

Hibiscus and Bays Local Board Workshop Record

Workshop record of the Hibiscus and Bays Local Board held in the council chamber, Orewa Service Centre, 50 Centreway Road, Orewa on Thursday, 1 February 2018 at 4.30pm.

PRESENT

Chairperson: Julia Parfitt
Members: Chris Bettany
Janet Fitzgerald
Gary Holmes

Also Present: Lesley Jenkins, Relationship Manager
Michelle Sanderson, Senior Local Board Advisor
Leigh Radovan, Local Board Advisor
Vivienne Sullivan, Democracy Advisor

Apologies: David Cooper, Caitlin Watson, Vicki Watson and Mike Williamson

Workshop Item	Governance role	Summary of Discussions
Corporate Property Building Strategy Phase 1 Rod Aitken (Head of Corporate Property) Sharon Coombes (Manager Workplace Strategy and Partnering)	Input into regional decision-making, policies and strategies	Rod Aitken and Sharon Coombes were in attendance to discuss the proposed reconfiguring of council's corporate buildings This will affect the Orewa campus which will close in 2021.
Auckland Tourism, Events and Economic Development (ATEED)	Input into regional decision-making, policies and strategies	Dr Carolyn Deuchar and Eilidh Thorburn of the New Zealand Tourism Research Institute were in attendance to discuss the tourism audit to inform a future eco-tourism strategy they are undertaking on behalf of Auckland Tourism, Events and Economic Development (ATEED).
Health and Safety Oliver Sanandres (Head of Health, Safety and Wellbeing) Stephanie Wright (Senior Solicitor, Legal)	Engagement	Oliver Sanandres and Stephanie Wright were in attendance to provide an overview of the new Health and Safety Act that came into force in April 2016.
Whangaparaoa Library Project Claire Walker	Local initiatives and specific decisions	Claire Walker and Paul Murphy were in attendance to provide an update on the Whangaparaoa Library Project and to discuss feedback from officers, Whangaparaoa Library and Future Whangaparaoa

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(Landscape Architect) Paul Murphy (Landscape Architect)		regarding play equipment and shade.
Greenways Concept Plans Claire Walker (Landscape Architect)	Local initiatives and specific decisions	Claire Walker provided an update on the Greenway Concept Plans. Further work has to be done on the various projects and then a report will come to the local board for reprioritisation of the projects.
Open Space Management Framework Dafydd Pettigrew (Service and Asset Planner) Matt Ward (Service and Asset Planning Team Leader)	Input into regional decision-making, policies and strategies	Dafydd Pettigrew and Matt Ward were in attendance to introduce guidelines that will be followed when preparing the open space management plan.
Workshop discussion including standing orders Lesley Jenkins (Relationship Manager) Michelle Sanderson (Senior Advisor) Vivienne Sullivan (Democracy Advisor)	Keeping informed	<p>Standing Orders:</p> <p>Vivienne Sullivan discussed the proposed changes to standing orders and will seek further information.</p> <p>Ways of Working:</p> <p>Discussion covered:</p> <p>Business meetings including start time, alternating location and standing orders.</p> <p>Workshops including start time, duration, purpose and frequency.</p> <p>An extra workshop is to be added on the second Thursday of the month.</p> <p>Cluster meetings including value to members, venue and time.</p> <p>Delegations to continue as agreed by the local board at the beginning of the term.</p>

The workshop closed at 8.23pm