

Work Programme 2017/2018 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Arts, Community and Events										
2173	CS: ACE: Advisory	Community Response Fund - Franklin	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$ 129,000	In progress	Green	6 June 2017: \$30,000 to ID 504 of the 17/18 Arts, Community and Events work programme to retain the same level of service for an arts broker and local arts. 6 June 2017: \$15,000 to ID of the 17/18 Infrastructure and Environmental Services work programme to give a total budget of \$84,000. 28 September - FR/2017/161 - \$5,000 to Waiuku Business Association, from the 2017/2018 Franklin Local Board community response fund, for costs associated with running the Waiuku Information Centre over the summer 2017/2018 period. Remaining: \$79,000	FR/2017/186 - (a) \$8,000 from the 2017/2018 Community Response Fund (work programme item 2173) to Manukau Beautification Trust, as a contribution to the Eye on Nature event 2018(b) - \$1,000 from the 2017/2018 Community Response Fund (work programme item 2173) to the Kawakawa Bay Community Association Incorporated, as a one-off start-up payment to manage the Kawakawa Bay Community Hall Remaining: \$70,000
503	CS: ACE: Arts & Culture	Franklin Arts Centre operations-ABS Operational Expenses	- curate exhibitions in the NZ Steel Gallery, and in the Community Gallery - develop public programming-based on themes of the exhibitions - provide a programme of art classes and workshops for adults and children. - focus on bringing exhibitions from outside of the local board area to the arts centre.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 122,027	In progress	Green	The gallery received 5,500 visitors during Q1, and delivered 6 programmes to a total of 170 attendees. Highlights included the migration of Lost Vessels exhibition that was co-curated by three local artists and received a total of 2,000 visitors.	During Q2, the gallery received 2,471 visitors and delivered six programmes, three of which had Maori outcomes, to a total of 250 attendees. Highlights included the opening of the new Maori ceramics exhibition.
504	CS: ACE: Arts & Culture	Community Arts Initiatives- Arts Broker Programme	Engage an arts broker to develop strategic relationships and contacts, and raise budget to add to board budgets for innovative local art and culture programmes, temporary street projects and activations with the aim of enabling community-led arts activity.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 80,000	In progress	Green	The services agreement with Too Bee Ltd, as brokers for 2017/2018, has been executed and the work programme approved. The Arts Brokers delivered five artist network meetings across the local board area in Q1. Feedback from these meetings was provided to the local board.	During Q2, the Franklin Arts Trail co-ordinator was appointed and project planning commenced for the launch in mid-2018. The arts broker supported the development of a series of free music concerts in central Pukekohe for March 2018, and worked with a local kapa haka group to develop a public performance.
347	CS: ACE: Community Empowerment	Community grants (FR)	Provide community grants consistent with the board's community grants programme 2017/18 as follows: -Local community grants - \$181,000 -School pool community grants - \$25,000 - Coastal sea rescue grants - \$45,000.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 251,000	In progress	Green	The local board has completed round one local grants and the quick response round one and allocated a total of \$43,147.90, leaving a total of \$137,852 for the remaining grant rounds. \$12,949 of the school pool community grant was allocated to the Franklin School Swimming Pool, leaving a total of \$12,051.00 in the School Pool budget.	The local board completed Quick Response Round Two allocating a total amount of \$15,425.48. This leaves a total of \$122,426.52 for one quick response and one local grant round.

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571	CS: ACE: Community Empowerment	Community-led placemaking: community gardens (FR)	Fund community organisations to develop community groups' infrastructure and capacity, so they can sustain existing gardens. To include:- identify and engage a garden mentoring and development organisation to upskill groups- build community connections through growing, harvesting and sharing locally produced kai- work within council to enable lease agreements for sites to be put in place- identify future development opportunities for Franklin's community gardens and food systems.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Amber	All three community gardens in the area continue to deliver on their 2016/2017 funding agreements and accountability reporting for funding received is due at the end of Q2. Gardens for Health (G4H) continued to contribute to support community garden and health outcomes from 2016/2017 funding for Birdwood and Kayes Road: - supporting gardening activities, preparation and planting - G4H facilitator is working alongside Franklin Tongan Community Garden and offered to organise training sessions for youth and encouraged an organic approach to crop management - G4H assisted the Waiuku Community Garden coordinator to complete construction of four of eight moveable garden beds. - a funding agreement for \$5000 has been prepared for G4H to provide mentoring support for gardens during the 2017/2018 year and will be finalised in Q2. - project allocations from 2017/2018 funding will be decided in Q2. - initiatives being scoped include resources for Birdwood community - \$2000 to G4H to administer and provide resources as required - Brookby School to be allocated \$5000 for establishment of a fruit forest at the school - staff met with school representatives and have connected them with council's Waste Minimisation team. \$3000 is currently unallocated for 2017/2018.	\$10,000 remains unallocated. Past funding recipients have yet to complete projects from the 2016/2017 financial allocations therefore it is not recommended to provide additional funding to the Kayes Reserve and Franklin Tongan garden until project accountability is complete. Further direction from the Franklin Local Board re budget allocation will be sought in Q3. Gardens for Health (G4H) provided support and assistance to four Franklin Gardens. In Q2:- Birdwood Road community garden grew vegetables in the small reserve for the neighbourhood families. The cultivation of the crops will continue in Q3.- Franklin Tongan Garden - 10 families committed to the planting of large kumara crops at the garden. G4H will work with the Tongan gardeners to lay crops and to work with the group to get a water pump built and installed on-site.- Kayes Road Garden - G4H supported the coordinator to hold two workshops for local gardeners to prepare soil for the summer.- Waiuku Hamilton Estate Garden - new raised garden beds have been installed. G4H report a waning in community participation in the garden. This may be a seasonal issue. G4H will continue to monitor.2016/2017 projects being undertaken by Kayes Road and Franklin Tongan Garden are still awaiting completion.
572	CS: ACE: Community Empowerment	Increase diverse participation: Franklin Youth	Enable Franklin youth to influence local board decision-making regarding youth activities and meeting local youth needs. Identify and fund a local organisation to develop, support and mentor Franklin youth, raise their profile in the community, and collaborate with other youth voice groups, including the southern cluster. Create engagement opportunities with local Māori youth over the year to understand their aspirations around inclusion and equity and deliver initiatives that support these aspirations.	Not scheduled	LDI: Opex	\$ 12,000	In progress	Green	Youthtown have utilised budget from the 2016/2017 funded activity line to assist with recruitment of new members for the youth board during Q1. A funding agreement for Youthtown for 2017/2018 activities will be finalised in Q2. This will include activities to develop youth-led capacity, leadership and assist with youth-led events.	The funding agreement for Youthtown was completed to coordinate Franklin Youth Advisory Board (FYAB) and their activities until June 2018. In November Youthtown and FYAB held a planning day, identifying key priorities including events and options for further funding to support Childrens Day and Youth Week. How to extend the reach of the youth board to include young people from Waiuku and Beachlands was also explored. FYAB continue to participate in the south youth council cluster and will host the next meet-up in Q3.
573	CS: ACE: Community Empowerment	Build capacity: community participation	Develop community groups to be effective and sustainable. Support organisations to develop young Māori leaders as follows: - work with local organisations to identify their aspirations and specific capacity requirements to achieve them - increase participation in established capacity building programmes - work with partners to provide capacity building opportunities locally.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Staff have been working with Franklin Council of Social Services (FRANCOSS) to plan capacity building workshops for local community organisations. The first workshop delivered by FRANCOSS, supported by council's Community Empowerment Unit staff, was a workshop on 27 September to identify FRANCOSS members' training needs and opportunities for collaboration. The results will inform future capacity building workshops' content and delivery.	Franklin Council of Social Services (FRANCOSS) identified local organisations' capacity requirements through a workshop and an online survey. Twenty-two people attended the workshop and 20 people responded to the online survey. Training requirements identified included: - finances - funding, financial literacy and social enterprise - governance - planning, Treaty in practice and culture and values - development - mentoring, community-led development and facilitation skills. Staff completed a funding agreement with FRANCOSS to provide workshops in three key identified areas above.

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574	CS: ACE: Community Empowerment	Youth Connections (FR)	Collaborate with multiple sectors to support youth from secondary education through pathways to employment and or entrepreneurship. Closing the gap between youth and business, through work readiness with local Rangitahi and sharing learnings and insights to enable youth ready business. Providing local opportunities to improve social and economic outcomes for the Franklin Local Board area. Aiming for all youth to be meaningfully engaged in education, employment or training and have clear and viable employment pathways. Continue to hold careers insight days and investigate the use of Youth Connections to facilitate the Franklin skills cluster group.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	The Future Ready Summit was held in July with over 200 business representatives across Auckland attending. The summit provided a great opportunity to educate business about the benefits and savings from investing in youth as the future workforce. The Youth Employer Pledge now has 70 business partners, with the Waitemata, Auckland and Counties-Manukau District Health Boards being the most recent to commit to the pledge. In partnership with Auckland Transport (who fully funded the course) an Road to Work, an online course on driver licensing, was launched on the YouthFull website. Youth Connections are now facilitating the Franklin Skills Cluster Network to collaborate with local secondary schools, industry training organisations, private training providers and other stakeholders on opportunities for youth on the pathway to further education and employment. JobFest was held on 11 October in West Auckland. Youth Connections have developed a pilot programme with Te Ara Rangatahi, Waiuku, to engage, train and support young people, so that they are best placed to benefit from all of the opportunities JobFest has to offer.	Rangatahi from Waiuku and Pukekohe attended JobFest 11 October. Businesses commented on the preparedness of the rangatahi from Waiuku who started a twelve week work readiness programme in September, co-designed by Youth Connections and Te Ara Rangatahi Charitable Trust. Co-ordinators from Tahuna Marae mentored rangatahi with a focus on Whakamā to Whakamana. Rangatahi were empowered to progress on their pathway to employment with a driver's licence, forklift licence, CV revamp, strengths sessions, motivational sessions and learning from interactions with businesses. Nineteen people attended the Franklin Skills Network Meeting. The purpose is to reset the conversation and identify ways that all stakeholders may collaborate on pathways for local youth from secondary education, through further education or training and improve the skilled youth pipeline in Franklin. Due to issues with the YouthFull online platform, Te Ara Rangatahi were unable to access the platform sufficiently. This has delayed the launch of YouthFull to youth and businesses.
575	CS: ACE: Community Empowerment	Community-led placemaking: heritage and identity	Make Franklin's heritage and identity more visible in the community by: - enabling communities to lead placemaking activities which demonstrate Franklin's diversity, culture and identity - encouraging community collaboration to make local heritage and identity visible; particularly raising the profile of Māori.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	Staff finalised 2016/2017 funded work for this activity line. This included Pukekohe Pythons rugby league juniors who made a presentation to the local board at their business meeting in September, providing feedback on how young people in the area identify and link with the club and the changes they have achieved through their activities with the club. Staff facilitated the opportunity for the club to present to the local board, and connected the club with parks, sport and recreation.	Staff are working with the community, other parts of the organisation and the local board to identify and develop projects that raise the profile of local identity and heritage. Potential opportunities include supporting local art and heritage through the Growers Association centennial celebrations and providing additional support to showcase local history in the 2018 Heritage Festival.
576	CS: ACE: Community Empowerment	Community-led placemaking: strengthening neighbourhoods and town centres	Fund and partner with local community organisations and business associations to make Franklin a safe, vibrant and prosperous community. Fund local organisations to make their own decisions on safety and economic development that meet local board outcomes.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 90,000	In progress	Red	The Pukekohe Business Association has now been given live viewing capability of council's safety camera system in Pukekohe town centre. Additional work is ongoing to provide Community Facilities staff with the capability to download Police footage requests remotely from Auckland city centre, instead of having to send technicians to the physical site in Pukekohe. This work will be completed and tested in Q2. In Q2 staff will discuss options with the local board for initiatives to utilise remaining unallocated funding.	During Q2, equipment failures compromised the recording and viewing ability of the system for about one week (in early December). Although these failures have been fixed and new equipment is now in place (19 December) – it has significantly impacted on the budget available. There is a reputational risk around standards of perceptions of safety not being met, but this has been significantly reduced with the repairs. Contractors have also reviewed all the other equipment pieces on site to maintain the system's working integrity. In Q2, the town centre public safety camera system, which is now viewable in the Pukekohe Business Association offices, had unforeseen equipment failures. This impacted on the viewing capability for about a week during Q2. Staff worked with contractors to resolve the issues, with new equipment installed on 19 December. Staff are working with council's Information Services department, looking to link the camera system to council's broadband network yet still enabling access by police and council remotely. Staff are working with the local business associations across the local board to identify potential town centre safety projects that may be delivered in the second half of the year.

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654	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (FR)	Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. engage communities – reach out to less accessible and diverse groups. Focus on capacity building and inclusion. 2. enabling council – ensure that groups have access to operational and technical expertise. Identify and address barriers to community empowerment. 3. report back - to local board members on progress in activity areas one and two. Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Staff have facilitated representatives of Citizens Advice Bureaux and Pukekohe Pythons League club to attend local board workshops and business meetings. Staff will continue to respond to public enquiries, connecting with various council departments to enable local activity.	The strategic broker continues to respond to public enquiries, elected member queries and provides information, feedback and advice to support and empower community organisations. In Q2 staff have: - identified areas for improvement e.g. working with colleagues across the organisation on improvements to parks booking systems, - facilitated community groups (Pukekohe Pythons, Franklin Vegetable Growers Association and Franklin Rugby League) to attend local board workshops and business meetings to report on their activities and raise concerns.
