

## Manurewa Local Board Workshop Record

**Date of Workshop:** **Thursday, 07 December 2017**

**Time:** **4.30pm**

**Venue:** Manurewa Local Board Office meeting room, Shop 3-5, 7 Hill Road, Manurewa

**Present:** Angela Dalton (Chair)  
Joseph Allan  
Stella Cattle  
Sarah Colcord (from 7.05pm)  
Ken Penney

**Apologies:** Angela Cunningham-Marino  
Rangi McLean

**Also Present:** N/a

Workshop Item / Presenters	Governance Role	Summary Of Discussions
<p>Puhinui Stream Challenge 2017 Event Debrief</p> <p><b>Presenters:</b></p> <p>Leanne Roche, Team Leader Event Delivery</p> <p>Sammy Johnston, Event Organiser</p> <p>Lisah Henry, Senior Specialist Local Comm</p>	<p>Setting Direction</p>	<p>Leanne Roche, Sammy Johnston and Lisah Henry provided the board with a debrief of the Puhinui Stream Challenge event held on 28 October 2017 including:</p> <ul style="list-style-type: none"> <li>• Communications and marketing</li> <li>• Post event report</li> <li>• Financial information.</li> </ul> <p>The board provided the following feedback on the 2017 Puhinui Stream Challenge event:</p> <ul style="list-style-type: none"> <li>• Agreed that the advertising was good, weather was not good</li> <li>• If the event is to take place again, strongly recommend changing the date to summer period</li> <li>• The staging was sited a long way from the event starting line</li> <li>• The sound system was not audible</li> <li>• During the planning phase of the event ensure that that any service requests logged in event preparation e.g. clean up of rubbish along the walkway before the event are followed up and actioned</li> <li>• Could change the focus of the event to a</li> </ul>

		<p>Totara Park event as there is a natural amphitheatre, and the overall budget could be reduced significantly</p> <ul style="list-style-type: none"> <li>• The board reiterated that for both Manurewa civic and local events using local entertainers, artists and suppliers be the priority. This includes Māori wardens / security.</li> <li>• In the event this is externally delivered in the future, the board noted contracts would need to align with Auckland Council guidelines, policies and processes including health and safety.</li> </ul>
<p>Events Work Programme Monthly Update</p> <p><b>Presenter:</b></p> <p>Lee Winterstein, Events Facilitator</p>	<p>Oversight and Monitoring</p>	<p>Lee Winterstein provided the board with an update on the Manurewa 2017/2018 Events work programme.</p>
<p>Community Empowerment and Civil Defence Emergency Management Work Programme Monthly Update</p> <p><b>Presenters:</b></p> <p>Jane Friend, Strategic Broker</p> <p>Rohan Jaduram, Resilience and Welfare Officer</p>	<p>Oversight and Monitoring</p>	<p>Jane Friend and Rohan Jaduram provided the board with an update on the Manurewa 2017/2018 Community Empowerment work programme including Civil Defence Preparedness.</p> <p><i>Manurewa Community Network</i></p> <p>In January the steering group will commence discussions on the role and focus of the network, business planning, outcomes to be achieved for the group and the community, community achievements to date, recruitment to replace the Chair and two members who are stepping down.</p> <p><i>Clendon Pride</i></p> <p>Jane Friend and Tracey Williams will be meeting shortly to discuss and shortlist options on what support can be provided to the Clendon Pride group.</p> <p><i>Civil Defence Community Groups</i></p> <p>The four Manurewa sites identified by the community to locate the disaster kits will</p>

		<p>shortly receive a letter advising them of the selection and asking for their feedback.</p> <p>The four sites are the Manurewa Recreation Centre, Manu Tukutuku Randwick Park Sport and Neighbourhood Centre, Manurewa Marae and Connect Baptist Church.</p> <p>The board asked what options there were to fund a kit in the Wattle Downs area as this appears to be a gap. This will be followed up by LBS.</p>
<p>Development of Manurewa Local Board City Care SMART Procurement Targets</p> <p><b>Presenters:</b></p> <p>Jessica Morris, Stakeholder Advisor</p> <p>Fraser Park, Contract Manager</p> <p>Peter Lord, City Care Executive General Manger</p> <p>Martin Shepherd, Northern Region Manager Property</p>	<p>Setting Direction / Priorities / Budget</p>	<p>City Care provided the board with an update of recruitment statistics and initiatives including how the City Care contract is going in Manurewa.</p> <p>City Care provides demographic recruitment statistics to Auckland Council on a quarterly basis and Auckland Council undertakes audits on City Care on a regular basis.</p> <p>Due to wet weather over the last couple of months City Care is still in the process of catching up with passive mowing, edging and sport field maintenance.</p> <p>The City Care staff while out and about on site are to report any other maintenance or health and safety issues.</p> <p>Any illegal dumping over a ¼ cubic metre is to be reported to Waste Solutions – not City Care.</p> <p>The board were advised that any issues that have been logged and need to be escalated are to be escalated through Gwyn De-Arth or Jessica Morris. This includes any hot spot areas or issues.</p> <p>Gwyn De-Arth meets with City Care on a weekly basis and with Fraser Park on a monthly basis.</p> <p>The board advised there have been a number of issues of concern and provided</p>

examples.

