CPO: Plans and Places | Albert-Eden Transformation Programme | Programme includes Greenwoods Corner upgrade, Sandringham place audit actions, and Pt Chevalier centre planning and development. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 80,000 | In progress | Green | In scoping the constraints and opportunities of these three centres, it has become apparent that the transformation for Sandringham and Greenwoods Corner will be focused on the rationalisation and beautification of the existing spaces. Point Chevalier poses a greater opportunity to transform the centre working with a number of collaborating departments and community groups. | Point Chevalier, Sandringham and Greenwoods Corner town centres have been scoped to determine their constraints and opportunities – including a review of any projects (Council or Council whanau related) that may be proposed or are underway in the centres or surrounding areas. The following are recommendations for each centre: Point Chevalier: Actively monitor Point Chevalier for a period of time to determine the impact of current and proposed infrastructure and residential development in the centre and the surrounding area. This information will inform a more comprehensive planning process in the future, such as the development of a centreplan. In the meantime a working forum could be established to undertake this monitoring and develop an action plan for a future planning process. Sandringham: Engage a landscape architect to develop plans for potential streetscape enhancement opportunities that would support and build on the community aspirations for the centre and would support the future public transport changes through the area. Greenwoods Corner: Engage a landscape architect to develop plans for potential streetscape enhancement opportunities enhancement that would build on the village feel of the centre and reduce the vehicle centric perception while supporting the future public transport changes through the area. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | CL: Final Lease Expiry Date | CL: Annual Rent Amount (excluding GST) | CL: Annual Opex Fee (excluding GST) | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|-----------------------------|-----------------------|---|---|-----------|-----------------------------|--|-------------------------------------|-----------------|-------|---|---|
| CF: Community Leases | | | | | | | | | | | |
| 1203 | CF: Community Leases | AMI Auckland Netball Centre Inc | Lease renewal first lease term expires 27 October 2017 | Q2 | 31/03/2021 | \$ 250.00 | \$ - | In progress | Green | The renewal application has been forwarded to the AMI Auckland Netball Centre Inc. This will be progressed in quarter two. | Site visit completed. A report for the renewal of lease is on the December business meeting agenda for the local board to consider. |
| 1466 | CF: Community Leases | UMMA Trust | Renewal of lease at Ferndale Reserve. Last term of lease to commence 1 October 2017 with final expiry 2022. | Q3 | 30/09/2022 | \$ 500.00 | | In progress | Green | The renewal application has been sent to the UMMA Trust to be completed. This will be progressed in quarter three. | The local board approved the renewal of lease at their November business meeting. The deed drafting and signing will be completed early in the next quarter. |
| 1468 | CF: Community Leases | Auckland Resettled Community Coalition Inc | Renewal of lease at New North Road. Lease start - 1 January 2017, renewal 1 January 2018, final expiry 31 December 2018. | Q2;Q3;Q4 | 31/12/2018 | \$ 1.00 | \$ 250.00 | In progress | Green | The renewal of lease and the assessment process will commence in quarter two. | An application form has been sent to the group. A site visit will be completed on receipt of the completed application. |
| 1469 | CF: Community Leases | Mt Albert Rugby League Football Club Inc | Renewal of lease at Fowlds Park. Lease start - 1 April 2008, first renewal due 31 March 2018. final expiry 31 March 2023 | Q3 | 31/03/2023 | \$ 250.00 | \$ - | Approved | Green | The renewal of the lease will be progressed in quarter three. | A new lease process for this group will commence in the next quarter. |