655	CS: ACE: Community Empowerment	Community-led placemaking: (Pukekohe) Spatial Priority Area	- Engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation. - strengthen community-led placemaking and planning initiatives within the SPA area. - develop innovative ways to engage with communities that have not traditionally participated in council decision-making.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	With housing and infrastructure development programmes across Franklin now more visible on the ground, staff have attended consultation and community open days held on infrastructure or development projects, and are encouraging community participation as and when appropriate in any of these events. The strategic broker organised two physical information tours for key community empowerment unit managers to demonstrate the scale of development in the Franklin area.	Staff worked with the local area Planning team to encourage youth input and wider community participation in the initial consultation on a structure plan for Drury and Paerata.
659	CS: ACE: Community Empowerment	Local Māori Responsiveness Action Plan (FR)	Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following: • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	An initial outline has been developed for the Maori Responsiveness Action Plan with the Strategic Broker scheduling meetings with local board members in the first instance to understand the relationships already in place between Maori and LB across Franklin.	The strategic broker met with local board members to understand and document the relationships already in place. Staff will work with the local board to finalise an enquiry project focused on connecting local board members with tangata whenua groups to discuss Maori aspirations and local board outcomes using a strengths based model.
3404	CS: ACE: Community Empowerment	2016/2017 deferral: Community Safety - Neighbourhood Support & Civil Defence	Fund local community organisations to support:community-led safety initiativescommunity resilience (emergency preparedness programmes)partnership working between emergency services, community organisations and Auckland Emergency Management and other council departments.The initial focus will be to:- work with established initiatives in the main urban centres of Pukekohe and Waiuku.- scope further safety and resilience initiatives across Franklin's other key local centres.A key partner for this activity will be the newly established Franklin Neighbourhood Support Group, who will provide a key liaison role across community, local government and emergency service providers.	Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	2016/2017 deferral added as new activity line item for 2017/2018 work programme.	During Q2 staff worked with the newly established Franklin Neighbourhood Support group to identify their needs in the recruitment of street coordinators. A small funding application has been finalised with the group.In Q3 staff will work with council's Civil Defence Emergency Management team to build resilience and preparedness with a community group in Pukekohe.

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357	CS: ACE: Community Places	Franklin Rural Halls	<p>- Provide ongoing development, support and advice for each hall committee, with the rural hall advisor being the primary point of contact between rural hall committees and council</p> <p>- advise and inform rural hall committees, including those transitioning into the phase two of the Franklin Rural Hall model.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The Franklin Local Board has received an update on key issues relating to rural halls at a workshop in Q1. The Franklin Rural Halls Advisor started on 4 September and has been attending Annual General Meetings to establish relationships with hall committees and discuss the community-led operating model. At the September business meeting the local board resolved to grant a licence to occupy and manage the Kawakawa Bay Community Association for the community hall using the new operating model. In Q2 staff will be working with hall committees to ensure satisfactory legal status and relevant insurance is in place e.g. incorporated society and public liability insurance being in place with the respective halls.	The Franklin Rural Halls Advisor has now met with most rural hall committees in Franklin. Discussions took place on the new community-led model and some hall committees were more open to it than others. The board requested financial forecasts to help determine future funding needs for all halls. Staff sent out funding agreements for signature in Q2 and a forecast budget will be requested. West Franklin Community Trust agreed to sign a licence to occupy and manage the Waiuku Town Hall, as historical issues are now resolved. The Q3 focus will be on handing over the operation of Kawakawa Bay Hall to a committee, completing grant payments, continuing discussions on the new operating model with committees and summarising forecast budgets.
373	CS: ACE: Community Places	Hire fee subsidy (off peak) LDI \$13,000 - FR	Administer further subsidy of hire fee for specific groups and specific off peak times through LDI.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 13,000	In progress	Green	Q1 statistics are based on the first 2 months of 2017/2018 and one month of estimates and show that Off Peak utilisation has increased compared to last year.	Q2 statistics are based on the first 5 months of 2017/2018 and one month of estimates and show that Off Peak utilisation has increased compared to last year.
374	CS: ACE: Community Places	Hire fee subsidy (individual groups) LDI \$20,838 - FR	Provide a 100% discount for the following groups to use council-run venues, underwritten using \$20,838 LDI - FRANCOSS (Franklin Council of Social Services) – Pukekohe Concert Chamber - Pukekohe Senior Citizens Club – Franklin:The Centre (Stevenson Room) - Franklin Heritage Forum – Pukekohe Old Borough Building - Communicare – Pukekohe Old Borough Building - Franklin Youth Advisory Board – Franklin:The Centre - Well Women – Pukekohe Concert Chamber - 60s Up Movement – Pukekohe Concert Chamber - Mudlarks - Franklin Arts Festival – Pukekohe Town Hall and Concert Chamber - Clevedon RoundUp – Clevedon District Centre - Clevedon Business Association – to open the Clevedon District Centre to local businesses each Friday - Keep Franklin Beautiful- Franklin District JP Association - Clevedon District Centre (2 hours per week)	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,838	In progress	Green	Staff have administered the additional subsidised rates as approved by the local board. Each group has been notified and are aware of their charges for this financial year.	During Q2, twelve of the thirteen groups continue to utilise the council-run venue at subsidised rates. Mudlarks group found an alternative option and is no longer using council-run venue.
376	CS: ACE: Community Places	Venue Hire Service Delivery - FR	<p>Provide and manage venues for hire and the activities and opportunities they offer by:</p> <p>- managing the customer centric booking and access process</p> <p>- aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Staff have identified the need and value of understanding hirer satisfaction and experiences. Staff developed a survey which will be sent out monthly to both casual and regular hirers from Q2 to gain insights from customers' experience with council-managed venues. Q1 statistics are based on the first two months of FY2018 and one month of estimates. Visitor numbers have decreased slightly compared to last year.	During Q2 monthly hirer surveys were sent out to all casual hirers and a selection of regulars. Staff will be able to share results in Q3. Q2 statistics are based on the first 5 months of FY18 and one month estimate. Visitor numbers increased compared to last year.

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382	CS: ACE: Community Places	Community Venues FR- participation increase	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Staff are been discussing and considering insights from research undertaken around non users of venues for hire. Key opportunities for further investigation include: -Capitalise on strengths in positioning – family friendly, local and convenient, affordable -Improve the condition and amenity to meet expectations -Develop our offer and tailor to meet distinct interests -Provide simple package options -Develop a digital solution to promote both venues and activities -Drive repeat business, share experiences, satisfaction and reach new customers Staff will start to develop improvement plan in Q2 and Q3.	During Q2, staff continued to work through key research insights and developing actions against these. Community Places held two workshops with internal stakeholders to identify and confirm a main business objective "to create greater reach and relevance for Aucklanders so they feel connected locally". Six main focus areas remain as: - capitalise on strengths in positioning – family friendly, local and convenient, affordable- improve the condition and amenity to meet expectations- develop our offer and tailor to meet distinct interests- provide simple package options- develop a digital solution to promote both venues and activities- drive repeat business, share experiences, satisfaction and reach new customers Action planning will continue in Q3.
211	CS: ACE: Events	Event Partnership Fund - Franklin (Externally Delivered Events)	<p>Funding to support community events through a non-contestable process.</p> <ul style="list-style-type: none"> - Clevedon A&P Show \$20,000 (Clevedon A&P Association) - Franklin A&P Show \$20,000 (Franklin A&P Association) - Children's Day \$5,000 (Youthtown) - subject to confirmation from event organiser - Franklin Primary Schools Triathlon \$2,000 (Franklin Primary Schools Triathlon Committee) - Blast to the Past \$5,000 (WBDA) - Steel N Wheels \$10,000 (WBDA) - Beachlands Trolley Derby \$5,000 (Beachlands Community Trust) - Franklin Positive Aging Expo \$7,000 (Franklin Integration Project Positive Ageing Group) - Franklin Children's Art Festival \$7,300 (Young at Art, subject to confirmation) - Karaka Vintage Day (bi-annual event) \$10,000 (Karaka Sports Ground Society) - Waiuku Duck Boat Derby \$700 (Franklin Young Mariners) - Waiuku Lions Sand to Mud Fun Run and Family Day \$500 (Waiuku Lions Club) <p>Total \$92,500</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 93,000	In progress	Green	<p>Funding agreements have been completed for eight events in this fund, with \$74,000 either been paid out or currently awaiting payment. The remaining five agreements and \$18,500 is expected to be completed and paid out in Q2.</p>	<p>Funding agreements have been completed for eight events in this fund, with \$74,500 either been paid out or currently awaiting payment. The remaining agreements is expected to be completed and paid out in Q3.</p> <p>The recipient for the Childrens Day funding has been changed and will now be paid out to Youthtown as per request from the Local Board.</p> <p>Completed agreements;</p> <ul style="list-style-type: none"> - Clevedon A&P Show \$20,000 (Clevedon A&P Association) - Franklin A&P Show \$20,000 (Franklin A&P Association) - Franklin Primary Schools Triathlon \$2,000 (Franklin Primary Schools Triathlon Committee) - Blast to the Past \$5,000 (WBDA) - Steel N Wheels \$10,000 (WBDA) - Franklin Positive Aging Expo \$7,000 (Franklin Integration Project Positive Ageing Group) - Karaka Vintage Day (bi-annual event) \$10,000 (Karaka Sports Ground Society) - Waiuku Lions Sand to Mud Fun Run and Family Day \$500 (Waiuku Lions Club)

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212	CS: ACE: Events	Event Partnership Fund - Franklin (Movies in Parks)	Programme and deliver two regional Movies in Parks series events.	Q3;Q4	LDI: Opex	\$ 27,000	In progress	Green	Planning for the Movies in Parks series is on track. Massey Park, Waiuku is to be held Saturday 13 January and the Ppublic screening licence applied for "Boy" has been approved. Beachlands Domain is to be held Saturday 24 February with a public screening licence has been approved however the film name is currently embargoed with a full advertising embargo condition on the licence until after 1 Feb 2018. Regional sponsorship is to be confirmed in October. Regional marketing to commence in November with specific event advertising starting three weeks prior to each event.	Planning for Movies in Parks is on track with pre-entertainment booked and event permits issued for Massey Park for Saturday 13 January and Beachlands Domain for Saturday 24 February. Public screening licences have been approved, however the film for Beachlands has an advertising embargo until after 1 Feb 2018. Regional marketing has commenced with location specific marketing starting three weeks prior to each event. Movies in Parks is zero waste, smoke and alcohol free. Series sponsors include nib health cover, Te Wananga o Aotearoa, NZ Home Loans, MenuLog, Pop n Good and More FM.
218	CS: ACE: Events	Event Partnership Fund - Franklin (Movies in Halls)	Funding to support locally-developed and delivered Movies in Halls events. Strategic broker to identify the communities and work alongside them to ensure there is capability and capacity for delivery.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 3,000	In progress	Green	The strategic broker for Franklin is working alongside the newly appointed Rural Halls Advisor who is leading the Movies in Halls project.	The strategic broker for Franklin is working alongside the Rural Halls Advisor on this project and an update will be provided in Q3 when a movie night has been piloted.
451	CS: ACE: Events	Citizenship Ceremonies - Franklin	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 9,330	In progress	Green	The Civic Events team delivered citizenship ceremonies once during Q1, with 131 people receiving citizenship.	The Civic Events team delivered two citizenship ceremonies once during Q1, with 273 people receiving citizenship.
458	CS: ACE: Events	Anzac Services - Franklin	Support and/or deliver Anzac services and parades within the local board area. Support traffic management plan for Amistice Day commemoration.	Q4	LDI: Opex	\$ 35,000	Approved	Green	Scheduled for Q4. Planning will commence in Q2.	Scheduled for Q4. Planning commenced during Q2
483	CS: ACE: Events	Local Civic Events - Franklin	Deliver and/or support civic events within the local board area. Potential events include: - Waiuku Sports Park - Pukekohe Skate Park (Stadium Road) - Sandspit Seawall - Tamakae Wharf - Armistice Day	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	Approved	Green	No civic events were delivered in Q1.	Three civic events were delivered in Q2: - Plunket rooms were blessed on 24 October - Armsitice Day was celebrated on 11 November - Pukekohe Skate Park was opened on 17 December
1912	CS: ACE: Events	Franklin's Finest (Volunteer Awards)	Contribute funding to a community volunteer awards event (Franklin's Finest) within the local board area.	Q2	LDI: Opex	\$ 3,000	In progress	Green	Planning for Franklin's Finest commenced in Q1 for delivery of the event in Q2.	Delivered on 14 December - good attendance.
