

Albert-Eden Local Board Workshop Record

Workshop record of the Albert-Eden Local Board held in the board office on Wednesday, 31 January 2018, commencing at 9.37am.

PRESENT

Chairperson: Peter Haynes

Members: Lee Corrick (departed at 11.54am), Graeme Easte (departed at 12.06m), Rachel Langton, Jessica Rose, Margi Watson.

Apologies: Glenda Fryer, Benjamin Lee

Workshop Item	Governance role	Summary of Discussions
<u>Item 1</u> Albert-Eden Local Board Progress and Achievements report July 2016 – December 2017	What is the local board's governance role with regards to the item being workshopped: <ul style="list-style-type: none"> Oversight and monitoring Keeping informed. 	<ul style="list-style-type: none"> Emma Reed – Local Board Advisor, and Robyn Allpress – Senior Local Board Advisor, were in attendance to speak to the draft Albert-Eden Local Board Progress and Achievements report, for the period July 2016 – December 2017. Staff noted the board's feedback and suggested amendments throughout various sections of the report. The revised report will be submitted to the board's 28 February 2018 business meeting for final approval. The approved report will be circulated out to the board's stakeholders for their information.
10.45am – 11.03am	Morning tea at the local board office	
<u>Item 2</u> Work programmes – update on staff changes Review work programme workshop ground rules	What is the local board's governance role with regards to the item being workshopped: <ul style="list-style-type: none"> Setting direction, priorities and budgets Local initiatives and specific decisions Oversight and Monitoring Keeping informed. 	<ul style="list-style-type: none"> Emma Reed – Local Board Advisor, and Robyn Allpress – Senior Local Board Advisor, were in attendance to update the board on recent relevant Local Board Services Department and wider council department staff changes. Staff also reminded the board of their agreed ground rules to be followed when conducting workshop and meetings, which were set at the beginning of the current triennial term. New staff changes include; <ul style="list-style-type: none"> Moumita Dutta - new Grants Advisor, replaces Erin McVeigh Jenny Larking – new Mt Albert Town Centre project liaison, replaces Nick Seymour Rodney Klaassen – new Community Facilities' Stakeholder Advisor, replaces Philippa Geare-Watson Sarah Edwards – Arts and Culture Advisor, replaces David Heberton Tanya Wood – new Local Board Engagement Advisor, replaces Hayley King.
<u>Item 3</u> Engagement update	What is the local board's governance role with regards to the item being workshopped: <ul style="list-style-type: none"> Setting direction, priorities and budgets Local initiatives and specific decisions Oversight and Monitoring Engagement Keeping informed. 	<ul style="list-style-type: none"> Tanya Wood was in attendance to introduce herself to the board as their new Local Board Engagement Advisor, replacing Hayley King who has moved to the role of Local Board Advisor for the Orakei Local Board.
<u>Item 4</u> Local Board members updates and discussion	What is the local board's governance role with regards to the items being workshopped today: <ul style="list-style-type: none"> Engagement Keeping informed. 	<ul style="list-style-type: none"> Board members provided each other with informal, general updates on their respective work projects and events attended over the December 2017 – January 2018 period.

The workshop concluded at 12.07pm.