

## Work Programme 2017/2018 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
<b>Arts, Community and Events</b>										
2174	CS: ACE: Advisory	Community Response Fund - Great Barrier	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$ 23,000	In progress	Green	GBI/2017/92 - Additional \$7,000 to Visitor Strategy.  Balance: \$16,000	Additional 10K - This is for Key Entry Points  1,800 -Eradications workshop (Biz Bell) - allocated in Nov '17  Balance: \$24,200
209	CS: ACE: Arts & Culture	Art gallery programmes - LDI GBI Community Heritage and Arts Village Operational Grant	Administer a funding agreement with GBI Community Heritage and Arts Village Trust to deliver community arts programmes.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	The funding agreement for the Great Barrier Island Community Heritage and Arts Village for FY2018 has been executed. In Q1, the gallery held a series of weekly workshops for young people participating in the Kids Art Club programme, and eleven workshops for adults as part of the gallery's Winter Workshop programme. During Q1 the gallery attracted 1046 visitors.	In Q2, the Great Barrier Island Community Heritage and Arts Village attracted 3535 visitors. During this period the gallery held seven exhibitions including a touring exhibition of astrophotography 'A Journey through the Universe' curated by astronomer Nalayini Davies. In November, 16 young people aged between 8-16 years participated in a two-day course at the gallery to design their own skateboard.
464	CS: ACE: Community Empowerment	Community grants (GBI)	Funding to support local community groups through contestable grants.  Budget note: \$1k is for civic events ANZAC.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 116,000	In progress	Green	The Local Grant Round One closed on 25 August. The allocation of community grants will occur in Q2.	A total of \$67,111.44 was allocated under Local Grants Round One. This leaves a total of \$47,888.56 for the remaining local grants round.
577	CS: ACE: Community Empowerment	Build capacity - GBI	Fund local community organisations to provide: - youth services and youth development - activities for over 65s - liaison between the community, council and central government to allow residents to access community services with ease - annual community events including: the New Year's Picnic, the Fitzroy Family Fun Festival and the Family Picnic - tourism development, arts, culture and heritage initiatives Budget: - Aotea Family Support \$30,000 - Community Health Trust \$42,000 - Destination GBI \$29,000.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 101,000	In progress	Green	Staff will prepare three funding agreements in Q2, once satisfactory accountability reports have been received from Aotea Family Support Group, Community Health Trust, and Destination Great Barrier Island.	Funding agreements for Aotea Family Support Group, Community Health Trust and Destination Great Barrier Island have been completed.

## Work Programme 2017/2018 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
718	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (GBI)	Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion 2. enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. reporting back to local board members on progress in activity areas one and two. Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	The strategic broker has been on leave through this quarter. In her absence, her manager, Mary Dawson has been covering and visited the island to meet with the local board and community groups to progress projects, and maintain and enhance strategic relationships. See commentary in line ID 1994 for more substantive information.	The strategic broker- supported the progression of the Aotea Life Long Learning Strategy and Action Plan for "cradle to grave" education options and outcomes on the island, and the running of the Aotea Learning Hub (a physical space where Te Kura students on the island can go three days a week for supervision)- worked with the local board members and community organisation Aotea Ora Trust to progress an online skills database/business directory; continued improving council-community communications on the island via regular articles in the local paper and interviews on the local radio station with local board representatives on council-related activities- continued to investigate additional Early Childhood Education services on the Barrier- worked with local community groups to design a less onerous and more useful reporting template.
