

Work Programme 2017/2018 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Arts, Community and Events										
294	CS: ACE: Arts & Culture	Centrestage operational funding- ABS Centrestage Theatre Trust Operational Support Grant	Administer a funding agreement with Centrestage Theatre Trust for arts and culture facilities management.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 20,830	In progress	Green	Staff executed a FY2018 funding agreement with Centre Stage Theatre Company. In Q1 the theatre had a total of 1558 visitors with 750 participants across 72 programmes. Kingsway School and Orewa College both presented shows at Centrestage and the experience of performing in a theatre was a highlight for staff and students. Youth Theatre presented Singing in the Rain to large, enthusiastic audiences and a Beatles Review was staged. Auditions were held for "Chitty Chitty Bang Bang". A local church group staged a musical drama and Age Concern Rodney held a function for 100 people.	In Q2 Centrestage Theatre had a total of 6695 attendees across 29 performances. Chitty Chitty Bang Bang was a highly successful production attracting attendees of all ages plus new audience. There were a further 650 participants involved in creative workshops. The dance season has enabled a new group of young dancers to participate in on-stage performances. Rehearsals for Jesus Christ Superstar commenced and Youth Theatre auditions for Seusical were held. Age Concern held their end of year concert with Kidz can, fusion dance and Operatunity. Centrestage hosted an evening to thank volunteers. They contributed 4800 hours in Q2.
296	CS: ACE: Arts & Culture	Estuary Arts Centre- ABS Estuary Arts Charitable Trust Operational Grant	Administer a funding agreement with Estuary Arts Charitable Trust for arts and culture facilities management.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 16,013	In progress	Green	Staff executed the FY2018 funding agreement with Estuary Arts Charitable Trust (EAC). In Q1 at EAC there was a total of 15,695 visitors with 2177 participants across 110 programmes. The Festival of Puppetry and the Art of illusion featured four exhibitions; Matariki Puppets in Black Light, Puppets Modern and Old, Body Art Illusion and Sand Art Illusion. The annual members exhibition featured over 200 artists and was supported with prizes from local businesses. An informative artist panel discussion on creativity was led by EAC's patron Gill Gatfield. The centre painted a piano for community use for Destination Orewa.	In Q2 Estuary Arts Centre (EAC) had a total of 13,450 visitors which included 2600 participants across 110 programmes. The very successful exhibition Keeping Abreast which focussed awareness on body image and challenged viewers, raised funds for the NZ Breast Cancer Foundation. EAC worked with Hibiscus Forest and Bird to deliver a varied, interactive programme consisting of art activities, environmental talks and walks. The Youth Award winners from the 2016 Hibiscus and Bays Art Awards held their exhibition and there were five ceramics classes in term 4 which catered to 82 students of all ages. In Q2 volunteers contributed 480 hours.
297	CS: ACE: Arts & Culture	Estuary Arts top up- LDI Estuary Arts Charitable Trust Operational Support Grant	Allocate additional funding for Estuary Arts Charitable Trust for arts and culture facilities management via the substantive ABS Operational Support Grant Funding Agreement.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	Refer to substantive work programme line (296) for details.	Refer to substantive work programme line (296) for details.
298	CS: ACE: Arts & Culture	Mairangi Bay arts centre- ABS Mairangi Arts Centre Trust Operational Support Grant	Administer a funding agreement with Mairangi Arts Centre Trust for arts and culture facilities management.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 80,959	In progress	Green	Staff executed a FY2018 funding agreement with Mairangi Arts Centre. In Q1 Mairangi Arts had a total of 8,354 visitors and delivered 62 programmes to 842 participants. Highlights included A Free Space event across three weeks with workshops from micro gardening to working with local clays being delivered. Three exhibitions included a secondary schools exhibition Artrageous, mixed media works by young, emerging artists in Chill Out Brain and glassworks in Clear Vision. Exhibition openings attracted up to 100 attendees. A NZTrio concert was staged at the centre and Satellite Art outreach classes commenced at Aria Bay Retirement Village.	In Q2 Mairangi Arts had a total of 7453 visitors and delivered 56 programmes to 563 participants. Exhibition highlights included the National Printmakers Exhibition with 100 people attending the opening, Spectrum Heart, which showcased works by teens living on the autism spectrum disorder and The Hibiscus and Bays Art Awards with 200 attendees at the opening. Te Herenga Waka o Orewa opened the Awards evening with a karakia. Art classes continued to be delivered at Aria Bay Retirement Village and there is interest in the programme from AUT in terms of research and from Selwyn Village. Volunteers contributed 658 hours.

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320	CS: ACE: Community Empowerment	Quick and Local Contestable Community Grants	<p>Funding to support local community groups through contestable grant funding. Budget: Community Grants \$493,000</p> <p>Note: the 2017/2018 budget figure shown for this activity line items includes an additional \$47k deferral from 2016/2017. Note: Additional unspent grant of \$10K from Event Partnership (HB/2017/212)</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 550,000	In progress	Green	<p>Hibiscus and Bays Local Board has completed Round One Quick Response allocating a total of \$17,171, leaving a total of \$475,829 for the remaining grant rounds. An additional \$47k deferral from 2016/2017 was added to this activity line item in Q1.</p>	<p>In Q2, Hibiscus and Bays Local Board has completed Quick Response Round Two and Local Grant Round One, allocating \$148,905. A total of \$3,500 was also allocated from the community grants budget to fund costs for temporary signage and public notices for the alcohol ban on 2-3 December 2017. This leaves a total of \$363,424 for the one remaining quick response and one local grant round.</p>
611	CS: ACE: Community Empowerment	Build capacity: East Coast Bays project	<p>Fund the East Coast Bays Community Project to:</p> <ul style="list-style-type: none"> • implement community initiatives that deliver on identified community needs • build the capacity of local community groups and organisations. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 71,000	In progress	Green	<p>The specialist advisor and strategic broker met to review the previous work programme and discuss new opportunities to increase the capacity building focus in the 2017/2018 work programme in response to the completed East Coast needs assessment report. The funding agreement and schedule for the East Coast Bays Community Project will be completed in Q2. CEU staff reviewed the governance training that is underway with the contractor, noting the positive impact it has already had for the participants. The final stages of the training will focus on strategic planning and clarity of roles within the organisation including the community coordinator and the community centre programme coordinator positions.</p>	<p>The funding agreement to East Coast Bays Community Project (ECBCP) Incorporated was completed in Q2. The ECBCP's committee presented an overview of their work at a local board deputation in Q2. Staff shared the progress of the development of the new work programme at a local board workshop in November 2017.</p> <p>To support the delivery of the East Coast Bays Community Project work programme, the committee has undertaken governance training. Council staff are mentoring and supporting the project coordinator to adapt the current work programme and emphasize developing community capacity to lead projects.</p> <p>Work programme actions have been identified and early planning initiated for the co-facilitation of community forums in Q3. These forums respond to the needs assessment recommendations from the report presented to the local board in Q1.</p>

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612	CS: ACE: Community Empowerment	Community-led placemaking: Whangaparaoa	Fund Whangaparaoa 2030 to continue community-led engagement in planning and placemaking on priorities already identified by this community group, as part of a previously supported needs assessment. Note: the 2017/2018 budget figure shown for this activity line item includes \$45,483 deferral from 2016/2017.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 105,483	In progress	Green	Staff and representatives from Future Whangaparaoa (previously known as Whangaparaoa 2030) meet monthly to share updates on the work programme and aligned council projects. Priority projects underway include the placemaking project outside the library - led by the Investigation and Design team who will work with the group to deliver the technical design and build to council standard. * Community Wellbeing: Two well-attended social service providers networks were facilitated in August and September that mapped existing provision, gaps and identified the need for a community shared space. Options for a temporary site are being investigated. * Business Network: The first network meeting has been planned for the first week in October. The website is now live. Recruitment is underway for a community activator role. Group members and council staff met to share ideas on the public consultation of the draft town centre development plan to take place before the end of the calendar year. Funding agreements will be completed in Q2.	In Q2, the funding agreement with Future Whangaparaoa was completed, and a newly formatted work programme developed and agreed with the Future Whangaparaoa trustees that aligns actions from the local board outcomes with Future Whangaparaoa outcomes. The three focus areas are: community capacity building; business employment and training support; town centre revitalisation (placemaking). The specialist advisor provided an update to the local board, illustrating how Future Whangaparaoa is an exemplar of the Community Empowerment Approach in action. This group embodies community-led models of collaboration and finding local solutions to locally identified needs.
613	CS: ACE: Community Empowerment	Build capacity: youth leadership	Fund one community-led youth leadership programme in each local board subdivision to: <ul style="list-style-type: none"> • develop and support young people to ensure youth voices are heard and enable them to input into council and local board decision-making processes on issues that affect young people • utilise community relationships to understand and integrate Māori aspirations into the programme of local youth-led activities. <p>Note: the 2017/2018 budget figure shown for this activity line item includes an additional \$19,623 deferral from 2016/2017.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 29,623	In progress	Green	Initial meetings have been arranged with key youth providers to establish a youth leadership programme in the board's sub-divisions. A progress update will be provided to the local board in Q2. Note that an additional \$19,623 deferral from 2016/2017 was added in Q1.	In Q2, staff met with three key local organisations working with young people, and the Te Herenga Waka o Orewa, to discuss their interest in delivering youth leadership activities in 2017/2018. Each organisation expressed a level of interest and each also expressed the potential challenges with delivering in line with the local board direction. Staff presented options at a local board workshop to progress the approval of the use of this budget, including the recommended option to run an open application process across the board area. Further opportunities to discuss these options with the local board are being explored and a report will be provided to a business meeting in Q3.

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716	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (HB)	Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion 2. enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. reporting back - reporting to local board members on progress in activity areas one and two. Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	Strategic broker activities in Q1 included attendance at community network meetings, maintaining contact with diverse community groups and specific project meetings.	The strategic broker met with representatives from key stakeholder groups (Hibiscus Community House Chairperson, Te Herenga O Orewa marae, the Estuary Arts manager and chairperson, and with Destination Orewa) to exchange relevant updates. The broker shared information on community grants, governance and management tools.
768	CS: ACE: Community Empowerment	Community Capacity building and placemaking	Hibiscus and Bays and East Coast Bays Needs Assessment - Community Feedback and Action Plan: -fund community workshops with local service providers and community organisations to: • review the findings of the needs assessments in Hibiscus Bays and in the East Coast Bays • identify key priority areas for action • identify community – led projects and activities that promote intergenerational connections and participation -fund community-led initiatives that deliver on the agreed action plan. Note: Activity includes the following sub-projects: - Age friendly status (accreditation) - \$5k - Youth scholarships - \$5k.	Not scheduled	LDI: Opex	\$ 45,000	In progress	Green	CEU staff shared the summary of the East Coast needs assessment report with the East Coast Bays Project (ECBCP) Community Coordinator, who will identify alignment with their work programme. Staff are in early discussions with ECBCP to take on the host role in community workshops and networks to better engage communities in responding to the identified needs. CEU staff met with local board services staff to discuss options for administering youth scholarships. Scholarships will open in Q2. Age-friendly: In Q2, CEU staff will workshop this with the local board members to share experiences from other areas and understand desired outcomes.	In Q2, five youth scholarships were awarded to the local high schools in the local board area. In Q2, staff sought clarity from the local board on the outcomes they were seeking for the Age Friendly status programme. Opportunities for developing age-friendly programmes will be incorporated in community forums in Q3 and Q4. In Q3, further scoping of this sector will occur, with learning from other local board areas that have similar schemes considered and the local board appraised of the findings. Community forums in the East Coast Bays will be held Q3 in collaboration with the East Coast Bays Community Project.

