

Papakura Local Board Workshop Record

Workshop record of the Papakura Local Board held in the Papakura Local Board Chambers, Papakura Service Centre, 35 Coles Crescent on **Wednesday, 6 December 2017**, commencing at 12.30 pm.

PRESENT

Deputy Chairperson: Felicity Auva'a
Members: Bill McEntee (from 2.43pm)
 George Hawkins (from 1.50pm)
 Michael Turner (from 1.16pm until 3.12pm)
 Katrina Winn

Apologies: Brent Catchpole
 George Hawkins (for lateness)

Also present: Madelon De Jongh (Senior Local Board Advisor)
 Lee Manaia (Local Board Advisor)
 Trish Wayper (Democracy Advisor)

Workshop Item and attachments	Governance role	Summary of Discussions
Local Board General Business	Keeping informed	
Quick Response Grants Catherine Bolinga Senior Community Grants Advisor	Setting direction/priorities/budget	The board gave an indication of which applications it was likely to fund. The board will make its decision at the 13 December 2017 business meeting.
Opaeke Changing Sheds Kris Bird Manager Sports, Parks Design and Programme Banita Wallabh Project Manager, Project Delivery, Community Facilities	Oversight and monitoring	<p>Kris Bird gave an overview of the amended Opaeke Changing Sheds plans that incorporate the public toilets.</p> <p>The board were supportive of the updated design incorporating the public toilets.</p> <p>The board's preference was to fund the additional \$80,000 cost from the Opaeke encumbrance fund.</p> <p>Actions</p> <ol style="list-style-type: none"> 1. Staff to progress the amended plans for the Opaeke Changing Sheds which incorporate the public toilets. 2. Staff to investigate the options of funding the additional \$80,000 cost for the public toilets from the Opaeke encumbrance fund.

Workshop Item and attachments	Governance role	Summary of Discussions
<p>Papakura Business Association – Town Centre Safety Co-ordinator Recruitment and CCTV</p> <p>Tracey Shackleton Papakura Business Association – Town Centre Manager</p> <p>Neil O’Conner Chairman Papakura Business Association</p>	<p>Oversight and monitoring</p>	<p>Tracy Shackleton gave an overview of the recruitment process to date for the Town Centre Safety Officer.</p> <p>Town Centre Safety Officer Recruitment Process</p> <p>Received \$70k funding from the local board, which will be attributed as follows:</p> <ul style="list-style-type: none"> • \$55k salary • \$7k for recruitment process • \$2k computer <p>Interviews have taken place, but a suitable applicant is yet to be identified.</p> <p>The salary needs to increase to \$70k to attract the level of skill required.</p> <p>The role also needs to be funded over a three year term through to 30 June 2018 to attract the right person, rather than the current 12 month contract on offer.</p> <p>The board agreed in principle to consider funding the Papakura Town Centre Safety Officer, for the remainder of the political term.</p> <p>Current Town Centre Security Guards</p> <p>The Business Association believed it was never intended for the safety co-ordinator role to replace the security guards in town.</p> <p>The funding for the security guards ends on 5 January 2018.</p> <p>A plea for funding the security guards through to 30 June 2018 was requested by the Papakura Business Association.</p> <p>CCTV</p> <p>Neil advised the Papakura Business Association will be providing “like for like” quotes from two other council agreed CCTV suppliers.</p> <p>The proposed upgrade will take what the Papakura Business Association has invested in already, to become part of the wider CCTV programme for the Papakura town centre.</p>

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		<p>This upgrade will allow the local Police to login into other business systems and monitor their security for them.</p> <p>The upgraded system will also future proof the current system for growth.</p> <p>Neil emphasised that the proposed CCTV upgrade was for the whole of Papakura, not just the Papakura Business Association area.</p> <p>Actions</p> <ol style="list-style-type: none"> 1. The board requested staff draft a letter to Auckland Transport to urgently request the agreed half share of the Papakura town centre security guards costs. 2. A report to be drafted for the 13 December 2017 business meeting requesting the reallocation of \$13,000 from the community-led place-making mara kai budget line, to the town centre safety budget, to fund the town centre security guards. 3. Mark Evans (Community Empowerment Unit) to forward a copy of the Town Centre Safety Co-ordinator job description to the board members.
<p>Local Board Agreement – Workshop 4 – Agree consultation material</p> <p>Shelvin Munif-Imo Engagement Advisor</p> <p>Madelon de Jongh Senior Local Board Advisor</p> <p>Faithe Smith Lead Financial Advisor</p>	<p>Setting direction/priorities/budget</p>	<p>Shelvin Munif-Imo presented the proposed engagement plan for the Long-term Plan and Auckland Plan refresh consultation.</p> <p>The board were asked if they supported holding a joint Have Your Say Event with the Franklin Local Board in the Drury area.</p> <p>The board indicated they were happy for a joint workshop with the Franklin Local Board but did not support holding a joint Have Your Say Event.</p> <p>Action</p> <ol style="list-style-type: none"> 1. Madelon de Jongh to seek feedback on the five key priorities for the Local Board agreement.

The workshop concluded at 4.50 pm.