Community Facilities: Build Maintain Renew										
2188	CF: Investigation and Design	Clevedon Hall - renew entrance for mobility use	Renewal of entrance to the Clevedon Plunket Rooms to allow mobility access	Q2;Q3;Q4	ABS: Capex	\$ 15,000	On Hold	Amber	Current status: Business case approved and ready for delivery. Next steps: Handover for delivery.	Risks/Issues: Project placed on hold for further investigation. Current status: Project is on hold for further investigation as proposed work is not currently feasible. Further engagement with Community Services to define needs and feasible solution. Next steps: Dependent on outcome from investigation
2189	CF: Investigation and Design	McNicol Homestead - Cottage - remove asbestos and replace roof	Remove the detected asbestos in the cottage and replace the roof.	Q2;Q3;Q4	ABS: Capex	\$ 15,000	In progress	Green	Current status: Planning the works, handover to the delivery team. Next steps: Construction works commencing.	Current status: Project scope has been finalised and issued a contract for this work. Next steps: Commence physical works in February.
2190	CF: Investigation and Design	McNicol Homestead - replace garage roof	Replace the garage roof.	Q2;Q3;Q4	ABS: Capex	\$ 2,000	In progress	Green	Current status: Scope and costing being finalised. Next steps: Issue contract and monitor project to completion.	Current status: Project scope has been finalised and a contract issued for this work. Next steps: Commence physical works in February.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2191	CF: Investigation and Design	Waiuku Netball Centre - renew drainage	Renew drainage	Q2;Q3;Q4	ABS: Capex	\$ 55,000	In progress	Green	Current status: Business case. Next steps: Engage contractor.	Current status: Stormwater investigation and survey underway Next steps: Design
2192	CF: Investigation and Design	Waiuku Library and Service Centre - replace water main and water pipes	Install a new hot and cold reticulation system.	Q2;Q3;Q4	ABS: Capex	\$ 15,000	In progress	Green	Current status: Investigation and design to be completed mid-November. Next steps: Project commencing.	Risks/Issues: Time delays with design. Current status: Re-investigating alternative design solutions that are feasible. This has caused some delays in progressing to next steps. Next steps: Engaging a contractor for quote and prepare procurement.
2194	CF: Investigation and Design	Jubilee Pool - replace first aid room ceiling	Ceiling was removed a few years ago after serious damage occurred from water leaks and needs to be replaced.	Q2;Q3;Q4	ABS: Capex	\$ 6,064	In progress	Green	Current status: In scoping and design phase. Next steps: Construction works commencing.	Current status: Receive quote for works from contractor. Next steps: Prepare contract and commence physical works.
2195	CF: Investigation and Design	Jubilee Pool - replace main pool ladders	Replace main pool ladders	Q2;Q3;Q4	ABS: Capex	\$ 6,000	In progress	Green	Current status: In scoping and design phase. Next steps: Proceed with the work.	Current status: Receive quote for works from contractor. Next steps: Prepare contract and commence physical works.
2196	CF: Investigation and Design	Jubilee Pool - replace pool side tiles	Replace tiles to side of pool	Q2;Q3;Q4	ABS: Capex	\$ 6,480	In progress	Green	Current status: In scoping phase. Next steps: Commencing of the physical work.	Current status: Receive quote for works from contractor. Next steps: Prepare contract and commence physical works.
2197	CF: Investigation and Design	Beachlands Domain - renew toilet and fence	Renew toilet block and fencing	Q2;Q3;Q4	ABS: Capex	\$ 20,000	In progress	Green	Current status: Scope and technical investigation complete. Next steps: Stakeholder consultation.	Risks/Issues: Delays with scope due to aligning asset design with proposed future works within the same area. Current status: Scoping and investigation underway to ascertain required level of service, along with stakeholder consultation. Next steps: Engage consultant.
2205	CF: Investigation and Design	Franklin - FY18-19 renew play grounds	Renew play grounds (detail to be provided by end of calendar year).	Not scheduled	ABS: Capex	\$ 55,000	Cancelled	Red	Current status: This is a confirmed duplicate record. Project was merged with Franklin Play Equipment Renewals, this covers required play renewals in this local board area for the next 3 years. Please refer to SharePoint ID 2207 for an update/ commentary. Next steps: None	Risks/ issues: This project record has been cancelled as it's a duplication. Please refer to SharePoint ID 2207 for an update (Franklin - renew play equipment FY17-18 project). Current status: This project is to be deleted as it was a duplication of playground renewals for Franklin Local Board. Project number 15551 - Franklin Play Equipment Renewals is covering required play renewals in this local board area for the next 3 years. Next steps: None
2218	CF: Investigation and Design	Matakawau Beach - renew retaining wall	Following consent approval, review illegal retaining wall and undertake necessary physical works	Q2;Q3;Q4	ABS: Capex	\$ 60,000	Cancelled	Red	Current status: Scoping and design. Next steps: Commencing of the physical works.	Risk/issue: Asset requires only minor repairs which will be completed by maintenance. Current status: Project is cancelled as asset does not require renewal and is only minor repairs. Repairs will be completed under maintenance. Next steps: None.
2219	CF: Investigation and Design	Pollok School - renew grounds	Renew grounds following needs assessment	Q2;Q3;Q4	ABS: Capex	\$ 15,000	Approved	Green	Current status: Investigation and design work to be completed by the end of November. Next steps: Project commencing.	Risks/Issues: Delays with project as further consultation with the community is needed. Current status: Scope has been finalised however usage of grounds is very low. Further engagement with Community Services is needed to determine the usage. Next steps: Public consultation.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2226	CF: Investigation and Design	Waiuku Rugby Park - toilets and change rooms upgrade	Upgrade two changing rooms and three toilets at the Waiuku Rugby Park	Q2;Q3;Q4	ABS: Capex	\$ 100,000	Cancelled	Red	This project was completed and merged with Waiuku Rugby park. Please refer to SharePoint ID 2227 for an update/commentary.	Risks/ issues: This project record has been cancelled. The project was merged with Waiuku rugby park upgrade sports facility. The toilets and change rooms upgrade are now completed. Please refer to SharePoint ID 2227 for an update. Current status: This project is to be deleted. The works at Waiuku Rugby park are now completed and this project should be included as part of Share point ID 2227. Next steps: None
2227	CF: Investigation and Design	Waiuku Rugby Park - upgrade sports facility	Replace field 1 sand carpet, irrigation and drainage. Upgrade training area lighting and upgrade 3 toilets and 2 changing rooms. This item replaces 2226 and 2228.	Q2;Q3;Q4	LDI: Capex;#Growth	\$ 754,000	In progress	Green	Current status: Irrigation, lighting, car park and changing room complete. Next steps: Final tweaking of light layout and reinstatement of work site.	Current status: Irrigation, lighting, car park and changing room complete. Next steps: Final adjustment of light layout and reinstatement of work site.
2228	CF: Investigation and Design	Waiuku Rugby Park - upgrade field 1	Upgrade sand slits drainage and irrigation	Q2;Q3;Q4	ABS: Capex	\$ 50,000	Cancelled	Red	This project was completed and merged with Waiuku Rugby park. Please refer to SharePoint ID 2227 for an update/ commentary.	Risks/ issues: This project record has been cancelled. The project was merged with Waiuku rugby park upgrade sports facility. No 1 sports field works are completed. Please refer to SharePoint ID 2227 for an update. Current status: This project is to be deleted. The works at Waiuku Rugby park are now completed and this project should be included as part of Share point ID 2227. Next steps: None
2867	CF: Investigation and Design	Cape Hill Reserve - install memorial seat	Installation of memorial seat.	Q1;Q2;Q3;Q4	LDI: Capex	\$ 5,000	Completed	Green	Current status: Project completed.	Current status: Project complete.
2869	CF: Investigation and Design	Clevedon Showgrounds - renew drainage	Installation of drainage to ensure the facility remains functional during the wet months.	Q1	ABS: Capex	\$ 15,000	Completed	Green	Current status: Project completed	Current status: Project is complete.
2949	CF: Investigation and Design	Clarks Beach - renew boat ramp access way	Renewal of access way to boat ramp. This project is carried forward from the 2016/2017 work programme, previous ID 3442	Q1;Q2;Q3;Q4	ABS: Capex	\$ 40,000	Completed	Green	Current status: Project completed.	Current status: Project completed.
2950	CF: Investigation and Design	Clarks Beach, Franklin - design new skate park	This project is carried forward from the 2016/2017 work programme, previous ID 4503	Q1;Q2;Q3;Q4	LDI: Capex	\$ 25,000	In progress	Green	Current status: Project received from Community Services. Next steps: Define scope.	Current status: Project received from Community Services October 2017. Defined the scope in a work shop with local board late October. Engagement of professional services underway. Next steps: Workshop concept, developed design as it progresses with the local board.
2986	CF: Investigation and Design	Franklin Local Board - identify park run routes and install signage	Establish park run routes and install signage at Colin Lawrie Park, Te Puru Park, Waiuke Sports Park, Karioitahi Beach This project is carried forward from the 2016/2017 work programme, previous ID 4460	Q1;Q2;Q3;Q4	LDI: Capex	\$ 40,000	In progress	Green	Current status: Undertaking consultation with Te Puru Trust, Waiuku Sports Park user group. Initial track distance and route mapping is now completed. Initial survey of proposed sites suggests that not all locations will suit the park/run criteria. Investigation is ongoing. Next steps: Complete the investigation phase and provide an update to the local board.	Current status: Undertaking consultation with Te Puru Trust - Waiuku Sports Park user group. Initial track distance and route mapping is now completed. The proposed sites suggests that not all locations will suit the park/run criteria. Investigation is ongoing. Next steps: Engage with park/run International, confirm criteria for acceptable park/run location. Reengage with stakeholders.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3083	CF: Investigation and Design	Matakawau Point - develop playground	This project is carried forward from the 2016/2017 work programme, previous ID 4519	Q1;Q2;Q3;Q4	LDI: Capex	\$ 50,000	Approved	Amber	Current status: Playground design under investigation in relation to existing assets. Current layout of paths is being assessed by internal design team to ensure the playground design is suitable. Next steps: Complete the investigation and present a concept design to the local board in early December 2017 for feedback.	Issues/Risks: Service needs for this project need to be determined. Potential for project scope to change. Current status: Service requirements are being defined by Community Services. Next steps: Upon completion of the service requirements assessment, scoping and planning checks can commence
3084	CF: Investigation and Design	Matakawau Point Reserve - renew wharf	Renew wharf at Matakawau Point reserve This project is carried forward from the 2016/2017 work programme, previous ID 4494	Q1;Q2;Q3;Q4	ABS: Capex	\$ 10,000	Completed	Green	Current status: Physical works to be completed by the end of October. Next steps: Project complete.	Current status: Project completed.
3085	CF: Investigation and Design	Matakawau Recreation & Plantation Reserve - renew retaining wall	Matakawau Recreation & Plantation Res retaining wall This project is carried forward from the 2016/2017 work programme, previous ID 3941	Q1;Q2;Q3;Q4	Growth	\$ 62,000	In progress	Green	Current status: Consenting of existing structure and additions as approved by the local board on 20 June. Next steps: Detailed design and tender for physical works.	Current status: Preliminary structure options report was approved and consultation has been completed. Next steps: Specialist reports for resource consent were approved in December and resource consent application is to be lodged.
3160	CF: Investigation and Design	Prospect Terrace, Pukekohe - upgrade existing walkway	This project is carried forward from the 2016/2017 work programme, previous ID 4461	Q1;Q2;Q3;Q4	LDI: Capex	\$ 39,000	In progress	Green	Current status: Full costs received were over the allocated budget. The local board approved in August to fund an additional \$26,000 (FR/2017/138). Next steps: Award to contractor for physical works.	Current status: Design and tender. Next steps: Award tender and commence physical works.
3181	CF: Investigation and Design	Roulston Park, Pukekohe - design plans	This project is carried forward from the 2016/2017 work programme, previous ID 4535	Q1;Q2;Q3;Q4	LDI: Capex	\$ 25,000	Approved	Amber	Current status: Service requirements are being defined. Next steps: Proceed with scoping and planning checks.	Issues/Risks: Service needs for this project needs to be determined . Potential for project scope to change. Current status: Service requirements are being defined by Community Services. Next steps: Upon completion of the service requirements assessment, scoping and planning checks can commence.
3235	CF: Investigation and Design	Waiau Pa - upgrade existing walkway	Waiau Pa - upgrade existing walkway This project is carried forward from the 2016/2017 work programme, previous ID 4459	Q1;Q2;Q3;Q4	LDI: Capex	\$ 40,000	In progress	Green	Current status: Full costs received were over the allocated budget. The local board resolved in August to fund an additional \$20,000. (FR/2017/138) Next steps: Finalise design of kerbing before delivery to contractor. Proceed with detailed design and physical works. Walkway crosses over Auckland Transport land - may need approval by AT before progressing.	Current status: The project has been handed over to progress physical works. Next steps: Confirmation of the project delivery time frame.