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362	CS: ACE: Community Places	Funding Agreement - The Bays Community Centre and St Anne's Hall	<p>A two-year term agreement with East Coast Bays Community Project Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at The Bays Community Centre and St Anne's Hall for the years 2017-2019, commencing 1 July 2017 and terminating on 30 June 2019.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 36,926	In progress	Green	<p>During Q1 payment was made on year one of a two- year funding agreement for East Coast Bay Community Centre. Key highlights from the centre this quarter include the 'Art for Matariki' which was an outstanding success, delivered in collaboration with many groups. The exhibition was held in the foyer of the Local Board office. It has brought in new people to the centre, offered artists somewhere to exhibit, in some cases for the first time and it was a great celebration of multicultural New Zealand. Planning for the regional hui will commence in quarter 2.</p>	<p>The biannual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. Staff from Bayview Community Centre attended. The hui provided updates on local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered legal environment changes, volunteer accountability and committee dynamics. Six hui were held across the region to test the vision "More successful and sustainable Community Led places". Attendees included community-led committee members and employees, community lease holders and community groups. The sessions uncovered what works well in the current operational and funding models, areas for improvement, useful resources, and encouraged progressive thinking for developing future practice. There will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more Community Led Places". Highlights from this quarter include having a lunch to celebrate the new East Coast Bay Community Project committee, the refresh of rooms with paint and professional development. It was also a busy quarter with advanced voting, International Day for Older People, the North Shore Orchid Show, art exhibitions and craft markets. Bays Community Centre and St Anne's Hall's annual presentation to be scheduled in Q3.</p>
390	CS: ACE: Community Places	Venue Hire Service Delivery - HB	<p>Provide and manage venues for hire and the activities and opportunities they offer by:</p> <ul style="list-style-type: none"> - managing the customer centric booking and access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups and whether the activity is of religious ministry. 	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	<p>Staff identified the need and value of understanding hirer satisfaction and experiences. Staff developed a survey on customers experience with council-managed venues which will be sent out monthly to casual and regular hirers in Q2. Visitor numbers are steady compared to last year.</p>	<p>During Q2 monthly hirer surveys were sent out to all casual hirers and a selection of regulars. Staff will be able to share results in Q3. Q2 statistics are based on the first five months of FY18 and one month estimate. Visitor numbers are steady compared to last year.</p>

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392	CS: ACE: Community Places	Community Venues HB - participation increase	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Staff considered insights from research undertaken on non-users of venues for hire across the network. Key opportunities for further investigation include: -Capitalise on strengths in positioning – family friendly, local and convenient, affordable - Improve the condition and amenities of venues to meet expectations - Develop our offer and tailor to meet distinct interests - Provide event package options - Improve visibility of centre activities that will enable participation - Develop a digital solution to promote both venues and activities - Drive repeat business, share experiences, satisfaction and reach new customers. Staff will develop an improvement plan in Q2 and Q3.	During Q2, staff continued to work through key research insights and developing actions against these. Staff held two workshops with internal stakeholders to identify and confirm the main business objective "to create greater reach and relevance for Aucklanders so they feel connected locally". Six main focus areas remain as: - capitalise on strengths in positioning – family friendly, local and convenient, affordable- improve the condition and amenity to meet expectations-develop our offer and tailor to meet distinct interests- provide simple package options for hirers-develop a digital solution to promote both venues and activities- drive repeat business, share experiences, satisfaction and reach new customers. Action planning will continue in Q3.
1926	CS: ACE: Community Places	Year 2 of 3 year term: Licence to Occupy and Manage - The Bays Community Centre and St Anne's Hall	East Coast Bays Community Project Incorporated to occupy and manage for operation The Bays Community Centre and St Anne's Hall for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	Not scheduled	ABS: Opex	\$ -	In progress	Green	East Coast Bays Community Project is on year 2 of a 3 year Licence to Occupy and Manage agreement for the East Coast Bays Community Centre. No Milestones required this year.	East Coast Bays Community Project is on year 2 of a 3 year Licence to Occupy and Manage agreement for the East Coast Bays Community Centre. No milestones required this year.
1982	CS: ACE: Community Places	Operational Model for Orewa Community Centre	Proposed change of operating model to community led for the Orewa Community Centre. (Includes \$5k carry forward funds from 2016/2017 along with allocated funds for 2017/2018).	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Amber	On the 3 August staff met with the Local Board to discuss current operating model and future options for delivery of service. On the 20 September staff attended the Local Board business meeting where a community led model was endorsed and additional LDI was allocated. In Q2 staff will commence the planning and public engagement as part of the expressions of interest phase.	Delay in reporting to take into account some work staff are undertaking on indicators for success in community-led management There has been a slight delay to the proposed timeline due to staff undertaking work on indicators for success in community-led management. Six hui were held across the region to test the vision "More successful and sustainable Community Led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more Community Led Places". Staff also attended the Orewa Community Network meeting to begin the engagement to discuss the Orewa Community Centre and have more community meetings planned for February 2018The outcomes from this will be used to form the selection criteria to bring to the local board for approval in Q3

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2017	CS: ACE: Community Places	Hire fee subsidy - HB	Administer further fee subsidy of hire fee to specific groups funded by LDI.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 7,000	In progress	Green	Staff administered the additional subsidised rates as approved by the board.	Staff administered the additional subsidised rates as approved by the board.
168	CS: ACE: Events	Anzac Services - Hibiscus and Bays	Support and/or deliver Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 15,000	Approved	Green	Scheduled for Q4. Planning will commence in Q2.	Staff commenced planning in Q2 for delivery in Q4.
169	CS: ACE: Events	Citizenship Ceremonies - Hibiscus and Bays	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 15,993	In progress	Green	Staff delivered combined Northern Cluster citizenship ceremonies on two occasions during Q1 with 463 people becoming new citizens.	Staff delivered a combined Northern Cluster citizenship ceremonies on two occasions during Q2 with 413 people becoming new citizens.
170	CS: ACE: Events	Local Civic Events - Hibiscus and Bays	<p>Deliver and/or support civic events within the local board area.</p> <p>The activities the local board may wish to include are:</p> <ul style="list-style-type: none"> - New Neighbourhood Park in Long Bay - Volunteers Night 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	Approved	Green	No local civic events were delivered in Q1.	Stanmore Bay Splash Pad opening was held on 20 December 2017 more than 80 participants.

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171	CS: ACE: Events	Event Partnership Fund - Hibiscus and Bays	Funding to support community events through a non-contestable process. This is an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events. - Sir Peter Blake Regatta (Torbay Sailing Club) \$5,000 - Orewa Christmas Parade (Main Street Orewa trading as Destination Orewa Beach) \$10,000- Browns Bay Christmas Parade (Browns Bay Business Association) \$10,000- Mairangi Bay Christmas Parade (Mairangi Bay Business Association) \$5,000- East Coast Bays Community Project (ECBCP) Events \$17,000- Torbay Christmas Parade (Torbay Business Association) \$5,000- Whangaparoa Soapbox Derby (The Charitable Trust of the Rotary Club of Whangaparoa) \$10,000- Signature events - Sandcastle, Arts & Buskers (Destination Orewa) \$17,000 Total = \$79,000	Q2;Q3	LDI: Opex	\$ 79,000	In progress	Green	Four grants totalling \$49,000 have been paid out in Q1. Reporting back to the local board on these grants will occur in Q4. Whangaparoa Soapbox Derby have confirmed that they will continue next year and we are currently waiting to hear who the new delivery organisation will be.	Three grants totalling \$20,000 have been paid out in Q2. The \$10,000 grant to the Whangaparoa Soapbox Derby will not be allocated this year and the board resolved in December to allocate this funding to the Local Grants and Quick Response Fund. This has been done and the additional funding will now be allocated through future rounds before 30 June 2018. Reporting back to the local board on these grants will occur in Q4.

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172	CS: ACE: Events	Delivered Events - Hibiscus and Bays	<p>Programme and deliver two regional Movies in Parks series events, one in each subdivision.</p> <p>Funding allocated to this programme may not be sufficient to support two movies as additional funding may be required to increase security at movies to provide an acceptable level of support to counter the increasing youth drinking culture issues at North Shore based events which run into the evening.</p>	Q3	LDI: Opex	\$ 24,000	In progress	Green	Planning for the Movies in Parks series is on track. Mairangi Bay Park has been booked for Friday 19 January, Centreway Park has been booked on Saturday 3 February (Western Reserve was unavailable due to a previous booking). The public screening licence for "La La Land (Mairangi Bay) has been approved. The application for Wonder Woman 2017 (Hibiscus) is currently pending, approval/rejection is due mid-October. Regional sponsorship will be confirmed in October. Regional marketing will commence in November with specific event advertising starting three weeks prior to each event.	Planning for Movies in Parks is on track with pre-entertainment booked, operational plans complete and event permits issued for Mairangi Bay Park for Friday 19 January, and Centreway Park for Saturday 3 February. Public screening licences for "La La Land" (Mairangi) and "Wonder Woman" (Centreway) have been approved. Regional marketing has commenced with local specific advertising starting three weeks prior to each event. Movies in Parks is zero waste, smoke and alcohol free. Series sponsors are nib health cover, Te Wananga o Aotearoa, NZ Home Loans, MenuLog, Pop n Good and More FM.
Community Facilities: Build Maintain Renew										
2976	CF Project Delivery	Flexman to Titan Place Reserve - renew walkway	Renew existing paths This project is carried forward from the 2016/2017 work programme, previous ID 3997	Q1;Q2;Q3;Q4	AB Capex	\$ 306,000	In progress	Green - On Track	Current status: advised a consent not required - path is a permitted activity. Next steps: prepare tender documentation.	Current status: advised a consent not required - path is a permitted activity Next steps: tender awarded. Contractor to start in February 2018
2029	CF: Investigation and Design	Deep Creek & Waiake area: Prepare an ecological management plan: Stage 1 - Feasibility and Options Assessment.	Complete feasibility and options assessment (including development of indicative costings and consent requirements) of the initiatives outlined in the Deep Creek and Waiake Ecological Management Plan - Stage 1 (Wildlands R4070 August 2016).	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Council staff have met with Deep Creek Restoration group members as part of consultation process. Investigation and Design have initiated professional services engagement process to assist with resource consent application.	Strategic assessment completed by community services. Project is supported by the local board and local iwi. Consultant is working with the group to provide the consent planning services required to progress this project
2044	CF: Investigation and Design	12 Hibiscus Coast Highway, Silverdale - renew facility	Demolish and rebuild the building. Former occupier: Nippon Judo Club	Q2;Q3;Q4	ABS: Capex	\$ 300,000	Approved	Green - On Track	Current status: the Service/Asset Planning team will be workshopping this project with the local board in October 2017.	Current status: the service and asset planning team will be carrying out an options analysis project. Next steps: to be determined from the outcome of the project.
2045	CF: Investigation and Design	East Coast Bays Rugby League Rooms - remove asbestos from bar ceiling	Asbestos test positive in ceiling above bar	Q2;Q3;Q4	ABS: Capex	\$ 25,000	Cancelled	Red - Critical	Current status: project has been cancelled due new project demolishing asset.	<p>Risk/Issues Project has been cancelled due to new project demolishing asset.</p> <p>Current status: the project has been cancelled as the asset has been found to not be suitable for tenants. Next steps: council staff to write a formal memo to the local board advising current status of building.</p>

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2047	CF: Investigation and Design	Mairangi Arts Centre - replace switchboard and renew heating	The current heating in main gallery is beyond its repairable lifetime and it is no longer economic to repair. New heating is required. Switchboard is to be upgraded for enhanced heating capacity.	Q2;Q3;Q4	ABS: Capex	\$ 75,000	In progress	Green - On Track	Current status: we have received feedback that the lease is silent on the replacement obligations of tenant installed equipment. However, where a tenant has, with the permission of the landlord, installed equipment, it will be the tenant's responsibility to bear the cost of repairs, maintenance and replacement of such equipment. As such, the tenant is responsible for the replacement costs of the heating, ventilation, and air conditioning equipment. Correspondence confirms that the tenant gained external funding for the initial installation. At this stage, only a business case to replace the electrical distribution board has been created, approved by management. Next steps: to execute and deliver the project. Replace the electrical distribution board.	Current status: we are in the process of obtaining further pricing from alternative suppliers. We expect alternative pricing by mid February 2018. Next steps: evaluate alternative pricing and appoint the appropriate supplier.
2048	CF: Investigation and Design	Orewa Community Centre - renew fire safety system	Renew fire safety system in centre	Q2;Q3;Q4	ABS: Capex	\$ 20,000	In progress	Green - On Track	Current status: we have received a quote from the preferred supplier at the end of August. Next steps: agree on a suitable installation date with venue hire.	Current status: building consent is required. We have appointed a fire engineer to compile the required documentation for a building consent. The building consent is expected to be submitted end of January 2018. Building consent approval is expected at end of March 2018. Next steps: obtain quotes from fire alarm installers for the installation for the new fire alarm based on the fire engineer's design.
2049	CF: Investigation and Design	Orewa Community Centre - renew main hall heating system	Renew the main hall heating system	Q2;Q3;Q4	ABS: Capex	\$ 88,200	In progress	Green - On Track	Current status: a quote is expected mid October for this project. Confirm that the quote is market related. Next steps: appoint supplier and confirm a suitable date for installation with venue hire.	Current status: a quote was received from the contractor but not accepted. We have requested an alternative and more cost effective solution. Next steps: determine whether the alternative proposal is more suitable and process the quote if acceptable.
2050	CF: Investigation and Design	Orewa Community Centre - replace light fittings	Replacement of current light fittings to LED in the small hall, foyer, toilets, main hall, supper room	Q2;Q3;Q4	ABS: Capex	\$ 44,100	In progress	Green - On Track	Current status: confirm requirements and compile detailed specifications. Next steps: request quotations.	Current status: receive quotes by 19 January 2018. Next steps: check if rates are market related and appoint the preferred supplier.
2051	CF: Investigation and Design	East Coast Bays Community Centre building - renew and redesign facility	Working with Community Places, Community Leases, Local Board Services, and facility users redesign and renew facility. Renewal should include: new tiling, replace carpet, install auto glass door at main entrance, repaint walls and ceilings, refinish doors and frames, replace flooring, renew heating in Sherwood and Inverness rooms and community space upstairs, replace main kitchen upstairs including blinds and heating, and improved/extended space for Plunket.	Q2;Q3;Q4	ABS: Capex	\$ 20,000	Approved	Green - On Track	Current status: investigating renewal and redesign options with community leases, corporate property and local board services. Next steps: confirming redesign and business case.	Current status: investigating renewal and redesign options with community leases and local board services/corporate property. Onsite meeting will take place 29 November 2017. Next steps: confirm redesign and complete the business case.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2052	CF: Investigation and Design	Orewa Library - renew library's furniture, fittings and equipment	Renew Orewa Library furniture, fittings and equipment.	Q2;Q3;Q4	ABS: Capex	\$ 91,400	Deferred	Red	Current status: the roof of the library is currently leaking so it will be likely that this project will be deferred until this has been remedied. Next steps: confirm if this project will be deferred until the roof project has been completed.	Current Status: This project has been deferred and the scope and budget combined with the comprehensive renewal of the library which is scheduled to occur in financial year 2020. This deferral was to allow for the project to replace the roof to be completed before the interior of the building is renewed.
