

Papakura Local Board Workshop Record

Workshop record of the Papakura Local Board held in the Papakura Local Board Chambers, Papakura Service Centre, 35 Coles Crescent on Wednesday, 13 December 2017, commencing at 12.30 pm.

PRESENT

Chairperson: Brent Catchpole

Members: Felicity Auva'a (from 2.42pm)
 Bill McEntee (from 1.55pm)
 Michael Turner (from 1.55pmm)
 Katrina Winn

Apologies: Felicity Auva'a (for lateness)
 Bill McEntee (for lateness)
 George Hawkins
 Michael Turner (for lateness))

Also present: Madelon De Jongh (Senior Local Board Advisor)
 Lee Manaia (Local Board Advisor)
 Trish Wayper (Democracy Advisor)

Workshop Item	Governance role	Summary of Discussions
Local Board General Business	Keeping informed	<p>The Toy Library requested an identification sign on the building they occupy. Members present were not happy with a sign being attached to the brick wall.</p> <p>Papakura Heritage Buildings – there are buildings in the Papakura town centre which have not been identified as heritage buildings, but are still significant buildings in Papakura with a heritage value. Board members present would like staff to investigate how they can be preserved as long as they are conversations and an agreement about this with the building owners.</p> <p>Coat of Arms at the Hawkins Theatre – the cost received to have it re-framed is \$800. There is renovation work taking place at the theatre in January, so they will re-hang the arms at the same time for no additional hanging cost. Hawkins Theatre may be able to cover the re-framing costs or Local Board could cover costs. If the board funds it, then the board will decide on its location in the Theatre.</p> <p>Christmas LB stakeholder thank you morning tea on Friday at 10am – a reminder to the board members. 35</p>

		<p>acceptances have been received to date. Katrina and Bill are unable to attend due to other commitments.</p> <p>Christmas at the Paa event this evening – board members will call in if they can.</p> <p>Board Key Priorities for the consultation material – Long Term Plan. Members supported the draft priority questions with some small amendments being; it being made clear that the canopy at the Massey Park pool is a nice to have. The question framed to reflect that.</p>
<p>Report back on the Papakura Innovation Hub</p> <p>Gillian Stewart Researcher</p> <p>Kiri McCutcheon Specialist Advisor Community Empowerment</p> <p>Sarah Bramston Strategic Broker</p>	<p>Keeping informed</p>	<p>Gillian Stewart presented an overview of the outcomes of the Papakura Innovation Hub needs assessment.</p> <ul style="list-style-type: none"> - The team used the internet to engage with the community. A lot of hits were received but not a lot of feedback was received. - Gillian also engaged with people individually in the community. - Five community engagement sessions were held which were well attended. - Ongoing process of analysis, based on engagement and desktop research. - The next step is to collate and theme the findings. - The findings have also been shared with the Papakura Commercial Project Group. - It was noticed that groups are not working individually but need to be brought together to be able to achieve more. - There is an need for a more strategic view of what innovative thinking is for Papakura. Social innovation may be an area which Papakura could further explore and work on. - No interaction was held with elderly residents. - How do we align work that is being undertaken with the work programme for FY18/19 is the discussion that is being undertaken at the moment. - There might be an opportunity to create a central hub that could be utilised for different activities. Possibly an empty shop in town could be utilised for that. How do we get the community to engage outside of their silos? It is finding the community leaders who can passionately drive the conversation. <p>Action(s)</p> <ul style="list-style-type: none"> - The Board requested staff to investigate trialling a hub in Papakura town centre.
<p>LDI Capex Work</p>	<p>Setting direction</p>	<p>The board reviewed the LDI capex items and indicative costings and gave direction prior to a decision making</p>

<p>Programme Discussion</p> <p>Katrina Morgan Manager Community Led & LDI Projects</p> <p>Debra Langton Park, Sport and Recreation Portfolio Manager</p> <p>Sallie Renwick Librarian Rural Libraries</p>	<p>report coming to the February 2018 business meeting.</p> <p>The following potential LDI capex items were discussed:</p> <p>Two types of information signage available-</p> <ul style="list-style-type: none"> - Electronic - not touch screen - \$20,000 each - Wall and free standing options. <p>Hawkins Theatre – electronic screen, advertising what is happening at the Hawkins Theatre. The Off Broadway electronic sign was used as an example. Members supported the idea and staff were to investigate position of freestanding sign on Elliot Street.</p> <p>Railway Station board – rolling local events on the top with directional information on screen at the bottom. Papakura Business Association may be happy to provide and maintain information advertised. Staff to investigate and provide options for the position of this notice board and costs.</p> <p>McLennan Park Footpaths – proposal outlined to the board. 1 – 1 \$325,000 – shared pathway. The renewals component will amount to \$50,000. Five years on resource consent. \$275,000 with \$50,000 will complete 1 – 1. McLennan Park was seen as a priority because of the opportunity it provides to start implementing the Greenways Plan</p> <p>Greenways Plan – advice was to keep working through plan and keep prioritising routes as funding becomes available. Staff to provide a plan for a staged implementation of the routes.</p> <p>Massey Park Aquatic Centre – solar panels are the priority for the board. Costs are at \$120,000. Pool cover \$2,500.</p> <p>Smith’s Avenue – Staff recommendation was to reserve \$25,000 for any capex items that come out of the work that is currently being undertaken with the community on developing a concept plan.</p> <p>Fitness Stations – Staff advised that fitness stations would cost in the order of \$50,000 based on the Gold Coast example in Australia. Members advised that they see Papakura South Park fitness stations as classed as renewals. Staff to carry out an assessment including what is currently available and what the residents would use and come up with a costed plan for that.</p> <p>Papakura City Brass Band Inc. (104 Arimu Road) Parking – staff to discuss with the band to assess which</p>
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		<p>area they needed for parking.</p> <p>Drury Library – The library is currently undergoing a revamp. There is the possibility of running a children’s programme next year. This would require shelving and a drop box for returning books. New outdoor signage is required as well. And so are a new laptop and a printer. The total cost is just under \$6,000. Signage costs would come out of renewals. Children’s books are also required. Libraries are providing a telephone line and wifi. Staff to report to the February meeting on the list and cost split between renewals and board funding.</p> <p>Town Centre – Richard Knott is currently developing a Papakura town centre concept plan. This plan will be coming to the board in April 2018. The board could consider making a reservation for any capex works related to the concept plan. This to be form part of the February 2018 LDI capex report.</p> <p>CCTV upgrade – The Papakura Business Association is in the process of obtaining quotes for an upgrade of the CCTV system. The board would like to consider allocating some funding to this project however a due to the amount of funding available this may require a staged approach. Staff to investigate and further advice on. This to be included in the February 2018 LDI capex report.</p> <p>Lights at Pulman Park - \$99,000 for one field to be lit, or \$133,000 for two fields to be fitted with lights. Board members present saw the need for lights at Pulman Park however is also awaiting further advice on the needs of the different sport facilities in Papakura. This decision should be parked until completion of the Papakura Sports Needs Assessment.</p> <p>Drinking fountains – Members present saw a potential need for drinking fountains at parks were people are exercising. Staff to undertake an assessment as to which parks would therefore qualify for having drinking fountains installed. Members advised that there used to be a drinking fountain at Ray Small Park which got removed while the park was upgraded. This to be reinstated from renewals.</p> <p>Action(s)</p> <p>Staff will provide the board with a decision making report which will be tabled at the February 2018 meeting. The report will provide all costings and staff recommendations based on the discussion at this</p>
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The workshop concluded at 3pm.

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