*Actions*

Fraser Park

1. To provide to the board the City Care recruitment demographic statistics for the south including the Manurewa Local Board area.

Gwyn De-Arth

1. To provide to the board a record of City Care requests for service including dates, request details, service actioned, and if not, why not.
2. To advise the local board on the process of how renewals and developer assets are captured and added to the asset register for maintenance and asset renewal planning.
3. To confirm that the assets for the Waimahia Landing subdivision are on the maintenance and asset renewal register.
4. To provide to the Local Board Senior Advisor a breakdown of who is responsible for renewals if it is maintenance issue or broken asset.
5. To follow up with Clendon Te Matariki about the hole that needs repairing.

Local Board Services

1. To liaise with Paul Duffy, Volunteering and Programmes Team Leader about opportunities for corrections, community, and residents groups to have regular and long term projects that enhance the local environment.

*Jessica Morris*

1. To provide to the board with an update on the Weymouth Boat ramp
2. To start the process for the local board to develop City Care SMART procurement measures and targets.

<p>NZTA SH1 Southern Corridor Improvements Project Update</p> <p><b>Presenters:</b></p> <p>Glenn Houpapa, NZTA CPB Project Manager</p> <p>Lucie Timmers, NZTA Communications and Stakeholder Manager</p> <p>Jackson Chu, NZTA Site Project Manager</p> <p>Rochelle Gill, NZTA Senior Stakeholder and Community Relations Advisor</p>	<p>Keeping Informed</p>	<p>NZTA provided the board with an update on the SH1 Southern Corridor Improvements project.</p> <p>The next update will be March 2018.</p>
<p>Auckland Transport Work Programme Monthly Update</p> <p><b>Presenter:</b></p> <p>Jenni Wild, Elected Member Relationship Manager (South)</p>	<p>Oversight and Monitoring</p>	<p>Jenni Wild provided the board with an update on the Manurewa 2017/2018 Auckland Transport work programme.</p> <p><i>545 - Wattle Farm Road new pedestrian refuge</i></p> <p>Waiting for Bupa to agree to cost share for the Wattle Farm Road new pedestrian refuge.</p> <p><i>Hill Road</i></p> <p>The project scope, costings and drawings will be on the Auckland Transport Traffic Control Committee agenda for consideration at their first 2018 meeting. If approved the next step will be to present a report to the board to obtain a formal resolution on the project.</p> <p><i>Manurewa Train Station</i></p> <p>Security gating to be installed the week of 18 December with electronic ticket gating being installed mid-January 2018.</p> <p><i>Accessibility Audit</i></p> <p>The accessibility audit will be scoped during January 2018.</p>

		<p>The board provided input on the area for the audit being Great South Road (from Hill Road to Northcrest through to Maich Road, up to and including Selwyn Road through to Weymouth Road back up to Great South Road, up to Halver Road through to Newhook Lane back to Hill Road. This will be reviewed by the disability sector. The audit scope will include high kerbs, broken pavements and pavers, access to sites etc.</p> <p><i>Cnr Great South and Hill Road</i></p> <p>A camera will be installed at the lights on the corner of Hill Road and Great South Road to monitor and obtain traffic statistics on vehicles backing up especially during peak hours.</p> <p><i>Manurewa Local Bus Services</i></p> <p>There will be a workshop with the board in February 2018 to discuss options for bus service re-routing.</p>
Local Board Business	N/a	Local board catch up / check in with board members and local board staff.
<p>Economic Development Work Programme Monthly Update</p> <p><b>Attachments:</b></p> <p><b>03A</b> Economic Development Work Programme Update</p> <p><b>03B</b> Te Mahia Station Employment Land Review</p>	Oversight and Monitoring	John Norman provided a written update on the Manurewa 2017/2018 Economic Development work programme and the Manurewa Town Centre Revitalisation Project.
Libraries Work Programme Monthly Update	Oversight and Monitoring	Gill Pannell provided a written update on the Manurewa 2017/2018 Libraries work programme.

<b>Attachment:</b> <b>10A</b> Manurewa Libraries Work Programme Update		
---	--	--

Workshop finished at 8.30pm.

**Next workshop/s:** **Next workshop/s:** **Business meeting Thursday 14 December 2017 at 6.00pm**, Workshop Thursday 01 February 2018 at 4.30pm, Thursday 08 February 2018 at 4.30pm and Thursday 22 February 2018 at 4.30pm, with business meeting Thursday 15 February 2018 at 6.00pm.