

Work Programme 2017/2018 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
Arts, Community and Events										
2183	CS: ACE: Advisory	Community Response Fund - Rodney	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	No allocations in Q1	No allocations in Q2 Balance: \$10,000
301	CS: ACE: Arts & Culture	Arts Facility grants- LDI Helensville Art Centre Operational Grant	Administer a funding agreement with Art Kaipara Trust for operational support of the Helensville Arts Centre.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Staff executed the FY2018 funding agreement with Art Kaipara Inc. In Q1 Helensville Arts Centre had a total of 1437 visitors and delivered 62 programmes to 600 participants. Highlights included Filani Macassey's solo exhibit Earth Day Continuum, a Maori Arts Exhibition with 65 exhibits including carving from Taniwha Tales Whanau and the Art Kaipara Members Exhibition with 106 artworks.	In Q2 Art Centre Helensville had a total of 2256 visitors including 809 participants across 54 programmes. Arts in the 'Ville Festival was enjoyed by hundreds of people visiting artists' studios and pop up art spaces. Exhibitions at the centre featured resin paintings by Debbie Oetgen and jewellery by Tanya Bogdonova. Helensville Primary School children exhibited 60 artworks which attracted their families to the centre. Workshops and demonstrations included ceramics glazing and fluid acrylics processes. The centre contributed Outsider Art and Tactile Arts exhibits to Interact Disability at Corban Arts Centre. A locally-funded workshop produced Christmas decorations which were gifted to Helensville families. Volunteers contributed 210 hours.
302	CS: ACE: Arts & Culture	Arts Facility grants- LDI Kumeu Arts Centre Operational Support Grant	Administer a funding agreement with Kumeu Arts Centre for operational support.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 40,000	In progress	Green	Staff executed the FY2018 funding agreement with Kumeu Arts Centre Inc. In Q1 Kumeu Arts Centre had a total of 3057 visitors, delivered 154 programme activities with 1787 participants. The centre held its annual Arts in Action day with 500 participants. The centre staged a Kumeu Live performance by Miss Peach for an audience of 100 people.	In Q2 Kumeu Arts Centre had a total of 2064 visitors which included 790 participants across activities. Highlights were the inaugural Kumeu Arts Awards in November with 113 entries of which 80 works were selected. The awards night was a success attracting 125 attendees. Creative Matters from Muriwai have hired the centre to run classes. Their first workshop was a Shibori class with 12 participants and it is hoped that their programme offerings will attract more visitors to the centre. Volunteers contributed 260 hours.
3387	CS: ACE: Arts & Culture	Feasibility study for the expansion of Kumeu Arts Centre	As per ACE Work Programme 2016/17. There was \$15,686 carried forward from Y17.	Q1;Q2	LDI: Opex	\$ 15,686	On Hold	Red	Carry-forward of \$15,686 was confirmed at the end of Q4 Y17. After costs from that quarter were paid in July there is \$11,069 in the budget. A service engineering report has been costed at \$9,000 and is on hold until the project is able to commence.	The feasibility was completed in Y17. Project delivery is in difficulty. Due to the feasibility being completed in Y17, the project for the expansion of the arts centre now sits with Investigation and Design, line 3297.

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623	CS: ACE: Community Empowerment	Build community capacity: Old Wellsford Library Community Hub	a) build the capacity of local residents to operate and manage the Old Wellsford Library (OWL) space as a community hub through training and mentoring in governance, employment, financial accountability, health and safety, community engagement and accountability b) engage with mana whenua and ensure that iwi aspirations are reflected in the OWL Hub c) ensure that robust community engagement and participation processes, guidelines and practices are used so that a diverse cross section of the community become involved with the hub.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Staff assisted the community governance group overseeing the OWL Hub to develop a strategic plan setting out priorities and actions for the next three years. A community competition to design a logo for the OWL Hub attracted good local sponsorship support and over 45 entries. Staff are planning a governance training workshop for the wider community in the next quarter. Staff have initiated discussions about the future of the OWL Hub co-ordinator role which finishes in November 2017.	In Q2, the Old Wellsford Library Hub steering group held a one day governance training workshop for themselves and the wider community. This was well attended and had real value in a community area that does not get many training opportunities. The fixed term coordinator role has now finished. There will be a break over the holiday period and a review will be held early in Q3 to decide on the focus and skills needed for the coming year. The market will continue over this period and the building will be available to the local community to use as a venue for hire.
624	CS: ACE: Community Empowerment	Community-led placemaking: Town centre developments	1. Kumeu/Huapai Centre Plan – continue to work with the Plans and Places team and the community to develop a community-led centre plan and identify potential projects for implementation 2. partner on Helensville, Warkworth and Wellsford town centre visioning, planning and implementation – develop and facilitate community led planning and placemaking processes in each area that will build consensus and assist these communities to identify priorities for town centre development and expenditure of the Local Planning and Development LDI 2017/2018 capital budget (\$650k) 3. provide support and resourcing for communities to undertake their own projects and reduce barriers to community-led projects 4. deliver skills-based learning to community groups and residents to strengthen the ability of the community to manage their own resources.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	1. Huapai Hub: Staff assisted the Huapai Hub Convening Group in presenting its concept plan for the community gathering space to the local board. The group also held a workshop to seek approval of the design from the wider community. The detailed design for the space will now be developed and an application for landowner approval made in the next quarter. The convening group members will work with Resilio Studio to attract local investment of materials and skills through the build process. 2. Warkworth Community Aspirations Report: The community ideas on what people would like to see for the town and river have been compiled into a draft document outlining key themes and action areas. Once finalised, this will be a guide for future planning and projects in Warkworth. 3. Helensville Town Centre: Staff have assisted the North West Business Improvement District (BID) to identify a suitable town centre improvement project. A process was agreed to and a streetscape improvement project identified that the BID will bring to the local board in the next quarter.	1. Huapai Hub: The detailed design for the Huapai Hub is completed and total funding of \$230,000 has been allocated by the local board. This will be sufficient to complete stages 1A and 1B of the community gathering space. Physical works commenced at the site in November with a blessing and ground-breaking ceremony attended by 39 local residents, council staff, elected members and contractors. This was followed by a working bee of community volunteers. It is anticipated that the build will be completed in Q3. 2. Warkworth Community Aspirations: The report has been finalised and signed off by the Foundation Group. It will be launched and presented to the local board early in Q3 with recommendations for community-led town centre improvement projects. 3. Helensville Town Centre: The first phase of the design work for the Streetscape Improvement Project has been completed by the North West Business Association. This will be costed and the feasibility discussed with council's Investigation and Design Team.

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625	CS: ACE: Community Empowerment	Increase diverse participation: Community engagement and partnering	1. Implement the Rodney Youth Voice Plan - regular youth forums, resourcing for youth-led projects, engagement on local projects 2. Work with mana whenua and mataawaka to develop and implement an iwi relationship and engagement plan which includes the following - key aspirations and priorities for Maori in the area, opportunities to work together, a plan for building relationships and sharing information 3. Identify and develop new community engagement and partnering opportunities - build community capability for running community recycling centres in Snells Beach and Wellsford, support communities and other council teams with community engagement and consultation (Puhoi Village, playspaces, skateparks).	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	1. Youth Voices: Staff have met with youth providers and young people in Helensville to identify a potential youth-led placemaking project for the area. Discussion will be further progressed in Q2. 2. A meeting has been held with Te Uri o Hau staff at Te Arai to discuss their aspirations and explore opportunities for working together. Discussion will be further progressed in Q2. 3. Preliminary discussions have also been held with Ngati Manuhiri on Warkworth town centre and river bank work and how they may be involved in the project moving forward.	1. Youth Voices: Discussions have continued with young people in both Wellsford and Snells Beach to identify improvements they would like to their skate parks. Work will be commenced in both communities on new equipment in Q3. The Lions in Warkworth will also be starting work on the new equipment in Lucy Moore Park after extensive consultation with young people. 2. Iwi Relationships: The Otamatea School and Te Uri o Hau have expressed an interest in hosting a Matariki event in the Wellsford area in 2018. Staff have organised a meeting to discuss this early in the new year.3. New Community Partnering Opportunities: The tendering process for the recycling centres in Snells Beach and Wellsford is underway and is being managed by Waste Solutions. Community members in Wellsford have approached staff about raising additional funding themselves to build a loop path connecting the rejuvenated playground with the street at the War Memorial Park in Wellsford.

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2028	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (RD)	<p>Broker strategic collaborative relationships and resources within the community. This includes three key activity areas:</p> <ol style="list-style-type: none"> 1. Engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion 2. Enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. Reporting back - to local board members on progress in activity areas 1 and 2. <p>Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	<p>Warkworth Town Hall Governance: staff are assisting the Restoration Trust with the transition to a community governance group to manage Warkworth Town Hall in the future. Staff held a workshop to meet and brief prospective trustees. Further work identifying the roles and responsibilities will be undertaken in Q2. Mahurangi River: The Warkworth community has identified an accessible clean healthy river as their number one priority. Staff have begun discussions with the environmental teams on how we might encourage more community support in caring for the river.</p>	<p>Warkworth Town Hall Governance: The Restoration Trust had several new trustees join this quarter. The temporary co-ordinators contract, which finished in December 2017 has been extended until March 2018 to provide continuity and coverage over the summer period. Staff are currently trying to secure resourcing for a full time programme manager for 12 months. This position would be employed by council in the first instance. At the end of this period it is anticipated both the management of the hall and responsibility for the position would have transitioned to the community.</p>
358	CS: ACE: Community Places	Rural Halls Rodney	- provide ongoing development, support and advice for each hall committee, with the Rural Hall Advisor being the primary point of contact between rural hall committees and council - implement either the community-led or partnership model for each hall committee.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Amber	<p>The operations manual and the Memorandum of Understanding are in the final stages of development and will be completed in Q2. The Rodney Local Board has resolved to move Coatesville and Point Wells Community Halls to a community led operating model. An update of the remaining halls will be provided in Q2.</p>	<p>The completion of the relationship agreement document (formally known as MOU) and the operational guidelines has progressed this quarter. On-going work is still required to finalise and implement. It is anticipated this will take the remaining two quarters of this financial year. The Rodney Local Board have received updates on key issues relating to rural halls at workshops through out this quarter. A Hui for the Rural Hall committees was held in November, with 15 representatives attending from across the region. At the hui staff from ACE facilitated a session where participants could provide feedback on what is working well for them and what they would like improved. There was opportunity to share ideas, concerns and receive updates on the status of the legal documents. In Q3 focus will be on handing over operations of the Point Wells Hall to the committee and continue to progress the relationship agreement and operational guidelines.</p>

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427	CS: ACE: Community Places	Venue Hire Service Delivery - RD	Provide and manage venues for hire and the activities and opportunities they offer by; - managing the customer centric booking and access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Staff identified the need and value of understanding hirer satisfaction and experiences. Staff developed a survey on customers experience with council-managed venues which will be sent out monthly to casual and regular hirers in Q2. Visitor numbers are steady compared to last year.	During Q2 monthly hirer surveys were sent out to all casual hirers and a selection of regulars. Staff will be able to share results in Q3. Visitor numbers have decreased compared to last year due to a regular hirer no longer booking five days a week at Kaukapakapa Memorial Hall.
430	CS: ACE: Community Places	Community Venues RD - participation increase	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Staff considered insights from research undertaken on non-users of venues for hire across the network. Key opportunities for further investigation include: -Capitalise on strengths in positioning – family friendly, local and convenient, affordable - Improve the condition and amenities of venues to meet expectations - Develop our offer and tailor to meet distinct interests - Provide event package options -Improve visibility of centre activities that will enable participation - Develop a digital solution to promote both venues and activities - Drive repeat business, share experiences, satisfaction and reach new customers. Staff will develop an improvement plan in Q2 and Q3.	During Q2, staff continued to work through key research insights and developing actions against these. Staff held two workshops with internal stakeholders to identify and confirm the main business objective "to create greater reach and relevance for Aucklanders so they feel connected locally". Six main focus areas remain as: - capitalise on strengths in positioning – family friendly, local and convenient, affordable- improve the condition and amenity to meet expectations- develop our offer and tailor to meet distinct interests- provide simple package options for hirers - develop a digital solution to promote both venues and activities- drive repeat business, share experiences, satisfaction and reach new customers. Action planning will continue in Q3.
1038	CS: ACE: Community Places	Local Board subsidies for halls fees and charges LDI \$15k - RD	Administer further fee subsidy of hire fee to hirers with special legacy arrangements funded by LDI to December 2017. Includes \$13,500 for the extension of the transitional fees for regular users through to December 2017 and \$1500 for any other potential fee waivers.	Q1;Q2	LDI: Opex	\$ 15,000	In progress	Green	Staff have administered the additional subsidised rates as approved by the board. Each group has been notified and are aware of their charges for this financial year.	Staff have administered the additional subsidised rates as approved by the local board. The budget set for the FY18 fee waivers is exhausted and the local board continue to receive FY18 fee waiver requests.
156	CS: ACE: Events	Citizenship Ceremonies - Rodney	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 15,993	In progress	Green	Staff delivered a combined Northern Cluster citizenship ceremonies on two occasions during Q1 with 463 people becoming new citizens.	Staff delivered a combined Northern Cluster citizenship ceremonies on two occasions during Q2 with 413 people becoming new citizens.
157	CS: ACE: Events	Anzac Services - Rodney	Support and/or deliver Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 18,000	Approved	Green	Scheduled for Q4. Staff will commence planning will in Q2.	Staff commenced planning in Q2 for delivery in Q4.