1994	CS: ACE: Community Empowerment	Increase diverse participation: Aotea Great Barrier Island Lifelong Learning Action Plan	Collaborate with community organisation Aotea Family Support Group to develop and implement a lifelong learning action plan. Activities include: - developing options to establish additional early childhood education on the island; - support for a learning hub for correspondence school students - integration of vocational pathways into secondary schooling - developing options to improve opportunities and pathways for adult education.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	Lifelong Learning Plan: Staff workshopped a comprehensive draft GBI Lifelong Learning strategy and plan was workshopped with the board in Q1. Staff will present the final strategy to the board for approval in Q2. Implementation of the strategy will occur after local board approval. Aotea Learning Hub: Following discussions with the Aotea Family Support Trust, staff sought an alternative group to hold the Ministry of Education contract and be funded by the local board for partial operation costs of the hub. Orama Christian Trust established a charitable company (Aotea Education Company) with a steering group that has oversight of the Hub's operations. In September 2017 Orama Christian Trust provided a detailed report, fulfilling its accountability for the Learning Hub funding for 2016/2017. Staff will present an update and future options report to the board in Q2.	The board approved the staff recommendation regarding the adoption of the Lifelong Learning strategy and the governance arrangements. Orama Christian Trust was confirmed as the umbrella organisation, and Aotea Education Ltd sitting under Orama and managing operations. Staff also facilitated an update to the members (from Aotea Education Ltd) on projected costs for the Learning Hub through to April 2018, the continued scoping potential Early Childhood Education provisions on the island worked with ATEED and the Learning Hub to map out tourism- related skills development plans facilitated the allocation of funding to the community body governing the Lifelong Learning strategy. In Q3, Aotea Education Ltd will consult with the board on priorities, expenditure and key implementation decisions. Progression of these and other initiatives will occur in Q3 and Q4.
1995	CS: ACE: Community Empowerment	Respond to Maori aspirations: Ngāti Rehua Ngatiwai ki Aotea coordinator	Fund Ngāti Rehua Ngatiwai ki Aotea to appoint a Great Barrier based representative to:- develop a relationship with the local board- coordinate responses to council-led initiatives and projects. Liaise with the appointed coordinator to develop a collaborative plan to respond to the key iwi aspirations and priorities.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Amber	The local board identified potential projects of common interest to be included in a funding agreement with Ngati Rehua Ngatiwai ki Aotea Trust. In Q2, a funding agreement will be completed for iwi liaison to support the relationship between the Great Barrier Island Local Board and the local iwi trust.	Due to unforeseen circumstances known to the board, this activity has been delayed. Due to unforeseen circumstances the trust board and local board agreed in Q2 to delay the completion of the funding agreement. Staff will work with the local board in Q3 to progress this to enable the appointment of an iwi liaison person.

## Work Programme 2017/2018 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1996	CS: ACE: Community Empowerment	Increase diverse participation: skills development programme	Develop and implement a skills development programme to identify and address skills shortages amongst island businesses. Activities include: - liaison with Great Barrier Island businesses to identify skills shortages and labour supply issues - develop solutions to overcome issues identified, which could include the development of an online skills database for the island. Note that this initiative will inform the development of the Aotea Great Barrier Lifelong Learning Action Plan (see 2017/18 ID 1994).	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Amber	With community and local board input, staff continued to investigate the feasibility of actions identified in the 2016/2017 Skills Survey report. Staff workshopped an island skills online directory with the local board. Staff will present a proposal for a funding agreement and a website concept to the local board in Q2.	Staff presented the website concept for a Great Barrier Island skills on-line database to the local board. The board agreed to allocate \$20,000 for the website development to local organisation Aotea Ora Trust. Staff worked with the trust to outline the objectives and timeline. However a key component of the website (transferring a local business directory online) now looks unlikely, which has thrown the viability of the website into question. Ongoing discussions will occur around this during Q3 and if necessary a new direction will be taken.
<b>Community Facilities: Build Maintain Renew</b>										
2262	CF: Investigation and Design	Great Barrier - renew general park assets 2017-18	Renew seawall at Pa Point Reserve; replace barbeque at Mulberry Grove Reserve and School; renew fence at Awana Road Reserve and replace tables at Tryphena Hall.	Q3;Q4	ABS: Capex	\$ 45,000	Approved	Green - On Track	Current status: The business case is underway. Next steps: Planning phase which includes the creation of a project plan.	Current steps: Site visits to confirm the exact scope of the works.  Next steps: Prepare business case.
