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## Komiti Tātari me te Mātai Raru Tūpono / Audit and Risk Committee

### OPEN MINUTES

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Minutes of a meeting of the Audit and Risk Committee held in Room 1, Level 26, 135 Albert Street, Auckland on Monday, 12 February 2018 at 11:00am.

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#### PRESENT

<b>Chairperson</b>	Sue Sheldon, CNZM
<b>Deputy Chairperson</b>	Cr Greg Sayers
<b>Members</b>	Deputy Mayor Bill Cashmore Paul Conder Cr Richard Hills Bruce Robertson
<b>Ex-officio</b>	Mayor Hon Phil Goff, CNZM, JP

#### ABSENT

<b>Ex-officio</b>	IMSB Chair David Taipari
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#### ALSO PRESENT

Cr Dr Cathy Casey	
Cr Ross Clow	From 11.11am, Item C2

#### IN ATTENDANCE

Sarah Markley, Sector Manager, Local Government, Office of the Auditor-General  
Jo Smail, Audit Director, Audit New Zealand

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## 1 Apologies

Resolution number AUD/2018/1

MOVED by Chairperson S Sheldon, seconded by Member B Robertson:

**That the Audit and Risk Committee:**

- a) **accept the apology from IMSB Chair D Taipari for absence.**

**CARRIED**

An apology from Greg Schollum, Deputy Auditor-General was noted.

## 2 Declaration of Interest

There were no declarations of interest.

## 3 Confirmation of Minutes

Resolution number AUD/2018/2

MOVED by Chairperson S Sheldon, seconded by Deputy Chairperson Cr G Sayers:

**That the Audit and Risk Committee:**

- a) **confirm the ordinary minutes of its meeting, held on Wednesday, 6 December 2017, including the confidential section, as a true and correct record.**

**CARRIED**

## 4 Petitions

There were no petitions.

## 5 Public Input

There was no public input.

## 6 Local Board Input

There was no local board input.

## 7 Extraordinary Business

There was no extraordinary business.

## 8 Notices of Motion

There were no notices of motion.

## 9 Scope of the Committee's role with respect to the Consultation Document

Resolution number AUD/2018/3

MOVED by Member B Robertson, seconded by Member P Conder:

**That the Audit and Risk Committee:**

- a) note the attached memorandum from the Chairperson of the Audit and Risk Committee that clarifies the scope of this committee's review of the Consultation Document, Long-term Plan and supporting information.

**CARRIED**

## 10 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

## 11 Procedural motion to exclude the public

Resolution number AUD/2018/4

MOVED by Chairperson S Sheldon, seconded by Deputy Mayor BC Cashmore:

**That the Audit and Risk Committee:**

- a) exclude the public from the following part(s) of the proceedings of this meeting.
- b) agree that Sarah Markley, Sector Manager, Local Government, Office of the Auditor-General and Jo Smaill, Audit Director, Audit New Zealand be permitted to remain for Confidential Items C1 and C2 after the public has been excluded, because of their knowledge of matters which will help the Audit and Risk Committee in its decision-making.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

### C1 Audit New Zealand Briefing Related to the 10-year Budget 2018-2028 Consultation Document

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(c)(ii) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest.  In particular, the report contains findings of the audit review engagement for the 10-year Budget Consultation Document.	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

**C2 Update on Key Controls and Risks Related to the 10-year Budget 2018-2028 Consultation Document**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege.  In particular, the report contains legal advice being provided to the Committee.	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

**CARRIED**

11.11am The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

12.55pm The public was re-admitted.

**RESTATEMENTS**

It was resolved while the public was excluded:

**C1 Audit New Zealand Briefing Related to the 10-year Budget 2018-2028 Consultation Document**

Resolution number AUD/2018/5

MOVED by Chairperson S Sheldon, seconded by Member B Robertson:

That the Audit and Risk Committee:

- a) receive the information provided by Jo Smaill, Audit Director, Audit New Zealand and Sarah Markley, Sector Manager, Office of the Auditor-General.
- b) thank Jo Smaill and Sarah Markley for their attendance.

Restatement

- c) agree that the report and attachments will remain confidential, but the decisions be restated in the open minutes.

**C2 Update on Key Controls and Risks Related to the 10-year Budget 2018-2028 Consultation Document**

Resolution number AUD/2018/6

MOVED by Chairperson S Sheldon, seconded by Member B Robertson:

That the Audit and Risk Committee:

- a) receive the report on the key controls and risks relating to the 10 year budget 2018-2028 Consultation Document and Supporting Information.
- b) advise the Governing Body that effective internal control and risk management processes have been followed during the preparation of the Consultation Document and supporting information.
- c) advise the Governing Body that there are no significant outstanding audit issues.
- d) note that the chairperson will receive a signed back to back letter of representation from the Chief Executive and the Acting Group Chief Financial Officer addressed to the Mayor ahead of the Governing Body meeting on 21 February 2018.

Restatement

- e) agree that the report will remain confidential, but the decisions be restated in the open minutes.

12.55pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE AUDIT AND RISK  
COMMITTEE HELD ON

**DATE:**.....

**CHAIRPERSON:**.....