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158	CS: ACE: Events	Local Civic Events - Rodney	Deliver and/or support civic events within the local board area such as: - Snells Beach Skatepark renewal - Muriwai Playground opening/open day - Wellsford Skatepark opening/open day - Planning Open Days (Kumeu/Huapai and Warkworth)	Q1;Q2;Q3	LDI: Opex	\$ 18,000	In progress	Green	Volunteer Awards were held on 4 July 2017 at the Kaukapakapa Hall with over 75 people attended the event.	Kowhai Reserve walkway opening held on 1 November 2017 in Warkworth with 55 people attended the event.
182	CS: ACE: Events	Targeted Events - Rodney	Funding to support community events through a non-contestable process. This is an opportunity for the local board to work in partnership with local event organisers by providing core funding to selected events as follows: - Kowhai Festival- A&P Shows- Christmas Parades	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	Six grant recipients were contacted in Q1 and one grant totalling \$2,000 has been paid out. In Q2 staff will work develop an options paper for the local board to discuss the allocation of the \$28,000 set aside for new local event opportunities.	Three grants totalling \$6000 were paid out in Q2. In Q2 a set of guidelines for the allocation of unallocated funding to new events were developed and agreed with the local board. Round 1 of the grant was opened and two applications have been received. These are currently being assessed and will be presented to the local board in Q3. A second round of the grant will open in Q3 for assessment and allocation in Q4.
Community Facilities: Build Maintain Renew										
3178	CF Investigation and Design	Rodney Recreational Walkways - Kowhai Park Reserve - develop design	Design of a walkway/cycleway development, linking Warkworth Showgrounds to Kowhai Park Reserve This project is carried forward from the 2016/2017 work programme, previous ID 4533	Q1;Q2;Q3;Q4	Growth	\$ 78,470	Approved	Amber - At Risk	Current status: Preliminary site investigation works have commenced, including surveying of the proposed suspension bridge location. Next steps: Complete site investigation works including arboricultural and ecological investigations.	Risk/Issues Negotiations with the landowners of the adjacent covenanted land are underway for formal approval to cross the jointly owned land. Agreement in principle has been reached however two out of three landowners have requested an additional footpath along Matakana Road as part of this project before granting approval. This is outside of the scope of this project and is an Auckland Transport query. The project will be delayed until this is resolved. Current status: Consultation with the landowners of the adjacent covenanted land is in progress. Next steps: Approval is required from the private landowners to cross an area of jointly owned land. Engagement with the community and iwi on the concept design will commence if approval is granted.
3267	CF Investigation and Design	Whangateau Reserve - renew toilet waste water system	Waste water system renewal This project is carried forward from the 2016/2017 work programme, previous ID 3026	Q1;Q2;Q3;Q4	AB Capex	\$ 650,000	Approved	Green - On Track	Current Status: Currently under review by the healthy waters team.	Current Status: Under review by Healthy Waters and Investigation & Design Next steps: Design and investigation prior to writing business case.

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1115	CF: Investigation and Design	RD: Plan for Greenways plan delivery	The board investigates methods of delivering the Rodney Greenways plan taking into consideration funding, community involvement, technical feasibility and an operational model for the project.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 250,000	In progress	Green	Discussions are underway between Community Services and the Investigation and Design teams. Intention is to hand the budget for the project over to Investigation and Design team so detailed feasibility work can be undertaken on the trails identified as priorities by the project, ID 883 RD: Prioritising Greenways Plans for delivery. The feasibility work will be carried out in close partnership with indentified community groups.	Current status: The Rodney Local Board Transport, Infrastructure and Environment Committee approved the allocation of LDI opex budget entitled 'Greenways Plans' to undertake feasibility studies on the following proposed routes 1. Centennial Park Rd and Wellsford Centennial Park, 2. Esplanade reserve, Kumeu River - Huapai to Kumeu Town Centre, 3. Riverhead, Victoria Street (unformed road), 4. Omaha Wetlands Walk. Next steps – Engagement of professional services to undertake the feasibility studies.
2624	CF: Investigation and Design	Helensville Library - renew car park drainage	Renew drainage in the library carpark to eliminate flooding and reduce maintenance costs.	Q2;Q3;Q4	ABS: Capex	\$ 25,000	Approved	Green - On Track	Seeking healthy waters support and advice to redesign elements of the car park and footpaths to redirect storm water. Engaged specialist to undertake topographical survey. Next steps: Awaiting outcome of healthy waters workshop with Rodney Local Board to determine direction.	Current Status: Seeking Healthy Waters support and advice to redesign elements of the car park and footpaths to redirect storm water. Further investigation of stormwater and drainage system with CCTV. Next steps: Engaging contractor to conduct CCTV investigation of car park drainage and storm water pipes, Investigate scope of works for renewal. Engaging consultants to establish contouring of car park.
2625	CF: Investigation and Design	Helensville Library - remedial works from structural review	Necessary physical works following structural review	Q2;Q3;Q4	ABS: Capex	\$ 150,000	In progress	Green - On Track	Current Status: Currently reviewing structural report to determine project requirements. Next Steps: Begin design phase.	Current Status: Currently reviewing structural report to determine project requirements. Detailed structural assessment underway to determine earthquake vulnerability. Initial design for next phase underway. Next Steps: Begin design phase.
2632	CF: Investigation and Design	Kaipara RSA - replace roof	Replace iron roof, butynol, replace internal gutter, replace downpipe, remove and reinstatement air-conditioning units and ducts. Occupier: Kaipara Memorial RSA	Q2;Q3;Q4	ABS: Capex	\$ 15,000	In progress	Green - On Track	Current Status: Investigation is underway to determine project requirements. Next Steps: Complete project scope.	Current Status: This project is part of the comprehensive weather-tightness renewal of the Helensville Library and War Memorial Hall. Currently at the design stage. Next steps: Planning.
2635	CF: Investigation and Design	Pakiri Hall - refurbish toilets	Refurbish mens and ladies toilets including vanities, toilet suites, paint and flooring	Q2;Q3;Q4	ABS: Capex	\$ 3,500	Approved	Green - On Track	Current Status: Project investigation will be underway shortly.	Current status: This project is in its very early stages with the Investigation and Design Unit. Staff are currently identifying the required work and scoping prior to preparing the business case .
2641	CF: Investigation and Design	Rodney - renew coastal assets 2018-19	Warkworth River Bank-Town Walkway, Leigh Wharf Reserve	Q2;Q3;Q4	ABS: Capex	\$ 92,000	Approved	Green - On Track	Current status: Investigation is underway to determine project requirements. Next step:write business case.	Current status: This project is in its very early stages with the Investigation and Design Unit. Staff are currently identifying the required work and scoping prior to preparing the business case .
2643	CF: Investigation and Design	Rodney - renew minor park buildings 2017/18 - 2018/19	Snells Beach (Sunrise Boulevard), Sandspit Rec Reserve, Parakai Recreation Reserve, Huapai Riverbank Service Centre, 118 Rodney Street - Wellsford	Q2;Q3;Q4	ABS: Capex	\$ 31,000	Approved	Green - On Track	Current status:Investigation is underway to determine project requirements. Next step:write business case.	Current status: Identifying the required work and scoping prior to preparing business case. Next step: write the business case
2646	CF: Investigation and Design	Rodney - renew park lighting 2017/18 - 2018/19	Port Albert Rec Reserve, Algies Bay Reserve	Q2;Q3;Q4	ABS: Capex	\$ 6,000	Approved	Green - On Track	Current status: Investigation is underway to determine project requirements. Next step:write business case.	Current status: discovery and investigation prior to writing business case. Next step: write business case.

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2647	CF: Investigation and Design	Rodney - renew park roading and car parks 2017/18 - 2018/19	Car park next to Old Masonic Hall, Matheson Bay Reserve, Tomarata Dune Lakes Reserve, Shelly Beach Reserve, Riverhead War Memorial Park, Port Albert Wharf Reserve, Huapai Recreation Reserve, Harry James Reserve, Currys Bush Reserve, Bourne Dean Recreation Reserve, Algies Bay Reserve	Q2;Q3;Q4	ABS: Capex	\$ 174,252	Approved	Green - On Track	Current status: Investigation is underway to determine project requirements. Next step:write business case.	Current status: Identifying the required work and scoping prior to preparing business case. Next steps: Write the business case.
2649	CF: Investigation and Design	Rodney - renew park structures 2017/18 - 2018/19	Wonderview Rd/Cotterell St Esplanade, Wellsford War Memorial Park, Wellsford Community Centre Grounds, Ti Point Walkway, Snells Beach Esplanade, Shoesmith Domain Recreation Reserve, Pigeon Place accessway, Parry Kauri Park, Omaha Beach Boat Launching and Wharf, Matheson Bay Reserve, Martins Bay, Mangakura Reserve, Leigh Harbour Cove Walkway, Highfield Garden and The Glade Reserve, Harbour View Road Coastal Reserve, Buckleton Beach Reserve	Q2;Q3;Q4	ABS: Capex	\$ 235,200	Approved	Green - On Track	Current status: Investigation is underway to determine project requirements. Next step:write business case.	Current status: Identifying the required work and scoping prior to preparing business case. Next steps: Write the business case.
2650	CF: Investigation and Design	Rodney - renew park walkway and paths 2017/18 - 2018/19	Worthington Road Reserve, Whangateau Harbour Esplanade Reserve, Wellsford War Memorial Park, Shelly Beach Reserve, Port Albert Recreation Reserve, Pigeon Place accessway, Omaha South Quarry Reserve, Goodall Reserve, Fidelis Avenue Reserve, Elizabeth Street Reserve, Currys Bush Reserve	Q2;Q3;Q4	ABS: Capex	\$ 128,000	Approved	Green - On Track	Current status: Investigation is underway to determine project requirements. Next step:write business case.	Current status: Identifying the required work and scoping prior to preparing business case. Next steps: Write the business case.
2651	CF: Investigation and Design	Rodney - renew parks utilities 2017/18 - 2018-19	Waimauku War Memorial Hall, Te Moau Reserve and River Esplanade, Helensville River Reserve, Harry James Reserve	Q2;Q3;Q4	ABS: Capex	\$ 16,300	Approved	Green - On Track	Current status: Investigation is underway to determine project requirements. Next step:write business case.	Current status: Identifying the required work and scoping prior to preparing business case. Next steps: Write the business case.
2652	CF: Investigation and Design	Rodney - renew park playspaces 2017/18 - 2018/19	Tuna Place Reserve, Shoesmith Domain Recreation Reserve, Point Wells Community Centre, Huapai Recreation Reserve	Q2;Q3;Q4	ABS: Capex	\$ 21,000	Approved	Green - On Track	Current status: Investigation is underway to determine project requirements. Next step:write business case.	Current status: Identifying the required work and scoping prior to preparing business case. Next steps: Write the business case.