| 1470 | CF: Community Leases | New Zealand Choral Federation Inc (Auckland Region) | New lease at Epsom Community Centre. Final expiry 31 January 2018 | Q2;Q3 | 31/01/2018 | \$ 1.00 | \$ - | In progress | Green | This will be progressed in quarter two. An expression of interest will need to be undertaken. | The expression of interest advertisement will go out in the next two weeks. A report on the applications recieved will be presented to the local board in 2018. |
| 1471 | CF: Community Leases | Northern Region Lacrosse Association Inc | Renewal of lease at Nixon Park. Lease start - 1 January 2013, renewal due 31 December 2017. Final expiry 31 December 2022 | Q3 | 31/12/2023 | \$ 1.00 | \$ - | In progress | Green | The renewal of lease process and assessment will be progressed in quarter three. | Completed application has been received. A site visit has been confirmed and the report for the renewal of lease will be presented to the local board at their next business meeting. |
| 1472 | CF: Community Leases | Recreate NZ | Renewal of lease at Windmill Park Reserve. First term of lease expires 27 October 17. Lease start - 28 October 2014, renewal due 27 October 2017, final expiry 27 October 2020. | Q2 | 27/10/2020 | | \$ - | In progress | Green | The renewal application has been forwarded to Recreate NZ. This will be progressed in quarter two. | Site visit completed. A report for the renewal of lease is on the December business meeting agenda for the local board to consider. |
| 1474 | CF: Community Leases | Vacant Haemophilia Foundation of NZ | New lease at Ferndale Reserve. 2 x vacant rooms at Ferndale House to be awarded a new community lease on completion of the expression of interest process. | Q1 | | \$ 500.00 | \$ - | In progress | Green | The report on the expression of interest process is on the September business meeting for the local board to make a decision regarding a new community lease. | A new lease has been approved by the local board. Awaiting agreement on community outcomes plan from the new committee members. |
| 1475 | CF: Community Leases | Mt Albert Ramblers Softball Club Inc | New lease at Warren Freer Park. This will be final expiry on 31 May 2018 and will require a new lease. | Q3 | 31/05/2018 | \$ 250.00 | \$ - | Approved | Green | The application and assessment for a new lease will be progressed in quarter four. | A new lease process for this group will commence in the next quarter. |
| 1476 | CF: Community Leases | Auckland Kindergarten Association Inc - Ferndale | New lease for 830 New North Rd, Mt Albert Lease finally expires 31 March 2017. Board omitted this lease from inclusion with the multi premises lease last year. | Q3 | 31/03/2017 | \$ 250.00 | \$ - | In progress | Green | An application form has been forwarded to Auckland Kindergarten Association Inc - Ferndale. Currently awaiting the return of completed application documents. | Followed up with group in October. Awaiting completed application documents. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | CL: Final Lease Expiry Date | CL: Annual Rent Amount (excluding GST) | CL: Annual Opex Fee (excluding GST) | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|-----------------------|---|--|------------------|-----------------------------|--|-------------------------------------|-----------------|-------|---|---|
| 1478 | CF: Community Leases | Mt Albert-Ponsonby Association Football Club Inc | New lease for 19A Preston Ave Mt Albert. Lease expired in 2000. Processing of the application for a new lease was delayed while alignment option for SH20 were considered. | Q2;Q3 | 30/09/2000 | \$ 650.00 | \$ - | In progress | Green | A new lease will be progressed in the next quarter. | The lease application form has been forwarded to the group. Site visit and renewal report will be progressed in the next quarter upon receipt of the completed application from the club. |
| 1479 | CF: Community Leases | Olympic Weightlifting Auckland Inc | New lease for 99 Gillies Avenue, Epsom | Q3 | 30/06/2011 | \$ 0.10 | | In progress | Green | Staff are currently awaiting return of completed documents for the new lease at this site. | The completed application has been received and a site visit has been completed. Next steps to complete statutory processes of public notification and Iwi engagement for granting of a new lease. A report will be presented to the local board early in the new year. |
| 1480 | CF: Community Leases | The Scout Association of NZ - Epsom Scout Group Aberfoyle | New lease for Aberfoyle St Epsom | Q3 | 30/06/2013 | \$ 500.00 | \$ - | In progress | Green | A new lease will be progressed in the next quarter. | Awaiting return of completed application form by the group. |
