

Hibiscus and Bays Local Board Workshop Record

Workshop record of the Hibiscus and Bays Local Board held in the local board office, 2 Glen Road, Browns Bay on Thursday, 23 November 2017 at 3.30pm.

PRESENT

Chairperson: Julia Parfitt
Members: David Cooper (until 8.00pm)
 Janet Fitzgerald
 Caitlin Watson (until 8.23pm)
 Vicki Watson (from 4.25pm)
 Mike Williamson (until 5.00pm)

Also Present: Lesley Jenkins, Relationship Manager
 Michelle Sanderson, Senior Local Board Advisor
 Leigh Radovan, Local Board Advisor
 Vivienne Sullivan, Democracy Advisor

Apologies: Chris Bettany, Gary Holmes

Workshop Item	Governance role	Summary of Discussions
Community Facilities Update Rodney Klaassen (Stakeholder Advisor) Geoff Pitman (Contracts Manager) Mark Culpan (Manager Project Delivery) Kris Byrd (Manager Sports Parks Design and Programme) Carl Rogers (Ventia National FM Manager) Grant Muir (Social Engagement Officer, Ventia)	Oversight and Monitoring	Rodney Klaassen introduced the item. Kris Byrd spoke on the installation of toilet blocks in Red Beach Park Gulf Harbour Recreation Reserve and Metro Park East and asked for feedback on the proposed locations of the new toilet blocks. Geoff Pitman and Carl Rogers discussed the new contracts. It was acknowledged that there had been issues, especially with the mowing and gardens maintenance. The local board was advised that the mowing should be resolved now that the weather has improved but the gardens will take a bit longer. Grant Muir advised that he is meeting with council early in December to discuss how Ventia can work to more locally developed KPIs as all local boards have different focusses and targets. Mark Culpan spoke to the work programme. He advised that the basketball court in Orewa should be functional for the summer.
Workshop Meeting Schedule 2018	Keeping informed	The proposed workshop meeting schedule for 2018 was agreed by the local board members.

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<p>Local Board Agreement and Work programmes Workshop No 3</p> <p>Michelle Sanderson (Senior Local Board Advisor)</p> <p>Lesley Jenkins (Relationship Manager)</p>		<p>Michelle Sanderson introduced the item and explained the process to be followed.</p> <p>The purpose of this workshop, Workshop 3 of the Long-term Plan, was to discuss the responses received from departments resulting from discussions in Workshop 1.</p>
<p>Consider each outcome and potential consultation topics and priorities for 2018/2019 including indicative budgets and consultation items</p> <p>Strategic Leads:</p> <p>Community Facilities: Mark Culpan (Manager Project Delivery)</p> <p>Community Services: Darryl Soljan (Head of Community Libraries North and West)</p> <p>Rodney Klaassen (Stakeholder Advisor)</p> <p>Claire Stewart (Specialist Advisor, Community Empowerment Unit)</p> <p>Mark Maxlow (Parks Sport and Recreation Portfolio Manger)</p> <p>Mark Purdie (Planning Lead, Local Board)</p> <p>Theresa Pearce (Relationship Advisor)</p>		<p>Members discussed the outcomes, and priorities for 2018/2019 including indicative budgets. It was also an opportunity for the local board to further refine the direction of the Local Board Agreement and Work Programme for 2018/2019 based on the newly adopted Local Board Plan.</p>

Workshop Item	Governance role	Summary of Discussions
<p>Levels of service and performance measures</p> <p>Mark Purdie (Planning Lead, Local Board Corporate and Local Board Performance)</p>		<p>Mark Purdie was in attendance to discuss and seek feedback on the draft level of service statements/performance measures and to outline the next steps in the process.</p>
<p>Sum up of outcomes and priorities</p> <p>Michelle Sanderson (Senior Local Board Advisor)</p>		<p>Michelle Sanderson advised that consultation material needs to be confirmed by 7 December and approved at the 13 December business meeting.</p>

The workshop closed at 8.30 pm