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2654	CF: Investigation and Design	South Head Hall - renew toilets	Renew toilets	Q2;Q3;Q4	ABS: Capex	\$ 4,000	Approved	Green - On Track	Current status: Investigation is underway to determine project requirements. Next step:write business case.	Current status: Identifying the required work and scoping prior to preparing business case. Next steps: Prepare the business case
2655	CF: Investigation and Design	Tauhoa Hall - renew kitchen	Renew kitchen including the hot water system.	Q2;Q3;Q4	ABS: Capex	\$ 3,000	Approved	Green - On Track	Current status: Investigation is underway to determine project requirements. As discussed at the LTP workshop two, members would like the school and users of the hall to be consulted prior to any works going ahead. Next step:Write business case and consult wit the school and users prior to any works going ahead.	Current status: Identifying the required work and scoping prior to preparing business case. Next steps: Prepare the business case
2656	CF: Investigation and Design	Warkworth Masonic Hall - underpin main entrance stairs	Underpin main entrance stairs	Q2;Q3;Q4	ABS: Capex	\$ 5,000	Approved	Green - On Track	Current status: Investigation is underway to determine project requirements. Next step:write business case.	Current status: Discovery and investigation prior to writing business case. Next step: Write business case.
2659	CF: Investigation and Design	Wellsford Community Centre - replace part of roof	Partial roof replacement required, new internal gutter and repair work, replacement of membrane.	Q2;Q3;Q4	ABS: Capex	\$ 30,000	Approved	Green - On Track	Current status: Investigation is underway to determine project requirements. Next step:write business case.	Current status: Identifying the required work and scoping prior to preparing business case. Next steps: Prepare the business case
2846	CF: Investigation and Design	Rodney - create active recreation spaces	Create active recreation spaces	Q2;Q3;Q4	LDI: Capex	\$ 50,000	In progress	Green - On Track	Current Status: Consultation with the local board, Auckland Council staff are planning planned to define the service level and scope of this proposal. Next Steps: Define scope of investigation and location of assets to meet the requirements of the local board and community requests.	Current Status: Under resolution RODPC/2017/24 the local board approved the allocation of funds from its LDI Capex play spaces budget to the Rautawhiri Park perimeter path stages one and two. This was to enable the construction of these stages of the path to begin within the current 2017/2018 financial year.Next steps: Commence physical works.
2847	CF: Investigation and Design	Rodney - plan and design town centre improvements	Plan and design town centre improvements	Not scheduled	LDI: Opex	\$ 100,000	In progress	Amber - At Risk	Current status : Engaging with stakeholders and the public to initiate the concept design process. The capital works for Community Facilities Investigation and Design are on hold pending the outcome of the works led by the Community Empowerment Unit and confirmed direction from the local board.	Risk/Issues Project record cancelled. This project has been merged, Community Facilities will deliver the physical works under Rodney improve town centre project. Please refer to SharePoint ID 2847 for an update/ commentary. Current status : This project is in progress.Work underway with stakeholders and public to identify project scopes for towncentres. Community Facilities will deliver the physical works under Rodney - Improve town centre 19482 (Sharepoint ID 3375). Next steps: Scoping of potnetial towncentre projects.
3044	CF: Investigation and Design	Kumeu Library - replace roof, external walls & ceiling	Kumeu Library interior space requires walls and ceilings to be re-lined with plasterboard and painted due to the water damage that had occurred because all of the roof profiles leak . Roof replacement and external wall renewal. This project is a continuation from the 2016/2017 programme (previous ID 343).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 142,857	Approved	Green - On Track	Current status: Investigation and assessment of future work requirements is underway. Reviewing reports and investigating alternatives. Next steps: Planning.	Current status: Investigation and assessment of future work requirements is underway. Reviewing reports and investigating alternatives. Workshop postponed pending report on alternative approaches. Next steps: Planning.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
3297	CF: Investigation and Design	Kumeu Arts Centre - LDI capital grant - improve assets	Improve assets	Q1;Q2;Q3;Q4	LDI: Capex	\$ 300,000	On Hold	Amber - At Risk	Costs were received late June 2017 for feasibility development. In the last quarter of 2016/2017, staff reviewed costs based on the design endorsed by KAC Inc for an 87sq metre main building and an 18sq metre link that would connect the new and existing arts centre buildings. The full cost estimated for the project has been provided to KAC Inc. who have promoted a plan to raise funds to cover the shortfall required to proceed. Costs are estimates only and risk and build inflation have been explained.	Risk/IssuesThe project is currently on hold with Community Facilities Investigation and Design pending the agreement of the preferred design option as lead by Arts, Community and Events. Once this has been agreed on by the Local Board and the Arts Centre along with the funding partnership terms, Community Facilities Investigation and Design team will be able to progress.Current status: This is the Capex allocation of a project that is currently sitting with Arts, Community and Events for the initial investigation and design for the extension of the Kumeu Arts Centre. The physical delivery works are a funded partnership between the local board and the Kumeu Arts Centre.The project is currently on hold with Community Facilities Investigation and Design pending the agreement of the preferred design option as lead by Arts, Community and Events. Once this has been agreed on by the local board and the Arts Centre along with the funding partnership terms, Community Facilities Investigation and Design team will be able to progress.
3375	CF: Investigation and Design	Rodney - improve town centre	Improvements in the town centre yet to be scoped and decided	Q3;Q4	LDI: Capex	\$ 650,000	On Hold	Amber - At Risk	Local board are awaiting the outcome of CEU town centre work to determine the allocation of this budget to specific projects. Next steps: Deferral of the capital LDI funding in 2018/2019 pending the outcome of theCommunity Empowerment United public engagement works	Risk/Issues This project has been placed on hold until the Community Empowerment department have resolved the community consultation. Current status: This project on hold until the Community Empowerment department have resolved the community consultation. To date \$130k has been spent on the Huapai Hub. Next steps: None at this stage.
3399	CF: Investigation and Design	Warkworth Library - refurbish exterior	Refurbish exterior. This project is carried over, previous SP ID 4374	Q3;Q4	ABS: Capex	\$ 50,000	Approved	Green - On Track	Current Status: Finalising the scope of works including contractor assessments Next Steps: Reviewing the scope of works and assign a project manager for delivery	Current status: Identifying the required work and scoping prior to preparing business case. Next steps: Write the business case
1140	CF: Operations	Rodney project response fund 2017/2018	Manage a fund to address cost escalation issues on parks projects	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	No comment required, the budget is not allocated. Allocation is delegated to Chairperson and Deputy Chairperson of the Rodney Local Board.	Current status : Project has been received from Community Services in December 2017. Next steps : Investigation and Design Unit to work with the local board to identify projects during community facility workshops in February and March 2018..

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
1728	CF: Operations	Rodney Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	Approved	Green	The new full facilities contract started on 1 July. Higher than normal precipitation has resulted in saturated ground conditions, which has presented a challenge for mower operations, including preparing for the summer sports season. There have also been some ongoing challenges with security gates and loose litter, which staff are focusing on resolving. In the building space, the main challenge has been the response timeframes for reactive maintenance, this will be addressed by increasing trades personnel by the contractor and the implementation of planned preventative maintenance. Highlights have been improved garden maintenance outcomes and the trial of bin sensors, which could potentially result in more efficient and improved on the ground service delivery. Arboriculture: The beginning of the first quarter saw mobilisation of new contracts. A priority was ensuring requests for service were effectively managed, particularly after hours emergency response. Replacement tree planting was completed over July/August. Annual inspections of street and park trees has commenced which will inform proactive programmes of tree maintenance. Ecological Restoration: A key focus of the first quarter has been the commencement of site assessments and the preparation of restoration plans for sites of ecological high value, working with other council departments and understanding volunteer activity on sites.	Full facility contractors were challenged by the spring growth grass flush in quarter two, which was exacerbated due to the exceptionally wet ground conditions of the previous quarter. The contractor was able to rise to the challenge and on the whole mowing was completed within specification. Summer sports field preparation was completed successfully and the challenge in this space related to the need for water conservation in the Warkworth area due to low precipitation over the quarter. Building maintenance (soft services and trades) has improved due to additional personnel being employed by the contractor. Litter and public toilet cleanliness will be key areas of focus at busy coastal sites heading into quarter three. Ecological Restoration: All site assessment reports completed, commencement of plant pest control in High Value and General sites and close to the completion of the first round of animal pest control. Arboriculture: Improved seasonal conditions has seen a movement of maintenance focus from street tree to park trees.
2787	CF: Operations	Plants trees and improve arboriculture	Tree planting and arboriculture improvements throughout Rodney	Not scheduled	LDI: Opex	\$ 40,000	Approved	Green	First quarter: The first three months were dedicated to researching and scoping potential planting sites throughout the Rodney area and getting a figure for actual tree numbers to be planted Second quarter: Site specific visits and planting plans have and are being created. Further research and scoping will continue into more potential sites for tree enhancement planting with a local board workshop being held in October 2017.	Potential planting sites were scoped over the quarter. Further palnning is being undertaken to short list sites and determine the appropriate species. A selection of park and street locations have been considered across the various main centres throughout Rodney.
2622	CF: Project Delivery	Rodney - Challenging Play Spaces Project	Increase the level of service in playgrounds around Rodney to provide challenging and youth focused play experiences. This project is a continuation from the 2016/2017 programme (previous ID 615)	Q1;Q2;Q3;Q4	LDI: Capex	\$ 170,000	In progress	Green - On Track	Current Status: Wellsford and Muriwai sites approved by the local board and the design is underway. Consultation with local schools and community groups have commenced. Next steps: Detailed design. Construction is planned for May 2018.	Current Status: Wellsford and Muriwai sites approved by the local board. Design is underway. Consultation with local schools and community groups is complete. Next steps: Presentation of final designs to local board is planned for February 2018. Next steps: Construction is planned for May 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
2623	CF: Project Delivery	Helensville Library - comprehensive renewal	Full building refit.	Q2;Q3;Q4	ABS: Capex	\$ 65,000	In progress	Green - On Track	Current status: Investigation is underway to determine project requirements.	Current status: Design for remodelling of the staff room and kitchen space is complete. Next Steps: This will be bundled with another project (Helensville War Memorial Hall - replace extractor system in toilets 2627) and tendered in February 2018.
2626	CF: Project Delivery	Helensville River Walkway - renew seawall	Renewal of the seawall walkway. This project is a continuation from the 2016/2017 programme (previous ID 3012)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 34,000	In progress	Amber - At Risk	Current status: Review comments forwarded to the consultant for finalising draft feasibility report and design of the proposed seawall. Next steps: Finalise feasibility report and proceed with detailed design and resource consent.	Risk/Issues Potential geotechnical issues that will influence design options, contaminated fill from illegal dumping, restricted site access (permission required over private property), and consents required. Ownership issue of the reclamation area. Current status: Obtained the options report from the consultant after discovering Crown has the ownership of the reclamation land between the timber retaining wall and esplanade strip. Investigation and Design team preparing memo for the board presentation. Next steps: The Investigation and Design team to present a memo for a local board workshop on 8 February 2018.
2627	CF: Project Delivery	Helensville War Memorial Hall - replace extractor system in toilets	Replacement of the extractor system in the toilets	Q2;Q3;Q4	ABS: Capex	\$ 44,100	In progress	Green - On Track	Current Status: Discuss project requirements with the contractor to determine project requirements. Next Steps: Complete project scope and move to delivery phase.	Current Status: Discuss project requirements with contractor. Next Steps: Complete project scope and tender works.
2633	CF: Project Delivery	Omaha Groyne - renewal - stage 3	Renewal of the Omaha groyne seawall. This project is a continuation from the 2016/2017 programme (previous ID 4456)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 600,000	Completed	Green - On Track	Current Status: Project completed 18 August 2017.	Current Status: Project completed 18 August 2017.
2634	CF: Project Delivery	Omaha Residential - renew walkways	Blue Bell-Thistle-Day Dawn walkway, Day Dawn-Blue Bell walkway, Dungarvon-Blue Bell walkway, Jane Gifford-Meiklejohn walkway, Success-Dungarvon-Dorine walkway, William Fraser Reserve paths renewal. This project is a continuation from the 2016/2017 programme (previous ID 3014)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 284,000	In progress	Green - On Track	Current Status: Playground construction has commenced. Boardwalk detail being confirmed with arborist for path renewal under Norfolk Pines. Next steps: Completion	Current Status: Boardwalk detail being confirmed with arborist for path renewal under Norfolk Pines. Next steps: Completion of works.
2636	CF: Project Delivery	Rautawhiri Park - renew courts	Rautawhiri Park court renewals. This project is a continuation from the 2016/2017 programme (previous ID 3016). This is a carryover project.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 1,000,000	In progress	Green - On Track	Current Status: Forecasted budget for carrying out both tennis and netball court renewal project in the 2017/2018 financial year was approved as a part of risk adjusted work programme. Preparation of tender documentation for renewal of both tennis and netball courts. Next Steps: Request for tender price and award the contract.	Current Status: Awarded contract and commenced physical work as from 8th January 2018. Next Steps: Continue construction works with estimated completion date of mid May 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
2637	CF: Project Delivery	Riverhead Historic Mill Reserve - renew seawall	Riverhead Historic Mill Esplanade Reserve seawall renewal. This project is a continuation from the 2016/2017 programme (previous ID 3017)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 50,000	Approved	Green - On Track	Current Status: Finalising the scope of works. Next Steps: Reviewing the scope of works and assign a project manager for the delivery.	Current status: This project is in its very early stages with the Investigation and Design Unit. Staff are currently identifying the required work and scoping prior to preparing the business case.
2638	CF: Project Delivery	Riverhead War Memorial Park - upgrade fields 2, 3 & DTA sand fields and irrigation	Develop a new sand field. This project is a continuation from the 2016/2017 programme (previous ID 3421)	Q1;Q2;Q3;Q4	Growth	\$ 120,000	In progress	Green - On Track	Current Status: Wet weather has seriously impacted completion for handover. The number two field and designated training area was handed over for limited winter use. Site fencing around the number three field has been removed. Fertilising, weed spraying and other minor works to complete for opening of fields for summer touch commencing 12 October 2017. Sand slits to be installed during December 2017. Arrangements already made for fields to be temporarily out of use from December 2017 - January 2018 for sand slitting and then returned to play by the end of January 2018. Next Steps: Complete spring works to prepare for summer use commencing the second week of October 2017. Install the athletics long jump run-up. Install the slit drains in December 2017.	Current Status: Slit drains installed December as programmed and site fencing removed in January 2018. Mowing, weeding, sand topdressing, fertilising and some plugging/turfing in progress to complete grow-in. Next Steps: Final handover walkover booked for 24 January 2018 for athletics and touch tournaments to recommence use of the fields.
2639	CF: Project Delivery	Riverhead War Memorial Park - renew field 1 sand field	Riverhead War Memorial Park sand sportsfield renewal. This project is a continuation from the 2016/2017 programme (previous ID 3421)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 20,000	In progress	Green - On Track	Current Status: Contract documentation is finalised, health and safety documents received from the contractor. Physical works have now commenced. Next Steps: Progress construction work to completion.	Current Status: Physical works are underway, irrigation and drainage system installed. Next Steps: Progress construction work to completion
2640	CF: Project Delivery	Rodney - Recreational walkways and bike trails	Walkway and cycleway development, Te Whau Esplanade walkway completion, Huapai Domain perimeter walkway, Jamieson Bay walking access, Rautawhiri perimeter path planning, Kowhai Park to Warkworth Showgrounds link, Greenways delivery Wellsford-Warkworth-Waimauku-Kumeu-Huapai and Riverhead. This project is a continuation from the 2016/2017 programme (previous ID 624)	Q1;Q2;Q3;Q4	Growth	\$ 218,841	In progress	Green - On Track	Current Status: Second round of tendering is underway and prices are being evaluated. Next steps: Award tender and commence path construction.	Current Status: Works has commenced and a section of path has been constructed from the end of Sunny Crescent. The site will be shut down over the Christmas holidays, and the remainder of the path will be constructed in January 2018. Next steps: Monitor contractor and works progress.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
2642	CF: Project Delivery	Rodney - renew minor park buildings 2017/18	Matheson Bay, Big Omaha Wharf	Q2;Q3;Q4	ABS: Capex	\$ 125,000	In progress	Green - On Track	Current status: Investigation of design options for the replacement of the toilet at Big Omaha Wharf Reserve are underway. Members would like the exterior of the building to remain the same as it is considered historic by the locals and used for wedding photos. Next steps: Provide options at a workshop with the local board.	Current status: Investigation and design is completed. The small toilet at Big Omaha Wharf will be refurbished. Next steps: A contractor will be engaged to undertake the physical works.
2644	CF: Project Delivery	Rodney - renew park fencing 2017/18 - 2018/19	Wonderview Rd/Cotterell St Esplande, Ti Point Road Reserve, Tabora Recreation Reserve, Riverhead War Memorial Park, Port Albert Wharf Reserve, Lucy Moore Memorial Park, Huapai Recreation Reserve, Helensville River Walkway, Glasgow Park, Bourne Dean Recreation Reserve, Ariki Reserve	Q2;Q3;Q4	ABS: Capex	\$ 136,500	In progress	Green - On Track	Current Status: Project requirements have been scoped and work is ready for delivery. Next Steps: Tender process and delivery of physical works.	Current Status: Project will be tendered during February 2018. Next Steps: Award tender and deliver project.
2645	CF: Project Delivery	Rodney - renew park furniture 2017/18	Wellsford South Entrance Reserve Layby, Warkworth River Bank-Town Walkway, Tabora Recreation Reserve, Sunburst Reserve and Tamatea Esplande, Snells Beach (Sunrise Boulevard), Sesquicentennial Walkway, Riverhead War Memorial Park, Rautawhiri Park, Port Albert Rec Reserve, Parry Kauri Park, Matakana Wharf Reserve, Kings Farm (Wainui), Huapai Riverbank, Huapai Service Centre, Huapai Recreation Reserve, Goodall Reserve, Cement Works, Birds Beach Recreation Reserve, Ariki Reserve	Q2;Q3;Q4	ABS: Capex	\$ 106,330	In progress	Green - On Track	Current status: Project scope under review and tender documentation being prepared. Next steps: Initiate procurement process for physical works.	Current status: Tender documentation finalised. Next steps: Tender works in January 2018 and review submissions.
2648	CF: Project Delivery	Rodney - renew park signage 2017/18	Shelly Beach Reserve, Port Albert Wharf Reserve, Mosquito Bay, Leigh Harbour Cove walkway, Helensville River walkway, Glorit Cemetery	Q2;Q3;Q4	ABS: Capex	\$ 12,400	In progress	Green - On Track	Current status: Investigation is underway to determine project requirements. Next step: write business case.	Current status: We have received revised pricing from alternative suppliers and the preferred supplier will now be appointed. Next step: Proceed to replace the signage.
2653	CF: Project Delivery	Shelly Beach - renew coastal structure	Shelly Beach Reserve seawall and wharf renewals. This project is a continuation from the 2016/2017 programme (previous ID 3006)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 950,000	In progress	Green - On Track	Current Status: Resource consent granted June 2017. Next steps: Tendering planned for late September 2017; physical works intended to start October/November 2017. Wharf repairs completed.	Current Status: Resource consent granted June 2017; tender under way. Next steps: Physical works intended to start March.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
2657	CF: Project Delivery	Wellsford Centennial Park - renew sand field on field 2	Renew the sand slits. drainage and irrigation	Q2;Q3;Q4	Growth	\$ 270,000	In progress	Green - On Track	Current Status: Drainage and irrigation design is in progress. Next steps: Complete design and receive tender package. Obtain price from existing contractor completing works on the number one field and arrange a variation to the existing contract.	Current Status: Tender package received along with the initial price from the existing contractor completing works on the number one field to add as a variation to the existing contract. Next steps: Finalise price and complete variation to the existing contract. Receive works programme for implementation in January to early April 2018.
2658	CF: Project Delivery	Wellsford Community Centre - renew stage	Stage renewal required	Q2;Q3;Q4	ABS: Capex	\$ 7,508	In progress	Green - On Track	Current status: Investigation is underway to determine project requirements. Next step: write business case.	Current status: Still in planning phase. Next step: Review scope and prepare tender documents.
2660	CF: Project Delivery	Wellsford War Memorial Library - renew furniture, fittings and equipment	Renew furniture, fittings and equipment	Q2;Q3;Q4	ABS: Capex	\$ 64,710	In progress	Green - On Track	Current status: Planning has begun to scope the library's requirements. Next steps: Confirm and finalise what the library requires for their refurbishment and engage consultants for the preliminary design.	Current Status: The libraries requirements are currently being finalised Next Steps: Confirm and finalise what the library requires for their refurbishment and procure the items.
2818	CF: Project Delivery	Huapai Domain Development	Installation of irrigation and sand slits on field 4. Installation of lighting on field 4 and development of new field and lights. This item replaces items 2628, 2629, 2630 and 2631.	Q1;Q2;Q3;Q4	Growth	\$ 672,000	In progress	Green - On Track	Current status: The tender documentation is complete and out for tender. Next steps: Receive physical works tenders, evaluation and award of construction contract.	Current status: Contract has been awarded, physical works are underway. Next steps: Completion of physical works.
2910	CF: Project Delivery	Algies Bay Reserve - renew south-eastern seawalls	Investigate options and implement works for the rebuild of sea wall and landward treatment This project is carried forward from the 2016/2017 work programme, previous ID 3713	Q1;Q2;Q3;Q4	ABS: Capex	\$ 850,000	In progress	Green - On Track	Current status: Completing design and preparing resource consent application Next steps: Lodge consent application (non-notified), early October 2017. Prepare for physical works to commence late Summer (March/April) 2018	Current status: Completing design and preparing Resource Consent application Next steps: Pre-application meeting completed; lodge consent application (non-notified), December. Prepare for physical works to commence late summer (March/April) 2018
2933	CF: Project Delivery	Bourne Dean Recreation Reserve - renew cricket practice wickets	Replacement of existing 2 bay cricket practice nets at Bourne Dean Reserve, Kaipara Flats Planning and Physical works 16/17, one year project: Procurement-professional services Design Phase/cost estimates Consultation/ approvals Tender Documentation Procurement- Physical works Contract Communication with stakeholders Project management of construction processes This project is carried forward from the 2016/2017 work programme, previous ID 3011	Q1;Q2;Q3;Q4	ABS: Capex	\$ 116,500	Completed	Green - On Track	Current status: Contract awarded and contract prestart meeting held 18 September 2017. Next steps: Receive construction programme and contract documentation including health and safety plan. Commence physical works once current wet ground conditions have improved.	Current status: Physical works completed and handover 7 December 2017. Next steps: None