2053	CF: Investigation and Design	East Coast Bays Leisure Centre - Kauri Kids - renew playground soft matting	Risk identified as kids are burning their feet on the current matting. To be replaced to ensure the facility is fit for purpose	Q2;Q3;Q4	ABS: Capex	\$ 30,000	Completed	Green - On Track	Current status: in planning phase, create a project plan. Next steps: to execute and deliver the project.	Project completed October 2017
2060	CF: Investigation and Design	Emlyn Place Reserve - renew park retaining wall	Renew retaining wall.	Q2;Q3;Q4	ABS: Capex	\$ 2,000	Cancelled	Red	Current status: project record has been cancelled. This retaining wall is actually a small 200mm high piece of timber that is part of the track path way and is being delivered under Hibiscus and Bays - renew walkways and paths 2017-18. Please refer to SharePoint ID 2073 for an update/ commentary.	Risk/Issues This project has been merged with Hibiscus and Bays renew walkways and paths 2017-18 as the retaining wall is actually a small 200mm high piece of timber that is part of the track path way. Please refer to SharePoint ID 2073 for an update. Current status: project record cancelled: This retaining wall is actually a small 200mm high piece of timber that is part of the track path way and is being delivered under Hibiscus and Bays - renew walkways and paths 2017-18.
2061	CF: Investigation and Design	Freyberg Park - renew parks toilet	Renew the toilets in Freyberg Park	Q2;Q3;Q4	ABS: Capex	\$ 28,000	Cancelled	Red - Critical	Current status: the Auckland Council Asset Management Intelligence Services team have recently completed a condition report for this building which puts it in average condition. Next steps: currently considering options to replace the building. Will also include transportable buildings.	Risk/Issues Project is cancelled due to new project that will demolish the toilets. Current status: project is cancelled as asset will be demolished.
2062	CF: Investigation and Design	Freyberg Park - renew retaining wall	Renew retaining wall.	Q2;Q3;Q4	ABS: Capex	\$ 5,000	Cancelled	Red - Critical	Current status: a quote has been requested from the contractor. Next steps: commence works.	Risk/Issues Project is cancelled due to asset being demolished Current status: project is cancelled due to another project that will demolish the retaining wall.
2063	CF: Investigation and Design	Freyberg Park - renew sports field	Renew sports field.	Q2;Q3;Q4	ABS: Capex	\$ 10,000	Approved	Green - On Track	Current status: prepare and submit professional services scope for the renewal of field one.	Current status: prepare and submit professional services scope for the renewal of field one. Physical works will not commence until after Sunnynook upgrades have been completed to minimise disruption on the number of fields available in the local board area.
2064	CF: Investigation and Design	Gulf Harbour Marina Hammerhead Reserve - renew park toilet	Renew park toilet	Q2;Q3;Q4	ABS: Capex	\$ 5,000	In progress	Green - On Track	Current status: currently writing business case for this asset. Next steps: planning phase.	Current status: quotes for professional services from external consultants are due for submission late December 2017. Next steps: engage professional services for design.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2065	CF: Investigation and Design	Hibiscus and Bays - actions from Greenways plan	Implement actions from greenways plan	Not scheduled	LDI: Capex	\$ 200,000	In progress	Red	Current status: the scoping of design works is underway as per the priorities noted in the Greenways Plan and reviewed by Auckland Council Landscape Design team. Next steps: progress concept design stage, with engagement of engineering specialists where required. Book in a forward workshop with the local board to present back initial findings.	Risk/Issues This is a duplicate record. Please refer to SharePoint ID 2074 (Hibiscus and Bays - produce concept designs from greenways plan priorities) for an update. Current Status: Scoping of design works is well underway as per the priorities noted in the Greenways Plan and reviewed by AUckland Council Landscape Design team. Next Steps: Progress concept investigation, with engagement of further specialists where required.
2068	CF: Investigation and Design	Hibiscus and Bays - renew park buildings 2017-18	Renewal of the Waiwera Beach toilets and Huntly Road toilets	Q2;Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green - On Track	Current status: investigation and assessment of future work requirements is underway pre movement to planning.	Current status: quotes for professional services from external consultants are due for submission late December 2017. Next steps: engage professional services for design.
2069	CF: Investigation and Design	Hibiscus and Bays - renew park buildings 2018-19	Arkles Bay Beachfront Reserve, Orewa Reserve, Victor Eaves Park, Rothesay Bay Beach Reserve, Stanmore Bay Park, beside Leal Place parking area	Q2;Q3;Q4	ABS: Capex	\$ 30,000	In progress	Green - On Track	Current status: investigation and assessment of future work requirements is underway pre movement to planning.	Current status: quotes for professional services from external consultants are due for submission late December 2017. Next steps: engage professional services for design.
2070	CF: Investigation and Design	Hibiscus and Bays - renew park lighting 2017-18	Renew lighting at Stanmore Bay Park and Brookvale Reserve	Q2;Q3;Q4	ABS: Capex	\$ 45,000	In progress	Green - On Track	Current status: awaiting strategic assessment from Parks Sport and Recreation to determine if lights at Brookvale Reserve are still required. Next steps: confirm scope and complete business case.	Current status: project is currently being tendered - tenders close end of November 2017. Next steps: confirm pricing is market related and appoint contractor. The work will commence during summer 2018.
2071	CF: Investigation and Design	Hibiscus and Bays - renew park playspaces 2018-19	Everard Reserve, Brandon Reserve, Ferry Rd and Hawaiian Parade Junction, Stredwick Reserve, Bayside Drive	Q2;Q3;Q4	ABS: Capex	\$ 30,000	In progress	Green - On Track	Current status: the procurement sourcing process has been started. Awaiting signoff.	Current status: the procurement process is underway for professional services for the playspaces including scoping of the Orewa Reserve basketball court. Public consultation via a mail survey has commenced and the surveys are due back prior to 8 January 2018. Next steps: assess the options and confirm design requirements.
2072	CF: Investigation and Design	Lakeside Reserve - renew carpark	Renew park roading and car parks. Investigate 2017/18, physical works 2018/19.	Q3;Q4	ABS: Capex	\$ 30,000	Approved	Green - On Track	Current status: investigation and assessment of future work requirements is underway pre movement to planning.	Current status: the correct location for the car park has now been located and confirmed. Location and details of the carpark have been given to design consultants for quotation. Next steps: the procurement process for professional design services will soon be proceeding.
2073	CF: Investigation and Design	Hibiscus and Bays - renew walkways and paths 2017-18	Browns Bay Village Green; Emlyn Place; Joydon Place Reserve; Lucy Foster Lane-School Accessway; Ocean View Road Plantation Reserve	Q2;Q3;Q4	ABS: Capex	\$ 80,000	In progress	Green - On Track	Current status: Browns Bay Village Green- currently being scoped by a consultant. Emlyn Place- including renewing retaining wall - currently being scoped by a consultant. Joydon Place Reserve- currently being scoped by a consultant. Lucy Foster Lane-School Access way, works not required. Ocean View Road Plantation Reserve- works not required. Next steps: submit business case for approval and engage physical works.	Current status: Browns Bay Village Green, Joydon Place Reserve and Emlyn Place including renewing retaining wall are currently being scoped by an external design consultant. Lucy Foster Lane-School Access way and Ocean View Road Plantation Reserve have been investigated and do not require renewing at this stage. Next steps: submission of business case for approval and engagement of physical works.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2074	CF: Investigation and Design	Hibiscus and Bays - produce concept designs from greenways plan priorities	Create seven concept designs	Q2;Q3;Q4	LDI: Opex	\$ 85,757	In progress	Green - On Track	Current status: confirmation of scope for each greenway is underway. Next steps: investigation and design team is reviewing the priorities noted. Engagement of specialists if required for design work.	Current status: scoping of design works is well underway as per the priorities noted in Greenways plan and reviewed by Council Landscape Design team Next steps: progress concept design stage, with engagement of engineering specialists where required. Present at workshop with the local board to present back initial findings to date 1 February 2018.
2075	CF: Investigation and Design	Hibiscus and Bays - Actions from centre plans	Concept plans and consultation for centre plan priorities	Not scheduled	LDI: Opex	\$ 105,000	In progress	Red	Current status: Investigation and design to be initiated.	Current Status: Scoping of design works is well underway and being reviewed by the Auckland Council Landscape Design team. Next Steps: Progress concept investigation, with engagement of further specialists where required.
2076	CF: Investigation and Design	Hibiscus and Bays - Actions from Silverdale Centre Plan	Execute work resulting from the concept designs expanded from the centre plan	Q2;Q3;Q4	LDI: Capex	\$ 100,000	In progress	Green - On Track	Current status: review of the centre plan and project scoping is underway. Next step: meet with the local board services staffs to expand the project brief and confirm project outcomes, ahead of a workshop with the local board to present initial findings.	Current status: review of centre plan and project scoping completed after meeting with local board services staff. Developing project brief, engaging professional design services for further discussion/design workshop. Next step: plan for workshop with the local board to present findings in April.
2077	CF: Investigation and Design	Hibiscus and Bays - Actions from Orewa Centre Plan	Execute work resulting from the concept designs expanded from the centre plan	Q2;Q3;Q4	LDI: Capex	\$ 100,000	In progress	Green - On Track	Current status: review of the centre plan and project scoping is underway. Next step: meet with the local board services staffs to expand the project brief and confirm project outcomes, ahead of a workshop with the local board to present initial findings.	Current status: review of the centre plan and project scoping completed after meeting with local board services staff. Developing project brief, engaging professional design services for further discussion/design workshop. Next step: plan for workshop with the local board to present findings in April.
2078	CF: Investigation and Design	Hibiscus and Bays - Actions from Browns Bay Centre Plan	Execute work resulting from the concept designs expanded from the centre plan	Q2;Q3;Q4	LDI: Capex	\$ 100,000	In progress	Green - On Track	Current status: review of the centre plan and project scoping is underway. Next step: meet with the local board services staffs to expand the project brief and confirm project outcomes, ahead of a workshop with the local board to present initial findings.	Current status: review of the centre plan and project scoping completed. Professional design services have been engaged. Next steps: prepare for workshop with the local board to present findings in March/April.
2079	CF: Investigation and Design	Whangaparaoa 2030 Outside Library Placemaking project	Execute work resulting from concept designs	Q2;Q3;Q4	LDI: Capex	\$ 92,036	In progress	Green - On Track	Current status: council staff have met with Whangaparaoa 2030 group and the local board advisers to review the design undertaken. Review of concept design by investigation and design team is underway. Next step: undertake a peer design review, including a review of the Crime Prevention Through Environmental Design principals with the Council Landscape design team. Meet with the designer to review changes required, then meet with the local board and Whangaparaoa 2030 group to sign off changes.	Current status: council staff have met with the Whangaparaoa 2030 group and the local board advisers to review the design undertaken. Review of concept design by Investigation and Design team is underway. Next step: design is being updated now. Meeting to be arranged with Whangaparaoa 2030 group to sign off changes. Following this attendance of a workshop (booked for 1 February 2018) with the local board for the final sign-off of design.
2081	CF: Investigation and Design	Little Manly Beach Reserve - renew seawall	Renew seawall.	Q2;Q3;Q4	ABS: Capex	\$ 10,000	Cancelled	Red	Current status: handover from project delivery to investigation and design. Next step: work with Auckland Council Coastal Management Services to identify condition and if current failing structures are still required. Community consultation will be required.	Risk/Issues Project record cancelled. Please refer to SharePoint ID 2080 for an update. Current status: this project is cancelled and merged with Hibiscus Coast - renew seawalls
2087	CF: Investigation and Design	Metro Park East - develop toilet block for sport fields	Develop toilet block 228 Millwater Parkway, Stanmore Bay	Q2;Q3;Q4	Growth	\$ 200,000	In progress	Green - On Track	Design for temporary container toilet near completion. Next steps are to investigate the service connections and award the contracts. Planned completion is pre Christmas 2017.	Current status: design for temporary container toilet completed. Site investigation is underway. Next steps: local board approved on the preferred option. Manufacture toilet off site. Prepare site and establish facility.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2088	CF: Investigation and Design	Metro Park East - install cricket practice nets	Install cricket practice nets. This is a continuation from the 2016/2017 programme (previous ID 3577) 228 Millwater Parkway, Stanmore Bay	Q2;Q3;Q4	Growth	\$ 100,000	In progress	Amber - At Risk	Current status: project sent out for tender and one quote received. Further quotes to be obtained. Next steps: evaluate quotes and award contract.	Risks/ issues There has been an increased 67per cent of budget. Original cost estimate was insufficient. The scope of the project hasn't changed but the budget was inadequate to start with. Current status: construction commencing 27 November 2017 and programmed for completion 19 January 2019 Next steps: progress physical works.