3270	CF: Investigation and Design	Whiteside Pool, Franklin - thermal covers	This project is carried forward from the 2016/2017 work programme, previous ID 4540	Not scheduled	LDI: Capex	\$ 24,000	Cancelled	Red	Project has been rescinded. Subsequent advice to the local board states that the covers will not be effective in extending the swimming season without installation of either a heat pump and/or a cover for the pool.	Issues/Risks: Project was cancelled. Subsequent advice to the local board states that the covers will not be effective in extending the swimming season without installation of either a heat pump and/or a cover for the pool. Current status: Project has been rescinded. Subsequent advice to the local board states that the covers will not be effective in extending the swimming season without installation of either a heat pump and/or a cover for the pool.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3322	CF: Investigation and Design	Pukekohe Old Borough Building - Plunket - renew flooring and repaint rooms	Renew carpet in group rooms and repaint the rooms	Q1;Q2;Q3;Q4	ABS: Capex	\$ 94,000	Completed	Green	Current status: Contractor has commenced work on site. Next steps: Monitor project to completion date.	Current status: Project completed.
3395	CF: Investigation and Design	3 Kitchener Road, Waiuku - upgrade car park	Upgrade the car park in the non council asset as per the boards resolution and funded from the Franklin Parking Reserve Fund.	Q3;Q4	ABS: Capex	\$ 128,214	In progress	Green	NA	Current status: Commencing design and resource consenting planning stages. Next steps: Confirm the program to the local board.
3402	CF: Investigation and Design	Te Puru Park - remark courts for basketball and netball	Remarking of the current courts to enable both basketball and netball play.	Q3;Q4	LDI: Capex	\$ 30,000	In progress	Green	NA	Current status: Supplier briefed and equipment purchased. Next steps: Complete physical works in time for event.
3403	CF: Investigation and Design	Karaka Sports Park - civil design works	No Project Manager needed as the Trust will receive payment to deliver the civil works design package. We will arrange the progress payments. Community Led project	Q3;Q4	LDI: Capex	\$ 226,000	In progress	Green	NA	Current status: Currently undertaking engagement of external consultant to enable the civil designs works package to commence. Next steps: On-going progress payments as civil design progresses.
3408	CF: Investigation and Design	Ray Faussett Reserve - develop playground	Ray Faussett Reserve - develop playground to support new subdivisions in this area of the Belmont block.	Not scheduled	ABS: Capex;#Growth	\$ -	Approved	Amber	Current status: Concept Design approved by board. Next steps: Developed design to proceed when budget becomes available for delivery in financial year 2019.	Risks/ issues: Budget for physical works not available until financial year 2019. Current status: Concept Design approved by board Next steps: Developed design to proceed when budget becomes available for delivery in financial year 2019.
1395	CF: Operations	Franklin: Coastal erosion planting programme	Develop a plan to plant areas of the coast which will help to protect it from erosion. Undertake the planting in the autumn season.	Q3;Q4	LDI: Opex	\$ 65,000	Approved	Green	Workshop is scheduled in Quarter 2 to confirm the scope of the planting.	Current status: project to be handed over from community services to community facilities. Next steps: undertake the planting now the sites have been identified.
1609	CF: Operations	Franklin Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	Approved	Green	The new full facilities contract started on 1 July 2017. The contractor has been proactive in edging pathways, maintaining playgrounds and mowing sports fields. The relatively high rainfall (e.g. July 120-149 per cent of norm) has presented some challenges, including preparing for the summer sports season. There has also been some on-going challenges with security gates and litter bins, which staff are focusing on resolving. No significant operational building issues. Arboriculture: The beginning of the first quarter saw mobilisation of new contracts. A priority was ensuring requests for service were effectively managed, particularly after hours emergency response. Replacement tree planting was completed over July/August. Annual inspections of street and park trees has commenced which will inform proactive programmes of tree maintenance. Ecological Restoration: A key focus of the first quarter has been the commencement of site assessments and the preparation of restoration plans for sites of ecological high value, working with other council departments and understanding volunteer activity on sites.	City Care's performance in the last quarter has been challenged due mainly to the varying weather conditions in the early parts of the quarter, increased rain with the warm weather presented an ideal growing condition (flush). Extra resources were brought in by the contractor to cope with the rapid grass growth. Ecological Restoration: all site assessment reports completed, commencement of plant pest control in high value and general sites and close to the completion of the first round of animal pest control. Arboriculture: improved seasonal conditions has seen a movement of maintenance focus from street trees to park trees.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2193	CF: Project Delivery	Franklin Swim Sport and Fitness - comprehensive renewal	Comprehensive renewal includes: full standard annual shutdown including servicing to all plant, electrical and plumbing, etc; replacement of fabric ducting in the main pool hall and replacement of supply heating coil and supply and extract fans; LED upgrade replacing most of the lights throughout the facility; replacement of pool hall skylight, all fabricated steel downpipes, some lower vent flashings and roof and gutters; installation of a roof anchor system; replacement of all poolside doors and frames that are in poor condition; replacement of pool tiles and play matting in education pool; replacement of dosing pumps; replacement of air scourer; replacement of carpets and ceiling fans in gymnasium; insulation, wall cladding, and heating; recarpet offices 2 and 3 including corridor; repaint pools in main pool area. This project is carried-over from the 2016/2017 programme (previous ID 153).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 868,251	In progress	Green	Current status: Fitness suite tender, design of pool ceiling replacement. Next steps: Physical works painting and flooring, tender ceiling replacement.	Current status: Physical works have started on the fitness suite and pool ceiling. Next steps: Complete all physical works by the end of March 2018.
2198	CF: Project Delivery	Centennial Park - renew Waiuku western car park	Centennial Park - Waiuku car park renewal. This project is carried-over from the 2016/2017 programme (previous ID 3440).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 450,000	In progress	Green	Current status: Tender. Next steps: Physical works.	Current status: Start physical works Next steps: Complete physical works by the end of August 2018.
2199	CF: Project Delivery	Clarks Beach - consent and plan for replacement of spit	Clarks Beach boat ramp seawall renewal. This project is carried-over from the 2016/2017 programme (previous ID 3441).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 285,000	In progress	Green	Current status: Consenting of preferred option. Next steps: Detailed design and tender for physical works.	Current status: Engage professional services to start detailed design. Next steps: Start coastal consent and prepare tender for physical works.
2200	CF: Project Delivery	Clarks Beach Recreation Reserve and Golf Club - renew western car park	Clarks Beach Recreation Reserve and Golf Club car park renewal. This project is carried-over from the 2016/2017 programme (previous ID 3443).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 500,000	In progress	Green	Current status: Tender. Next steps: Physical works.	Current status: Physical works. Next steps: Complete physical works by the end of March 2018.
2201	CF: Project Delivery	Clarks Beach-Halls Beach Access - renew seawalls	Clarks Beach and Halls Beach access seawall renewal. This project is carried-over from the 2016/2017 programme (previous ID 3444).	Not scheduled	ABS: Capex	\$ 392,500	Cancelled	Red	Current status: This project is cancelled as this asset is not council owned. Next steps: None	Risk/ Issues: This project is cancelled as it is not council owned. Current status: This project is cancelled as this asset is not council owned.
2202	CF: Project Delivery	Colin Lawrie - renew western car park	Colin Lawrie Fields car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3446).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 100,000	In progress	Green	Current status: Tender. Next steps: Physical works.	Current status: Physical works. Next steps: Complete physical works by the end of June 2018.
2203	CF: Project Delivery	Colin Lawrie Park - renew western field lights	Colin Lawrie fields car park, rubbish bin, seats and signs renewals. This project is carried-over from the 2016/2017 programme (previous ID 3447).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 198,200	In progress	Green	Current status: Project being re-scoped to include additional items such as park furniture. Next steps: Consultation with stakeholders.	Current status: Business case has been approved for lighting and items of parks furniture may be included within this project. On going consultation with stakeholders. Next steps: Engage contractor for quotes.
2204	CF: Project Delivery	Constellation Drive - develop playground	Development of a new playground for a subdivision	Q1;Q2;Q3;Q4	Growth	\$ 25,000	In progress	Green	Current status: Handover for delivery. Next steps: Procurement for physical works.	Current status: Procuring professional services for detailed design and construction drawing set. Next steps: Obtain detailed design, approach the market for physical works.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2206	CF: Project Delivery	Franklin - renew western furniture FY17	Big Bay Reserve, Bledisloe Park - Franklin, Brook Road Esplanade Reserve, Cape Hill Reserve- Upper, Clarks Beach Rec Res&Golf Club, Clive Howe Rd Recreation Reserve, Ernies Reserve / Brownlee Lake, Glenbrook Beach Beachfront, Goble/Channel View Rd Reserve, Growers Stadium & Stadium No. 2, Heights Park Cemetery, Hunua Hall, Tennis & Netball Courts, Kingseat Recreation Reserve, Lady Jane Franklin Botanical Reserve, Maraetai Foreshore, Massey Park - Waiuku, Patumahoe Recreation Reserve, Pollok Recreation Reserve, Pukekohe Cemetery, Pukekohe Service Centre, Riverside Drive Recreation Reserve, Roosevelt Park, Rosa Birch Park, Roulston Park & Pioneer Cottage, The Glade South Reserve, Waiuku Service Centre park furniture renewals. This project is carried-over from the 2016/2017 programme (previous ID 3453).	Q1	ABS: Capex	\$ 100,000	Completed	Green	Current status: Project completed.	Current status: Project completed.
2207	CF: Project Delivery	Franklin - renew play equipment FY17-18	Growers Stadium & Stadium No. 2, North Road Reserve, Orere Point Beach Reserve, Pohutukawa Park (Whitford), Possum Bourne Reserve, Pukekohe Town Centre Grnds. Rautawa Place Reserve, Twomey Drive Reserve, Waitoa Reserve, Pukekohe, park play equipment renewal. This project is carried-over from the 2016/2017 programme (previous ID 3456).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 147,000	Approved	Green	Current status: The project is being re-scoped. Next steps: Consultation with community.	Current status: Engage professional services for project and on going consultation with community. Next steps: Planning checks.
2208	CF: Project Delivery	Franklin Road Recreation Reserve - renew carpar	Franklin Road Recreation Centre car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3483).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 465,000	Completed	Green	Current status: Project completed.	Current status: Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2209	CF: Project Delivery	Franklin - renew western signage FY17	Bayview/Elsie Drive Esplanade Reserve, Big Bay Reserve, Cape Hill Reserve- Upper, Clarks Beach Boat Ramp, Clarks Beach-Bradley Beach Access, Clive Howe Rd Recreation Reserve, Cloverlea Recreation Reserve, Glenbrook Beach Boat Ramp Reserve, Hamilton Estate Recreation Reserve, Hamiltons Gap (West Coast Rd, Awhitu), Hickeys Recreation Reserve, Hudsons Beach Esplanade Reserve, Kawakawa Coast Rd Reserve, Lochview Recreation Reserve, Massey Park - Waiuku, Matakawau Point Reserve, Matakawau Recreation & Plantation Res, Nga Hau E Wha Marae, Patumahoe Recreation Reserve, Possum Bourne Reserve, Racecourse Road Esplanade Reserve, Rata Street Reserve, Riverside Drive Recreation Reserve, Roosevile Park, Roulston Park & Pioneer Cottage, Sandspit Rd Esplanade Reserve, Shelly Bay Reserve, Tamakae Reserve, Waiau Beach Boatramp Reserve, Waitangi Falls Esplanade Reserve, Waiuku Cemetery sign renewals. This project is carried-over from the 2016/2017 programme (previous ID 3458).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green	Current status: Physical works in progress. Next step: Handover.	Current status: Physical works in progress. Estimated completion date is 30 June 2018. Next step: Handover.
2210	CF: Project Delivery	Franklin - renew western car parks FY17-18	Matakawau Point Reserve, Patumahoe Recreation Reserve, Puni Recreation Reserve, Waipipi Cemetery, Waiuku Service Centre car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3463).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 86,000	In progress	Green	Current status: Physical works underway. Next steps: Completion.	Current status: Physical works underway. The estimated completion date is 30 March 2018. Next steps: Completion.
2211	CF: Project Delivery	Glenbrook Beach Beachfront - renew coastal assets	Glenbrook Beach Beachfront boat ramp and seawall renewals. This project is carried-over from the 2016/2017 programme (previous ID 3464).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 72,192	Approved	Amber	Current status: Amendment to original scope Next steps: High Level concept design	Issues: Final solution likely to require significant financial investment and consultation Current status: Glenbrook Beach enhancement report has been completed and indicates substantial costs over the allocated budget. Next steps: Review budget and carry out stakeholder engagement.
2212	CF: Project Delivery	Glenbrook Road Recreation Reserve - renew western car park	Glenbrook Road Recreation Reserve car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3465).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 100,000	In progress	Green	Current status: Tender. Next steps: Physical works.	Current status: Physical works. Estimated completion date 30 March 2018. Next steps: Complete physical works.
2213	CF: Project Delivery	Jack Lachlan Drive - develop playground	New playground for new subdivision.	Q1;Q2;Q3;Q4	Growth	\$ 585,000	In progress	Green	Current status: Concept development. Next steps: Detailed design.	Current status: Concept design underway. Public consultation and design workshop are complete. Next steps: Forecast to begin design work early in 2018 with physical works to follow.
2214	CF: Project Delivery	Karaka Sports Park - renew car park	Karaka Sports Park car park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3467).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 113,963	Completed	Green	Current status: Works complete.	Current status: Works complete.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2215	CF: Project Delivery	Kawakawa Bay - planning and protection	Kawakawa Bay planning and protection. This project is carried-over from the 2016/2017 programme (previous ID 3468).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 125,000	In progress	Green	Current status: Consultation. Next steps: Professional services and consent.	Current status: Engaged coastal specialist to assess consenting and asset requirements. Next steps: Stakeholder consultation.