2378	CF: Investigation and Design	Great Barrier - local improvement projects	Improvements to various sites at Great Barrier at the local board's discretion. Note this funding is the LIPS budget not LDI Capex (options limited in SharePoint)	Q2;Q3;Q4	LDI: Capex	\$ 196,000	Approved	Green - On Track	Current Status: A list of proposals have been compiled and these were shared with the local board in May 2017. The local board had a workshop in September to review their priorities for their Locally Driven Initiatives and Small Local Improvements Projects funding.  Next Steps: Await for the confirmation of the priorities from the local board to enable the progression of prioritized supported proposals. Once scoped, these will come back to the local board for review and approval. They will then be entered into the work programme for delivery.	Current Status: The local board workshopped in September to review their priorities. Community Services are providing strategic assessments to progress delivery and will be confirming these through mid-December through February 2018.  Next Steps: Await the approved strategic assessments to enable the progression of prioritized supported proposals. Once scoped these will come back to the local board for review approval in 2018, then entering into the work programme for delivery.

## Work Programme 2017/2018 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3000	CF: Investigation and Design	Great Barrier - install interpretative signage - stage 2	This project is carried forward from the 2016/2017 work programme, previous ID 2784	Q1;Q2;Q3;Q4	LDI: Capex	\$ 5,500	Completed	Green - On Track	<p>Current status : Location sites agreed with the local board. Noting interpretive signs at Harpoon Hill and Station Rock lookout have been ruled out.</p> <p>1. Whangaparapara site - Stakeholder meetings have been completed. Concept designs are completed and approved. Signage drafts are 99% completed. Staff are expecting the drafts to go to the sign makers by 25 August 2017. 2. Oreville site - Stakeholder meetings have been completed. Concept designs are completed and approved. Signage drafts are 99% completed. Staff are expecting the drafts to go to the sign makers by 25 August 2017. Next steps: Signs made and delivered to Great Barrier Island on 25 September 2017. They are to be installed by the end of October 2017.</p>	Current status :1. Whangaparapara site - Sign installed.2. Oreville site - - Sign installed. Project complete Next steps: None
3113	CF: Investigation and Design	Mulberry Grove Reserve - implement concept plan	This project is carried forward from the 2016/2017 work programme, previous ID 2783	Q1	LDI: Capex	\$ 2,000	Completed	Green - On Track	<p>Current Status: The concept plan has been completed, signed off by stakeholders and adopted by the local board in financial year 2016/2017. The work programme has been agreed with the local board and works commenced in early February 2017. The bollards have been removed.</p> <p>Next Steps: Complete physical works for the remainder of the programme.</p> <p>Parks furniture - The picnic tables have been installed.</p> <p>Four Square painting - concrete has been cleaned and prepped for painting - this will be done as soon as the weather permits.</p>	Current status: Project complete Next steps: None
3200	CF: Investigation and Design	Station Rock Track, Great Barrier - install directional signage and planting	Install direction signage and planting This project is carried forward from the 2016/2017 work programme, previous ID 4558	Q1	LDI: Capex	\$ 8,861	Completed	Green - On Track	Current status: Planting works have been completed and the signs have been installed.	Project complete
3295	CF: Investigation and Design	Gooseberry Flat - development	To identify/develop and install signage and other initiatives that will help people to appreciate, understand and protect the bird life in this special place.	Q1;Q2;Q3;Q4	LDI: Capex	\$ 3,980	In progress	Green - On Track	<p>Current Status: The ecological signs have been installed.</p> <p>Next Steps:Confirmation of the planting plan and entrance realignment to be approved by the local board and budget to be allocated.</p>	Current Status: This stage of physical works is now complete. Next steps : Next stage to be scoped for approval by the local board and budget to be allocated.

## Work Programme 2017/2018 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1766	CF: Operations	Great Barrier Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	Approved	Green	The new full facilities contract started on 1 July. The contractor has been proactive in edging pathways, maintaining playgrounds and mowing sports fields. The relatively high rainfall (e.g. July 120-149 per cent of norm) has presented some challenges, including preparing for the summer sports season. There has also been some ongoing challenges with security gates and litter bins, which staff are focusing on resolving. No significant operational building issues. Arboriculture: The beginning of the first quarter saw mobilisation of new contracts. A priority was ensuring requests for service were effectively managed, particularly after hours emergency response. Replacement tree planting was completed over July/August. Annual inspections of street and park trees has commenced which will inform proactive programmes of tree maintenance. Ecological Restoration: A key focus of the first quarter has been the commencement of site assessments and the preparation of restoration plans for sites of ecological high value, working with other council departments and understanding volunteer activity on sites.	Contractors were challenged by the spring growth flush in quarter two. This was exacerbated due to the exceptionally wet ground conditions of the previous quarter. The road corridor mowing has been a priority with many areas requiring catch up work. Litter, beaches, tracks and public toilets will be key areas of focus heading into the next quarter.