2093	CF: Investigation and Design	Red Beach Park - develop toilet for sport fields	Toilets for sport fields	Q2;Q3;Q4	Growth	\$ 140,000	In progress	Green - On Track	Professional services contract has been awarded to assess two possible locations. Present options to local board for consultation prior to Christmas.	Current status: professional services has been awarded to assess three possible locations. Local Board has approved the preferred option. Next steps: lodge building consent.
2094	CF: Investigation and Design	Rock Isle Beach Reserve - renew retaining wall	Renew reserve retaining wall.	Q2;Q3;Q4	ABS: Capex	\$ 10,000	Approved	Green - On Track	Current status: develop design specifications.	Current status: investigation into the scope of work required is underway by an external consultant. Next step: confirm the scope and prepare the business case
2095	CF: Investigation and Design	Sherwood Reserve - renew car park	Renew reserve car park	Q3;Q4	ABS: Capex	\$ 15,000	Approved	Green - On Track	Current status: currently writing business case for this asset. Site specifications being added to a business case. Next steps: planning phase.	Current status: two engineering consultancy companies are due to submit a quote for professional design services late December 2017. Next steps: engage professional services to progress the design.
2096	CF: Investigation and Design	Silverdale Reserve - renew park retaining wall	Hibiscus and Bays - Renewal of various park courts and structures. Minor renewals construction FY17; design and consenting of major renewals FY17, construction FY18. Maygrove Reserve Retaining Wall Renewal, Maygrove petanque court Fitzwilliam Drive Reserve, Churchill Reserve, Mairangi Bay Park, Browns Bay Beach Reserve - park structures - scoping. Renew reserve retaining wall. Completed FY2016/2017.	Q1	ABS: Capex	\$ 45,000	Completed	Green - On Track	Current status: This component of the project was completed. Project was merged with Hibiscus and Bays Court and Structure renewals, please refer to SharePoint ID 2096 for an update/ commentary.	Project completed June 2017.
2099	CF: Investigation and Design	Stanmore Bay Park - renew seawall	Renew park seawall	Q2;Q3;Q4	ABS: Capex	\$ 30,000	Approved	Amber - At Risk	Current status: handover from project delivery to investigation and design. Next steps: working with Auckland Council Coastal Management Services to identify if current failing structures are still needed. Community consultation will be required.	Risks/ issues Additional budget will be required. Current status: working with Auckland Council Coastal Management Services to identify if current failing structures are still needed. Next step: community consultation will be required and significant increase in funding.
2102	CF: Investigation and Design	The Esplanade - Manly Beachfront (East) - renew toilet	Renew beachfront toilet	Q2;Q3;Q4	ABS: Capex	\$ 10,000	Approved	Green - On Track	Current status: investigation and assessment of future work requirements is underway pre movement to planning.	Current status: quotes for professional services from external consultants are due for submission late December 2017. Next steps: engage professional services for design.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2854	CF: Investigation and Design	Wade Landing Reserve - develop accessway	Develop a new accessway at Wade Landing Reserve, this is a legal requirement to install a right of way access to a private property.	Q1;Q2;Q3;Q4	Growth	\$ 130,000	Proposed	Amber - At Risk	Current status: initial site investigation work and archaeological assessments have commenced. Next steps: initial engagement with Te Herenga Waka O Orewa is planned. A procurement process will be initiated for the appointment of an engineer to undertake the design of the access way.	Risk/Issues Schedule, scope and issues identified as at risk. Negotiations with Te Herenga Waka o Orewa and also the property developer are underway, but progressing slower than anticipated. Alternative options are being investigated that may provide a better outcome for the community and be more cost effective. Investigating alternative options is in addition to the original scope. The developer requested compensation for the perceived loss of value to his property, if the alternative access way route was confirmed. Legal advice has been sought and a response provided to the developer. The proposal will not be considered until the developer is the legal landowner (estimated date for sale and purchase agreement December 2017). Current status: a review of options and design solutions is in progress. Next steps: an engineer will be appointed for the design of the access way.
3004	CF: Investigation and Design	Gulf Harbour Reserve - develop toilet	Installation of toilet block at Gulf Harbour This project is carried forward from the 2016/2017 work programme, previous ID 3377	Q1;Q2;Q3;Q4	ABS: Capex	\$ 30,000	In progress	Green - On Track	Current status: assess current constraints and opportunities, professional services has been awarded to external contractor. Feasibility and options report due in November.	Current status: professional services has been awarded. The local board has approved options . Next steps: lodge resource and building consents.
3059	CF: Investigation and Design	Long Bay Reserve 3 - develop playground	Development of a large playground, paths, landscaping, a viewing platform and toilet facility. Led by the developer Todd Property and will be handed over to Council on completion. This project is carried forward from the 2016/2017 work programme, previous ID 3375	Q1;Q2;Q3;Q4	Growth	\$ 990,993	In progress	Green - On Track	Current status: the play space area of the reserve is currently under construction. Next steps: construction of footpaths and seating within the reserve is planned over the next month. Works have been delayed due to the weather.	Current status: construction of the play space area of the reserve is mid way through construction. Next steps: construction of footpaths and seating within the reserve is planned over the next month. Works have been delayed due to the weather.
3290	CF: Investigation and Design	Stanmore Bay pool and leisure centre comprehensive renewal	This project is carried forward from the 2016/2017 work programme	Q2;Q3;Q4	ABS: Capex	\$ 250,000	In progress	Green - On Track	Project start date April 2018. Resene have visited site 12 September 2017 to create paint specifications for the exterior cladding and the internal pool hall. Now starting to receive quotations from painting contractors.	Current status: exterior and interior pool hall painting quotations have been received. Next steps: hand over to project delivery team for delivery.
3300	CF: Investigation and Design	Sherwood Reserve - restore floating vegetation	Restore floating vegetation	Q1	LDI: Capex	\$ 10,000	Completed	Green - On Track	Project completed	Project completed by Healthy Waters
3374	CF: Investigation and Design	Metro Park - develop hockey field	Grant for hockey field - outgoing	Q3;Q4	Growth	\$ 1,000,000	In progress	Green - On Track	Current status: Hockey turf being built and set to be open and operational in the early 2018. Next steps: To finalise with hibiscus hockey on remedial plan.	Current status: hockey turf being built and set to be open and operational in the early 2018. Next steps: finalise opening date and other supporting infrastructure including toilet block and car park.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1630	CF: Operations	Hibiscus and Bays Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	Approved	Green	The new full facilities contract started on 1 July 2017. The contractor has been proactive in edging pathways, maintaining playgrounds and mowing sports fields. The relatively high rainfall (e.g. July 120-149 per cent of norm) has presented some challenges, including preparing for the summer sports season. There has also been some on-going challenges with security gates and litter bins, which staff are focusing on resolving. No significant operational building issues. Arboriculture: The beginning of the first quarter saw mobilisation of new contracts. A priority was ensuring requests for service were effectively managed, particularly after hours emergency response. Replacement tree planting was completed over July/August. Annual inspections of street and park trees has commenced which will inform proactive programmes of tree maintenance. Ecological Restoration: A key focus of the first quarter has been the commencement of site assessments and the preparation of restoration plans for sites of ecological high value, working with other council departments and understanding volunteer activity on sites.	The second quarter has been challenging across the region for greenspace maintenance, initially impacted by the wetter than usual winter and our contractor struggling to keep up with the scale of work required to meet contract specifications. We have additional resources in place auditing and monitoring the improvement plan that Ventia are working to. We are seeing a good improvement across most of our facilities. Ecological Restoration: all site assessment reports have been completed, commencement of plant pest control in high value and general sites is close to completion as well as the first round of animal pest control. Arboriculture: improved seasonal conditions has seen a movement of maintenance focus from street tree to park trees.
2054	CF: Project Delivery	Browns Bay Beach Reserve - renew seawall	Browns Bay Beach Reserve retaining wall and seawall renewal. This project is carried-over from the 2016/17 programme (previous ID 3206).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 100,000	Cancelled	Red - Critical	Current status: assess the coastal permit implications; investigate options. Next steps: prepare the options report.	Risk/Issues This project is cancelled as it has been classed as an operational project. This project is cancelled as it has been classed as operational project.
2055	CF: Project Delivery	Browns Bay skate park and Drainage Renewal	Browns Bay Beach Reserve irrigation and skate park renewal. This project is carried-over from the 2016/17 programme (previous ID 3208).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 250,000	In progress	Green - On Track	Current status: the landscape design and consultation for the adjacent area is under way. Next steps: additional community feedback is planned in early summer 2017. Construction is planned for winter 2018.	Current status: landscape design and consultation for the adjacent area is under way. Consultation signs will be in place over the holiday period. Next steps: additional community feedback is planned in early summer 2017. Construction is planned for winter 2018.
2056	CF: Project Delivery	Centennial Park - renew walkway and furniture	Centennial Park - Campbells Bay boardwalk, fence, paths, retaining wall, rubbish bin, seats, signs, stairs, steps, tables and track renewals. This project is carried-over from the 2016/17 programme (previous ID 3205).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 300,000	In progress	Green - On Track	Current status: the design is now complete. Tender is underway for all tracks, structures and furniture except for the Remembrance Avenue track. Next steps: construction is planned to start summer 2017/2018. Remembrance Avenue track renewal is awaiting Healthy Waters resolving storm water issues; construction start is yet to be determined.	Current status: design is complete. Tender is underway for all tracks, structures and furniture except for the Remembrance Avenue Track. Next steps: construction is planned to start summer 2017/18. Remembrance Avenue Track renewal is awaiting Healthy Waters resolving storm water issues; construction start is yet to be determined.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2066	CF: Project Delivery	Hibiscus and Bays - actions from signage audit	Deliver recommendations from signage audit to Parks and Reserves throughout the Hibiscus and Bays Local Board. This project is carried-over from the 2016/17 programme (previous ID 2793).	Q1;Q2;Q3;Q4	LDI: Capex	\$ 125,000	In progress	Green - On Track	Current status: assessing review report Next steps: prepare and present plan to upgrade signage within budget constraints. Report to the local board in December.	Current status: assessing review report Next steps: we have undertaken a tour of the sites proposed for the first stage roll-out – Orewa Reserve, Stanmore Bay, Ashley Reserve, Browns Bay Beach, Freyburg Park/Sherwood Reserve. Another meeting is required to address some of the site specific issues (multiple and various signs to be either not replaced or grouped together in one format sign) and reduce the amount of detailed decision making for the local board (if any). We are to meet with the consultants again January 2018 to take this to the next stage, which will allow an informed report/presentation to the local board.
2067	CF: Project Delivery	Hibiscus and Bays - playground improvements	Playground improvements or small upgrades that will enhance the use of playgrounds throughout the Hibiscus and Bays Local Board. This project is carried-over from the 2016/17 programme (previous ID 2792).	Q1;Q2;Q3;Q4	LDI: Capex	\$ 155,000	In progress	Green - On Track	Current status: the design is complete. Equipment and shade options were presented to the Hibiscus and Bays Local Board in August. Next steps: community consultation, consenting and tendering; construction is planned for autumn 2018.	Current status: feedback from the holiday period has been received and is being collated. Next steps: presentation of feedback with local board is planned for March 2018. Consenting and tendering; construction is planned for autumn 2018
2080	CF: Project Delivery	Hibiscus Coast - renew seawalls	Arkles Bay, Matakatia Bay, and Wade River Berms Reserve - renewal of failing coastal protection structures and other beachfront assets. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2080). This project is carried-over from the 2016/17 programme (previous ID 3203).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 75,000	In progress	Green - On Track	Current status: further evaluation being undertaken on the scope of these works. Next steps: assess existing assets, coastal processes and appropriate planning mechanisms and physical responses to inform way forward.	Current status: the Auckland Council Coastal and Geotechnical Services team are now assessing existing assets and coastal processes. Next steps: community consultation will be required.
2082	CF: Project Delivery	Long Bay Reserve 5 - develop park	Local park development including internal paths, seating, signage and landscaping. This project is carried-over from the 2016/17 programme (previous ID 3369).	Q1;Q2;Q3;Q4	Growth	\$ 80,000	In progress	Green - On Track	Current status: planting of the reserve is now complete. An infrastructure funding agreement between the developer and council is being drafted, prior to the transfer of the reserve to council ownership. Next steps: the developer will hand over the completed reserve to council.	Current status: planting of the reserve is complete. An Infrastructure Funding Agreement between the developer and council is being drafted, prior to the transfer of the reserve to council ownership. Next steps: the developer will hand over the completed reserve to council.
2083	CF: Project Delivery	Long Bay Reserve 6 - develop park	Local park development including internal paths, seating, signage and landscaping. This project is carried-over from the 2016/17 programme (previous ID 3370).	Q1;Q2;Q3;Q4	Growth	\$ 350,000	In progress	Green - On Track	Current status: earthworks for the development of the reserve have commenced, however completion of this work is delayed until spring when the ground conditions are more favourable. Next steps: a concept design for the reserve will be prepared when the earthworks are complete.	Current status: earthworks for the development of the reserve have commenced. Next steps: a concept design for the reserve will be prepared when the earthworks are complete.
