Komiti Tātari me te Mātair Raru Tūpono / Audit and Risk Committee

OPEN MINUTES

Minutes of a meeting of the Audit and Risk Committee held in Room 1, Level 26, 135 Albert Street, Auckland on Monday, 12 February 2018 at 11:00am.

PRESENT

Chairperson
Sue Sheldon, CNZM

Deputy Chairperson
Cr Greg Sayers

Members
Deputy Mayor Bill Cashmore
Paul Conder
Cr Richard Hills
Bruce Robertson

Ex-officio
Mayor Hon Phil Goff, CNZM, JP

ABSENT

Ex-officio
IMSB Chair David Taipari

ALSO PRESENT

Cr Dr Cathy Casey
Cr Ross Clow

From 11.11am, Item C2

IN ATTENDANCE

Sarah Markley, Sector Manager, Local Government, Office of the Auditor-General
Jo Smaill, Audit Director, Audit New Zealand
1 Apologies
Resolution number AUD/2018/1
MOVED by Chairperson S Sheldon, seconded by Member B Robertson:
That the Audit and Risk Committee:
   a) accept the apology from IMSB Chair D Taipari for absence.
   CARRIED
An apology from Greg Schollum, Deputy Auditor-General was noted.

2 Declaration of Interest
There were no declarations of interest.

3 Confirmation of Minutes
Resolution number AUD/2018/2
MOVED by Chairperson S Sheldon, seconded by Deputy Chairperson Cr G Sayers:
That the Audit and Risk Committee:
   a) confirm the ordinary minutes of its meeting, held on Wednesday, 6 December 2017, including the confidential section, as a true and correct record.
   CARRIED

4 Petitions
There were no petitions.

5 Public Input
There was no public input.

6 Local Board Input
There was no local board input.

7 Extraordinary Business
There was no extraordinary business.

8 Notices of Motion
There were no notices of motion.
9 Scope of the Committee's role with respect to the Consultation Document

Resolution number AUD/2018/3

MOVED by Member B Robertson, seconded by Member P Conder:

That the Audit and Risk Committee:

a) note the attached memorandum from the Chairperson of the Audit and Risk Committee that clarifies the scope of this committee's review of the Consultation Document, Long-term Plan and supporting information.

CARRIED

10 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

11 Procedural motion to exclude the public

Resolution number AUD/2018/4

MOVED by Chairperson S Sheldon, seconded by Deputy Mayor BC Cashmore:

That the Audit and Risk Committee:

a) exclude the public from the following part(s) of the proceedings of this meeting.

b) agree that Sarah Markley, Sector Manager, Local Government, Office of the Auditor- General and Jo Smaill, Audit Director, Audit New Zealand be permitted to remain for Confidential Items C1 and C2 after the public has been excluded, because of their knowledge of matters which will help the Audit and Risk Committee in its decision-making.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

<table>
<thead>
<tr>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Particular interest(s) protected (where applicable)</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(c)(ii) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest.</td>
<td>s48(1)(a) - The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
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C1 Audit New Zealand Briefing Related to the 10-year Budget 2018-2028 Consultation Document
C2  Update on Key Controls and Risks Related to the 10-year Budget 2018-2028 Consultation Document

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<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege. In particular, the report contains legal advice being provided to the Committee.</td>
<td>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
</tr>
</tbody>
</table>

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

11.11am  The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

12.55pm  The public was re-admitted.

RESTATEMENTS

It was resolved while the public was excluded:

C1  Audit New Zealand Briefing Related to the 10-year Budget 2018-2028 Consultation Document

Resolution number AUD/2018/5

MOVED by Chairperson S Sheldon, seconded by Member B Robertson:

That the Audit and Risk Committee:

a) receive the information provided by Jo Smaill, Audit Director, Audit New Zealand and Sarah Markley, Sector Manager, Office of the Auditor-General.

b) thank Jo Smaill and Sarah Markley for their attendance.

Restatement

c) agree that the report and attachments will remain confidential, but the decisions be restated in the open minutes.
C2 Update on Key Controls and Risks Related to the 10-year Budget 2018-2028 Consultation Document

Resolution number AUD/2018/6

MOVED by Chairperson S Sheldon, seconded by Member B Robertson:

That the Audit and Risk Committee:

a) receive the report on the key controls and risks relating to the 10 year budget 2018-2028 Consultation Document and Supporting Information.

b) advise the Governing Body that effective internal control and risk management processes have been followed during the preparation of the Consultation Document and supporting information.

c) advise the Governing Body that there are no significant outstanding audit issues.

d) note that the chairperson will receive a signed back to back letter of representation from the Chief Executive and the Acting Group Chief Financial Officer addressed to the Mayor ahead of the Governing Body meeting on 21 February 2018.

Restatement

e) agree that the report will remain confidential, but the decisions be restated in the open minutes.

12.55pm The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE AUDIT AND RISK COMMITTEE HELD ON

DATE:..............................................................

CHAIRPERSON:............................................................