| 1481 | CF: Community Leases | Akarana Dog Obedience Association Inc - renewal lease | Renewal lease for 22A Phyllis St Mt Albert | Q1;Not scheduled | 31/08/2006 | \$ 0.10 | \$ - | On Hold | Amber | This lease is on a month by month roll over due to the developments at Phyllis Reserve. | Approval for a new lease is placed on hold due to the developments at Phyllis Reserve. This lease is on a month by month roll over due to the developments at Phyllis Reserve. |
| 1482 | CF: Community Leases | Anderson Park Tennis Club Inc | Renewal lease for 1138A New North Road, Mt Albert. | Q1;Q2 | 30/09/2023 | \$ 500.00 | \$ - | In progress | Green | Site visit completed. Report for the renewal of lease will be brought to the next month's business meeting. | Lease renewal report is on the agenda for the December business meeting. |
| 1483 | CF: Community Leases | Auckland Horticultural Council Inc | Renewal lease for 990 Great North Road, Western Springs. The renewal will be completed in 2016/2017 workplan. | Q1 | 31/07/2019 | \$ 500.00 | \$ - | Completed | Green | Completed | Completed |
| 1484 | CF: Community Leases | Auckland Irish Society | Renewal lease for 50 Western Springs Road. Renewal due in 2015 - processing has been delayed while sublease and financial issues are discussed and resolved. | Q3;Q4 | 31/10/2025 | \$ 500.00 | \$ - | In progress | Green | Awaiting additional information from the society before progressing a report on the renewal of lease. | Additional information has been received from the society. This will be analysed and workshopped with the local board and reported in quarter three |
| 1485 | CF: Community Leases | Auckland Kindergarten Association Inc - Eden/Epsom | New lease for 33 Kimberley Rd, Epsom. Lease expired 2014 and processing was delayed while redevelopment options proposed by Kindergarten were considered. | Q3 | | | \$ - | In progress | Green | A new lease will be progressed in the coming months. An expression of interest will need to be undertaken. | The expression of interest advertisement will go out in the next two weeks. A report on the applications received will be presented to the local board in 2018. |
| 1486 | CF: Community Leases | Tennis Auckland | Renewal lease for 25 Poronui St, Mt Eden | Q1 | 9/07/2021 | \$ 500.00 | \$ - | Completed | Green | Completed | Completed |
| 1488 | CF: Community Leases | Auckland Playcentres Association Inc - Eden/Epsom | Renewal lease for 25 Poronui St, Mt Eden | Q2;Q3 | 29/09/2019 | \$ 250.00 | | In progress | Green | The completed renewal application has been received and site visit completed. A report for the renewal of lease will be brought to the local board business meeting in the next two months. | The report for the renewal of the lease was presented to the local board in November and the board have approved this renewal. The deed will be completed and executed early in the next quarter. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | CL: Final Lease Expiry Date | CL: Annual Rent Amount (excluding GST) | CL: Annual Opex Fee (excluding GST) | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|-----------------------|---|--|---------------|-----------------------------|--|-------------------------------------|-----------------|-------|--|--|
| 1489 | CF: Community Leases | Citizens Advice Bureau - St Lukes Rd Mt Albert | Renewal of lease for 82 St Lukes Rd, Mt Albert. Shown as not scheduled as board is still to consider report recommending new lease. | Not scheduled | 30/06/2020 | \$ 500.00 | \$ - | In progress | Green | This is to be progressed as an individual lease. The lease advisor will meet with staff from other departments to receive background information before progressing this lease. | A draft lease setting lease terms and conditions across the region has been submitted to Citizens Advice Bureau for review and if acceptable execution. The same terms and conditions will be used to formulate an individual lease for the Citizens Advice Bureau site in the Albert Eden Board area. |
| 1490 | CF: Community Leases | Mt Eden Tennis Club Inc | Renewal lease for 25 Poronui St, Mt Eden | Q1 | 22/04/2020 | \$ 250.00 | \$ - | Completed | Green | Completed | Completed |
| 1491 | CF: Community Leases | Sandringham Bowling Club Inc | Renewal lease for 64a Kiwitea St, Sandringham. Lease renewal - 1 November 2016, final expiry 31 October 2021 | Q1 | 31/10/2021 | \$ 500.00 | \$ - | Completed | Green | Completed | Completed |