1967	CF: Operations	GBI: Maintaining View Shafts programme 2017-2018	Maintaining view shafts across the island for views and safety. Includes \$5,000 deferral from the FY17 work programme. Focusing on Windy Canyon platform	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Preliminary design for view shaft at Windy Canyon being developed. Planning for other sites is also underway. Staff will workshop plans with local board in quarter two.	View shaft mid-summer pruning completed. Windy Canyon report completed by Frame Group, to be discussed at February local board workshop. Community Services will now lead implementation and planning stage.
2263	CF: Project Delivery	Great Barrier - renew playspace FY17-18	Mulberry Grove Reserve playspace renewal. This project is carried-over from the 2016/2017 programme (previous ID 3071).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 40,000	Completed	Green - On Track	Current Status: Developed design is complete. Manufacture and supply of equipment is almost complete. Contract for installation has been awarded.  Next Step: Works planned to begin 10 October 2017. The planned start date has been delayed due to the availability of the construction manager.	Current status: Project complete



## Work Programme 2017/2018 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Infrastructure and Environmental Services										
80	I&ES: Environmental Services	Biodiversity Biosecurity role	Recruitment of a part-time (0.6FTE) fixed term (three years) position to support the delivery of environment programmes, provision of expert technical advice and supporting and facilitating landowner and community-based restoration initiatives to protect and enhance locally important indigenous biodiversity on Aotea Great Barrier.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 45,000	In progress	Green	A dedicated biodiversity officer based on Aotea has enhanced the biodiversity and biosecurity programmes on the island. Highlights of the work completed and underway include the best practice biodiversity road corridor document (as endorsed by the local board), developing the 'Jewels' booklet, engagement with the community at schools and market days. In addition, the biodiversity officer has audited or provided support to island-based programmes, including the Argentine ant and plague skink programmes, the Broken Island rat control work, and lepidium monitoring. These programmes will continue into quarter two.	The biosecurity/biodiversity officer continues to support biosecurity programmes including Argentine ant surveillance and control, plague skink eradication feasibility studies and pest plant surveillance and control. Cooks scurvy grass monitoring and protection has been the focus for biodiversity projects. Community education and engagement has been a key focus for the officer in this quarter with attendance at market days, school visits and community meetings. The level of community pest control support has been increased through the establishment of this position, with positive engagement results. The position will be extended to 40 hours per week in the next quarter with the additional hours being focused on the development of ecological oases.
88	I&ES: Environmental Services	Pest Coordinator	To commence a community pest control programme in Okiwi, and to continue the programme in Mulberry Grove.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	A feasibility study for the Okiwi programme was presented to the local board at a June 2017 workshop. Ongoing investigations are underway to consider the costs and logistics of this programme. The Mulberry Grove project is ongoing, although lacking the levels of community support required for its success. However, the board reconfirmed its support for this project at its September 2017 meeting. As such, a reassessment of the Mulberry Grove pest coordinator project will be workshopped with the board in October 2017.	The contract renewal and feasibility meeting have been completed in Mulberry Grove and Okiwi. The Okiwi working group was established this quarter and project managers assigned. Support will be reduced in the Mulberry Grove area. However, traps will still be supplied to motivated residents. An Aotea garden bird survey will be undertaken in February 2018.
90	I&ES: Environmental Services	Argentine ant and plague skink surveillance	To carry out surveillance within settlement areas for the presence or absence of Argentine and Darwin's ants, and plague skinks, to support the regionally funded monitoring and control work.	Q3;Q4	LDI: Opex	\$ 24,000	In progress	Green	Procurement is currently being undertaken to enable surveillance work to commence in quarter three.	Argentine ant surveillance has been carried out around Okupu properties and around the periphery of the landfill. Additional monitoring was undertaken on Medlands Road to determine ant presence prior to pavement rehabilitation for a roading project. Efforts will be focused on the surveillance of argentine ants and plague skinks at high risk sites and key construction businesses over the next quarter.
