

## **Puketapapa Local Board – Local Grants Programme 2017/2018**

Our Local Grants Programme aims to provide community grants to local communities through public and open grant rounds.

### **Outcomes sought by the Puketāpapa Local Board**

Our grants programme will be targeted towards supporting the following outcomes, as outlined in our local board plan:

- People with a voice who can make a contribution
- Thriving local economy, good local jobs
- Real transport choices and connectivity
- Vibrant, popular parks and treasured natural environment
- Healthy, safe people and places
- A strong sense of belonging and local identity

### **Our priorities sought from grant applications**

The Puketapapa Local Board welcomes grant applications that align with the following local board plan priorities:

Note: these priorities relate to the local board initiatives as outlined in the local board plan.

- Support and enable a diverse range of local community groups to initiate and implement projects and activities
- Foster a more equitable Puketapapa including through building social enterprises and other local economic development opportunities
- Build strong neighbourhoods where people feel safe and connected at all times
- Support a greener and healthier Puketapapa through sustainability programmes in areas as waste minimisation, ecological protection and restoration
- Promote healthy, safe, sustainable and active lifestyles
- Support arts and culture and heritage celebration/protection

### **Higher priorities:**

The Puketāpapa Local Board will **prioritise** projects which:

- demonstrate collaboration e.g. involves working with other like-minded organisations and/or different parts of the community
- also seeking other funding
- addresses two or more of the [“Five ways of Wellbeing”](#) outlined by the Mental Health Foundation NZ
- support and promote volunteerism
- encourages people to engage with their wider community

## Lower Priorities:

The Puketāpapa Local Board has identified the following activities as **lower priorities**:

- entry fees for programmes or events
- projects or events that are outside the local board area
- air travel and overseas costs
- projects and activities in schools, unless the following can be demonstrated:
  - benefit to the wider community
  - accessibility to the public out of school hours
  - a plan on how the project will be open to the wider community

## Eligibility

In addition to the eligibility criteria outlined in the Community Grants Policy, the Puketāpapa Local Board will not fund:

- initiatives that are eligible and can be funded by central government
- applicants who have failed to complete or provide a satisfactory accountability form from previous grants

Commercial entities may apply for grants only where there is a clear and direct benefit for the wider community.

Applicants can only apply for the same project or activity once every financial year.

## Investment approach

The Puketāpapa Local Board grant rounds will be as follows:

| Grant name                  | Neighbours Day Fund  | Quick Response Grants   | Local Grants and Community Match Fund | Strategic Relationships Grant   |
|-----------------------------|--|---|---------------------------------------|---|
| Minimum and maximum amounts | Indicative amount per grant:<br>Up to \$200  | Minimum amount per grant: \$300<br>Maximum amount per grant: \$1,000  | Maximum amount per grant:<br>\$5,000  | Indicative amount per grant:<br>\$5,000-20,000  |
| Number of rounds per year   | 1  | 3   | 2                                     | 1   |
| Comments                    | Small grants to support local people in organising and delivering small localised events in streets and parks. It is about getting to know your neighbours and transforming streets into neighbourhoods. | Small grants to supplement other funding and ensure a project/ event can take place. Simplified application process | Medium sized grants                   | Large grants to support organisations that are delivering on outcomes that are aligned with the board's |

## Application date

Grant rounds for 2017/2018 will be as follows:

### b) Quick Response

| 2017/2018 grant rounds | Opens             | Closes           | Decision made    | Projects to occur after |
|------------------------|-------------------|------------------|------------------|-------------------------|
| Round One              | 18 September 2017 | 13 October 2017  | 16 November 2017 | 1 December 2017         |
| Round Two              | 19 November 2017  | 22 December 2017 | 15 February 2018 | 1 March 2018            |
| Round Three            | 19 February 2018  | 16 March 2018    | 19 April 2018    | 1 May 2018              |

### c) Local Grant

| 2017/2018 grant rounds | Opens           | Closes       | Decision made     | Projects to occur after |
|------------------------|-----------------|--------------|-------------------|-------------------------|
| Round one              | 19 June 2017    | 28 July 2017 | 21 September 2017 | 1 October 2017          |
| Round two              | 22 January 2018 | 2 March 2018 | 19 April 2018     | 1 May 2018              |

### Multi-board funding

The Puketapapa Local Board welcomes multi-board funding applications. However, the activity or initiative will need to clearly benefit Puketapapa community.

### d) Neighbours Day 2017

Neighbours Day Aotearoa is a nation-wide campaign about getting to know your neighbours and turning streets into neighbourhoods.

The Puketapapa Local Board supports this campaign by distributing small grants. This is to support local people in organising and delivering Neighbours Day initiatives in streets and parks.

### e) Strategic Relationships Grant 2017/2018

Applications for the Strategic Relationships Grant 2017/2018 are opened from 13 February to 7 April 2017 for decisions in July 2017. For further information, please refer to the [Strategic Relationships Grant Terms of Reference](#)

## Accountability measures

The Puketāpapa Local Board requires that all successful applicants to provide:

- photos of the activity
- invitation to the activity to be extended to the local board for any event or function funded
- public acknowledgement of local board funding including through the use of local board logo on any advertising materials
- meet council standard financial accountability requirements