2216	CF: Project Delivery	Lady Jane Franklin Botanical Reserve - renew structure and paving	Lady Jane Franklin Botanical Reserve boardwalk, paths and step renewals. This project is carried-over from the 2016/2017 programme (previous ID 3469).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 80,000	In progress	Amber	Current status: Scoping required. Next steps: Award consultancy services contract.	Risks/issues: Delays with identifying the scope. Current status: Still determining scope. Next steps: Award consultancy services contract.
2217	CF: Project Delivery	Massey Park - renew Waiuku skate park	Massey Park - Waiuku skatepark renewal. This project is carried-over from the 2016/2017 programme (previous ID 3470).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 30,000	In progress	Green	Current status: Physical works for stage one completed. Next steps: Stage two section to commence November 2017.	Current status: Physical works for stage one completed. Stage two design in progress. Next steps: Stage two - prepare tender for physical works.
2220	CF: Project Delivery	Rosa Birch Park - renew car park	Rosa Birch Park renewals. This project is carried-over from the 2016/2017 programme (previous ID 3471).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 400,000	In progress	Green	Current status: Tender. Next steps: Physical works.	Current status: Physical works. Next steps: Complete physical works. Estimated completion date 1 July 2018.
2221	CF: Project Delivery	Sandspit - renew sea wall	Sandspit Reserve Waiuku seawall renewal. This project is carried-over from the 2016/2017 programme (previous ID 3472).	Q1;Q2;Q3;Q4	ABS: Capex	#####	In progress	Green	Current status: Consenting for seawall renewal. Next steps: Detailed design; procurement for physical works.	Current status: Professional services engaged to undertake detailed design and prepare tender package Next steps: Proceed to tender for physical works
2222	CF: Project Delivery	Sunkist Bay Reserve - renew toilet and changing room	Sunkist Bay Reserve toilet renewal. This project is carried-over from the 2016/2017 programme (previous ID 3474).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 351,987	On Hold	Amber	Current status: Need to meet with the local board to confirm the location of this toilet block. Next steps: Commence detailed design.	Risks/Issues: Project timing dependent on local board confirmation of location for toilet block. Current status: Project is on hold until the location of the toilet block has been approved by the local board. Next steps: Detail design to start.
2223	CF: Project Delivery	Tamakae Reserve - band rotunda and car park renewal	Tamakae Reserve Wharf across water band rotunda and car park renewal. This project is carried-over from the 2016/2017 programme (previous ID 3475).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 232,000	In progress	Green	Current status: Contractor for physical works has been engaged and work will be completed before the end of 2017. Tender for Tamakae car park reseal will go out in October Next steps: Physical works in progress.	Current status: Tender for car park reseal has been executed. Physical works to commence in the new year. Next steps: Physical works. Estimated completion date 30 June 2018.
2224	CF: Project Delivery	Tamakae Reserve wharf renewals (P1)	Tamakae Reserve lighting and wharf renewals. This project is carried-over from the 2016/2017 programme (previous ID 3476).	Q1;Q2;Q3;Q4	ABS: Capex	#####	In progress	Amber	Current status: Piles have been installed, work started on lagging. Next steps: Physical works to install lagging and boardwalk.	Risks/Issues: Completion date for this project will be May, delays being experienced due to resolving consent conditions of returning the spoil to the sea bed fronting the structure and the on-going coastal conditions. Current status: Piles and lagging complete. Funding has been allocated from the board's locally driven initiatives budget to construct the fish hook seat. Next steps: Construction of boardwalk and spoil to seabed will commence. Variation to contract to proceed to include the fish hook seat.
2225	CF: Project Delivery	Te Toro Recreation Reserve - renew retaining wall	Te Toro Recreation Reserve seawalls renewals. This project is carried-over from the 2016/2017 programme (previous ID 3479).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 117,375	In progress	Green	Current status: Consent granted and handover for delivery underway. Next steps: Planning for physical works.	Current status: Consent granted Physical works to be tendered Next steps: Physical works. Estimated completion date 29 June 2018.
2859	CF: Project Delivery	Ngakaroa Reserve - renew I-beam timber bridge	Renewal of I-beam timber bridge - steel i-beam significant corrosion at the western end (railway end of bridge), surface corrosion through out i-beam.	Q2;Q3;Q4	ABS: Capex	\$ 118,900	In progress	Green	Applying for approval in October from Franklin Local Board, project placed on hold until resolution.	Current status: Prepare tender documentation. Next steps: Release tender for physical works.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2951	CF: Project Delivery	Clevedon Scenic Reserve - renew track	Renewal of Eastern Track at Clevedon Scenic Reserve. This project is carried forward from the 2016/2017 work programme, previous ID 3445	Q1;Q2;Q3;Q4	ABS: Capex	\$ 45,133	Completed	Green	Current status: Construction works on site completed and we have now entered into defect liability period. Next steps: Closure of project.	Current status: Project complete.
2981	CF: Project Delivery	Franklin - renew west paths FY17	Paving renewals - Multiple sites This project is carried forward from the 2016/2017 work programme, previous ID 3455	Q1;Q2;Q3;Q4	ABS: Capex	\$ 10,000	Completed	Green	Current status: Physical works in final stages. Next step: Handover.	Project completed.
2982	CF: Project Delivery	Franklin - renew east paths FY17	East Side of paving and hard surfaces. Beachlands Library, Green Bay Reserve, Omana Esplanade, Rautawa Place Reserve, Snapper Rock Reserve, Sunkist Bay Reserve, Te Pene Reserve (Aka Tracey's Walkway) Te Puru Park. This project is carried forward from the 2016/2017 work programme, previous ID 3454	Q1;Q2;Q3;Q4	ABS: Capex	\$ 91,000	In progress	Green	Current status: Physical works in progress. Next step: Handover	Current status: Tamakae Reserve, Patumahoe Recreation Reserve, Pollok School Grounds and Roosevelt Park paths have been completed. Phase two scoping is in progress, this includes Beachlands Library, Green Bay Reserve, Omana Esplanade, Rautawa Place Reserve, Snapper Rock Reserve, Sunkist Bay Reserve, Te Pene Reserve (Aka Tracey's Walkway) and Te Puru Park. Next step: Award tender for physical works.
2983	CF: Project Delivery	Franklin - renew east signage FY17	Signage Renewals This project is carried forward from the 2016/2017 work programme, previous ID 3457	Q1;Q2;Q3;Q4	ABS: Capex	\$ 19,646	On Hold	Amber	Current status: Physical works in progress. Next step: Handover.	Risks/Issue: Project has been place on hold due to region wide initiative for Auckland signage to be bilingual. Current status : Project on hold due to region wide initiative for Auckland signage to be bilingual. Next step : Recommence project.
2984	CF: Project Delivery	Franklin - renew west sports assets FY17	Light renewal This project is carried forward from the 2016/2017 work programme, previous ID 3459	Q1;Q2;Q3;Q4	ABS: Capex	\$ 150,000	In progress	Green	Current status: Scoping. Next steps: Design.	Current status: Detailed design. Next steps: Prepare tender for physical works.
2985	CF: Project Delivery	Franklin - renew west structures FY17	Structural Renewals . This project is carried forward from the 2016/2017 work programme, previous ID 3461	Q1;Q2;Q3;Q4	ABS: Capex	\$ 15,000	In progress	Green	Current status: Physical works in progress Next step: Handover.	Current status: Physical works Completed Next step: Handover
2999	CF: Project Delivery	Goble Channel - renew hard surfaces FY17	Renewal of hard surface at Goble channel. This project is carried forward from the 2016/2017 work programme, previous ID 3451	Q1;Q2;Q3;Q4	ABS: Capex	\$ 40,000	In progress	Green	Current status: Tender. Next steps: Physical works.	Current status: Physical works. Next steps: Complete physical works by 28 February 2018.
3129	CF: Project Delivery	Omana Esplanade - renew playground	Renewal of Playspace at Omana Esplanade This project is carried forward from the 2016/2017 work programme, previous ID 3478	Q1;Q2;Q3;Q4	ABS: Capex	\$ 189,109	In progress	Green	Current status: Detailed design underway. Next steps: Tender for physical works.	Current status: Archaeological assessment underway. Next steps: Tender for physical works.
3158	CF: Project Delivery	Pine Harbour Marina - install walkway lighting through to Green Bay	Installation of pedestrian walkway lighting connecting Pine Harbour to Beachlands along esplanade walkway. This project is carried forward from the 2016/2017 work programme, previous ID 3939	Q1;Q2;Q3;Q4	ABS: Capex	\$ 50,000	Completed	Green	Current status: Project completed.	Current status: Project completed.
3164	CF: Project Delivery	Pukekohe East Hall - upgrade mens toilets	Alteration and redesign of the male toilets. This project is carried forward from the 2016/2017 work programme, previous ID 151	Q1;Q2;Q3;Q4	ABS: Capex	\$ 90,000	In progress	Green	Current status: Physical works. Next steps: Practical completion.	Current status: Start physical works. Next steps: Monitor physical works until completion. Estimated completion date 31 July 2018.
3196	CF: Project Delivery	Stadium Road - develop skate park	Construction of skate park facility with supporting amenities such as seating areas and drinking fountains. This project is carried forward from the 2016/2017 work programme, previous ID 3360	Q1;Q2;Q3;Q4	ABS: Capex	\$ 475,000	In progress	Green	Current status: Physical works in progress. Anticipated completion for November 2017. Next steps: Maintain current works programme.	Current status: Physical works in progress. Anticipated completion for December 2017. Next steps: Maintain current works programme.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3205	CF: Project Delivery	Sunkist Bay Reserve - renew retaining wall	Renewal of retaining wall at Sunkist Bay Reserve This project is carried forward from the 2016/2017 work programme, previous ID 3942	Q1;Q2;Q3;Q4	ABS: Capex	\$ 179,200	On Hold	Amber	Current status: Archaeological assessments underway. Next steps: Design work to start.	Risks/Issues: Project is on hold until concept plan is complete, this project will not be delivered 2017/2018. Current status: Project is on hold until the concept plan is adopted, however an archaeological assessment is underway. Next steps: Developed design.
3231	CF: Project Delivery	Umupuia Coastal Reserve - renew playgrounds	Renewal of Umupuia Coastal Rsv Playground Renewals, Refer to Renewal Tracker TIDfrk1055 This project is carried forward from the 2016/2017 work programme, previous ID 3466	Q1;Q2;Q3;Q4	ABS: Capex	\$ 150,000	On Hold	Amber	Current status: Concept plan being revised. Next steps: Prepare detailed design.	Risks/Issues: Project on hold. Has multiple stakeholders and elements and is dependent on solving all foreseen issues before proceeding. Current status: Asset condition rating of play ground has been completed. Project has been placed on hold as local board needs to discuss future requirements of Umupuia area. Next steps: further consultation
3328	CF: Project Delivery	Beachlands Log Cabin - replace lighting and hanging rails	Replace hanging rails and spot lights for exhibits. Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme. Project will commence January 2018.	Q3	ABS: Capex	\$ -	In progress	Green	Current status: Scope and costing being finalised. Next steps: Issue contract and monitor project to completion.	Current status: Scope has been finalised. Requesting contractor for quotes. Next steps: Issue a contract for physical works in February.
3345	CF: Project Delivery	Waiuku War Memorial Town Hall - renew AV system	Renew sound and audio-video system. Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme. Project will commence January 2018.	Q3	ABS: Capex	\$ -	In progress	Green	Current status: Scope and costing being finalised. Next steps: Issue contract and monitor project to completion.	Current status: Scope is still to be finalised. Next steps: Request contract for quote.
3346	CF: Project Delivery	Waiuku War Memorial Town Hall - replace mezzanine seating	Fixed seating requires replacing. Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme. Project will commence January 2018.	Q3	ABS: Capex	\$ -	In progress	Green	Current status: Scope and costing being finalised. Next steps: Issue contract and monitor project to completion.	Current status: Scope is still to be finalised. Next steps: Request contract for quote.