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
3016	CF: Project Delivery	Horseshoe Bay Reserve - renew walkways	Renewal of structures, furniture & walkways in Horseshoe Bay Reserve This project is carried forward from the 2016/2017 work programme, previous ID 3013.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 5,000	In progress	Green - On Track	Current Status: Archaeological survey completed and Archaeological Assessment Report received. This report ascertained a resource consent is not required. Application to Heritage New Zealand for an authority to work close to a recorded midden site has been submitted. Drawings, specifications and schedules received for tender package Next steps: Programmed to be fast tracked to deliver 2017/18. Prepare tender package for tender release.	Current Status: Programmed to be fast tracked to deliver 2017/18. Physical works tender closes 19 January 2018 Next steps: Evaluate tenders and award a contract.
3026	CF: Project Delivery	Jamieson Bay - investigate track	Investigation into feasibility of constructing a track to Jamieson Bay as a result of Environment Court ruling This project is carried forward from the 2016/2017 work programme, previous ID 4224	Q1;Q2;Q3;Q4	ABS: Capex	\$ 1,000	In progress	Green - On Track	Current Status: Feasibility, design and consultation is complete and some of the community have requested closing the track. Project was discussed with the Rodney Local Board in August 2017. Next steps: Check all necessary steps have been taken with the legal team.	Current Status: Feasibility, design and consultation are complete and some of the community have requested closing the track. Project was discussed with the Rodney Local Board in August. Discussion with legal team is under way Next steps: Close project
3043	CF: Project Delivery	Kowhai Park - renew walkway, car park and toilet	Renewal of car park and landscaping in conjunction with toilet block at Kowhai Park. Also completion of renewal of bush walking tracks footbridges and signage from Financial Year 2016, and replacement of main steel girder footbridge with public water line attached to it that suddenly became urgent as a result of a condition rating undertaken in error by Auckland Transport.-Like for like renewal (replacement) of car park, public toilets, campervan dump station, and pedestrian footbridge based on Option 5 of Feasibility Report. New layout to take into account NZTA Notice of Requirement for future state highway widening, heritage considerations, landscaping and gateway entrance for Warkworth and Kowhai Coast This project is carried forward from the 2016/2017 work programme, previous ID 3005	Q1;Q2;Q3;Q4	ABS: Capex	\$ 511,019	In progress	Green - On Track	Current Status: Physical works for the car park civil works, install of Exeloo toilet and footbridge is nearing completion. Delays were incurred but are now resolved to enable works to recommence for a completion by the end of September 2017 for the car park, toilet and footbridge. The removal of the old footbridge will occur at a later stage when a power shutdown is arranged by Vector during the off-peak load time. Next steps: Complete construction works to enable the park to be open for public use again. Receive Vector's programme and cost for the power shutdown.	Current Status: Physical works for the car park civil works, install of Exeloo toilet and footbridge completed and handover occurred 19 October 2017. Delays were incurred as a result of encountering unknown Vector underground cables in pipe duct attached to the existing footbridge and at a shallow depth with concrete capping in part of the car park. Have now resolved with Vector the various issues. The removal of the old footbridge will occur at a later stage when a power shutdown is arranged by Vector during the off-peak load time to allow the cable duct to be transferred across to a utility service beam bridge to be installed. Next steps: Finalise Vector Agreement for signing and costs and receive programme for power shutdown

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
3051	CF: Project Delivery	Leigh Hall - underpin foundations	Underpin foundations This project is carried forward from the 2016/2017 work programme, previous ID 342	Q1;Q2;Q3;Q4	ABS: Capex	\$ 30,000	Completed	Green - On Track	Current status: Physical works are currently underway. Next Steps: Complete physical works. Inspect and handover.	Current status: Project completed.
3053	CF: Project Delivery	Leigh Recreation Reserve (Goat Island) - install retaining wall around tree	This project is carried forward from the 2016/2017 work programme, previous ID 4454	Q1;Q2;Q3;Q4	ABS: Capex	\$ 60,060	In progress	Green - On Track	Current status: Met with engineer on site early June 2017, concept designs under review. Next steps: Prepare concept design and consent application. Hope to achieve planting of unstable slope this spring.	Current status: Met with Engineer on site early June, detailed design under way. Planting of cliff and upper plateau complete Next steps: Prepare concept design and consent application.
3086	CF: Project Delivery	Matheson Bay Reserve - renew seawall	Renewal of small section of sea wall at road access This project is carried forward from the 2016/2017 work programme, previous ID 3008	Q1;Q2;Q3;Q4	ABS: Capex	\$ 40,000	In progress	Amber - At Risk	Current Status: Small section of sea wall in need of renewal. Consent has been granted. April Road section collapse above sea wall has been repaired. Tendering is underway. Next steps: Construction of sea wall is planned for late 2017	Risk/Issues There has been an increase of 89% of the budget. Original cost estimate was insufficient. The scope of the project hasn't changed but the budget was inadequate to start with. Currently retendering as first round wasn't as competitive as expected. Current Status: Small section of sea wall in need of renewal. Consent has been granted. April Road section collapse above sea wall has been repaired. Currently retendering as first round wasn't as competitive as expected. Next steps: Construction of sea wall is planned to start mid 2018.
3175	CF: Project Delivery	Rodney - renew furniture and equipment	Renewal of various park furniture assets throughout the year This project is carried forward from the 2016/2017 work programme, previous ID 3019	Q1	ABS: Capex	\$ 30,000	Completed	Green - On Track	Current Status: Complete	Current Status: Installations are complete Next steps: None
3176	CF: Project Delivery	Rodney - renew minor play space	Minor equipment renewals. Point Wells equipment, Warkworth Riverbank seesaw & toddler swings, Helensville surfacing, edging, furniture. Snells Beach & Point Wells community funded additional equipment installation. Various nets This project is carried forward from the 2016/2017 work programme, previous ID 3015	Q1	ABS: Capex	\$ 25,000	Completed	Green - On Track	Current Status: Complete	Current Status: Complete Next steps: None