2084	CF: Project Delivery	Long Bay Reserve 7 - develop park	Local park development including internal paths, seating, signage and landscaping. This project is carried-over from the 2016/17 programme (previous ID 3368).	Q1;Q2;Q3;Q4	Growth	\$ 350,000	In progress	Green - On Track	Current status: earthworks for the development of the reserve have commenced, however completion of this work is delayed until spring when the ground conditions are more favourable. Next steps: a concept design for the reserve will be prepared when the earthworks are complete.	Current status: earthworks for the development of the reserve have commenced. Next steps: a concept design for the reserve will be prepared when the earthworks are complete.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2085	CF: Project Delivery	Long Bay Reserve 8 - develop park	Local park development including internal paths, seating, signage and landscaping. This project is carried-over from the 2016/17 programme (previous ID 3371).	Q1;Q2;Q3;Q4	Growth	\$ 80,000	In progress	Green - On Track	Current status: planting for the reserve has been finalised. An infrastructure funding agreement between the developer and council is being drafted, prior to the transfer of the reserve to council ownership. Next steps: the developer will hand over the completed reserve to council.	Current status: an infrastructure funding agreement between the developer and council is being drafted prior to the transfer of the reserve to council ownership. Next steps: the developer to hand over the completed reserve to council.
2086	CF: Project Delivery	Metro Park (Millwater Parkway) - concept plan for netball and hockey complex	Developing concept plan for netball and hockey complex. This project is carried-over from the 2016/17 programme (previous ID 3856). 228 Millwater Parkway, Stanmore Bay	Q1;Q2;Q3;Q4	Growth	\$ 50,000	In progress	Green - On Track	Current status: master plan refresh has been completed. Project being lead by Parks, Sports and Recreation at this point in time, Meeting with Netball NZ and Parks, Sports and Recreation was held on 31 August 2017. Next steps: engage consultant to commence concept for car park and netball courts.	Current status: engage consultant that will provide concept plan for car park and netball courts. Next steps: netball and tennis engagement.
2089	CF: Project Delivery	Metro Park East Stage 1 - develop walkway connections	In accordance with the reserve management plan, this project will commence delivery of a connected walkways network, including associated landscaping. This project is carried-over from the 2016/17 programme (previous ID 3374). 228 Millwater Parkway, Stanmore Bay	Q1;Q2;Q3;Q4	Growth	\$ 160,538	In progress	Green - On Track	Current status: construction has commenced. Next steps: completion due after the final Hockey Trust turf is installed, which is proposed for late summer 2018.	Current status: sixty per cent of the walkways have now been constructed and are open for public use. Soil reinstatement along the sides of the walkway is underway. The remainder of the walkway construction is due to start after the Christmas break holidays. Next steps: complete final 40 per cent of the walkways and reinstate ground along the sides.
2090	CF: Project Delivery	Metro Park West - develop new park	New general park development. This is a continuation from the 2016/2017 programme (previous ID 3372) SH16/20 Project Various Sites	Q1;Q2;Q3;Q4	Growth	\$ 560,000	Approved	Amber - At Risk	Current status: design research and initial site investigation work is currently being progressed over the months of August and September. Next steps: two alternative concept designs will be completed for internal review. These designs will be shared with the local board prior to engaging with the community.	The scope of the project has been reduced to exclude public consultation, completion of the final concept design and the resource consent application. This is to avoid creating an expectation within the community that the project construction phase will be funded. Current status: two alternative concept design options have been completed. A cost estimate review is in progress. Next steps: concept designs will be presented to the local board in February/March 2018. Future funding for the project is to be confirmed.
2091	CF: Project Delivery	Oneroa Track renewal	Long Bay/Beach Road paths and stairs renewals. This project is carried-over from the 2016/17 programme (previous ID 3214).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 100,000	Completed	Green - On Track	Current status: contractor started 26 June. Next steps: completion late October.	Project completed October 2017.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2092	CF: Project Delivery	Red Beach Park - develop sandcarpet and new floodlights	Sandcarpet and new floodlights. This project is carried-over from the 2016/17 programme (previous ID 3378).	Q1;Q2;Q3;Q4	Growth	\$ 480,000	In progress	Green - On Track	Current status: design and consenting 2015-2018. Lighting design commenced January 2015. Lighting design received October 2015. Consent application prepared for sports lighting. Design for sports training field upgrade commenced January 2017. Design and costings received June 2017. Optional LED lighting design received July 2017. Construction currently programmed for financial year 2018/2019. Next steps: amend consent application for LED lighting and sports field upgrade works before lodging.	Current status: consent pre-application meeting held December 2017 to discuss options for non-compliance for noise levels in a passive Open Space zone. Application submitted to Watercare Services for irrigation water supply meter connection. Construction currently programmed for financial year 2018-19. Next steps: notify and obtain consent of affected neighbours prior to lodging consent application for LED lighting and sports field upgrade works.
2097	CF: Project Delivery	Silverdale War Memorial No3 sand field renewal	Silverdale War Memorial Park sand field renewal. This project is carried-over from the 2016/17 programme (previous ID 3215).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 350,000	In progress	Green - On Track	Current status: design completed. Detailed design and tender documentation preparation under way. Next steps; tender, award and start physical works in October.	Current status: tender awarded. Next steps: work postponed to August/September 2018 start due to access issues through the car park which is being used for Park'n'Ride parking.
2098	CF: Project Delivery	South Avenue Reserve walkway & structure renewals	South Avenue Reserve walkway and structure renewals. This project is carried-over from the 2016/17 programme (previous ID 4024).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 195,000	In progress	Green - On Track	Current status: design, consultation and consenting is complete. Tendering is underway. Next steps: construction is planned for summer 2018.	Current status: contract has been awarded. Construction about to begin late February 2018. Next steps: programed for completion June 2018.
2100	CF: Project Delivery	Stanmore Bay Park 3 sand field renewal	Stanmore Bay Park sand and sport field renewal. This project is carried-over from the 2016/17 programme (previous ID 3216).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 450,000	In progress	Amber - At Risk	Current status: design is complete. Consent has been lodged. Next steps: tender construction of lights in summer 2018 and the sand field in financial year 2018/2019.	Vector power supply to site is inadequate. Additional cost will be incurred to upgrade supply. Design is under way. Current status: design is complete. Consent has been lodged. Next steps: tender; construction of lights in summer 2018 and the sand field in financial year 2018/19, awaiting Vector design to upgrade supply.
2101	CF: Project Delivery	Sun Smart Projects in playgrounds	Develop sun smart projects in key playgrounds throughout the Hibiscus and Bays local board area. This project is carried-over from the 2016/17 programme (previous ID 2790).	Q1;Q2;Q3;Q4	LDI: Capex	\$ 150,000	In progress	Green - On Track	Current status: design is complete. Equipment and shade options have been presented to the Hibiscus and Bays Local Board in August. Next steps: community consultation, consenting and tendering; construction is planned for autumn 2018.	Current status: design is complete. Equipment and shade options have been presented to the local board in August. Consultation signs will be in place over the holiday period. Next steps: consenting and tendering; construction is planned for autumn 2018
2103	CF: Project Delivery	Tindalls Beach coastal structure renewals	De Luen Ave Beachfront Reserve boat ramp, seawall and step renewal. This project is carried-over from the 2016/17 programme (previous ID 3202).	Not scheduled	ABS: Capex	\$ 75,000	Cancelled	Red	Current status: this project record is cancelled and has been merged with Hibiscus Coast - renew seawalls. Please refer to SharePoint ID 2080 for an update/ commentary.	Risk/Issues. This project record is cancelled and merged with Hibiscus Coast - renew seawalls. Please refer to SharePoint ID 2080 for an update/ commentary. Current status: this project was merged with Hibiscus Coast - renew seawalls.
2104	CF: Project Delivery	Victor Eaves Park - renew playground	Victor Eaves Park whole playground renewal. This project is carried-over from the 2016/17 programme (previous ID 3218).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 100,000	In progress	Green - On Track	Current status: consenting and design review to reduce cost is under way. Next steps: tendering, construction is planned for summer 2018.	Current status: consenting and design review to reduce cost is under way. Next steps: tender documents being prepared. Construction is planned for April 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2105	CF: Project Delivery	Waiwera and Hatfields - renew coastal structures	Hatfields Beach Reserve, Waiwera Bridge jetty, Waiwera Place Reserve seawall renewals. This project is carried-over from the 2016/17 programme (previous ID 3219).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 480,000	In progress	Green - On Track	Current status: consent received for Hatfields and Waiwera Beach. Auckland Transport consent as land owner for Waiwera Bridge proving too difficult and will be handed back to Auckland Transport. Next steps: tender process: Waiwera Bridge - repair and extend estuary sea wall, adjacent to highway car park and boat ramp; Waiwera Beach - re-build approx. 140 metres rock sea wall and Hatfields Beach - re-stack approx. 50 metres rock revetment either side of boat ramp.	Current status: Work to start February/March 2018. Next steps; Tender awarded for bundle of three coastal sea wall projects, work to start late February 2018. Waiwera Beach - re-build approximately 140m rock sea wall. Hatfields Beach - re-stack approximately 50m rock revetment either side of boat ramp. Campbells Bay - re-build walls, ramp and stairs at The Esplanade.
2821	CF: Project Delivery	Deep Creek Reserve Development	Sand slits drainage, lighting and irrigation. Installation of a new toilet block and a car park to be delivered FY2018/2019. This item replaces items 2057, 2058 and 2059. This project is carried-over from the 2016/17 programme (previous ID 3376).	Q2;Q3;Q4	Growth	\$ 924,000	In progress	Green	Current status: field design, field lighting design are under way to tender stage. Local Board resolves to delay toilets and car park to financial year 2018/2019. Next steps: detailed design and any consent application (earthworks) under way.	On track Current status: Additional building consent is required for lighting poles, an amendment to the consent is to be included with the building consent for the carpark and toilet construction as it is not a permitted activity. Next steps: Waiting for professional services consultant to provide the tender package, review and go out for tender in February 2018. This is a carryover project LB Resolution Number: FY17 - HB/2016/111 FY18 - HB/2017/91
2911	CF: Project Delivery	Amorino Park - renew walkway and utility	Stage 2 paths, boardwalk, retaining wall & drainage renewal. Onerahi Chaos sub soil. Path may need to be diverted out of coastal area, additional design needed This project is carried forward from the 2016/2017 work programme, previous ID 3207.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 6,000	In progress	Green - On Track	Current status: certificate of compliance for resource consent and tender documentation received. Programmed to be fast tracked to deliver 2017/2018. Next steps: prepare tender package for release.	Current status: physical works being tendered and closing 26 January 2018 Next steps: assess tender prices, undertake any negotiations and award a contract
2922	CF: Project Delivery	Awaruku Reserve - renew walkway and furniture	Structures, walkway and furniture renewals in Awaruku Reserve This project is carried forward from the 2016/2017 work programme, previous ID 3204	Q1;Q2;Q3;Q4	ABS: Capex	\$ 100,000	In progress	Green - On Track	Current status: design is complete. Tendering is underway. Next steps: construction is planned for summer 2017/2018.	Current status: tenders close beginning of February 2018. Next steps: adjudicate and award tender during first half of February 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2943	CF: Project Delivery	Campbells Bay - renew coastal structures	Re-build sea wall at The Esplanade This project is carried forward from the 2016/2017 work programme, previous ID 3991	Q1;Q2;Q3;Q4	ABS: Capex	\$ 320,000	Cancelled	Red	Current status: resource consent granted. Next steps: tender being prepared, combined with other Hibiscus and Bays coastal renewals.	Risk/Issues This project record is cancelled and merged with Campbells Bay - renew coastal structures. Please refer to SharePoint ID 2943 for an update. Current status: Work to start February/March 2018 Next steps; Tender awarded for bundle of 3 coastal sea wall projects - work to start late February Waiwera Beach - re-build approx. 140m rock sea wall Hatfields Beach - re-stack approx. 50m rock revetment either side of boat ramp. Campbells Bay - re-build walls, ramp, stairs at The Esplanade
3066	CF: Project Delivery	Mairangi Arts Centre - replace roof, gutters and remedy water-tightness	Address water-tightness and replace main roof. This project is carried forward from the 2016/2017 work programme, previous ID 187	Q1;Q2;Q3;Q4	ABS: Capex	\$ 120,000	In progress	Amber - At Risk	Current status: we also discovered asbestos at the building (in the roof and elsewhere). We are waiting on pricing from an approved asbestos removal company to remove the asbestos roof. Next steps: once the price is received for the asbestos removal we will confirm that it is market related. Confirm a methodology of how the work will be done safely while the facility remains in operation. Agree on the best suitable time to do the project with the centre management.	Risk/Issues Found asbestos in roof tiles, this will delay the roofing project as the asbestos will have to be removed by a specialised contractor. Current status: project is scheduled for April 2018. Next steps: complete project.