| 1492 | CF: Community Leases | The Metro Mt Albert Sports Club Inc. | Renewal lease for 22A Phyllis Street, Mt Albert | Not scheduled | 30/06/2024 | \$ 500.00 | \$ - | On Hold | Amber | This lease is on a month by month roll over due to the developments at Phyllis Reserve. | Renewal of lease is placed on hold due to the developments at Phyllis Reserve. This lease is on a month by month roll over due to the developments at Phyllis Reserve. |
| 1493 | CF: Community Leases | The Scout Association of NZ - Balmoral Scout Group | Renewal lease for 1A Waitomo Ave | Q3 | 31/01/2022 | \$ 250.00 | \$ - | In progress | Green | Council staff will follow up with the new National Property Manager of The Scout association of New Zealand to enable the lease to be progressed in the next quarter. | Council staff has not been able to secure a meeting with the new National Property Manager from Wellington while he is working on moving offices. A renewal application form has been forwarded to the group. Awaiting completed application to be returned. |
| 1496 | CF: Community Leases | RNZ Plunket Society - Sandringham | Renewal of lease for Sandringham Road | Q1;Q2;Q3 | 30/09/2024 | \$ 250.00 | \$ - | In progress | Green | An assignment of lease has been executed, assigning the lease from the Royal New Zealand Plunket Society Auckland City Area Inc. to the Royal New Zealand Plunket Society Inc., being the Plunket National Society. As such, the current lease will continue under the new entity. | Awaiting further details on the completed application. The renewal for this lease will be progressed in the next quarter. |
| 1497 | CF: Community Leases | RNZ Plunket Society Auckland City Area - Owairaka | New lease for Richardson Road | Q3 | 31/03/2016 | \$ 250.00 | \$ - | In progress | Green | The lease has expired. An expression of interest process will need to be undertaken. | Awaiting further details on the completed application. The renewal for this lease will be progressed in the next quarter. |
| 1498 | CF: Community Leases | RNZ Plunket Society Auckland Suburbs Branch - Mt Albert | Renewal of lease for 5 Alexis Avenue, Mt Albert | Q3 | 31/10/2023 | \$ 250.00 | \$ - | In progress | Green | An assignment of lease has been executed, assigning the lease from the Royal New Zealand Plunket Society Auckland City Area Inc. to the Royal New Zealand Plunket Society Inc., being the Plunket National Society. As such, the current lease will continue under the new entity. | Awaiting further details on the completed application. The renewal for this lease will be progressed in the next quarter. |
| 1499 | CF: Community Leases | Auckland Rugby Union | New lease entered with Auckland Rugby Union at Nixon Park. This will be reported to the board once all arrangements have been finalised. | Q2 | | | | Cancelled | Red | Will be progressed following confirmation from local board on way forward. | The Auckland Rugby Union have withdrawn their application. This proposal is no longer going ahead. The Auckland Rugby Union have withdrawn their application. This proposal is no longer going ahead. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | CL: Final Lease Expiry Date | CL: Annual Rent Amount (excluding GST) | CL: Annual Opex Fee (excluding GST) | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|-----------------------|--|---------------------------------------|-----------|-----------------------------|--|-------------------------------------|-----------------|-------|---|--|
| 2862 | CF: Community Leases | Gribblehirst Greens | New lease for the bowling green space | Q3 | | | | In progress | Green | A report on the expression of interest process is on the September business meeting for the local board to make a decision regarding a new community lease. | Statutory processes of public notification and Iwi engagement are currently being completed. A new lease will be completed in the next quarter if there are no submissions arising from the public notification. |
| 3317 | CF: Community Leases | New Zealand Nepal Society Incorporated | Lease Renewal | Q2;Q3 | 30/09/2022 | \$ 500.00 | | In progress | Green | The renewal of lease process will be progressed in the next quarter. | The local board approved the renewal of lease at their November business meeting. The deed drafting and signing will be completed early in the next quarter. |