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
3179	CF: Project Delivery	Rodney Recreational Walkways - Rautawhiri Park - develop design and planning	Design of a walkway and fitness trail, around the perimeter of Rautawhiri Park This project is carried forward from the 2016/2017 work programme, previous ID 4534	Q1;Q2;Q3;Q4	Growth	\$ 55,000	In progress	Green	Current status: Engagement with local sports groups, the community and iwi has begun, to share the concept design. Flyers will be distributed as part of this process and a billboard positioned on the park. Next steps:The resource consent application will be lodged in October 2017 and the construction tender documents prepared.	<div class="ExternalClass4B976BE1167D420EA1BCFF33E26462F2">Issues/Risks: Geotechnical, wet site condition, drainage.</div> Current status: Issued the tender document for obtaining tender price for carrying out the physical construction works. Next steps: Evaluate the tenders and award the contract. Carry out the physical construction works.
3216	CF: Project Delivery	Tapora Reserve - renew car park	Car park renewal This project is carried forward from the 2016/2017 work programme, previous ID 3021.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 2,000	In progress	Green - On Track	Current Status: Design options report received. preferred option identified. Programmed to be fast tracked to deliver 2017/2018. Next Steps:Receive design drawings, schedules and specifications for tender package	Current Status: Programmed to be fast tracked to deliver 2017/18. Contract awarded to City Park Services. Next Steps: Hold contract prestart meeting and commence physical works
3251	CF: Project Delivery	Warkworth Public Toilets	Description Refurbishment of Warkworth Public Toilets adjoining service centre, I-site & library Paint internal toilet walls. Replace existing toilet partitions with compact laminate partitions. Remove existing splash-backs above basins and replace with tiles. Female; new basins, new baby change, new toilets and cisterns, must be dual flush. Male; new DB panel, new toilets and cisterns, re-surface floor coating, change urinal to two wall hung type with small partition between, check lighting. Disabled; re-surface floor coating, new toilet(to code) cistern and basin, repaint. Repaint exterior cladding(new colour scheme to be agreed to) including pergola. This project is carried forward from the 2016/2017 work programme, previous ID 4241	Q1	ABS: Capex	\$ 31,000	In progress	Amber - At Risk	Current status: Completed. Handover to Operations and Maintenance 10 July 2017. Toilets reopened for public use Wednesday 12 July. Second defects site meeting 2 November 2017 to discuss issue of blocked waste pipe for one of the ladies hand basins currently temporarily removed. Builder's plumber to camera pipeline during weekend to ascertain reason for blockage that maintenance contractor has not be able to clear.Next steps: Receive programme for defects repairs to floor surfaces and damaged wall linings caused by waste water leak. 12 months defects maintenance period ends July 2018.	Risk/IssuesIssues with several defects that will need fixing and may require temporary closing of the toilets again. Floors to be resurfaced and damage to wall linings caused by faulty grey water plumbing from hand basin to be repaired Current status: Project completed July 2017. Toilets reopened for public use Wednesday 12 July 2017. However some major defects have occurred during the defects period that are being remedied by the building contractor at no cost to Council. Programme approved for resurfacing of floors. Toilets will be closed 19 - 28 February 2018 and portaloos installed during this time. Community Facilities will be arranging for the relocation of the ladies hand dryer while the toilets are closed to move it off the shared wall with the adjoining I-Site office. The building contractor is arranging for some independent retesting of the flooded walls to assess moisture levels and whether they have now dried out.Next steps: Receive report on reassessment of moisture in the walls. Resurfacing of the floors in late February 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
3252	CF: Project Delivery	Warkworth Showgrounds - implement civil works - stage 6	Design and construction for:- the last car park area to a formed and sealed finish being the existing car park next the rugby clubrooms- forming the adjoining building platform for the future proposed multisport complex- lighting and hot mix sealing for all the parks and access roads- revisit previous design of perimeter walkway track to reduce its cost and include in Stage 6 works to be tendered>Note: Resource consent already obtained for the multi-staged development. Minor engineering consent may be required for certain components of the physical works. This project is carried forward from the 2016/2017 work programme, previous ID 3700	Q1	ABS: Capex	\$ 34,679	In progress	Green - On Track		Current status: Practical Completion June 2017. Defects maintenance ended 28 September 2017. Price received for additional drainage works to address run-off that is causing washouts on the graded sections of the perimeter walking track Next steps: Undertake additional drainage works for perimeter path and complete final handover to Operations and Maintenance. Complete asset settlement and capitalisation and close out project.
3253	CF: Project Delivery	Warkworth Showgrounds - install lighting on fields 1 and 2	Project has been chosen as a pilot project to trial LED technology for sports lighting of rugby sand fields No. 1 & 2 and the proposed new netball courts. Revised budget forecast \$600K. Includes upgrade of existing Vector transformer next the main distribution switchboard. This project is carried forward from the 2016/2017 work programme, previous ID 3698	Q1;Q2;Q3;Q4	ABS: Capex	\$ 105,000	In progress	Green - On Track	Current Status: Installation of LED lighting for the rugby fields and the netball courts completed and lights going. Pre-handover meeting held evening of 10 April 2017. Master switchboard upgraded and IRRInet controller installed. Undergrounding of overhead lines from State Highway 1 entrance to the rodeo arena completed.Next steps: Complete all works including re-aiming of lights and fitting of glare shields. Hold final handover and receive operation manual and as-builts.	Current Status: Practical Completion certificate issued 28 November 2017.Next steps: Complete defects including re-aiming of lights and fitting of glare shields.
3254	CF: Project Delivery	Warkworth Showgrounds - planting	Landscape planting to occur over 3 planting seasons in 3 stages under one contract with Stage 1 commencing 2014 planting season with 24 mth contract maintenance period for each stage before handed over to LSP. This project is carried forward from the 2016/2017 work programme, previous ID 3701	Q1;Q2;Q3;Q4	ABS: Capex	\$ 10,250	In progress	Green - On Track	Current Status: Replacement planting completed. Next steps:12 month contract maintenance of stage three quarterly visits ends June 2018.	Current Status: Handover of stages one and two to Operations and Maintenance completed in August 2017. Next steps: 12 months contract maintenance of stage three quarterly visits ends June 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
3259	CF: Project Delivery	Wellsford - renew skate park	Renewal of Wellsford skate park, design & consent Financial Year 17, construction Financial Year 18 This project is carried forward from the 2016/2017 work programme, previous ID 3023	Q1;Q2;Q3;Q4	ABS: Capex	\$ 210,000	In progress	Green - On Track	Current Status: Consultation with local schools and community groups has commenced. Next steps: Detailed design. Construction is planned to start in April 2018.	Current Status: Consultation with local schools and community groups has commenced. The design and build contract tender has been released. Next steps: Detailed design. Construction is planned to start in April 2018.
3260	CF: Project Delivery	Wellsford Centennial Park - replace cricket wicket and sand carpet on field 1	Renewal of No.1 sand carpet field with new irrigation (currently non-irrigated) and renewal of artificial cricket wicket This project is carried forward from the 2016/2017 work programme, previous ID 3022	Q1;Q2;Q3;Q4	ABS: Capex	\$ 110,000	In progress	Green - On Track	Current Status: New lateral drains installed in designated training area and at southern end of field. A new collector drain and manhole installed for 2016/2017. Part of open drain cleaned out to complete summer 2016/2017 works. Next Steps:Next stage of works programmed for January 2018 start to include installing irrigation and connecting to new water supply, and sand top dressings.	Current Status: New lateral drains in designated training area installed and laterals at southern end of field extended and new collector drain and manhole installed for Financial Year 2016/17; Part of open drain cleaned out to complete summer 2016/17 works Next Steps: Next stage of works programmed for January 2018 start to include installing irrigation and connecting to new water supply, and sand top dressings in conjunction with the number two field upgrade.
3266	CF: Project Delivery	Whangateau Harbour - renew coastal structures	Omaha sand cliffs (north of wharf) - construction 2017/18; Renewal of Point Wells boat ramp - construction 2018. Whangateau Holiday Park seawall - construction 2017/18; Point Wells seawall & steps - construction 2018/19; Omaha seawall south of wharf - construction 2019/20 all deferred to be re-prioritised against regional coastal priorities This project is carried forward from the 2016/2017 work programme, previous ID 3024	Q1;Q2;Q3;Q4	ABS: Capex	\$ 40,000	In progress	Green - On Track	Current Status: Planning with the coastal team is complete. Design tendering for Point Wells boat ramp is under way. Omaha sand cliffs planting is complete. Next Steps:Design, consenting and construction of boat ramp.	Current Status: Planning with coastal team is complete. Design for Point Wells boat ramp is under way. Omaha sand cliffs planting is complete Next Steps: Consult first draft of boat ramp design with local community group
3268	CF: Project Delivery	Whangateau Reserve No 3 Floodlighting Renewal	Renewal of the No. 3 sports field floodlighting This project is carried forward from the 2016/2017 work programme, previous ID 3025	Q1;Q2;Q3;Q4	ABS: Capex	\$ 10,000	Completed	Green - On Track	Current status: New lights install completed. Asbuilt plan and operations and maintenance manual received. Remaining back-light shields to be installed in spring along with final re-aiming of lights when ground conditions are firm for mobile platform equipment. Next steps:Complete final testing and re-aiming in September - October 2017 and close project.	Current status: New lights install completed and handover 29 May 2017. Fitting of glare shields, final aiming and testing completed 20 December 2017.Next steps: None
3272	CF: Project Delivery	William Fraser Reserve - renew playground	Renewal of play equipment, surfacing & edging This project is carried forward from the 2016/2017 work programme, previous ID 3706	Q1;Q2;Q3;Q4	ABS: Capex	\$ 100,000	Completed	Green - On Track	Current Status: Construction is under way Next steps: Completion	Current Status: Construction complete Next steps: None