3091	CF: Project Delivery	Metro Park - develop Greenfields park	Installation of long jumps pits completed Dec 16. Installation of 2 x shot-put circles and hammer throwing cage base to be installed April 17 after completion of Stage 4 sand carpet platform extension couch turf grow-in. Installation of synthetic surface long jump run-up added to project scope November 16. This project is carried forward from the 2016/2017 work programme, previous ID 4007. 228 Millwater Parkway, Stanmore Bay	Q1;Q2;Q3;Q4	ABS: Capex	\$ 30,500	Completed	Green - On Track	Current status: long jump concrete run-up based installed. Installation of shot-put circles and hammer throw base to be installed October 2017 once ground conditions improve. Next steps: install concrete shot-put and hammer throw bases as weather/ground conditions permit. Installing of synthetic surface on long jump pit runway will not occur until September/October with warmer temperatures for good bonding to weathered concrete base.	Project completed November 2017.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3104	CF: Project Delivery	MSF - Hibiscus and Bays - Sports Fields - Metropark Sports Fields Lighting	The scope of works involves the planning, concept design, consenting and construction for the lighting of the No. 1 & No. 2 sand carpet sports fields and the DTA (dedicated training area) as part of the sports fields development of the park. Description of works: Design, consenting and install lights for two fields and a dedicated training area. Three summer park lights to be used to light athletic 100m track. This project is carried forward from the 2016/2017 work programme, previous ID 4005	Q1;Q2;Q3;Q4	ABS: Capex	\$ 15,500	In progress	Green - On Track	Current status: lights operational and in use from 12 June 2017. Next steps: receive as-builts and operations and maintenance manual. Complete final defects period and handover process. Final re-aiming and testing to complete in spring (September/early October 2017) when ground conditions suitable for heavy mobile platform and lifting equipment to move lights to summer parking positions.	Current status: lights operational and in use from 12 June 2017. Lights moved in October to summer parking positions and the three lights next to the athletics track and long jump sandpit have been turned on. Next steps: final re-aiming now delayed to March 2018 when lights will be moved back to their winter positions. Ground conditions were too soft in spring before the lights had to be moved to their summer parking positions. Complete works for practical completion and final handover at end of March 2018.
3116	CF: Project Delivery	Murrays Bay - renew wharf	Wharf renewal This project is carried forward from the 2016/2017 work programme, previous ID 4011	Q1;Q2;Q3;Q4	ABS: Capex	\$ 10,000	Completed	Green - On Track	Current status: physical works on wharf complete October 2016; await grass establishment on approach area. Next steps: final handover meeting early October.	Project completed
3142	CF: Project Delivery	Orewa - Kohu - Marine View - renew seawall	Seawall renewal This project is carried forward from the 2016/2017 work programme, previous ID 4019	Q1;Q2;Q3;Q4	ABS: Capex	\$ 150,000	In progress	Green - On Track	Current status: hearing complete at 10 August, commissioners request further info - likely decision late October. Next steps: await consent decision.	Current status: resource consent refused; preparing appeal documentation Next steps: lodge appeal application.
3143	CF: Project Delivery	Orewa Community Hall - reseal rear area	Seal rear area This project is carried forward from the 2016/2017 work programme, previous ID 186	Q1;Q2;Q3;Q4	ABS: Capex	\$ 16,500	In progress	Green - On Track	Current status: consultant briefed on site. Design, scope and specifications are being developed. Next steps: review design and approve. Receive quotes.	Current status: tenders closed, winning tenderer is in the process of signing the contract. Next steps: schedule the work for early in 2018.
3169	CF: Project Delivery	Ramsgate Terrace, Mairangi Bay - renew car park	Car park renewal This project is carried forward from the 2016/2017 work programme, previous ID 4001	Q1;Q2;Q3;Q4	ABS: Capex	\$ 140,000	Completed	Green - On Track	Project completed 24 August.	Project completed 24 August 2017
3190	CF: Project Delivery	Sherwood Reserve - build toilet	New toilet design, consent & build This project is carried forward from the 2016/2017 work programme, previous ID 2788	Q1;Q2;Q3;Q4	ABS: Capex	\$ 217,000	In progress	Green - On Track	Current status: consultation is complete. Services reports have been received. Options were presented to the Hibiscus and Bays Local Board in August. Final detailed design is underway. Next steps: tendering and consenting; construction is planned for summer 2017/2018.	Current status: tenders close beginning of February 2018. Next steps: adjudicate and award tender during first half of February 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3198	CF: Project Delivery	Stanmore Bay Pool and Leisure Centre - comprehensive renewal	Refurbishment of the centre based on agreed priority list. This project is carried forward from the 2016/2017 work programme, previous ID 502	Q1;Q2;Q3;Q4	ABS: Capex	\$ 26,000	In progress	Green - On Track	Current status: practical completion achieved for main contract November 2016. Signage for rebranding complete. Next steps: replacement of ductwork fixings (contractor error in product used). This is planned to coincide with next planned shut down in April 2018 and will be reported under project SharePoint ID 3290 Stanmore Bay Pool and Leisure Centre- comprehensive renewal. Defects Notification Period (ending November 2017).	Current status: practical completion achieved for main contract November 2016 Next steps: replacement of ductwork fixings (contractor error in product used). This is planned to coincide with next planned shut down in April 2018
3335	CF: Project Delivery	Metro Park: install a changing room	This activity was deferred from FY17 and is to complete the feasibility study.	Q2;Q3;Q4	LDI: Opex	\$ 5,000	Completed	Green	Feasibility study completed.	Completed
3397	CF: Project Delivery	Victor Eaves Park - renew baseball backstop	Baseball diamond with backstop fencing. This project is carried over, previous SP ID 3380.	Q1;Q2	ABS: Capex	\$ 15,000	In progress	Green - On Track	Current status: main physical works completed June 2017. Ground reinstatement completed October along with fencing defects. Seats for dugouts ordered Next steps: install seats in dugouts and handover to Operations and Maintenance on completion; Complete asset settlement and asset capitalisation. Six months defects maintenance following Practical Completion	Current status: main physical works completed June 2017. Handover held 3 November 2017. Seats for dugouts installed 13 December to complete all remaining works. Next steps: issue practical completion certificate. Six months defects maintenance period.
3400	CF: Project Delivery	Estuary Arts Centre - replace HVAC and minor fittings	Replacing the Heating, ventilation, and air conditioning (HVAC) system as the current system has failed.	Q2;Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green - On Track	Current status: Pricing was received from Estuary Arts management. Our facilities contractor will employ these sub-contractors to do the work. Next steps: Obtain final price from council's approved facilities contractor.	Current status: pricing was received from sub-contractor. Our facilities contractor will employ these sub-contractors to do the work. Next steps: obtain final price from council's approved facilities contractor.
Infrastructure and Environmental Services										
95	I&ES: Environmental Services	Water sensitive design project for schools - Hibiscus and Bays	This schools project is a series of classroom sessions that focus on the importance of water conservation and stormwater pollution in an urban setting. At the end of the sessions a rain barrel will be installed as part of a wider community workshop showcasing the water sensitive design approach.	Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	In quarter one the project scope was established, including identifying delivery contractors and schools to participate. Engagement of the contractor and confirmation of participating schools will occur in quarter two.	In quarter two, the delivery contractors were confirmed and the project will be delivered in quarter four. Three schools have been approached and have all confirmed their involvement in the project. The three schools are Browns Bay Primary, Sherwood Primary and Northcross Intermediate.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
377	I&ES: Environmental Services	North-west Wildlink: Hibiscus and Bays	This work all contributes to the North-West Wildlink corridor and consists of a range of proposed projects that sit under this banner. It builds upon existing local board funded work (there is some new work proposed) and includes protection of freshwater and terrestrial areas that have been identified as key 'Wildlink Wonders'. It includes a range of work that both delivers on the ground and builds community capacity to deliver in the long term. This ensures projects have a life beyond the financial year. The suggested projects are: <ul style="list-style-type: none"> • North-West Wildlink capacity building - begin work on a pest free Hibiscus and Bays strategy • Orewa Estuary Wildlink Wonders • NWW Streamside Assistance • Weiti Wildlink • Wildlink Wonders contractor assistance • Community engagement and restoration programme around Inanga Spawning on the Nukumea Stream (Orewa). 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 80,000	In progress	Green	<p>Weiti Wildlink restoration - Riparian restoration sites on the Weiti River have been identified and discussions with Community Facilities, adjacent landowners and community groups are underway. Weed control will be undertaken from December 2017 to February 2018 with planting in May to June 2018. Capacity Building workshops - The draft scope has been circulated with community groups for their comment prior to a contractor being selected. Workshops will be held in November and December 2017. Orewa Estuary Wildlink Wonders - Planning is underway for the Wonders and Waders estuary walk in conjunction with Forest and Bird. Discussions are taking place with Forest and Bird to support growth in community activity around the estuary. There will be a funding agreement with Forest and Bird to undertake this. Restoration assistance - Discussions are taking place with Friends of Okura Bush about contractor assistance for community weed and pest control.</p>	<p>Weiti Wildlink restoration - a planting site has been agreed at Titan Place, Silverdale. Plants will be supplied by the Million Trees project with some additional species for diversity provided for this project. Capacity Building workshops - the contractor has been communicating with community groups. The first community meeting was held at end of November 2017 with 12 attendees from across the local board area. The next meeting is planned for February 2018. Orewa Estuary Wildlink Wonders - Twenty locals joined the Wonders and Waders walk. A funding agreement was signed with Hibiscus Coast Forest and Bird to support animal pest control products aligned with the Orewa Estuary Restoration Plan. Restoration Assistance - ongoing discussions are taking place with Friends of Okura Bush following regional grants funding application in which they successfully gained \$20,000 for their restoration projects.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
89	I&ES: Healthy Waters	Industrial Pollution Prevention Project - Browns Bay	This programme is primarily educational and informs urban industry and business about the impacts their activities may have on local waterways. The programme includes a site inspection and discussion with the business owners about potential issues around pollution as well as waste minimisation techniques and spill training. If changes are recommended, a report is sent to the business. The programme involves a GIS mapping exercise to ensure that commercial businesses understand the stormwater network connections in relation to local waterways.	Q2;Q3	LDI: Opex	\$ 20,000	Completed	Green	The contract was finalised and works commenced at the beginning of September 2017. The project is expected to be completed in December 2017. Results will be reported to the local board early in 2018.	This project is complete. The contractor visited 102 sites in the Browns Bay area. Thirty sites were reported to have issues and 34 recommendations were made. To date 13 recommendations have been followed up and implemented. An update was provided to the local board at the work programme workshop 30 November 2017.
Libraries										
1215	CS: Libraries & Information	Library hours of service - Hibiscus and Bays	Provide library service at East Coast Bays Library for 56 hours over 7 days per week. (\$815,645 - FY17/18) Provide library service at Ōrewa Library for 52 hours over 7 days per week. (\$685,392 - FY17/18) Provide library service at Whangaparaoa Library for 52 hours over 7 days per week. (\$540,475 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$ 2,041,511	In progress	Green	Library visits in Hibiscus and Bays have decreased by two per cent compared to the same quarter last year. This is on a par with the regional trend.	Library visits in Hibiscus and Bays have been stable compared to the same quarter last year. This is on a par with the regional trend.
1216	CS: Libraries & Information	Information and lending services - Hibiscus and Bays	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The number of library items borrowed from Hibiscus and Bays libraries remained constant compared to the same quarter last year. Across the region, numbers of electronic issues have continued to increase and now make up 12 per cent of items borrowed regionally.	The number of library items borrowed from Hibiscus and Bays libraries have been stable compared to the same quarter last year. Wifi and PC sessions have been up by six per cent this quarter.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1217	CS: Libraries & Information	Preschool programming - Hibiscus and Bays	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, Multi-lingual Storytime in Māori, Mandarin, and English, and visits to preschool centres. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Demand for preschool programming remains high, with the three libraries delivering 150 sessions to 6,250 participants. In September, a special storytime session for Red Beach Playcentre was attended by 22 children and 15 adults at Orewa Library.	Outreach at East Coast Bays has included three kindergarten visits and all of Year 3 (100 children) at Browns Bay Primary School visiting the library. Outreach at Orewa has included a special extra storytime for preschool Bright Sparks.
1218	CS: Libraries & Information	Children and Youth engagement - Hibiscus and Bays	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Including direct engagement with local schools in the board area to support literacy, after school programmes and growing awareness of library resources. Activities include Coding for Kids, Minecraft and Gaming clubs, Homeschoolers groups, Roadshows and outreach to schools. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	A successful programme was run in all three libraries for the July school holidays with 978 participants in 17 events. Planning and the start of delivery began for the September/October holidays. Twenty Pippins and 43 year 1/2 students from Whangaparaoa primary school enjoyed visiting Whangaparaoa Library.	East Coast Bays Library hosted four students, aged 12-14 from Sherwood and Coatesville schools for their Work Experience Day.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1219	CS: Libraries & Information	Summer reading programme - Hibiscus and Bays	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q2;Q3	ABS: Opex	\$ -	In progress	Green	The Kia Māia te Whai / Dare to Explore Summer Reading Programme for 2017-2018 has been finalised and will commence in mid December. The programme will be promoted through our local primary schools in November.	The Kia Māia te Whai / Dare to Explore Summer Reading Programme launched in December with a flurry of registrations across all three libraries. East Coast Bays and Whangaparaoa libraries are working together with the Leisure Centres in Browns Bay and Stanmore Bay to promote the programme.
1220	CS: Libraries & Information	Supporting customer and community connection - Hibiscus and Bays	Provide programmes that facilitate customer connection with the library and community including Book Chats, Writers Clubs, Craft groups, Current Affairs discussion groups, Local History Group, outreach to rest homes and retirement villages, as well as speakers at Tea and Topics. Provide community space for hire at East Coast Bays Library and Whangaparaoa Library. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During the month of August Whangaparaoa Library hosted the "43 Authors" display by Maja Moritz. Ongoing discussions with the Browns Bay Chinese Association are resulting in the Chinese Book Club being changed to suit the needs of Chinese community better. The Orewa Library Book Chat continues to be a popular monthly event with 15 to 20 eager participants.	The community group Boomerang Bags approached Orewa Library to have sewing bees to provide recyclable book bags to replace plastic bags. This has been a popular initiative for customers and aligns with Auckland Council initiatives to reduce plastic. This will be an ongoing project. Future Whangaparaoa (Business group) held a first successful meeting in the Whangaparaoa library.