92	I&ES: Environmental Services	Coastal weed survey	To continue the survey of the Aotea Great Barrier coast for pest plants, and undertake any removal or control of low incidence weeds.	Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Contact renewal process and planning for 2017/2018 is being undertaken. Work will commence in quarter three.	This project will commence in quarter three.
93	I&ES: Environmental Services	Rabbit control	To control rabbits at Claris, Awana, Okiwi township, and Whangapoua.	Not scheduled	LDI: Opex	\$ 26,000	In progress	Green	Contact renewal process and planning is underway for further night shoots, Pindone application and burrow fumigation. Control is scheduled to commence in quarter two.	Fumigation was carried out in Awana paddocks as per the Assessment of Environmental Effects with the Department of Conservation. A total of 103 hours of night shoot work was undertaken at Awana, Kaitoke and Okiwi township during November 2017. Further works will be planned over autumn.

## Work Programme 2017/2018 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2014	I&ES: Environmental Services	Treasure Islands Ambassador	To provide advice to ferry passengers on the risk of them inadvertently transporting pests to the island, and to support inspection of goods being transported to the island.	Q2;Q3	LDI: Opex	\$ 10,000	In progress	Green	A health and safety induction for two ambassadors was undertaken prior to the ambassadors commencing inspections of barge sailings in September 2017. Further ambassadors will be employed in quarter two to ensure ambassadors are present at a minimum of 60 sailings over the summer season.	Two ambassadors met passengers on the Great Barrier barge on a number of sailings over October and November 2017. A report back from the ambassadors will be provided to the board. Three new ambassadors will continue the programme over summer.
3326	I&ES: Environmental Services	Community conversations (ecology conversations)	TBC	Not scheduled	LDI: Opex	\$ 20,000	Approved	Green	No project has been agreed for this budget. In noting that this budget would be carried forward, the board agreed to scope an environment forum. Agreement of this budget will be discussed at a workshop in early October 2017.	The board agreed at its December 2017 meeting to allocate this funding to extend the hours of the biodiversity advisor to further develop the existing community pest control projects into ecological oases. This is a trial arrangement until the end of June 2018. No future decision on the governance of the ecology vision has yet been made.
30	I&ES: Healthy Waters	Water quality, including septic tank education	To reduce incidences of e.coli contamination in Great Barrier streams, and improve water quality. A project to identify the source of e.coli contamination in Tryphena streams, along with a proactive community education project regarding onsite wastewater system function and maintenance was funded as part of the 2016/2017 work programme. It is proposed to expand this project to the rest of Aotea Great Barrier in 2017/2018. If additional budget is made available through carry forward funding, and subject to the monitoring results, other options for water quality projects include subsidies for fencing and planting streams from stock, remediation of fish passages, or expanding the freshwater monitoring programme to other streams.	Not scheduled	LDI: Opex	\$ 45,000	In progress	Green	The septic tank project will commence with a public outreach event at the Labour Weekend market. Other engagement activities will be delivered from quarter two.	This project commenced in early December 2017 with contractors and staff attending the Claris market. Septic tank inspections and education will be focused on the Okupu and Fitzroy catchments and will commence in January 2018. The board approved remaining funding in its water quality budget to support establishing a Wai Care programme on Aotea, increase septic tank inspections, and undertake stream walks at its December 2017 meeting.
3325	I&ES: Healthy Waters	Marine protection	TBC	Not scheduled	LDI: Opex	\$ 20,000	Proposed	Amber	The SeaChange report was presented to the Environment and Community Committee in September 2017. It is recommended that a further workshop be held to identify how SeaChange can support aspirations for marine protection. A workshop with the board to discuss funding of a snapper habitat research project was held in July 2017.	No project has been agreed for this budget. If a project is not confirmed by the board by March 2018, delivery is unlikely to occur within this financial year.  Further discussions on this budget and an associated project will be held in quarter three.
<b>Libraries</b>										
1200	CS: Libraries & Information	Library hours of service - Great Barrier	Provide library service at Gt Barrier Library for 42.5 hours over 5 days per week.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Visits have decreased by 330 compared to the same period last year. The Library supported the official opening Dark Sky's Sanctuary, and the Rural Women's Seminar 'Intelligence - man or machine' with selections of books relating to the topics.	Visits have decreased by two percent (68 visits) compared to the same quarter last year.