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
3273	CF: Project Delivery	Wilson Cement Works - renew seawall	Repair/stabilise section where a portion of the historic seawall fell out This project is carried forward from the 2016/2017 work programme, previous ID 4244	Q1;Q2;Q3;Q4	ABS: Capex	\$ 70,000	Completed	Green - On Track	Current Status: Physical works commenced late August 2017 and in progress. Next steps: Complete physical works and hand over to the operations and maintenance team.	Current Status: Physical works on seawall repairs completed November 2017. Next steps: Complete remedial repair work to short section of the top of the existing historic seawall.
3392	CF: Project Delivery	Martins Bay - renew swimming pontoon	The project requires the following work to be undertaken to renew the swimming pontoon at Martins Bay Reserve: 1. Assess that the mooring is in good condition and replace components as required. 2. Purchase and install a new swimming pontoon on its mooring. This shall include signage and access ladders.	Q2;Q3;Q4	ABS: Capex	\$ 22,000	In progress	Green - On Track	None	Current status: Waiting on confirmation from contractor whether they will be able to source and install a pontoon prior to the Christmas break. Next steps: Investigate alternative suppliers of pontoons if required.
3401	CF: Project Delivery	Rodney - Community Led Play and Skate Projects	Rodney - Community Led Play and Skate Projects	Q2;Q3;Q4	LDI: Capex	\$ 230,000	In progress	Green - On Track	Current status: Huapai Hub design with community is complete. Wellsford and Snells skate consultation is underway and design and build contract is being tendered. Next steps: Huapai Hub construction due to start late November. Skate construction planned to commence in April.	Current status: Huapai Hub design with community is complete and demolition has started with a community de-pave event. Wellsford and Snells skate consultation is underway, and the design and build contract tender has been released. Next steps: Huapai Hub construction to continue. Skate detailed design by successful contractor, with construction planned to commence in April.
Infrastructure and Environmental Services										
773	I&ES: Engineering and Technical Services	Mahurangi River Restoration Trust - Grant	To support the Mahurangi River Restoration Trust for its 'targeted dredging' project through a non-contestable grant. This is the final year of funding as agreed by the Rodney Local Board to be used to assemble reports and data required for the detailed design and consenting requirements. Infrastructure and Environmental Services staff provide technical support to assist the trust. A funding agreement will be created for the Mahurangi River Restoration Trust to enable the utilisation of the funds for their community led project.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	The funding agreement for the Mahurangi River Restoration Trust was signed in August 2017. The funding agreement set out the terms for the grant including reporting the project to the local board with key project outcomes and photos and recognition of the local board in any advertising material distributed for the project.	Mahurangi River Restoration Trust (MRRT) have completed sedimentation control works at the dredging disposal site. A Give a Little page has been created and funding and sponsorship sought from local businesses by the MRRT trustee board to fund the main works.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
359	I&ES: Healthy Waters	Rodney Healthy Harbours Riparian Restoration Fund	<p>A fund to provide landowners and community groups with financial assistance to protect and restore the riparian margins of waterways. Specific catchments are selected across the Rodney region; decisions are made by officers based on water quality and community engagement drivers. Letters are sent to all landowners in specific catchments who have streams, wetlands and or overland flow paths flowing through their property. Details of a contact person will be given in the letter to provide assistance. The delivery model requires the use of external contractors who are managed by the Waterways Planning Team within Council to assist with the delivery of the fund. The contractor ensures commitments described in the individual funding agreements are delivered as per agreement and on time and grants are paid once works complete, invoices provided and works inspected. They also assist landowners and community groups with applications for the fund. The cost is approximately \$40,000 for the contractor to deliver these works.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 290,000	In progress	Green	<p>A contractor has been employed and has connected with landowners within the four targeted catchment areas. A meeting was held with Te Uri o Hau to discuss options regarding plants from the Te Arai Nursery. Te Uri o Hau are able to provide free plants to the local board which can be provided to fund applicants. This is in addition to the 50 per cent financial contribution from the fund. Currently there are over 20 interested applicants within the four targeted areas. The Forest Bridge Trust and Fonterra are working with potential applicants from the wider Rodney area who wish to apply for the fund. There are also a number of interested landowners outside of the targeted areas who have been advised that they will be eligible for tranche two if there is funding available.</p>	<p>Applications to the fund closed on the 15th October. All 27 applications were assessed. Twenty-three applications from targeted catchments and four from outside the targeted catchments (through our partners, Fonterra and the Forest Bridge Trust) have been selected. A total of \$232,308 of the funds has been allocated. The remaining budget will be made available to landowner projects in the wider Rodney Area. The applicants were informed of the outcome in December 2017 and funding agreements will be sent out early in 2018. Local board members were provided with a memorandum detailing the successful applications 11 December 2017.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
563	I&ES: Healthy Waters	Rodney Drainage Districts	A workshop was held with the Rodney Local Board 9 March 2017 to agree a process for the management of the Okahukura, Te Arai, and Glorit drainage districts (the districts) and the budget allocated to these districts. It was agreed that Healthy Waters staff will establish stakeholder liaison groups for each district and assist in identifying local concerns and issues within the districts. These issues will then be prioritised and maintenance works implemented by Healthy Waters within the budget available.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 26,348	In progress	Green	Due to the winter period not being conducive to physical works, most drain clearance works will occur over summer. Some limited weed clearance was undertaken in Okahukura to mitigate an urgent issue which had a significant impact on water levels. Meetings with the various drainage districts are being arranged for mid to late October to discuss summer works. The assessment of the assets in the district is underway. It has begun in the Okahukura drainage district and will continue into quarter two.	The Drainage Districts assessment of assets report is complete. Once the report has been peer reviewed Healthy Waters will present it to a local board workshop to discuss suggested actions and seek input from the local board members. It is anticipated the asset assessments report will be discussed at a workshop in April 2018.
Libraries										
1310	CS: Libraries & Information	Library hours of service - Rodney	Provide library service at Helensville Library for 44 hours over 6 days per week, Monday to Saturday. (\$315,660 - FY17/18) Provide library service at Kumeu Library for 48 hours over 6 days per week, Monday to Saturday. (\$372,164 - FY17/18) Provide library service at Mahurangi East Library for 44 hours over 6 days per week, Monday to Saturday. (\$240,423 - FY17/18) Provide library service at Warkworth Library for 52 hours over 7 days per week. (\$416,933 - FY17/18) Provide library service at Wellsford Library for 44 hours over 6 days per week, Monday to Saturday. (\$253,293 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$ 1,598,473	In progress	Green	Visits to Rodney's libraries have decreased nine per cent compared to the same period last year notably in Wellsford and Helensville. Power cuts and a week of WIFI being unavailable in Helensville may have contributed to these lower figures.	Visits to Rodney's libraries have decreased two per cent compared to the same period last year while visits to Mahurangi East were up seven per cent.
1311	CS: Libraries & Information	Additional support for volunteer library - Rodney	Top-up of annual grant payment to Pt Wells Library.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 2,000	Completed	Green	This will be paid to Point Wells Library in Q2.	Pt Wells library has received the annual grant and top-up for 2017/18.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
1312	CS: Libraries & Information	Support communities running volunteer libraries in Leigh, Point Wells and Tapora - Rodney	Annual grants made to each of the three libraries that are operational (ABS opex element). In addition, Auckland Libraries continue to provide bulk loans of materials, and professional advice. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Staff are facilitating the relationship between volunteer libraries and new Rural Libraries Co-ordinator for Auckland Libraries. Bulk loans from Auckland Libraries are continuing to supplement collections for the voluntary libraries. New Leigh Library chair and committee welcomed. Grants to be paid in Q2.	Both Leigh and Pt Wells Library has received grants for 2017/18 which is used for the purchase of new titles, supporting programmes and general administration, Bulk loans from AL collections continue to supplement the collections there. Tapora Library is now not operational so no was grant made available. The Rural Libraries Co-ordinator for Auckland Libraries is now working with local library staff and the rural libraries to build a relationship model which will best support these libraries moving forward.
1313	CS: Libraries & Information	Support and encourage volunteers in our libraries - Rodney	Support volunteers to add value to the Helensville, Kumeu, Mahurangi East, Warkworth and Wellsford libraries within the Auckland Libraries Volunteer Framework. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Volunteers continue to be encouraged and utilised in our libraries which includes them hosting and supporting a range of events at Mahurangi East eg Comic Book month workshop for youth and Poetry evenings. They assist also with Housebound services and repair and maintenance of collections. The Wellsford Knitting Club (now 4 years old) and Kumeu ukulele lessons are hosted by volunteers.	Volunteers through the Friends of the Library at Mahurangi East have supported the Diwali lunch, Pearls of Wisdom book project, Living Library and Kia Maia te Whai activities. Kumeu Library has had a Duke of Edinburgh student volunteer and Warkworth and Wellsford Libraries have volunteers for the housebound delivery service, music lessons, craft groups and mending and maintenance of collections. Volunteers participated in library staff Christmas celebrations.
1314	CS: Libraries & Information	Information and lending services - Rodney	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The number of items borrowed from Rodney's libraries this quarter has decreased by five per cent. E-book issues account for 12 per cent of the regional issue. Negative customer feedback about the size of the collection available at Warkworth Library is clearly evident from the data received through the Customer Radar Libraries' feedback channel. The new Auckland Libraries website was launched to provide improved access to resources and services	The number of items borrowed from Rodney's libraries this quarter has decreased by one per cent and Mahurangi East increased by five per cent. Collections (both physical and digital) continued to be managed and promoted to provide value to our communities. Customer feedback through the Customer Radar feedback channel for Auckland Libraries continues to give a clear picture of how our customers rate our community libraries. The Wellsford Library reached the top spot this quarter with a customer satisfaction rating of 97%.
1315	CS: Libraries & Information	Preschool programming - Rodney	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and outreach to local early education providers. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Our pre-school programme continues to thrive in Rodney with a total of 157 sessions (Storytime, Rhymetime, Wriggle and Rhyme) engaging 3,412 children and adults during this quarter. In addition 31 visits were made across the area to or by early childhood centres.	A total of 165 pre-school sessions engaged 2,851 children and adults this quarter. Visits to and from early childhood centres (ECEs) numbered 30 this quarter. A written feedback comment received from a customer watching a Wriggle n Rhyme session in progress " What a great service for the young Mum's in the community - Well done!"

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
1316	CS: Libraries & Information	Children and Youth engagement - Rodney	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The July School Holiday programme "What Lies Beneath" was very successful with 1,048 people (children and adults) engaging in 39 different activities ranging from dinosaur digs, tunnelling, worm farms, shipwrecks and tectonic plates. As well as hosting their popular annual soft toy sleepover, Helensville Library staff were involved in judging speech competitions, Book Week costumes and Science fair projects at Parakai, Waioneke and Waitoki Schools and at the Great Northern Science fair for homeschoolers. School visits this quarter included rural Ahuroa and Warkworth Primary visiting Warkworth Library fortnightly for 'Inquiry Learning' skills and borrowing.	The Highlight this quarter was a December event co-designed in conjunction with AUT, Mahurangi College and Warkworth Library, showcasing the use of radio telescopes in astronomy. This outreach focused on Year 10 students (14/15 year olds). The October School Holiday programme "Survive 24" attracted 723 participants in 27 activities including Des Hunt author, Fire Brigade visits, conservation fun, and wild animal searches. Highlights were 'Survive the Zombie Apocalypse' and 'Survive as a NZ pioneer' in collaboration with the Warkworth and Districts Museum. Wellsford Library's iPad club continues to be popular, and Kumeu Library's Make, Do and Build sessions for home-schooled children had 145 participants.
1317	CS: Libraries & Information	Summer reading programme - Rodney	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q2;Q3	ABS: Opex	\$ -	In progress	Green	Promotion is currently being scheduled for the fourth term with local schools for the 2017 Kia Māia te Whai regional summer reading programme.	By December end, 521 children had registered for Kia Maia te Whai, Dare to Explore, the Auckland Libraries regional Summer reading programme which aims to keep children engaged in reading over the holiday break. Children participated in activities throughout December which support the programme which will finish at the end of January 2018.
1318	CS: Libraries & Information	Supporting customer and community connection - Rodney	Provide programmes that facilitate customer connection with the library and community including Book clubs, Friends of the Library Groups. Provide community space for hire at Wellsford Library. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Helensville Library staff continue to visit Craigwell House to offer a programme using music, songs, poetry, books and more to engage the range of elderly people there including dementia patients. A similar programme is soon to be trialled from the Kumeu Library for a local care facility. Housebound Services continue to meet the needs of individuals who are unable to visit a library in the Rodney area. Events were held to celebrate Family History Month in Warkworth, Wellsford and Mahurangi East involving local community groups in planning and delivery to target the learning outcomes wanted by participants. Warkworth Library hosted Robert Howell former CEO of Napier who spoke about his book 'Investing in People and the Planet'.	Building on the success of Helensville Library's outreach to Craigwell House, Kumeu Library will begin a regular session at the Kumeu Retirement Village in 2018 after a 'Christmas Special' of songs, stories and poems was thoroughly enjoyed by residents. Housebound services continue at all libraries. and JP services operate at 2 libraries and are well utilised. The Friends of Mahurangi East Library published, "Pearls of Wisdom" a 100 page community book including history, photos and words of wisdom from library customers. A popular talk entitled 'The Heritage Highway' held at Wellsford Library was part of the annual Auckland Heritage Festival. Warkworth Library took part in the Kowhai Festival Big Day Out while Kumeu Library entered a Peter Pan float in the town's Christmas Parade. Warkworth Library went 'plastic bag free' with providing 'borrow and return' cloth library bags. A customer written feedback comment " What great community engagement - the library just banned plastic bags and had a very successful sewing bee to make cloth ones".