Infrastructure and Environmental Services										
33	I&ES: Environmental Services	Implementation of biodiversity management plan actions for high priority reserves	To implement selected, key management actions for protecting and enhancing the biodiversity values of Henry's Bush, Matakawau Recreation and Plantation Reserve, and Hunua Domain Recreation Reserve.	Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	Investigations are underway to more fully consider the costs and logistics of possible options following the board's feedback. The lease at Hunua Scenic Reserve allows fencing and planting to be undertaken so long as the lessee receives three months' notice. Council's arborist is investigating the costs of felling the Matakawau pines, including if there is any opportunity for cost recovery. Opportunities for community involvement in pest control and restoration work at Henry's Bush are being considered, noting this reserve is being managed through the new ecological restoration contract.	Quotes are being sought for fencing works and discussions are underway with the Million Trees programme regarding provision of plants to implement biodiversity action at Hunua Domain. Council's arborist is investigating the costs of felling the pines at Matakawau, including any opportunities for cost recovery. It is recommended that the board set aside funding for pine removal as part of its 2018/2019 work programme. Opportunities for community involvement in pest control and restoration work are being considered in relation to the prescribed work undertaken as part of the ecological restoration contract. Work is expected to begin in quarter three.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
40	I&ES: Environmental Services	Weed control at Mayhead Esplanade Reserve	To control woolly nightshade and gorse on the esplanade reserve. This will improve biodiversity outcomes in the area, and support Ngāti te Ata to restore their local waterways. Ngāti te Ata are intending to progress restoration work along this stream as owners of adjacent land. To support Ngāti te Ata to undertake restoration of the Awakura awa, Waiuku. This project would include fencing, removal of invasive weeds, and re-planting on Māori land. The vision is to work with all landowners adjacent to this stream. A Memorandum of Understanding will be developed with Ngāti Te Ata for ongoing maintenance of the land adjacent to the reserve.	Not scheduled	LDI: Opex	\$ 10,000	In progress	Green	Staff are working with mana whenua kaitiaki representatives and adjoining landowners to restore this culturally significant awa (stream). A site visit was carried out this quarter to audit weed control and re-vegetation work initiated last financial year. Further opportunities have been scoped and costed this quarter with the intention to engage a contractor to carry out further weed control over summer, and complete revegetation next autumn.	This quarter consisted of ongoing liaison with mana whenua and the contractor. Weed control and site preparation works are expected to be carried out in early summer (quarter three) with enhancement planting to be completed in autumn (quarter four).
10	I&ES: Healthy Waters	Waterways Protection Fund - Mauku stream catchment	A grants programme to support community initiatives improving water quality in the Mauku Stream catchment. This follows on from the success of a similar fund in 2016/2017.	Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	A total of five applications requesting \$49,593.30 of funding were received during the funding period (26 June 2017 to 4 August 2017). The board will consider the applications at its October 2017 meeting. Funding agreements with successful applicants will be developed next quarter.	The board granted \$20,038.54 in funding to four applicants at its October 2017 meeting. Successful applicants have been sent funding agreements for signing.
25	I&ES: Healthy Waters	Wairoa River Action Plan implementation	To engage a co-ordinator and to support implementation of the Wairoa River Action Plan.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	Meetings of the steering group continue with the group discussing the possible formation of a trust or incorporated society to enable the group to apply for external funding. The steering group is also keen to ensure any eventual trust or incorporated society appropriately represents the community. As such, a marketing and communications strategy is currently being prepared.	The steering group is now an incorporated society - Friends of Te Wairoa Catchment Incorporated. The launch of the new group and their action plan is supported by communications and marketing plan. The group attended the Clevedon A and P show in November 2017 and the Hunua Market in early December 2017 to publicise the action plan.
28	I&ES: Healthy Waters	Manukau Harbour Forum - Franklin	To continue support for the Manukau Harbour Forum.	Not scheduled	LDI: Opex	\$ 8,000	In progress	Amber	The Manukau Harbour Forum considered its work programme at its August 2017 meeting. Funding was approved for a communications programme with the forum reserving its decision on \$44,000 of budget until receipt of a report on the marine education programmes and funding of external programmes. Local board services department will look to incorporate the governance review of the forum within the wider Governance Framework Review currently underway.	Staff have yet to confirm the details of the communications programme. This may impact on the ability to fully expend the budget by the end of the financial year. The Manukau Harbour Forum approved its work programme at the October 2017 meeting. Funding of \$15,000 was approved for a young leaders programme to be run in the Manukau Harbour area. A total of \$29,000 was allocated to enable the development and delivery of a pilot industry education programme which will focus on small building sites and education of sediment control.
29	I&ES: Healthy Waters	Waiuku Water Quality Monitoring	To continue water quality monitoring at Waiuku. This site is monitored to increase the number of sites around the Manukau Harbour monitored as part of the regional state of the environment monitoring programme.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 6,000	In progress	Amber	Monitoring is ongoing on a monthly basis.	The approved budget for this work is \$6,000. However, the monitoring will only cost \$4,000. Staff are developing options for allocating the \$2,000 to an additional water quality project. Water quality monitoring is being carried out on a monthly basis and a report is being written for the board on findings of a study undertaken to track the source of contaminants in the Waiuku town basin.
Libraries										
1181	CS: Libraries & Information	Library hours of service - Franklin	Provide library service at Pukekohe Library for 52 hours over 6 days per week, Monday to Saturday. (\$633,346 - FY17/18) Provide library service at Waiuku Library for 48 hours over 6 days per week, Monday to Saturday. (\$359,318 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$ 992,664	In progress	Green	Visitor numbers at Waiuku Library have increased by two per cent. This can be attributed to an increased interest in adult programming and events.	Visitor numbers at Waiuku Library show a significant increase. This is due to the library remaining open over the Christmas New Year period.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1183	CS: Libraries & Information	Rural library review - Franklin	Investigate recommendations from the Rural library review including a Wifi offer and extending coverage of mobile library services to Franklin rural communities.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 2,500	In progress	Green	Auckland Libraries continue to provide collections loans and administration assistance to the Voluntary libraries in Franklin. A quote for Tomizone wifi and printers has been obtained and the libraries encouraged to apply for community or Local Board funding to add this to their services. Programmes such as storytime training and the delivery of wriggle and Rhyme is planned for 2018.	Auckland Libraries continue to support Franklin Rural and Volunteer Libraries with collection loans and administration assistance. The popularity of the wriggle and rhyme programme has shown a positive impacted on the number of children visiting rural libraries. There is a corresponding increase in the number of children's items borrowed.
1185	CS: Libraries & Information	Information and lending services - Franklin	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The number of items borrowed this quarter have increased by xx% at Waiuku Library and decreased slightly at Pukekohe. The increase in items borrowed corresponds with the increase in visitor numbers at Waiuku Library.	Work is continuing on cataloguing the Archives collection at Pukekohe Library. Assistance has been provided from the collections team and new shelves are being looked at to store the collection.
1187	CS: Libraries & Information	Preschool programming - Franklin	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and preschool, daycare and kindergarten outreach programmes. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Demand for preschool programming remains high within the Franklin area. A total of 857 children accompanied by 665 adults have attended wriggle and rhyme, storytime and rhymetime sessions over the past quarter.	This quarter Franklin libraries delivered 38 preschool programmes to 829 participants. Pre-school centres throughout Franklin continue to benefit from a diverse range of themed activities and programmes. The logistical difficulties of getting pre-school groups to our programmes mean that the bulk of our programming is carried out through outreach. Highlights this quarter included celebrating other cultures and learning about food.
1189	CS: Libraries & Information	Children and Youth engagement - Franklin	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools, pre schools and home school families to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	School Holiday programmes remain popular with Franklin families. The July school holiday programme "What lies beneath" was successful in both libraries with 13 events attended by 261 participants and caregivers. Both Waiuku and Pukekohe have hosted a Digital Painting Workshop for children and adults this month for Comic Book Month with great feedback. Pukekohe have also begun a 'Saturday Craft Hour' with a range of family activities with great success.	Children and caregivers took part in a variety of activities offered during the October school holidays . Children enjoyed survival activities ranging from building a shelter from rope and tarpaulin to learning how to cope in a sighted world when you are blind.
1191	CS: Libraries & Information	Summer reading programme - Franklin	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q2;Q3	ABS: Opex	\$ -	In progress	Green	Planning for Kia Māia te Whai/ Dare to Explore summer reading programme is underway. The programme begins in December 2017 and continues through into January 2018	Promotion of the Kia Māia te Whai / Dare to Explore summer reading programme has drawn 479 registrations. Staff visited local schools and used social media to encourage participants to join the programme. A number of successful activities took place in December, the most popular being Christmas crafts.
1192	CS: Libraries & Information	Supporting customer and community connection - Franklin	Provide programmes that facilitate customer connection with the library and community including Bookchat, Waiuku social club, resthome visits, author talks, U3A outreach, enabling access to the Franklin Archive and Local History Collections. Provide community space for hire at Pukekohe Library. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Quality programming to support customer and community engagement continues to be delivered. Regular programmes include Bookchat, Rummicub club, and Heritage Matters. Following on from a succesful Family History Month programme, Waiuku Library held its first meeting of local genealogy enthusiasts. The group will meet monthly to share genealogy tips, tricks and learnings.	We continue to deliver quality programming to support customer and community engagement. Highlights this quarter included: Kia Maia te Whai activities, Book Chat and the promotion of the Great Summer Read for adults and youth 14 and over. In early October Waiuku Library hosted a prizegiving for a local children's art group; their artwork remained on display for the duration of the school holidays.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1194	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Franklin	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Te Matariki and Māori Language Week were celebrated this month. Both libraries had displays and all children's programming featured Māori Language. A new local preschool, Scholars Preschool visited Pukekohe Library for Māori Language week storytime and have asked if they can visit regularly. Pukekohe also hosted a local Korowai weaving club and had 7 Korowai on display for a week with huge interest. County News featured a staff member and the exhibition on the front page.	The position of Kaikokiri, Ratonga Māori has been filled in Pukekohe Library. Rereahu Collier started in this role early January and will work collaboratively with Waiuku Library and the wider cluster in providing services to and for Māori.
1196	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Franklin	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, senior computer classes, iPad classes, CV and Jobseeker workshops, makerspace, device drop-in sessions. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Waiuku and Pukekohe continue to support customer digital literacy with 85 Book a Librarian Sessions being held this quarter including 6 family history and local history specialist sessions. Pukekohe staff have delivered another successful Digital U3A outreach programme on eBooks and eMagazines and Waiuku Library continue to see an increased interest in using our digital library and eBook platforms. Our new website has also launched with great feedback and digital learning opportunities for staff and customers.	Pukekohe and Waiuku provided 46 digital literacy support sessions to customers this quarter with 14 of those focused on family history. The computer and device support sessions are popular; Waiuku offered a drop in session aimed at upskilling people with their devices.
1199	CS: Libraries & Information	Celebrating cultural diversity and local communities - Franklin	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes including: Pasifika, Diwali, Lunar New Year, Heritage Matters, local history groups, hosting the Franklin Genealogical Society and local board events. (Funded within ABS Opex budget activity: "Library hours of service - Franklin")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Family History Month proved once again to be a highlight for Franklin. Pukekohe held several talks, including three delivered by staff members Waiuku held several very well-attended sessions, including a digital device session that has led to greater collaboration and sharing of expertise between the two libraries. Pukekohe held a 'Heritage Matters' talk on notable trees of Franklin with 20 attendees.	Pukekohe Library celebrated Diwali in October with a display and cultural event to highlight this holy festival which was enjoyed by about 50 children and adults. The communities of Pukekohe and Waiuku have attended a range of family history sessions; the Genealogy Club continues to meet monthly at Waiuku Library.
2021	CS: Libraries & Information	Mobile Library outreach - Franklin	Mobile Library and library staff delivering library services and activities at Clevedon and Franklin A & P shows, Positive Aging, Movies in the Park, Children's Day, Beachlands Trolley Derby.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 2,500	In progress	Green	Auckland Libraries continue to provide collections loans and administration assistance to the Voluntary libraries in Franklin. A quote for Tomizone wifi and printers has been obtained and the libraries encouraged to apply for community or Local Board funding to add this to their services. Programmes such as storytime training and the delivery of wriggle and Rhyme is planned for 2018.	Franklin library staff successfully represented Auckland Libraries at the October 2017 Positive Aging Expo. Staff supported the mobile library during a wet and windy Clevedon A&P show. Libraries have begun planning our programme and presence at the Franklin A&P show scheduled for February 2018.
2023	CS: Libraries & Information	Wriggle and Rhyme outreach programme - Franklin	Provide weekly sessions of Wriggle & Rhyme during School term time, alternating between Maraetai and Beachlands.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	The weekly sessions of Wriggle and Rhyme at Beachlands and Maraetai continue to attract an enthusiastic group of mothers and babies.	Wriggle and Rhyme session delivered at Beachlands and Maraetai volunteer libraries.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
669	ATEED: Local Economic Growth	Identifying the value of rural sector to Franklin	<p>Research to identify the value of the rural sector to the Franklin Local Board area to identify the value of the sector to the area and to the wider region.</p> <p>Horticulture and agriculture are important sectors in Franklin and is supported in the local board's LED Action Plan:</p> <p>1.8 Advocacy for management of impacts from residential and other uses' growth on land used for high-value horticulture.</p> <p>Undertaking this research will be useful information for the local board to support the sector as pressure on the area's land increases as Auckland's population grows and rural land is considered for release for housing.</p> <p>Collation of the information will also assist the local board and others tell the Franklin food story in connection to other economic development initiatives underway i.e. the value is of what is grown, the jobs, the R & D, the plants, equipment, the innovation and the facilities.</p> <p>An assessment of the future of the sector, employment and skills needs and the supply of appropriate labour can also be included.</p>	Q1;Q2	LDI: Opex	\$ 15,000	On Hold	Green	Circulated a memo to the local board outlining several options for this work. Have been trying to progress discussions with Hort NZ and am awaiting a response.	Horticulture sector field trip led by Hort NZ is planned for January 2018 and LED Action Plan refresh is underway. These will inform the final development of the scope for this project.