## Work Programme 2017/2018 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1201	CS: Libraries & Information	Information and lending services - Great Barrier	Provide information and library collections lending services.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Borrowing has decreased by 330 items compared to the same period last year. New books have been brought in from other Auckland Libraries to refresh the collection in advance of the holidays. Great Barrier library users make good use of the request service offered.	Borrowing has decreased by five per cent (148 items) compared to the same quarter last year.
1202	CS: Libraries & Information	Digital literacy support - Great Barrier	Provide support for customers using library digital resources including PCs, WiFi, eResources and customers own devices.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	There has been a 50% increase in the use of public computer use and WIFI sessions. This may in part be as a result of the improvements made in the space including the new work area for WIFI users which has been well received and well utilised since its completion in June/July.	Again there has been a 50 per cent increase in the use of public computer use and WIFI sessions.
<b>Local Economic Development: ATEED</b>										
1016	ATEED: Local Economic Growth	Great Barrier Visitor Strategy	<p>Work with the local community, Ngati Rehu Ngatiwai Aotea, Doc and our island based service providers to develop a 'Visitor Strategy'</p> <p>Commission an independent tourism specialist to co-develop a visitor strategy for Great Barrier Island</p> <p>The focus of the Great Barrier Island Visitor Strategy is</p> <ol style="list-style-type: none"> <li>1. improving visit spend, raising awareness of Great Barrier Island with less impact on environment.</li> <li>2. providing a voice for the community to lead tourism development</li> <li>3. providing recommendations on sustainable livelihoods for local residents and enhancing their quality of life.</li> </ol>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 17,000	In progress	Green	New Zealand Tourism Research Institute (NZTRI) was appointed by the local board in July as the specialist to lead the development of the Great Barrier Island Tourism Strategy. NZTRI commenced the development of the visitor strategy in September. The first stakeholder meeting was held on Great Barrier Island on 12th September. NZTRI will be conducting a web audit and a visitor survey in Q2.	NZTRI completed the web audit and a low season visitor survey. The web audit results were presented to the stakeholders in November 2017. The low season survey results will be available in early January.
2621	ATEED: Local Economic Growth	Dark Sky Sanctuary Leverage	Work with local community and tourism operators to leverage a successful Dark Sky Sanctuary accreditation. The funding will be used for activities such as erecting signage, lighting and other associated costs for having Dark Sky Sanctuary status.	Q2;Q3;Q4	LDI: Capex	\$ 20,000	In progress	Green	A funding agreement has been signed by Destination Great Barrier Island and approved by the local board. The grant will be paid to Destination Great Barrier Island once the grant application is processed. Destination Great Barrier Island will provide further updates in Q2.	<p>Destination Great Barrier Island (DGBI) received the \$20,000 grant in October. DGBI have engaged local stakeholders and local iwi in November and December to discuss the signage design.</p> <p>Once the signage design is finalised, signage will be erected at the local airports and wharves.</p>
<b>Parks, Sport and Recreation</b>										
994	CS: PSR: Park Services	GBI printing visitor maps	Print an annual supply of Great Barrier Island visitor maps including maps for: GBI drivers mapWhangaparapara area trailsFitzroy area trailsTryphena area trails	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	On Hold	Amber	Scope being developed and engagement with the local board will begin in Quarter two.	The board have requested that the Great Barrier Visitor Strategy is developed before this project is further defined. This may result in deferring this project till FY 19.