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
1319	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Rodney	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Te Wiki o te reo Māori was celebrated with displays and programmes including a visit by Wellsford Kindergarten to Wellsford Library to show their Maori language skills, a local Māori language nest visiting Mahurangi East Library and a request for ongoing Te Reo Māori lessons following a workshop at Mahurangi East Library.	In order to help to further deliver on the strengthening responsiveness to Māori, a staff member at Mahurangi East Library participated in a 6 month Heke Puna Maumahara and engaged with local mana whenua as part of the course. Wellsford Library staff met with Te Kura Kaupapa Māori Ngarangaomatariki representatives to develop joint initiatives for the 2018.
1320	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Rodney	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, CV services. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Wifi and PC session in Rodney's libraries numbered 60,647 this quarter a two per cent reduction for the same period last year. 105 Book a Librarian sessions were given in Rodney libraries this quarter for customers requiring assistance and learning for CV writing, online visa and passport applications, government forms (e.g. WINZ), technical assistance on a range of devices, E-books and printing. A flash-fiction writing workshop at Mahurangi East was popular and Make Build Do sessions at Kumeu (both after school and for home-schooled children) continued to be well attended.	Book a Librarian sessions continue to be an integral part of service to customers needing one-on-one technical help and cv assistance. Book Clubs also continue to be popular at all libraries. A Mahurangi East Library book group visit to Sir George Grey special collections at Central Library and the Auckland Art Gallery Library was described by one member as 'the highlight of the year'.
1321	CS: Libraries & Information	Celebrating cultural diversity and local communities - Rodney	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Kowhai Festival and other local promotions, local history services and events, Heritage Week, Family History Month. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The Warkworth Library's relationship with the Kiribati community continues to be strengthened through regular support of the local Pacific Women's Group. The Tongan 3D Outreach Choir performed in the library for an audience of 50 and was live-streamed on the library's Facebook page. "The library staff succeed in making the facility feel as though it belongs to the community". "An invaluable resource in this community".	A Diwali celebration brought members of the local Indian community together with others to enjoy dance, craft and food at each of the libraries. The local Pacific Women's Group visited the Warkworth Library for an orientation and members of the group are now bringing their babies to Wriggle n Rhyme. This is directly related to continued relationship building efforts with the local Pacific community.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
Local Economic Development: ATEED										
2834	ATEED: Local Economic Growth	Rodney Local Economic Development	<p>1.Support North West District Business Association for development of a mobile-app to promote the business association area and local businesses .</p> <p>2. Purchase Marketview retail reports to assist local town centres including North West District area and Warkworth area with their strategic planning</p>	Q2;Q3	LDI: Opex	\$ 19,000	In progress	Green	<p>1.Staff are preparing a Funding Agreement with North West District Business Association , and will be arranging grant payment in Q2. 2. The September quarter Marketview retail reports will be released in October. Staff will distribute the reports to North West District Business Association, One Warkworth Business Association and the local board.</p>	<p>1. The \$20,000 grant was paid to North West District Business Association in October. A full marketing and roll-out plan has been prepared, and is awaiting for approval from the North West Business Association Board.</p> <p>2. The September quarter retail reports were provided to both North West District Business Association, One Warkworth Business Association and the local board in December. Both business association areas recorded an increase in retail spending compared to the September quarter 2016.</p>
Parks, Sport and Recreation										
892	CS: PSR: Active Recreation	Kumeu/Huapai /Helensville indoor sports investigation 2017/2018	<p>Complete a strategic assessment of indoor sports requirements in Kumeu / Huapai / Helensville including:</p> <p>Defining the benefits the Rodney Local Board wants to achieve from the development of indoor sports facilities in the north-west. Ensure the strategic alignment of the development of indoor sports facilities in the north-west with the Rodney Local Board Plan and Auckland Council plans and policies. Work with Kaipara College to improve security to allow community access. Prepare a business case based on the findings of the needs assessment completed in July 2016. Note is \$20k in LBP</p>	Q4	LDI: Opex	\$ 30,000	In progress	Green	<p>Final feasibility study report received. Sport & Rec Lead to schedule report back to local board in Q2.</p>	<p>Huapai indoor court proposal submitted to LTP as Rodney Local Board's "One Local Initiative". The Feasibility study findings to be reviewed, analysed and reported to the local board in Q3.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
895	CS: PSR: Active Recreation	Warkworth: Planning for Swimming Pool Provision 2017/2018	Deferral from FY17. Progress planning for a swimming pool in Warkworth through further assessment of potential development partners and funding options for inclusion into a business case which the LB can use as part of the next LTP.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 56,837	In progress	Green	A local board workshop on 10 August 2017 outlined the results of the Expressions of Interest (EOI) process. A confidential report to the board 21 September 2017 and recommendations (RD/2017/161) on next steps were to: a) conclude EOI process noting the board is not going to pursue any specific partnership due to infrastructure requirements and costs. b) publicly confirm outcome of EOI noting commercial sensitivity. c) support development of the Northern Arena project adjacent to the Warkworth showgrounds and keep open opportunities for partnership in the future. d) thank Swimsation for their interest and flag investment opportunities from partnership discussions with local schools across the region. e) use LDI funding to investigate community access partnership opportunities with local schools for play and casual swimming provision, and investigate other water play opportunities not provided for in the Northern Arena business model.	EOI concluded and respondents thanked. Meeting held with LB Comms team to confirm messaging on process to community. Memo on splash pad opex and capex costs drafted, ready for workshop in early 2018. LB to determine if remaining LDI budget is to be used for splash pad site investigation. Partnership opportunities with local schools still being explored. Update to be provided to LB in early 2018.
3341	CS: PSR: Active Recreation	RD: Wellsford Sport and Recreation Plan	Engage a consultant to lead development of a Sport and Recreation Plan for the wider Wellsford community.	Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Draft scope of report is being prepared in consultation with the Wellsford Sports Collective and will be complete by the end of October.	Scope of community sport and recreation plan project finalised and consultant engaged. Project underway in December 2017.
788	CS: PSR: Park Services	Whangateau Harbour: Stage 1: Identifying methods to address coastal erosion	Coastal management services team will identify the scope and methods to address coastal erosion to develop a coastal compartment management plan (a plan for an area of the coast that acts as a single system) for Whangateau Harbour.	Q3;Q4	LDI: Opex	\$ 20,000	Approved	Green	Coastal Management team will lead the development of a Coastal Compartment Management Plan for the Whangateau Harbour in partnership with a cross council working group.	A coastal compartment management plan is to be initiated for Pt Wells (as a priority site) in Jan/Feb 2018
883	CS: PSR: Park Services	RD: Prioritising Greenways Plans for delivery	Prepare strategic assessments to assist the board to select projects from the Wellsford, Huapai/Kumeu and Warkworth Greenways Plans.	Q1;Q2	LDI: Opex	\$ 20,000	In progress	Green	Workshop with Local Board in August to define methodology and criteria to determine prioritisation of greenway priorities for further assessment, investigation and design. All existing priority route data, included in adopted greenways plans, is centralised in one spreadsheet with links to maps. The spreadsheet provides the scoring matrix for determining which priorities are best placed to move forward for further assessment etc. Quarter two - the Rodney greenways prioritisation will be workshopped with Members on 12 October, followed by tabling a report in November to ratify the priority routes to proceed forward in 2017/2018 financial year.	Priorities have been identified and a report presented to recommend which priorities are taken forward for further investigation. Completed - refer to line 1115.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
884	CS: PSR: Park Services	RD parks: Strategic assessment programme 2017/2018	Complete a strategic assessment of improving local active spaces in Rodney including: identifying options and feasibility for improving provision of play-spaces in the Riverhead(growth), Muriwai and Kaukapakapa areas Completing a concept plan for the Oaks site in Warkworth. Identifying gaps in the current play provision. Investigate the future requirements for the provision of public toilets on reserves in Rodney. Identifying options and undertaking feasibility to support the implementation of adopted Rodney Greenways plans. Identifying options and undertaking initial feasibility to create 'active zones' enhancing reserve space to make them more active and well used by a range of age groups. Complete a strategic assessment of the Atlas site at Warkworth.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 70,000	In progress	Green	Identifying options and feasibility for improving provision of play-spaces in: Huapai (growth), Riverhead (growth), Muriwai and Kaukapakapa. Huapai and Riverhead complete; Muriwai in project delivery stage; Kaukapakapa with Investigation and Design, Community Led team. Completing concept plan for the Oaks site in Warkworth. This project will be led by the Community Services; Parks Planning team. Identifying gaps in the current play provision. Mapping work underway to identify where gaps are. This is presently being done with the assistance of the Auckland Council Asset Management and Information Team. Investigate the future requirements for the provision of public toilets on reserves in Rodney. Mapping complete and potential options being investigated before draft feedback is presented to the Local Board in Q3. Identifying options and undertaking feasibility to support the implementation of adopted Rodney Greenways plans, this is duplicated in items 883 and 1115. Identifying options and undertaking initial feasibility to create 'active zones' enhancing reserve space to make them more active and well used by a range of age groups. This is linked to the play provision mapping work. Complete a strategic assessment of the Atlas site at Warkworth. Professional services identified and the project is on track. Draft material to be shared with the Local Board and Iwi in Q3.	Reserve toilet provision and play network provision studies are underway and the Atlas site activation,- Strategic assessment plans are underway. Draft strategic assessment plans are expected to be workshopped with the local board at the end of Q3