851	ATEED: Local Economic Growth	Refresh Franklin LED Action Plan	<p>The Franklin Local Economic Development (LED) Action Plan was produced in 2013 and has been implemented in part over the last 4 years. This project is to undertake a review of the Franklin LED Action Plan to ensure actions are aligned with the direction of the new Local Board Plan and is more focused on deliverable activities that the local board can focus on over the next three years.</p>	Q2;Q3	LDI: Opex	\$ 12,000	In progress	Green	Scope for the project developed and circulated to local board for discussion at workshop on 10th October.	Project brief was issued and contractor appointed. The contractor has commenced work and is due to meet the local board in January 2018 to gain their views in a workshop.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1105	ATEED: Local Economic Growth	Young Enterprise Scheme (FR)	ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Enterprise-Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them.	Q3	LDI: Opex	\$ 2,000	Approved	Green	The Young enterprise Scheme E (Enterprise) - days are scheduled for delivery in February 2018. The use of the funds will be drawn down in quarter three to support the E-days delivery. As a result there is no update for Q1 reporting as no activity has occurred.	Auckland Chamber of CommerceAs of 1st January 2018, the Auckland Chamber of Commerce will take over as the YES regional delivery partner and ATEED will move to become a strategic partner. During January and February ATEED and the Auckland Chamber of Commerce are working together to ensure the smooth transition of the programme delivery to the Chamber.Kick Start days (formerly known as E-days) are being delivered by ATEED with support from the Auckland Chamber of Commerce, as part of this transition. ATEED's role includes management of the funds generously provided by Local Boards for the 2018 Kick Start days. As in previous years, there will be five sub-regional events delivered across the region. The new Auckland Chamber of Commerce team will be inviting you to participate either as student mentors or as observers on the day.
1976	ATEED: Local Economic Growth	Pukekohe Prospectus	Provide funding to the Pukekohe Business Association to assist them with the costs of printing and distribution of the Pukekohe Prospectus that has been developed in 2017.	Q1;Q2	LDI: Capex	\$ 2,000	Completed	Green	Printing has been completed. Payment is being arranged, just awaiting a transfer of funds from Plans and Places to ATEED.	Complete.
3369	ATEED: Local Economic Growth	Support Stage 2 of Development of Hunua Cycle Trail	Tourism development is a key focus of the Franklin Local Board Plan under its 'Thriving Local Economy' outcome. Stage 1 to develop Hunua Cycle Trail routes has recently been funded. This will confirm a route and outline funding requirements and sources and timelines. Stage 2 will be an Economic Impact Assessment that will progress the development of the trail to the next stage. The assessment will look specifically at the benefits that Franklin will experience from the opening up of the Hunua Ranges to visitors and identify any actions that the local board and local businesses and tourism operators can take to maximise the benefits to Franklin. Beyond this seed funding, national funding will be required to take develop the project fully. Central government has recently announced a fund of \$25 million for expanding or connecting Great Rides in New Zealand which will be sought.	Q3;Q4	LDI: Opex	\$ 25,000	In progress	Green	Stakeholders including AC Parks, Watercare, Mana Whenua, ATEED and Local Board have been meeting to progress this. An approach for development of the trails is agreed. This project will, support a next stage of development later in the year when the next stage is more fully scoped.	Local Board have decided to appoint a project manager to establish a Trust to further the development of the trail. A brief has been developed and is on the Ariba procurement system with a deadline for submissions in late January.

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3370	ATEED: Local Economic Growth	Tongzhou Collaborative Partnership	Tongzhou is a district of Beijing that shares some of the issues Franklin is facing in moving to a more urban form. An invitation has been made by Tongzhou to a delegation from Franklin to visit in 2016/17. This will require the Local Board to cover travel expenses for up to 3 delegates. Once there the Tongzhou local government will host the delegation. Other delegates such as Franklin businesses will cover their own travel expenses. The following activities have been proposed: <ul style="list-style-type: none"> International trade - the delegation can allow leading local businesses to explore opportunities. A trade event could be established for the districts to display each others products. Trade and tourism exchange - a cultural expo could be held in the counterpart district to promote Franklin firms & tourism. Civic learning - Franklin Local Board has the opportunity to learn from Tongzhou's experience in moving to a more urban form e.g. infrastructure development, green space storm water. International education exchange - a group of secondary students will represent their own district. Hosting and showcasing Franklin - would require covering the costs of accommodating the delegation from Tongzhou. The delegation from Tongzhou can include business people and tour operators making links with Franklin businesses. 	Not scheduled	LDI: Opex	\$ 6,000	Approved	Amber	Local Board Chair provided a response to the invitation.	Local board chair responded to the invitation. Awaiting a response from Tongzhou before proceeding. Awaiting a response from Tongzhou before proceeding.
Parks, Sport and Recreation										
1056	CS: PSR: Active Recreation	Franklin: Leisure facilities programme	Operate Franklin Pool and Leisure Centre; Jubilee Pool, Pukekohe; and Whiteside Pool, Waiuku (through a management agreement with Belgravia Leisure Ltd). Deliver a variety of accessible programmes and services that get the local community active including: fitness; group fitness; learn to swim; early childhood education; aquatic services; recreation services.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Franklin Pool and Leisure Centre: There is a 4% growth in visits this quarter versus Q1 in 2016. 31% growth in fitness visits, by focusing on customer service improvements. Customer Satisfaction: there was a decrease in satisfaction from the previous quarter and this is largely due to ongoing problems with the pool heating. Satisfaction is measured by a Net Promotion Score (NPS) which shows how likely customers are to recommend the facility. The NPS for Q1 is -3.8 a 6.2 decrease on the previous quarter (+2.4). Operations & Facility Customers have highlighted issues with the pool temperature. This has been rectified by Community Facilities The new reception floor has been installed.	Franklin Pool and Leisure There has been a 13.66% increase in visits compared to this time last year. This is largely due to an increase in fitness membership. Customer Satisfaction: the Net Promotion Score (showing how likely customers are to recommend a facility) method has been improved since Q1, and the results are now a 12 month rolling average which is more accurate than a quarterly result. Q2 NPS score = 1.37 - this is a 3.9 point decrease on Q1. This has been largely because of issues with the cleaning and parts of the gym being closed due to upgrades being undertaken. The upgrade of the gyms should be finished by 22 December and the upgrade to the roof of the pool starts 18 December. The indoor pool will be closed until late January while this work is undertaken. Whiteside and Jubilee outdoor pools opened at the beginning of December.

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1398	CS: PSR: Active Recreation	FR: Out and About active parks programme 2017-2018	Deliver a range of 'free to attend' programmes and events in local parks and spaces, for all ages including the following activities: Beach Day, Kite Day, Art in the Park, Park Fun Day, Skate/Scooter events, Amazing Race (including as part of Children's Day), Toddlers in the Park.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	One event delivered - a kite day at Bledisloe Park, Pukekohe. Three activations scheduled for Q2: Park fun day; Art in the park,	Two activities delivered - an Amazing Race at Bledisloe Park, Pukekohe, which was severely affected by bad weather. Attendance was 10. A park fun day was held at Kennelly Park with an attendance of 72. Activations scheduled for Q3: Amazing Race, Beach Day x 2, Kite Day, Park Fun day; Art in the Park.
1403	CS: PSR: Active Recreation	Te Puru Community Centre: Community Access Grant	Provide a community access grant to the Te Puru Trust to enable community access to the Te Puru Community Centre. Funding to be determined by the Governing Body. The local board will be responsible for setting and monitoring key performance indicators.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 327,459	In progress	Green	The draft Key Performance Indicators (KPIs) and the funding agreement were workshopped with the local board on 29 August. These were formally approved by the local board on 26 September.	The Trust adopted its 2017/2018 business plan in November 2017. A staff member has been providing advice and support to Te Puru on operational matters. The Trust was reminded to actively promote ten free hours; it is allocating the free "use hours" to one off activities. Staff have been implementing changes to improve data collection.
1405	CS: PSR: Active Recreation	Franklin: Provide grants to implement Sport and Active Recreation Facilities Plan	Provide grants to groups providing facilities which are identified as high or medium-high in the Franklin Sport and Active Recreation Facilities Plan. Continue to assess the following three projects/facilities for eligibility, in addition to other high priority projects: Karaka Sports Park Franklin Gymsports Clevedon Multisport	Q2;Q3;Q4	LDI: Opex	\$ 114,000	In progress	Green	Staff are meeting with the identified groups to discuss their projects and will workshop options with the local board prior to the end of 2017 and to discuss next steps. A further workshop will be held in Q3 and grants confirmed in Q4.	The local board workshopped high and medium-high priorities identified in the Sport and Active Recreation Facilities Plan in November and December. Several other projects are now also being considered. Further information will be workshopped in Q3 and a report will be considered by the local board in Q3 to allocate the funding.
813	CS: PSR: Park Services	Franklin: Develop a Greenways Plan for Beachlands/Maraetai; Waiuku; Pukekohe.	Develop greenways plans for Beachlands/Maraetai. Develop draft plans for Waiuku and Pukekohe.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 45,000	In progress	Green	Pohutukawa Coast Trails Plan - approved. Waiuku Trails Plan initiated and stakeholder group established. Pukekohe Trails Plan provisional start to this plan and workshop with the local board to be held in October.	The Waiuku Trails Plan has now been approved by the Franklin Local Board and an implementation plan will be developed. The development of the Pukekohe Trails Plan has begun and the development of the draft will be led by the local board, rather than a community-led approach. LDI capex funding has been approved for implementation of both the Pohutukawa Coast and Waiuku plans, and is being coordinated by the community facilities team.
859	CS: PSR: Park Services	Waiomanu Reserve: Develop Wai o Maru Pa reserve management plan	Develop a management plan for the Wai o Maru Pa as part of the co-management agreement with Ngai Tai ki Tamaki. Prioritise and implement the actions to protect the site.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 54,000	On Hold	Red	Co-management committee has not met since late 2016. The next step is to discuss visioning and possible concept plan with the committee. There may be a change from developing a reserve management plan to a concept plan.	Awaiting direction from the co-management committee which has not met since December 2016. No change from Q1 - the co-management committee has not met. There is a risk that budget will not be fully utilised this year and cannot be deferred or reallocated to other projects as it is an asset based budget.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
938	CS: PSR: Park Services	Franklin local parks: Ecological volunteers programme 2017-2018	Deliver a programme of activity supporting volunteer groups to carry out ecological restoration and environmental programmes in local parks including: •Waiuku Mangrove seedling removal and clean up \$10,000•Maraetai and Omana planting \$10,000Coastal Pohutukawa Planting \$3,000Community clean ups \$12,000Hunua Triangle restoration \$5,000Waiuku Estuary mangrove removal and mulching (Mudlarks) \$40,000Whitford Estuary (Wades/Turanga and Porterfield walkways) \$5,000Rooseville Reserve Planting \$4,000Karioitahi Beach clean up \$1,000Orere Beach planting and clean up \$1,000Awhitu Landcare \$1,000Whakaupoko Landcare \$5,000Dept. of Corrections maintenance \$3,000Mudlarks -one-off operational grant towards operational costs \$10,000	Q1;Q2;Q3;Q4	LDI: Opex	\$ 110,000	In progress	Green	Mudlarks continue to remove mangroves and undertake animal pest control in Waiuku Estuary. Community planting day at Tamakae Reserve, Waiuku - 800 plants put in. Community Planting behind the Hotrod club in Franklin Road, PUkekohe-1300 plants put in which were donated by Craig Prescott (local resident). Beach cleanup along eastern beaches by Matingarahi community. Mulched around fruit trees and new planting area by Corrections. Total volunteer hours 1532 and total plants 4800	Mudlarks continue to remove mangroves and undertake pest animal control in Waiuku estuary. Health and Safety Risk assessment training has been held with them and a review of their Operations Manual is being completed. The Mudlarks will receive a funding grant of \$10k from the volunteer budget for operational expenses. • Clean up held by SGINZ (Buddhist group) at Beachlands. • Residents at Anselmi Ridge Pukekohe did a weeding bee and planting, 200 plants. • Hunua Triangle has had a load of rocks delivered for landscaping. • Planting planning for Q4 is underway and site preparation will begin in the new year
1396	CS: PSR: Park Services	Franklin: Planting and educational programmes 2017-2018	Deliver planting programmes and education in local parks which will increase usage of the parks and provide information about the biodiversity in the parks, particularly for 1-2 local schools. Deliver four ranger walks in local parks, particularly those in areas of high growth including Henry's Scenic Reserve in Patumahoe.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Planting at Roosevill reserve with Valley School, 400 plants. Planting at Kayes Reserve with Pukekohe North school, 300 plants put in. Total plants 700	Planting with schools will occur with this budget in Q4. • Guided walk in Henry's bush 24 people attended. • Guided walk planned for Clevedon Scenic reserve in February

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CF: Community Leases											
1871	CF: Community Leases	Hunua Tennis Club Inc	Renewal lease at Hunua Domain Recreation Reserve Hunua Road	Q3	31/08/2037	\$ 150.00		In progress	Green	Group have applied for renewal, staff are arranging a site visit.	Site visit not undertaken yet due to other matters already underway. Set for next round of site visits in quarter three.