1221	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Hibiscus and Bays	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Matariki was celebrated with a range of activities at both Rhymetime and in the school holidays at East Coast Bays Library.	Staff from Whangaparaoa and Orewa libraries have been attending the Weiti Eco Festival Family Fun day held at Te Herenga Waka o Orewa. It is hoped to collaborate and strengthen community ties with the local Marae.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1222	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Hibiscus and Bays	Provide learning programmes and events throughout the year including computer and digital drop-in classes, and Book a Librarian sessions. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Digital drop in classes have been very popular at Whangaparaoa Library and Orewa Library.	The number of Book a Librarian sessions have increased at all libraries, particularly for access to eBooks, eAudiobooks and eMagazines, which have been heavily promoted. A free standing Overdrive Media Station is currently at Whangaparaoa library, and in 2018 at East Coast Bays to promote the eCollection further. The smart TV at all library is frequently used for Tea and Topics, author talks, and the Passchendaele Centenary Service was live streamed to an interested crowd, as was the Queen Street Santa Parade.
1223	CS: Libraries & Information	Celebrating cultural diversity and local communities - Hibiscus and Bays	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes including the following: Christmas, Diwali, Lunar New Year, Music Month, Family History month, the Auckland Heritage Festival and Chinese Book Clubs. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Three author talks were held at Whangaparaoa and East Coast Bays libraries during the quarter, local authors Christine Curtis, Simonne Butler and Catheine Lea where hosted. National Poetry Day was well attended for the 10th year in a row at East Coast Bays Library, with an open mic event. A Family History workshop at East Coast Bays attracted a good size audience of 26 while at Orewa Library, Family History month was celebrated with a talk by Sue Berman 'Recording Family Stories - the role of oral history', a talk by the NZ Society of Genealogists 'The Thrill of chasing your Family History' and a month long display and oral history of Keith Stoney/the Stoney Homestead.	Three author talks were held at East Coast Bays Library: Matt Elliott (Dave Gallaher: the original All Black captain); Chris Sanders (Angel Star) and Des Hunt (was at Whangaparaoa Library as well), scientist and children's author. Whangaparaoa Library hosted local author Marissa Oakley Browne's debut as an author and poet with the release of her book Joy and Pandemonium. The Orewa Library Book Chat continues to be a popular monthly event with 15 to 20 eager participants. The writers group has regular monthly Saturday meetings of about 20 people. The craft group is still ongoing with about 25 participants who enjoy craft and social interaction. ESOL added a new intermediate group on Wednesday, all ESOL groups are well attended with 60 participants. A very successful Halloween evening was held at East Coast Bays Library, 173 adults and 171 children enjoyed the experience.
Local Economic Development: ATEED										
850	ATEED: Local Economic Growth	Local economic initiatives delivery fund	The allocation will be used to support initiatives that will assist the local board to support the growth of the local economy. Either through research or targeted programmes. Specific actions will be determined in consultation with the Local Board.	Not scheduled	LDI: Opex	\$ 30,000	Approved	Amber	No action to date, a meeting has been scheduled for the 16 November 2017 with Local Board Members to discuss what initiatives they would like to support through the use of the funds.	There is a risk that if no projects are identified and agreed by the Local Board within the next quarter that the budget will remain unspent. Staff met with the Chair / deputy Chair and some Local Board members to discuss potential initiatives that could be undertaken and utilise the available budget. This included consideration of the recommendations from the report produced by tonyGarnier. No projects were identified at this meeting that would require spend of the available budget.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
857	ATEED: Local Economic Growth	HBB - Eco tourism plan development	A consultant will be appointed to undertake the development of an Eco-Tourism strategy. The strategy will be developed to indicate what actions can be taken by the local board and partners to develop eco-tourism in the Local Board area.	Q2;Q3	LDI: Opex	\$ 50,000	In progress	Green	The approach to developing the Eco-tourism strategy was presented to the Local Board at the 7 September 2017 local board workshop. It was agreed that as a first step staff would seek to procure reserach to; Identify the opportunities for eco-tourism in the area; identify the operators in the local board area; bring together the operators with a view to establishing a Tourism group to then work to develop a strategy for implementation. Following this meeting staff are scoping the consultant brief to move to appointing a consultant prior to Christmas.	NZTRI have been appointed to undertake the following reserach as a first phase in the development of the Eco-tourism strategy.Undertake a local tourism auditIdentify the opportunities to develop eco-tourism in the Hibiscus and Bays local board areaIdentify the key operators in the local board areaBring together the operators with a view to outlining the opportunities and seek to establish a tourism group to work with the Local Board to support and promote tourism and eco-tourism within the local board areaThe key deliverables are:A local tourism audit as a PowerPoint presentation and a PDF reportGoogle maps of tourism assets and excel databaseTwo presentations to Visitor Strategy Group (VSG) and the Hibiscus and Bays Local Board.
Parks, Sport and Recreation										
812	CS: PSR: Active Recreation	Metro Park-East: Multi-Sport Hub: Feasibility assessment and Implementati on plan	Complete a feasibility assessment and develop an implementation plan to for the establishment of a multi-sport hub at Metro Park-East. Local board allocated \$20K LDI Opex in 2016/17, no additional 17/18 budget required.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Draft final feasibility report received Sept. 2017 and under review by Metro Park Working Group. Metro Park concept plan updated and workshopped with local board. Container toilet location confirmed. Working group to be established with council and outdoor court users (Regional Sports Officers, RSO's) to start court/car park design phase. Funding required in 2018/19 or before to progress pavilion design and/or indoor court business case.	Workshop held with local board in Q2, focus of workshop Metro Park East Concept Plan. Progression of Indoor Court Facility is to be placed on hold pending outcome of Regional Indoor Court Facility Strategy (RICFS). The completion of the RICFS is expected in April 2018. Planning underway to hold workshop with the local board early Q3 to discuss: feasibility Report, pavilion, outdoor courts and indoor court.
818	CS: PSR: Active Recreation	Torbay Sailing Club: Facility Partnership Grant	Support Torbay Sailing Club in clubroom redevelopment. A Facility Partnership grant of \$200,000 was provided to Torbay Sailing Club from the 2014/2015 Facility Partnership Scheme, no additional 17/18 budget required.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	Complete d	Green	Clubroom development is complete. Torbay Sailing Club have increased the number of learn to sail opportunities they are offering. They have also qualified as finalist for the NZ Events Awards for hosting the 2016 Youth Sailing World Championships.	Clubroom development is complete.
823	CS: PSR: Active Recreation	Freyberg Park: Community Hub Feasibility and Needs Assesement	Support Browns Bay Bowls and RSA investigate the need and feasibility of developing a community hub at Freyberg Park. A jointly funded local board contestable grant of \$30,000 (\$8,000 from Hibiscus and Bays, \$12,000 from Upper Harbour) was provided in FY16/17. No additional 17/18 budget required.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Browns Bay RSA has moved in with Browns Bay Bowls and are operating together. Each of the groups that are part of the hub (Browns Bay Bowls, Browns Bay Racquets, Browns Bay RSA, North Harbour Volleyball, North Harbour Badminton, North Harbour Bowls) are sharing the completed feasibility study with their memberships and deciding on whether to be involved in the next stage of the project which would be more detailed feasibility/design and funding options.	No update this quarter. Next meeting of working group is scheduled for early 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
826	CS: PSR: Active Recreation	Freyberg Park: Prepare a feasibility assessment for shared clubrooms	Support East Coast Bays Rugby League Club to complete a feasibility assessment into the development of shared clubroom and changing facilities with softball at Freyberg Park. A Facility Partnership grant of \$40,000 was provided to East Coast Bays Rugby League from the 2013/2014 Facility Partnership Scheme, no additional 17/18 budget required.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	East Coast Bays Rugby League is looking to partner with other groups such as East Coast Bays Softball and Bays Youth Trust. Staff are currently reviewing available budgets and projects linked to Freyberg Park to develop options to move forward with potential facility development.	There will be a report to the February 2018 Local Board business meeting, seeking approval to start the design and build of new changing rooms/toilets and design and consent of new multi-use facility incorporating East Coast Bays Rugby League, East Coast Bays Softball and other potential groups.
831	CS: PSR: Active Recreation	Silverdale War Memorial Park: Bowling Club Building: Prepare options report for sport provision	Complete feasibility study including needs assessment for community and sport provision within the old bowling club premises. The building is in council ownership and there is renewal funding. This study will provide direction for the application of the renewal funding.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	Staff have reviewed scope of project and linkages to the Hibiscus and Bays Open Space Management Plan project. Findings and scope to be workshopped and confirmed with local board in Q2.	Workshop with Local Board completed in Q2 and guidance on scope sourced. Currently developing procurement plan to enable engagement of professional services and commence needs assessment. A tender for the work required will be advertised in February, with research undertaken March through May and the results reported to the board June 2018.
1042	CS: PSR: Active Recreation	HB: Leisure facilities operation programme FY17/18	Operate Stanmore Bay Pool and Leisure Centre; East Coast Bays Leisure Centre, in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Stanmore Bay Pool and Leisure Centre has seen a strong start to the year and we are on track to achieve our business plan KPIs. Visitation for the quarter has increased by 30%. Areas performing well include fitness and recreation. We have seen a slight decline Swim School enrolments this period. We believe this is down to aggressive marketing by our local competition. We are currently developing promotional ideas for term 4 and term 1 2018. East Coast Bays Leisure Centre has seen a strong start to the year and we are on track to achieve our business plan KPIs. Visitation for the quarter has seen a very slight decrease of 3%, caused by a slight drop in Group Fitness numbers. Recreation programmes are 90% full due to additional school and team entries. We are currently investigating building improvements for our customers; creating an assessment room for our new "Get Active Your Way" memberships, where we can track and measure our members in a private and personalized manner.	Stanmore Bay Pool and Leisure Centre is on track to meet local board objectives and performing well against the departmental "Game Plan". Net operating profit is ahead of budget forecast and customer satisfaction results are extremely positive. Planned maintenance shutdown is scheduled for 23 March - 7 May 2018 (aquatic area only). Other quarterly highlights include winning the NZ Exercise Awards Supreme Club of the Year, Chain/Group Facility of the Year, Group Fitness Instructor of the Year and People's Choice for Fitness Instructor of the Year. East Coast Bays Leisure Centre is on track to meet Local Board Objectives for Q2 2017. Customer satisfaction has improved from last quarter and is above the Council average. Programmes were at 80% capacity again for Q2. The centre closed in December to repair smoke damage caused by a fire outside the rear of the building. This will have an impact on revenue and operations.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
794	CS: PSR: Park Services	Centennial Park: Centennial Park Bush Society park maintenance grant FY17-18	The grant is allocated as a lump sum to Centennial Park Bush Society to support a volunteer programme of park maintenance activities.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	This will be provided to the board in the Q2 for approval.	<div class="ExternalClassAE352B303DFF4051AC002290B718D923">Pending, Centennial Park Bush Society is still to provide programme of works.</div>Grant (\$10,000) approved at December 2017 local board business meeting. Resolution: HB/2017/208
797	CS: PSR: Park Services	Mairangi Bay Beach Reserves Development Plan	Complete feasibility and options assessment to inform implementation of the Mairangi Bay Reserves Concept Plan (concept plan, adopted as part of the Mairangi Bay Reserve Management Plan in 2015).	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	Professional services engaged to undertake stakeholder engagement to assist with drafting of plan. Activity item now referred to as 'Mairangi Bay Beach Reserves Development Plan.' Ongoing engagement sessions with stakeholders: Mairangi Bay Surf Club, Watercare and Auckland Transport. Engagement planned with Mana Whenua Iwi Forum in October.	Ongoing engagement with Mairangi Bay Surf Club and Watercare. Development plan to be presented to local board in Q3 for approval.
801	CS: PSR: Park Services	HB local reserves: Asset & walkway provision: Feasibility and Options Assessment	Complete feasibility and options assessment to install fitness equipment to parks and greenways locations. Complete feasibility and options assessment to improve park assets:(i.e. all ability playgrounds, toilets, drinking water fountains, shade provision, BBQs, lighting, bicycle racks). Complete feasibility and options assessment focusing on provision of play equipment in parks along coastal walkways.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	Strategic Work Programme Implementation Workshop held with Local Board in Q1. Feedback from the workshop will be included in the scope of the project. Professional services engagement process initiated. Draft material to be shared with the Local Board and Iwi in Q3.	Professional services proposal review process ongoing. Supplier engagement expected Q3.