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG Status	Q1 Commentary	Q2 Commentary
885	CS: PSR: Park Services	RD: Prepare a consolidated Greenways Plan 2017/2018	Prepare greenways plans for Dairy Flat/Coatesville, Helensville/ Kaukapakapa and consolidate all greenways plans into a Rodney Local Board Greenways Plan.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 40,000	In progress	Green	The two greenway plans for the named locations has started. Currently working through contract process with supplier recommended by David Little. Meeting with Coatesville community group during November to run through programme. LB Aug workshop to define methodology and criteria to determine prioritisation of greenway priorities for further assessment, investigation and design. Existing priority route data, included in adopted greenways plans, is centralised in one spreadsheet with links to maps. The spreadsheet provides scoring matrix for priorities to move forward for further assessment etc. Discussions underway between Community Services and Investigation and Design teams with intent for the project budget to enable I&D team to start detailed feasibility work can be undertaken on the identified priority routes. ID 883 RD: Prioritising Greenways Plans for delivery. The feasibility work will be carried out in close partnership with identified community groups.	Contract let for mapping, plan development and associated professional services. Meeting held with Coatesville Residents and Ratepayers Association to share programme timeframe. Initial greenways route identification and viability underway, followed by Internal and external agency stakeholder meetings scheduled for February 2018, prior to commencing targeted community engagement in late March through to April.
888	CS: PSR: Park Services	Rodney conservation volunteers programme 2017/2018	Restoration of ecological areas in Rodney Local Board including community planting programmes, plant and animal pest control, disposal of green waste, volunteer training including growsafe certificates and pest control methods, events and materials	Q1;Q2;Q3;Q4	LDI: Opex	\$ 100,000	In progress	Green	Remaining planting days occurred for the end of the planting season. Plantings at Murray Jones reserve 50 people in attendance and large range of community participated, planting 100 trees/shrubs. Helensville Riverside Reserve, 30 local people participated in planting 300 plants. Kumeu Library and Hall reserve had a small group who managed to plant 300 plants. Starting planning for next year's community plantings, most plans to be finalised by later this year. Pest animal control activity interest starting, Highfield Garden Reserve at beginning planning stage.	Local community events were supported.- Two local groups hosted Guided walks to celebrate conservation week and connect people to their local park in October at Parry Kauri Park and showing magnificent Kauri and at Omaha showcasing unique sea birds to the area including sighting of a fairy tern. - Planning almost completed for pest animal control work with the local group at Highfield and work to start early next year. Winter 2018 Planting preparations are almost completed, ready to start preparation early next year. - Upcoming Free Donkey day and community country activities upcoming in December at Highfield Garden Reserve.
2013	CS: PSR: Park Services	Rodney local active spaces planning 2017-2018	Funding of local community groups to facilitate the planning process for strategically supported, local active space projects in their community. This includes feasibility studies, detailed design plans, community consultation and obtaining resource consent.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	On Hold	Amber	Scope and intention of this project needs to be confirmed.	DECISIONS REQUIRED from the local board on scope and intention of this project. Scope and intention of this project needs to be confirmed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
CF: Community Leases											
1391	CF: Community Leases	Warkworth Showgrounds Reserve; Mahurangi Community Sport & Recreation Collective Inc	Process new community non-exclusive licences to occupy for the two individual port-a-coms sited on the parcel of land legally described as Section 2 SO 509338, at Warkworth Showgrounds Reserve.	Q3	28/02/2018			In progress	Green	New licences to occupy (renewable on an annual basis). Completed for 2017.	Council staff sending licensee application for renewal of licence for 2018.
1392	CF: Community Leases	307 Leigh Road, Ti Point; Manuhiri Kaitiaki Charitable Trust (formerly Moko Charitable Trust)	Process a new community ground lease to Manuhiri Kaitiaki Charitable Trust for its area occupied at 307 Leigh Road, Ti Point.	Q3	30/05/2018	\$ 1.00	\$ -	In progress	Green	This lease will be progressed in quarter three.	Council staff have undertaken a site visit and negotiated a community outcomes plan with the lessee.
1393	CF: Community Leases	Matakana Diamond Jubilee Park: Matakana Branch Pony Club Incorporated (Licence to occupy, renewable on annual basis)	Process renewal of licence to occupy area to Matakana Branch Pony Club Incorporated for part of Matakana Diamond Jubilee Park.	Q4	31/07/2017	\$ 1.00	\$ -	In progress	Green	Leasing staff are awaiting the completion of the Parks, Sports and Recreation needs assessment for park before processing the proposed renewal of licence.	Council staff are awaiting the completion of the Parks, Sports and Recreation needs assessment for park before processing the proposed renewal of licence. Community engagement is likely to occur in February 2018.
1399	CF: Community Leases	Rodney Rams Rugby League and Sports Club Inc	Process deed of lease for additional premises at Whangateau Reserve	Q3	31/12/2036	\$ 1.00	\$ -	Approved	Green	The lease for the additional premises will be progressed in quarter three.	The lease for the additional premises will be progressed in quarter three.
1400	CF: Community Leases	Riverhead War Memorial Park: Riverhead Bowling Club Incorporated	Process new community lease to Riverhead Bowling Club Incorporated for its clubrooms and bowling greens on a portion of land legally described as Lot 2 DP 55325 being part of Riverhead War Memorial Park.	Q4	31/12/2014	\$ 10.00	\$ -	Approved	Green	This lease will be progressed in quarter four.	This lease will be progressed in quarter four.
1401	CF: Community Leases	Scouts Association of New Zealand (Helensville Scouts)	Process new community lease at Porter Crescent, Helensville	Q4	31/03/2003	\$ 5.00	\$ -	Approved	Green	Awaiting additional information from the lessee. The lease will be progressed in quarter four.	Awaiting additional information from the lessee. The lease will be progressed in quarter four.
1402	CF: Community Leases	Shoemith Domain: Warkworth Association Football & Sports Club Incorporated	Process new community lease to Warkworth Association Football & Sports Club Incorporated for its clubrooms at Shoemith Domain, being Lot 1 DP205450.	Q4	30/04/2011	\$ 10.00	\$ -	Approved	Green	The proposed new lease will be progressed in quarter four.	The proposed new lease will be progressed in quarter four.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1404	CF: Community Leases	RNZ Plunket Society Inc (River Valley Branch)	Process new lease at Corner of Commercial Road and Porter Crescent, Helensville	Q4	31/10/2015	\$ 10.00	\$ -	In progress	Green	Auckland Council and the Royal New Zealand Plunket Society are currently negotiating a multi-premises lease.	Plunket staff from headoffice in Wellington will be meeting council staff in January 2018 to discuss a new lease in the name of its new entity, Royal New Zealand Plunket Trust.
1406	CF: Community Leases	Tapora Domain Recreation Reserve: Tapora Community Sports Centre Incorporated	Process new community lease to Tapora Community Sports Centre for its tennis courts at Tapora Domain Recreation Reserve, legally described as Section 20 Town of Tapora	Q4	30/09/2014	\$ 10.00	\$ -	Approved	Green	This lease will be progressed in quarter four.	This lease will be progressed in quarter four.
1407	CF: Community Leases	Springs Road, Parakai Coastguard Kaipara Incorporated	Process new agreement to lease and community lease at Springs Road Parakai	Q1		\$ 1.00	\$ -	Completed	Green	Agreement to lease and community lease signed and sealed by lessee and executed by council.	Completed.
1409	CF: Community Leases	Bourne Dean Recreation Reserve: The Kaipara Flats Sports Club Incorporated	Process new community lease to the Kaipara Flats Sports Club for its building and tennis courts on portions of Part Allotment 7 Parish of Kourawhero and Allotment 153 Parish of Kourawhero at Bourne Dean Recreation Reserve	Q3	31/05/2012	\$ 1.00	\$ -	Approved	Green	This lease will be progressed in quarter three.	This lease will be progressed in quarter three.
1410	CF: Community Leases	Naumai Recreation Reserve: Minister of Education: Tauhoa Primary School Board of Trustees	Process new community lease at Naumai Rec Reserve, being Part Allotment 47 Parish of Tauhoro CT 765/262 & 768/264	Q4	31/12/2013	\$ 10.00	\$ -	Approved	Green	This lease will be progressed in quarter four.	This lease will be progressed in quarter four.
1411	CF: Community Leases	31 – 35 Mill Road, Helensville: Helensville Enterprises Trust	Process new community lease to Helensville Enterprises Trust for its recycling centre at 31 – 35 Mill Road, being Lot 2 DP 83926	Not scheduled	30/09/2015	\$ 1.00	\$ -	Approved	Green	This lease may be progressed in quarter four.	This lease may be progressed in quarter four.
1412	CF: Community Leases	Wellsford Centennial Park: Wellsford Rugby Football Club Incorporated	Process new community lease to Wellsford Rugby Football Club Incorporated for its clubrooms at Wellsford Centennial Park, being Part of Section 41 Block XV1 Otamatea Survey District	Not scheduled	31/12/2014	\$ 10.00	\$ -	On Hold	Amber	This lease project has not commenced because of catalogued land reclamation and unclassified land. Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification.	Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1413	CF: Community Leases	Murray Jones Reserve: New Zealand Scouting Association Incorporated	Process new community lease to New Zealand Scouting Association Incorporated for its boat shed on a portion of Murray Jones Reserve, Riverhead.	Not scheduled				On Hold	Amber	This lease project has not commenced because of catalogued land reclamation and unclassified land. Land classifications throughout the region are prioritised as per risk and use. Therefore, due to the number of classifications yet to be completed there is no stated timeframe for the classification.	Due to the number of classifications yet to be completed by Land Advisory team, there is no stated timeframe for the classification. This lease project has not commenced because of catalogued land reclamation and unclassified land. Land classifications throughout the region are prioritised as per risk and use. Therefore, due to the number of classifications yet to be completed there is no stated timeframe for the classification.
1414	CF: Community Leases	Harry James Reserve: Kumeu District Pony Club Incorporated	Process new community lease to Kumeu District Pony Club Incorporated at Lot 1 DP181222 CT112B/848 Part of Harry James Reserve - Taupaki Road, Kumeu	Not scheduled	30/04/2015	\$ 1.00	\$ -	On Hold	Amber	Harry James Reserve requires classification under the requirements of the Reserves Act 1977 before any new lease may be processed.	Land classification is tasked with Land Advisory team. There is no time frame being given to classify this reserve. Harry James Reserve requires classification under the requirements of the Reserves Act 1977 before any new lease may be processed.
1415	CF: Community Leases	Te Akoranga Playcentre Association Inc - Glasgow Park	Process new community lease at Glasgow Park, being Part of Lot 2 DP46357	Q1	31/07/2037	\$ 1.00		Completed	Green	Lease completed.	Lease completed.
1417	CF: Community Leases	Warkworth Showgrounds Reserve: Warkworth Agricultural & Pastoral Society	Process new licence to Warkworth Agricultural & Pastoral Society for its buildings on a portion of Section 1 SO 509338 and Lot 1 DP 135480 at Warkworth Show Grounds Reserve	Q4		\$ 1.00		In progress	Green	Council staff have met with the society and will be working with it to formalise a lease agreement.	Council staff have met with the society and will be working with it to formalise a lease agreement.
1418	CF: Community Leases	Warkworth Showgrounds Reserve: Warkworth Rodeo Club Incorporated	Process new community lease to Warkworth Rodeo Club Incorporated for its improvements on portions of Section 1 SO 509338 and Lot 1 DP 135480 at Warkworth Show Grounds Reserve	Q3				Approved	Green	The proposed new lease will be progressed in quarter three.	The proposed new lease will be progressed in quarter three.
1419	CF: Community Leases	Warkworth Showgrounds Reserve: Warkworth Branch Pony Club Incorporated	Process new community lease to Warkworth Branch Pony Club Incorporated for its clubrooms on a portion of Lot 1 DP 135480 at Warkworth Show Grounds Reserve.	Q4				Approved	Green	The proposed new lease will be progressed in quarter four.	The proposed new lease will be progressed in quarter four.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1420	CF: Community Leases	Opango Creek Reserve: Whangateau Traditional Boatyard Incorporated	Process new lease to Whangateau Traditional Boatyard Incorporated for its improvements at Opango Creek Reserve, being Lot 186 Omaha Parish SO42813	Not scheduled	31/08/2008	\$ 1.00		On Hold	Amber	This lease project has not commenced because of catalogued land reclamation and unclassified land. Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification.	Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification. This lease project has not commenced because of catalogued land reclamation and unclassified land. Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification.
1421	CF: Community Leases	Wellsford Centennial Park: Wellsford Agricultural & Pastoral Society	Process new community lease at Wellsford Centennial Park - Corner of Centennial Park and Flagstaff Roads	Not scheduled		\$ 1.00		Approved	Amber	This lease project has not commenced because of catalogued land reclamation and unclassified land. Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification.	This lease project has not commenced because of catalogued land reclamation and unclassified land. Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification. This lease project has not commenced because of catalogued land reclamation and unclassified land. Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification.
1422	CF: Community Leases	Omaha Reserve: Omaha Beach Bowling Club Incorporated	Process new community lease to Omaha Beach Bowling Club Incorporated for its clubrooms and bowling greens on a portion of Omaha Reserve - Previously reported in Work Plan Year 2013/2014	Q4	30/11/2012	\$ 1.00		Approved	Green	The proposed new lease will be progressed in quarter four.	The proposed new lease will be progressed in quarter four.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1423	CF: Community Leases	Omaha Reserve: Omaha Tennis Club Incorporated	Process new community lease to Omaha Reserve: Omaha Tennis Club Incorporated at Omaha Reserve - Previously reported in Work Plan Year 2014/2015	Q4	31/01/2015	\$ 1.00		In progress	Amber	The proposed new lease may be progressed in quarter four.	<p>Council staff is undertaking a process to classify a parcel of land adjacent to Omaha Tennis Club Incorporated. Proposed new lease will be progressed after the land classification.</p> <p>Council staff workshopped lease proposal with Rodney Local Board 9 November 2017. Council staff is undertaking a process to classify a parcel of land adjacent to Omaha Tennis Club Incorporated. Proposed new lease will be progressed after the land classification.</p>
1424	CF: Community Leases	Huapai Reserve: Norwest United Association Football & Sports Club Incorporated	Process new community lease to Norwest United Association Football & Sports Club Incorporated for its existing clubrooms on a portion of Huapai Reserve. In addition, potential for Multi Sport Complex Huapai Reserve Previously reported in Work Plan Year 2015/2016	Q4	31/01/2016	\$ 10.00		Approved	Green	A new lease for the club's existing area will be progressed in quarter four.	A new lease for the club's existing area will be progressed in quarter four.
1426	CF: Community Leases	Shoemith Reserve: Warkworth-Wellsford Pipe Band Incorporated	Process new community lease to the Warkworth-Wellsford Pipe Band Incorporated for the storage room it occupies as a bandroom within the Shoemith Hall at Shoemith Reserve	Q4		\$ 1.00		Approved	Green	The proposed new lease will be progressed in quarter four.	The proposed new lease will be progressed in quarter four.
1430	CF: Community Leases	Riverhead War Memorial Park: Riverhead Playgroup Incorporated	Process new community lease and licence to occupy to Riverhead Playgroup Incorporated for Riverhead Pavilion and land legally described as Lot 2 DP 55325 at Riverhead War Memorial Park.	Q3		\$ 1.00	\$ 500.00	In progress	Green	Public notification and engagement with iwi undertaken about the lease and licence to occupy proposals. Await further information from lessee before writing report to the local board to recommend a new community lease and licence to occupy.	Council staff to present report to local board for its March 2018 business meeting recommending landowner approval, community lease and licence to occupy.
1433	CF: Community Leases	Market Street, Leigh: Leigh Library (volunteer community library)	Process new community lease at Market Street, Leigh	Not scheduled		\$ 1.00	\$ 250.00	Approved	Green	Lease may be progressed in quarter four.	Lease may be progressed in quarter four.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1434	CF: Community Leases	Point Wells Recreation Reserve: Point Wells Library (volunteer community library)	Process new community lease to Point Wells Volunteer Library within the Point Wells Community Centre complex at Point Wells Reserve.	Not scheduled		\$ 1.00	\$ 25.00	Approved	Green	Lease may be progressed in quarter four.	Lease may be progressed in quarter four.
1435	CF: Community Leases	RNZ Plunket Society - Kumeu	Process new community lease for premises at Kumeu.	Not scheduled	31/03/2020	\$ 10.00	\$ -	Completed	Green	Auckland Council and the Royal New Zealand Plunket Society negotiating a multi-premises lease.	Royal New Zealand Plunket has assigned its interest to its new entity, Royal New Zealand Plunket Trust with effect from 1 January 2018. The lease does not expire until 31 March 2020.
1436	CF: Community Leases	RNZ Plunket Society - Rodney	Process new community lease for premises at Mill Lane, Warkworth.	Q4	31/10/2021	\$ 10.00	\$ -	In progress	Green	Auckland Council and the Royal New Zealand Plunket Society negotiating multi-premises lease.	Royal New Zealand Plunket Society Inc has assigned its interest to Royal New Zealand Plunket Trust. Plunket staff from headoffice in Wellington will be meeting council staff to discuss a new lease in January 2018.
1437	CF: Community Leases	Omaha Reserve: Omaha Beach Community Incorporated	Process new community lease to Omaha Beach Community Incorporated for the Omaha Beach Community Centre on a portion of portion of Lot 680 DP 142129 at Omaha Reserve	Not scheduled	31/03/2018	\$ 1.00	\$ -	In progress	Amber	Preliminary meetings held with lessee. Lease will be progressed in quarter three.	Council staff are undertaking a process to classify a parcel of land adjacent to Omaha Beach Community Incorporated. Proposed new lease will be progressed after the land classification. Council staff workshopped lease proposal with Rodney Local Board 9 November 2017. Council staff are undertaking a process to classify a parcel of land adjacent to Omaha Beach Community Incorporated. Proposed new lease will be progressed after the land classification.
1438	CF: Community Leases	Manuhiri Reserve and Tuna Place, Omaha Omaha Beach Residents Society Incorporated	Process new community lease to Omaha Beach Residents Society Incorporated for its existing tennis courts at Manuhiri Reserve legally described as Lot 815 DP 206443. Two additional courts omitted from original deed of lease document and will need to be recorded in any new deed of lease for courts off Tuna Place (Omaha Dunes) legally described as Lot 828 DP 206443.	Not scheduled	30/09/2021	\$ 10.00	\$ -	On Hold	Amber	Land classifications throughout the region are prioritised as per risk and use. Therefore, due to the number of classifications yet to be completed there is no stated timeframe for the classification.	Land classification is tasked with Land Advisory team. There is no given time frame to complete the classification process. Land classifications throughout the region are prioritised as per risk and use. Therefore, due to the number of classifications yet to be completed there is no stated timeframe for the classification.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1439	CF: Community Leases	Omaha Drive, Omaha: Omaha Beach Golf Club Incorporated	Process new community lease to Omaha Beach Golf Club Incorporated for the existing golf greens and ancillary improvements. Lessee has requested proposed new lease to run concurrently with proposed new lease to the community centre.	Not scheduled	30/11/2021	\$ 5.00		In progress	Amber	Preliminary meeting held with lessee. Lease will be progressed in quarter three.	Council staff is undertaking a process to classify a parcel of land adjacent to Omaha Beach Golf Club Incorporated existing lease area. Proposed new lease will be progressed after the land classification Council staff workshopped lease proposal with Rodney Local Board 9 November 2017. Council staff is undertaking a process to classify a parcel of land adjacent to Omaha Beach Golf Club Incorporated existing lease area. Proposed new lease will be progressed after the land classification.
1440	CF: Community Leases	Puhi Pioneers Memorial Park: The Puhi Community Forum Incorporated	Process new community licences to occupy to The Puhi Community Forum Incorporated with provision for sub-licence to occupy to grazier for Lots 1 and 3 DP 199344 and Pt MBlk Okahu ML 86.	Q2	31/08/2009	\$ 1.00		Completed	Green	The processing of two new licences is underway and staff are preparing to bring a report to the local board in quarter two.	Council staff reported to the Rodney Local Board Parks and Recreation Committee business meeting of 14 December 2017. The Committee resolved to grant two new community licences to occupy to The Puhi Community Forum Incorporated. Both licences to contain a provision for a sub-licence to occupy to a grazier.
1441	CF: Community Leases	Blomfield Reserve: New Zealand Scouts Association Incorporated	Process proposed new agreement to lease, community lease and non-exclusive licence to occupy to Scout Association of New Zealand (T/A Motuara Waimauku Scout Group) for a portion of Blomfield Reserve, Waimuku.	Q1		\$ 1.00		Completed	Green	Resolution number RODTP/2017/36 re grant of landowner approval, etc. deeds drafted for approval by management to send to The Scout Association of New Zealand for signing and sealing.	Deeds signed and sealed on behalf of The Scout Association of New Zealand and executed by council. Scouts group progressing with fund raising for its works.
1442	CF: Community Leases	Goodall Reserve: Mahurangi East Tennis Club Incorporated	Process new community lease to Mahurangi East Tennis Club Incorporated for its clubrooms and tennis courts on a portion of Part Lot 3 DP 114828 at Goodall Reserve, Snells Beach.	Q4	30/06/2028	\$ 1.00		Approved	Green	Lease will be progressed in quarter four.	Council staff will workshop lease proposal with Rodney Local Board on 8 February 2018.
2861	CF: Community Leases	Sandspit Yacht Club Incorporated	Process renewal of lease to Sandspit Yacht Club Incorporated and in addition, a new community lease for area occupied and held by council under the Local Government Act 2002.	Q3	31/12/2050	\$ 10.00		In progress	Green	Undertook site visit on the 31 July 2017. Renewal of lease and land classification will be progressed in quarter three.	Council staff will workshop proposal with local board on 8 February 2018.