1872	CF: Community Leases	Parkside School Board of Trustees	Renewal lease at Wellington Street Recreation Reserve 184 Wellington Street	Q4	19/03/2028	\$ 150.00		In progress	Green	Lease is due for renewal in March 2018. Staff will send an application pack to group in quarter two.	Application pack sent to group.
1873	CF: Community Leases	Puni Rugby Football Club Inc	Renewal lease at Puni Recreation Reserve Attewell Road, Puni	Q3	31/07/2027	\$ 150.00		In progress	Green	Lease renewal application pack sent to group who are working on completing it.	Application pack not returned, staff are following up with group.
1874	CF: Community Leases	South Auckland Group Riding for the Disabled Association Inc	Renewal lease at Ngakaroa Reserve, 50R Karaka Road	Q2	31/10/2027	\$ 20.00		Completed	Green	The group have applied for renewal and a site visit has been completed. Report for renewal of lease on track for October local board meeting.	Renewal approved, matter complete.
1875	CF: Community Leases	Charlotte Kelly - Pollok Pony Club	New lease at Te Toro Domain, Te Toro Road, Awhitu Peninsula	Q4	30/04/2018	\$ 1.00		Cancelled	Red	Item is cancelled as the Pollok Pony Club are not an incorporated society or trust and are not eligible for a community lease. This grazing licence will be managed by Panuku Developments Ltd.	Item cancelled as it is not a community lease. This is a grazing licence which will be managed by Panuku Developments Ltd. Cancelled, not a community lease.
1876	CF: Community Leases	Counties Playcentre Association Inc - Bombay	New lease at Paparata Road Local Purpose Reserve (back part of their playground only) Paparata Road, Bombay	Q3	31/07/2017	\$ 1.00		In progress	Green	New lease application pack sent to group, staff are following up for application to be completed.	Application pack not returned, staff are following up with group.
1877	CF: Community Leases	Clevedon Agricultural & Pastoral Association	New lease at Clevedon Showgrounds Reserve, Monument Road	Q3	10/10/2026	\$ 0.10		In progress	Green	In discussions with the group to agree on the site plan and a possible charge to be recommended for the farmers market activity on the land.	In discussions to see if a part fee for the commercial activity of the farmers market on the park is appropriate to be recommended to offset costs on the park. Site plan agreed, working on complex report regarding land classification and fees to suit mixed commercial and community use.
1878	CF: Community Leases	Franklin County Archers Club	New lease at Stone Road Quarry Reserve, Bombay	Q3	31/07/2012	\$ 150.00		In progress	Green	Staff are working though the processes to reclassify the reserve. Iwi consultation has been undertaken and a report is progressing for the reclassification. If reclassification is supported, a lease report to the local board will follow.	Staff are working though the processes to reclassify the reserve from quarry reserve to recreation reserve to suit the use. Reclassification of the reserve to allow mixed commercial and community use has been successful. Panuku Developments will be working on the commercial lease. Report underway for this community lease.
1879	CF: Community Leases	Manukau Trail Riders	New lease at 89 Ardmore Quarry Road	Q4;Q3	31/12/1995			In progress	Green	A site visit is to be set for local board members to view the activity of the group.	Complex matter delayed due to other high priority work currently underway. Site visit, full review of the group's activities, and lease application will be progressed in quarter three.
1880	CF: Community Leases	Maraetai Tennis Club Inc	New lease at Te Puru Park, Omana	Q2	31/07/2024	\$ 0.10		Completed	Green	The group have applied for renewal and a site visit has been completed. Report for renewal of lease on track for October local board meeting.	Renewal approved. Matter complete.
1881	CF: Community Leases	Pukekohe Light Opera Club	New lease at Stadium Drive	Q3	31/05/1991	\$ -		In progress	Green	New lease application pack sent to group. Staff are working with the group for the application to be completed or to explore any other locations that may suit the group's building in the future.	Application pack not yet returned, staff are following up with the group.

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1882	CF: Community Leases	Scout Association of NZ – Te Puru Sea Scouts	New lease at Te Puru Park, Omana	Q3	30/06/2014	\$ 0.10		In progress	Green	The group have applied for a new lease and a site visit has been done. A report for a new lease will be done for quarter two.	Report completed and will be presented in Quarter Three.
1883	CF: Community Leases	Te Puru Community Charitable Trust	Renewal lease at Te Puru Park, Omana	Q1	30/11/2024			Completed	Green	The group have applied for renewal and a site visit has been completed. Report for renewal of lease on track for October local board meeting.	Renewal approved. Matter complete.
1884	CF: Community Leases	Whitford Pony Club Inc	New lease at Whitford Domain	Q3	30/06/2014	\$ 0.10		In progress	Green	New lease application pack sent to group, staff are following up for application to be completed.	Application pack not yet returned, staff are following up with group.
1885	CF: Community Leases	Counties Manukau Kindergarten Association - Glenbrook	New lease for additional premises at Glenbrook Reserve	Q1	31/12/2021	\$ 1.00		Cancelled	Red	Site plan is best corrected to show the actual fence line when the new lease is developed.	Item cancelled as the site plan is best corrected when the new lease is developed. There is no negative impact on the group. Cancelled, will be dealt with when lease expires.
1886	CF: Community Leases	Franklin Historical Society	Renewal lease and lease for additional premises at Old Council Chambers, 22 Edinburgh St, Pukekohe	Q3	28/02/2037	\$ 200.00		In progress	Green	Group have applied for renewal and new lease for additional premises, and a site visit has been completed. A report for a new lease will be done for quarter two.	Report completed and will be presented in Quarter Three.
1887	CF: Community Leases	Vacancy at Waiau Pa Cricket Pavillion	New lease at Waiau Pa Domain Reserve (no previous lease)	Not scheduled				Cancelled	Red	The local board has considered a report with options as to the future of the building in September. The pavilion is in a poor state of repair and would be costly to repair. It is not used at present by the park users. The building is to be demolished and will not be leased out.	Pavilion not to be leased out due to its state of repair. Due to be demolished. Cancelled, building will not be leased and due to be demolished.
1888	CF: Community Leases	Karaka Sports Ground Society	New lease for additional premises and land owner approval at 321 Linwood Road	Q4	30/10/2029	\$ 150.00		In progress	Green	The society has a current lease until October 2019, and this has one 10 year right of renewal. This is on the workplan as plans the society would like to carry out require land owner approval and potentially a lease for additional premises. This will be looked at once the development plans have been finalised.	Lease current until 2019. Awaiting confirmation of development plans on the park to see what impact there is on the lease.
1889	CF: Community Leases	Patumahoe Community Support Charitable Trust	New lease at Clive Howe Reserve (no previous lease)	Q2;Q3				In progress	Green	The group are working through the requirements of a certificate of code compliance for their building. Once this is in place, the report for a new lease will be done. Staff are following up with the group as to progress.	Other lease matters currently underway are taking priority at present. This will be in the next round of lease matters to be done.
1890	CF: Community Leases	Royal NZ Plunket Society - Waiuku	New lease at Waiuku Service Centre, 10 King St (no previous lease)	Q4		\$ 924.36		Cancelled	Red	All expired Plunket leases will be put under the name of a new national Plunket entity. A multi-premise application is being filed and staff are working through the terms and conditions of new proposed leases with Plunket. Reports for new leases will then be done.	Booking of the space Plunket use at Waiuku is done through Venue Hire. This is not a community lease. Matter cancelled. The space Plunket use at Waiuku is part of the community hall managed by Venue Hire. Both parties are happy with current arrangements. This matter is not a community lease.
1891	CF: Community Leases	Royal NZ Plunket Society - Whitford	New lease at Whitford Memorial Park, Whitford-Maraetai Road (no previous lease)	Q4				In progress	Green	Expired Plunket leases will be under the name of a new national Plunket entity. A multi-premise application is being filed and reports for new proposed leases will be done.	Application for a new lease received, a site visit is being set for early in Quarter Three.

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1892	CF: Community Leases	Waiuku Search & Rescue	New lease at Massey Park, Belgium St (no previous lease)	Q3				In progress	Green	New lease application pack sent to group, staff are following up for application to be completed.	Application pack not yet returned, staff are following up with group.
1893	CF: Community Leases	Waiuku Service Centre	Potential vacancies at 10 King Street	Q3				In progress	Green	Rooms available for community lease transferred to Community Facilities. Staff will place an advertisement for suitable groups to apply.	An advertisement for suitable groups for lease space will be placed when applications can be processed.
1894	CF: Community Leases	Bombay Rugby Football Club	New lease at 40 Paparata Road, Bombay	Q4	30/03/2017	\$ 150.00		In progress	Green	The group have applied for a new lease and a site visit has been completed. A report for a new lease will be done for quarter two.	Report completed and will be presented in Quarter Three.
1895	CF: Community Leases	Clarks Beach Bowling Club Inc	New lease at 40 Torkar Road, Clarks Beach	Q1	31/03/2017	\$ 307.20		In progress	Green	The group's application for a new lease has been received and a site visit is being set with the group.	Site visit completed and a report is underway for Quarter Three. There may be a sublease or assignment of part of the leased area to a playgroup that use it.
1896	CF: Community Leases	Clarks Beach Golf Club Inc	New lease at Franklin Park Recreation Reserve, Torkar Road, Clarks Beach	Q3	31/03/2017	\$ 1,415.50		In progress	Green	The group's application for a new lease has been received and a site visit is being set with the group.	Site visit completed and a report is underway for Quarter Three.
1897	CF: Community Leases	Clevedon Lawn Tennis Club Inc	New lease at Clevedon Showgrounds Reserve, 73R Monument Road	Q1	30/06/2017	\$ 0.10		In progress	Green	The group have applied for a renewal and a site visit has been completed. Report for renewal of lease on track for October local board meeting.	Report completed and will be presented in Quarter Three.
1898	CF: Community Leases	Counties Playcentre Association Inc - Manukau Peninsula	New lease at Matakawau Domain Recreation Reserve, Awhitu Road	Q3	31/10/2016			In progress	Green	New lease application pack sent to group, staff are following up for application to be completed.	Application pack not yet returned, staff are following up with group.
1899	CF: Community Leases	Morris Register of NZ Auckland Branch Inc	Renewal lease at Ngahere Road Scenic Reserve, Ngahere Road, Pukekohe	Q3	30/06/2020	\$ 1.00		In progress	Green	The group's application for a new lease has been received and a site visit is being set with the group.	Site visit not undertaken yet due to other matters already underway. Set for next round of site visits in Quarter Three.
1900	CF: Community Leases	Pukekohe Netball Assn Inc	Renewal of lease at Bledisloe Park, Harris Street	Q3	31/03/2038	\$ 150.00		Completed	Green	The group have applied for renewal and a site visit has been completed. Report for renewal of lease on track for October local board meeting.	Renewal approved, Matter complete.
1901	CF: Community Leases	RNZ Plunket Society Franklin Inc - Pukekohe	Renewal lease at Old Council Chambers, 22 Edinburgh Street, Pukekohe	Q3	28/02/2037	\$ 150.00		In progress	Green	Plunket has assigned its interest in the lease to the national Plunket entity. A workshop for the renewal of lease is planned for quarter two. Installation of a DVS ventilation system was completed in July 2017. Renewal works to re-carpet the nurses' office, parenting education group room and display room, and repainting are being undertaken and are due to be completed by the end of October 2017.	Building renewal work complete and Plunket operating from site again. Site visit done and report for renewal of lease underway for Quarter Three.
1902	CF: Community Leases	Scout Association of NZ - Bombay Scouts	New lease at 31 Paparata Road, Bombay	Q3	31/12/2016			In progress	Green	Staff will follow up and schedule a meeting with the National Property Manager in quarter two.	Scouts have a new National Property Manager who is working through the expired leases. Council staff are working to secure a meeting to discuss multi-premises leases. Lease application has been completed by the Scouts. Staff will review and assess the application in Quarter Three.
1904	CF: Community Leases	Te Akonga Early Learning Centre Inc	Renewal lease at Franklin Road Reserve, Pukekohe	Q2	30/09/2026	\$ 150.00		In progress	Green	The group's application for a new lease has been received and a site visit is being set with the group.	Site visit not undertaken yet due to other matters already underway. Set for next round of site visits in Quarter Three.
1905	CF: Community Leases	Waiuku Bowling Club Inc	Renewal lease at Massey Park, Belgium Street	Q3	31/12/2036	\$ 150.00		In progress	Green	The group's application for a new lease has been received and a site visit is being set with the group.	Site visit completed, report underway for Quarter Three.

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1906	CF: Community Leases	Waiuku Golf & Squash Club Inc	New lease at Racecourse Recreation Reserve, Racecourse Road	Q3	27/02/2017	\$ 1,050.00		In progress	Green	The group's application for a new lease has been received and a site visit is being set with the group.	Site visit completed, report underway for Quarter Three. Group have applied to surrender a portion of the leased land they cannot use as part of golf course. Work underway to assess impact of this on operations.
1907	CF: Community Leases	Sunset Coast Waiuku BMX Club Inc	Renewal lease at Puni Recreation Reserve, 80 Attewell Road, Puni	Q3	2/01/2023	\$ 1.00		In progress	Green	The group's application for a new lease has been received and a site visit is being set with the group.	Site visit not undertaken yet due to other matters already underway. Set for next round of site visits.