808	CS: PSR: Park Services	HB reserves: Review Reserve Management Plans	Review existing reserve management plans and develop new reserve management plan for all parks in the local board area. To include the following reserves as a priority: <ul style="list-style-type: none"> • Western Reserve • Orewa Reserve • Silverdale War Memorial Park Includes \$25k Deferred from FY17	Q2;Q3;Q4	LDI: Opex	\$ 70,000	In progress	Green	Strategic Work Programme Implementation Workshop held with Local Board in Q1. Further workshop to develop scope and engagement approach will be held with local board in Q2 with a formal report to initiate the Hibiscus and Bays Open Space Management Plan scheduled for December.	Formal report to initiate the Hibiscus and Bays Open Space Management Plan presented to Local Board 13/12/17. Currently developing engagement plan for the first round of consultation (consultation to be initiated Feb 2018). LDI Op/Ex currently allocated in 17/18 is \$70K. In order to complete the Open Space Management Plan an additional allocation of \$50K is required in 18/19.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
941	CS: PSR: Park Services	HB local parks: Ecological volunteers and environmental programme FY17/18	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events \$30,500•Plant and animal pest eradication \$20,500•Mangrove removal \$2,000•Litter removal \$10,000•Supporting volunteer and education activity programmes \$7,000	Q1;Q2;Q3;Q4	LDI: Opex	\$ 71,000	In progress	Green	Support provided to volunteers for ecological restoration projects including animal and plant pest management, planting and waste removal. Total volunteer hours for the quarter: 2500 hours. The 2017 planting season is almost complete with a total of 5,516 plants planted this season. Community and school plantings took place at the following reserves: Jelas-Moffat Esplanade Reserve, Karaka Cove, Okura Bush walkway, Malters Ave Reserve, Te Herenga Waka o Orewa, Centennial Park, Bush Glen Reserve, Saunders Reserve, Deep Creek (Aitken Reserve), and Saddleback Reserve. Other events of note include: a general public guided walk at Alice Eaves Reserve 25 people attended. A community "bug hunt" at Centennial Park, a Church of God youth service clean up around the Orewa Estuary, Orewa Beach and Red Beach. The Department of Corrections Dept also assisted the Awaruku Tracks volunteer group maintain tracks in the Awaruku Reserve.	Ongoing support provided to volunteers for ecological restoration projects including animal and plant pest management, planting and waste removal. Total volunteer hours for this quarter: 1200 hours. The 2017 planting season was a huge success with a total of 5516 plants planted this season. 5116 of these plants were funded through the LDI budget the other 400 plants were funded through the Million Tree's Project. Community and school plantings took place at the following reserves this quarter: Jelas- Moffat Esplanade Reserve, Karaka Cove, Okura Bush walkway, Malters Ave Reserve, Te Herenga Waka o Orewa, Centennial Park, Bush Glen Reserve, Saunders Reserve, Deep Creek (Aitken Reserve), and Saddleback Reserve. Other events of note this quarter include a coastguard working bee at Orewa Beach on 18 Nov (25 people attended) and Corrections Department working day at Awaruku Reserve helping park volunteers with much needed track maintenance.A general public ranger guided walk and talk programme was launched at the end of last quarter 1. Seven educational walks have taken place across the North Shore including two walks in the Hibiscus and Bays area at Alice Eaves Bush (25 attended) and Okura Bush Walkway in celebration of Conservation Week 2017 (25 people attended). More walks are planned for 2018.
2661	CS: PSR: Park Services	HB: Creating a Māori Identity	Identify opportunities for Māori naming (new names or dual naming) of parks and facilities and engage with Mana Whenua to consider new Māori place and recreation facility names in accordance with the Auckland Council Māori Language Policy 2016.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Eight Local boards have committed funding to Māori naming of parks and facilities this financial year. An assessment of the status and background to current names in each of the local board area is currently being undertaken and mana whenua are providing direction on the methodology for Māori naming.	Workshops with participating Local Boards to introduce them to:the Māori naming of reserves and facilities programme;to seek feedback on the approach for each Local Board area. Research of existing reserve names is 50% complete for the eight participating Local Boards. Milestones for Q3:work with local historians to review the list of reserves to identify historical names and report back to the local board; draft Communications Plan to be prepared for consultation with Local Boards in February/March.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
CF: Community Leases											
1370	CF: Community Leases	RNZ Plunket - Torbay	Multi-premise lease renewal for 1026 Beach Road, Torbay	Q1	31/07/2029	\$ 1.00	\$ -	Completed	Green	An assignment of lease has been executed, assigning the lease from the Royal New Zealand Plunket Society Waitemata Area Inc. to the Royal New Zealand Plunket Society Inc., being the Plunket National Society. As such, the current lease will continue under the new entity.	Completed in quarter one.
1371	CF: Community Leases	RNZ Plunket Society - Browns Bay	New lease / licence to occupy part of the East Coast Bays Community Centre, 2 Glen Road, Browns Bay	Q4				In progress	Green	Discussions with the Royal New Zealand Plunket Society regarding multi-premise leases is underway.	A meeting with Plunket staff from head office is tentatively scheduled for January 2018 to discuss the lease arrangement for this site.
1372	CF: Community Leases	RNZ Plunket Society - Mairangi Bay	Multi-premise lease renewal for 1 Sidmouth Street, Mairangi Bay	Q1	31/07/2029	\$ 1.00	\$ -	Completed	Green	An assignment of lease has been executed, assigning the lease from the Royal New Zealand Plunket Society Waitemata Area Inc. to the Royal New Zealand Plunket Society Inc., being the Plunket National Society. As such, the current lease will continue under the new entity.	Completed in quarter one.
1373	CF: Community Leases	RNZ Plunket Society - Orewa	New lease / licence to occupy for Orewa Community Centre, Moana Court, 40 Orewa Square	Q4		\$ 1.00	\$ -	Completed	Green	Discussions with the Royal New Zealand Plunket Society regarding multi-premise leases is underway.	Plunket has assigned its lease interest from the Royal New Zealand Plunket Society to Royal New Zealand Plunket Trust with effect from 1 January 2018. The current lease will continue to be operative until terminated by either party on 12 months written notice.
1374	CF: Community Leases	RNZ Plunket Society - Whangaparaoa	Multi-premise lease for part of the Library building, 717 Whangaparaoa Road, Whangaparaoa	Q1	11/04/2026	\$ 1.00	\$ -	Completed	Green	An assignment of lease has been executed, assigning the lease from the Royal New Zealand Plunket Society Waitemata Area Inc. to the Royal New Zealand Plunket Society Inc., being the Plunket National Society. As such, the current lease will continue under the new entity.	Completed in quarter one.
1375	CF: Community Leases	Citizens Advice Bureau Hibiscus Coast Inc	New lease / licence to occupy for Orewa Community Centre, Moana Court, 40 Orewa Square	Q4		\$ 0.10	\$ -	In progress	Green	Multi premises lease has been drafted and provided to Auckland Citizens Advice Bureau, the umbrella for Citizen Advice Bureaus across the region. This was sent 11 July 2017 for Citizen Advice Bureau to review and if in order, execute. We await their response.	The Auckland Citizens Advice Bureau have yet to finalise the draft deed of lease.
1376	CF: Community Leases	Estuary Arts Charitable Trust	Renewal of lease for part of Western Reserve, 214B Hibiscus Coast Highway, Orewa	Q4	31/01/2028	\$ 1.00	\$ -	Approved	Green	The lease renewal is scheduled for quarter four.	The lease renewal is scheduled for quarter four.
1377	CF: Community Leases	Netball North Harbour - Hibiscus Coast	Renewal of lease for part of Edith Hopper Park, 34B Ladies Mile, Manly, Whangaparaoa	Q4	31/03/2025	\$ 10.00	\$ -	Approved	Green	The lease renewal is scheduled for quarter four.	The lease renewal is scheduled for quarter four.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1378	CF: Community Leases	Orewa Badminton Club Inc	New lease for part of Victor Eaves Park	Q4	9/01/2018	\$ 1.00	\$ -	Approved	Green	The proposed new lease is scheduled for quarter four.	The proposed new lease is scheduled for quarter four.
1379	CF: Community Leases	Orewa Surf Life Saving Club	Renewal of lease for part of Orewa Domain Recreation Reserve, 275 Hibiscus Coast Highway, Orewa	Q3	29/11/2027	\$ 10.00	\$ -	Completed	Green	The lease renewal is scheduled for quarter three.	The renewal for the existing lease was approved by the local board on 7 September 2016 (Resolution Number HB/2016/161).
1380	CF: Community Leases	Sharks Sports Trust	Renewal of lease for part of Victor Eaves Park	Q4	29/04/2028	\$ 1.00	\$ -	Approved	Green	The lease renewal is scheduled for quarter four.	The lease renewal is scheduled for quarter four.
1381	CF: Community Leases	Sir Peter Blake Marine Education and Recreation Board Inc	Renewal of lease for part of Long Bay Regional Park, 1045 Beach Road, Long Bay	Q3	31/10/2050	\$ 100.00	\$ -	In progress	Green	The lease renewal is scheduled for quarter three.	The group has submitted its lease renewal application. The application is currently being assessed.
1382	CF: Community Leases	Mairangi Bay Arts Centre Trust Board	New lease for 20 Hastings Road, Mairangi Bay	Q4	31/03/2018	\$ 1.00	\$ -	Approved	Green	The proposed new lease is scheduled for quarter four.	The proposed new lease is scheduled for quarter four.
1383	CF: Community Leases	Te Herenga Waka o Orewa Marae	New lease for 2A Blue Gum Avenue Silverdale	Q2;Q3	5/08/2017	\$ 1.00	\$ -	In progress	Green	The lease is scheduled for quarter two with the building nearing completion. Council staff have communicated with the group in regards to the lease terms.	The group and council have yet to finalise the draft deed of lease.
1384	CF: Community Leases	Titoki Montessori School Inc	New lease for part of Stredwick Reserve, 70a Stredwick Drive, Torbay	Q4	31/03/2018	\$ 1.00	\$ -	In progress	Green	The proposed new lease is scheduled for quarter four.	The group has submitted its lease renewal application. The application is currently being assessed.
1385	CF: Community Leases	East Coast Bays Rugby League Club	Renewal of lease at Freyberg Park - Woodlands Cres, Browns Bay - Previously reported in Work Plan Year 2013/2014	Q3	31/03/2025	\$ 1.00	\$ -	On Hold	Red	Due to the poor building condition and the presence of asbestos, the building assessment report recommends an investigation into a new purpose built building. Council staff are currently investigating options.	A building assessment has evaluated the building as being in poor condition. In addition, an asbestos survey has confirmed the presence of asbestos indicating a risk level of low to very low. A further air quality assessment completed on 10 October 2017 identified high levels of toxic fungus in parts of the building. An air quality assessment completed in October 2017 indicated the presence of fungi including toxic fungus (stachybotrys) and high levels of allergenic spores in parts of the building. Staff workshopped the matter with the local board at its workshop on 8 November 2017. Staff have also communicated with the club with respect to the possible closure of the building and termination of the lease.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1386	CF: Community Leases	New Zealand Red Cross Inc	Potential for Expressions of Interest process for council-owned building. Allotment 556 Waiwera Parish being part of Silverdale Reserve - Category 4	Q4	31/05/2017	\$ 10.00	\$ -	Cancelled	Red	The New Zealand Red Cross (Silverdale Branch) has decided not to enter into a new lease for the premises and vacated the premises at the expiration of its lease. Council staff have completed the public notification seeking expression of interests from groups interested in leasing the vacant building and are currently assessing the applications.	The expression of interest process has been cancelled as the new lease is no longer required. Cancelled
1387	CF: Community Leases	Hibiscus Coast Radio Society Inc	New lease for 1/479 Whangaparaoa Road	Q3	28/02/2017	\$ 1.00	\$ -	In progress	Green	The Hibiscus Coast Radio Society have yet to provide council with its renewal application, including the groups financial accounts and its new constitution.	The Hibiscus Coast Radio Society has advised that it is amending its constitution which requires its members to formally adopt the new constitution at a meeting. As such, the renewal will progress once the new constitution has been adopted. Staff have communicated with the Hibiscus Coast Radio Society in respect of its lease renewal application. This is anticipated to be received within the next quarter.
1388	CF: Community Leases	The Scout Association of New Zealand Incorporated - Taiaotea Air Scouts	Part of a multi premise lease including Taiaotea Reserve, 702 Beach Road, Browns Bay	Q3;Q4	29/01/2023	\$ 1.00	\$ -	In progress	Green	Council staff are in the initial stages of discussing the proposed multi-premise lease with the Scouts Association of New Zealand.	The Scouts Association of New Zealand have submitted the lease application form and have agreed to the lease template. The matter will be progressed in the next quarter.
1389	CF: Community Leases	Red Beach Surf Life Saving Club Inc	Proposal to extend activity on Lot 17 DP 19458 being 10 Ngapara Street, Red Beach	Q1;Q2;Q3	30/04/2021	\$ 10.00	\$ -	In progress	Green	Council staff have communicated with the club and are currently assessing the existing lease provisions including the proposed extension.	The club and staff have communicated with respect to formalising a new lease agreement. A report is planned to be presented to local board within the next quarter.
1390	CF: Community Leases	Mairangi Bay Surf Life Saving Club Inc	Proposal to lease additional land for storage on the Mairangi Bay Beach Reserve	Q1;Q2;Q3	31/05/2023	\$ 1.00	\$ -	In progress	Green	Council staff have made contact with the group and supplied the necessary application forms for the group to complete in respect to the additional storage proposal. Staff are yet to receive the completed application and supplementary information.	As a consequence of coastal hazard assessments and the wider park development, recent discussions between council staff and the club explored alternate development options. Some of the options proposed may require a new lease entirely. The club are exploring its options and will liaise with staff once its concept plans are finalised.