## Work Programme 2017/2018 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Plans and Places										
2561	Civil Defence and Emergency Management	Water Supply Feasibility study	Undertake a feasibility study for an emergency water supply for Great Barrier Island. This work is likely to be carried out by an independent contractor.	Not scheduled	LDI: Opex	\$ 15,000	In progress	Green	A meeting with interested on island parties to assist in scoping is scheduled for mid-October. A project brief will be developed for board approval before a project manager is engaged in Q2/Q3.	A working group met in mid-October and agreed to firstly assess the water quality of the Claris airport bore. The water complies with NZ drinking water standards and could be used as an emergency supply. The working group is scheduled to meet again in February to discuss next steps in the establishment and maintenance of an emergency water supply

## Work Programme 2017/2018 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
91	CPO: Plans and Places	Great Barrier Island Historic Heritage Survey	<p>The Great Barrier Island Level 1 HHS is intended to provide the foundations of on going study by improving our understanding of historic heritage in this area and enable recommendations for its future management.</p> <p>This covers:</p> <ul style="list-style-type: none"> <li>- Consolidate a list of recorded sites from multiple sources, noting their thematic associations.</li> <li>-Identification of sub areas for further study, noting thematic and geographic associations.</li> <li>-Engage with Ngati Rehua to invite feedback on the project plan and confirm further engagement on the project.</li> <li>-Engage with the local community, including the Great Barrier Island Local Board, the local history research group, DOC, stakeholders and members of the public. This will be achieved through a public presentation (limited to one workshop or open house), informational materials, and other means such as informal communication. Community consultation will be coordinated through the Local Board.</li> <li>-Form a "study list" of historic heritage places and areas that may have potential to be eligible for scheduling or warrant another form of recognition.</li> <li>-Prepare recommendations for future actions based on the stock take of existing places and new places identified through community engagement.</li> <li>-Prepare a high-level "Strengths Weaknesses Opportunities Threats" (SWOT) analysis that is relevant to the area and provide strategic management recommendations.</li> <li>-Update locational and other relevant information for a selection of recorded heritage places and produce high-level mapping to illustrate the distribution of the types of places recorded.</li> </ul>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	<p>Have engaged with local community in July and undertaken some site visits and am now starting to write up the Historic Context Statement. (This is the historical narrative that contextualises what the survey will report).</p>	<p>This project has been carried over to the 2017/2018 financial year</p> <p>Research continues with the expectation to complete the survey by May/June. A visit is planned for the week of 12 March to 16 March to undertake the last of our site visits including one to Kaikoura Island. Dave Watson has been very helpful and produced quite a lot of information and offered up ongoing support for any queries. Some of the trees considered to be notable will form part of this survey and help kick off any future evaluations.</p>

## Work Programme 2017/2018 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
CF: Community Leases											
1529	CF: Community Leases	Lease Renewal Great Barrier Island Golf Club Inc.	Renewal of lease at 59 Whangaparapara Road, Great Barrier Island. Current term of the lease is 15 years from 1 September 2007 (final expiry 2022). Club have expressed interest in longer term lease.	Q3	31/08/2022	\$ 500.00	\$ 500.00	In progress	Green	The renewal of the lease will be progressed in the next quarter.	Application for lease renewal as been sent to the group. Once the completed application is recieved details will be workshopped and reported to the board.
1532	CF: Community Leases	Occupation Licence Review Seniornet Great Barrier Island Inc.	Hector Sanderson Road, Great Barrier Island - Category 1: renewal licence- Previously reported in the 2015/2016 work programme. This matter may be affected by negotiations for shared use between council and Seniornet and the use of a data connection.	Q2	12/12/2020	\$ 500.00	\$ 500.00	Completed	Green	A licence to occupy is being drafted. Special conditions include sharing the space with council staff and the Great Barrier Island History Research Group. The council internet connection will be available for use by the group.	Completed
1533	CF: Community Leases	Great Barrier Island Community Health Trust	New lease at Hector Sanderson Road GBI. Lease final expiry 30 November 2017	Q3	30/11/2017	\$ 500.00	\$ 500.00	In progress	Green	Preliminary discussions have taken place with the trust about expansion and re-development of the site. Site visit required for on-site discussion of proposal and new lease due 30 November 2017.	Application for new lease provided to the group and site and premises inspection undertaken with the Chair of the Trust. Additional information on the site area is to be provided to the Trust.
2789	CF: Community Leases	Proposed agreement to lease Aotea Boardriders Sandhills Rd	Proposal to lease a portion of the reserve at the end of Sandhills Road to the Aotea Boardriders for a clubhouse	Q3		\$ -		In progress	Green	Iwi consultation and public advertising of the proposal is underway. This includes a mail out to affected landowners in Sandhills Road and Primrose Hill	Further staff work and analysis of the submissions recieved is to be undertaken. This will be discussed with the board in the next quarter.